



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, AUGUST 24, 2020 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON TO HELP PROTECT OUR COMMUNITY FROM THE CORONAVIRUS (COVID-19) PANDEMIC. IN-PERSON ATTENDANCE WILL BE LIMITED TO NO MORE THAN THIRTEEN PEOPLE, ON A FIRST COME FIRST SERVED BASIS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Livestream at the City of Lake Geneva Vimeo Channel found here www.vimeo.com/lakegeneva
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153
4. You can provide public comment on agenda items by appearing in person or by emailing your comments to the Clerk at cityclerk@cityoflakegeneva.com or you may deliver your written comments to the City of Lake Geneva City Hall, 626 Geneva Street, Lake Geneva, WI 53147. All written comments must be provided to the Clerk by 5:00 P.M. on the date of the meeting. All written comments will be read aloud during the agenda item when public comments are allowed during the meeting.

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Howell
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
 - a. Proclamation Honoring Police, Fire and Emergency Services
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of August 12, 2020 as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on August 18, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

NONE
10. **Items removed from the Consent Agenda**

11. Discussion/Action regarding **Resolution 20-R57** a resolution authorizing the receipt of the 2019 City of Lake Geneva Annual Financial Report and Management Letter *(Item continued from the August 12, 2020 Common Council Meeting)*
12. Discussion/Action regarding the acceptance of a Poppy Statue donation from the American Legion to be placed in Library Park *(Recommended to the Council by the Park Board on August 18, 2020)*
13. Discussion/Action regarding **Resolution 20-R58** a resolution to ratify the Emergency Proclamation approved by the Chief Executive Officer Pertaining to the COVID-19 Pandemic and Declaration of Emergency
14. Discussion/Action regarding possible creation of an ordinance in anticipation of the expiration of Governor Evers' Order *(Agenda Item request of Alderperson Fesenmaier and Alderperson Halverson)*
15. Discussion/Action regarding the possible creation/hiring of a Municipal Health Officer position *(Agenda Item request of Alderperson Fesenmaier and Alderperson Halverson)*
16. Second Reading of **Ordinance 20-10** an ordinance amending subsection b, of Section 2-38: Meetings, of Article II: City Council, Chapter 2: Administration of the Lake Geneva, Wisconsin Municipal Code, adding that a Special Council meeting may be called at the request of two alderpersons
17. Second Reading of **Ordinance 20-11** an ordinance amending subsection 3: Tree Board, of Section 54-68: Board Powers and Duties, of Article III: Board of Park Commissioners, Chapter 54: Parks and Recreation of the Lake Geneva, Wisconsin Municipal Code, amending the duties of the Board of Park Commissioners as it relates to the appointment of Tree Board Members
18. First Reading of **Ordinance 20-12** an ordinance adding subsection (i)(1) and (i)(2), Boat Launching Staging and Launching Area, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to Boat Launching Staging and Launching Area on Wrigley Drive
19. First Reading of **Ordinance 20-13** an ordinance amending subsection (a)(1), No parking, standing or stopping zones, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to parking regulations on Conant Street
20. Discussion/Action regarding acceptance of the Riviera first floor concept plan as prepared by MSI General including the current configuration of windows and wood doors *(Recommendation from the Riviera Restoration Ad Hoc Committee of August 19, 2020)*
21. **Recommendation of the Finance, Licensing, and Regulation Committee of August 18, 2020- Ald. Howell**
 - a. Discussion/Action regarding a Public Assembly Permit filed by Religious Ministry for the event of Sunday Service in the Park to be held every Sunday for the remainder of the summer 2020 from 10:30 a.m. to 12:00 p.m. located in Seminary Park *(Police Chief Rasmussen is seeking Committee/Council approval as applicant is requesting use of the Park for every Sunday and is requesting the use of amplified sound; FLR Committee denied application on August 18, 2020)*
 - b. Discussion/Action regarding **Resolution 20-R61** a resolution amending the City of Lake Geneva Fee Schedule as it relates to non-resident Riviera rental rates
 - c. Discussion/Action regarding setting Trick or Treating date and time for Saturday, October 31, 2020 to take place from Noon to 4:00 p.m.
 - d. Discussion/Action regarding the Veteran's Park Rental Agreement and correlating fee schedule *(FLR Committee referred to Council without recommendation)*
 - e. Discussion/Acceptance of August 18, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

22. Recommendation of the Plan Commission of August 17, 2020- Ald. Dunn

- a. Discussion/Action regarding **Resolution 20-R59** a resolution authorizing the issuance of a Limited Conditional Use Permit (CUP) filed by Samantha Strenger, 615 Center St. for a request to utilize the 2nd floor of the property located at 703 W. Main St. for a Commercial Indoor Lodging land use in the Central Business (CB) zoning district. Tax Key No. ZA276000001
- b. Discussion/Action regarding **Resolution 20-R60** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by John & Susan Gullicksen for a request to install a 62 foot – 2 slip pier for the property located at 1096 LaGrange Dr. located in the Estate Residential - 1 (ER-1) zoning district. Tax Key No. ZLE00001
- c. Discussion/Action regarding a Certified Survey Map (CSM) for Karen Layng d.b.a. 273 Maplewood LLC. 238 Maxwell St, to create 2 newly dimensioned lots CSM in the Single Family – 4 (SR-4) zoning classification as identified on the certified survey dated 7/06/20 Job # 20361 for Tax Key Nos. ZOP00201, ZOP00202 & ZOP 00204A.

23. Mayoral Appointments

- a. Appointment of Spyro Condos to the Downtown Business Improvement District with a term to expire January 1, 2022
- 24.** Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, RE: Notice of Claim by White River Holdings
- 25.** Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

26. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA

Proclamation

***WHEREAS**, the City of Lake Geneva is committed to ensuring the safety and security of all those living in and visiting Lake Geneva; and*

***WHEREAS**, the City of Lake Geneva Police Department, Fire Department and Emergency Services are always ready to help when the call comes in; and*

***WHEREAS**, the departments that aid us in our greatest time of need, never waiver and are always willing to put themselves in harm's way to ensure our safety; and*

***WHEREAS**, they never quit serving while in the midst of an unprecedented global pandemic that has changed how we forever operate as a community; and*

***WHEREAS**, so many in the Police Department, Fire Department, and Emergency Services have endured unjustifiable negativity and discontent, with unwavering character and without questioning their decision to serve; and*

***WHEREAS**, these groups should be highly revered for their ability to blindly serve to protect all of us; now*

***THEREFORE**, I Charlene Klein, Mayor of Lake Geneva do hereby proclaim all the people of Lake Geneva to be aware of the sacrifices that the Police Department, Fire Department, and Emergency Services has made to keep all of us safe and to also remember the sacrifice made by those who are still with us and for those who unfortunately are not. And further ask the citizens and visitors of Lake Geneva to abide by the Golden Rule; to be kind to one another.*

***In Witness Whereof**, I have hereunto set my hand and caused to be affixed the official seal of the City of Lake Geneva, Walworth County, State of Wisconsin, this 24th day of August, 2020.*

Charlene Klein, Mayor

ATTEST:

Lana Kropf, City Clerk



CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
WEDNESDAY, AUGUST 12, 2020 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order at 6:02 p.m.

Alderperson Howell led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Howell, Hedlund, Straube, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements

Presentation of City of Lake Geneva 2019 Audit and Management Letter

Motion by Hedlund to move this presentation to occur with the discussion of Resolution 20-R57, second by Halverson.
Motion carried 8-0.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Spyro Condos, 1760 Hillcrest Dr; Spoke in favor of the approval of Ordinance 20-08.

Jim Strauss; 1517 Meadow Ridge Ct; Spoke in opposition of changing the parking on Wrigley Drive.

Acknowledgement of Correspondence

Approve the Regular Council Minutes of July 27, 2020 as prepared and distributed

Motion by Straube to approve, second by Hedlund. No discussion. Motion carried 8-0.

CONSENT AGENDA– *Recommended by Finance, Licensing and Regulation on August 4, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Tier I Event Permit filed by Lakeland Community Church for the event of Worship in the Park to be held July 4, 2021 from 7:00 a.m. to 1:00 p.m. located in Flat Iron Park

-Agent Change for 1111 N Edwards Blvd d/b/a Fairfield Inn & Suites, 1111 N Edwards Blvd, to Jill Gaulke

-Agent Change for Harbor Shores Hotel Management d/b/a Harbor Shores Hotel, 300 Wrigley Dr, to Shelley Strohm
Motion by Dunn to approve, second by Yunker. Motion carried 8-0.

Items removed from the Consent Agenda

None

Second Reading of Ordinance 20-08 An ordinance amending Chapter 98 of the Lake Geneva Zoning Code by amending sub-subsection (a): Surfacing and Marking; to subsection (6): Off-Street Parking and Traffic Circulation Design Standards, of Section 704: Off-Street Parking and Traffic Circulation Standards; shall be amended to allow Not-for Profit organizations to park vehicles on the unpaved lots with the issuance of a Temporary Use Permit
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

First Reading of Ordinance 20-09 an ordinance amending sub-subsection a, Meeting, subsection 1, Finance, Licensing and Regulation Committee of Section 2-49, Standing Committees, of Article II, City Council, Chapter 2, Administration of the Lake Geneva, Wisconsin Municipal Code, changing the meeting time of the Finance, Licensing, and Regulation Committee to 4:30 p.m.

Mayor Klein offered Ordinance 20-09 as a first reading.

Motion by Howell to move to second reading, second by Hedlund. Motion carried 8-0.

Mayor Klein then offered Ordinance 20-09 as a second reading.

Motion by Hedlund to approve, second by Yunker. Flower expressed concerns with the time and if people would be able to attend it at that time. Motion carried 8-0.

First Reading of Ordinance 20-10 an ordinance amending subsection b, of Section 2-38: Meetings, of Article II: City Council, Chapter 2: Administration of the Lake Geneva, Wisconsin Municipal Code, adding that a Special Council meeting may be called at the request of two alderpersons

Mayor Klein offered Ordinance 20-10 as a first reading. No action taken.

Discussion/Action regarding Resolution 20-R57 a resolution authorizing the receipt of the 2019 City of Lake Geneva Annual Financial Report and Management Letter

Dave Maccoux from Clifton, Larsen, Allen addressed the Council regarding the City's audit and management letter. He outlined that the City's general fund did have an increase with a strong budget year and that all funds looked very good. He maintained that the City holds a very healthy fund balance and overall the City is in good position. Based on all of the numbers he felt that the City was in a good financial position as the City moves into 2021.

Motion by Howell to approve the receipt, second by Flower.

Motion by Fesenmaier to continue this item to the next Council meeting, second by Flower. Fesenmaier would like the ability to vet this further. Motion carried 7-1, with Howell voting no.

First Reading of Ordinance 20-11 an ordinance amending subsection 3: Tree Board, of Section 54-68: Board Powers and Duties, of Article III: Board of Park Commissioners, Chapter 54: Parks and Recreation of the Lake Geneva, Wisconsin Municipal Code, amending the duties of the Board of Park Commissioners as it relates to the appointment of Tree Board Members

Mayor Klein offered Ordinance 20-11 as a first reading.

Recommendation of the Finance, Licensing, and Regulation Committee of August 4, 2020- Ald. Howell

Discussion/Action regarding Resolution 20-R56 a resolution authorizing the write off of 2017-2018 delinquent personal property taxes in the amount of \$5,146.89 deemed uncollectible

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding parking regulations along Wrigley Drive from the municipal boat launch south to Baker Street

Harbormaster Frame stated that she had met with the Director of Public Works, Tom Earle and stated that she is recommended option B as listed in the packet.

Motion by Howell to approve Option B as listed in the packet, second by Hedlund. Harbormaster Frame noted that there were four options presented at the Finance meeting and she felt that this was the best option overall. Fesenmaier stated that she felt that this would be an ordinance change to come back to the Council and felt that was too permanent. Dunn added that safety is of the upmost concern and that this should be considered over the winter to be fully vetted.

Motion by Howell to call the question, second by Hedlund. Motion carried 6-2, with Flower and Halverson voting no.

Original motion failed 2-6, with

Motion by Flower to direct staff to draft a resolution to implement Option B with exploration charging a fee to Marina Bay for that parking space, second by Straube. Halverson stated that he would like to see this be temporary and City Attorney Draper stated that there could be a sunset on an ordinance. Draper also

Motion by Halverson that the Council approve a resolution to implement this option. Attorney Draper stated that that a resolution would need to come back to the Council for approval. Attorney Draper noted that he will explore the options between a resolution and an ordinance for this option. Motion carried 7-1, with Fesenmaier voting no.

Discussion/Acceptance of August 4, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports
Motion by Halverson to accept, second by Halverson. No discussion. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session regarding: Operator License Denial for Amanda Swaney

Motion by Hedlund to convene into closed session to include all staff, second by Howell. Motion carried 8-0. The Council convened into closed session at 7:24 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to reconvene into open session, second by Hedlund. Motion carried 8-0. The Council reconvened into open session at 7:35 p.m.

Motion by Hedlund to direct the City Clerk to issue the provisional license as discussed into closed session, second by Howell. Motion carried 8-0.

Adjournment

Motion by Dunn to adjourn, second by Hedlund. Motion carried 8-0. The meeting adjourned at 7:37 p.m.

Poppy Sculpture
Request
7/22/20

Just a little information as to how / why this started.

Our Auxiliary Unit came across an article of June 2015 from the UK of the “Unveiling of Poppies in Steel Sculpture.” This is to Honor our Veterans and what a great way to do it!

Hopefully, everyone knows the story of **In Flanders Fields**, written By Canadian physician [Lieutenant-Colonel John McCrae](#).. May 3, 1915.
(Poem attached)

Many people do not understand that May is Official “Poppy month” and what the Poppy really represents and why we distribute these poppies for any donation, which does support our Veterans in many different ways.

This Steel Sculpture masterpiece is being generously constructed by our wonderful local artist, Mr. John Larkin. He is donating all of his time, and he has commissioned Ultra Coat of Elkhorn to do the Powder coating of all the Poppies, which they are so generously donating as well.
The American Legion Auxiliary is paying for all materials. (Donations welcome !)

This sculpture is what we would like to donate to the City of Lake Geneva to Honor all of our Veterans!

Sculpture will be approx. 6-7 Feet tall and have 13 Poppies.
The 13 Poppies will represent the 13 Strips in our American Flag and to honor our 13 original colonies. We would like to have it placed- west of Library Park, at the current Veterans Memorial. This would be cemented in and have the proper lighting on it.

The Auxiliary believes deeply in honoring our Veterans and this beautiful piece of artwork would go a long way in doing that. Hopefully, at the same time – to educate our community on what the Poppy Flower actually represents to our Freedom.

We started working on this project in 2018, and after many unsuccessful attempts to come before this Board... we would love to see it finally Have its proper place in our Community for all to enjoy.

Thank you,

Respectfully
American Legion Auxiliary Unit #24



RESOLUTION OF THE COMMON COUNCIL			
Resolution to ratify the Emergency Proclamation approved by the Chief Executive Officer Pertaining to the COVID-19 Pandemic and Declaration of Emergency			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	20-R58	Date:	August 24, 2020

WHEREAS, an emergency, namely the COVID-19 Pandemic, has impacted or is anticipated to impact the City of Lake Geneva, Wisconsin; and

WHEREAS, pursuant to sections 323.11 and 323.14(4)(b) of the Wisconsin Statutes, the chief executive officer of the City of Lake Geneva, Wisconsin, proclaimed a state of emergency in effect from March 16, 2020 until the Council could meet; and

WHEREAS, there continues to be a public health emergency as a result of the COVID-19 Pandemic and continued measures must be taken to protect the public health and welfare of the citizens of the City of Lake Geneva, the employees of the City of Lake Geneva, and the many people who visit our city,

NOW, THEREFORE BE IT RESOLVED that pursuant to sections 323.11 and 323.14 of the Wisconsin Statutes hereby ratify Mayor Charlene Klein’s Proclamation of State of Emergency, dated July 27, 2020 and adopt as their own Proclamation of State of Emergency the following provisions to address the continuing public health emergency:

1. Daily business at City Hall will be conducted as follows: Clerk, Treasurer and Front Counter staff will provide service to the public via the counter in the City Hall vestibule. Building and Zoning Department will serve the public via their vestibule adjacent to their offices. Public access to the lobby of City Hall (with the exception for access to a public meeting as described below) will be prohibited.

2. With respect to Municipal Court proceedings, specific guidelines have not been determined as of the date of this proclamation, however, once the public is permitted to enter City Hall for municipal court proceedings, the following is expected: Individuals gaining access to the lobby and council chambers for municipal court purposes will have access to hand sanitizer and be required to wear a mask while in the building. Masks will be made available, free of charge, immediately inside the lobby of City Hall. Those attending court will be allowed to enter the west door of council chambers and instructed to exit using the east door of council chambers. Council Chamber capacity will not exceed twenty-five percent (25%) of full capacity as previously determined by the Lake Geneva Fire Department (25% capacity being 23 individuals.) Seating within council chambers will be arranged to maximize recommended social distancing. To maintain optimal social distancing; spectator chairs will not be allowed to be moved. Designated city staff will be present during court proceedings to insure all regulations are obeyed. Council

Chambers will be thoroughly sanitized after each day's proceedings are concluded.

3. It is recommended that whenever in person staff meetings are required, there be created a "socialization distance" of 6 feet, however in the alternative, staff is encouraged to utilize the technology available to conduct such meetings virtually.

4. With respect to all City Council, Committee, Boards, and Commissions, the following procedures will be adopted: All City Council, City Boards, City Committees and City Commission meetings will be conducted in the City Council chambers. City Hall lobby doors will be unlocked twenty (20) minutes prior to a scheduled meeting and locked twenty minutes after the conclusion of scheduled meetings. Individuals gaining access to the lobby and council chambers for public meeting purposes will have access to hand sanitizer and be required to wear a mask while in the building. Masks will be made available, free of charge, immediately inside the lobby of City Hall. Those attending meetings at City Hall will be allowed to enter the west door of council chambers and instructed to exit using the east door of council chambers. Council Chamber capacity will not exceed twenty-five percent (25%) of full capacity as previously determined by the Lake Geneva Fire Department (25% capacity being 23 individuals.) Seating within council chambers will be arranged to maximize recommended social distancing. To maintain optimal social distancing; spectator chairs will not be allowed to be moved. Designated city staff will be present during meetings to insure all regulations are obeyed (including limiting capacity in the council from exceeding twenty-five percent, insuring all those present wear masks, and that proper social distancing is maintained.) All members of the meeting body will have the option of attending and participating in the meeting in person at the council chambers or attending and participating remotely via the available applications such as zoom, go to meeting, etc. City Council, Committee of the Whole, Plan Commission, Public Works Committee, Piers, Harbors, and Lakefront Committee, and Utility Commission meetings will be televised. The presiding officers of the City Council, Plan Commission, and Committee of the Whole and chairs of all city committees, boards and commissions will be responsible for conducting their meetings, including operating remote meeting applications such as zoom, go to meeting, etc. Those individual who attend an in person meeting will be required to provide their name and phone number for contact tracing purposes. Those from the public who attend a meeting in person and who wish to provide "Public Comment" during the meeting will be required to "sign in" prior to the meeting and print their name, address, and telephone number, and provide a brief description of their public comment. The sign in sheets will be located inside the council chambers and available twenty minutes before the meeting begins. Council Chambers will be sanitized after the day's meeting(s) are concluded.

5. Riviera Beach will be open to resident beach pass holders only, every Wednesday from 9:00 a.m. to 1:00 p.m.

6. Because of the economic effects of various emergency orders put in place since, March 12th, 2020, and to provide economic relief for our downtown businesses as well as promote more social distancing in their facilities during the pendency of this Proclamation of State of Emergency (until it expires, is amended or is rescinded), the provisions of Section 98-206(8)(f) of the City of Lake Geneva Zoning Code are relaxed to allow the placement of merchandise for sale in those areas designated for "Sidewalk Furnishings" as set forth in Section 62-67(9), of the Municipal Code of the City of Lake Geneva, Wisconsin.

This Proclamation shall take effect immediately and shall continue in effect until August 24th, 2020 at 11:59 p.m. or such earlier time as a quorum of the Governing Body convenes and rescinds or alters this Proclamation.

Granted by action of the Common Council of the City of Lake Geneva this 24th day of August, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

ORDINANCE OF THE COMMON COUNCIL

An ordinance amending subsection b, Regular and Special Meetings, of Section 2-38, Meetings, of Article II, City Council, Chapter 2, Administration, of the Municipal Code of the City of Lake Geneva, Wisconsin, adding that a Special Council meeting may be called at the request of two alderpersons

Committee	Council Approved for drafting on July 27, 2020		
Fiscal Impact:	N/A		
File Number:	20-10	First Reading :	August 12, 2020
		Second Reading :	August 24, 2020

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain that subsection b, Regular and Special Meetings, of Section 2-38, Meetings, of Article II, City Council, Chapter 2: Administration of the Municipal Code of the City of Lake Geneva, Wisconsin is amended to read as follows:

- (b) Regular and special meetings. Regular meetings of the City Council shall be held on the second and fourth Monday of each calendar month, at 6:00 p.m. Any regular meeting falling on a legal holiday shall be held on the next following secular day, at the same hour and place. All meetings of the Council, including special and adjourned meetings, shall be held in the City Hall. The mayor may call a special meeting by notifying members in a manner likely to give each member notice of the meeting and providing the notice at least 6 hours before the meeting. In the event the Mayor is unavailable to perform his or her duties as Mayor, or the Council President, or the Council Vice-President are unavailable to act in the place of the Mayor, two alderpersons may call a special meeting by notifying members in a manner likely to give each member notice of the meeting and providing the notice at least 6 hours before the meeting. That this ordinance shall take effect upon passage and publication, as provided by law.

Approved by the City of Lake Geneva Common Council on this 24th day of August, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Charlene Klein, Mayor

Date

Attest:

Ordinance 20-10

Lana Kropf, City Clerk

Date

ORDINANCE OF THE COMMON COUNCIL

An ordinance amending subsection 3: Tree Board, of Section 54-68: Board Powers and Duties, of Article III: Board of Park Commissioners, Chapter 54: Parks and Recreation of the Lake Geneva, of the Municipal Code of the City of Lake Geneva, Wisconsin, amending the duties of the Board of Park Commissioners as it relates to the appointment of Tree Board Members

Committee	Council Approved for drafting on July 27, 2020		
Fiscal Impact:	N/A		
File Number:	20-11	First Reading :	August 12, 2020
		Second Reading :	August 24, 2020

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain that subsection 3, Tree Board, of Section 54-68, Board Powers and Duties, of Article III, Board of Park Commissioners, Chapter 54, Parks and Recreation of the Municipal Code of the City of Lake Geneva, Wisconsin is amended to read as follows:

- (3) Tree Board. The Board of Park Commissioners shall create ~~and appoint members of~~ and oversee a Tree Board who shall carry out provisions of Wisconsin Statutes and Chapter 82 of the **Municipal** Code for the City of Lake Geneva, Wisconsin, and such other duties as required to report to the Board of Park Commissioners. Appointment of members to the Tree Board shall be recommended by the Mayor and shall be confirmed by the Common Council.
- That this ordinance shall take effect upon passage and publication, as provided by law.

Approved by the City of Lake Geneva Common Council on this 24th day of August, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

ORDINANCE OF THE COMMON COUNCIL

An ordinance adding subsection (i)(1) and (i)(2), Boat Launching Staging and Launching Area, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to Boat Launching Staging and Launching Area on Wrigley Drive

Committee	N/A		
Fiscal Impact:	N/A		
File Number:	20-12	First Reading :	August 24, 2020
		Second Reading :	September 14, 2020

The City of Lake Geneva Common Council does ordain as follows:

(a) No parking, standing or stopping zones.

(1) No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

- Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department
- Baker Street, south side, easterly from east curblin e of Wrigley Drive to west curblin e of South Lake Shore Drive from hours of 10:00 p.m. to 6:00 a.m.
- Broad Street, west side, from Dodge Street 50 feet north
- Broad Street, west side, from north curb of alley between Main Street and Geneva Street to a point 74 feet north
- Broad Street, west side, 65 feet south of North Street
- Campbell Street, south side, from South Lake Shore Drive to Wells Street
- Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive
- Center Street, east side, from the north curblin e of Wisconsin Street to the south curblin e of Sheridan Street
- Clover Street, east side, from Park Row to LaSalle Street
- Cook Street, west side, from the north curblin e of Wisconsin Street to the south curblin e of North Street
- Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street
- Dodge Street, north side, from Broad Street to Forrest Street
- Dodge Street, north side, from Sage Street to Center Street
- Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east
- Edwards Boulevard, in its entirety
- Elm Street, west side, from South Street to South Lake Shore Drive
- Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north
- Elmwood Avenue, east side, from Dodge Street, 60 feet south
- Elmwood Avenue, west side, from Linda Lane to Dodge Street
- Fremont Street, east side
- Hillside Drive, east side
- Interchange North, both sides, north of Center Street to the City limits

Lake Shore Drive, south side
 Madison Street, east side, from Wisconsin Street to Dodge Street
 Maxwell Street, west side, from Geneva Street to Dodge Street
 Mill Street, both sides, from south curblines of Geneva Street to north curblines of Main Street
 North Street, both sides, from the west curblines of Center Street to the east curblines of Cook Street except for the south side of the 700 block of North Street
 Pleasant Street, south side
 Rogers Court, north side, from Center to William Street
 Sage Street, east side, from easterly extension of the south curblines of Dodge Street to the north curblines of Mill Street
 Sage Street, east side, north of the fire hydrant at Sage and Grove Streets, a distance of 121 feet
 Sage Street, east side, from the south curblines of Water Street to a point 155 feet north to the easterly extension of the north curblines of Dodge Street
 Sage Street, west side, from south curblines of Highway 120 to north curblines of Grove Street, distance of 389 feet
 Sheridan Road, both sides, from Minahan Road east to City limits
 South Lake Shore Drive, east side, from the south curblines of Baker Street to the north curblines of Cass Street
 South Lake Shore Drive, east side, from the south curblines of Main Street 154 feet south
 South Lake Shore Drive, west side, from the north curblines of Cass Street to Main Street
 South Lake Shore Drive, west side, from the south curblines of Main Street 220 feet south
 Tolman Street, west side, from George Street to Wheeler Street
 Townline Road, north side of the road, in the indented area that is painted yellow and posted "no parking" at Veterans Park
 Townline Road, south side of the road eastbound from Veterans Parkway, to area across from service driveway to Veterans Park
 Walker Street, north side, from Center Street to William Street
 Warren Street, east side, from Geneva Street to Main Street
 Water Street, south side, from Center Street to Sage Street
 Williams Street, east side, from the north curblines of Henry Street to the south curblines of Gardner Avenue
 Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curblines of Broad Street
 Wisconsin Street, south side, from the east curblines of Broad Street to 75 feet east
 Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwesternmost point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

- (2) Except where specifically designated, parking of vehicles is prohibited in all City parks unless a permit is first obtained from City Hall.
- (b) Parallel parking. Except as prohibited in Subsection (a)(1), parallel parking only shall be permitted in the following zones:

Broad Street, two stalls, on the east side of Broad Street from the corner of Wisconsin Street to the driveway of the drive-through windows of what is now PNC Bank.

Center Street, east side, south of Main Street

Center Street, east side, from Wrigley Drive to Wisconsin Street except for that section between the

south entrance of the Cove parking lot to the White River
 Center Street, west side, from Main Street to Wisconsin Street except for that section in the 300 Block of Center Street
 Clover Street, west side, from Park Row to LaSalle Street
 Cook Street, east side, from Geneva Street to North Street
 Cook Street, west side, from Main Street to Wisconsin Street
 Dodge Street, north side, from Broad Street to Center Street
 Geneva Street, both sides, from Sage Street to Madison Street, except the 600 Block, south side from Sage Street to Center Street with four stalls adjacent to City Hall for City parking; 700 Block north side, from Center Street to Broad Street; and 800 Block, south side, from Broad Street to Cook Street
 Henry Street, south side, from the intersection of Williams Street and Henry Street to a point 200 feet east
 Madison Street, west side, from Main Street to George Street
 Main Street, north side, from Mill Street to Center Street
 Main Street, south side, from Mill Street to east of the Post Office
 North Street, on north side, from Cook Street to Madison Street
 North Street, on south side, from Broad Street to Center Street
 South Lake Shore Drive, west side, from the north curblin of Cass Street to Main Street, which shall include spaces for bus parking only 100 feet south of Main Street to the rear entrance to the Cove on South Lake Shore Drive
 Wisconsin Street, north side, four stalls, from the corner of Broad Street to the driveway of what is now PNC Bank
 Wisconsin Street, south side, from Broad Street to Center Street

- (c) Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 block of Center Street. It shall be a violation of this section for any motor vehicle with a trailer or a trailer alone to be parked in the Sage Street parking lot (Parking Lot D)
- (d) Night parking.
 - (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lot located at Sage Street Municipal Parking Lot D which parking shall not exceed 24 hours.
 - (2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. to 6:00 a.m. all year, except for the municipal lot located at Sage Street Municipal Parking Lot D which parking shall not exceed 24 hours.
 - (3) For the purpose of Subsection (d)(2), "Downtown Business District" is defined as that portion of the City bounded by South Lake Shore Drive on the east; Cook Street on the west; Wrigley Drive on the south; and Geneva Street on the north.
 - (4) The Police Department may tow away all vehicles which are parked in violation of this subsection.

- (5) Whoever shall violate this subsection may be subject to a forfeiture plus the costs of towing and storage.
- (6) Permission for parking for guests of residents may be granted by the Police Department on a per night basis for not more than 14 days for any one person or vehicle. Such permission may be granted by the Police Department upon a telephone notification for not more than three days. If request is made for permission to park for more than three days, the applicant shall complete an application at the Police Department. This subsection does not apply to Subsection (d)(2) above.
- (e) No parking, snow removal.
 - (1) For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed.
 - (2) The Police Department may tow away all vehicles parked in violation of the no parking sign pursuant to this subsection.
 - (3) Any person who violates this subsection may be subject to a forfeiture plus the cost of towing and storing the vehicle.
- (f) Backing into parking stalls. No person shall back a vehicle (other than a motorcycle) into any angled parking stall in the City. Construction and/or maintenance vehicles may obtain a permit to back a vehicle into a parking stall while actually engaged in their work from the City Clerk, Utility Commission or Meter Department.
- (g) Terrace parking. No person shall park a vehicle on the terrace area between the street and sidewalk at any time.
- (h) Limited time parking zones.
 - (1) When signs are erected giving notice thereof, no person shall park a vehicle in a limited time parking zone, designated in Section 74-234, in excess of the time set forth in the schedule, except to comply with the directions of a traffic officer.
 - (2) This subsection is subject to the provisions of Subsection (a)(1) of this section.
- (i) **Boat Launching Staging and Launching Area.**
 - (1) **The Southside of Wrigley Drive from the Intersection of Baker Street and Campbell Street extending to the City of Lake Geneva Municipal Launch ramp and pier shall be designated and used exclusively for the staging and launching of boats into Geneva Lake at the City of Lake Geneva Boat Launch Ramp.**
 - (2) **The first 20 feet commencing at the intersection of Baker Street and Campbell Street shall be designated a limited parking area for the use of authorized vehicles to deliver and transport fuel to commercial operations along Wrigley Drive from the intersection of Center Street to the Intersections of Baker**

Street and Campbell Street. The fee for use of this space shall be established by the City Council from time to time. This sub-subsection (2) shall sunset November 15, 2020.

- (j) Tow-away zones. When signs are erected giving notice thereof, any unauthorized vehicle parked in a tow-away zone, may be towed away at the owner's expense, and the following areas are designate tow-away zones:

Baker Street, south side, from the east curblineline of Wrigley Drive to the west curblineline of South Lake Shore Drive
City launching ramp at the intersection of Wrigley Drive and Center Street Fire House Ramp at 742 Marshall Street
South Lake Shore Drive, both sides, from the south curblineline of Baker Street to the north curblineline of South Street
South Lake Shore Drive, both sides, from the south curblineline of Main Street to the north curblineline of Cass Street
Wrigley Drive, west side, from the north curblineline of Campbell Street to the south curblineline of Baker Street

- (k) Fire lanes.

- (1) When signs are erected giving notice, no person shall park any vehicle in a fire lane.
(2) The Police Department shall tow away all vehicles parked in violation of this section.
(3) Any person who violates this subsection shall be subject to a forfeiture plus the cost of towing and storing the vehicle.

- (l) Snow emergency.

- (1) Declaration of snow emergency. The Mayor, or in his or her absence, the President of the City Council, shall have the authority to declare a snow emergency whenever conditions arise which in his or her judgment necessitate the same, subject to the Council action as provided by statute.
(2) Police and Fire Chiefs. Upon the declaration of a snow emergency, the Chief of Police and the Chief of the Fire Department are authorized to hire tow trucks, require snow plow accompaniment of rescue squads and ambulances, both inside and outside the corporate limits to the City, establish a public information telephone reception center, advise radios WTMJ and WLKG of declaration of snow emergency and to take any other action either or both may deem necessary under the circumstances.
(3) Plowing. There is hereby established a snow emergency plowing priority system. A map of the streets of the City which designates the primary routes in yellow, the secondary routes in blue and the emergency facilities in red shall be maintained in the office of the City Clerk, the Police Department, the Fire Department and the Street Department. The Street Department shall first clear and keep clean all primary routes and entrances and exits to the emergency facilities. Then all secondary routes shall be cleared and maintained.

ORDINANCE OF THE COMMON COUNCIL

An ordinance amending subsection (a)(1), No parking, standing or stopping zones, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to parking regulations on Conant Street

Committee	N/A		
Fiscal Impact:	N/A		
File Number:	20-13	First Reading :	August 24, 2020
		Second Reading :	September 14, 2020

The City of Lake Geneva Common Council does ordain as follows:

(a) No parking, standing or stopping zones.

(1) No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

- Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department
- Baker Street, south side, easterly from east curblin e of Wrigley Drive to west curblin e of South Lake Shore Drive from hours of 10:00 p.m. to 6:00 a.m.
- Broad Street, west side, from Dodge Street 50 feet north
- Broad Street, west side, from north curb of alley between Main Street and Geneva Street to a point 74 feet north
- Broad Street, west side, 65 feet south of North Street
- Campbell Street, south side, from South Lake Shore Drive to Wells Street
- Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive
- Center Street, east side, from the north curblin e of Wisconsin Street to the south curblin e of Sheridan Street
- Clover Street, east side, from Park Row to LaSalle Street
- Conant Street, both sides, from Badger Lane 1,600 feet west to City limit**
- Cook Street, west side, from the north curblin e of Wisconsin Street to the south curblin e of North Street
- Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street
- Dodge Street, north side, from Broad Street to Forrest Street
- Dodge Street, north side, from Sage Street to Center Street
- Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east
- Edwards Boulevard, in its entirety
- Elm Street, west side, from South Street to South Lake Shore Drive
- Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north
- Elmwood Avenue, east side, from Dodge Street, 60 feet south
- Elmwood Avenue, west side, from Linda Lane to Dodge Street
- Fremont Street, east side
- Hillside Drive, east side

Interchange North, both sides, north of Center Street to the City limits
 Lake Shore Drive, south side
 Madison Street, east side, from Wisconsin Street to Dodge Street
 Maxwell Street, west side, from Geneva Street to Dodge Street
 Mill Street, both sides, from south curblin of Geneva Street to north curblin of Main Street
 North Street, both sides, from the west curblin of Center Street to the east curblin of Cook Street except for the south side of the 700 block of North Street
 Pleasant Street, south side
 Rogers Court, north side, from Center to William Street
 Sage Street, east side, from easterly extension of the south curblin of Dodge Street to the north curblin of Mill Street
 Sage Street, east side, north of the fire hydrant at Sage and Grove Streets, a distance of 121 feet
 Sage Street, east side, from the south curblin of Water Street to a point 155 feet north to the easterly extension of the north curblin of Dodge Street
 Sage Street, west side, from south curblin of Highway 120 to north curblin of Grove Street, distance of 389 feet
 Sheridan Road, both sides, from Minahan Road east to City limits
 South Lake Shore Drive, east side, from the south curblin of Baker Street to the north curblin of Cass Street
 South Lake Shore Drive, east side, from the south curblin of Main Street 154 feet south
 South Lake Shore Drive, west side, from the north curblin of Cass Street to Main Street
 South Lake Shore Drive, west side, from the south curblin of Main Street 220 feet south
 Tolman Street, west side, from George Street to Wheeler Street
 Townline Road, north side of the road, in the indented area that is painted yellow and posted "no parking" at Veterans Park
 Townline Road, south side of the road eastbound from Veterans Parkway, to area across from service driveway to Veterans Park
 Walker Street, north side, from Center Street to William Street
 Warren Street, east side, from Geneva Street to Main Street
 Water Street, south side, from Center Street to Sage Street
 Williams Street, east side, from the north curblin of Henry Street to the south curblin of Gardner Avenue
 Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curblin of Broad Street
 Wisconsin Street, south side, from the east curblin of Broad Street to 75 feet east
 Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwesternmost point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

- 1. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Common Council and publication/posting as required by law.**

Approved by the City of Lake Geneva Common Council on this 14th day of September, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date



GENERAL NOTES

- PAINT AND REPAIR AS NECESSARY

NEW WALL KEY

— INDICATES NEW WALL

— INDICATES EXISTING



MSI GENERAL CORPORATION
 P.O. BOX 7
 OCONOMOWOC, WI 53066
 PHONE: 262-367-3661
 FAX: 262-367-7390
 WWW.MSIGENERAL.COM
 SINGLE SOURCE RESPONSIBILITY™

ISSUE DATES:

Proposal:

Bid:

Contract:

Plan Commission:

State Submittal / Permit:

As-Built:

REVISIONS:

1
2
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30

KEY PLAN



PROJECT ADDRESS:

PROJECT NAME
 The Riviera Building
 STREET ADDRESS
 812 Wrigley Drive
 CITY/ STATE / ZIP
 Lake Geneva, WI 53147

ALL WORK TO BE COMPLETED AS SHOWN, AND IN ACCORDANCE WITH THE LATEST EDITION OF THE MSI GENERAL MASTER SPECIFICATION

Architect: ANK Engineer: AGR Reviewed By: BJJ

Sheet Title:
 FIRST FLOOR INTERIOR REMODEL

Sheet Number:
A-108

Project Number: P12109
4453



MANAGERS

ENGINEERS

CONTRACTORS

ARCHITECTS

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: Pastor Donald Johnson

NAME OF EVENT ORGANIZER/PRODUCER:

PRODUCTION COMPANY/ORGANIZATION: Religious Ministry FEDERAL TAX ID: N/A

STR APT. UNIT OR SUITE #:

CITY: ST: ZIP CODE:

E-MAIL ADDRESS:

DAYTIME PHONE: CELL PHONE:

Are you a For Profit or Non-profit Organization 501(c) No?

EIN # (Tax Exempt Number):

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

- Public Assembly Permit - * Non-profit (No Charge), Otherwise FEE \$60 per day
Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), Otherwise FEE \$75.00
Tier 1 Events: * Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter
Tier 2 Events: * Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.
2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____
 Total Number of Parking Stalls Request: _____
 Parking Stall Number(s) and Location: _____

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: for sound system
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

ALL PARKS & PUBLIC SPACES: *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*

Credit Card # (Required): _____
 Expiration Date: _____ CVV #: _____
 Name on Credit Card: _____
 Billing Address: _____
 City, State, Zip: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature: Donald Johnson Date: 7-28-2020

For Office Use Only

Date Filed with Clerk: 7/28/20 Payment with Application: \$ N/A Receipt: N/A

*Circulation required to the following Departments:

Department: Date: Circulated:

City Clerk/Administrator [Signature] [Signature]
Notes: Renewed w/ issue

Police Chief [Signature] Wants Every Week!
Have Had Complaints

Fire Chief [Signature]
Notes: _____

Street Dept [Signature]
Notes: _____

Parking Dept [Signature]
Notes: _____

Piers, Harbors & Lakefront
Notes: _____

FL&R: Meeting Date: _____

Council: Meeting Date: _____

Resolution 20-R61

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective August 24, 2020



SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator- 1 Year License (First Time Applicants)	\$50.00
Operator- 2 Year License (Renewal)	\$75.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE - DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$1.00 per banner per day of display
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Unneutered	\$30.00 Annual
Spayed/Neutered	\$15.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	\$100.00 Annual

CREAMERY PERMIT	\$50.00
DIRECT SELLERS PERMIT	\$50.00 nonrefundable application fee
EVENT PERMIT (PER POLICY)	
PUBLIC ASSEMBLY PERMIT	Non-profit organization: No charge For-profit organization: \$60 per day
BLOCK PARTIES OR GAZEBO USE (1 hour Photo Session in Gazebo in Flat Iron Park)	Non-profit organization: No charge For-profit organization: \$75
TIER 1 EVENT	Non-profit organization: No charge For-profit organization: \$250 for an event up to seven days, additional \$50 per day thereafter
TIER 2 EVENT	Non-profit organization: No charge For-profit organization: \$500 for an event up to seven days, additional \$100 per day thereafter
MESSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
PARADE PERMITS	\$25.00 nonrefundable application fee
BASEBALL TOURNAMENT PERMIT FEE - VETERAN'S PARK	\$1,000 Security Deposit
Friday Rental	\$150.00
Saturday Rental	\$300.00
Sunday Rental	\$300.00
PARKING STICKERS	
Resident & Non-Resident Residence Owners - Lasts 2 years (even) - 2 hours free parking	4 free per residence each additional \$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$25.00 for 1 year (effective Jan. 1 2017) \$50.00 (effective Jan. 1, 2018)
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
PARKING RATES	
All Parking Stalls Rate	2.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 - Nov 14: \$20.00 daily per bag Nov 15 - Feb 29: \$10.00 daily per bag
PARKING TICKETS	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Improper Use or Display of Sticker	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Over the Line	\$25.00

Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
Parking with Trailer or Trailer alone in Sage Lot D	\$25.00
Parking any Vehicle without a Trailer or with an occupied Trailer in Boat Launch Parking Lot F	\$25.00
LATE FEES	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
RADON TEST KIT	\$10.00
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TOURIST ROOMING/SHORT-TERM RENTAL LICENSE	\$750.00 Annual
TRAPPING PERMIT	\$25.00 Annual
CITY HALL MEETING ROOM RENT	\$25 per event

LAKEFRONT	
BEACH (Open Memorial Day thru Labor Day -	

no glass containers allowed)		
Children age 6 and under		Free
Ages 7 and up		\$8.00 per day
Resident Beach Tags (Maximum 6 per Household)		\$3.00 per tag
Seasonal Pass Ages 7 and up		\$80.00 per year
Beach Bathrooms - Opening/Cleaning		Hourly Rate
BOAT LAUNCH PERMIT		
One-Time Launch	Resident	Non-Resident
Non-Trailer Non-Motor	\$7.00	\$8.00
Less than 20 feet	\$10.00	\$11.00
20 feet to 25 feet 11 inches	\$14.00	\$21.00
26 feet and over	\$16.00	\$24.00
Season Launch Permit	Resident	Non-Resident
Non-Trailer Non-Motor	\$70.00	\$80.00
Less than 20 feet	\$100.00	\$110.00
20 feet to 25 feet 11 inches	\$140.00	\$210.00
26 feet and over	\$160.00	\$240.00
COMMERCIAL BOAT LAUNCH PERMIT	\$1,000 per year (unlimited launches)	
ANNUAL WEST END PIER SLIP, LAGOON SLIP, BUOY, DINGHY, KAYAK AND PADDLEBOARD RACK LEASE PERMITS	<i>Rates may change on an annual basis by the Common Council</i>	
WEST-END PIER 24' SLIP		
Resident		\$1,774.00
Non- Resident Property Owner		\$2,661.00
Non-Resident		\$3,547.00
WEST-END PIER 26' SLIP		
Resident		\$2,070.00
Non- Resident Property Owner		\$3,015.00
Non-Resident		\$3,842.00
LAGOON SLIP & BUOY		
Resident		\$764.00
Non- Resident Property Owner		\$1,272.00
Non-Resident		\$1,774.00
DINGHY, KAYAK, & PADDLEBOARD RACKS		
Resident		\$131.00
Non- Resident Property Owner		\$191.00
Non-Resident		\$262.00
BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION		\$30.00 per year
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)		
RIVIERA RENTALS (ALL CONFERENCES/CONVENTIONS & WEDDINGS HELD NOVEMBER 15 THROUGH APRIL 30) <i>Maximum attendees is 380</i>	Rates below effective until December 31, 2021	
Security Deposit		\$1,000.00
Resident Rental Fee (Friday, Saturday, Sunday)		\$2,500.00
Non-Resident Rental Fee (Friday, Saturday, Sunday)		\$3,000.00
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)		\$500.00
Not-for-Profit Group Rental Fee		\$400.00

Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense - Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
RIVIERA RENTALS (WEDDINGS HELD MAY THROUGH NOVEMBER 15) <i>Maximum attendees is 380</i>	Rates below effective until December 31, 2021
Security Deposit	\$1,000.00
Resident Rental Fee (Monday - Thursday)	\$625.00
Resident Rental Fee (Friday & Sunday- Non-Holiday)	\$1,700.00
Resident Rental Fee (Saturday)	\$1,950.00
Non-Resident Rental Fee (Monday- Thursday)	\$1,250.00
Non-Resident Rental Fee (Friday & Sunday- Non-Holiday)	\$3,400.00
Non- Resident Rental Fee (Saturday)	\$3,900.00
RIVIERA RENTALS (ALL CONFERENCES/CONVENTIONS & WEDDINGS HELD NOVEMBER 1 THROUGH APRIL 31) <i>Maximum attendees is 380</i>	Rates below effective January 1, 2022
Security Deposit	\$1,000.00
Resident Rental Fee (Friday, Saturday, Sunday)	\$2,500.00
Non Resident Rental Fee (Friday, Saturday, Sunday)	\$3,000.00
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)	\$500.00
Non-Resident Rental Fee (Monday- Thursday)	\$1,500.00
Non-Resident Rental Fee (Friday)	\$3,800.00
Non- Resident Rental Fee (Saturday)	\$4,700.00
Non-Resident Rental Fee (Sunday)	\$3,000.00
Holiday Booking Surcharge	\$250.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense - Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
RIVIERA RENTALS (WEDDINGS HELD MAY 1 THROUGH OCTOBER 31) <i>Maximum attendees is 380</i>	Rates below effective January 1, 2022
Security Deposit	\$1,000.00
Resident Rental Fee (Monday - Thursday)	\$625.00
Resident Rental Fee (Friday & Sunday- Non-Holiday)	\$1,700.00
Resident Rental Fee (Saturday)	\$1,950.00
Non-Resident Rental Fee (Monday- Thursday)	\$1,250.00 \$1,750.00
Non-Resident Rental Fee (Friday & Sunday Non Holiday)	\$3,400.00 \$4,700.00
Non- Resident Rental Fee (Saturday)	\$3,900.00 \$5,500.00
Non-Resident Rental Fee (Sunday)	\$4,500.00
Holiday Booking Surcharge	\$250.00

BUILDING & ZONING	
Building	
Minimum permit fee for all building permits	Residential \$60.00 Commercial \$100.00
Residential Construction:	
One & Two family & attached garage (new,	\$0.31 / sq. ft.

addition and alterations)	New Single Family Construction \$1,000.00 Minimum
Accessory buildings & garages	\$0.25 / sq. ft.
Decks	\$0.15 / sq. ft., or \$60.00 Minimum
Roofing and Siding	\$60.00
Commercial Construction:	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft. New Commercial Construction \$1,500.00 Minimum
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.30 / sq. ft.
Commercial , structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Plan Examination:	
One and Two Family Residence	\$150.00
Apartments, Three Family Residence, Row Housing, Multiple family Building State Approved Plans	\$150.00 plus \$10.00 /unit
Commercial, Industrial, Institutional & Additions State Approved Plans	\$350.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$125.00/ Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$75.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Wisconsin Uniform Building Permit Seal	\$45.00
Occupancy Permit	\$60.00/Residential \$100.00/Commercial & Industrial
Temporary (6 months or less Commercial only)	\$75.00
Permit Renewal (6 month extension or less)	\$200.00 Commercial \$50 Residential
Heating and Air Conditioning:	
Heating and Air Conditioning Distribution Systems	\$3.00/ 100 sq. ft. of conditioned area with a minimum fee of \$60.00
New Residential Heating	\$125.00 first unit, \$60.00 each additional unit.
Replacement Residential Heating	\$60.00 / unit
Commercial New or Replacement Heating	\$150.00/ unit, up to and including 150,000 BTU units. Additional fee of \$20.00 / each 50,000 BTU fraction thereof up to a maximum of \$900.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	\$60.00 / unit

Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$150.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$20.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$900.00 / unit
Permanently installed Wall unit (example - Fireplace, wall pack)	\$60.00 / unit
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00
Plumbing Permit:	
Fixture Count	\$15.00/ fixture, drain or device, \$60.00 Minimum
Water Main	\$1.00 / lineal foot of sewer or private water main, \$60.00 Minimum
Sanitary Sewer	\$1.00 / lineal foot of sewer or private water main, / \$9.00 per manhole \$60.00 Minimum
Storm Sewer	\$1.00 / lineal foot of sewer or private water main / \$12.00 per manhole or basin \$60.00 Minimum
Exterior Grease Trap	\$100.00
Electrical:	
Residential Minimum	\$60.00 minimum.
New Residential Service	\$100.00/ Service First 200 Amps, \$25.00 each additional 100 Amps.
Sanitary Sewer	\$1.00 / lineal foot of sewer or private water main, \$60.00 minimum & / \$9.00 per manhole.
Residential Service Update	\$100.00/ Service
Residential Sub-Panel	\$50.00/ Panel
Residential Generator	\$75.00 (includes gas piping)
Temporary Electrical Service	\$100.00 up to 200 Amps. \$25.00 each additional 100 Amps.
Commercial Electrical Minimum	\$150.00 Minimum
Commercial Electrical Re-Inspections	\$150.00/ Inspection
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (included gas piping)
Commercial Low Voltage	\$1.00/ Device, \$100.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site

Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served, \$60.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served, \$150.00 minimum.
Erosion control fees:	
New One and Two Family Buildings	\$125.00 / lot
One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$175.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Zoning	
Zoning Permit	\$60.00
Temporary Use (per Section 98-906)	\$60.00
Zoning Verification Letter	\$60.00
Sign Permit (per Section 98-907)	\$60.00 minimum or \$0.35/ sq ft of sign area
Early Start Permit to start construction	\$125.00 (1-2 family) \$250.00 (all others)
Fuel Tanks	\$75.00 administrative fee/ tank for installation or removal
Wrecking or Razing- Building Inspector may waive the fee if the structure is condemned	\$100.00 (One or two family residences and accessory Structure over 250 sq ft)
Commercial/ Industrial Razing	\$350.00
Moving buildings over public right-of-ways	\$250.00 plus \$0.03/ sq ft
Special Inspections and Reports	\$150.00/ inspection report
Text Amendment (per Section 98-902)	\$400.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Certified Survey Map (CSM)	For each new Residential Lot Created: \$400.00 For each new Commercial Lot Created: \$200.00
Plat Renewal	\$150.00
Conditional Use (per Section 98-905)	\$400.00 \$100.00
Site Plan (per Section 98-908)	\$400.00
Variance (per Section 98-910)	\$400.00
Interpretation (per Section 98-911)	\$150.00
Appeal (per Section 98-912)	\$400.00
PD Zoning Map Amendment (Includes 1 PIP Review)	\$750.00
PIP Review	\$400.00

Filing or Recording fee with City Clerk, plus actual recording fee	\$10.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> The exterior dimensions, including attached garage and each floor level 	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	

CEMETERY FEES	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Single Cremation (50% Perpetual Care)	\$400.00
Grave - Double Cremation (50% Perpetual Care)	\$500.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 nd Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
POLICE DEPARTMENT FEES	
FINGERPRINTING	
City Residents	\$15.00
Individuals employed in business in city limits or working for city licensed business	\$15.00
Non-Residents	\$60.00
PUBLIC WORKS FEES	
CONSTRUCTION PERMIT FEE	
Curb Cut/Driveway Approach Fee	

Right-of-Way Excavation Fee	\$25.00
Storm Sewer Connection Fee	\$25.00
Sanitary Sewer Connection Fee	\$25.00
Special brush, limb and refuse pick-up	\$25.00
Dumpster Delivery	\$24.00 per 15 minutes
Dumpster Pick-up	\$50.00 per dumpster
	\$50.00 plus additional landfill fees

FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief or Assistant Chief	\$26.00/hr.
Fire and EMS Personnel	\$26.00/hr.
Engine/Squad	\$550.00/hr.
Truck (aerial apparatus)	\$875.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
Ambulance	\$270.00/hr.
Paramedic Intercept Fee (Option a OR b)	
a. Flat Rate Billed to Requesting Municipality	\$400.00
b. Shared Revenue from Requesting Municipality	50% Monies Received
EMS First Responder and Transport Fees	
Residents Fee	\$150.00 per call
Non-Resident Fee	\$200.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$918.89
Advanced Life Support Base Rate (ALS2)	\$1010.47
Advanced Life Support Base Rate (Intercept)	\$918.89
Advanced Life Support Base Rate (Intercept ALS2)	\$1010.47
Equal Level Staffing Mutual Aid	\$300.00
Basic Life Support Base Rate	\$700.00
Mileage Charge	\$20.00 per mile

Supplies used fee	
Defibrillation	\$100.00
EKG Monitoring	\$150.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$150.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1,000	\$35.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$30.00
Glucagon	\$211.00
Narcan	\$48.00
ASA	\$32.00
Dextrose 25gms/50cc	\$32.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$40.00
Oil Dry	\$10.00 per bag
Class A, B, or AB Firefighting Foam	\$30.00/gallon
BLS Supplies Used	\$75.00
ALS Supplies Used	\$125.00
Paramedic Medications	
Adenocard	\$31.00
Amiodorone	\$125.00
Atropine	\$37.00
Calcium Chloride	\$43.00
Dextrose 5%	\$32.00
Diltiazem	\$9.00
Diphenhydramine	\$5.00
Epi 1:10,000	\$16.00
Etomidate	\$94.00
Heparin	\$32.00
Ketamine	\$54.00
Lidocaine	\$36.00
Magnesium Sulfate	\$7.00
Methylprednisolone	\$101.00
Metoprolol	\$9.00
Midazolam	\$68.00
Norepinephrine	\$22.00
Ondansteron	\$28.00
Sodium Bicarbonate	\$37.00
Sublimaze	\$5.00

Succinylcholine	\$41.00
Clopidogral	\$19.00
Dopamine	\$97.00
Hydromorphone	\$10.00
Hydroxycobalamin	\$1270.00
Metoclopramide	\$5.00
Morphine Sulfate	\$56.00
Tranexamic Acid	\$96.00
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
Fire prevention inspection fee schedule:	
Residential Building Type:	
4 to 36 units	\$10 per unit per year
37 to 60 units	\$400 per year
61 to 99 units	\$450 per year
100 units and above	\$500 per year
Commercial:	
Under 1,000 square feet	\$50
1,000 to 4,999 square feet	\$100
5,000 to 24,999 square feet	\$150
25,000 to 99,000 square feet	\$200
100,000 to 174,999 square feet	\$400
175,000 to 249,999 square feet	\$700

Industrial:	
Under 5,000 square feet	\$100
5,000 to 24,999 square feet	\$200
25,000 to 99,000 square feet	\$300
100,000 to 174,999 square feet	\$500
175,000 to 349,999 square feet	\$800
Additional conditions: (a) The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis. (b) Square footage refers to the total floor area of any building or structure. (c) Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the property for delinquent real estate taxes, shall apply to the inspection fee.	
Sprinkler system underground mains	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests – 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum

Adopted this 24th day of August, 2020.

Charlene Klein, Mayor

Date

ATTEST:

Lana Kropf, City Clerk

Date

City Clerk

From: Mayor
Sent: Tuesday, August 18, 2020 12:09 PM
To: City Clerk
Subject: Riviera Ballroom Rates

Importance: High

Please forward to the chair and members of the Finance Committee for their meeting this evening:

This letter is in regard to the rates proposed in your Packet this evening.

A two thousand dollar reduction in the wedding rental rate for off peak season is not appropriate nor are the Friday/Sunday reductions.. Please keep in mind that **weddings are now being booked for two years from now.**

I recommend the rates as per the following:

Peak Season – May 1-Oct 31 (Would advise May 1, not May 15)

Saturday - \$5,500

Friday - \$4,700

Sunday \$4,500

Mon – Thurs - \$1,750

Off Peak Season – Nov 1- April 31st

Saturday - \$4,700

Friday - \$3,800

Sunday - \$3,000

Mon – Thurs - \$1,500

In addition:

After conferring with the Comptroller I would also suggest a **Holiday Surcharge of \$250.00** across the board (due to the increased cost of employee overtime) (many Holidays also occur/ or can occur Mon – Thurs)

Mayor Klein

AGREEMENT

THIS AGREEMENT dated the 25th day of February, 2020, by and between the City of Lake Geneva (hereinafter "City") and the Geneva Lakes Family YMCA, Inc. (hereinafter "YMCA").

WITNESSETH:

WHEREAS, City and YMCA wish to work cooperatively to provide recreational services and utilize athletic fields owned by the City; and

WHEREAS, City and YMCA wish to ensure that recreational facilities and programs are available to as many residents of the City as possible; and

WHEREAS, City and YMCA wish to clarify the relative roles and responsibilities of each party to provide recreational facilities and programs to the residents of the City;

NOW THEREFORE, the mutual covenants contained herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged the parties hereto agree as follows:

1. The above recitals are incorporated herein by reference.
2. The term of this agreement shall be for a term of one (1) year commencing on 25th day of February, 2020.
3. For the services recited herein, the City shall pay the sum of Fifty-Five Thousand Eighty and no/100 (\$55,080.00) Dollars for the term of this agreement. The sum shall be paid in bi-monthly installments.
4. In exchange for the sum provided herein, the YMCA shall do the following:
 - a. Provide recreational programs at Veteran's Park as appropriate. List of programs shall include but not be limited to: T-Ball, Baseball, Softball, Travel baseball/softball, Tournament level baseball/softball, flag football, volleyball, soccer, LaCrosse, Adult softball, Coed softball, Adult Kickball, Pickleball.

- b. Coordinate the use of the athletic fields at Veteran's Park for use by all groups interested in using said fields in a non-discriminating manner. Ensure that all groups and organizations have equal access to the athletic fields provided by the City.
- c. Prepare the baseball/softball fields for use by any organization regardless of their affiliation with the YMCA by marking the fields and placing of necessary equipment such as bases or volleyball nets. The YMCA shall be notified a minimum of one week in advance of events to coordinate proper staffing.
- d. Coordinate the use of the fields with the City of Lake Geneva through a shared calendar such as google calendar.
- e. Make books and records available to the City showing revenues received and expenses paid for use of Veteran's Park.
- f. Provide no less than 15% discount rates for City residents participating in activities through the YMCA which are conducted at Veteran's Park.
- g. Tournaments and other rentals at Veteran's Park will be booked through the City. Net proceeds will be shared equally between the City and the YMCA. A separate rental agreement will be used.
- h. The YMCA and the City of Lake Geneva each agree to maintain in their own names a One Million (\$1,000,000.00) Dollar liability insurance policy during the term of this agreement and any renewals thereof.
- i. Responsibilities and equipment available for use at Veteran's Park shall be as follows:

City of Lake Geneva

- Mowing
- Trash pickup of entire park (except Concession stand and 2nd floor of Lions Den/asphalt area)
- Gas for power equipment
- ½ purchase price of groomer
- Flower beds
- Maintenance and repair of groomer
- Clean and maintain bathrooms
- Bids out concession stand
- Any field rental agreements
- City allows YMCA to use the garage for storage of equipment related to these activities (not use of Lions Den)
- Owns and maintains regulation size Soccer Goals and nets
- Basketball nets

YMCA

- All field work/maintenance
- Check oil/filters, wash groomer
- Concession Stand and 2nd floor Lions Den/asphalt areas/ prep/cleaning/trash pickup
- Equipment purchases for programs
- Maintain Batting cages
- Owns Volleyball nets
- Owns Bases
- Owns chalker
- Dispense of watering required for baseball game usage (water supplied by City)
- Operations of any tournaments run thru the YMCA
- Communication with city clerk on scheduling of park

- ½ purchase price of groomer
- Owner of lawn tractor, push mower, golf cart – do all maintenance

j. The YMCA will ensure that the fields and facilities are used in a reasonable manner by all patrons and invitees of the YMCA.

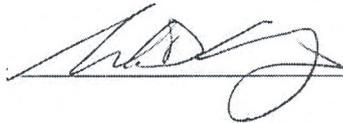
IN WITNESS WHEREOF, the undersigned have set their hand and seal this 25th day of February, 2020.

CITY OF LAKE GENEVA, a municipal corporation

By: 
THOMAS HARTZ, Mayor

Attest: 
LANA KROPF, City Clerk

GENEVA LAKES FAMILY YMCA, Inc.

By: 



Name: _____
Contact #: _____
Event Dates: _____

GENEVA LAKES FAMILY YMCA/City of Lake Geneva Veterans Park Field Rental Agreement

Deposit: _____ Receipt # _____ Date Paid: _____ Staff: _____

Rental Fee: _____ Receipt # _____ Date Paid: _____ Staff: _____

SECTION 1: DEFINITIONS

A. Recreation Programmer: The Lake Geneva YMCA, authorized by the City of Lake Geneva to schedule Veterans Park events, activities and programs. The Recreation Programmer, or an authorized representative, is present during the use of the facility or grounds and has access to facilities and grounds at all times and is responsible for locking and unlocking.

B. Lease: As used herein means the written Rental Agreement issued to an applicant by the Lake Geneva YMCA or its authorized representative for use of Veterans Park or any portion there-of under the authority and conditions as herein provided, including any amendment or supplement to such an agreement.

C. Lessee: As used herein includes any person, association, public organization, partnership, company or corporation that is granted a contract to use any part of Veterans Park in accordance with these regulations. Person responsible must be an adult (age 21).

SECTION 2: RIGHT TO ALTER REGULATIONS AND RENTAL RATES

The Lake Geneva YMCA reserves the right to change, alter, amend or cancel any or all of the regulations and rental rates contained herein at any time. The Lake Geneva YMCA reserves the right to cancel any reservation for the use of Veterans Park due to local, state or federal emergency needs. A full refund will be given in this event. Lessee may not use the facility for any other than the stated purpose. Failure to comply can cause cancellation of the event.

SECTION 3: AUTHORITY

Violations of these regulations and rental rates or any portion thereof may result in cancellation of use of facility which may impact future use of facility. The Lake Geneva YMCA, hereinafter referred to as "management," shall have full responsibility for the operation of Veterans Park and shall act on behalf of the City of Lake Geneva. The management shall be authorized to enter into agreements subject to Sec. 2 (above). The right is reserved by the manager or other duly authorized representative of the City of Lake Geneva to enter Veterans Park and all parts thereof at all times.

SECTION 4: RENTALS AND RENTAL AGREEMENT

A. All rentals of Veterans Park facilities will require a signed rental agreement between the Lessee and the Lake Geneva YMCA through its duly authorized representatives. No verbal agreements for the use of Veterans Park will be valid.

B. A reservation for Veterans Park will be considered confirmed only upon the receipt in the Lake Geneva YMCA office of a signed rental agreement accompanied by the prescribed minimum down payment or other appropriate fee as described herein.

C. Reservations for an event can be made no more than one (1) year in advance. Lake Geneva YMCA, 203 Wells St, Lake Geneva, WI 53147. 262-248-6211

SECTION 5: RESERVATION INFORMATION

A. A walk through of the facilities must be performed within two (2) days prior to the event.

B. Reservation Deposit shall be paid at the time of application. Tournament Deposit shall be calculated and paid not later than fourteen (14) days prior to the first day of the tournament or event. If the tournament or event is cancelled within fourteen (14) days of the first day of the tournament or event, the tournament deposit less any costs incurred by the Lake Geneva YMCA related to the event, shall be refunded back to the lessee. If the tournament is cancelled during the event for a serious violation of the terms of this field rental agreement, the Tournament Deposit is forfeited.

Upon completion of the tournament or event, the Lake Geneva YMCA shall calculate the final costs based upon the above fee schedule, and refund any amounts due the Lessee in accordance with this agreement.

C. NO ONE IS ALLOWED TO RENT OR RESERVE FIELDS FOR SOMEONE ELSE. IF YOU ARE CAUGHT DOING THIS, YOU WILL LOSE YOUR DEPOSIT AND PERMANENT USE OF THE FIELDS AND FACILITIES.

SECTION 6: RENTAL HOURS

A. Games may begin at 8:00 am, with staff and Lessee preparations beginning no earlier than 7:00 am.

B. There is a 11:00 p.m. curfew on all City-owned ball fields and parks. Any game in process must be called at 11:00 pm. It must not be continued for any reason. The lights must be turned off no later than 11:20 p.m. (This is to allow participants and spectators time to leave the park and allow Lessee time to clean up.)

C. Lessee is responsible to be on site at all times during rental hours. If Lessee cannot be there, a designee should be appointed, and their name(s) should be turned into the Lake Geneva YMCA upon returning the lease agreement and paying all rental fees.

D. Fields used for league play will be on a limited basis and must be approved by the Lake Geneva YMCA Sports Director

SECTION 7: LAKE GENEVA YMCA RENTAL RATES

Non-Refundable Reservation Deposit

\$200.00/tournament or event non-refundable fee for reserving the date or dates of the tournament or event.

Tournament Deposit

\$200.00/tournament site clean-up fee (refundable if the lessee leaves the park as clean after as before the event).

\$20.00/hour security and garbage can emptying fee.

\$40.00/hour City personnel bathrooms cleaning and unforeseen assistance fee (on an as needed basis)

\$100.00/field/day rental fee which includes field preparation between games and striping.

\$20.00/hour ball field lighting fee.

\$105.00/weekend/onsite portable toilet required fee for every 150 participants and spectators (minimum requirement).

\$25.00/day/portable toilet cleaning fee.

\$225.00/weekend for a 12-yard dumpster. Replacing the dumpster with an empty one is at the same rate.

Note: Reservation Deposit shall be paid at the time of application. Tournament Deposit shall be calculated and paid not later than fourteen (14) days prior to the first day of the tournament or event. If the tournament or event is cancelled within fourteen (14) days of the first day of the tournament or event, the tournament deposit less any costs incurred by the Lake Geneva YMCA related to the event, shall be refunded back to the lessee. If the tournament is cancelled during the event for a serious violation of the terms of this field rental agreement, the Tournament Deposit is forfeited.

Upon completion of the tournament or event, the Lake Geneva YMCA shall calculate the final costs based upon the above fee schedule, and refund any amounts due the Lessee in accordance with this agreement.

SECTION 8: CLEANING REQUIREMENTS

Lessee must clean up any and all trash placed anyplace other than within the dumpster or onsite trash containers and remove any equipment within the contract lease period; otherwise, additional fees may be charged or deducted from deposits for the additional time used. Lessee is responsible for cleanup of the facility similar to pre-event condition.

SECTION 9: SETUPS

A. Lake Geneva YMCA staff will unlock and lock facilities before and after event.

B. Fields will be prepared and chalked prior to the event. Lessee can request the Lake Geneva YMCA to maintain the fields in between games. Lessee should request assistance from the Lake Geneva YMCA on field maintenance at the time the rental agreement is executed.

SECTION 10: LIABILITY FOR LESSEE'S PROPERTY

Neither the City of Lake Geneva, the Lake Geneva YMCA, nor its employees shall be liable for any lost, damaged or injury to property of any kind that is shipped or otherwise delivered to or stored in or on the premises. Property shall not be received until Lessee has made proper arrangements for receiving, handling and storage of such materials with the Lake Geneva YMCA management.

SECTION 11: OBSERVANCE OF LAWS AND REGULATIONS

Lessee shall comply with all city, county, state and federal laws, and with regulations pertaining to Veterans Park. Violations by Lessee or its agents or employees may result in cancellation of the lease and/or discontinuation of use of the facility with forfeiture of fees and deposit.

PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

1. DO NOT PLAY ON THE FIELD IF IT IS WET OR MUDDY.
2. REPAIR ANY DAMAGED AREAS AFTER YOUR PLAY HAS ENDED.
3. DO NOT ADD ANY DRYING AGENTS OR UNAUTHORIZED MATERIALS TO THE FIELD FOR ANY REASON.
4. CLEAN UP ANY LITTER LEFT BY PARTICIPANTS AND SPECTATORS, AND TAKE WITH YOU.
5. PROFANITY OF ANY FORM, WHETHER ON T-SHIRTS, OR SPOKEN WILL NOT BE ALLOWED IN THE PARK.
6. NO GAMBLING OF ANY FORM IS ALLOWED. VIOLATORS WILL BE PROSECUTED. RENTERS WILL LOSE THEIR DEPOSIT IF ALLOWED.
7. NO PETS ALLOWED IN THE PARK
8. NO ALCOHOL OR COMSUMPTION OF ALCOHOL IS PERMITTED

SECTION 12: OBJECTIONABLE CONDUCT

Any person at Veterans Park whose conduct is disorderly or disruptive in one or more of the following respects, may be ejected from the premises by the Lake Geneva YMCA staff on duty or any police officer:

- a. Intoxication;
- b. Use of abusive, indecent, profane or vulgar language;
- c. Making offensive gestures or displays;
- d. Abusing or threatening another person in an obviously offensive manner or fighting with another person;
- e. Making unreasonably loud noise;
- d. Vandalism.

Lessee, for the event at which any such ejection occurs, shall hold harmless, indemnify and defend the City, its officers, agents and employees against any claim related to any such ejection. Alcoholic beverages of any type are not permitted in the park under any circumstances, per the City of Lake Geneva Ordinance. Lessee is responsible for the actions of the participants and spectators as it pertains to the presence of alcohol. Lessee is to ask violators to leave the park immediately and call for police assistance to enforce the City Ordinance or violations of any rules listed on this form. Failure to report violators will result in forfeiture of Lessee's deposit and bar Lessee's right to reserve any ball field in the future. (It is suggested that a gate attendant be present at all times to discourage attendants from bringing alcoholic beverages into the park and to report any violators to Lessee and the Lake Geneva Police Department.) The Lake Geneva Police Department will be notified of the date and time that Lessee will be utilizing the ball park. The City of Lake Geneva will press charges against ordinance violators, that the police arrest for drinking and any other violation(s) in the park. Uniformed and non-uniformed police officers will be patrolling inside the park during Lessee's rental times. The Lake Geneva YMCA staff will also be making site inspections to the rented facility to check on any renter agreement violations.

SECTION 13: ABANDONED EQUIPMENT OR ARTICLES

The City of Lake Geneva or the Lake Geneva YMCA shall not be held responsible for property left on the premises. Said articles shall remain on the Veterans Park premises for seven (7) days and then shall be deemed abandoned by Lessee and may be disposed of by the Lake Geneva YMCA. The City assumes no responsibility for losses when such losses are caused by theft or disappearance. Property left on the premises that must be stored may result in the loss of deposit.

SECTION 14: SOLICITATIONS

No Lessee shall solicit or collect donations at Veterans Park without the approval of the Lake Geneva YMCA

SECTION 15: FOOD AND BEVERAGE SERVICE

A. No alcoholic beverage will be allowed in Veterans Park. Full deposits will be forfeited for non-compliance, as well as possible discontinuation of the event.

B. The Lake Geneva YMCA will not allow food and beverage to be sold at Veterans Park. The City of Lake Geneva has a vendor contracted to run the Veterans Park concession stand.

SECTION 16: SALE OF TOURNAMENT SOUVENIRS AND NOVELTIES

A. Lessee may NOT solicit or sell t-shirts, ball caps and other souvenirs to its participants and spectators, unless the lessee is a qualified group and obtains a permit to do so from the City of Lake Geneva.

ABSOLUTELY NO SMOKING IS PERMITTED IN VETERANS PARK. FULL DEPOSIT WILL BE FORFEITED FOR NON-COMPLIANCE IN ACCORDANCE WITH SECTION 7 OF THIS AGREEMENT. PLEASE NOTIFY GUESTS OF THIS REGULATION.



Lake Geneva YMCA/City of Lake Geneva
Veterans Park Field Rental Agreement

Rental Date: _____ Time In: _____ am/pm Time
Out: _____ am/pm

Number attending: _____ Type of
Activity: _____

Lessee: _____

Business
Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell
hone: _____

Non-Refundable Reservation Deposit

\$200.00/tournament or event Receipt# _____ Date _____ Staff _____

Tournament Deposit

\$200.00/tournament site clean-up fee (refundable if the lessee leaves the park as clean
after as before the event).

\$20.00/hour security and garbage fee _____ total hours staffed

\$40.00/hour City personnel, as needed _____ total hours if called

\$100.00/field/day rental fee _____ total days

\$20.00/hour ball field lighting fee. _____ total hours of lighting

\$105.00/weekend/onsite portable toilet required fee for every 150 participants and
spectators (minimum requirement). _____ total people in attendance

\$25.00/day/portable toilet cleaning fee. _____ total days X # of portable toilets

\$225.00/weekend for a 12-yard dumpster. If tournament size requires emptying the
dumpster, a new dumpster will be brought in at the same rate.

*Lake Geneva YMCA must receive a copy of the lessee insurance certificate showing both
Lake Geneva YMCA and City of Lake Geneva as additionally insured prior to first day of
tournament or event.*

\$ _____ total due by Date _____ Receipt _____ Date _____ Staff _____

In order for the Lake Geneva YMCA to hold your reservation, payment and this form must be received at least fourteen (14) calendar days prior to the event. Failure to do so will result in loss of reservation. Rental fees must be paid in full fourteen (14) calendar days prior to the event.

I agree to abide by the policies and rules of the City of Lake Geneva. I understand that I am responsible for any damage to City property that may occur during my usage. I understand I should report any problems to the Lake Geneva YMCA.

WARNING: RELEASE OF CLAIMS AND WAIVER OF RIGHTS, READ CAREFULLY BEFORE SIGNING

A. Covenant Not to Sue. Lessee shall never institute any action or suit at law or in equity against the Lake Geneva YMCA or the City of Lake Geneva, individually or in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, and shall not prosecute or in any way aid in the institution or prosecution of any claim, demand, action, or cause of action for damages, costs, loss of services, property damage, expenses or compensation, attorney fees, or litigation costs for or on account of any damage, loss, or injury, either to person or property, or both, resulting or to result, known or unknown, past, present, or future, arising out of Lessee's use of Veterans Park in the City of Lake Geneva, Walworth County, Wisconsin.

B. Indemnification and Hold Harmless Agreement. Lessee shall indemnify and hold the Lake Geneva YMCA and City of Lake Geneva, individually and in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, harmless and defend them, and each of them, from and against any and all claims, actions, damages, liability, losses, expenses, attorney fees, litigation costs, or liens, arising out of any negligent act or omission by or on behalf of the Lake Geneva YMCA or City of Lake Geneva, and further arising out of any occurrence causing injury or damage to any persons or property, or resulting from or caused by any negligent acts or omissions of the Lake Geneva YMCA or City of Lake Geneva or out of any negligent acts or omissions of Lessee, its agents and assigns, while exercising any of the rights and privileges granted by this Field Rental Agreement. Lessee agrees to pay all litigation costs and all actual attorney fees incurred by the Lake Geneva YMCA or City of Lake Geneva in connection therewith, and to pay any final judgment entered in an action to which this indemnification agreement applies.

Lessee Signature: _____ Date: _____

Authorized By: _____ Date: _____



City of Lake Geneva Veterans Park Field Rental Agreement

SECTION 1: DEFINITIONS

A. Recreation Programmer: The Recreation Programmer, or an authorized representative, is present during the use of the facility or grounds and has access to facilities and grounds at all times and is responsible for locking and unlocking.

B. Lease: As used herein means the written Rental Agreement issued to an applicant by the City of Lake Geneva or its authorized representative for use of Veterans Park or any portion thereof under the authority and conditions as herein provided, including any amendment or supplement to such an agreement.

C. Lessee: As used herein includes any person, association, public organization, partnership, company or corporation that is granted a contract to use any part of Veterans Park in accordance with these regulations. Person responsible must be an adult (age 21).

SECTION 2: RIGHT TO ALTER REGULATIONS AND RENTAL RATES

The City of Lake Geneva reserves the right to change, alter, amend or cancel any or all of the regulations and rental rates contained herein at any time. The City of Lake Geneva also reserves the right to cancel any reservation for the use of Veterans Park due to local, state or federal emergency needs. A full refund will be given in this event. Lessee may not use the facility for any other than the stated purpose. Failure to comply can cause cancellation of the event.

SECTION 3: AUTHORITY

Violations of these regulations and rental rates or any portion thereof may result in cancellation of use of facility which may impact future use of facility. The City of Lake Geneva, hereinafter referred to as "The City," shall have full responsibility for the operation of Veterans Park. The City shall be authorized to enter into agreements subject to Sec. 2 (above). The right is reserved by the manager or other duly authorized representative of the City of Lake Geneva to enter Veterans Park and all parts thereof at all times.

SECTION 4: RENTALS AND RENTAL AGREEMENT

A. All rentals of Veterans Park facilities will require a signed rental agreement between the Lessee and the City of Lake Geneva through its duly authorized representatives. No verbal agreements for the use of Veterans Park will be valid.

B. A reservation for Veterans Park will be considered confirmed only upon the receipt in the City of Lake Geneva Clerk's office of a signed rental agreement accompanied by the prescribed required permit fee.

C. Reservations for an event can be made no more than one (1) year in advance.

SECTION 5: RESERVATION INFORMATION

A. The City of Lake Geneva does not require a lump sum security deposit; however, a valid credit card associated with either the lessee organization or lessee themselves must be given on the attached application prior to a tournament or event will be confirmed as scheduled. The City of Lake Geneva Department of Public Works will have the sole responsibility to determine if the field and park area was left in an appropriate manner. Credit card holders will be notified in the event a charge will be made due to poor clean up or vandalism.

B. NO ONE IS ALLOWED TO RENT OR RESERVE FIELDS FOR SOMEONE ELSE. IF YOU ARE CAUGHT DOING THIS, YOU WILL LOSE ANY PERMIT FEE AND PERMANENT USE OF THE FIELDS AND FACILITIES.

SECTION 6: RENTAL HOURS

A. Games may begin at 8:00 am, with staff and Lessee preparations beginning no earlier than 7:00 am.

B. There is an 11:00 p.m. curfew on all City-owned ball fields and parks. Any game in process must be called at 11:00 pm. It must not be continued for any reason. The lights must be turned off no later than 11:20 p.m. (This is to allow participants and spectators time to leave the park and allow Lessee time to clean up).

C. Lessee is responsible to be on site at all times during rental hours. If Lessee cannot be there, a designee should be appointed, and their name(s) should be turned into the City of Lake Geneva upon returning the lease agreement and paying all rental fees.

D. Fields used for league play will be on a limited basis and must be approved by the Lake Geneva City Clerk or designee.

SECTION 7: CITY OF LAKE GENEVA RENTAL RATES

Please see the attached map of Veteran's Park to determine field use and reservation.

The City of Lake Geneva shall set the Park Reservation fees by resolution of the Common Council and may be subject to change.

BASEBALL FIELD USE:

Fields 1B-4B & Moiltor Field are available for practice use for a four-hour interval (8:00 a.m. to Noon, Noon to 4:00 p.m., and 4:00 p.m. to 8:00 p.m.)

Fields 1B & 2B for a one four-hour time block: \$25

Fields 3B & 4B for a one four-hour time block: \$50

Molitor Field for the duration of a one four-hour time block: \$100

Reservations of all five fields (fields 1B-4B & Molitor Field) will be given a 15% discount.

City of Lake Geneva Residents will be given a 15% discount for Veteran's Park Use with proof of residency; proof of residency shall be a current Utility Bill that must be in the lessee's name.

Fields 1B-4B and Molitor Field are available for all day tournament use; this shall include the use of the electronic scoreboard.

Fields 1B & 2B: \$300 per day, per field

Field 3B & 4B: \$400 per day, per field ***this includes field lighting***

Molitor Field: \$500 per day ***this includes field lighting***

SOCCER FIELD/OPEN FIELD USE:

Fields 1A-4A available for practice use for a four-hour interval (8:00 a.m. to Noon, Noon to 4:00 p.m., and 4:00 p.m. to 8:00 p.m.)

Fields 1A-4A for a one four-hour time block: \$25

City of Lake Geneva Residents will be given a 15% discount for Veteran's Park Use with proof of residency; proof of residency shall be a current Utility Bill that must be in the lessee's name

Fields 1A-3A are available for all day tournament use

Fields 1A-3A: \$300 per day, per field

****Note: Fields 1A-3A do not have lighting or scoreboards****

Additional Fees/Terms for any Tournament Use:

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain a 4-yard dumpster at a cost of \$200.

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain 1 portable restroom at the third party rate cost to be identified by the City; For every additional 100 participants a portable restroom is required.

Notification of expected portable restroom needs must be communicated to the Director of Public Works at least one week in advance of the tournament. The DPW Director will then notify lessee of associated costs.

Lessee must coordinate with the Director of Public Works for bleacher use and placement; bleachers are not available during the week of the Lake Geneva Venetian Festival.

The City of Lake Geneva will not be responsible for supplying any game officials or equipment. This shall be the sole responsibility of the lessee.

SECTION 8: CLEANING REQUIREMENTS

Lessee must clean up any and all trash placed anywhere other than within the dumpster or onsite trash containers and remove any equipment within the contract lease period; otherwise, additional fees may be charged. Lessee is responsible for cleanup of the facility similar to pre-event condition. If it is discovered that the facility is in disarray, an additional \$200 per hour clean up charge will be applied to the credit card on file.

Lessee or event coordinators shall be responsible for maintaining the cleanliness and order of the facility restrooms. The City of Lake Geneva shall supply toilet paper, paper towels, and garbage bags. The lessee or event coordinator shall call the City of Lake Geneva Police Dispatch Center with any extensive maintenance issues at 262-248-4455.

SECTION 9: SETUPS

A. Event Coordinators will need to work with a representative of the Lake Geneva YMCA staff to unlock and lock facilities before and after event. The Lake Geneva YMCA representative will also need to be notified of any field lighting needs.

B. Fields will be prepared and chalked prior to the event. Lessee can request the Lake Geneva YMCA to maintain the fields in between games. Lessee should request assistance from the Lake Geneva YMCA on field maintenance at the time the rental agreement is executed.

SECTION 10: LIABILITY FOR LESSEE'S PROPERTY

Neither the City of Lake Geneva, the Lake Geneva YMCA, nor its employees shall be liable for any lost, damaged or injury to property of any kind that is shipped or otherwise delivered to or stored in or on the premises. Property shall not be received until Lessee has made proper arrangements for receiving, handling and storage of such materials with the Lake Geneva YMCA management.

SECTION 11: OBSERVANCE OF LAWS AND REGULATIONS

Lessee shall comply with all city, county, state and federal laws, and with regulations pertaining to Veterans Park. Violations by Lessee or its agents or employees may result in cancellation of the lease and/or discontinuation of use of the facility with forfeiture of fees and deposit.

PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

1. DO NOT PLAY ON THE FIELD IF IT IS WET OR MUDDY.
2. REPAIR ANY DAMAGED AREAS AFTER YOUR PLAY HAS ENDED.
3. PARKING ON ANY GRASS AREA IS STRICTLY PROHIBITED
4. DO NOT ADD ANY DRYING AGENTS OR UNAUTHORIZED MATERIALS TO THE FIELD FOR ANY REASON.
5. CLEAN UP ANY LITTER LEFT BY PARTICIPANTS AND SPECTATORS, AND TAKE WITH

YOU.

6. PROFANITY OF ANY FORM, WHETHER ON T-SHIRTS, OR SPOKEN WILL NOT BE ALLOWED IN THE PARK.

7. NO GAMBLING OF ANY FORM IS ALLOWED. VIOLATORS WILL BE PROSECUTED. RENTERS WILL LOSE THEIR DEPOSIT IF ALLOWED.

8. NO PETS ALLOWED IN THE PARK

9. NO ALCOHOL OR COMSUMPTION OF ALCOHOL IS PERMITTED

SECTION 12: OBJECTIONABLE CONDUCT

Any person at Veterans Park whose conduct is disorderly or disruptive in one or more of the following respects, may be ejected from the premises by the City of Lake Geneva or Lake Geneva YMCA staff on duty or any police officer:

a. Intoxication;

b. Use of abusive, indecent, profane or vulgar language;

c. Making offensive gestures or displays;

d. Abusing or threatening another person in an obviously offensive manner or fighting with another person;

e. Making unreasonably loud noise;

d. Vandalism.

Lessee, for the event at which any such ejection occurs, shall hold harmless, indemnify and defend the City, its officers, agents and employees against any claim related to any such ejection. Alcoholic beverages of any type are not permitted in the park under any circumstances, per the City of Lake Geneva Ordinance. Lessee is responsible for the actions of the participants and spectators as it pertains to the presence of alcohol. Lessee is to ask violators to leave the park immediately and call for police assistance to enforce the City Ordinance or violations of any rules listed on this form. Failure to report violators will result in potential fine of Lessee and bar Lessee's right to reserve any field in the future. (It is suggested that a gate attendant be present at all times to discourage attendants from bringing alcoholic beverages into the park and to report any violators to Lessee and the Lake Geneva Police Department.) The Lake Geneva Police Department will be notified of the date and time that Lessee will be utilizing the facility. The City of Lake Geneva will press charges against ordinance violators, that the police arrest for drinking and any other violation(s) in the park. Uniformed and non-uniformed police officers may be patrolling inside the park during Lessee's rental times. The Lake Geneva YMCA staff will also be making site inspections to the rented facility to check on any renter agreement violations.

SECTION 13: ABANDONED EQUIPMENT OR ARTICLES

The City of Lake Geneva or the Lake Geneva YMCA shall not be held responsible for property left on the premises. Said articles shall remain on the Veterans Park premises for seven (7) days and then shall be deemed abandoned by Lessee and may be disposed of by the City of Lake Geneva. The City assumes no responsibility for losses when such losses are caused by theft or

disappearance. Property left on the premises that must be stored may result in the loss of deposit.

SECTION 14: SOLICITATIONS

No Lessee shall solicit or collect donations at Veterans Park without the approval of the City of Lake Geneva.

SECTION 15: FOOD AND BEVERAGE SERVICE

A. No alcoholic beverage will be allowed in Veterans Park. Police fines may be imposed for non-compliance, as well as possible discontinuation of the event.

B. The City of Lake Geneva will not allow food and beverage to be sold at Veterans Park. The City of Lake Geneva has a vendor contracted to run the Veterans Park concession stand.

SECTION 16: SALE OF TOURNAMENT SOUVENIRS AND NOVELTIES

A. Lessee may NOT solicit or sell t-shirts, ball caps and other souvenirs to its participants and spectators, unless the lessee is a qualified group and obtains a permit to do so from the City of Lake Geneva.

ABSOLUTELY NO SMOKING IS PERMITTED IN VETERANS PARK.

PLEASE NOTIFY GUESTS OF THIS REGULATION.



**City of Lake Geneva
Veterans Park Field Rental Agreement**

Rental Date: _____ **Time In:** _____ **am/pm Time**

Out: _____ **am/pm**

Number attending: _____

Type of Activity: _____

Lessee: _____

Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Work Phone:** _____

Cell phone: _____

Baseball Field Use Fees (please check all that apply):

PRACTICES ONLY:

Field 1B 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

Field 2B 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

Field 3B 8:00 a.m.- Noon- \$50 Noon- 4:00 p.m.- \$50 4:00 p.m.- 8:00 p.m.- \$50

Field 4B 8:00 a.m.- Noon- \$50 Noon- 4:00 p.m.- \$50 4:00 p.m.- 8:00 p.m.- \$50

Molitor 8:00 a.m.- Noon- \$100 Noon- 4:00 p.m.- \$100 4:00 p.m.- 8:00 p.m.- \$100

TOURNAMENTS:

Field 1B \$300 per day

Field 2B \$300 per day

Field 3B \$400 per day *includes field lighting*

Field 4B \$400 per day *includes field lighting*

Molitor \$500 per day *includes field lighting*

15% discount for booking of all five fields

City of Lake Geneva Resident? Yes No *must provide current utility bill*

Soccer Field/Open Field Use Fees (please check all that apply):

PRACTICES ONLY:

Field 1A 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

Field 2A 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

Field 3A 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

Field 4A 8:00 a.m.- Noon- \$25 Noon- 4:00 p.m.- \$25 4:00 p.m.- 8:00 p.m.- \$25

TOURNAMENTS:

Expected

Field 1A \$300 per day

Field 2A \$300 per day

Field 3A \$300 per day

15% discount for booking of all three fields

City of Lake Geneva Resident? Yes No *must provide current utility bill*

Tournament Additional Fees:

4-yard dumpster for tournament of 300 or more players/spectators \$200

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain 1 portable restroom at the third party rate cost to be identified by the City; For every additional 100 participants a portable restroom is required

Name on Card: _____

Credit Card #: _____

Expiration Date: ____/____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

Card Holder Signature: _____ Date: _____

\$ _____ total due Receipt# _____ Date _____

In order for the Lake Geneva YMCA to hold your reservation, payment and this form must be received at least fourteen (14) calendar days prior to the event. Failure to do so will result in loss of reservation. Rental fees must be paid in full fourteen (14) calendar days prior to the event.

I agree to abide by the policies and rules of the City of Lake Geneva. I understand that I am responsible for any damage to City property that may occur during my usage. I understand I should report any problems to the City of Lake Geneva.

WARNING: RELEASE OF CLAIMS AND WAIVER OF RIGHTS, READ CAREFULLY BEFORE SIGNING

A. Covenant Not to Sue. Lessee shall never institute any action or suit at law or in equity against the Lake Geneva YMCA or the City of Lake Geneva, individually or in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, and shall not prosecute or in any way aid in the institution or prosecution of any claim, demand, action, or cause of action for damages, costs, loss of services, property damage, expenses or compensation, attorney fees, or litigation costs for or on account of any damage, loss, or injury, either to person or property, or both, resulting or to result, known or unknown, past, present, or future, arising out of Lessee's use of Veterans Park in the City of Lake Geneva, Walworth County, Wisconsin.

B. Indemnification and Hold Harmless Agreement. Lessee shall indemnify and hold the Lake Geneva YMCA and City of Lake Geneva, individually and in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, harmless and defend them, and each of them, from and against any and all claims, actions, damages, liability, losses, expenses, attorney fees, litigation costs, or liens, arising out of any negligent act or omission by or on behalf of the Lake Geneva YMCA or City of Lake Geneva, and further arising out of any occurrence causing injury or damage to any persons or property, or resulting from or caused by any negligent acts or omissions of the Lake Geneva YMCA or City of Lake Geneva or out of any negligent acts or omissions of Lessee, its agents and assigns, while exercising any of the rights and privileges granted by this Field Rental Agreement. Lessee agrees to pay all litigation costs and all actual attorney fees incurred by the Lake Geneva YMCA or City of Lake Geneva in connection therewith, and to pay any final judgment entered in an action to which this indemnification agreement applies.

Lessee Signature: _____ Date: _____

Authorized By: _____ Date: _____

Report Criteria:

Report type: Summary
 [Report].Check Issue Date = 08/05/2020,08/12/2020
 Check.Type = {<>} "Adjustment"
 Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
08/05/2020	74062	5829	BLACK, MARY	1,250.00
08/05/2020	74063	2273	CHASE CARD SERVICES	10,409.22
08/05/2020	74064	5278	SPRINGHORN, KARL	1,026.84
08/05/2020	74065	4915	TIETZ, KATIE	1,026.84
08/05/2020	74066	5830	WILLIAMS BAY POLICE DEPARTMENT	98.80
08/05/2020	74067	5104	WILS	199.00
08/05/2020	74068	2613	GREAT AMERICA FINANCIAL SERVICES	302.38
08/05/2020	74069	5001	VERIZON WIRELESS	584.53
08/12/2020	74157	2046	ALLIANT ENERGY	24,201.32
08/12/2020	74158	5770	AT & T TELECONFERENCE SERVICES	179.10
08/12/2020	74159	2108	AT&T LONG DISTANCE	220.48
08/12/2020	74160	2379	DEMCO	274.31
08/12/2020	74161	2977	MIDWEST TAPE	628.82
08/12/2020	74162	3001	SECURIAN FINANCIAL GROUP	2,518.22
08/12/2020	74163	5001	VERIZON WIRELESS	38.01
08/12/2020	74164	5071	WE ENERGIES	20.17
08/12/2020	74165	2138	BAKER & TAYLOR	3,851.93
08/12/2020	74166	4814	LAKESHORES LIBRARY SYSTEM	17,099.74
08/12/2020	74167	5071	WE ENERGIES	296.00
Grand Totals:				64,225.71

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	168.05	31,684.69-	31,516.64-
11-00-00-21340	2,322.61	.00	2,322.61
11-00-00-44140	1,250.00	.00	1,250.00
11-10-00-51330	170.65	.00	170.65
11-10-00-55000	1,156.50	29.54-	1,126.96
11-12-00-24280	98.80	.00	98.80
11-12-00-52210	.36	.00	.36
11-16-10-52210	.10	.00	.10
11-16-10-52220	4,827.85	.00	4,827.85
11-16-10-52240	.00	13.58-	13.58-
11-21-00-52210	194.53	.00	194.53
11-21-00-52220	24.98	.00	24.98
11-21-00-54150	2,053.68	.00	2,053.68
11-21-00-55000	716.84	.00	716.84
11-22-00-52210	589.84	.00	589.84
11-22-00-52220	1,471.61	.00	1,471.61
11-22-00-52240	12.64	124.93-	112.29-
11-22-00-53100	119.38	.00	119.38
11-22-00-53200	39.99	.00	39.99

GL Account	Debit	Credit	Proof
11-22-00-53400	302.38	.00	302.38
11-22-00-53510	455.73	.00	455.73
11-22-00-54100	1,250.00	.00	1,250.00
11-22-00-55000	762.08	.00	762.08
11-22-00-58000	694.68	.00	694.68
11-22-00-58100	52.74	.00	52.74
11-29-00-52210	38.01	.00	38.01
11-29-00-52220	56.93	.00	56.93
11-32-10-52210	.05	.00	.05
11-32-10-52220	858.96	.00	858.96
11-32-10-52240	59.16	.00	59.16
11-32-10-55000	716.84	.00	716.84
11-34-10-52220	376.15	.00	376.15
11-34-10-52230	8,292.58	.00	8,292.58
11-51-10-52220	1,419.39	.00	1,419.39
11-51-10-52240	23.80	.00	23.80
11-52-00-52220	514.99	.00	514.99
11-52-00-59220	69.24	.00	69.24
11-52-01-52220	680.39	.00	680.39
11-52-01-52240	10.23	.00	10.23
40-00-00-21100	.00	7,467.73-	7,467.73-
40-54-10-52220	437.25	.00	437.25
40-54-10-53100	2,961.90	.00	2,961.90
40-55-10-52240	40.18	.00	40.18
40-55-30-52220	4,028.40	.00	4,028.40
42-00-00-21100	.00	2.00-	2.00-
42-34-50-46330	2.00	.00	2.00
48-00-00-21100	.00	16.24-	16.24-
48-00-00-52210	3.57	.00	3.57
48-00-00-52240	12.67	.00	12.67
61-00-00-21100	.00	165.66-	165.66-
61-00-00-53110	1.52	.00	1.52
61-00-00-55000	157.38	.00	157.38
61-00-00-92630	6.76	.00	6.76
62-00-00-21100	.00	187.48-	187.48-
62-00-00-55000	157.36	.00	157.36
62-00-00-92100	11.92	.00	11.92
62-00-00-92630	18.20	.00	18.20
99-00-00-21100	.00	24,869.96-	24,869.96-
99-00-00-52110	199.00	.00	199.00
99-00-00-52210	3.12	.00	3.12
99-00-00-52220	1,438.60	.00	1,438.60
99-00-00-52500	27.01	.00	27.01
99-00-00-53120	66.64	.00	66.64
99-00-00-54100	2,518.47	.00	2,518.47
99-00-00-54110	1,510.13	.00	1,510.13
99-00-00-54140	632.06	.00	632.06
99-00-00-54155	251.97	.00	251.97
99-00-00-55000	848.91	.00	848.91
99-00-00-55100	17,099.74	.00	17,099.74
99-00-00-55120	274.31	.00	274.31

GL Account	Debit	Credit	Proof
Grand Totals:	64,561.81	64,561.81-	.00

Dated: 8/18/20

Mayor: *Charles Klein*

City Council: *John Decker*
Ken Howell

City Recorder: _____

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 08/05/2020,08/12/2020

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "08192020","08192020A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ACCURATE APPRAISAL LLC				
3172	08/03/2020	ASSESSOR BOR & RETAINER	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	6,150.00
Total ACCURATE APPRAISAL LLC:				6,150.00
AMERICAN INDUSTRIAL MEDICAL				
22398	07/28/2020	HEARING TESTS-SAFETY	11-32-10-52050 DRUG AND MEDICAL TESTING	431.00
Total AMERICAN INDUSTRIAL MEDICAL:				431.00
AURORA HEALTH CARE				
666207	08/02/2020	DOT DRUG SCREENS	11-32-10-52050 DRUG AND MEDICAL TESTING	130.00
Total AURORA HEALTH CARE:				130.00
BANG, KYLE				
REFD 8/7/20	08/12/2020	BANG-SEC DEP 8/7/20	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REFD 8/7/20	08/12/2020	BANG-SEC GRD,SETUP 8/7/20	40-55-10-46740 UPPER RIVIERA REVENUE	324.44
Total BANG, KYLE:				675.56
BATZNER PEST CONTROL				
2944108	07/27/2020	PEST CONTROL-JUL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	125.00
Total BATZNER PEST CONTROL:				125.00
BIGELOW REFRIGERATION				
66263	07/23/2020	COMPRESSOR REPLACE-COO	40-55-10-52400 UPPER RIVIERA REPAIRS	800.00
Total BIGELOW REFRIGERATION:				800.00
BURRIS EQUIPMENT CO				
WI137633	08/11/2020	SIDEWALK MACHINE-VENTRAC	43-32-10-17020 DPW CAPITAL PROJECTS	42,000.00
Total BURRIS EQUIPMENT CO:				42,000.00
CDW GOVERNMENT INC				
ZLP9665	07/20/2020	SWITCH/SURGE SUPPRESSOR	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	323.07
ZMT5133	07/23/2020	TABLET REPLACEMENTS	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	3,362.59
Total CDW GOVERNMENT INC:				3,685.66
CULLIGAN OF BURLINGTON				
255389	07/31/2020	SOLAR SALT-SOFTENER	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	97.00
Total CULLIGAN OF BURLINGTON:				97.00
CUMMINS INC				
F6-68028	07/31/2020	GENERATOR PM	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	783.76

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CUMMINS INC:				783.76
DUDA, SAMANTHA				
REFD 8/8/20	08/12/2020	DUDA-SEC DEP 8/8/20	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REFD 8/8/20	08/12/2020	DUDA-SEC GRD,SETUP 8/8/20	40-55-10-46740 UPPER RIVIERA REVENUE	330.38-
Total DUDA, SAMANTHA:				669.62
DUNN LUMBER				
798601	07/29/2020	BROOMS-BEACH HOUSE	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	76.96
798962	08/03/2020	PLUG-FAN-WELDING SHOP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	10.78
798969	08/03/2020	CHLORINE,DETERGENT,BATTE	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	57.93
799286	08/05/2020	HOSE-BEACH HOUSE	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	46.99
799348	08/06/2020	PAINT-PARK RAILINGS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	19.96
799641	08/10/2020	PRUNERS,BUNGEY-LAWN MO	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	121.95
799661	08/10/2020	PAINT	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	52.98
799966	08/12/2020	WATER STOP CEMENT	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	12.99
Total DUNN LUMBER:				400.54
ELDER, NAN				
08052020	08/05/2020	24 MILES-ELECTION SPLY PICK	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	13.80
Total ELDER, NAN:				13.80
ELKHORN CHEMICAL CO INC				
622378	05/27/2020	BAGS,URINAL BLOCKS-RIV BAT	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	180.06
624267	07/30/2020	TOILET PAPER	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	317.55
624267-1	08/04/2020	TOILET PAPER	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	317.55
624634	08/06/2020	SOAP,DISPENSERS-RESTROO	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	866.00
Total ELKHORN CHEMICAL CO INC:				1,681.16
ELKHORN NAPA AUTO PARTS				
201237	07/29/2020	BATTERIES-#26	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	296.42
201259	07/29/2020	BATTERIES DEPOSIT-CREDIT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	54.00-
201346	07/30/2020	ATF 4,RUBBER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	35.84
201791	08/03/2020	TRANS PAN,GASKET,FILTER	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	82.30
201843	08/04/2020	TRANS FLUID-SHOP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	30.12
201853	08/04/2020	BUNGEE CORD-TRACTOR	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	14.76
202507	08/10/2020	BATTERY-#16	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	126.82
202603	08/11/2020	HYD HOSE FITTINGS-SIDE MO	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	62.76
Total ELKHORN NAPA AUTO PARTS:				595.02
FASTENAL COMPANY				
WIELK160235	07/22/2020	GLOVES-PARK,BEACH,DPW	11-32-10-55000 COVID-19 EXPENDITURES	393.25
WIELK160290	07/28/2020	GLOVES-COVID	11-32-10-55000 COVID-19 EXPENDITURES	239.80
Total FASTENAL COMPANY:				633.05
FIRST SUPPLY LLC				
2996662-00	08/03/2020	TOILET RINGS-LOWER RIV	40-55-20-52400 LOWER RIVIERA REPAIRS	8.70
Total FIRST SUPPLY LLC:				8.70

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GENEVA ONLINE INC				
1101930	08/03/2020	EMAIL SVC-AUG	11-12-00-52210 MUNICIPAL CT TELEPHONE	2.00
Total GENEVA ONLINE INC:				2.00
HALL, KAREN				
REIMB JULY 2	07/31/2020	REIMB-AICPA DUES 2020	11-15-10-53200 ACCTG PROFESSIONAL DUES	285.00
Total HALL, KAREN:				285.00
HARRISON, WILLIAMS & MCDONELL, LLP				
205644	06/30/2020	OUTSIDE ATTY FEES	11-13-10-52140 OUTSIDE ATTORNEYS FEES	354.00
Total HARRISON, WILLIAMS & MCDONELL, LLP:				354.00
HE STARK AGENCY INC				
6089PARK-07/	07/31/2020	COLLECTION FEES-JUL	42-34-50-52160 LUKE CC AND COLLECTION FEES	385.00
Total HE STARK AGENCY INC:				385.00
JERRY WILLKOMM INC				
273379	07/15/2020	1400.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	2,672.60
Total JERRY WILLKOMM INC:				2,672.60
JIMENEZ, JORDANO				
BOND 06/04/2	08/05/2020	CITATION BE985701-3 PARTIAL	11-12-00-45100 COURT PENALTIES & FINES	42.00
Total JIMENEZ, JORDANO:				42.00
JOHNS DISPOSAL SERVICE INC				
498868	08/06/2020	AUG SVC	11-36-00-52940 SOLID WASTE-RESIDENTIAL	30,178.50
498868	08/06/2020	AUG SVC	11-36-00-52970 SOLID WASTE-RECYCLING	16,549.50
Total JOHNS DISPOSAL SERVICE INC:				46,728.00
KAPUR & ASSOCIATES INC				
103614	07/20/2020	ENG SVCS-VISTAS OF LG	11-00-00-13910 A/R BILL OUTS	628.00
103621	07/20/2020	ENG SVCS-SUMMERHAVEN III	11-00-00-13910 A/R BILL OUTS	1,484.00
103622	07/20/2020	GIS REQUESTS	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	664.00
103623	07/20/2020	2020 LG PAVING PROGRAM	43-32-10-17010 2019/2020 STREET IMP PROGRAM	10,604.50
103624	07/20/2020	DATA COLLECTION/INPUT	11-24-00-53350 OTHER PROFESSIONAL FEES	6,997.50
103698	07/27/2020	ENG SVCS-SUMMERHAVEN III	11-00-00-13910 A/R BILL OUTS	147.00
103702	07/27/2020	ENG SVCS-300 PELLER RD/BP	11-00-00-13910 A/R BILL OUTS	196.00
Total KAPUR & ASSOCIATES INC:				20,721.00
LAKE GENEVA UTILITY				
1494 ROCK RI	08/06/2020	1494 ROCK RIDGE CT	45-00-00-24520 WATER IMPACT FEES	1,690.00
1494 ROCK RI	08/06/2020	1494 ROCK RIDGE CT	45-00-00-24530 SEWER IMPACT FEES	1,865.00
321 GALLANT	08/07/2020	321 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
321 GALLANT	08/07/2020	321 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
326 GALLANT	08/04/2020	326 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
326 GALLANT	08/04/2020	326 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
409 GALLANT	08/05/2020	409 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
409 GALLANT	08/05/2020	409 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
500 CADENCE	07/27/2020	500 CADENCE CIRCLE	45-00-00-24520 WATER IMPACT FEES	1,690.00

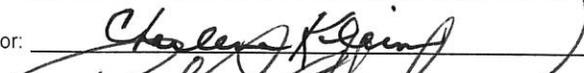
Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
500 CADENCE	07/27/2020	500 CADENCE CIRCLE	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				17,775.00
LARRY'S TOWING & RECOVERY				
4761	08/01/2020	TOWING-JEEP COMPASS	11-34-10-52900 CAR TOWING	145.00
Total LARRY'S TOWING & RECOVERY:				145.00
LASER ELECTRIC SUPPLY				
1478087-00	08/06/2020	BULBS,BALLASTS	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	146.41
Total LASER ELECTRIC SUPPLY:				146.41
LAUFF, CHRISTINA				
REIMB 7/27/20	08/03/2020	LAUFF-REIMB SEC DEP 7/27/20	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 7/27/20	08/03/2020	LAUFF-SEC GRD,SETUP-7/27/2	40-55-10-46740 UPPER RIVIERA REVENUE	327.63-
Total LAUFF, CHRISTINA:				672.37
MARED MECHANICAL				
119075	07/31/2020	HVAC PREV MAINT	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	803.75
Total MARED MECHANICAL:				803.75
MARLIN PRINTING & GRAPHICS				
656466	07/21/2020	#10 ENVELOPES-NO WINDOW	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	66.66
656466	07/21/2020	#10 ENVELOPES-NO WINDOW	11-15-10-53100 ACCTG OFFICE SUPPLIES	66.66
656466	07/21/2020	#10 ENVELOPES-NO WINDOW	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	33.34
656466	07/21/2020	#10 ENVELOPES-NO WINDOW	42-34-50-53100 OFFICE SUPPLIES	33.34
Total MARLIN PRINTING & GRAPHICS:				200.00
OFFICE DEPOT				
107280869001	07/22/2020	COLOR COPY PAPER,BATTERI	11-16-10-53100 CITY HALL OFFICE SUPPLIES	36.29
107280869001	07/22/2020	3 RING BINDERS	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	54.00
107280869001	07/22/2020	RECEIPTING DAILY FILE FOLDE	11-15-10-53100 ACCTG OFFICE SUPPLIES	87.94
110150793001	07/24/2020	HAND SANITIZER-NOT RECEIV	11-16-10-53100 CITY HALL OFFICE SUPPLIES	24.90-
488322402001	07/21/2020	HAND SANITIZER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	24.90
Total OFFICE DEPOT:				178.23
PATS SERVICES INC				
A-200976	08/07/2020	PORT A POTTY SVC-JUL	48-00-00-52260 CEM WATER/SEWER EXP	220.00
Total PATS SERVICES INC:				220.00
POWER TECH LLC				
9699	08/04/2020	COMM ELEC INSP-JUN/JUL	11-24-00-52190 CONTRACT BUILDING INSPECTOR	1,010.00
Total POWER TECH LLC:				1,010.00
PULSE DESIGN INC				
071320	07/29/2020	PURPLE MARTIN TR PANEL-DE	11-70-00-57800 AVIAN COMMITTEE EXPENSES	490.00
Total PULSE DESIGN INC:				490.00

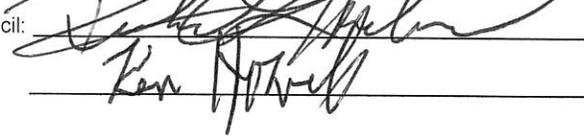
Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
QUADIENT LEASING USA, INC.				
N8407825	07/25/2020	POSTAGE METER LSE MAY/AU	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	891.60
Total QUADIENT LEASING USA, INC.:				891.60
RHYME BUSINESS PRODUCTS				
27545374	08/03/2020	TASKALFA 3011I-JUL	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	142.72
AR400341	07/29/2020	M3550IDN-JUL	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	29.98
AR400342	07/29/2020	SHARP-JUL COLOR	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	302.99
AR400342	07/29/2020	SHARP-JUL B&W	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	31.67
Total RHYME BUSINESS PRODUCTS:				507.36
ROTE OIL COMPANY				
2021300808	07/31/2020	97.8 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	172.04
2021300809	07/31/2020	186.8 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	270.68
2022000411	08/07/2020	384.37 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	656.88
2022000413	08/07/2020	151.5 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	211.94
Total ROTE OIL COMPANY:				1,311.54
SHERWIN-WILLIAMS COMPANY				
7457-9	07/30/2020	PAINT-CROSSWALKS,LANES	11-34-10-53700 MARKING PAINT	1,806.50
Total SHERWIN-WILLIAMS COMPANY:				1,806.50
STATE OF WISCONSIN				
INV 64-246 7/2	07/31/2020	COURT FINES-JULY 2020	11-12-00-24240 COURT FINES-STATE	2,718.58
Total STATE OF WISCONSIN:				2,718.58
SYSTEMS DESIGN				
19260	07/30/2020	IRRIGATION REPAIRS-LIB PARK	11-52-00-53520 GROUNDS MAINT SUPPLIES	303.25
Total SYSTEMS DESIGN:				303.25
T2 SYSTEMS CANADA INC				
IRIS000007464	07/29/2020	BEACH IRIS FEES-AUG	40-54-10-53400 LUKE OPERATING AND CC EXP	234.75
Total T2 SYSTEMS CANADA INC:				234.75
TRUGREEN PROCESSING CTR				
7002285312	07/31/2020	PARK TURF TREATMENTS	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	875.71
Total TRUGREEN PROCESSING CTR:				875.71
UNITED LABORATORIES				
INV293853	07/24/2020	CLEANING SUPPLIES	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	645.90
INV294321	07/30/2020	SANITIZER,WIPES	11-32-10-55000 COVID-19 EXPENDITURES	765.46
SCM009887	04/08/2020	HEPACIDE-RETURN	11-32-10-55000 COVID-19 EXPENDITURES	270.18
Total UNITED LABORATORIES:				1,141.18
UNITED PUBLIC SAFETY INC				
OL0218420	08/01/2020	AUTO OWNER LOOKUPS-JUL 2	42-34-50-54500 SUPPORT CONTRACTS	702.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED PUBLIC SAFETY INC:				702.50
VANDEWALLE & ASSOCIATES INC				
202007032	07/20/2020	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	1,102.50
202007032	07/20/2020	PLANNING SVCS-JUL	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	192.50
Total VANDEWALLE & ASSOCIATES INC:				1,295.00
VILLAGE OF GENOA CITY				
246	07/22/2020	WATER TESTING-JUN	40-54-10-53620 BEACH MAINTENANCE SERVICE COS	450.00
Total VILLAGE OF GENOA CITY:				450.00
WALWORTH COUNTY TREASURER				
INV 64-246 7/2	07/31/2020	COURT FINES-JULY 2020	11-12-00-24200 COURT FINES-COUNTY	743.03
Total WALWORTH COUNTY TREASURER:				743.03
WINDY CITY LINEN				
174967-1	08/07/2020	LINEN-BURNESS/BANG 8/7/20	40-55-10-46760 UPPER RIVIERA MISC REVENUE	1,110.76
Total WINDY CITY LINEN:				1,110.76
WISCONN VALLEY MEDIA GROUP				
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	8.23
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
47637	07/30/2020	PUBLIC TEST NOTICE JUL 2020	11-00-00-13910 A/R BILL OUTS	8.18
Total WISCONN VALLEY MEDIA GROUP:				73.67
Grand Totals:				165,875.66

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: 8/10/20

Mayor: 

City Council: 

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "08192020","08192020A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: August 17, 2020

Agenda Item: 10

Applicant:
Samantha Strenger
615 Center St.
Lake Geneva

Request:
703 W. Main St.
“Limited” Conditional Use Permit
Commercial Indoor Lodging in the Central
Business (CB) zoning district
Tax Key No. ZA276000001

Description:

The applicant is submitting a proposal for a Limited Conditional Use Permit (CUP) for Commercial Indoor Lodging land use for the property located at 703 W. Main St. that will allow for a tourist rooming house type land use located in the Commercial Business (CB) zoning district.

The application is that in this zoning classification for the Commercial Indoor Lodging land use is permitted with the issuance of the **Limited** Conditional Use. All lodgings will be located on the second floor with allocated parking on and off site.

Project Details from Limited CUP Submittal

The proposed project submittal meets or exceeds all requirements of the Zoning Ordinance.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Limited Conditional Use Permit (CUP):

As part of the consideration of the requested Limited CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Limited CUP;
- Include *findings* required by the Zoning Ordinance for Limited CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the Limited CUP for Recommendation to the Common Council:

A proposed Limited CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed limited conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed limited conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed limited conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed limited conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
- a. In general, the proposed limited conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed limited conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed limited conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they

may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

- d. The proposed limited conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
- e. The proposed limited conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- f. The potential public benefits of the proposed limited conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Limited Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed "limited" conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

July 2nd - Aug 1th

4

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

703 Main Street ZA276000001

Name and Address of Current Owner:

Venture Investment Partners

751 Geneva Parkway North, Lake Geneva, WI 53147

Telephone No. with area code & Email of Current Owner:

262-903-3222

ROBERT@ROBERTWOLFF.COM

Name and Address of Applicant:

Samantha Strenger - 615 Center Street, Lake Geneva

Tom Keefe 751 Geneva Parkway Lake Geneva, WI 53147

Telephone No. with area code & Email of Applicant: (262)994-8554

Brquest721@gmail.com

Proposed Conditional Use: Commercial Indoor Lodging

Zoning District in which land is located: Central Business

Names and Addresses of architect, professional engineer and contractor of project:

Dana Scheib - Quality Services of Lake Geneva LLC

728 N. Freeman Street, Goussa City, WI 53128

Short statement describing activities to take place on site:

Indoor Lodging - upscale "Camping" at Main Street
Loft in downtown Lake Geneva.

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

7-2-20

Date

Samantha Strenger

Signature of Applicant

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 - _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

This property meets all requirements of a commercial indoor lodging establishment in Lake Geneva.
2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Same as above
3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO, it does not negatively affect any of the above factors.
4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Loft is located in central business district amongst other downtown lodging, restaurants, shops & businesses.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

yes.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

yes, this will promote Lake Geneva's visitor population and thus stimulate our economy.

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

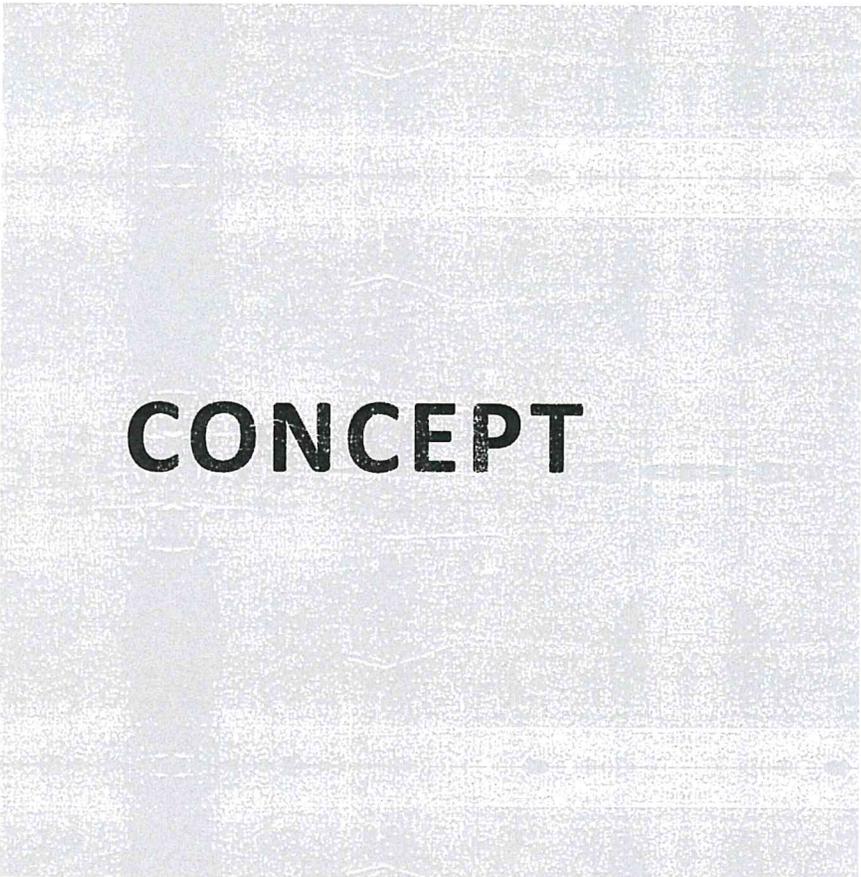
____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____



Upscale “camping” in downtown Lake
Geneva
703 Main Street



CONCEPT

Dear planning commission members,

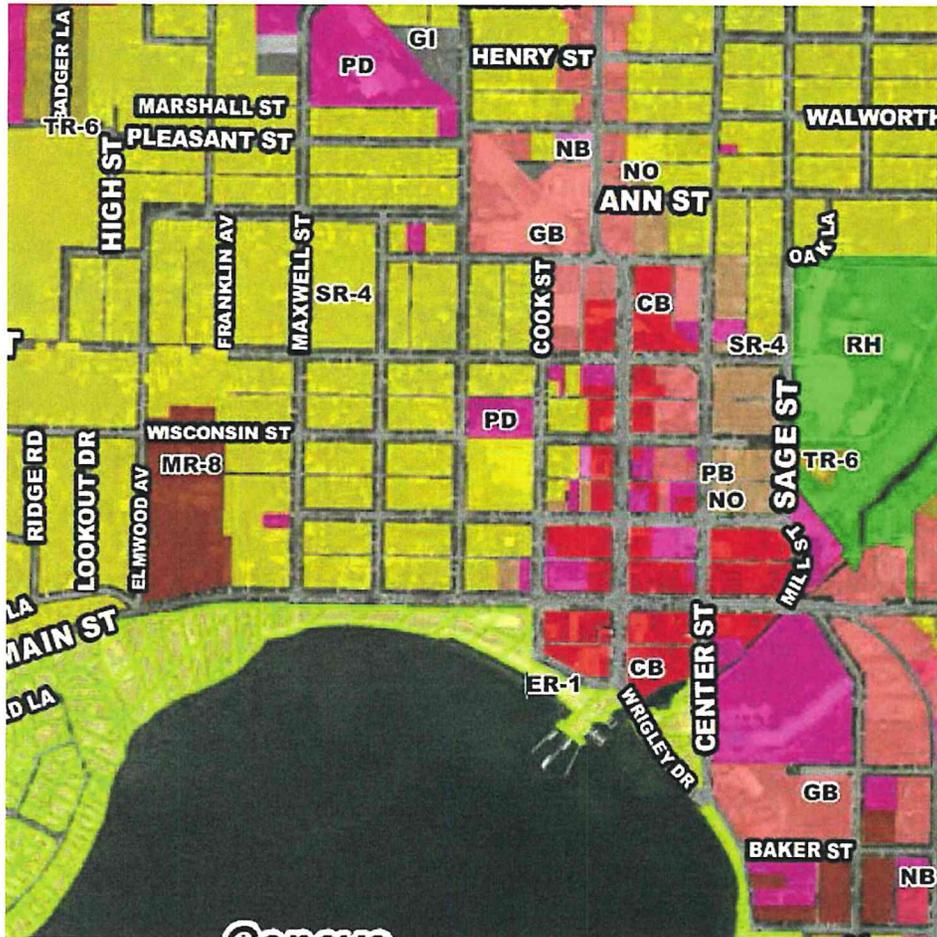
We are applying for a conditional use permit for commercial indoor lodging at 703 West Main Street ZA276000001. Attached please find all applicable information about this property including zoning, parking, and floorplans of the loft.

Our plan is to create a unique lodging experience. The sleeping rooms will be non-permanent structures, five 4M bell tents that are 8' in height and 13' in diameter. See attached images for concept overview. Each tent will be tastefully designed to accommodate two people. Total occupancy for the loft will be 10-12 guests. We have provided one parking space per non-permanent room structure.

We are both experienced with short term lodging in Lake Geneva and will operate this property with the utmost attention and care. We are enthusiastic about the potential to partner with many local businesses on Main street and stimulate our downtown economy.

Thank you,

Samantha Strenger and Tom Keefe



Zoning

Classification

Central Business (CB)

This district is intended to permit both large and small scale "downtown" commercial development at an intensity which provides significant incentives for infill development, redevelopment, and the continued economic viability of existing development

- Permitted use: Permitted as conditional use
- Adjacent Properties zoning: Central Business District (CB)
- Structures: Loft (2,535 sq ft)
- Parking:
- 4-Parking spaces private lot at 721 Geneva Street (include maps of both)
- 2-Parking space 737 Main and 725 Main
- Total: 6





703 Main Close

WALWORTH COUNTY, WISCONSIN

1 inch = 41 feet

Author:

 Map Produced on: 09/20/20

Wisconsin State Plane Coordinate System, South Zone
 Horizontal Datum: NAD83-2011

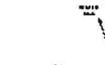
Walworth County Information Technology Department
 Land Information Division
 #66 County Trak Inc.
 6300 Wisconsin 5112-4661

WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT
 6300 WISCONSIN AVENUE, SUITE 100, WAUKESHA, WI 53186
 TEL: 262.791.2000 FAX: 262.791.2001
 WWW.WALWORTHCOUNTY.WI.GOV



703 Main Wide

WALWORTH COUNTY, WISCONSIN



Author:

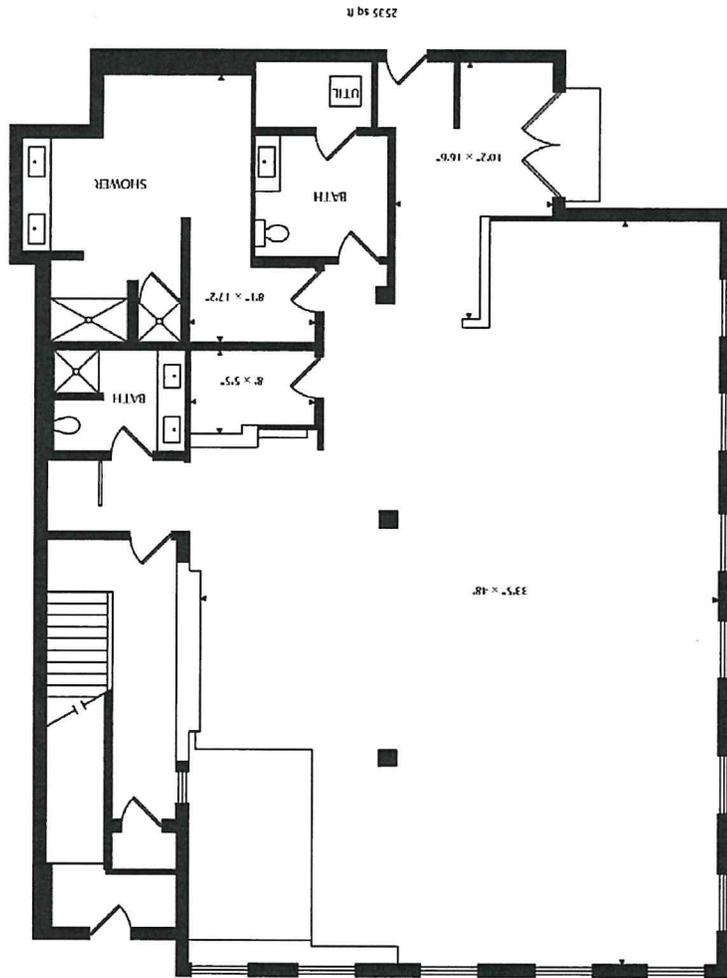
Map Produced on: 09/20/20

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division

66 County Trust No
53 Park, Wisconsin 53121-6661

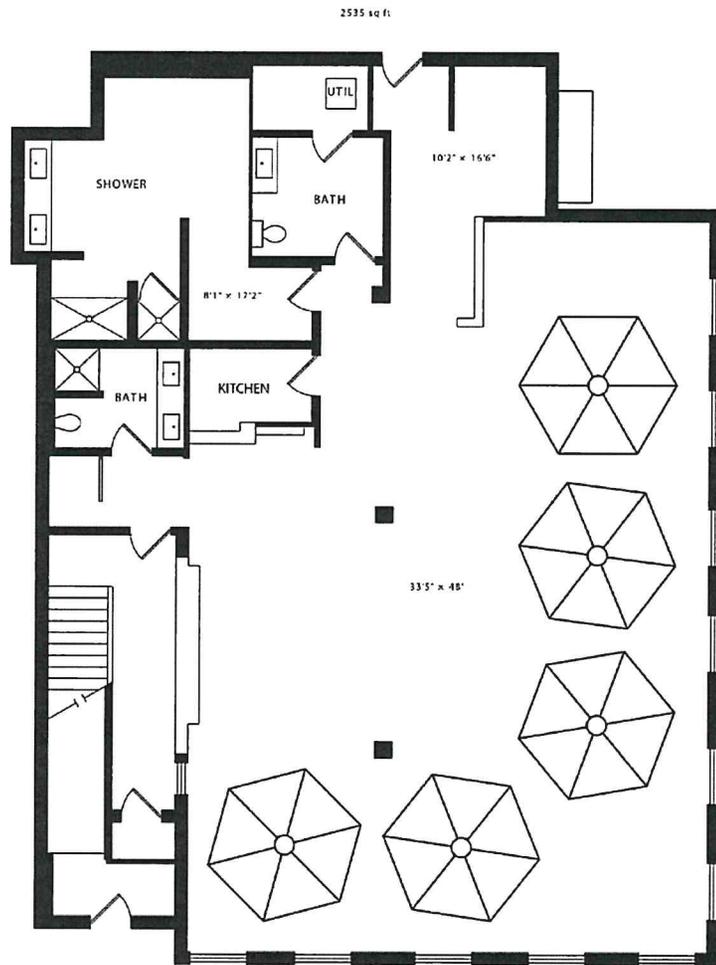




Current Floorplan

- Approx. 2535 Sq/Ft
- Sleeping Area 1584 sq/ft
- 2 Bathrooms
- 3 Showers





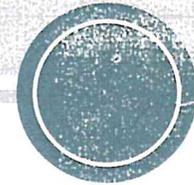
Proposed Floorplan

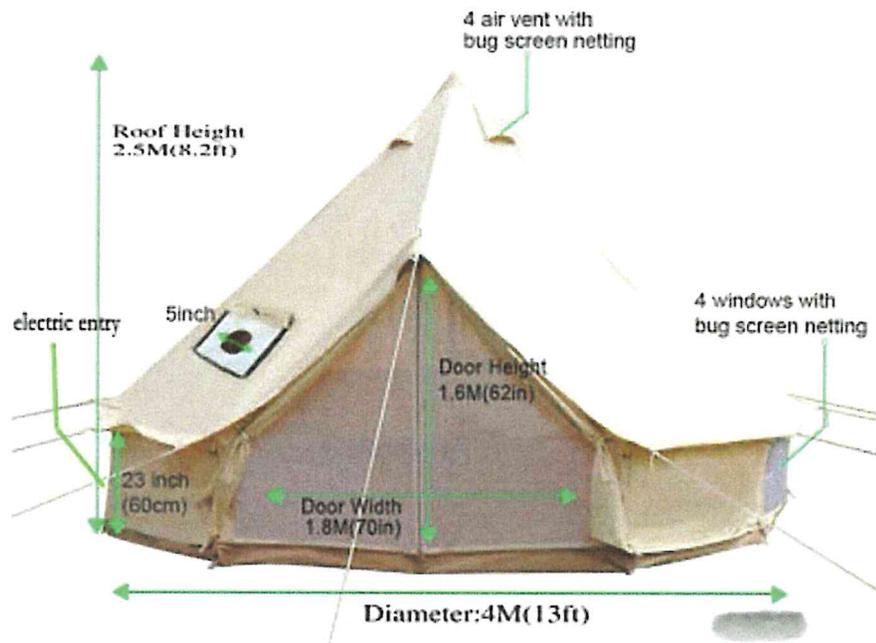
- 5 "Sleeping Room" areas
- Add Kitchen
- Block off Elevator Entrance



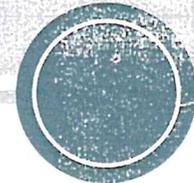


Sleeping Rooms





Bell Tent Dimensions



State Guidelines Comparison

State Guidelines for a “Sleeping Room”

- 400 cubic feet of air space for each occupant over 12
- 200 cubic feet of air space for each occupant under 12
- Every sleeping room shall have a minimum height of 7 feet

Main Street Loft “Sleeping Room” Dimensions

- 13’ diameter
- 8’ feet tall
- 134’ area
- 1072 cubic feet
- Max capacity per sleeping Room is 2 occupants over 12











STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: August 17, 2020

Agenda Item: 9

Applicant:
John & Susan Gullicksen
1096 LaGrange Dr.
Lake Geneva, WI 53147

Request: 1096 LaGrange Dr.
Conditional Use Permit (CUP)
Pier Installation Tax Key No. ZLE00001

Description:

The applicant is submitting a request for a Conditional Use Permit (CUP) that would allow for the candidate to install a 62 foot pier and 2 boat slip in the Estate Residential – 1 (ER-1) zoning district, for the residence located at 1096 LaGrange Dr.

The application has been submitted to the DNR and has been approved.

The riparian setbacks meet the “12.5 feet required setback” as proposed.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

No impacts to neighboring properties are anticipated.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
1. In general, the proposed Conditional Use Permit (CUP) is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed Conditional Use Permit (CUP) is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed Conditional Use Permit (CUP) in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed Conditional Use Permit (CUP) maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 5. The proposed Conditional Use Permit (CUP) is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 6. The potential public benefits of the proposed Conditional Use Permit (CUP) outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed Conditional Use Permit (CUP) is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed Conditional Use Permit (CUP) is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed Conditional Use Permit (CUP) in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed Conditional Use Permit (CUP) does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed Conditional Use Permit (CUP) is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed Conditional Use Permit (CUP) do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the Proposed Conditional Use Permit (CUP):

1. Staff recommends that the Plan Commission recommend *approval* of the proposed Conditional Use Permit (CUP) as submitted, with the findings under A.1-6., above. If they are in agreement with the above finding.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

1096 LAGRANGE DR. LAKE GENEVA / LOT 1 OF LAKE GENEVA EAST
SHORE ESTATES / SE 1/4 OF THE NE 1/4 SEC 1 TOWN 1 N RANGE 17 E

Name and Address of Current Owner:

1096 LAGRANGE DR / JOHN + SUSAN GULLICKSEN
LAKE GENEVA WI 53147

Telephone No. with area code & Email of Current Owner: JOHNSUSANG@AOL.COM

815-474-7462

Name and Address of Applicant:

RYAN NIEGGELSEN COMPLETE PIERS & LIFTS LLC.
P.O. Box 917 EAST TROY WI 53120

Telephone No. with area code & Email of Applicant: COMPLETEPIERS@GMAIL.COM

414-379-7437 - 262-642-4383

Proposed Conditional Use: REPLACE CURRENT PIER WITH
NEW PIER IN CLOSE SIMILARITY OF
CURRENT CONFIGURATION

Zoning District in which land is located: _____

Names and Addresses of architect, professional engineer and contractor of project:

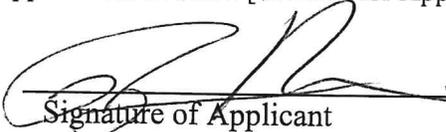
SAME AS ABOVE

Short statement describing activities to take place on site:

REMOVE EXISTING PIER AND CRIBS AND
REPLACE WITH NEW PIER AND CRIBS.

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

3/13/20
Date


Signature of Applicant

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 - _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THE PIER IS BUILT IN THE GENEVA STYLE
PAINTED WHITE TO MATCH THE EXISTING
PIERS ON THE LAKE.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THE PIER IS GOING PREDOMINANTLY THE SAME
LOCATION.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO SAME LOCATION NO REAL CHANGE OF
CURRENT LOCATION.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

THE PIER IS MADE TO LOOK LIKE THE PERS
NEAR BY. THE NEW RENOVATION WILL GET
RID OF SOME OF THE OLD APPARATUS CURRENTLY
IN USE.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

NO

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes

IV. FINAL APPLICATION PACKET INFORMATION

___ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

___ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

___ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____

___ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

___ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

___ Class 2 Legal Notice published on _____ and _____ by: _____

___ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ ___ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

___ (a) **A written description of the intended use describing in reasonable detail the:**

- ___ Existing zoning district(s) (and proposed zoning district(s) if different);
- ___ Land use plan map designation(s);
- ___ Current land uses present on the subject property;
- ___ Proposed land uses for the subject property (per Section 98-206);
- ___ Projected number of residents, employees, and daily customers;
- ___ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- ___ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

- ___ Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- ___ If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- ___ Exterior building and fencing materials (Sections 98-718 and 98-720);
- ___ Possible future expansion and related implications for points above;
- ___ Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

___ (b) A **Small Location Map** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

___ (c) A **Property Site Plan drawing which includes:**

- ___ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- ___ The date of the original plan and the latest date of revision to the plan;
- ___ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- ___ A reduction of the drawing at 11" x 17";
- ___ A legal description of the subject property;
- ___ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- ___ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- ___ All required building setback lines;
- ___ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- ___ The location and dimension (cross-section and entry throat) of all access points onto public streets;
- ___ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- ___ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- ___ The location of all outdoor storage areas and the design of all screening devices;
- ___ The location, type, height, size and lighting of all signage on the subject property to include a photometric plan;
- ___ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- ___ All engineering requirements for utilities, site designs, etc;
- ___ The location and type of any permanently protected green space areas;
- ___ The location of existing and proposed drainage facilities for storm water;

___ In the legend, data for the subject property on:

- ___ Lot Area;
- ___ Floor Area;
- ___ Floor Area Ratio (b/a);
- ___ Impervious Surface Area;
- ___ Impervious Surface Ratio (d/a);
- ___ Building Height.

___ (d) **A Detailed Landscaping Plan of the subject property:**

- ___ Scale same as main plan (> or equal to 1" equals 100')
- ___ Map reduction at 11" x 17"
- ___ Showing the location of all required buffer yard and landscaping areas
- ___ Showing existing and proposed Landscape Point fencing
- ___ Showing berm options for meeting said requirements
- ___ Demonstrating complete compliance with the requirements of Article VI
- ___ Providing individual plant locations and species, fencing types and heights, and berm heights;

___ (e) **A Grading and Erosion Control Plan:**

- ___ Same scale as the main plan (> or equal to 1" equals 100')
- ___ Map reduction at 11" x 17"
- ___ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

___ (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**

- ___ Showing finished exterior treatment;
- ___ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- ___ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III.FINAL APPLICATION PACKET INFORMATION

___ Receipt of 5 full scale copies in blue line or black line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

___ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

___ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____

Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

Applicant Information

Property Address _____

Applicant name _____

Applicant email _____ Phone Number _____

Architect/Contractor/Designer Name _____

Architect/Contractor/Designer Email _____ Phone Number _____

Type of Construction: New _____ Addition _____ Remodel _____

Type of Development: Single-family _____ Multi-family _____ Commercial _____ Industrial _____

Type of Business _____

Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow).

- Storm water management provisions provided? YES / NO
 - As-built/certification notification
- Erosion control plan provided? YES / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. YES / NO
- Utility Plans Provided
 - Watermain
 - Sanitary Sewer
 - Storm Water
- Is a Land Division required? YES / NO
- Access points and dimensions shown? YES / NO
 - WISDOT Right-of-way?
 - County Right-of-way?
- Estimated Traffic impacts _____
 - Traffic Study Required YES/NO
 - Traffic Control Plan Required YES/NO
 - Will construction affect street parking or intersections? YES / NO

- Paving Materials, Typical Sections? YES / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? YES / NO
- Watermain extension required? YES / NO
- Sanitary sewer extension required? YES / NO
- SEWRPC Service Area Amendment needed? YES / NO
- Is a Chapter 30 Permit (wetland/waterway) required? YES / NO
- Proposed building/expansion dimensions _____
- Will there be signage? YES / NO type (mounted, freestanding) _____
- Exterior lighting plans? YES / NO
- What kind of noise or level of noise will the business have? _____
- Detailed property Site Plan? YES / NO Date of Plan: _____
- Green Space Calculations (Existing vs. Proposed) YES / NO
- Are landscape plans provided? YES / NO
- Is a Land Division required? YES / NO

Water/Sewer Utilities

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / NO
- Will your project require the installation of a grease interceptor? YES / NO

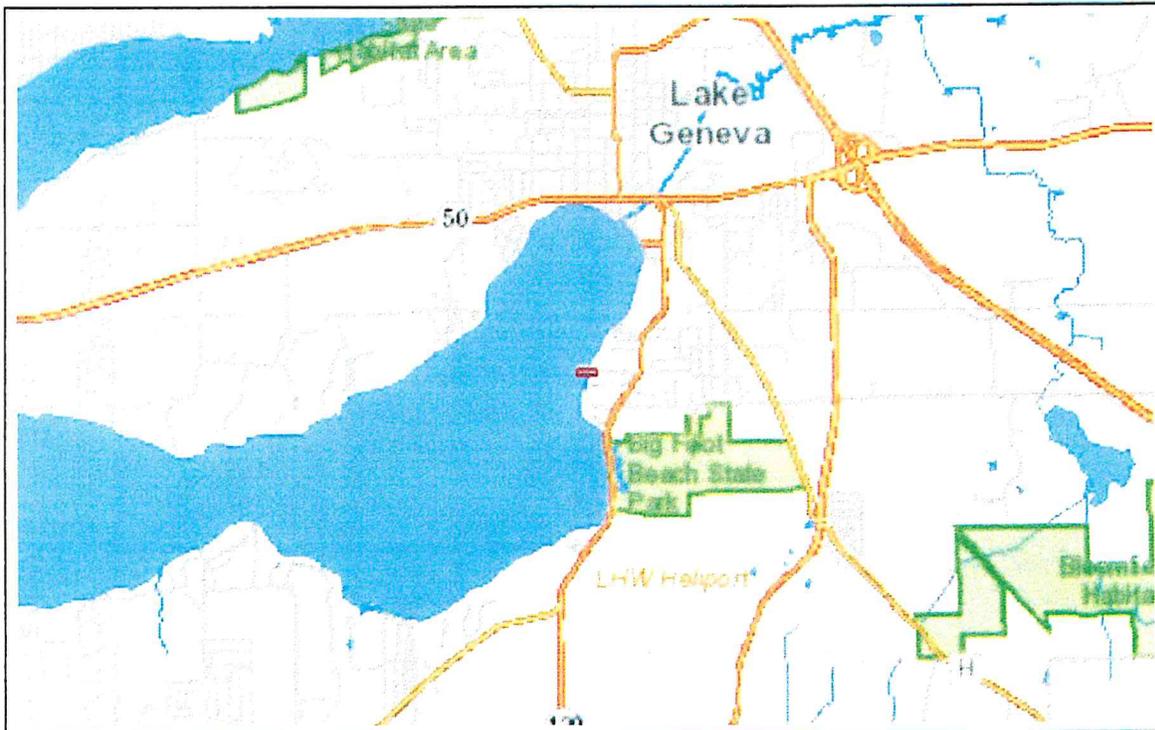
If the development is Commercial or Industrial, please provide the following:

- Water service size requirement _____
- Estimated daily water usage in gallons per day _____
- Estimated maximum water flow in gallons per minute _____
- Number of bathrooms _____
- Brief description of process (if Industrial) _____

If the development is a multi-family dwelling, please provide the following:

- Number of units _____
- Number of bedrooms in each unit _____
- Water service size requirement _____

Project Area Maps



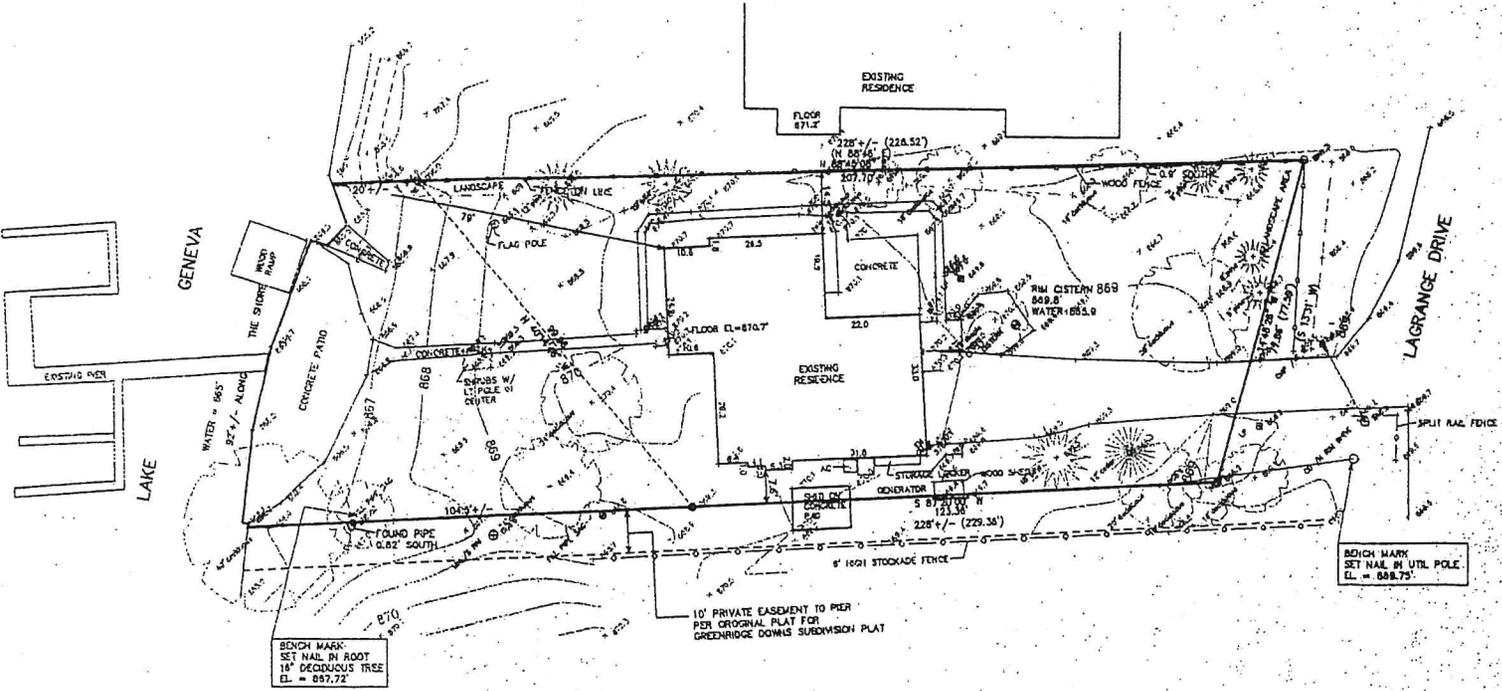
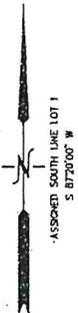
The information shown on these maps has been obtained from various sources, and is of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. Users of these maps should confirm the ownership of land through other means in order to avoid trespassing. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>.

<https://dnrx.wisconsin.gov/nhiportal/public>

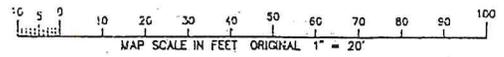
101 S. Webster Street . PO Box 7921 . Madison, Wisconsin 53707-7921

BOUNDARY & TOPOGRAPHIC SURVEY

LOT 1 OF LAKE GENEVA EAST SHORE ESTATES
 LOCATED IN THE SE 1/4 OF THE NE 1/4 SECTION 1
 TOWN 1 NORTH, RANGE 17 EAST
 CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN



- LEGEND**
- = FOUND IRON PIPE STAKE
 - = FOUND IRON REBAR STAKE
 - (X)(X) = RECORDED AS



ORIGINAL

NOTE: COPIES OF THIS MAP TO WHICH THE FOLLOWING CERTIFICATE WILL APPLY SHOW THE SURVEYOR'S ORIGINAL SEAL AND SIGNATURE IN RED INK. COPIES BY ANY OTHER MEANS MAY HAVE ALTERATIONS WHICH DO NOT REPRESENT THE SURVEYOR'S WORK PRODUCT.

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED UNDER MY DIRECTION AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY AND ITS EXTERIOR BOUNDARIES. THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THEREIN WITHIN ONE YEAR FROM THE DATE HEREOF.

DATED: JUNE 30, 2016

Peter S. Gordon
 PETER S. GORDON P.L.S. 2101



WORK ORDERED BY:
 SUSAN GULLICKSEN
 1086 LAGRANGE DRIVE
 LAKE GENEVA, WI 53147

FARRIS, HANSEN & ASSOCIATES, INC.
 ENGINEERING - ARCHITECTURE - SURVEYING
 7 REDBAY COURT, P.O. BOX 437
 OFFICE: (262) 732-2908 FAX: (262) 732-2908

REVISIONS

PROPERTY NO.
 8548
 DATE:
 06-30-2017
 SHEET NO.
 1 OF 1

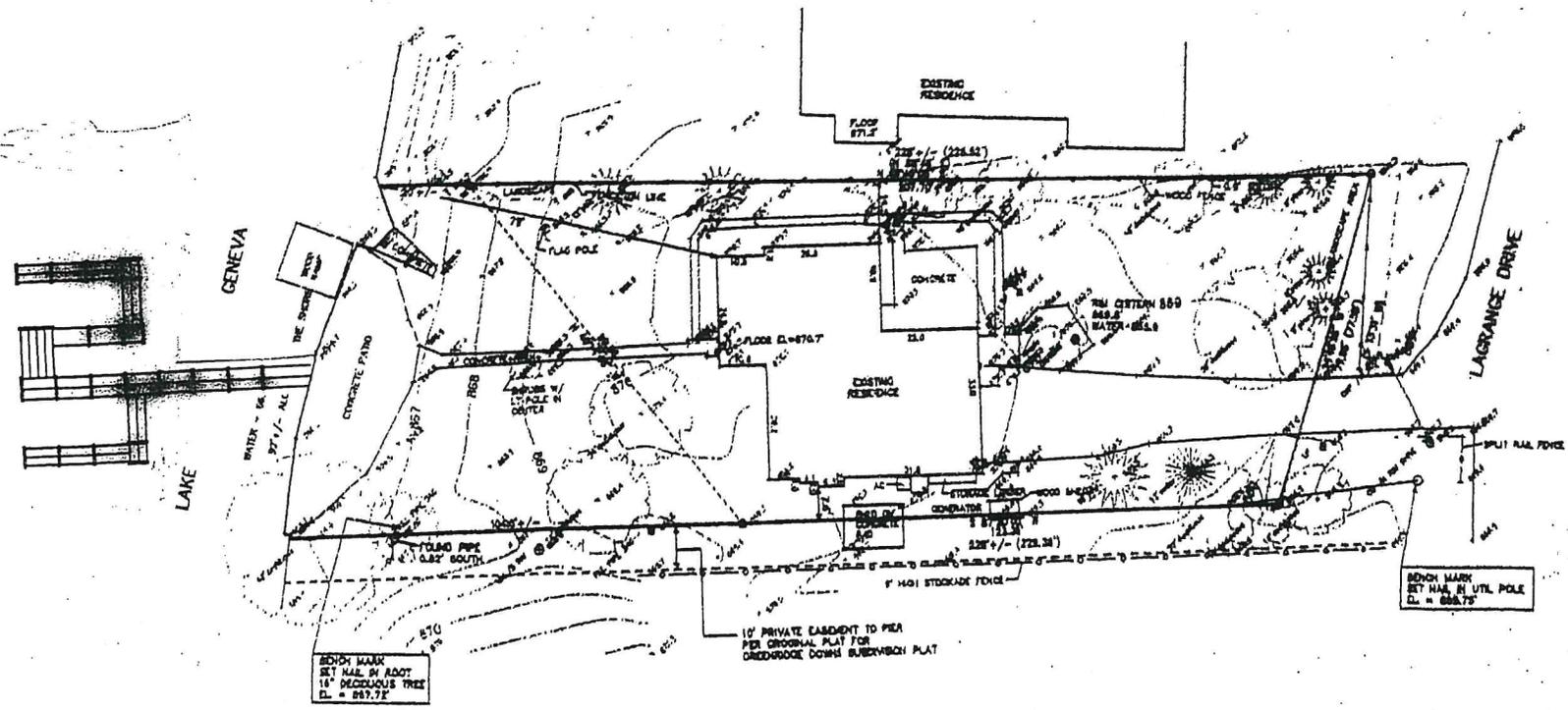
007 3296

ZLE-1

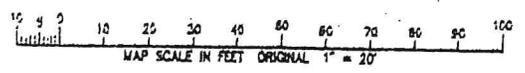


BOUNDARY & TOPOGRAPHIC SURVEY
 LOT 1 OF LAKE GENEVA EAST SHORE ESTATES
 LOCATED IN THE SE 1/4 OF THE NE 1/4 SECTION 1
 TOWN 1 NORTH, RANGE 17 EAST
 CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

ASSUMED SOUTH LINE LOT 1
 S 87°30'00" W



- LEGEND**
- C = FOUND IRON PIPE STAKE
 - = FOUND IRON REBAR STAKE
 - (XXX) = RECORDED AS



PROPOSED

WORK ORDERED BY:
 SUSAN GILLESSEN
 1086 LAGRANGE DRIVE
 LAKE GENEVA, WI. 53147

FARRIS, HANSEN & ASSOCIATES, INC.
 ENGINEERS - ARCHITECTURE - SURVEYING
 7 HENRY COURT P.O. BOX 437
 SOUTH BEND WISCONSIN 54808
 OFFICE: (262) 733-3048 FAX: (262) 733-5666

APR - 4 2016
 SMF

NOTE: COPIES OF THIS MAP TO WHICH THE FOLLOWING CERTIFICATE WILL APPLY SHOW THE SURVEYOR'S ORIGINAL SEAL AND SIGNATURE IN RED INK. COPIES BY ANY OTHER MEANS MAY HAVE ALTERATIONS WHICH DO NOT REPRESENT THE SURVEYOR'S WORK PRODUCT.

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED UNDER MY SUPERVISION AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SET AND LOCATION OF THE PROPERTY AND ITS EXISTING ENCLOSURES. THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY AND ALSO THOSE WHO PURCHASE HEREFROM, OR GUARANTEE THE TITLE THERE TO WITHIN ONE YEAR FROM THE DATE HEREON.

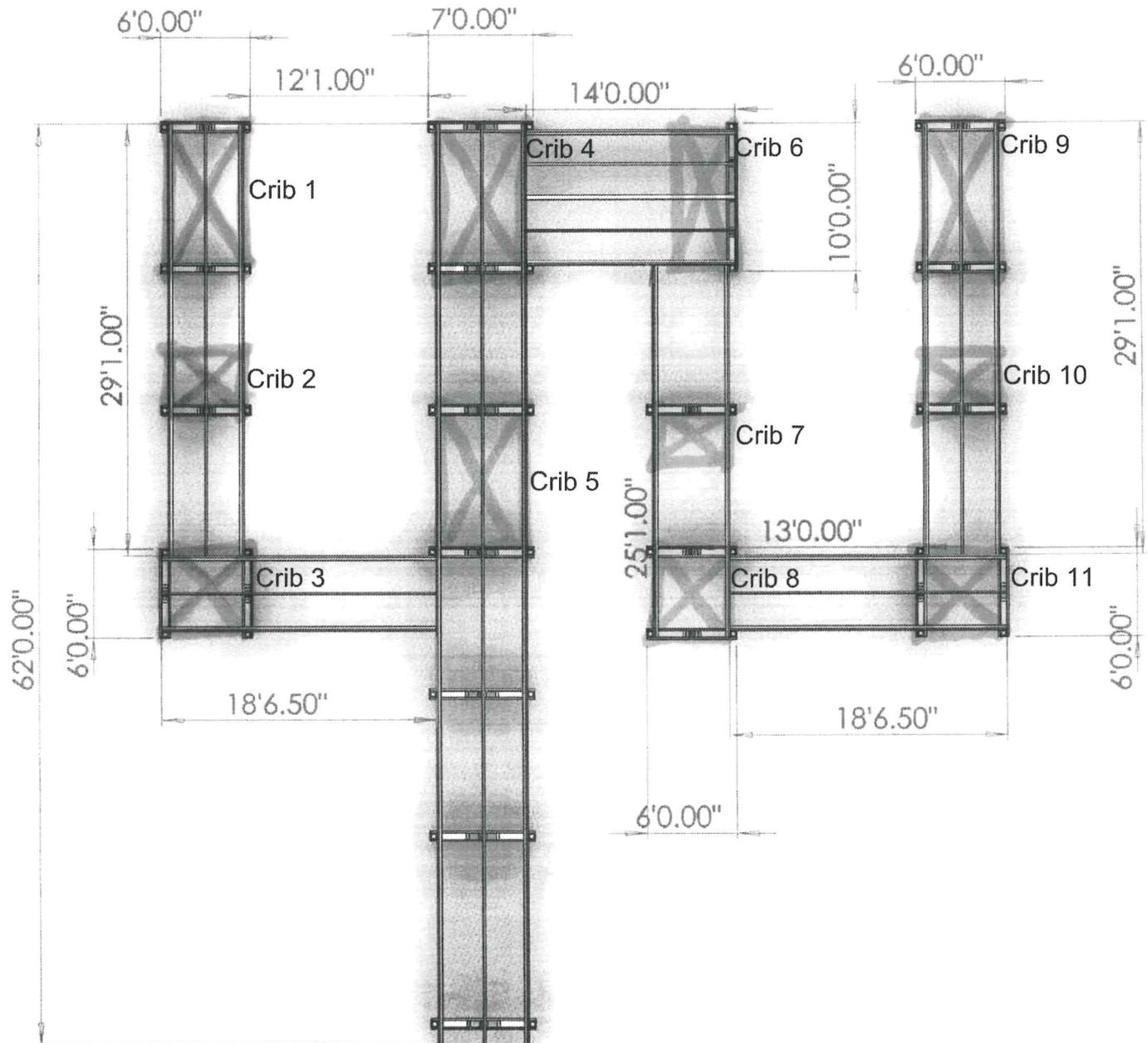
DATED: JUNE 20, 2016

REVISED

PROPERTY NO.
 8848

- Crib 1: 72 ft²
- Crib 2: 24 ft²
- Crib 3: 36 ft²
- Crib 4: 84 ft²
- Crib 5: 84 ft²
- Crib 6: 72 ft²
- Crib 7: 24 ft²
- Crib 8: 36 ft²
- Crib 9: 72 ft²
- Crib 10: 24 ft²
- Crib 11: 36 ft²

Total: 564 ft²



John & Susan
Gullicksen
CRIBS



May 8, 2020

IP-SE-2020-65-00290

John and Susan Gullickson
1096 LaGrange Dr
Lake Geneva, WI 53147

Dear Mr. or Ms. Gullickson:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. A copy of the permit must be posted for reference at the project site. Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (262) 282-4740 or email Theresa.Szabelski@wisconsin.gov.

Sincerely,

Theresa Szabelski
Water Management Specialist

cc: Project Manager, U.S. Army Corps of Engineers
Walworth County Zoning Administrator
Project Consultant
NR Basin Supervisor, WDNR
Recreational Warden, WDNR
City of Lake Geneva
Geneva Lake Association
Geneva Lake Conservancy

**STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES**

**Pier PERMIT
IP-SE-2020-65-00290**

John and Susan Gullickson is hereby granted under Section 30.12(3m), Wisconsin Statutes, a permit to place a pier on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County, also described as being in the SW1/4 of the NW1/4 of Section 01, Township 01 North, Range 17 East, subject to the following conditions:

PERMIT

1. You must notify Theresa Szabelski at phone (262) 282-4740 263-8670 or email Theresa.Szabelski@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described on or before 5/8/2023. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.

9. You must submit a series of photographs to the Department, within one week of completing work on the site. The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken *every time* you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high pressure water,

- OR -

Allow your equipment to **dry thoroughly for 5 days**.

13. This permit must not interfere with the rights of other riparian owners.
14. The method determined for the pier installation is that of the permit holder and not of the Department.
15. The pier must allow the free movement of water and must not entrap vegetation.
16. The pier must not enclose any portion of the navigable waterway.
17. All canopies and boat shelters must comply with the standards in NR 326, Wisconsin Administrative Code & 30.01 (1c)(a), Wisconsin Statutes.
18. Electrical, fueling, and waste handling facilities must comply with applicable safety and environmental protection regulations.
19. To place a mooring buoy further than 150 feet from shore you will need to apply for a Waterways Marker permit. Please contact DNR Recreational Warden Brad Wilson at (262) 374-8270 for additional information on this approval.

20. Existing pier will be removed using proper BMPs and all materials are to be taken off-site to be disposed of within an approved location.

FINDINGS OF FACT

1. John and Susan Gullickson has filed an application for a permit to place a pier on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County, also described as being in the SW1/4 of the NW1/4 of Section 01, Township 01 North, Range 17 East.
2. Project includes the full replacement and construction of a new pier located at 1096 LaGrange Drive on Geneva Lake. The new pier design will have the same configuration, less one boat slip; the main stem/walkway is 6' wide x 62' length. A 6' wide L-section, a 10' wide x 14' long platform and into a 10' wide 6' wide U-section branch off of the main stem. The total length of pier will be 80'. Total number of boat slips of two. Eleven new rock filled cribs will be placed to support the pier structure. See attached Exhibit A for pier layout.
3. The Department has completed an investigation of the project site and has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water (and no bulkhead exists at the project site.)
5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.
6. The proposed project will impact wetlands if constructed in accordance with this permit.
7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an equivalent analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.
8. The Department of Natural Resources and the applicant have completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12(3m), Wisconsin Statutes and Chapters NR 102, 103, 326 of the Wisconsin Administrative Code.

The applicant was responsible for fulfilling the procedural requirements for publication of notices under s. 30.208(5)(c)1m., Stats., and was responsible for publication of the notice of pending application under s.30.208(3)(a), Stats. or the notice of public informational hearing under s.30.208(3)(c), Stats., or both. S. 30.208(3)(e), Stats., provides that if no public hearing is held, the Department must issue its decision within 30 days of the 30-day public comment period, and if a public hearing is held, the Department must issue its decision within 20 days after the 10-day period for public comment after the public hearing. S. 30.208(5)(bm), Stats., requires the Department to consider the date on which the department publishes a notice on its web site as the date of notice.

9. The structure or deposit will not materially obstruct navigation because it will be placed at a similar distance and angle to other piers in the vicinity and vessels will be able to navigate around and waterward of the pier structure.
10. The structure or deposit will not be detrimental to the public interest because the pier will be placed using best management practices and does not exceed reasonable use thresholds for this property.
11. The structure or deposit will not materially reduce the flood flow capacity of the lake.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

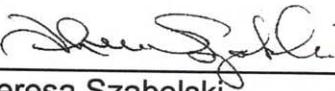
1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.

2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats;.
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

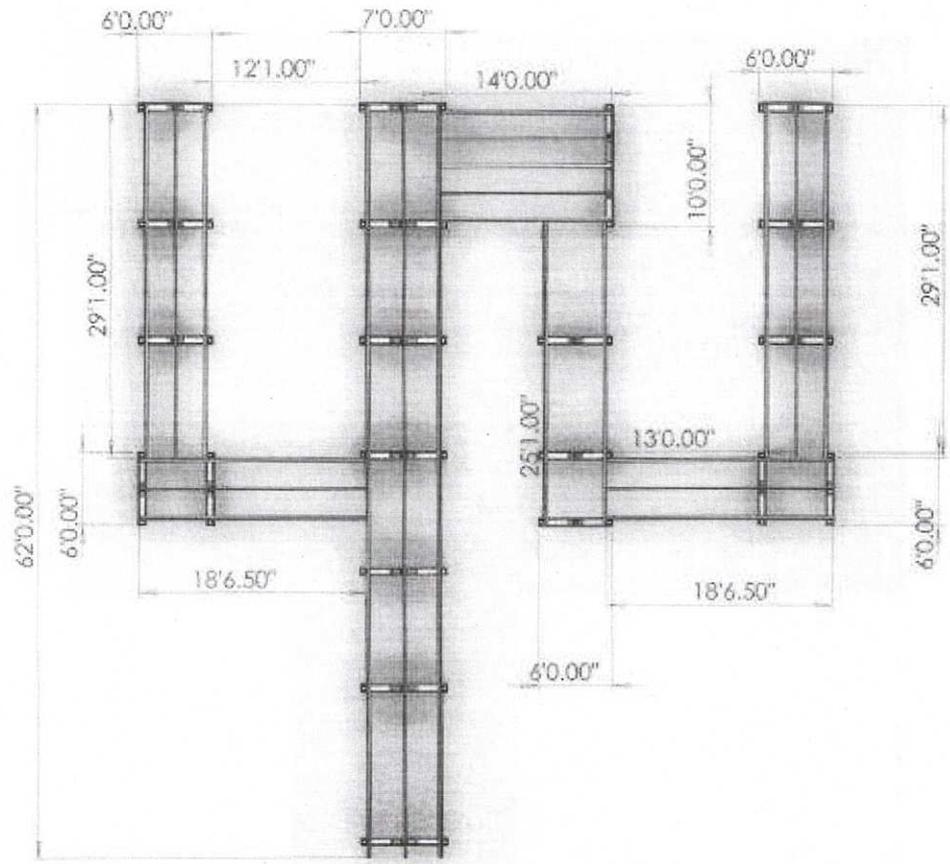
Dated at Southeast Region Headquarters, Milwaukee, Wisconsin on 5/8/2020.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
For the Secretary

By 

Theresa Szabelski
Water Management Specialist

Exhibit A



John & Susan
Gullicksen

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: August 17, 2020

Agenda Item: 8

Applicant:

Karen Layng
d.b.a. 273 Maplewood LLC.
238 Maxwell St.
Lake Geneva

Request:

Create – 2 lot (CSM) for 238 & 302 Maxwell
St. Tax Key Nos. ZOP00201; SOP00202; &
ZOP00204A will be combined into 2 lots.

Description:

This request is to approve a 2 lot Certified Survey Map (CSM) to create 2 newly reconfigured residential lots on the properties located at 238 Maxwell St. & 302 Maxwell St.

This request is to approve the proposed Certified Survey Map dated 07/6/2020 Job #20361 for the properties located in the Single-family - 4 (SR-4) zoning district.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed 2 lot - Certified Survey Map (CSM):

As part of the consideration of the requested CSM, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CSM.

Staff Recommendation on the proposed - Certified Survey Map (CSM):

Staff recommends that the Plan Commission recommend *approval* of the 2 lot – CSM as submitted.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER: (OF 302 Maxwell)

273 Maplenood, LLC, c/o Karen P. Layng, President
238 Maxwell
Lake Geneva, Wisconsin 53147

TELEPHONE NUMBER OF CURRENT OWNER: (312) 848-1700

EMAIL ADDRESS: kplayng@maif-co.com

PROJECT ADDRESS 302 Maxwell TAX KEY NUMBER: 00201

NAME AND ADDRESS OF APPLICANT: (Parcel No. 246)

273 Maplenood LLC c/o Karen P. Layng

(same as above)

(Also, as to 238 Maxwell, Karen P. Layng)

TELEPHONE NUMBER OF APPLICANT: (312) 848-1700

EMAIL ADDRESS: kplayng@maif-co.com

NAME AND ADDRESS OF SURVEYOR:

Cardinal Engineering

1200 LaSalle Street

Lake Geneva, Wisconsin 53147

TELEPHONE NUMBER OF SURVEYOR: (262) 757-8776

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

The intent of this application is to convey a
strip of land 8.94 x 358.27 feet and a parcel
of land approximately 211.22 x 120 feet from 302
Maxwell to the owner of 238 Maxwell. The drive-
way on 302 Maxwell will be moved closer to the
house, and the shared curb and apron will be
separated with a new curb cut for 302 Maxwell.

SUBMITTAL CHECKLIST

- ✓ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.

- ✓ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.

- ✓ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.

- 0 * PROVIDE 5 FULL SETS AND 20 - 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA. * *please let me know if you still want these or if you are only accepting digital applications. thank you.*

- ✓ PROVIDE AN ELECTRONIC COPY OF THE FULL APPLICATION PACKET TO THE LAKE GENEVA BUILDING AND ZONING DEPARTMENT AT BZADMIN@CITYOFLAKEGENEVA.COM OR BZCLERK@CITYOFLAKEGENEVA.COM

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

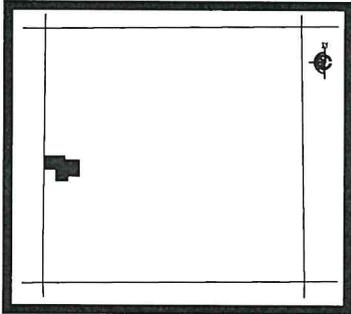
6/22/2020
DATE


SIGNATURE OF APPLICANT

CERTIFIED SURVEY MAP NO. _____

PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

LOCATION MAP

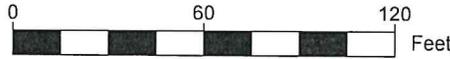


NW 1/4 SEC. 36-2-17
SCALE: 1" = 2,000'

BASIS OF BEARING: ALL BEARINGS REFER TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE. THE NORTH LINE OF THE NW 1/4 OF SEC. 36-2-17 WAS ASSUMED TO BEAR N89°26'17"E

NOTE: DRIVEWAYS TO BE RECONFIGURED.

GRAPHIC SCALE



1 INCH = 60 FEET

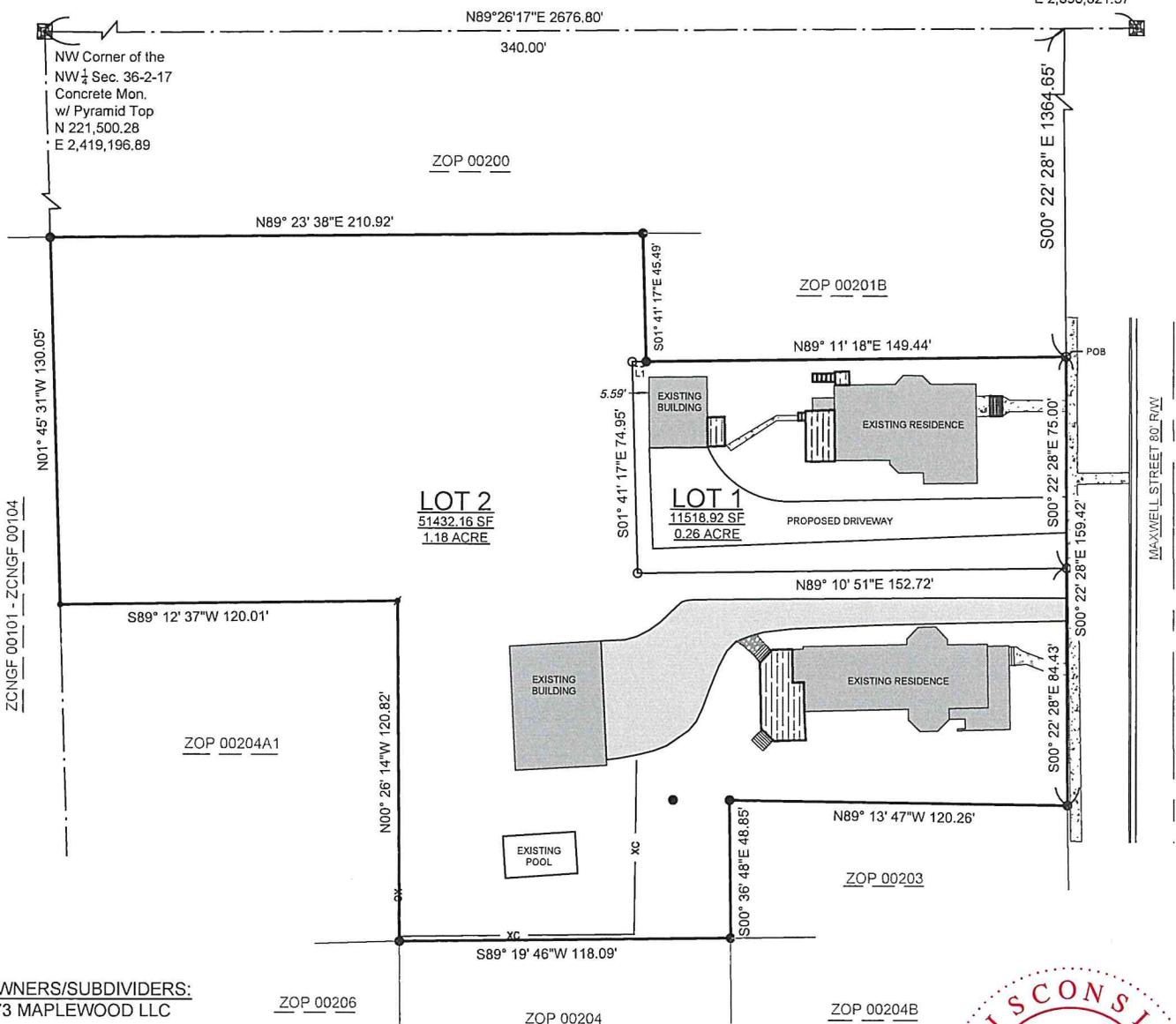
LEGEND

- 1" IRON PIPE- FOUND
- ▲ 1.5" IRON PIPE- FOUND
- SET 1" O.D. IRON PIPE 18" LONG, 1.13# L.F.
- FOUND SECTION CORNER
- EXISTING BUILDING
- EXISTING ASPHALT DRIVEWAY
- EXISTING CONCRETE
- EXISTING DECK
- EXISTING STONE WALKWAY
- xc - EXISTING FENCE

PARCEL LINES

LINE NUMBER	LENGTH (FT)	DIRECTION
L1	5.00	N88° 16' 43"E

NE 1/4 Corner of the NW 1/4 Sec. 36-2-17 Concrete Mon. N 221,535.76 E 2,390,321.57



OWNERS/SUBDIVIDERS:
273 MAPLEWOOD LLC
181 LONGCOMMON RD
RIVERSIDE IL, 60546

KAREN P & PATRICK S LAYNG TRUST
181 LONGCOMMON RD
RIVERSIDE IL, 60546

SURVEYOR:
PAUL H. VAN HENKELUM, PLS
CARDINAL ENGINEERING LLC
1200 LA SALLE ST
LAKE GENEVA, WI 53147
262-757-8776



CERTIFIED SURVEY MAP NO. _____

PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, PAUL H. VAN HENKELUM, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THE FOLLOWING LAND HEREIN DESCRIBED:

PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, MORE COMPLETELY DESCRIBED AS FOLLOWS: COMMENCING AT THE NW CORNER OF SAID NW 1/4; THENCE N89°26'17"E 340.00' ALONG THE NORTH LINE OF SAID NW 1/4; THENCE S00°22'28"E 1364.65' TO THE POINT OF BEGINNING; THENCE ALONG THE RIGHT OF WAY OF MAXWELL ST S00°22'28"E 159.42'; THENCE N89°13'47"W 120.26'; THENCE S00°36'48"E 48.85'; THENCE S89°19'46"W 118.09'; THENCE N00°26'14"W 120.82'; THENCE S89°12'37"W 120.01'; THENCE N01°45'31"W 130.05' ALONG THE WEST LINE OF SAID NW 1/4; THENCE N89°23'38"E 210.92'; THENCE S01°41'17"E 45.49'; THENCE N89°11'18"E 149.44' TO THE POINT OF BEGINNING; CONTAINING TOTAL 1.44 ACRES OF LAND MORE OR LESS.

I FURTHER CERTIFY THAT I HAVE MADE SAID MAP BY THE DIRECTION OF KAREN LAYNG, OWNER OF SAID LAND. THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LANDS SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES AND THE LAND DIVISION ORDINANCES OF THE CITY OF LAKE GENEVA, IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS _____ DAY OF _____, 20__.

PAUL H. VAN HENKELUM,
PROFESSIONAL LAND SURVEYOR #1931



OWNER'S CERTIFICATE

AS TRUSTEES, KAREN P LAYNG AND PATRICK S LAYNG AND MANAGING MEMBER, KAREN LAYNG, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON.

AS OWNERS OF SAID LAND, WE FURTHER CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

- 1.) THE CITY OF LAKE GENEVA

WITNESS THE HAND AND SEAL OF SAID OWNER THIS _____ DAY OF _____, 20__.

KAREN LAYNG, MANAGING MEMBER AND TRUSTEE

PETER S LAYNG, TRUSTEE

STATE OF _____) ss
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20__.

THE ABOVE NAMED KAREN LAYNG AND PATRICK S LAYNG, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

NO MORTGAGE ON THE PROPERTY AT THE TIME OF RECORDING.

CERTIFICATE OF PLAN COMMISSION APPROVAL:

APPROVED BY THE PLAN COMMISSION OF THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 20__.

CHARLENE KLEIN
MAYOR

LANA KROPP
CITY CLERK

CERTIFICATE OF COMMON COUNCIL APPROVAL:

RESOLVED, THAT THIS CERTIFIED SURVEY MAP, IN THE CITY OF LAKE GENEVA, WISCONSIN, IS HEREBY APPROVED BY THE CITY BOARD ON THIS _____ DAY OF _____, 20__.

CHARLENE KLEIN
MAYOR

LANA KROPP
CITY CLERK