



REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 26, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – City Administrator Oborn
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of February 12, 2018, as prepared and distributed
9. **CONSENT AGENDA** – *Recommended by Finance, License and Regulation on February 20, 2018*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Original 2017-2018 Operator's (Bartender) License applications filed by Katianne Carballo, Christopher Dopre, Tania Parat, Kersty Peek, Natasha Rees and Samantha Smith
10. Item(s) removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations of February 20, 2018 – Ald. Kordus**
 - a. Discussion/Action regarding **Resolution 18-R07** a revision of depositories for a second depository option for parking ticket payment automation using the current UPSafety software system
 - b. Discussion/Action regarding the Emergency Services Agreement between the Town of Geneva and the City of Lake Geneva (*Recommended by the Police and Fire Commission on February 8, 2018*)
 - c. Discussion/Action regarding Symphony Bay easement agreement (*Recommended by the Planning Commission, Public Works Committee and Utilities Commission*)
 - d. Discussion/Action on Payment Request #1 from Sonrise Construction for the White River Disc Golf Bridge Replacement Project

12. Planning Commission Recommendation of February 19, 2018- Ald. Skates

- a. Discussion/Action of **Resolution 18-R08** an Amendment to the existing Conditional Use Permit filed by James and Kathryn Willett, 1320 W. Main Street, Lake Geneva, WI 53147, to construct an addition to the existing first floor of the home located in the SR-4 zoning district at 1320 W. Main Street, Tax Key No. ZYUP00094H
- b. Discussion/Action of **Resolution 18-R09** a Conditional Use Permit amendment filed by Southwind Prairie IV, LLC, 751 Geneva Parkway, Lake Geneva, WI 53147, to amend the existing Conditional Use Permit to allow the relocation of a maintenance building, sign installation, and redesign of an existing building allowing a roll up door install, Tax Key No. ZSWP0001 thru ZSWP0011
- c. Discussion/Action of an Extraterritorial Jurisdiction (ETJ) CSM for Applicant John G. Gyann, 8400 Gleneyre Rd, Darien, IL 60561, to reduce the rear yard setback from 180 feet to 25 feet as identified on the Trinke Estate Plat located at W1759 Hillside Rd, Tax Key No. ITE00015
- d. Discussion/Action of an Extraterritorial Jurisdiction (ETJ) CSM for Applicant Millard Properties, LLC. - Bob Cook, W6362 Dunham School Rd., Elkhorn, WI, 53121 to create a rural residential lot of approximately 7.5 acres survey prepared by Olsen Land Surveying, LLC, located at Tax Key No. JG1400001.

13. Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on February 20, 2018*)

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$ 38,305.27
- c. Regular Bills in the amount of \$122,367.72

14. Mayoral Appointments

- a. Appointment of Spyro Condos to the City of Lake Geneva Police and Fire Commission with a term ending May 1, 2019

15. Closed Session

- a. **Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement and City property located at Edwards Blvd and Sheridan Springs Road.

16. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

2/23/2018 10:00 AM

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media

**REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 12, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order 6:01 p.m.

Aldersperson Howell led the Council in the Pledge of Allegiance.

Roll Call

Present: Mayor Kupsik, Alderspersons Howell, Hedlund, Halverson, Flower, Kordus, Skates, and Chappell

Absent: Aldersperson Straube

Guests: City Administrator Oborn, City Attorney Draper, and City Clerk Kropf

Awards, Presentations, and Proclamations

Clerk Kropf announced that the parking for the City will be in effect on Thursday, March 1, 2018 along with the price changes for parking. She also noted that the Spring Primary is on Tuesday, February 20, 2018 and that voters may vote absentee in the Clerk's office and register to vote through Friday, February 16, 2018. She explained that voters may not vote or register to vote on the Monday preceding the election.

Retired Police Officer Jeffrey Nethery Recognition Proclamation

Mayor Kupsik read aloud a Proclamation of Recognition for Jeffrey Nethery on his retirement.

Mayor Kupsik introduced the new videographer, Lucci DiVito to the Council.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Tom Trilla; 835 Wrigley Drive; Spoke in regards to his application for a Reserve Class "B" Liquor License. He spoke to the necessity of having this license, due to the competitiveness of the surrounding businesses.

Acknowledgement of Correspondence

None.

Approve Regular City Council Meeting minutes of January 22, 2018, as prepared and distributed.

Motion by Skates to approve the Council Minutes from January 22, 2018, second by Chappell. Motion carried 7-0.

CONSENT AGENDA – *Recommended by Finance, License and Regulation on February 6, 2018*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- Original 2017-2018 Operator's (Bartender) License applications filed by Lisa Flores, Zhanna Romm, Javier Salgado, Lexus Scherrer, Samantha Storm, Prokopios Vassos, and Danielle Warren.
- Event Permit Application for the Lake Geneva Jaycees for the Easter Egg Hunt to be held on March 31, 2018.
- Event Permit Application for the Lake Geneva Arts Foundation for the Art in the Park to be held on August 11, 2018 and August 12, 2018.
- Event Permit Application for the Lake Geneva Jaycees for the Venetian Festival to be held August 15, 2018 through August 19, 2018. (Permit to extend from August 13, 2018 to August 20, 2018 for event set-up and take down).
- Event Permit Application for Mike Mann for a Wedding Rehearsal Dinner to be held September 21, 2018.

- Massage Establishment Permit Application for Aveda Jasmine Salon and Spa to be used at 251 Cook Street, Lake Geneva, WI.

Motion by Kordus to approve the consent agenda, second by Chappell. Motion carried 7-0.

Item(s) removed from the Consent Agenda

None

Finance, License and Regulation Committee Recommendations of February 6, 2018 – Ald. Kordus

Discussion/Action regarding an original application for a Reserve “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage license by Beachside Hospitality, INC d/b/a Barrique Wine & Brew Bar, Agent, Nancy Trilla, located at 835 Wrigley Drive, Lake Geneva, WI (A notice was published indicating Council consideration for this item however, the Finance, License & Regulation Committee tabled this item until the February 20, 2018 meeting.)

Motion by Kordus to refer this item back to the Finance, License, and Regulation Committee for further discussion, second by Hedlund. Motion carried 7-0.

Discussion/Action regarding an original application for a Class “B” Fermented Malt Beverage and “Class C” Wine license by Sabai Sabai Thai Cuisine, INC d/b/a Sabai Sabai Thai Cuisine, Agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI.

Motion by Kordus to approve, second by Hedlund. Kordus noted that this is the Tempura House location and that the Tempura House surrendered the reserve license that they previously held. Motion carried 7-0.

Discussion/Action on the Lake Geneva Public Library reserving the Riviera for a Library Program featuring Dr. Patricia McConnell to take place on March 29, 2018 with waiver of all fees.

Motion by Kordus to approve with waiver of fees, second by Skates. Motion carried 7-0.

Discussion/Action of City Hall staffing reorganization including: *(Approved by Personnel Committee February 6, 2018)*

- i. Changing Senior Financial Analyst/Treasurer full-time position to Lead Financial Analyst/Treasurer full-time position
- ii. Changing Financial Analyst full-time position to Financial Analyst part-time position
- iii. Changing Benefits Clerk part-time position to Human Resources Specialist full-time position
- iv. Changing Office Assistant part-time position to City Hall Counter Clerk part-time position
- v. Corresponding Organizational Chart Change
- vi. Consideration of **Resolution 18-R06** Budget Amendment for City Hall staffing reorganization

Motion by Kordus to approve the job title changes, organizational chart changes, and Resolution 18-R06, second by Hedlund. Flower noted that she is concerned about making a budget change too premature and would like to see the changes remain budget neutral. Hedlund stated that the changes are in flux, but by having the resolution the City can have the money set aside just in case. Skates spoke against the resolution and would like to wait until the information is more clear. Flower noted that she is in support of the hiring of a human resources position, but would like to hold off until more information is gathered. Skates noted that he doesn't like the use of contingency this early in year, fearing that something will come later in the year that the money is needed for. Motion for items regarding the title change for the Lead Financial Analyst/Treasurer, the change of the Financial Analyst from full time to part time, the creation of the Human Resources Specialist fulltime position, the changes to the part time City Hall Counter Clerk position, and the Organizational Chart carried 4-3, with Skates, Flower, and Halverson voting no. The resolution 18-R06 failed on this vote as a budget amendment requires a super majority vote or at least six alderpersons voting in favor.

Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on February 6, 2018*)

Purchase Orders

None

Prepaid Bills in the amount of \$132,050.15

Motion by Kordus to approve second by Skates. Motion carried 7-0.

Regular Bills in the amount of \$244,929.79

Motion by Kordus to approve second by Hedlund. Motion carried 7-0.

Mayoral Appointments

None

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for PD Communications Supervisor Froggatt.

And motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement, Firefighters Union Labor Agreement, and City property located at Edwards Blvd and Sheridan Springs Road.

Motion by Kordus to convene the Council in closed session, second by Skates. Alderperson Halverson to leave prior to closed session. Also included in closed session City Administrator Oborn, City Attorney Draper, and City Clerk Kropf. Council convened into closed session at 6:46 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Kordus to reconvene the Council into open session, second by Chappell. Motion carried 6-0. Reconvened at 7:12 p.m.

Motion by Kordus to approve the personnel committee recommendation to offer the salary increase of 3.36% and other amenities offered in the contract to PD Communications Supervisor Froggatt, second by Chappell. Motion carried on a roll call vote 6-0.

Motion by Kordus to proceed as discussed in closed session, second by Howell. Motion carried 6-0.

Motion by Kordus to approve the Firefighter Union contract with City Attorney review, second by Hedlund. Motion carried 6-0.

Motion by Kordus to approve contract amendment #1 as discussed for the property located at Edwards Blvd and Sheridan Springs Rd, second by Skates. Motion carried 6-0.

Adjournment

Motion by Kordus to adjourn, second by Hedlund. Motion carried 6-0. The February 12, 2018 meeting of the Common Council adjourned at 7:15 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMON COUNCIL

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

[Handwritten Signature]

DATE: 2/7/18

For Office Use Only

Date Filed: <u>2-6-18</u>	Verified: Stark <input checked="" type="checkbox"/> MSI <input checked="" type="checkbox"/>
Receipt No: <u>C180207-8</u>	
Total Amount: <u>50⁰⁰ CA</u>	
Forwarded to Police Chief: <u>2-7-18</u>	
Background Completed: <u>[Signature]</u>	
Recommendation: <u>[Signature]</u>	<u>Approved</u> Denied
FLR Approval: <u>2/20/18</u>	License Issued On: _____
Council Approval: <u>2/26/18</u>	License Number: _____
MAIL TO: Individual	
Establishment	

Congratulations!

You have successfully completed the ServSafe Alcohol[®] Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

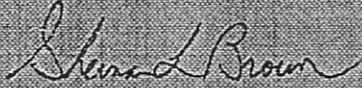
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown
Senior Vice President, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ServSafe
National Restaurant Association

ID # 15276691
CARD # 10036945

ServSafe Alcohol[®] CERTIFICATE

KATIANNE CARBALLO
NAME

2/6/2018
DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.
Complies with WI State Stats. s.125.04(5) (a)5 & s.125.17(6) & s.134.66

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Sherman Brown
Senior Vice President, National Restaurant Association Solutions

This certificate confirms completion of the ServSafe Alcohol[®] responsible alcohol service program.

NATIONAL RESTAURANT ASSOCIATION

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate blue card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at ServSafe.com.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2810
1.800.SERVSAFE
312.715.1010 in the Chicago area
ServSafe.com

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CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Dopre Christopher Anthony
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walmart Lake Geneva

Address: 201 South Edwards Blvd. 53147, Lake Geneva WI

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: Walmart Lake Geneva

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Chris Janka DATE: 1/31/2018

For Office Use Only

Date Filed: 1/31/18 Verified: Stark MSI
Receipt No: C180131
Total Amount: \$50.00

Forwarded to Police Chief 1/31/18
Background Completed 1-4-18/BB OK
Recommendation: [Signature] **Approved** Denied

FLR Approval: _____ License Issued On: _____
Council Approval: _____ License Number: _____

MAIL TO: Individual
Establishment



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Parat Tania Marie
Last First Middle

Maiden Name: _____ Date of Birth: 2-20-81

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: Waukegan IL 60087

Phone: _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: PIZZA HUT

Address: 601 Williams St Lake Geneva WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: DeLavan WI 53115

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?
YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?
YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Amia Perrot

DATE: 2-8-18

For Office Use Only

Date Filed: <u>Feb 8, 2018</u>	Verified: Stark <input type="checkbox"/> MSI <input checked="" type="checkbox"/>
Receipt No: <u>C180208-01</u>	
Total Amount: <u>\$65-</u>	
Forwarded to Police Chief: <u>[Signature]</u>	
Background Completed: <u>[Signature]</u>	
Recommendation: <u>[Signature]</u>	Approved <input checked="" type="radio"/> Denied <input type="radio"/>
FLR Approval: _____	License Issued On: _____
Council Approval: _____	License Number: _____
MAIL TO: Individual <input type="checkbox"/>	
Establishment <input type="checkbox"/>	



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Peek Kersty Lynn
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: 7 _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Stop n Go

Address: 896 Wells St. Lake Geneva, WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?
ORIGINAL RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License? YES NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Keirsty Peck

DATE: 2/2/18

For Office Use Only

Date Filed: 2-2-18
Receipt No: C/80202-5
Total Amount: \$50⁰⁰

Verified: Stark MSI

Forwarded to Police Chief: 2-2-18
Background Completed: 2-5-18 / BB OK
Recommendation: [Signature]

Approved Denied

FLR Approval: 2/20/18
Council Approval: 2/26/18

License Issued On: 2/22/18
License Number: _____

MAIL TO: Individual
Establishment

**WISCONSIN
SELLER / SERVER CERTIFICATION**

Trainee Name: Kersty Peek

Date of Completion: 02/02/2018

School Name: 360training.com, Inc.

Certification #: WI-73717

I,  _____

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
6801 N Capital of Texas Hwy, Suite 150
Austin, TX 78731
P: 877.881.2235



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Rees Natasha Nicole
Last First Middle

Maiden Name: Rees Date of Birth: _____

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Email: _____

Drivers License #: WV 421-5124-010

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walgreens

Address: 351 N Edwards Blvd, Lake Geneva, WI, 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Natasha Reed DATE: 2-5-18

For Office Use Only

Date Filed: <u>2/5/18</u>	Verified: Stark <input checked="" type="checkbox"/> MSI <input checked="" type="checkbox"/>
Receipt No: <u>C180205</u>	
Total Amount: <u>\$50.00</u>	
Forwarded to Police Chief: <u>2/5/18</u>	
Background Completed: _____	
Recommendation: _____	Approved Denied
FLR Approval: _____	License Issued On: _____
Council Approval: _____	License Number: _____
MAIL TO: Individual Establishment	

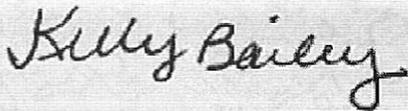
Wisconsin Responsible Beverage Seller Training

Natasha Rees

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL88313

Date of Completion: 02/02/2018



Authorized Signature



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Smith Samantha Nicole
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walmart

Address: 201 S. Edwards Blvd. Lake Geneva, WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Samahtha Smilh

DATE: 01/31/2018

For Office Use Only

Date Filed: 1/31/18
Receipt No: C180131
Total Amount: \$50.00

Verified: Stark MSI

Forwarded to Police Chief: *[Signature]* 1/31/18
Background Completed: *[Signature]* 4-18 BB OK
Recommendation: *[Signature]*

Approved Denied

FLR Approval: _____
Council Approval: _____

License Issued On: _____
License Number: _____

MAIL TO: Individual
Establishment

Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied and are knowledgeable about, how to serve alcohol responsibly.

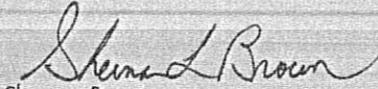
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions


National Restaurant Association
ServSafe Alcohol® CERTIFICATE

ID # 15131729

CARD # 18005689

SAMANTHA SMITH

NAME

1/29/2018

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.



NOTE: You can access your score and certification information anytime at ServSafe.com

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703

©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe and the ServSafe logo are trademarks of the NRAEF. National Restaurant Association® and the arc design are trademarks of the National Restaurant Association. 17110801 v.1711

Sherman Brown
Executive Vice President, National Restaurant Association Solutions

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.

RESTAURANT

ServSafe.com

Resolution 18-R07

A RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
FOR THE CITY OF LAKE GENEVA PURSUANT TO
SECTION 34.05, WISCONSIN STATUTES

WHEREAS, the City of Lake Geneva is required under the provisions of § 34.05, Wisconsin Statutes, to designate by resolution one or more public depositories, organized and doing business under the laws of the State or federal law and located in the State of Wisconsin, in which the Treasurer/Lead Financial Analyst shall deposit all public monies received.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Lake Geneva as follows:

1. That the following institutions and their successors in interest be and are hereby designated as public depositories for the City of Lake Geneva, in which all public moneys shall be deposited:

U.S. Bank
Town Bank
PNC
BMO Harris
JP Morgan Chase Bank
Local Government Investment Pool at the State Treasury
Associated Wealth Management
Associated Bank
Peoples Bank
First National Bank & Trust Company
Depository Trust of New York
ForCommerce – United Public Safety

Approved this 26th day of February, 2018.

Alan Kupsik, Mayor

Attest:

Lana Kropf, City Clerk

Memo

To: FLR Committee

From: Karen Hall, Finance Director/Comptroller

CC: Blain Oborn, City Administrator; Sylvia Mullally, Parking Manager

Date: February 23, 2018

Re: Discussion of Secondary Depository for Online Ticket Payments

Background:

Staff collectively discussed and determined that the current online ticket payment and collection process is outdated. In June 2018, all City service payments will transfer to Civic Systems software. Currently, Civic Systems does not have a parking ticket module for paying tickets, issuing parking permits, or providing reconciliation reports. Therefore, it may be in the best interest of the City to utilize already built-in parking ticket and permit transaction solutions from our current vendor, UpSafety. In addition, we are currently several months behind in sending out late notices for parking violations.

Recommendation:

Staff recommends utilizing the capabilities of our **existing** parking operations system provider, UpSafety. UpSafety already has the ability to create financial reports in real-time and daily reports can be easily generated for input into our current software. Staff recommends allowing UpSafety to be used as a depository for parking ticket payments.

Budget Source/Outcome:

No additional costs would be incurred by the City. The City already has an existing annual contract with UpSafety, with these components **included**.

Parking payment date will be included in an "all-in one" system improving efficiencies for customers and staff.

See attached documents:

Option #1 - For Commerce Payment Instruction Form: Needs signature for ACH direct deposit to our bank account.

Option #2 - United Public Safety Agreement to Purchase Services – This is UPSafety's schedule of costs to provide additional services – staff recommends opting out of these services and not signing this agreement.

EMERGENCY SERVICES AGREEMENT
BETWEEN THE TOWN OF GENEVA
AND THE CITY OF LAKE GENEVA

WHEREAS, the Town of Geneva, without its own Fire services department, finds it necessary to contract with other municipal entities, including the City of Lake Geneva Fire Department (LGFD), to provide these services to the Town of Geneva citizens and property, together with those traveling in or through the Town of Geneva; and

WHEREAS, the parties deem it to be the best interest of the Town of Geneva and the City of Lake Geneva to maximize fire protection, by entering into an agreement regarding providing such services; and

WHEREAS, Section 66.0301, Stats., allows municipalities to contract with other municipalities for the receipt or furnishing of services required or authorized by law;

NOW, THEREFORE, the Town of Geneva, Wisconsin, and the City of Lake Geneva, Wisconsin, hereby agree as follows:

1. Term. Except as otherwise provided for herein, the term of this agreement shall be from January 1, 2018 to December 31, 2018
2. Coverage. The area to which the City of Lake Geneva shall provide services as described herein to the Town of Geneva is described in more detail in a map attached to this agreement as Exhibit 1, and incorporated herein by reference.
3. Services to be provided. The City of Lake Geneva, Walworth County, Wisconsin, shall provide fire protection, utilizing City of Lake Geneva equipment and personnel pursuant to the contract herein. Services provided herein shall include, but not to be limited to, responding on behalf of the Town of Geneva to fires, fire protection calls, fire inspections, and similar services.
4. Compensation.
 - a. General and annual retainer fee. The general annual retainer fee shall be \$28,644 per year. Payment of this fee shall be in two equal installments of \$14,322 due and payable on January 15th and July 15th of each year during the term of the agreement.
 - b. Fire response fee. In addition to the general annual retainer fee set forth above in paragraph a, there shall be Fire Response fees payable according to the City of Lake Geneva Resolution, Schedule of Fees, Fire Department Fees as set forth in the attached Exhibit 2 and as amended by the City of Lake Geneva and following notification to the Town

For the purposes of this agreement, one fire response as stated herein, shall be defined as an emergency call that the LGFD is dispatched out to respond, regardless of the number of LGFD vehicles, and regardless of the duration of any such response.

- c. Service Area.
Service area shall be as depicted on attached Exhibit 1.

The Town of Geneva shall not be liable for any fire response fee for any response whose

location is outside the service area in Exhibit 1, which results from a direct call to the Lake Geneva Fire Department or Lake Geneva Police Department.

On those occasions when the LGFD is called on a simultaneous dispatch with the Elkhorn Area Fire Department, the response fee stated herein shall be payable. If the LGFD responds outside the LGFD territory shown on Exhibit 1 and no other department responds, then LGFD shall be paid the Fire Response Fee. It is understood and agreed that on all responses by the LGFD in the LGFD territory described in Exhibit 1, LGFD shall be the incident commander. It shall also be the incident commander in all responses wherein no other fire department responds.

The Town of Geneva understands and agrees that any such calls from outside the service area in Exhibit 1 shall be "hot keyed" to Walworth County dispatch. The City of Lake Geneva, the Lake Geneva Fire Department, and the Lake Geneva Police Department shall not be responsible or liable for any delays in response by following the procedure, and shall have no obligation to respond directly to any such calls from residents located in areas outside the service area in Exhibit 1.

The costs associated with this agreement will be reviewed semi-annually.

- d. Dispatch. Dispatches shall be by the Walworth County Dispatch, direct calls to the LGFD or Lake Geneva Police Department or by similar procedures to summon a response. The initial response shall be such equipment that is required according to LGFD protocol or by the standard operating procedures of LGFD.

The Town of Geneva acknowledges and agrees that all calls directly to the Lake Geneva Police Department or LGFD will be handled in the following manner: The Police Department will dispatch its own equipment and personnel according to their internal protocol. The call will then be forwarded to the Walworth County dispatch for handling. It is explicitly understood that LGFD and Lake Geneva Police Department shall not be responsible for dispatching Paratech in such instances.

- e. Cancellation of Response or Equipment. If excess equipment or personnel arrive, as determined by the incident commander, any such excess equipment or personnel shall be returned to the City of Lake Geneva or made available as soon as possible to respond to other incidents.
- f. "False Alarms." A "false alarm" shall be defined as an unintentional or malicious act that causes an automated alarm system to activate, resulting in a dispatch of the LGFD to the Town. The costs of responding to the first 3 "false alarms" per occupancy, and per business or premise are included in the general annual retainer fee. The Fire Response Fee shall be

- paid to the LGFD for each false alarm activation in excess of 3 per calendar year, per occupancy, and per business or premises.
- g. Fire Inspection. The LGFD shall conduct fire inspections semi-annually for all public businesses located in the LGFD service territory for the Town as shown in Exhibit 1. Inspections shall be conducted under the Department of Safety and Professional Services Administrative Code, employing the NFPA 1 standards. LGFD shall bill the town an annual fee of \$4,635 as compensation for these inspections, to be paid quarterly each year as set forth in paragraph 8 below. In addition, the LGFD shall conduct Short Term Rental inspections as requested at \$25 per unit year. Any violations which are not corrected as directed by the Fire Inspector shall be reported to the Town of Geneva Building Inspector, who shall report said violations to the Town of Geneva Police Department for issuance of citation and prosecution in the Municipal Court. The Fire Inspector shall cooperate as necessary to prosecute such violations, as part of the fee herein.
 - h. Ambulance Transports. The LGFD shall be the back-up responder to Paratech for all ambulance calls in the LGFD territory shown on Exhibit 1. The LGFD shall have the right to bill the end user or receiver of any ambulance transport or emergency services, including any applicable response fees shown on the attached Exhibit 2.
 - i. Dispatch.
5. Insurance Coverage. The LGFD shall be an independent contractor for the Town of Geneva for these services. LGFD shall maintain liability, errors and omissions and motor vehicle collision, workman's compensation, and liability coverage for all LGFD personnel performing services pursuant to this agreement, and shall indemnify and hold harmless the Town of Geneva for any and all services performed under or pursuant to this contract. LGFD personnel shall be compensated by the City of Lake Geneva, without contribution from the Town of Geneva, other than as provided in this Emergency Services Agreement. Notwithstanding the foregoing, the Town of Geneva agrees and understands that the LGFD has limited liability under Sec. 893.80, Wis. Stat., and continues to have municipal immunities available to municipal fire departments in the State of Wisconsin and the hold harmless agreement stated herein is subject to such limitations of liability and municipal immunities.
6. Opt Out. The Parties to this agreement may terminate this agreement prior to the final date of the term stated herein. At least six months prior to the date of termination of this agreement, the party terminating this contract shall deliver to the municipal offices for the other participant to this contract, a written notice terminating this agreement. Termination herein may be made with or without good cause. The 6-month notice of termination shall be intended to provide adequate notice to the parties to make other safety arrangements as necessary to effectuate the best interests of each respective municipality. If either party elects to opt out of this agreement as provided herein, such elections shall be effective at the end of a calendar month. If this agreement is terminated during a calendar year, any unused portion of the general annual retainer fee, broken down by months, for which services has been opted out, shall be reimbursed to the Town of Geneva, within sixty days of the termination of this agreement.

7. Monthly Activity Reports. The LGFD Fire Chief shall provide a written summary of all activities performed pursuant to this contract to the Town of Geneva at the monthly meeting at the City of Lake Geneva Police and Fire Commission. Said report shall include a listing and identification of all fire calls, EMS calls, “false alarms”, and fire inspection calls, together with any other work performed herein.

8. Payment Procedures. The City of Lake Geneva shall provide a bill to the Town of Geneva on a quarterly basis (March, June, September, and December of each year herein) for all fees other than the general annual retainer. The general annual retainer fee shall be billed to and paid by the Town in two equal installments as set forth in Paragraph 4a. The town shall make payment pursuant to any quarterly bill within 30 days thereafter.

9. Arbitration of Differences. If the parties have a disagreement regarding the implementation or interpretation of any aspect of this agreement, either party may elect to arbitrate said differences, using the arbitration procedures of Chapter 788, Wis. Stats. However, rather than use a panel of three arbitrators, the parties, if they agree, may jointly select a single arbitrator to decide the dispute. Each party shall pay their own attorney fees and costs related to said arbitration, but costs for the arbitrator and court reporter shall be divided equally between the parties. Specific procedures regarding preparation and conduct for arbitration proceedings shall be determined by the parties, or as ordered by the arbitrator. Any right to seek relief in a court of record shall be governed pursuant to the provisions of Ch. 788, Wis. Stats.

IN WITNESS WHEREOF, the undersigned having lawful authority from their respective municipalities have set their hand and set on the dates set forth below.

_____ Date	_____ Joseph F. Kopecky, Town of Geneva Chairman and Authorized Representative of The Town of Geneva, Walworth County, Wisconsin
---------------	--

_____ Date	_____ Alan Kupsik, Mayor and Authorized Representative of The City of Lake Geneva, Walworth County, Wisconsin
---------------	---

_____ Date	Approved by: _____ Tom Hartz, President City of Lake Geneva Police and Fire Commission
---------------	---

Document No.

NON-EXCLUSIVE PUBLIC UTILITY EASEMENT AGREEMENT

Return to:
Attorney Charles W. Pollard
CLAIR LAW OFFICES, S.C.
P.O. Box 445
Delavan, WI 53115-0445

THIS NON-EXCLUSIVE PUBLIC UTILITY EASEMENT AGREEMENT (“*Agreement*”) is granted by FAIRWYN SB, INC., a Wisconsin corporation; SOUTHLAND FARMS, LLC, a Wisconsin limited liability company and the CITY OF LAKE GENEVA, a municipal corporation existing pursuant to the laws of the State of Wisconsin and located in Walworth County, Wisconsin (collectively “*Grantors*”) to WISCONSIN POWER AND LIGHT COMPANY, CITY OF LAKE GENEVA UTILITY COMMISSION, WE ENERGIES, TIME WARNER CABLE, AT&T TELEPHONE, their respective successors and assigns (collectively “*Grantees*”).

RECITALS:

A. The Grantors are the fee holders of certain real property in the City of Lake Geneva, Walworth County, Wisconsin, generally known as Symphony Bay Subdivision more particularly described in the final plat of Symphony Bay, recorded on May 31, 2016 in the office of the Walworth County Register of Deeds as Document No. 926074 (“*Final Plat*”).

B. Southland Farms, LLC granted certain easements for electric and communication services to the Grantees on the Final Plat.

C. Southland Farms, LLC dedicated certain land designated, delineated, and described on the Final Plat to the City of Lake Geneva, which was accepted by the City of Lake Geneva.

D. After the recording of the Final Plat, lots 1 through 23, 52 through 60, and 80 through 147 in the Final Plat were sold by way of land contract to Fairwyn SB, Inc, as evidenced by the Land Contract recorded on December 11, 2017 in the office of the Walworth County Register of Deeds as Document No. 958798.

E. Additional easements for electric and communication service, beyond the easements

granted in the Final Plat, have been requested by certain Grantees.

F. The purpose of this Easement is to provide non-exclusive public utility easements for the for electric and communication service as further described herein.

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Grant of Easement. The Grantors do hereby grant, convey, transfer, bargain and assign onto the Grantees and their successors and assigns, a non-exclusive easement to construct, install, operate, repair, maintain, and replace from time to time, facilities used in connection with underground transmission and distribution of electricity and electric energy, telephone, data, and cable TV facilities ("Facilities") for such purposes as the same is now or may hereinafter be used, all in, over, under, across, along, and upon that certain real property situated in the County of Walworth, State of Wisconsin, and said Easement Area to be described as:

All that portion of Symphony Bay Subdivision recorded on May 31, 2016 in the office of the Walworth County Register of Deeds as Document No. 926074, as designated, delineated, described, and shown as "5 Foot Wide Easement Area," "10 Foot Wide Easement Area," and "15 Foot Wide Easement Area" on the Symphony Bay Subdivision Public Utility Plat Map attached hereto and incorporated herein as "Exhibit A."

2. Restrictions on Utility Appurtenances. All installed lines must be underground with only transformers, pedestals, and other appurtenances placed on or above the ground surface. No transformer, pedestal, or other appurtenance placed on or above the ground shall measure more than 4' wide by 4' deep and no taller than 3' measured above grade without prior written authorization from the Grantor whose property is affected.

3. Consistent Uses Allowed. Grantors reserve the right to use the Easement for purposes that will not interfere with the Grantees full enjoyment of the Easement rights granted in this Agreement, except that Grantors agree within the Easement Area not to construct or place buildings without the express written consent of the Grantees.

4. Tree Trimming. Grantees shall not trim or remove mature trees unless trimming or removal shall be necessary in an emergency situation. Except that Grantees may, with written approval from the Grantor whose property is affected, trim mature trees as necessary to complete initial installation of said Facilities.

5. Restoration and Damages. Each Grantee shall restore or cause to have restored all damages to property caused by that Grantee's construction, maintenance or removal of its facilities, including, but not limited to, removal or damage of trees, bushes, brush, and lawns; and/or removal or damage of driveways, roads, improvements, or structures as permitted herein.

6. Indemnification. Each Grantee shall indemnify the Grantors from and against all loss, costs (including reasonable attorneys' fees), injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by an person or entity resulting from that Grantee's activities conducted on the property, regardless of the cause of the injury, except to the extent caused by gross negligence or misconduct of the Grantors' or their agents or employees.

7. Covenants Run with Land. All terms and conditions in this Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Grantors and the Grantees and their respective successors and assigns. The parties named as Grantors in this Agreement and any successors or assigns to the Grantors as fee simple owners of the subject property shall cease to have any liability under this Agreement with respect to facts or circumstances arising after the party has transferred its fee simple interest in the subject property.

8. Non-Exclusive Easement. The Easement herein granted is subject to all easements and encumbrances of record and is non-exclusive, provided that later-granted easements shall be subject to the Grantees' rights and uses as permitted herein. Grantees shall comply with Wis. Admin. PSC 113 as it relates to communication firms.

9. Non-Use. Non-use or limited use of the Easement rights granted in this Agreement shall not prevent the benefiting party from later use of the Easement rights to the fullest extent authorized in this Agreement.

10. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.

11. Entire Agreement. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Walworth County, Wisconsin.

12. Notices. All notices to any party to this Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, documenting the other party's actual receipt thereof.

GRANTORS:

Fairwyn SB, Inc.
875 Townline Road, Suite 103
Lake Geneva, WI 53147

Southland Farms, LLC
875 Townline Road, Suite 103
Lake Geneva, WI 53147

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

GRANTEES:

Wisconsin Power and Light Company
Attn: Real Estate Department
4902 North Biltmore Lane
Madison, WI 53713

City of Lake Geneva Utility Commission
361 Main Street
Lake Geneva, WI 53147

WE Energies
4902 North Biltmore Lane
Madison, WI 53718

Time Warner Cable
1320 North Dr. Martin Luther King Drive
Milwaukee, WI 53212

AT&T
304 South Dewey Street 44
Eau Claire, WI 54701

13. Invalidity. If any term or condition of this Agreement, or the application of this Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

14. Waiver. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Agreement.

15. Enforcement. Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party. Venue for any litigation brought shall be Walworth, County.

16. No Public Dedication. Nothing in this Agreement shall be deemed a gift or dedication of any portion of the easements granted under this Agreement to the general public or for any public purpose whatsoever.

*[Remainder of Page Intentionally Left Blank;
Signature Page Attached]*

Dated: _____

Dated: _____

FAIRWYN SB, INC.

By: _____
Brian C. Pollard, President and
Sole Shareholder

By: SOUTHLAND FARMS, LLC, a
Wisconsin limited liability company

By: Fairwyn Real Estate, LLC, a Wisconsin
limited liability company, sole
member of Southland Farms, LLC

Fairwyn Development Corporation a
Wisconsin corporation, as manager of
Fairwyn Real Estate, LLC

Brian C. Pollard, President of
Fairwyn Development Corporation

SUBSCRIBED and SWORN TO before me
this _____ day of _____, 2018.

Notary Public, Walworth County, Wisconsin
My commission _____

CITY OF LAKE GENEVA, a municipal
corporation

By: _____
Name Printed _____
Title: _____

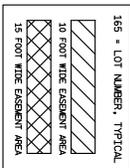
SUBSCRIBED and SWORN TO before me
this _____ day of _____, 2018.

Notary Public, Walworth County, Wisconsin
My commission _____

TOWNLINE ROAD



KEY



Scale: 0 50 100 200

SYMPHONY BAY SUBDIVISION
 PUBLIC UTILITY EASEMENTS
 LAKE GENEVA
 WALWORTH, WI

KAPUR & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 BURLINGTON, WISCONSIN
 262.767.2747

SHEET 1 OF 4

17.0452.01

TOWNLINE ROAD



KEY

165' LOT NUMBER, TYPICAL
10 FOOT WIDE EASEMENT AREA
15 FOOT WIDE EASEMENT AREA

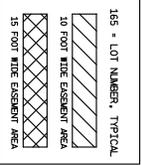


SYMPHONY BAY SUBDIVISION
PUBLIC UTILITY EASEMENTS
LAKE GENEVA
WALWORTH, WI

KAPUR & ASSOCIATES, INC.
CONSULTING ENGINEERS
BURLINGTON, WISCONSIN
262.767.2747

SHEET 2 OF 4

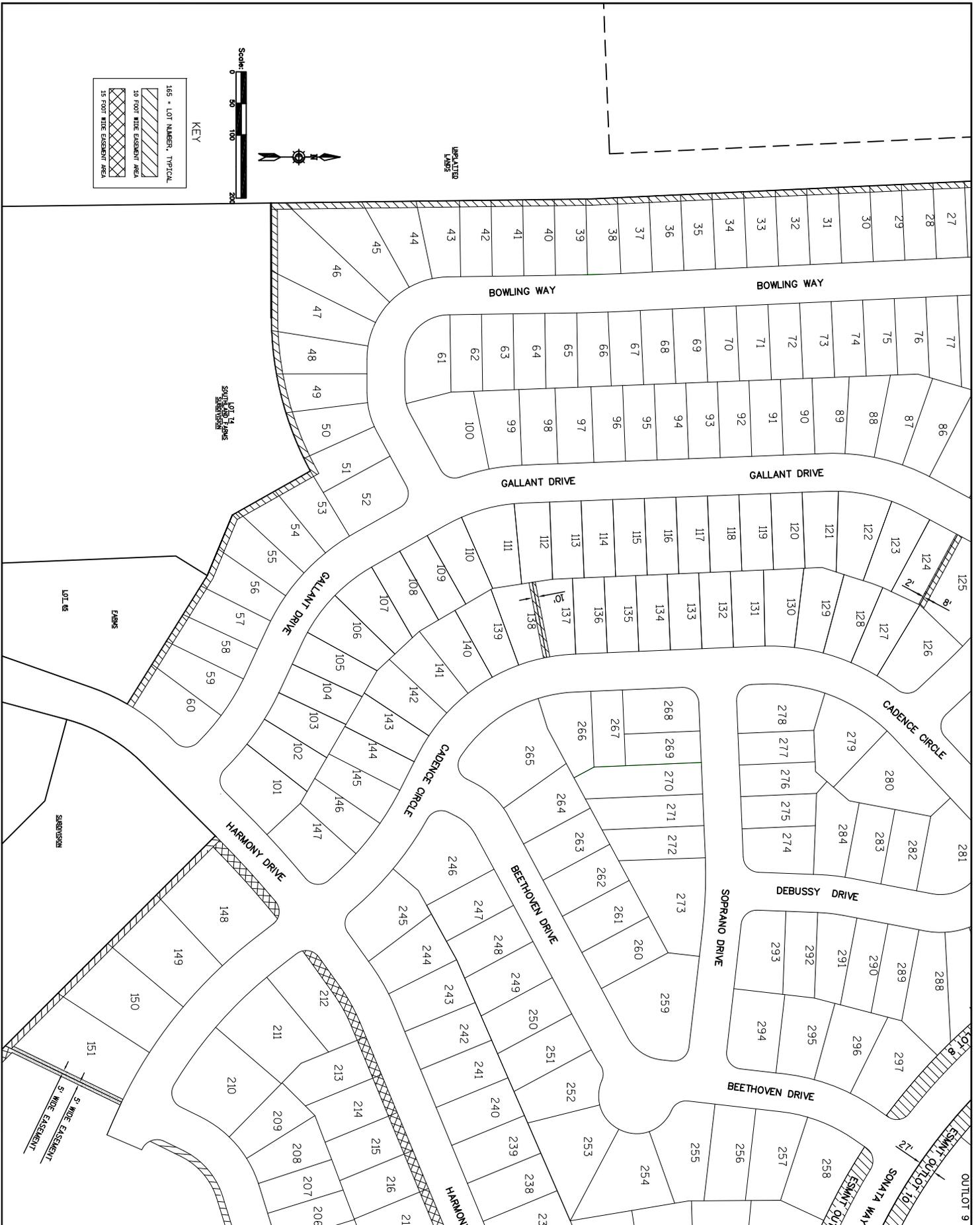
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KEY



UNPLATTED LOTS

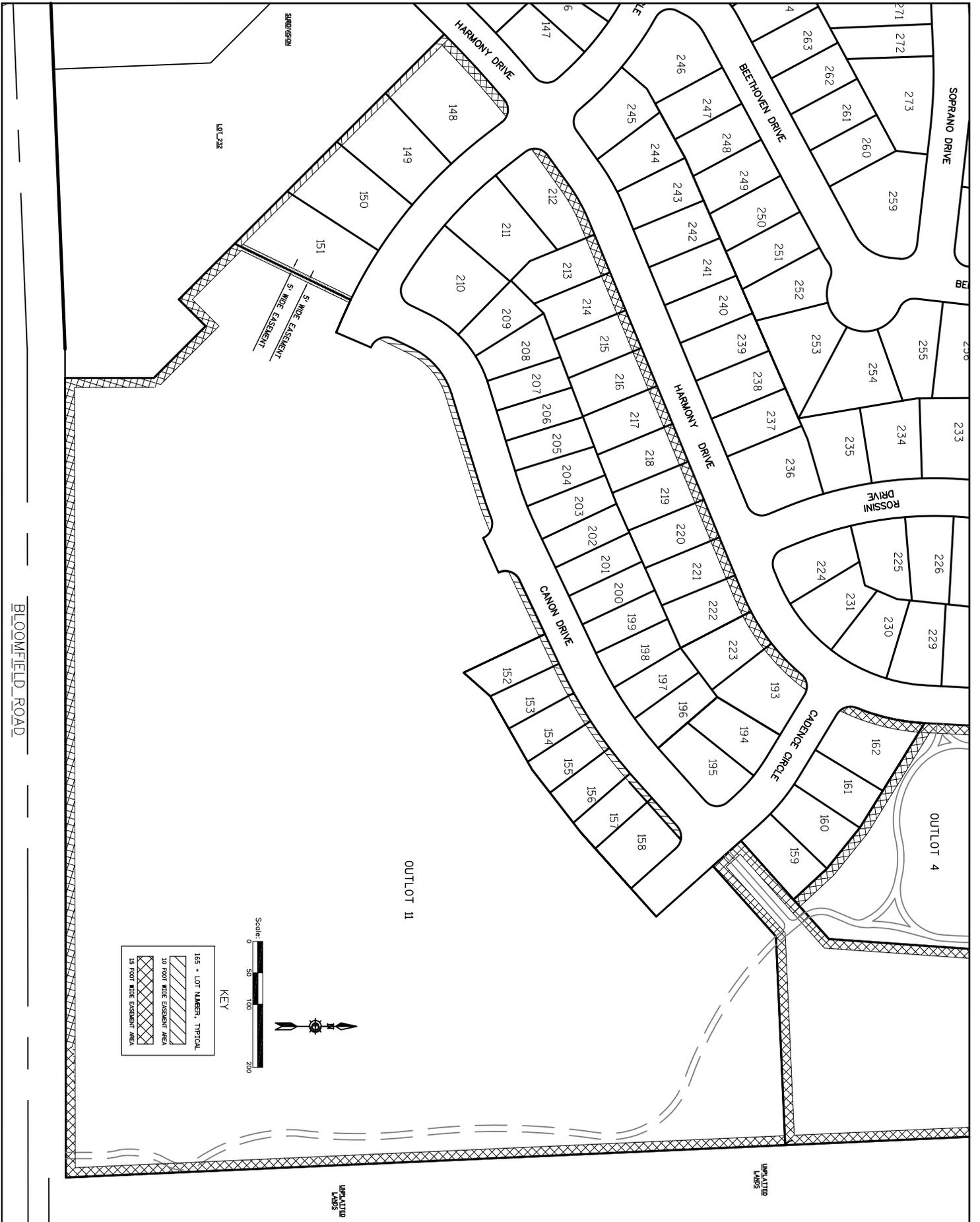


SYMPHONY BAY SUBDIVISION
PUBLIC UTILITY EASEMENTS
LAKE GENEVA
WALWORTH, WI

KAPUR & ASSOCIATES, INC.
CONSULTING ENGINEERS
BRILINGTON, WISCONSIN
262.767.2747

SHEET 3 OF 4

17.0452.01



BLOOMFIELD ROAD

SYMPHONY BAY SUBDIVISION
PUBLIC UTILITY EASEMENTS
LAKE GENEVA
WALWORTH, WI

KAPUR & ASSOCIATES, INC.
CONSULTING ENGINEERS
BURLINGTON, WISCONSIN
262.767.2747

SHEET 4 OF 4

17.0452.01

SECTION 01 22 00

APPLICATION FOR PAYMENT OF CONTRACT

DATE: February 14, 2018

PROJECT: City of Lake Geneva White River disc golf course pedestrian bridge replacement project.

1. TOTAL CONTRACT PRICE:	<u>\$45,716.00</u>
2. TOTAL COMPLETED TO DATE:.....	<u>28,200.00</u>
3. RETAINAGE (10% of completed work).....	<u>2,820.00</u>
4. TOTAL EARNED LESS RETAINAGE (line 2 -3).....	<u>25,380.00</u>
5. LESS PREVIOUS REQUEST FOR PAYMENT (line 4 from previous request).....	<u>0.00</u>
6. CURRENT PAYMENT DUE (line 4 - 5).....	<u>25,380.00</u>
7. BALANCE TO FINISH, PLUS RETAINAGE (line 1 - 4).....	<u>\$20,336.00</u>

APPLICATION SUBMITTED BY:

Richard T. Krukowski /President
AUTHORIZED SIGNATURE

Richard T. Krukowski
PRINT NAME

February 14, 2018
DATE

APPLICATION APPROVED BY:

AUTHORIZED SIGNATURE

PRINT NAME

DATE

END OF SECTION 01 22 00

AMENDING EXISTING CONDITIONAL USE RESOLUTION
18-R08

A resolution authorizing the issuance of an amended Conditional Use Permit to James and Kathryn Willett, 1320 W. Main Street, Lake Geneva, WI 53147, to allow for second floor additions to two areas of the existing dwelling.

WHEREAS, the City Plan Commission has considered the application of James and Kathryn Willett to alter the existing dwelling without expanding the existing foundation footprint of the home;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on February 19, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to James and Kathryn Willett, 1320 W. Main Street, Lake Geneva, WI 53147, to allow for the second floor additions at the same address, in the Estate Residential – 1 (ER-1) zoning district, Tax Key No. ZYUP00094H to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 26th day of February 2018.

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: February 19, 2018

Agenda Item:13

Applicant:

James and Kathryn Willett
1320 W. Main Street
Lake Geneva, WI 53147

Request:

Amend Existing Conditional Use Permit for
Single family home 2nd floor addition
Tax Key No. ZYUP00094H

Description:

The applicant is submitting a request to amend the existing Conditional Use Permit (CUP) to install a second floor addition without expanding the building foot print on the property.

Action by the Plan Commission:

Recommendation to the Common Council on the amendment to proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

The proposed new installation of the 2nd floor addition.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance,

and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the Proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend *approval* of the proposed amendment to the conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1320 W. MAIN STREET, LAKE GENEVA, WI 53147 #ZYUP.00094H ^{TAX KEY}

NAME AND ADDRESS OF CURRENT OWNER:

JAMES + KATHRYN VILLET, 1320 W. MAIN ST., LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

(708) 267-4150

NAME AND ADDRESS OF APPLICANT:

KENNETH ETTON / MCGORMACK + ETTON / ARCHITECTS LLP
400 DRAD STREET, LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF APPLICANT:

(612) 262-2488 EXT. 12

PROPOSED CONDITIONAL USE:

TO AMEND THE PREVIOUS CONDITIONAL USE TO ALLOW THE
DINNERS TO USE THE SR-4 ZONING SETBACKS IN THE
ER-1 ZONING DISTRICT AS PERMITTED UNDER SECTION 98.407(C)
OF THE LAKE GENEVA ZONING ORDINANCE.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1 / ESTATE RESIDENTIAL

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

MCGORMACK + ETTON / ARCHITECTS LLP, 400 DRAD ST. LAKE GENEVA,
WI. 53147
LARRY STEVENS CONSTRUCTION, 319 MARTIN AVE., TWIN LAKES, WI 53181

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

ADDITION OF A NEW SECOND FLOOR OFFICE, BEDROOM, BATH,
EXERCISE ROOM AND STORAGE WITHIN THE FOOTPRINT OF THE
EXISTING SINGLE FAMILY RESIDENCE.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

12.21.17

DATE

Kenneth S. Eton

SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

JAMES + KATHRYN WILLETT as applicant/petitioner for:

Name: JAMES + KATHRYN WILLETT

Address: 1320 W. MAIN STREET
LAKE GENEVA, WI 53147

Phone: (6) (708) 267-4150

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 20th day of DEC, 2017

JIM WILLETT KATH WILLETT
Printed name of Applicant/Petitioner
[Signature] [Signature]
Signature of Applicant/Petitioner



December 21, 2017

Mr. Fred Walling
Building Inspector / Zoning Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

**Re: APPLICATION FOR AMENDMENT TO EXISTING CONDITIONAL USE
FOR PROPOSED ADDITIONS & ALTERATIONS TO EXISTING
RESIDENCE FOR
MR. & MRS. JAMES WILLETT
1320 W. MAIN STREET
LAKE GENEVA, WISCONSIN**

Dear Mr. Walling and Members of the Plan Commission,

Kathi & Jim Willett own the Home at 1320 W. Main Street in the City of Lake Geneva and wish to construct two *New Second Floor Additions* within the footprint of the Existing House.

The subject property is a lakefront lot and is located several lots to the west of the west end of Library Park. The tax key number is ZYUP-00094H. The lot is 91.02' wide at the street (north) lot line, 71.33' wide at the lake (south) lot line, 443.24' long on the west lot line, and 421.28' long on the east lot line. *Under the Lake Geneva Zoning Ordinance, the property is zoned ER-1, Estate Residential District.* This lot is substandard under the bulk requirements of the ER-1 District in that the lot width is only an average of 81.175' wide and the lot area is approximately 35,088 square feet.

Under the Lake Geneva Zoning Ordinance Section 98.407 "Substandard Lot Regulations", subparagraph 98.407(3) existing Single Family residences on legal substandard lots within the ER-1 zoning district can be remodeled as a Conditional Use using the lot width, lot frontage and setback requirements of the SR-4 Zoning District. The SR-4 Zoning District allows for a minimum lot area of 9,000 square feet, a minimum lot width of 75', a minimum street frontage of 50', street setback of 40', rear lot line setback of 30', and side lot line setback of 6' minimum with a total combined sideyard setback of 15'. In addition, there is a deed restriction on the property commonly referred to as the "Biagi setback" which calls for a 10' minimum side lot line setback and a shoreline setback roughly running east and west just south of the southern most point of the House. *The proposed addition and remodeling would be within the footprint of the Existing House and meet both the City setback requirements as well as the Biagi setbacks. The Willetts were previously granted a Conditional Use for this property and now wish to amend that Conditional Use to accommodate their new project.*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147
Email: contact@mccormacketten.com

Ph (262) 248-8391 Fax (262) 248-8392
http://www.mccormacketten.com

Included within this packet are the following:

- ***Application for the Amended Conditional Use*** and required fee.
- ***Lake Geneva Land Use Map*** showing generalized location of subject property.
- ***Copy of Lake Geneva Zoning Map*** showing location of subject property, zoning district and lands within 300' of property.
- ***Copy of Survey of Subject Property*** showing graphic scale, north arrow, all lot dimensions and setbacks for Accessory Structures requirements.
- ***Written Justification of the proposed Amended Conditional Use.***
- ***Prints of the Preliminary Floor Plans and Elevations*** of the proposed structure.

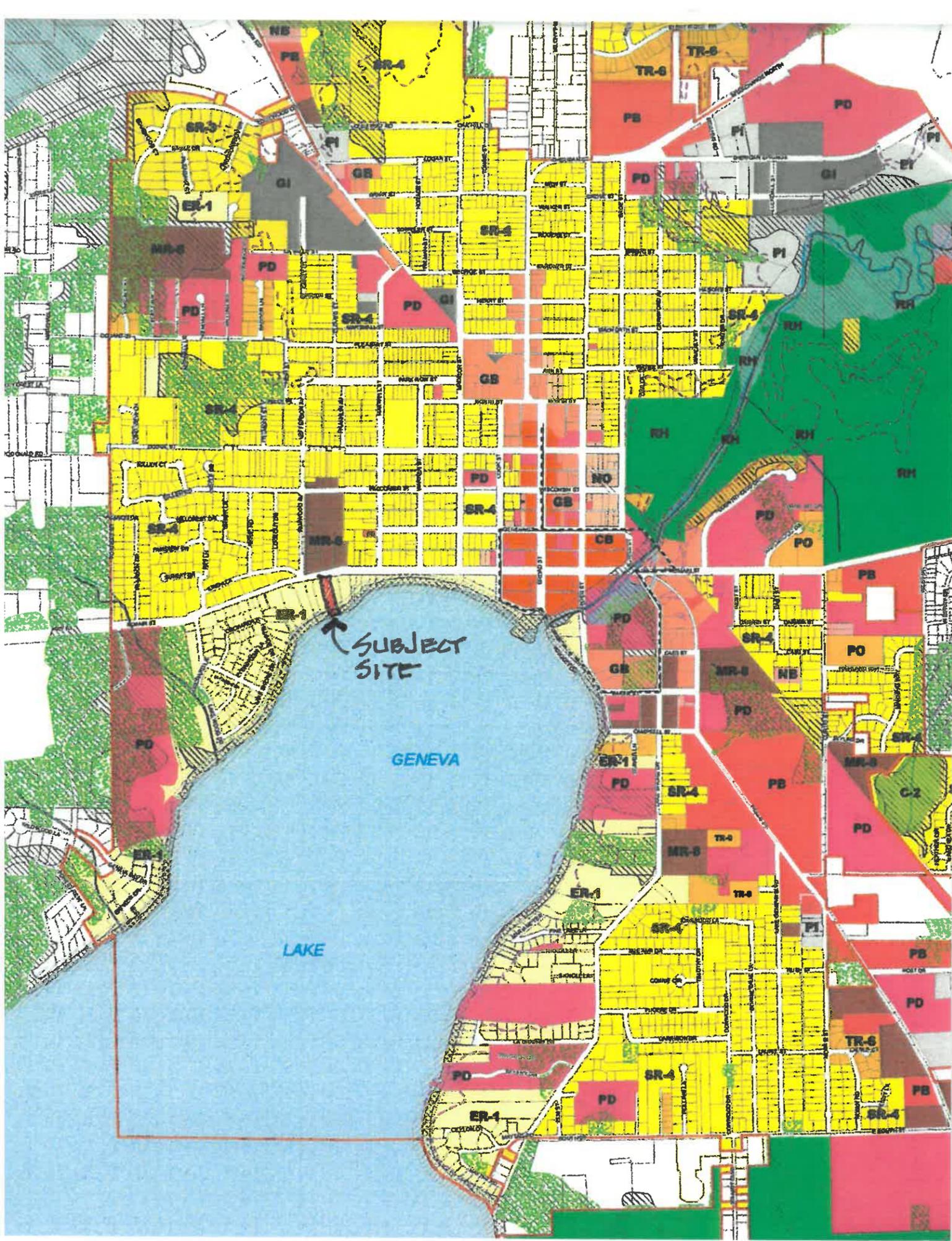
Thank you for your consideration of our project. Please let me know if you need additional information or have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth L. Etten". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kenneth L. Etten
McCormack + Etten / Architects

A. MAP OF PROPOSED CONDITIONAL USE



B. GENERALIZED LOCATION OF SUBJECT SITE



My Map

WALWORTH COUNTY, WISCONSIN

0 15 30 60 90 120
1 inch = 92 feet
Feet

Author:
Map Produced on: 12/14/2017

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83

Walworth County Information Technology Department
Land Information Division
1600 County Trunk Rd N
Elkhorn, Wisconsin 53121-1001

DISCLAIMER: THE MAP FOR THIS PROJECT IS AN AERIAL PHOTOGRAPHIC MAP AND IS NOT A LEGAL DOCUMENT. ANY INFORMATION ON THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY. WALWORTH COUNTY IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ANY INFORMATION OBTAINED FROM THIS MAP. WALWORTH COUNTY IS NOT A PROFESSIONAL SURVEYOR AND DOES NOT PROVIDE PROFESSIONAL SURVEYING SERVICES. THIS MAP IS NOT TO BE USED AS A LEGAL DOCUMENT. WALWORTH COUNTY IS NOT A PROFESSIONAL ENGINEER AND DOES NOT PROVIDE PROFESSIONAL ENGINEERING SERVICES. THIS MAP IS NOT TO BE USED AS A LEGAL DOCUMENT.

Walworth County, Copyright 2010, Walworth County, WI

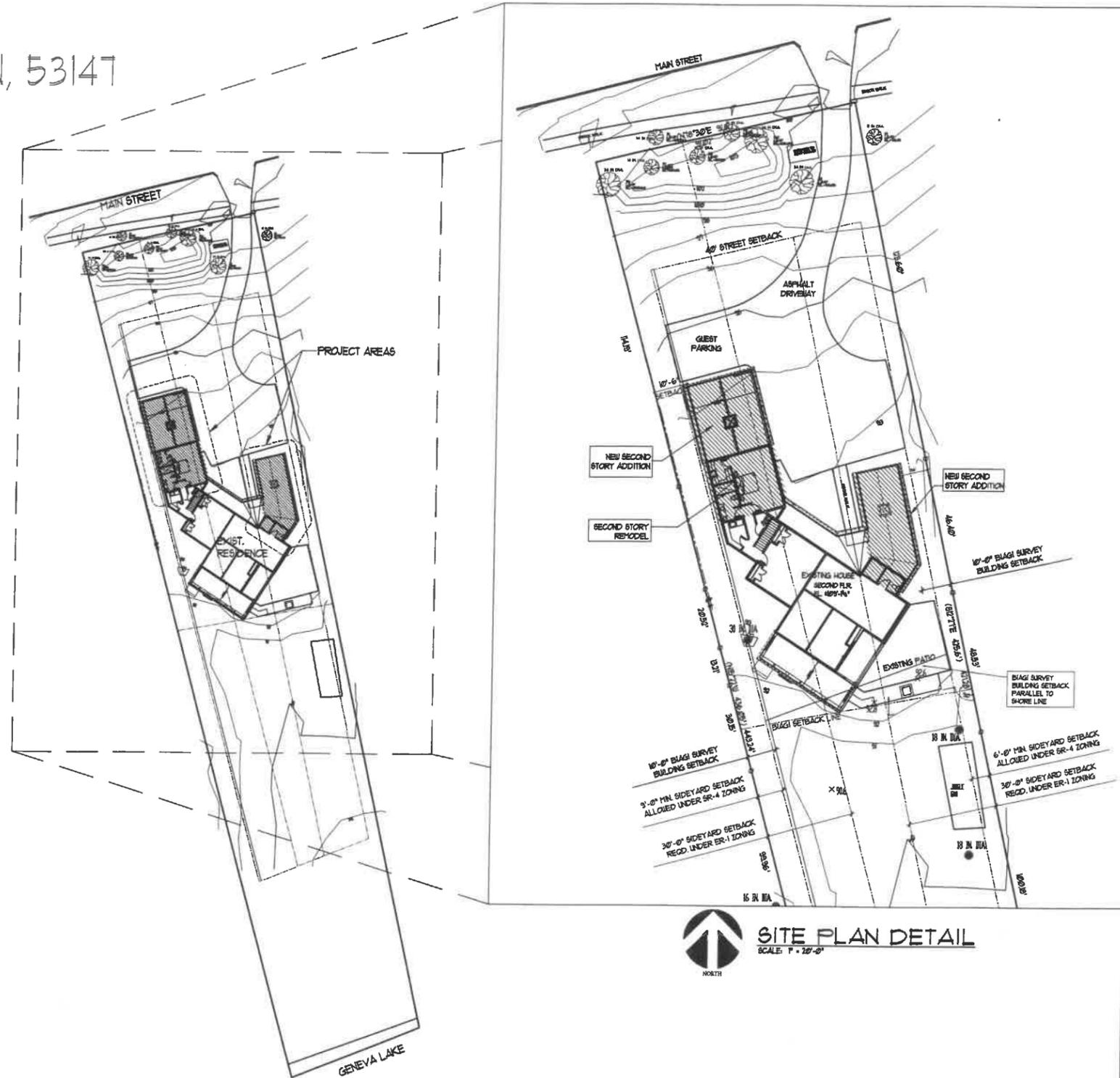
C. SITE PLAN

ADDITIONS AND ALTERATIONS FOR:

JIM & KATHI WILLETT

1320 MAIN STREET

LAKE GENEVA, WISCONSIN, 53147



SITE PLAN DETAIL
SCALE: 1" = 32'-0"



SITE PLAN
SCALE: 1" = 32'-0"

SHEET INDEX:

NO.	DESCRIPTION
T1	TITLE SHEET, SITE PLAN
AB1	EXISTING FLOOR PLANS - WEST WING
AB2	EXISTING FLOOR PLANS - EAST WING
AB3	EXISTING ELEVATIONS - WEST WING
AB4	EXISTING ELEVATIONS - EAST WING
A1	PROPOSED FLOOR PLANS - WEST WING
A2	PROPOSED FLOOR PLANS - EAST WING
A3	ELEVATIONS - WEST WING
A4	ELEVATIONS - EAST WING

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mccormackeiten.com http://www.mccormackeiten.com



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ADDITIONS AND ALTERATIONS FOR
JIM & KATHI WILLETT
1320 MAIN ST.
LAKE GENEVA, WISCONSIN 53147

PROJECT NO.
9718

REVISIONS

- PRELIMINARY
- BID/APPROVAL
- PERMIT
- CONSTRUCTION

DATE
12-19-17

SHEET

OF

**D. WRITTEN JUSTIFICATION OF THE
PROPOSED CONDITIONAL USE**

REMODELING OF EXISTING RESIDENCE

MR. & MRS. JAMES WILLETT

1320 W. MAIN STREET

LAKE GENEVA, WISCONSIN

JUSTIFICATION OF THE PROPOSED AMENDED CONDITIONAL USE

1. The House on the subject property was originally built in 1947 and subsequently remodeled with a Second Floor addition in 1998. The original footprint of the House existed since long before the most recent zoning ordinance change or even before the previous change. *A Conditional Use was approved for this property back in 2007 to allow for previous additions and the Proposed New Additions are intended to upgrade an existing single-family lakeshore residence within a district that is currently zoned for that use. With the Proposed Additions within the footprint of the Existing House, this use is in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva.*

2. *The original intent of the creation of the ER-1 Zoning District was to restrict the development of lakeshore property within the City by limiting the subdivision of existing lots to create new buildable lots. We do not believe it was the intention of the City to penalize the owners of existing properties or prevent them from improving their existing single-family residences. Under the Conditional Use provisions, the proposed remodeling would comply with the allowable requirements of the SR-4 district.*

3. *The granting of this Proposed Amended Conditional Use would not be a substantial detriment to the adjacent properties in that the proposed new construction would be no closer to the neighboring houses than the existing construction. Due to the orientation of the existing houses and the primary views being toward the lake to the south, the proposed addition would not block any of the lake views that currently exist from the adjacent properties. The Proposed Additions would be in keeping with the single-family character of the neighborhood, would not adversely affect the health, safety or general welfare of the public, or the provisions of the Zoning Ordinance or Comprehensive Master Plan.*

4. *The Proposed Amended Conditional Use would be in compliance with the long range plans of the City in that it would maintain this property as a high quality single family residential use. Many of the homes in this area either have been remodeled in recent years or may be upgraded in the near future. As stated in Item No. 2, maintaining quality single family residences at the current density was the original intention in the creation of the ER-1 District and the preceding SR-1 District in these shoreland areas.*

5. The Existing House and the proposed New Additions are currently served by City sanitary sewer and water. *This project would not impose an undue burden on any improvements, utilities or services provided by public agencies serving the subject property.*

6. *Single family detached houses are a permitted use within the ER-1 District and are in keeping with the intent of the Master Plan of the City of Lake Geneva.* This lot is only 35,088 square feet in area and, like most of the properties in this neighborhood, does not now meet the lot width and setback requirements of the **ER-1 District**. This is the reason for the requested **Amended Conditional Use**. *With the Amended Conditional Use, the Proposed Additions would improve the safety of the existing House and would meet the required setbacks of the SR-4 Zoning District as well as the Biagi setbacks. In this context, we believe that the nonconforming portions of this Conditional Use would be minimal and would be far outweighed by the long-range benefits.*

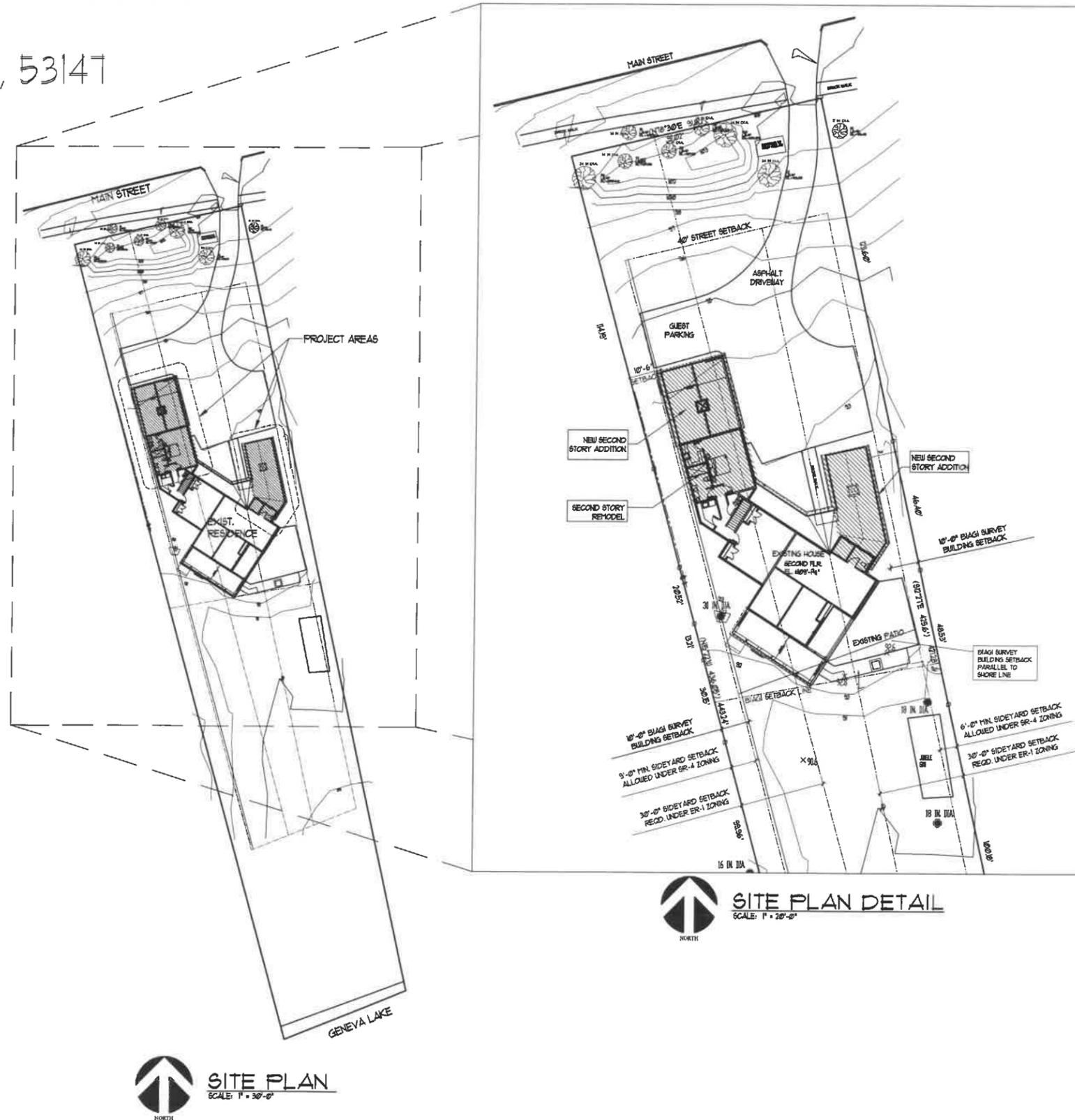
E. PLANS & ELEVATIONS

ADDITIONS AND ALTERATIONS FOR:

JIM & KATHI WILLETT

1320 MAIN STREET

LAKE GENEVA, WISCONSIN, 53147



SITE PLAN DETAIL
SCALE: 1" = 20'-0"



SITE PLAN
SCALE: 1" = 30'-0"

SHEET INDEX:	
NO.	DESCRIPTION
T1	TITLE SHEET: SITE PLAN
AB1	EXISTING FLOOR PLANS - WEST WING
AB2	EXISTING FLOOR PLANS - EAST WING
AB3	EXISTING ELEVATIONS - WEST WING
AB4	EXISTING ELEVATIONS - EAST WING
A1	PROPOSED FLOOR PLANS - WEST WING
A2	PROPOSED FLOOR PLANS - EAST WING
A3	ELEVATIONS - WEST WING
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http://www.mccormackeiten.com

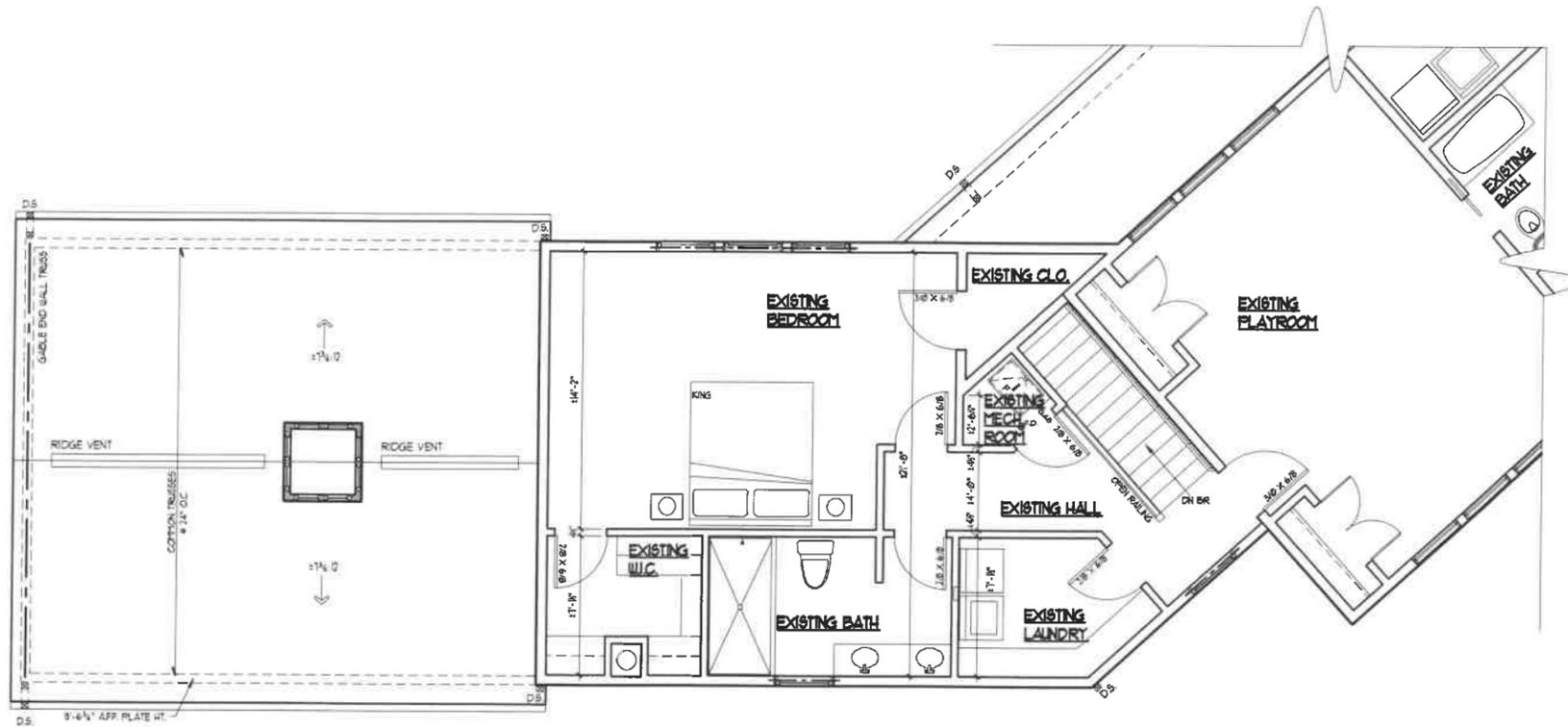


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ADDITIONS AND ALTERATIONS FOR
JIM & KATHI WILLETT
1320 MAIN ST.
LAKE GENEVA, WISCONSIN 53147

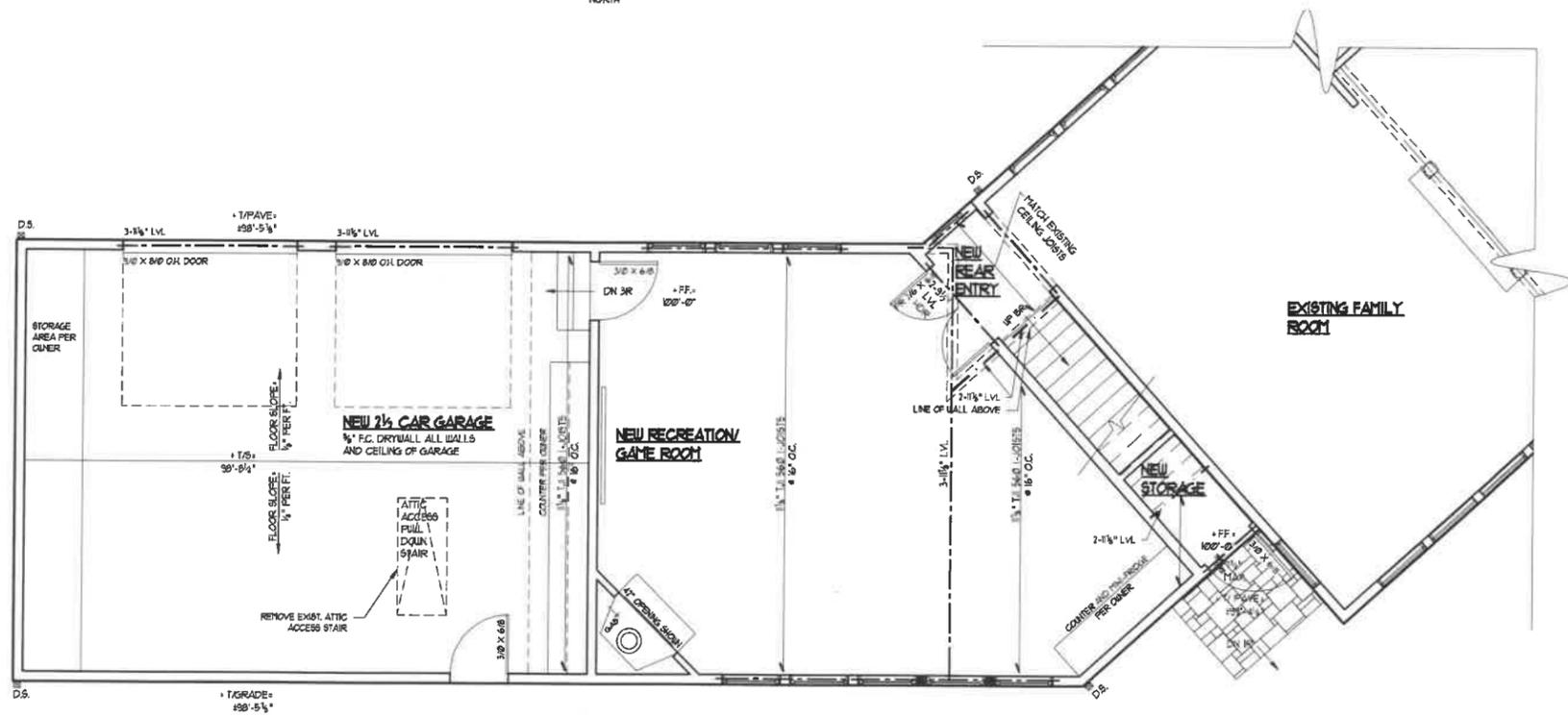
PROJECT NO.
9789

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<input type="checkbox"/>	PERMIT
<input type="checkbox"/>	CONSTRUCTION
	DATE
	12-19-17
	SHEET
	OF



EXISTING SECOND FLOOR PLAN - WEST

SCALE: 1/4" = 1'-0"



EXISTING FIRST FLOOR PLAN - WEST

SCALE: 1/4" = 1'-0"

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 Lake Geneva, WI 53147
 Ph. (262) 248-8381
 mmeccormack@att.net
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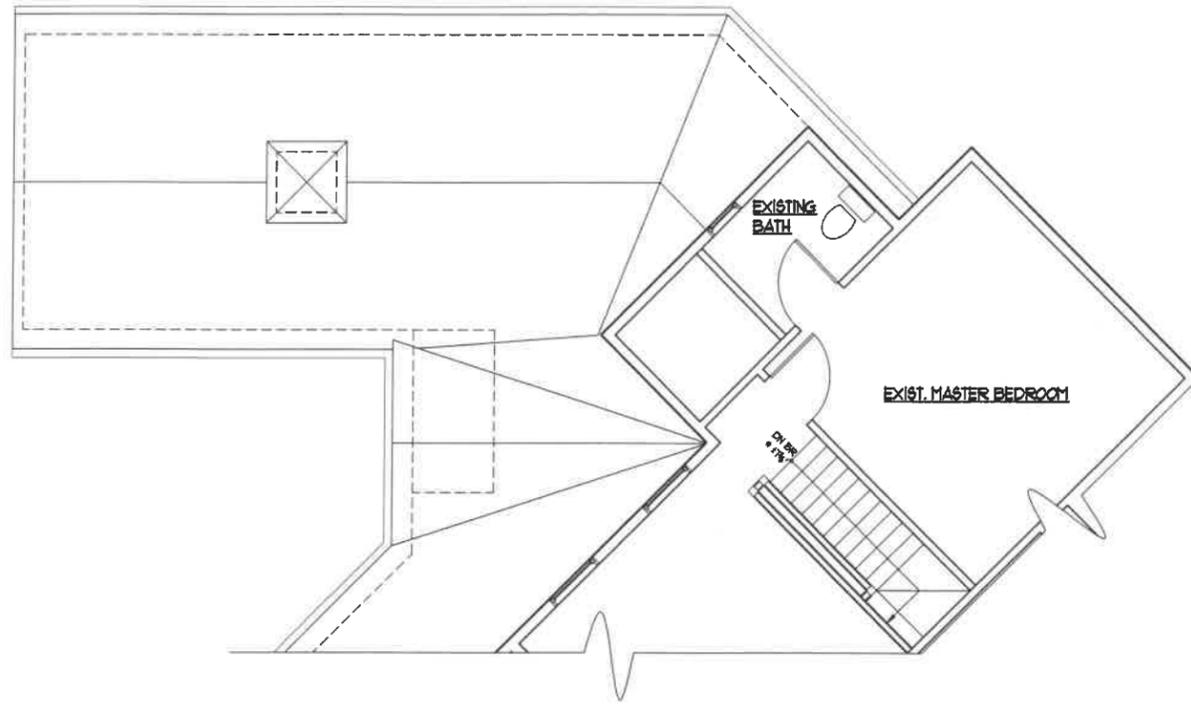
ADDITIONS AND ALTERATIONS FOR
JIM & KATHI WILLETT
 1320 MAIN ST.
 LAKE GENEVA, WI

PROJECT NO.
 9789

REVISIONS

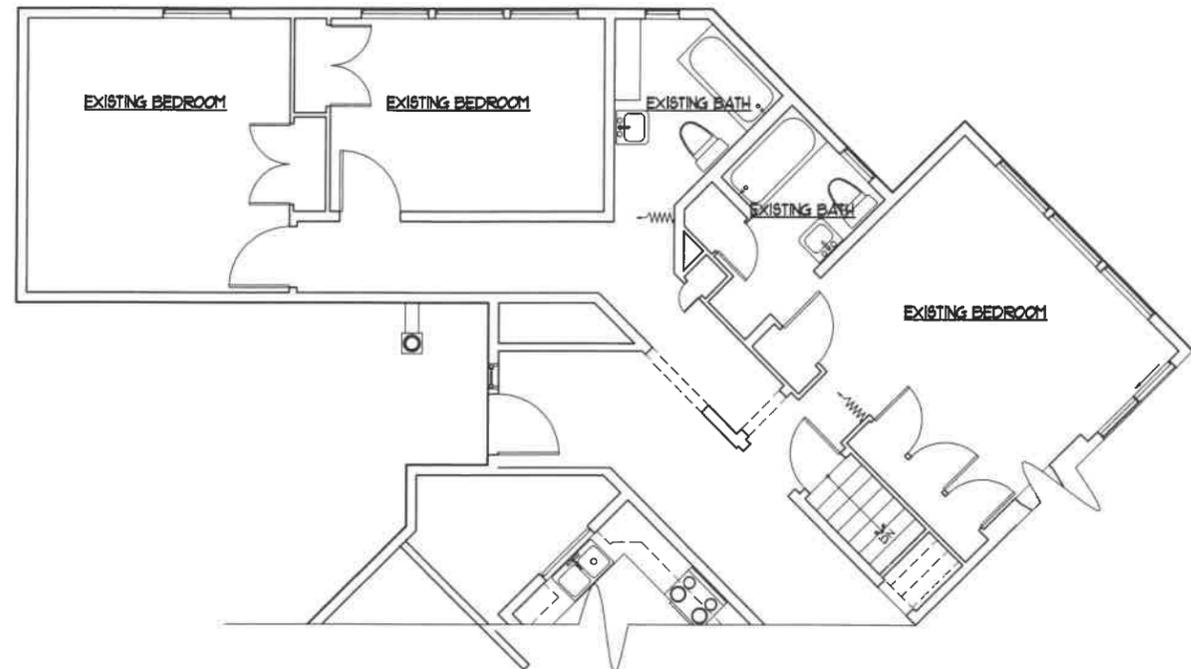
DATE
 02-01-08

SHEET
AB-1
 OF



EXISTING SECOND FLOOR PLAN - EAST

SCALE 1/4" = 1'-0"



EXISTING FIRST FLOOR PLAN - EAST

SCALE 1/4" = 1'-0"

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ADDITIONS AND ALTERATIONS FOR
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 1320 MAIN ST.
 LAKE GENEVA, WI

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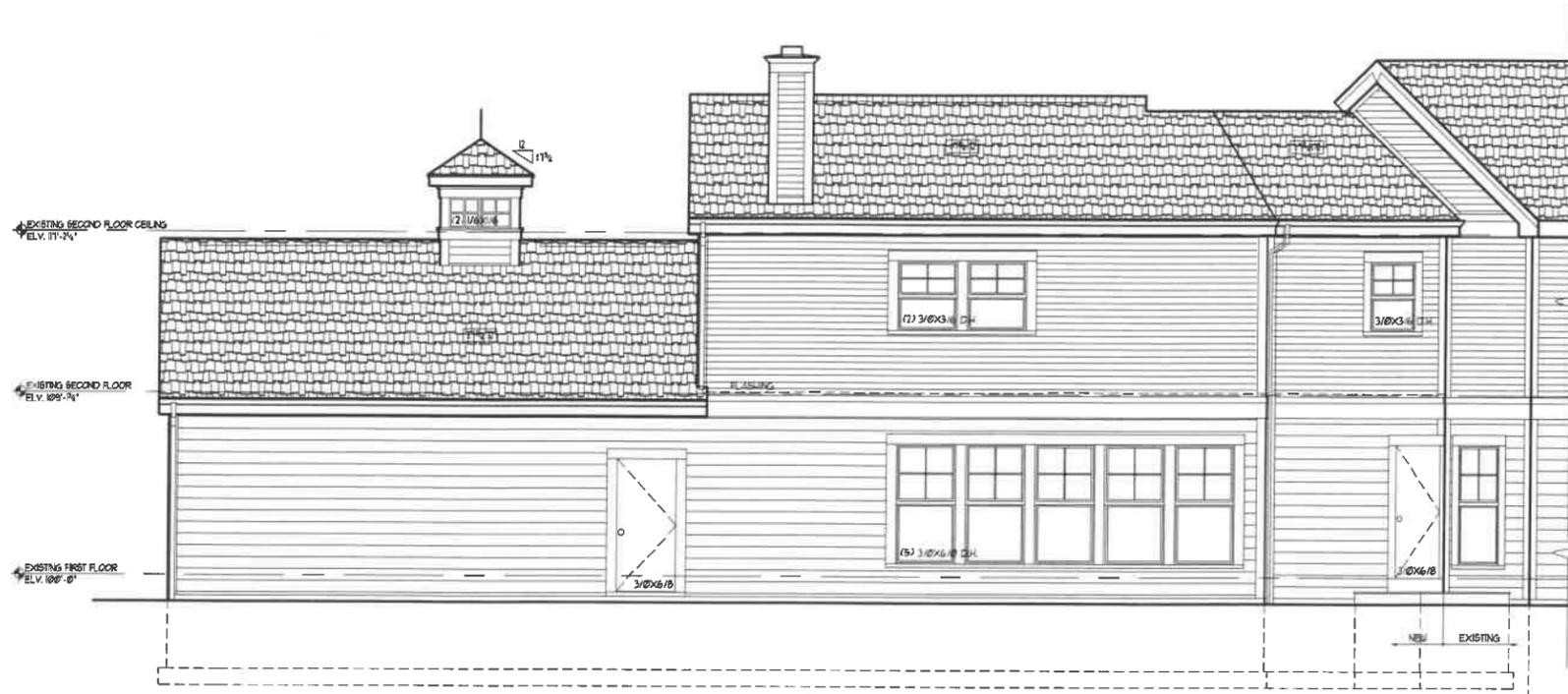
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- PERMIT
- CONSTRUCTION

DATE
 02-27-08

SHEET

AB-2

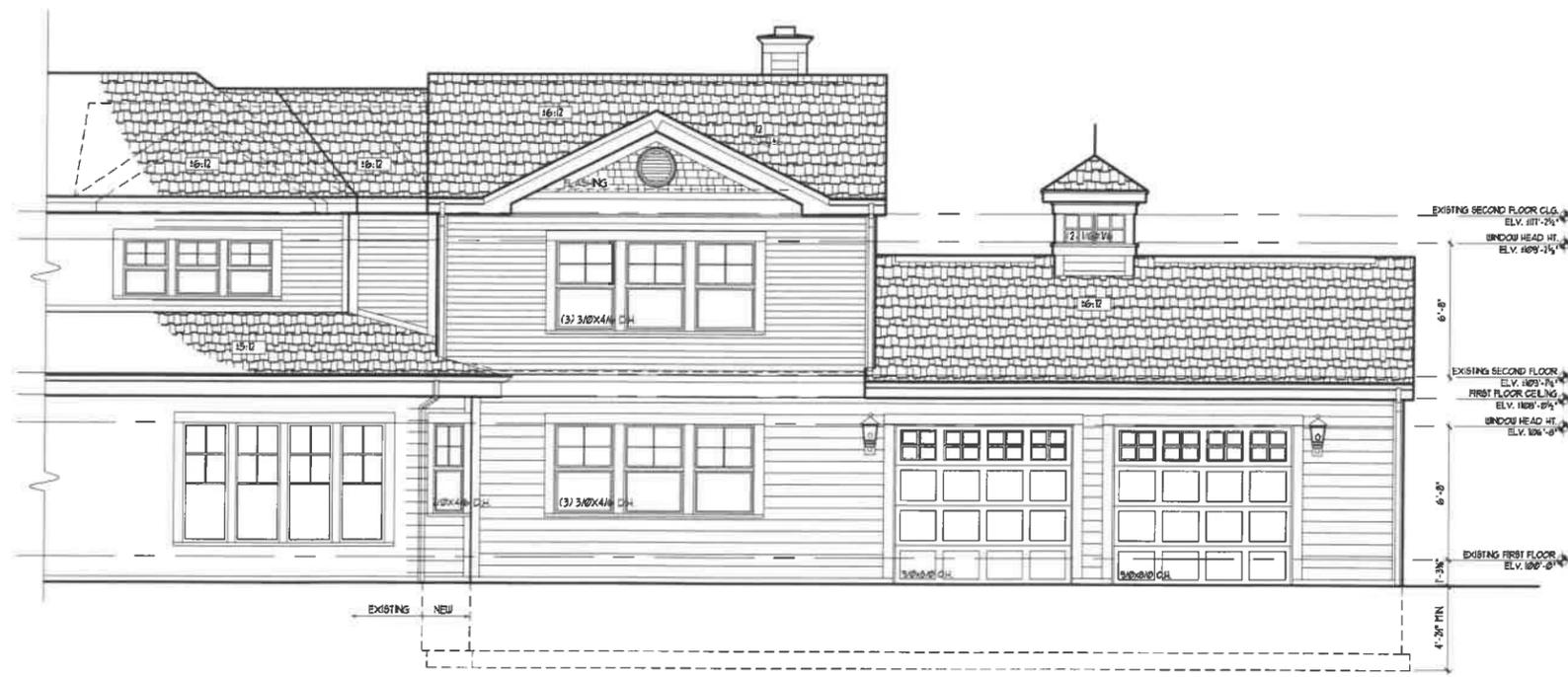
OF



EXISTING WEST ELEVATION - WEST
SCALE: 1/4" = 1'-0"



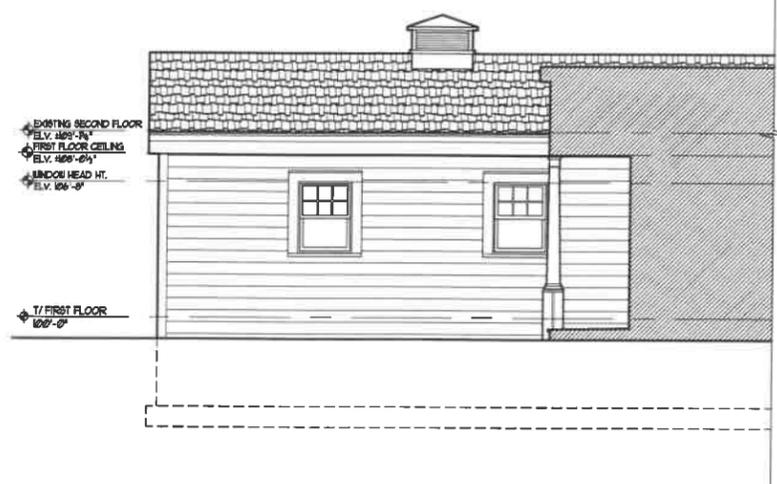
EXISTING NORTH ELEVATION - WEST
SCALE: 1/4" = 1'-0"



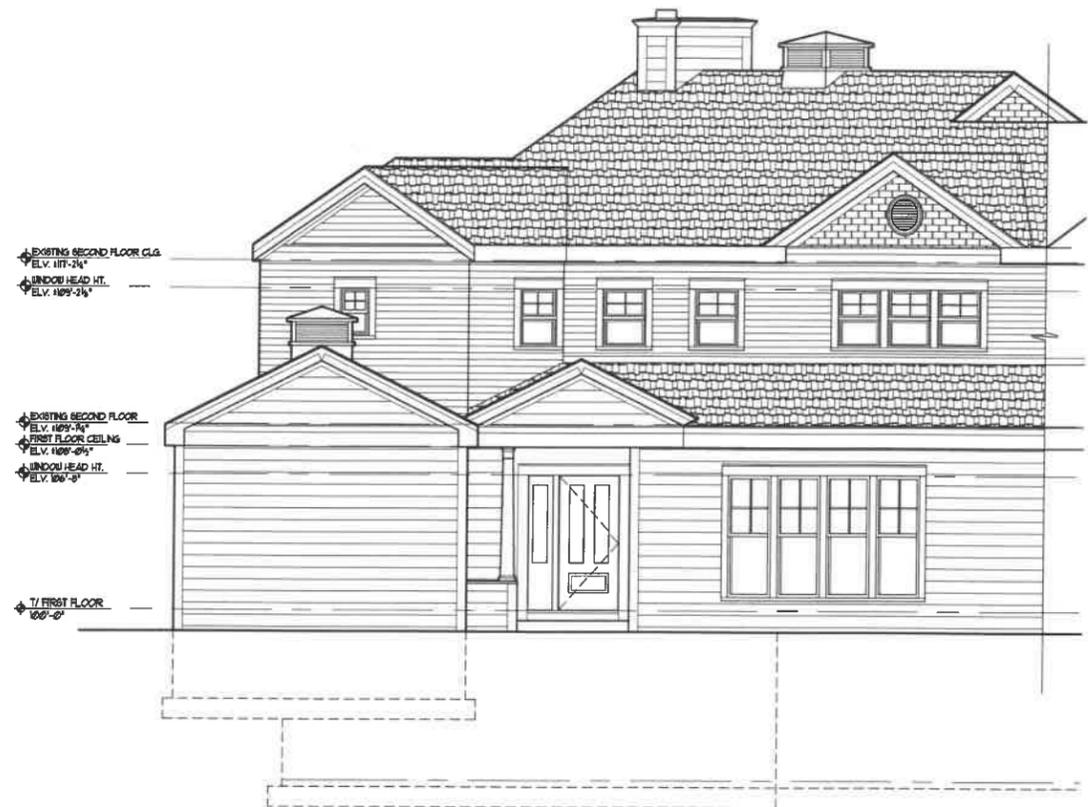
EXISTING EAST ELEVATION - WEST
SCALE: 1/4" = 1'-0"



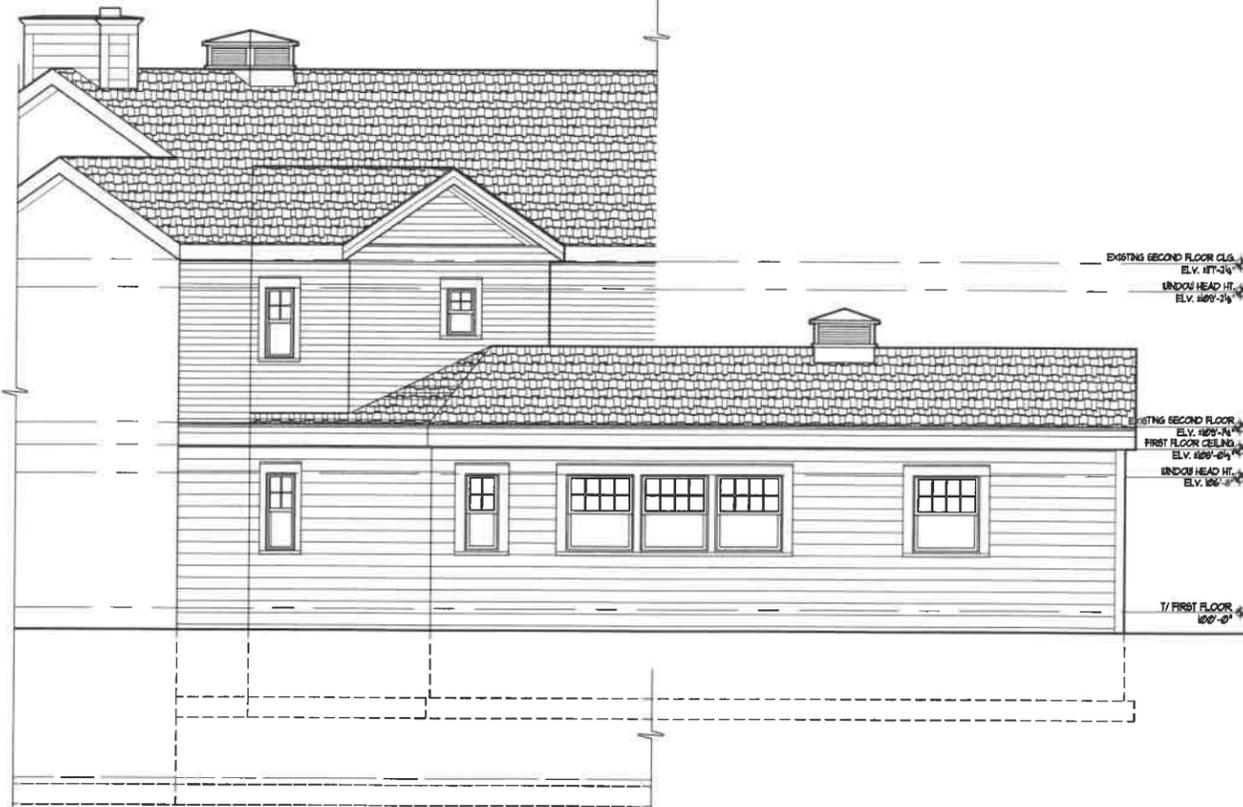
REVISIONS



EXISTING WEST ELEVATION - EAST
SCALE: 1/4" = 1'-0"



EXISTING NORTH ELEVATION - EAST
SCALE: 1/4" = 1'-0"



EXISTING EAST ELEVATION - EAST
SCALE: 1/4" = 1'-0"

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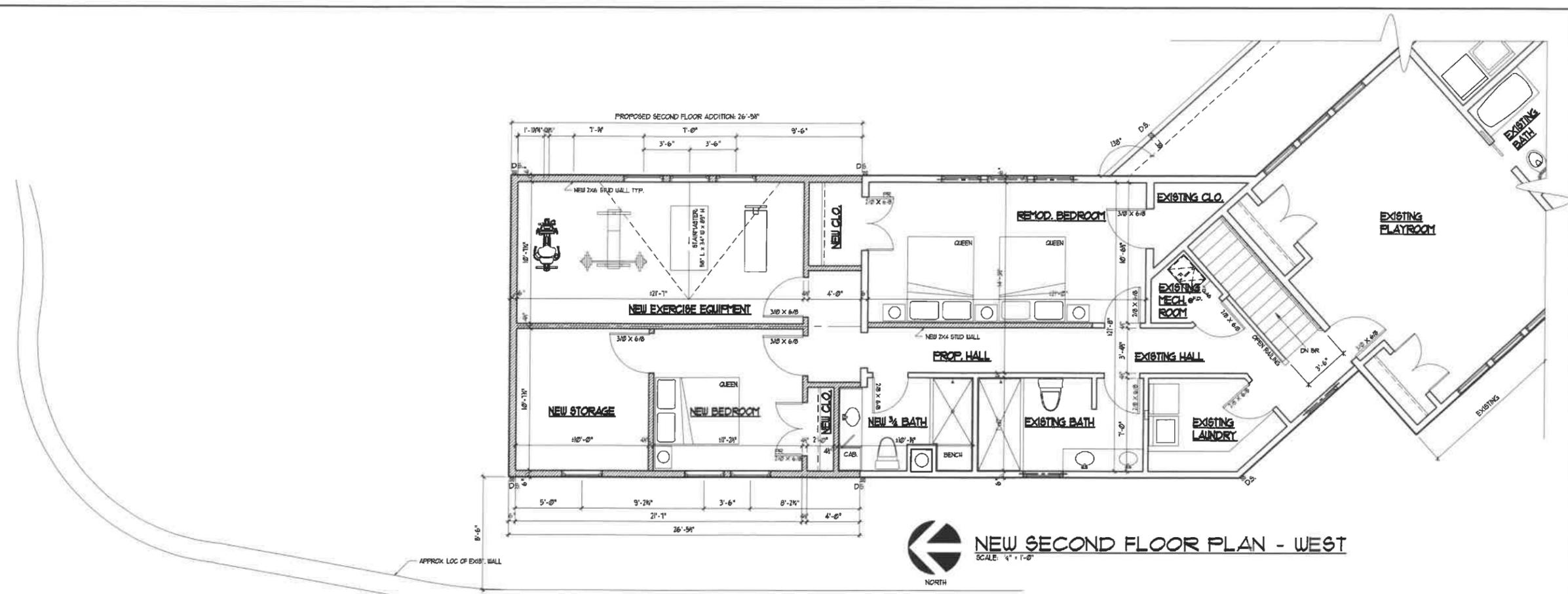
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- PRELIMINARY
- BID/APPROVAL
- PERMIT
- CONSTRUCTION

DATE
02-27-20

SHEET
AB-4
OF



NEW SECOND FLOOR PLAN - WEST
 SCALE: 1/4" = 1'-0"
 NORTH



EXIST. FIRST FLOOR PLAN - WEST
 SCALE: 1/4" = 1'-0"
 NORTH

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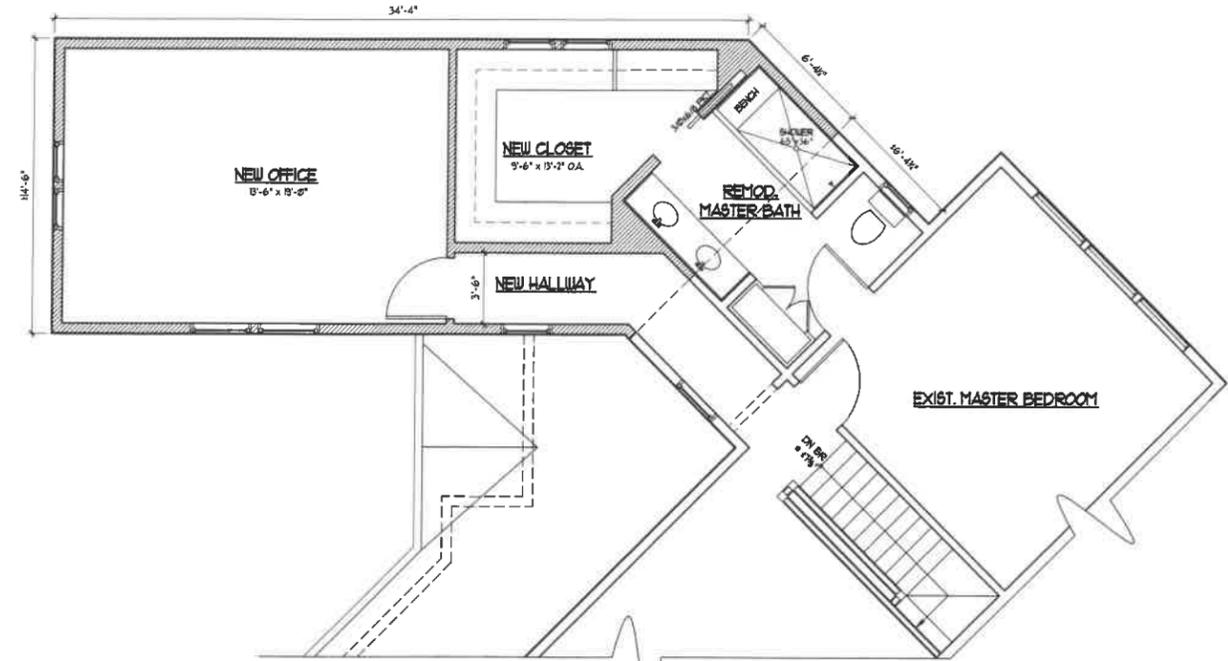
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ADDITIONS AND ALTERATIONS FOR
JIM & KATHI WILLETT
 1320 MAIN ST.
 LAKE GENEVA, WISCONSIN 53147

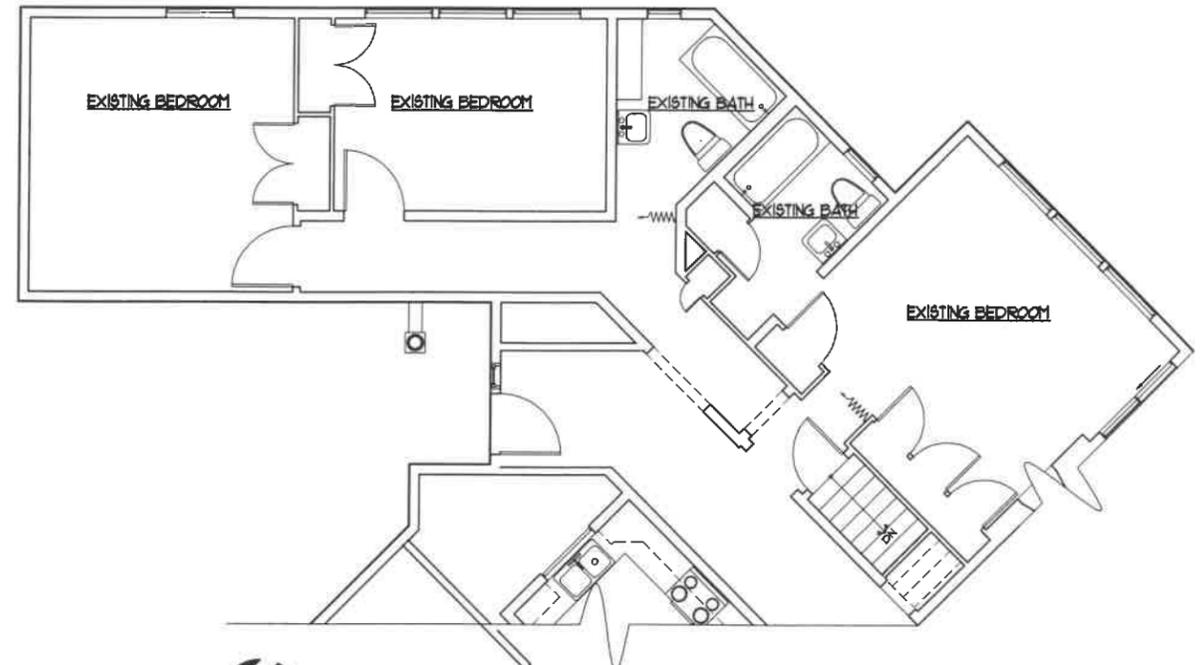
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DATE
 12-19-17
 SHEET
A-1
 OF




NEW SECOND FLOOR - EAST
 SCALE: 1/4" = 1'-0"




EXISTING FIRST FLOOR - EAST
 SCALE: 1/4" = 1'-0"

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ADDITIONS AND ALTERATIONS FOR
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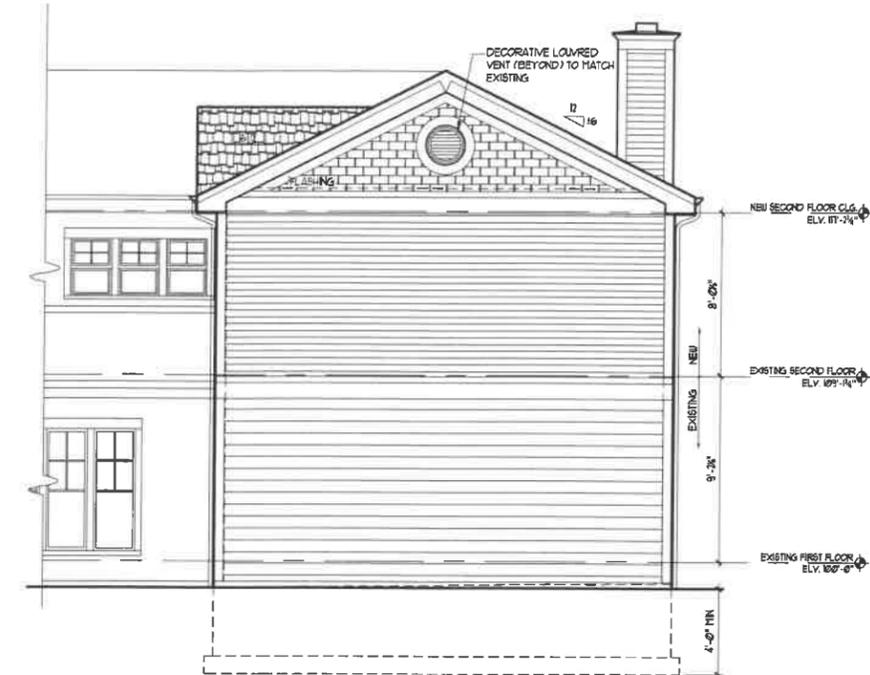
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A-2

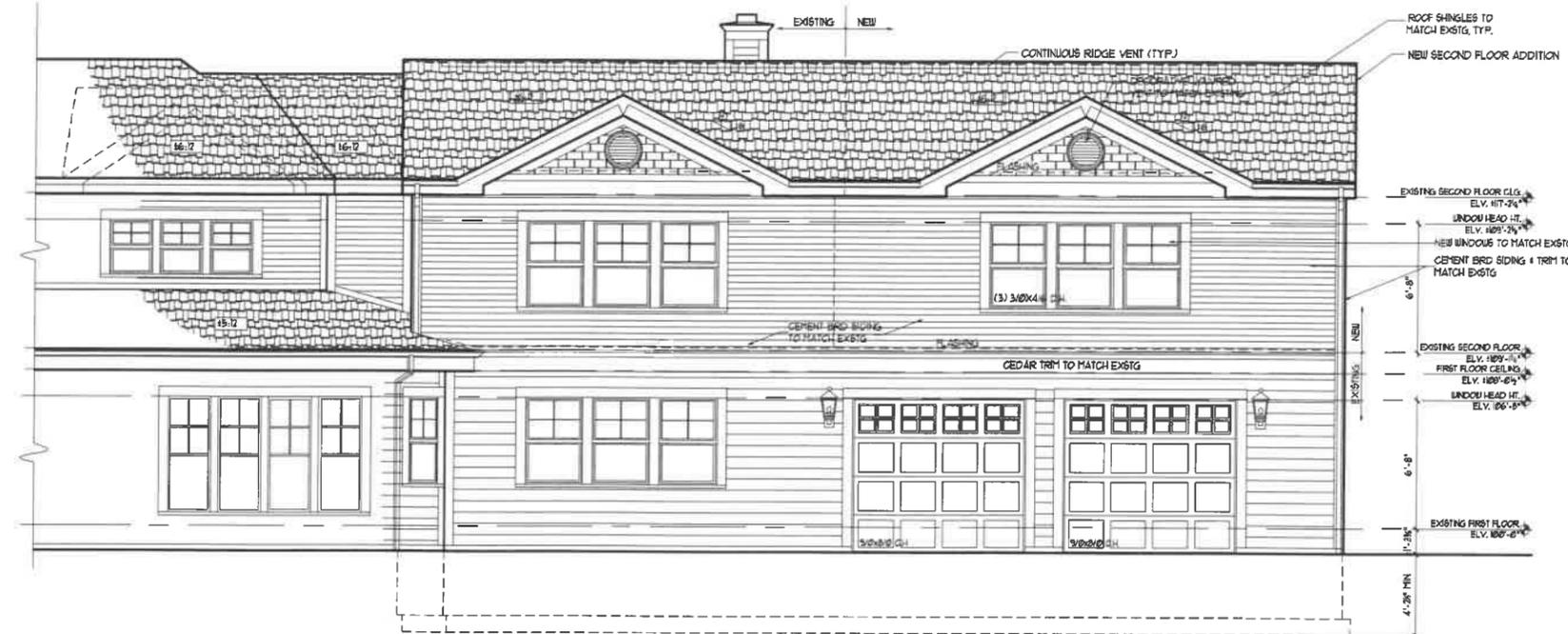
OF



NEW ADDITION - WEST
WEST ELEVATION
SCALE: 1/4" = 1'-0"



NEW ADDITION - WEST
NORTH ELEVATION
SCALE: 1/4" = 1'-0"



NEW ADDITION - WEST
EAST ELEVATION
SCALE: 1/4" = 1'-0"

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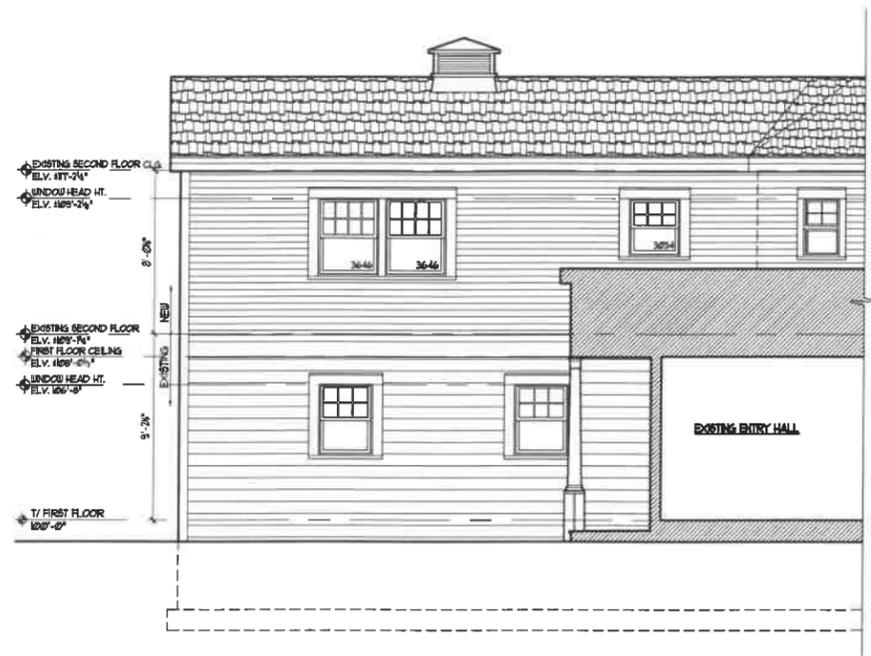
ADDITIONS AND ALTERATIONS FOR
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LAKE GENEVA, WISCONSIN 53147

PROJECT NO:
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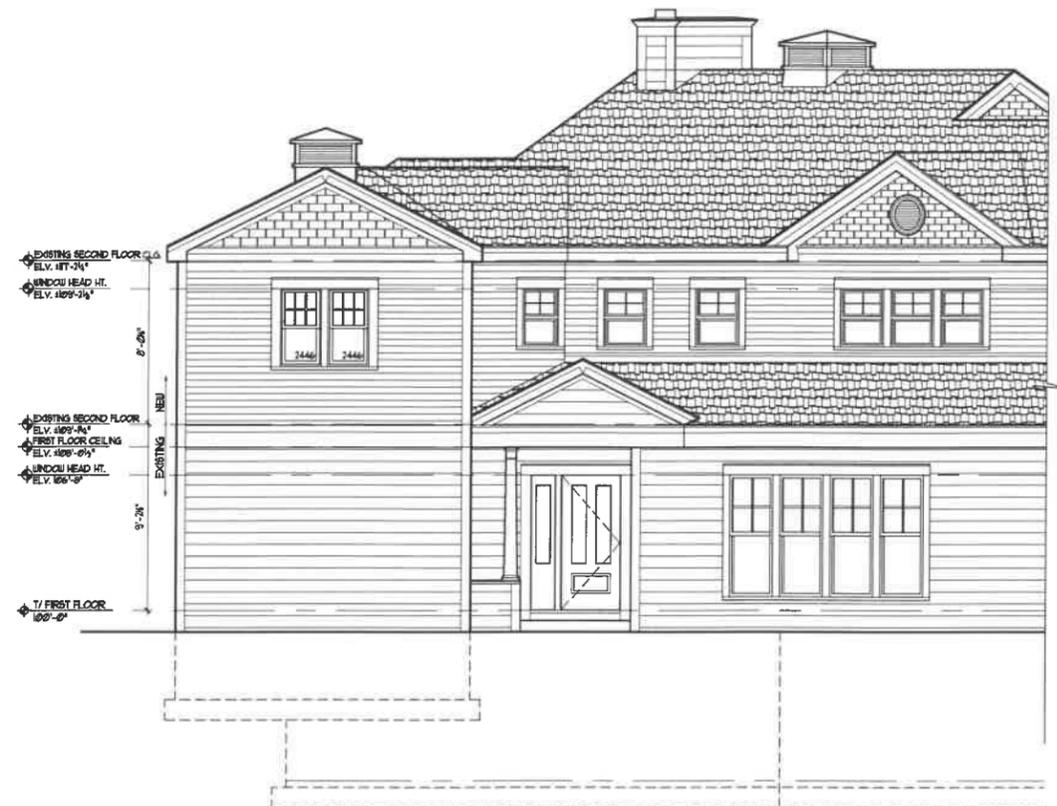
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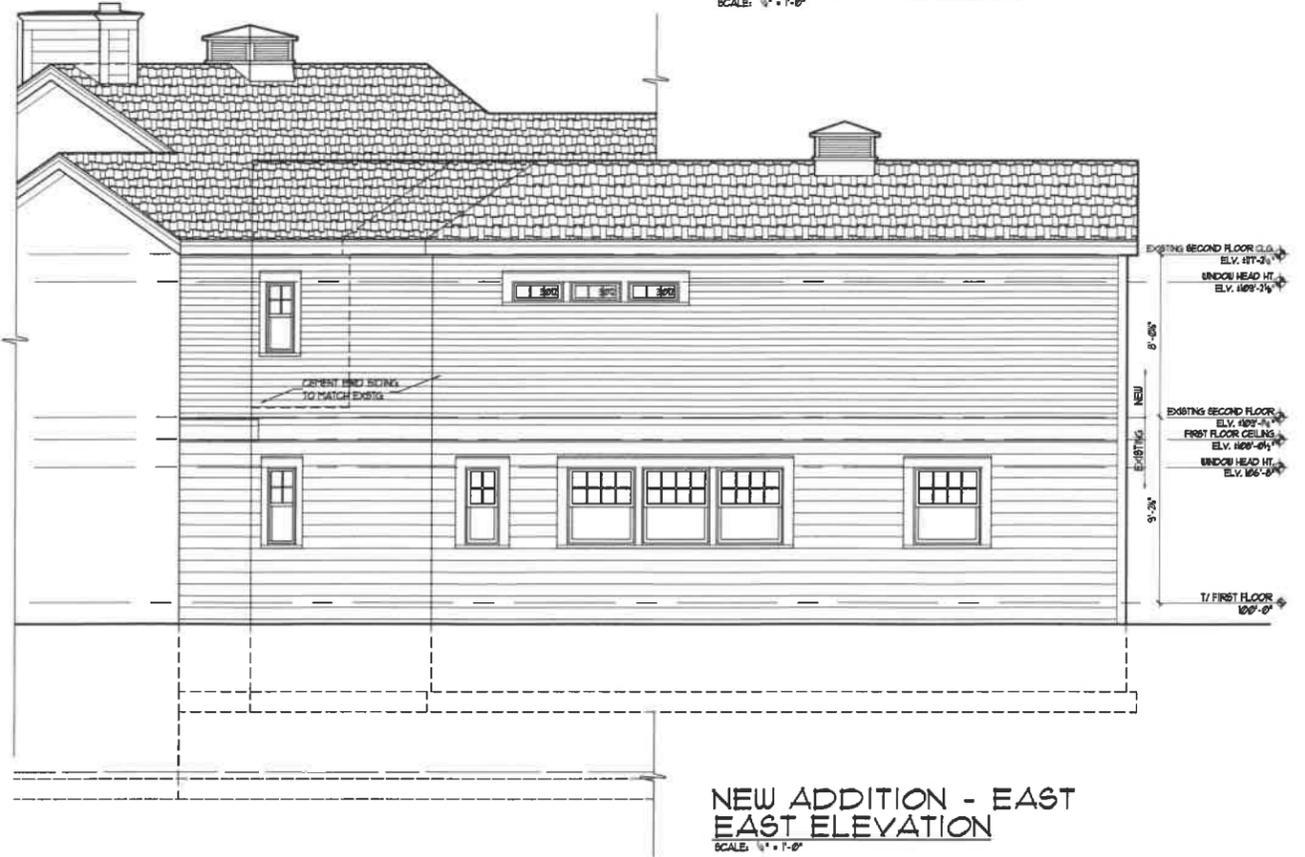
SHEET
A-3
of



NEW ADDITION - EAST
WEST ELEVATION
SCALE: 1/4" = 1'-0"



NEW ADDITION - EAST
NORTH ELEVATION
SCALE: 1/4" = 1'-0"



NEW ADDITION - EAST
EAST ELEVATION
SCALE: 1/4" = 1'-0"

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ADDITIONS AND ALTERATIONS FOR
JIM & KATHI WILLETT
1920 MAIN ST.
LAKE GENEVA, WISCONSIN 53147

PROJECT NO.
5189

REVISIONS
<input checked="" type="checkbox"/> PRELIMINARY
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<input type="checkbox"/> PERMIT
<input type="checkbox"/> CONSTRUCTION

DATE
12-19-11

SHEET
A-4
OF 1

AMENDING EXISTING PRECISE IMPLEMENTATION PLAN
18-R09

A resolution authorizing the issuance of an amended Precise Implementation Plan to Southwind Prairie IV, LLC, 755 Geneva Parkway, Lake Geneva, WI 53147, to allow for installation and alteration to an existing Precise Implementation Plan with building and signage.

WHEREAS, the City Plan Commission has considered the application of Southwind Prairie IV, LLC to alter the existing Precise Implementation Plan;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on February 19, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Southwind Prairie IV, LLC, 755 Geneva Parkway, Lake Geneva, WI 53147, to allow for installation and alteration to an existing Precise Implementation Plan with building and signage, in the Planned Development (PD) zoning district, Tax Key No. ZSWP00001-ZSWP00011 to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 26th day of February 2018.

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: February 19, 2018

Agenda Item:14

Applicant:
Southwind Prairie IV, LLC.
Roger Wolff
751 Geneva Pkwy.
Lake Geneva, WI 53147

Request:755 Southwind Drive
Amend **Precise Implementation Plan (PIP)** to
allow Signage, building location, building
alteration

Description:

The applicant is submitting to amend the Precise Implementation Plan (PIP) to relocate a service maintenance building, install a sign, and to alter the existing office building by installing an overhead door.

The proposed request does not require additional parking spaces. The site currently provides parking for the office area and the building will be for maintenance staff only.

Consistency with the Comprehensive Plan:

Wisconsin law requires all Zoning Map Amendments (including Precise Implementation Plan (PIP) be consistent with the Comprehensive Plan, and particularly with the Future Land Use Map. This map recommends the land use category for the subject property. This category allows for neighborhood-scale mixed use development. The proposed PIP zoning *is consistent* with the Comprehensive Plan.

Relation to Base Zoning Standards:

All Planned Developments must explicitly identify any flexibilities being requested from base zoning standards in the most comparable regular zoning district. In this instance, the Planned Development (PD), the current zoning of the property, provides that comparison zoning district. The project is requesting the following:

As no other changes are proposed to the site that would change existing conditions, no other flexibilities are requested.

Approved Land Uses:

The PIP enables the following land uses as permitted:

- Planned Development (PD)

Zoning Map Amendment / PIP - Action by the Plan Commission:

Recommendation to the Common Council on the Proposed Zoning Map Amendment / PIP

As part of the consideration of a requested Planned Development / Precise Implementation Plan (PIP) step, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Zoning Map amendment to PIP;
- Include *findings* required by the Zoning Ordinance for Zoning Map amendments; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the PIP for Recommendation to Common Council:

A proposed PIP must be reviewed by the standards for all Zoning Map Amendments, below:

A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be in agreement with Items 1 and 3, and one or more factors of Item 2, of the following.

1. The proposed PIP furthers the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA).
2. One or more of the following factors have arisen that are not properly addressed on the current Official Zoning Map:
 - a. The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan;
 - b. A mistake was made in mapping on the Official Zoning Map;
 - c. Factors have changed, making the subject property more appropriate for the proposed GDP zoning;
 - d. Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
3. The proposed PIP amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

B. If, after the public hearing, the Commission wishes to recommend *denial*, then the appropriate fact finding would be in disagreement with at least one of Items 1, 2, or 3 of the following:

1. The proposed PIP does not further the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA).
2. One or more of the following factors have not arisen that are not properly addressed on the current Official Zoning Map:

- a. The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan;
 - b. A mistake was made in mapping on the Official Zoning Map;
 - c. Factors have changed, making the subject property more appropriate for the proposed PIP zoning;
 - d. Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
3. The proposed PIP amendment to the Official Zoning Map does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

Staff Recommendation on the Precise Implementation Plan (PIP):

1. Staff recommends that the Plan Commission recommend *approval* of the Precise Implementation Plan (PIP) as submitted, all other zoning requirements have been met.

APPLICATION FOR PRECISE IMPLEMENTATION PLAN AMENDMENT

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

755 Southwind Drive, Lake Geneva, WI 53147

Tax Parcel No. ZPRW 00054A

Name and Address of Current Owner:

Southwind Prairie IV, LLC, 751 Geneva Parkway North, Lake Geneva, WI 53147

Telephone No. of Current Owner including area code: 262-903-3222 (Roger Wolff)

Name and Address of Applicant:

Southwind Prairie IV, LLC, 751 Geneva Parkway North, Lake Geneva, WI 53147

Telephone No. of Applicant including area code: 262-903-3222 (Roger Wolff)

Proposed Use:

New sign and maintenance building in connection with new multi-family residential apartment homes.

Zoning District in which land is located: PD Planned Development

Names and Addresses of architect, professional engineer and contractor of project:

Farris, Hansen & Associates, Inc., 7 Ridgway Drive, Elkhorn, WI 53121

Short statement describing activities to take place on site:

See Exhibit A including:

1. Storage/maintenance structure

2. New sign at Park Drive

PIP Amendment fee \$400.00, payable upon filing application.

Southwind Prairie IV, LLC by Roger Wolff

By: 

Signature of Applicant

Nicholas A. Egert, Attorney-in-Fact

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Roger Wolff, as applicant/petitioner for:

Name: Southwind Prairie IV, LLC

Address: 751 Geneva Parkway North
Lake Geneva, WI 53147

Phone: 262-903-3222

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 8th day of January, 2018.

Southwind Prairie IV, LLC, by Roger Wolff

Printed name of Applicant/Petitioner

Bj. N. Egert
Signature of Applicant/Petitioner Nicholas A. Egert, Attorney-in-Fact

**SOUTHWIND PRAIRIE APARTMENT COMMUNITY II
PRAIRIE TOWNHOME CONDOMINIUM**

NARRATIVE

The property described in the attached Exhibit B and incorporated herein (“Prairie”) is zoned by the City of Lake Geneva (“City”) as PD, Planned Development Zoning District, to permit the development of a multifamily community of up to sixteen (16) residential structures. The PIP Site Plan for Prairie Wind is attached as Exhibit C and incorporated herein (“Site Plan”).

The area in question along with the surrounding built of structures are planned by the City for Multi-Family Residential future use under the City’s Comprehensive Plan, adopted August 30, 2011.

This Application provides for two specific changes to the Applicant’s previously submitted plans.

First, the Applicant seeks to move the location of a presently approved but not built accessory storage and maintenance shed structure, all as depicted on Exhibit C, which is attached hereto and incorporated herein by this reference.

Second, the Applicant seeks to add one additional sign on the eastern side of the street at the t-shaped intersection of Park Road and South Wind Drive, all as depicted on Exhibit D, which is attached hereto and incorporated herein by this reference.

All other aspects of the Applicant’s plans remain unchanged.

A map of Prairie, showing all lands within three hundred (300) feet, and a list of the names and addresses of the owners of all lands on said map, will be provided by the Zoning Administrator and attached as Exhibit E and incorporated herein.

EXHIBIT A

South Wind
PRAIRIE
 APARTMENT HOMES

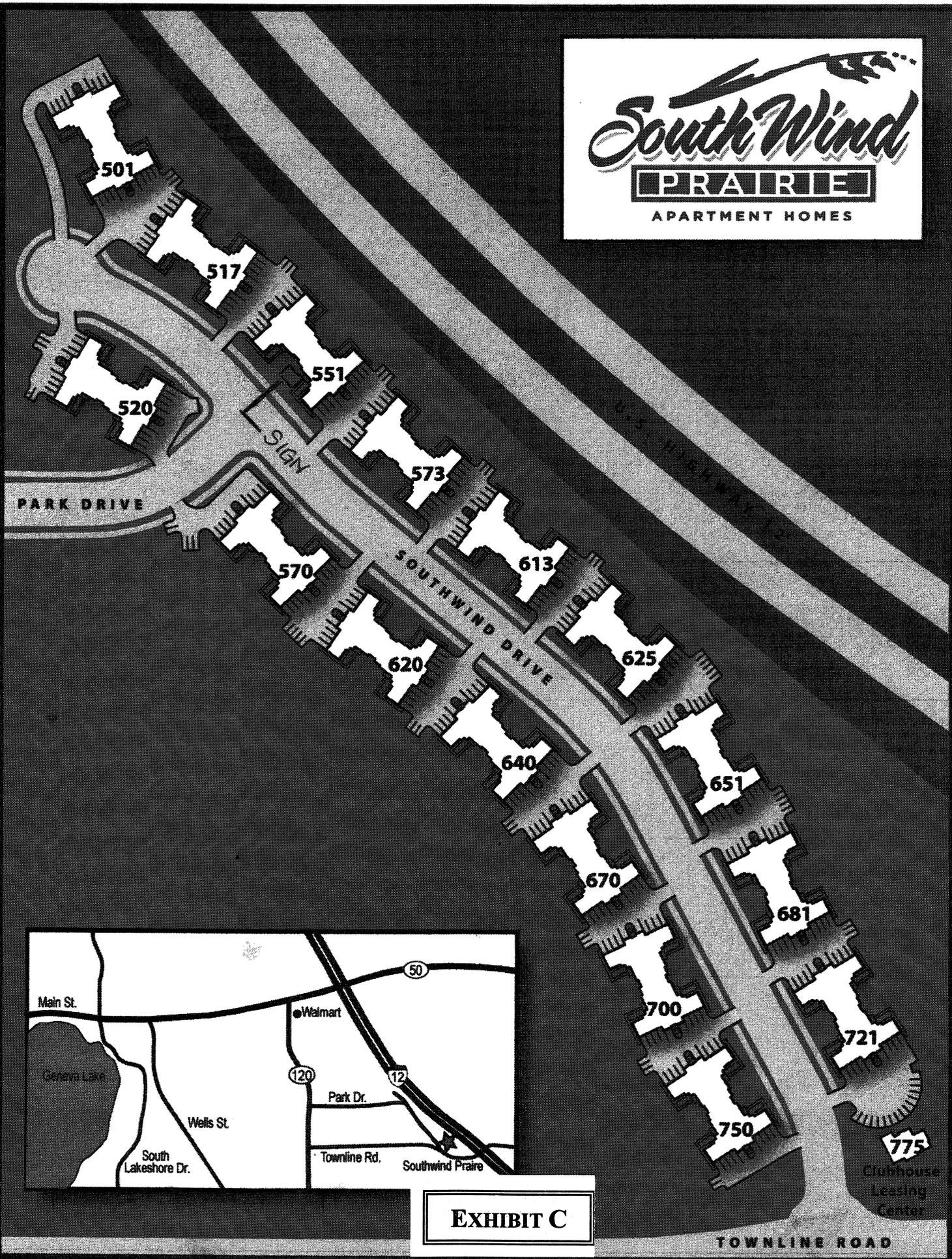


EXHIBIT C

TOWNLINE ROAD



TIMBER LINE SIGN
— CO., INC. —

www.timberlinesign.com



Southwind Prairie
6' x 5.5'

Hand-carved no. 1 Cedar.
21 sq.ft total = \$2510.00
Posts as shown \$ 165.00
Installation \$ 125.00

\$2600.00 total - Discount of
\$ 260.00 = \$2340.00 + tax.
One Half Down, Balance on Completion.

Timber Line Sign Co., Inc.
N3211 St. Rd. 67
Lake Geneva, WI 53147

APPROVED BY _____ DATE _____

Phone 262-245-9898
Fax 262-245-9898

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: February 19, 2018

Agenda Item: 7

Applicant:

John G. Gyann Trust
8400 Gleneyre Road
Darien, IL 60561

Request: ETZ Town of Lynn

Extraterritorial Zoning Plat review for setback
reductions for W1759 Hillside Rd.
Tax Key No. ITE00015

Description:

This request is to approve a request for Extraterritorial Zoning Plat review for setback reductions for W1759 Hillside Rd. Tax Key No. ITE00015.

This request is to amend plat of the Trinke Estates that was recorded in 1951 to reduce the rear setback from 180' to the County R-1 Rear yard setback to 25'.

The parcel included in this request does not currently have any buildings on the property.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Extraterritorial Zoning request (ETZ)

As part of the consideration of the requested ETZ, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed ETZ review.

Staff Recommendation on the proposed

1. Staff recommends that the Plan Commission recommend *approval* of the Extraterritorial Zoning request (ETZ): as submitted, subject to approval Walworth County Land Use Zoning.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW

CERTIFIED SURVEY MAP or

EXTRATERRITORIAL
SUBDIVISION PLAT

REMOVAL OF RESTRICTION

NAME AND ADDRESS OF CURRENT OWNER:

John G. Gyann Trust

8400 Gleneyre Road

Darien, IL 60561

TELEPHONE NUMBER OF CURRENT OWNER: (262) 248-3333 (Attorney Richard W. Torhorst)

Address: W1759 Hillside Rd Tax ID: ITE 00015

NAME AND ADDRESS OF APPLICANT:

Same

c/o Richard W. Torhorst, Attorney

PO Box 1300, Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248-3333

NAME AND ADDRESS OF SURVEYOR:

TELEPHONE NUMBER OF SURVEYOR: ()

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Requesting the plat of Trinke Estates (recorded in 1951) to be amended to reduce the rear yard setback from 180 feet to the County R-1 rear yard setback of 25 feet.

SUBMITTAL CHECKLIST

- N/A LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.
- N/A SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.
- N/A CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.
- N/A PROVIDE 5 FULL SETS AND 20 11" x 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

1/17/18
DATE

By [Signature]
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

_____, as applicant/petitioner for:

Name: John G. Gyann Trust

Address: 8400 Gleneyre Road
Darien, IL 60561

Phone: 262-248-3333 Attorney Richard W. Torhorst

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

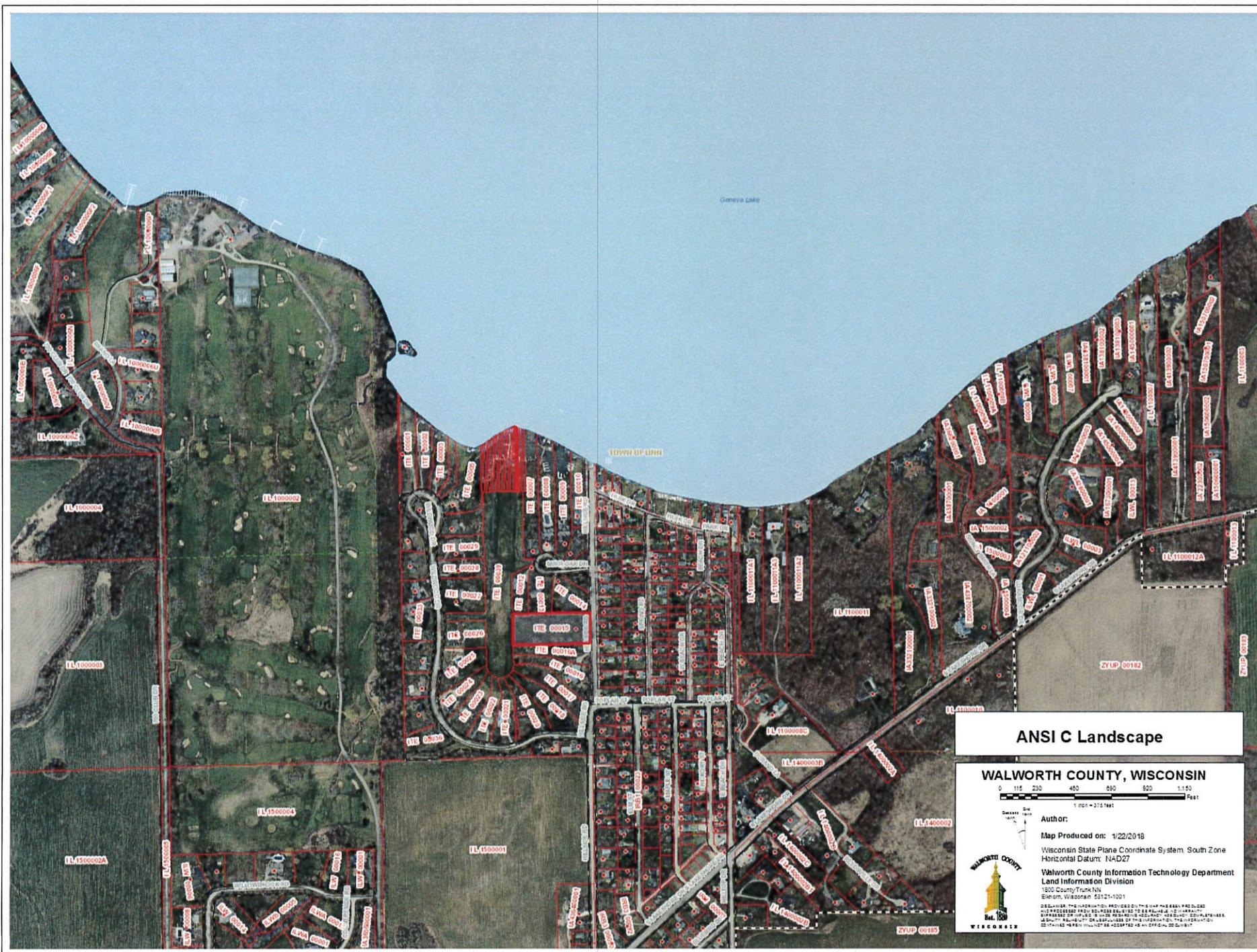
Dated this 17th day of January, 2018.

Printed name of Applicant/Petitioner

Signature of Applicant/Petitioner



Richard W. Torhorst Attorney for



ANSI C Landscape

WALWORTH COUNTY, WISCONSIN

0 115 230 450 670 890 1100 1320
Feet
1:1000 = 375 Feet

Author:
Map Produced on: 1/22/2018
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD27
Walworth County Information Technology Department
Land Information Division
1300 County Trunk N.W.
Elkhorn, Wisconsin 53121-1001

BECAUSE THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PREPARED AND PROCESSED FROM SOURCE DATA THAT IS BELIEVED TO BE ACCURATE, WALWORTH COUNTY DOES NOT WARRANT ANY LIABILITY OR ASSUMES ANY LIABILITY FOR ERRORS OR OMISSIONS. ANY USER OF THIS MAP SHALL BE RESPONSIBLE FOR VERIFYING THE INFORMATION CONTAINED HEREON WILL NOT BE ASSUMED AS AN OFFICIAL DOCUMENT.

WISCONSIN

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: February 19, 2018

Agenda Item: 8

Applicant:

Millard Properties LLC – Bob
Cook
W6362 Dunham School Road
Elkhorn, WI 53121

Request: ETZ Town of Geneva

Exterritorial Zoning request (ETZ) to create a
CSM for a 7.473 acre parcel located south of
Springfield Rd. and North of Bowers Rd. from
parcel JG1400001
Lake Geneva, WI 53147

Description:

This request is to approve a Certified Survey Map (CSM) to create a 7.473 acre parcel with buildings as per density requirements of Walworth County Zoning and land division located in the Town of Geneva.

The parcels included in this CSM request are:

- Parcel JG1400001
- Future Parcel of 7.473 acres without existing buildings

The result of this CSM will be a single parcel of 7.473 acres that will be in accordance with Walworth County Land Use and Zoning and standards.

Project Details from CSM Submittal dated 9-11-17:

The proposed CSM drawing is provided on Sheet 1 of 3 - job # 2016.143 depicts the proposed parcel after the lot separation.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Exterritorial Zoning request (ETZ) and review of the proposed Certified Survey Map (CSM):

As part of the consideration of the requested CSM, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CSM.

Staff Recommendation on the proposed Certified Survey Map (CSM):

1. Staff recommends that the Plan Commission recommend *approval* of the Exterritorial Zoning request (ETZ) and review of the proposed Certified Survey Map (CSM): as submitted, subject to approval for both parcels, and Walworth County Land Use Zoning.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

MILLARD PROPERTIES, LLC - BOB COOK
W6362 DUNHAM SCHOOL ROAD
EXHORN, WI. 53121

TELEPHONE NUMBER OF CURRENT OWNER: (262) 215-2158

EMAIL ADDRESS: rjcook61@gmail.com

NAME AND ADDRESS OF APPLICANT:

OLSON LAND SURVEYING, LLC - DOUGLAS G. OLSON
P.O. Box 322 - 45 S. WISCONSIN ST.
EXHORN, WI. 53121

TELEPHONE NUMBER OF APPLICANT: (262) 723-3434

EMAIL ADDRESS: doug@olsonsurveying.com

NAME AND ADDRESS OF SURVEYOR:

SAME AS ABOVE

TELEPHONE NUMBER OF SURVEYOR: ()

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION: (150.0)

TOTAL AREA OF TAX PARCEL IS 150.0 ACRES. THE PORTION OF
TAX PARCEL J61140001 LYING SOUTH OF THE FORMER RR ROW IS 96.1
ACRES WITH 87.7 ACRES ZONED A-1 AND 8.424 ACRES ZONED
C-2. THIS CSM. WILL CREATE A NEW LOT ZONED C-2 AND LEAVE
THE REMAINDER OF THE PARCEL ZONED A-1. THE NEW LOT WILL BE
FOR A RURAL RESIDENTIAL HOME SITE. (1 RESIDENCE)

SUBMITTAL CHECKLIST

- X LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.
- X SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.
- X CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.
- X PROVIDE 5 FULL SETS AND 20 - 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.
- X PROVIDE AN ELECTRONIC COPY OF THE FULL APPLICATION PACKET TO THE LAKE GENEVA BUILDING AND ZONING DEPARTMENT AT BZADMIN@CITYOFLAKEGENEVA.COM OR BZCLERK@CITYOFLAKEGENEVA.COM

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

01-03-2018
DATE


SIGNATURE OF APPLICANT

_____ Cost Recovery # _____
Petitioner Name Project Address

OFFICE USE ONLY Description of Request _____

Agreement for Services

REIMBURSABLE BY THE PETITIONER / APPLICANT. The city may retain the services of the professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposals coming before the Plan commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any financing charges that may accrue. The City applies the charges for these services to the Petitioner. The City Administrator at any time may require an applicant to submit an advance deposit of \$500 to \$5,000 depending on the complexity and anticipated involvement of the City's consultants or continuing advance deposits against future billings by the City for recovery of costs provide by this ordinance 98-935(4). **An advanced deposit shall be required for the application related to Extraterritorial matters.** Surplus deposits shall be returned to the Applicant at the conclusion of the project.

DOUGLAS G. OLSON, as applicant/petitioner for

Project: COOK - ONE LOT EXTRATERRITORIAL CSM

Project Address: VACANT BOWERS ROAD

Name: OLSON LAND SURVEYING, LLC

Address: PO BOX 322 - 45 S. WISCONSIN ST.
EXHORN, WI. 53121

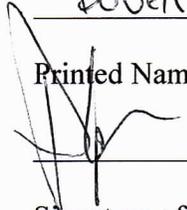
Cell Phone: (262) - 215 - 3434 Phone: (262) - 723 - 3434

Email: doug@olsonsurveying.com

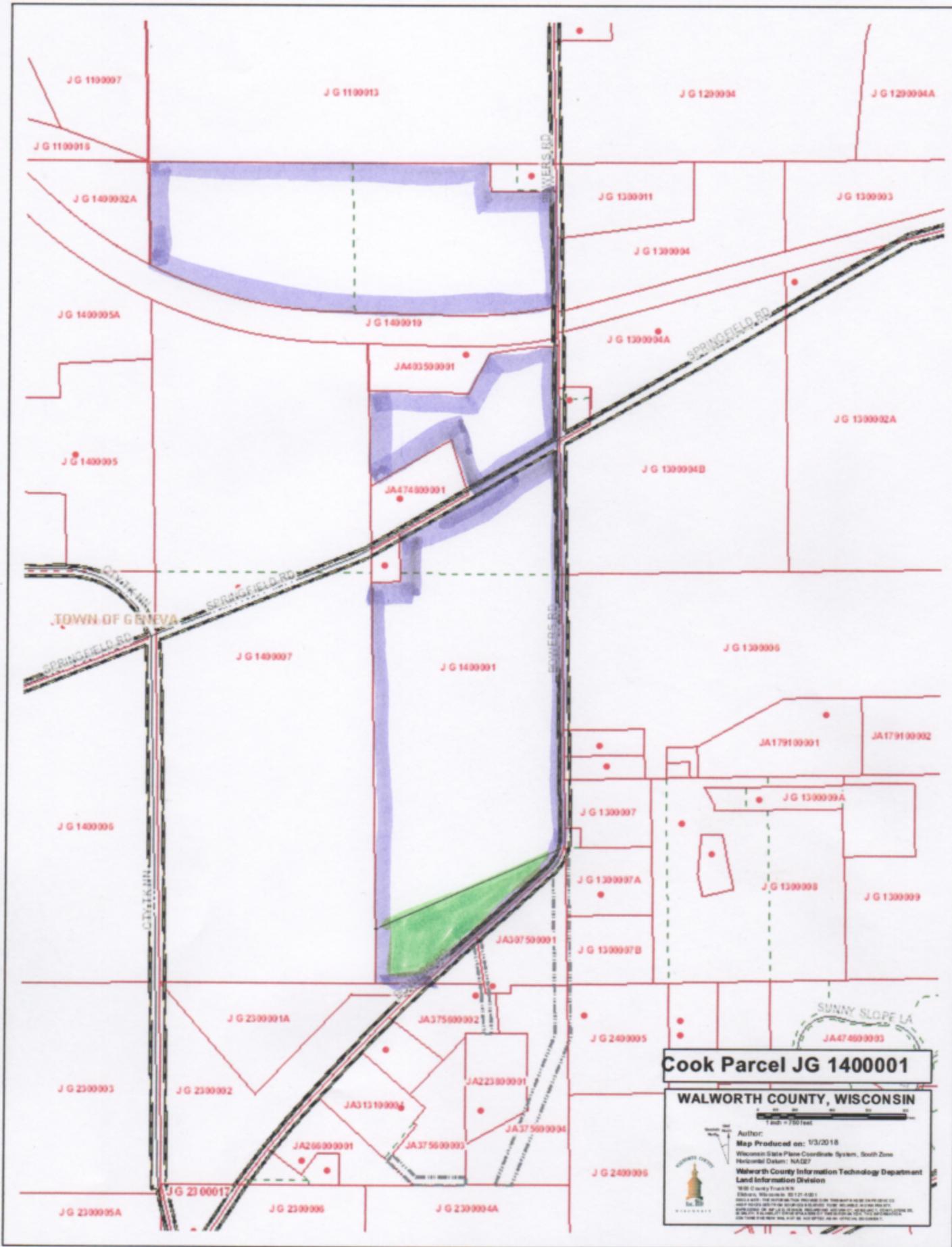
Dated this 3RD Day of JANUARY, 2018

DOUGLAS G. OLSON

Printed Name of Applicant / Petitioner



Signature of Applicant/Petitioner



Cook Parcel JG 140001

WALWORTH COUNTY, WISCONSIN

Scale: 1" = 750 Feet

Author:
 Map Produced on: 1/3/2018
 Wisconsin State Plane Coordinate System, South Zone
 Horizontal Datum: NAD83
 Walworth County Information Technology Department
 Land Information Division

Walworth County, Wisconsin
 2018
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CERTIFIED SURVEY MAP No.

Reserved for Walworth County Register of Deeds

CERTIFIED SURVEY MAP No. _____

Located in the Southeast 1/4 of the Southeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin.

Owner:

Millard Properties, LLC

W6362 Dunham School Road
Elkhorn, Wisconsin. 53121

Mapping date: December 14, 2017.

Soils: CyA, Dt, K1A, Mwd2, MyB & Sm.

Zoning: C-2



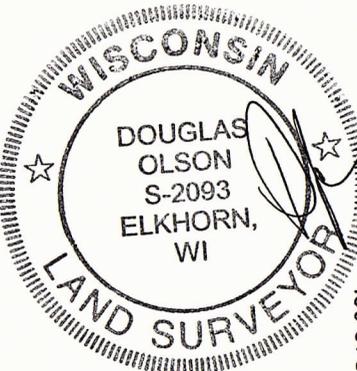
45 South Wisconsin Street | P.O. Box 322
Elkhorn, Wisconsin. 53121
Telephone: (262) 723-3434
Facsimile: (262) 723-8044
Email: doug@olsonsurveying.com
Website: www.olsonsurveying.com



Unplatted Land
Owned by Platter
Zoned A-1

Notes:

1. Bearings referenced to the East line of the Southeast 1/4 of Section 14-2-17, recorded as N1°13'58"W in the Wisconsin State Plane Coordinate System, South Zone, (NAD-27).
2. The slopes in the area of the soil borings do not exceed 15%.
3. Dedicated to the public for road purposes
0.951 Acre, 41,423 Sq.Ft.



Unplatted Land
Owned by others
Zoned A-1

South 1/4 Corner
Section 14-2-17
N. 232,008.25
E. 2,416,498.29

Unplatted Land Owned by others Zoned A-1

N1°13'58"W 340.00'
West line of the East 75 rods (1237.5') of
the Southeast 1/4 of Section 14-2-17.

N89°54'48"W 304.80'

255.53'

48.27'

S48°02'24"W 497.32'
S48°02'24"W 460.76'

N66°21'04"E 1323.53'
1278.41'

Lot 1
7.473 Acres
325,513 Sq.Ft.

Approved Access
Point/Driveway
Location for Lot 1.

Dedicated to the public for
road purposes See Note 3.
Bowers Road
(66' Wide)

Lot 1
C.S.M. 3756

South line of the Southeast 1/4 of Section 14-2-17.

Lot 1
C.S.M. 3075

Curve Data

No.	I Angle	Radius	Chord	Tangent
C1	17°33'24"	300.00'	S7°32'44"W 91.57'	S16°19'26"W
C2	31°36'36"	300.00'	S32°07'44"W 163.42'	N16°19'26"E
C3	25°22'40"	267.00'	S35°14'43"W 117.30'	N35°14'42"E

Legend

- Found County Section Corner, 6" Sq. Concrete Mon. with Brass Cap.
- Found Iron Rod, 3/4" dia.
- ⊕ Found Spindle
- Set Iron Pipe, 1" dia., 24" long, weighing 1.13 lbs./lin. ft. min.
- () Recorded Information
- ★ Soil Boring

Southeast Corner
Section 14-2-17
N. 232,004.25
E. 2,419,139.22

East 1/4 Corner
Section 14-2-17
N. 234,651.79
E. 2,419,082.25

East line of the Southeast 1/4 of Section 14-2-17.
S1°13'58"E 2648.02'
recorded as(S1°13'58"E 2648.20')State Plane

1684.32'
S1°13'58"E
Arc=91.98'
Arc=118.28'
Arc=165.51'C1
C2
C3

Job reference no. 2016.143
Sheet 1 of 3 Sheets.

CERTIFIED SURVEY MAP No. _____ Vol. ____ Page _____

Located in the Southeast 1/4 of the Southeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin.

Legal Description

A parcel of land located in the Southeast 1/4 of the Southeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin, described as follows: Commence at the East 1/4 corner of said Section 14; thence South 1°13'58" East, along the East line of said Southeast 1/4 and the centerline of Bowers Road, 1684.32 feet to a point of curvature; thence Southwesterly along said centerline and the arc of a curve to the right (Radius=300.00 feet, chord bears South 7°32'44" West 91.57 feet) 91.93 feet to the Point of Beginning; thence continue Southwesterly along said centerline and arc of a curve to the right (Radius=300.00 feet, chord bears South 32°07'44" West 163.42 feet) 165.51 feet; thence South 47°56'02" West, along said centerline of Bowers Road, 634.09 feet; thence South 48°02'24" West, along said centerline, 460.76 feet to a point on the South line of said Southeast 1/4 of Section 14; thence North 89°54'48" West, along said South line, 304.80 feet; thence North 1°13'58" West, along the West line of the East 75 rods (1237.5') of said Southeast 1/4 of Section 14, 340.00 feet; thence North 66°21'04" East 1323.53 feet to the Point of Beginning.

Intending to rezone 8.424 acres (366,936 sq.ft.) of land, more or less.

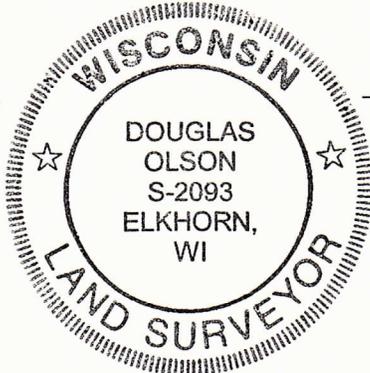
Intending to rezone 7.473 acres (325,513 sq.ft.) of land, more or less, exclusive of the right of way of Bowers Road.

Surveyor's Certificate

I, Douglas G. Olson, Wisconsin Professional Land Surveyor, do hereby certify that the property hereon described has been surveyed under my direction and that the plat shown hereon is a correct representation of all lot lines and that I have fully complied with the owner's/agent's instructions, Section 236.34 of the Wisconsin Statutes, the Subdivision Control Ordinance, Walworth County, Wisconsin, Town of Geneva, Walworth County, Wisconsin, and Section 66 of the City of Lake Geneva Municipal Code, City of Lake Geneva, Walworth County, Wisconsin.

Date: Dec. 14, 2017

Revised: _____



Douglas G. Olson, P.L.S. 2093

Walworth County Approval

Approved this _____ day of _____, 2018 by the Walworth County Zoning Agency.

Tim Brellenthin, Chairperson

Town Board Approval

Approved this _____ day of _____, 2018 by the Town Board of the Town of Geneva.

Joseph F. Kopecky, Chairperson

CERTIFIED SURVEY MAP No. _____ Vol. _____ Page _____

Located in the Southeast 1/4 of the Southeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin.

Extraterritorial Approval

This Certified Survey Map is hereby approved this _____ day of _____, 2018 by the Plan Commission of the City of Lake Geneva, Wisconsin.

Alan Kupsik
Plan Commission Chairperson

Brenda Follensbee
Plan Commission Secretary

Owner's Certificate

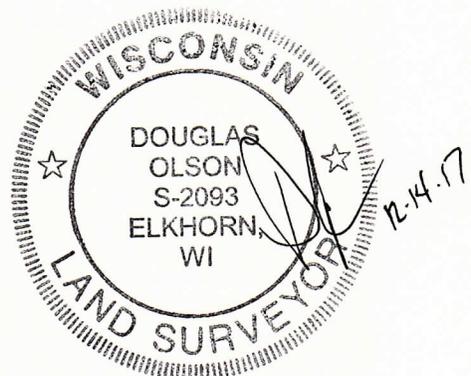
As owner I hereby certify that I have caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map, and I hereby declare the restrictions shown on this map to be a covenant running with the land, binding on all future owners thereof. I also certify that this map is required to be submitted to the following for approval: Walworth County, Town of Geneva & City of Lake Geneva.

Robert J. Cook
Millard Properties, LLC

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

Personally came before me this _____ day of _____, 2018, the above named Robert J. Cook, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, Wisconsin.
My commission expires _____.



Property Exhibit

of

Tax Parcel JG 1400001,

located in the Northeast 1/4 and the Southeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin.

A parcel of land described in a Warranty Deed recorded December 2, 2016 as Document No. 937185 as shown below:

A parcel of land located in the Northeast 1/4 and Southeast 1/4 of Section 14, T2N, R17E, Town of Geneva, Walworth County, Wisconsin, more fully described as: A strip of land 75 rods wide off from the entire East side of Section No. 14, T2N, R17E; also commencing at a point 75 rods West of the Northeast corner of said Section running thence South to North line of the Western Union R. R. thence West along said railroad line to the center of Section 14, thence North in the center line of said Section to the North line thereof; thence East in said North line 85 rods to place of commencement;

EXCEPTING and reserving from said land the following described parcels to-wit: Lands conveyed by deed from Michael Rouse to Racine and Mississippi R.R. Co. dated April 12, 1856 and recorded May 5, 1856 in Volume 23 of Deeds on page 218;

ALSO EXCEPTING and reserving lands described in deed from Michael Rouse and wife to Chicago, Lake Geneva and Pacific Ry. Co. dated January 21, 1887 recorded February 22, 1887 in Volume 72 of Deeds page 494;

ALSO EXCEPTING the following: Commencing at the Southeast corner of said Section 14; thence West on the South line of said Section 58 rods to the center of the highway; thence North-easterly in the center of said highway to a point in the East line of said Section 52 rods North of said Southeast corner of Section 14; thence South 52 rods to place of commencement;

ALSO EXCEPTING the following: Commencing at the Northeast corner of Section 14, T2N, R17E, Town of Geneva, thence West 256.24 feet, thence South parallel with the East line of said Section 170.00 feet; thence East 256.24 feet to a point in the East line of said Section, thence North in the East line of said Section 170.00 feet to the place of beginning.

AND FURTHER EXCEPTING all that portion thereof now known as Certified Survey Map No. 346 recorded March 22, 1974 in Volume 2 of Certified Surveys, page 125, as Document No. 676230.

AND FURTHER EXCEPTING all that portion thereof now known as Lot 1 of Certified Survey Map No. 4035 recorded March 8, 2007 in Volume 25 of Certified Survey Maps, page 89, as Document No. 702842.

AND FURTHER EXCEPTING A parcel of land located in the Northeast 1/4 of Section 14, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin, described as follows: Commencing at the Northeast corner of said Section 14; thence South 1° 13' 17" East, along the East line of said Northeast 1/4 of Section 14, 170.00 feet to the Point of Beginning; thence continue South 1° 13' 17" East, along said East line, 10.00 feet; thence North 89° 56' 12" West 424.23 feet to an iron pipe; thence North 1° 28' 57" West 180.02 feet to an iron pipe on the North line of said Northeast 1/4 of Section 14; thence South 89° 56' 12" East, along said North line, 168.00 feet to an iron pipe; thence South 1° 28' 57" East 170.02 feet to an iron pipe; thence South 89° 56' 12" East 256.27 feet to the Point of Beginning.

ALSO

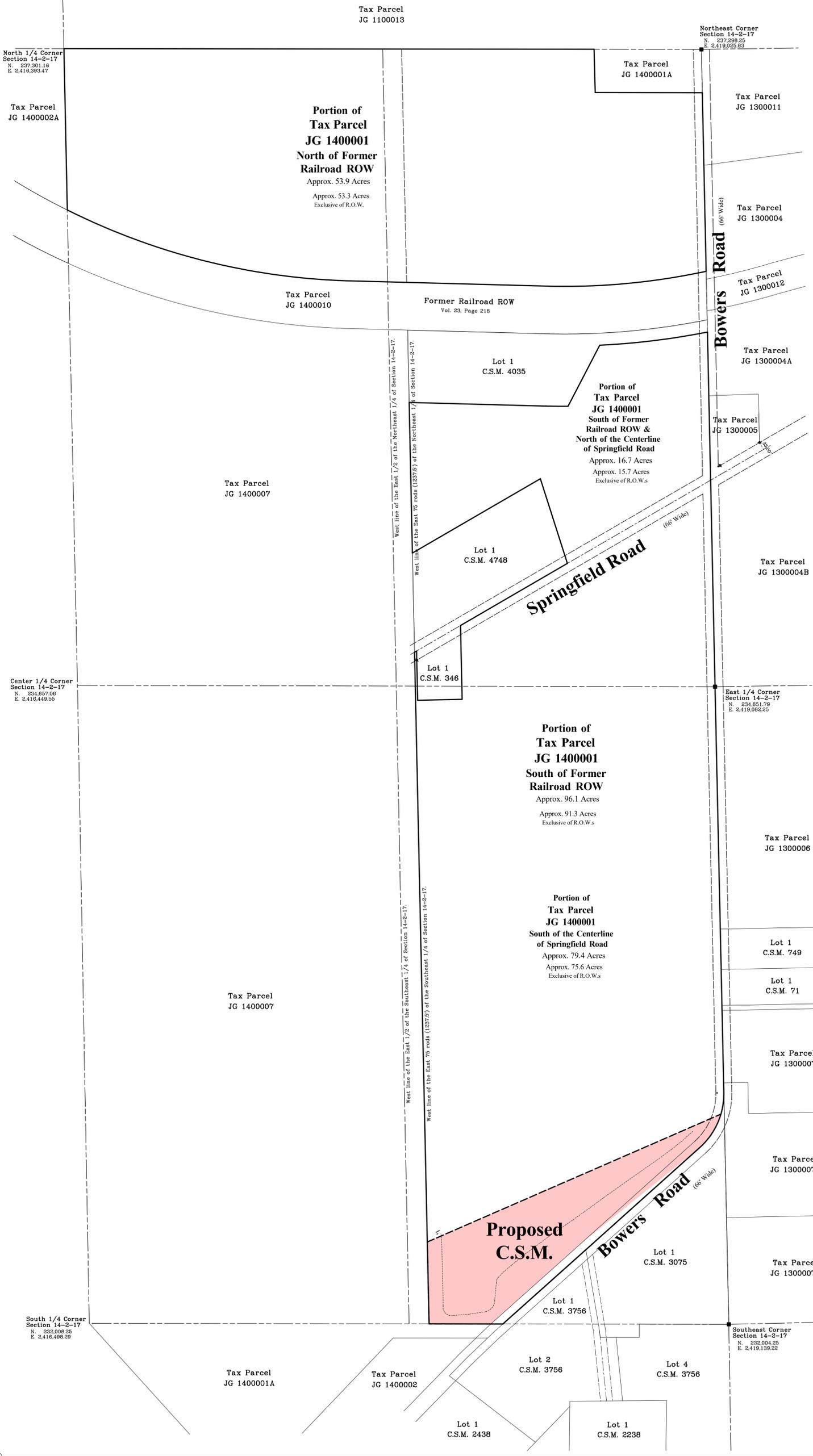
FURTHER EXCEPTING all that portion thereof now known as Lot 1 of Certified Survey Map No. 4748 recorded December 8, 2017 in Volume 31 of Certified Survey Maps, page 237, as Document No. 958674.

Surveyed for: **Millard Properties, LLC**
W6362 Dunham School Road
Elkhorn, Wisconsin, 53121



Bearings referenced to the East line of the Northeast 1/4 of Section 14-2-17, recorded as N1°13'17"W in the Wisconsin State Plane Coordinate System, South Zone, (NAD-27).

Proposed Certified Survey Map
8.424 Acres
Zoned C-2

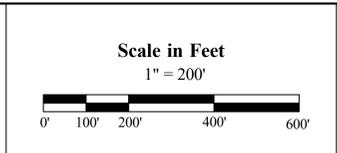


2016.143	Sheet 1 of 1 Sheets
	Drawing Name:
	Job Reference Number
	2016.143

Legend of Symbols & Abbreviations

OLSON
LAND SURVEYING, LLC
Rural | Residential | Commercial

45 South Wisconsin Street | P.O. Box 322
Elkhorn, Wisconsin, 53121
Telephone: (262) 723-3434
Facsimile: (262) 723-8044
Email: doug@olsonsurveying.com
Website: www.olsonsurveying.com



Survey date: March 1, 2017.
Revisions: No. 1 - Proposed Lot Line
No. 2 - Proposed CSM

**City of Lake Geneva
Finance, License, & Regulation Committee
February 20, 2018**

**Prepaid Checks
2/5/18 - 2/16/18**

**Total:
\$38,305.27**

Checks over \$5,000:

\$	17,445.00	<i>Bauer Sign & Lighting - 50% deposit for Library Sign</i>
\$	9,284.76	<i>General Communications Inc - PD Mobile Radios</i>
\$	-	
\$	-	
\$	-	

E: 11:46:12
AP450000.WOW

PAID INVOICE LISTING

FROM 02/05/2018 TO 02/12/2018

DOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	8805342	02 UE-CITY HALL	1110005154	01/31/18		700056	02/12/18	2,732.25	2,732.25 695.25
								VENDOR TOTAL:	2,732.25
D		THEON WARD							
	UNIF-HANSEN	01 UNIFORM-HANSEN	1121005138	02/08/18		66810	02/09/18	280.00	280.00 280.00
								VENDOR TOTAL:	280.00
								TOTAL --- ALL INVOICES:	14,986.47

DATE: 02/16/2018
 TIME: 11:57:01
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 02/14/2018 TO 02/16/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
LASERW	LASER WORKS UNLIMITED LLC								
	1361	01 RETIREMENT PLQ-CARROLL	1122005399	12/19/17		66946	02/14/18	270.53	32.07 32.07
	1366	01 RETIREMENT PLQ-CARROLL 02 RETIREMENT PLQ-CARROLL	1121005190 1121005399	01/07/18		66946	02/14/18	270.53	73.10 37.05 36.05
	1367	01 RETIREMENT PLQ-NETHERY 02 RETIREMENT PLQ-NETHERY	1121005399 1121005190	01/25/18		66946	02/14/18	270.53	130.01 89.51 40.50
	1370	01 RETIREMENT PLQ-NETHERY	1122005399	01/31/18		66946	02/14/18	270.53	35.35 35.35
							VENDOR TOTAL:		270.53
LGREG	LAKE GENEVA REGIONAL NEWS								
	527-2018	01 REG NEWS-2 YR SUBSCRIPTION	9900005412	02/01/18		66949	02/15/18	105.00	105.00 105.00
							VENDOR TOTAL:		105.00
SIGNA	SIGNATURE SIGNS LLC								
	5176	01 LETTERING-#205/#206	5021005800	12/30/17		66950	02/15/18	660.00	660.00 660.00
							VENDOR TOTAL:		660.00
VERIZON	VERIZON WIRELESS								
	9800891578	01 AIR CARDS-JAN	1129005221	02/01/18		66951	02/15/18	40.01	40.01 40.01
							VENDOR TOTAL:		40.01
							TOTAL --- ALL INVOICES:		23,318.80

**City of Lake Geneva
Finance, License, & Regulation Committee
February 20, 2018**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 92,797.00
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 3,957.84
5. Capital Projects	43	\$ 4,881.70
6. Parking	42	\$ 8,223.55
7. Cemetery	48	\$ 4,802.66
8. Equipment Replacement	50	\$ 1,914.17
9. Library Fund	99	\$ 2,235.80
10. Impact Fees	45	\$ 3,555.00
11. Tourism Commission	47	\$ -
Total All Funds		<u><u>\$122,367.72</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
2/20/2018**

TOTAL UNPAID ACCOUNTS PAYABLE \$ **122,367.72**

ITEMS > \$5,000

Johns Disposal Service - February Refuse & Recycling Service	\$ 38,961.87
Alliant Energy - February Electric Bills	\$ 21,411.52
Schenck Business Solutions - Tax Account/Audit Prep	\$ 8,585.00
WE Energies - Gas Bills	\$ 6,950.58

Balance of Other Items \$ 46,458.75

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A+ GRAPHICS & PRINTING							
17553	02/01/18	01	THUMB DRIVE-RIV PLANS	4352005300		02/27/18	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
ADVANAU ADVANCE AUTO PARTS							
7193800351751	01/03/18	01	FUSES-PLOW	4800005351		02/27/18	9.98
						INVOICE TOTAL:	9.98
7193800851948	01/08/18	01	OIL-PLOW	4800005351		02/27/18	21.98
						INVOICE TOTAL:	21.98
7193801648733	01/16/18	01	GUIDE ASSY,OIL-PLOW	4800005351		02/27/18	30.98
						INVOICE TOTAL:	30.98
7193801723391	01/17/18	01	SPARK PLUGS	4800005351		02/27/18	39.30
						INVOICE TOTAL:	39.30
7193802452553	01/24/18	01	MIRRORS-1 TON CHEVY	4800005351		02/27/18	128.98
						INVOICE TOTAL:	128.98
						VENDOR TOTAL:	231.22
ALLIANT ALLIANT ENERGY							
RE020818	02/18/18	01	ACCT #026273-HAVENWOOD FLSH	1134105222		02/27/18	11.54
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			17.44
		03	ACCT #064442-WELLS ST FLSH	1134105222			18.21
		04	ACCT #072470-MAIN ST LITES	1134105223			418.09
		07	ACCT #108571-1055 CAREY	1132105222			233.63
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			79.77
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			14.75
		12	ACCT #152472-W COOK SIREN	1129005222			20.11
		13	ACCT #161895-RIVIERA ELEC	4055305222			2,397.32
		14	ACCT #165231-BEACH HOUSE	4054105222			401.91

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE020818	02/18/18	15	ACCT #178450-INTCHG N/SHER SPR	1134105223		02/27/18	96.76
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			111.38
		17	ACCT #243254-LIBRARY PARK	1152005222			24.36
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			91.09
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			5.36
		21	ACCT #303645-MS2 STREET LTS	1134105223			303.65
		22	ACCT #327582-DUNN FIELD	1152005922			275.22
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			15.63
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			170.23
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			750.71
		27	ACCT #401872-WELLS ST FLSH	1134105222			14.31
		28	ACCT #414694-HOST DR WATER TWR	1122005222			277.42
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			39.62
		30	ACCT #433371-LIBRARY	9900005222			971.00
		31	ACCT #457625-LOT LITE GNVA ST	1134105223			406.72
		32	ACCT #462852-WELLS ST FLSH	1134105222			81.93
		33	ACCT #549716-FLAT IRON PARK	1152005222			348.33
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			15.63
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			235.41
		36	ACCT #602235-724 WILLIAMS ST	1134105223			38.85
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			12.77
		38	ACCT #622184-S LAKESHORE DR	1152005222			30.16
		39	ACCT #630016-COOK ST/HWY 50	1134105223			41.62
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			258.32
		41	ACCT #684954-730 MARSHALL SRN	1129005222			30.59
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			17.27
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			42.12
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			153.25
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			33.42
		48	ACCT #738154-RUSHWOOD PARK	1152005222			29.92
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			332.50
		50	ACCT #758940-1065 CAREY ST	1132105222			570.95
		51	ACCT #759513-STREET LIGHTS	1134105223			6,782.55
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			217.47

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE020818	02/18/18	53	ACCT #837813-SEM PARK RESTROOM	1152005222		02/27/18	20.34
		54	ACCT #895526-HWY 50 TRF LT	1134105223			175.94
		55	ACCT #912610-GEORGE ST FLSHR	1134105222			11.87
		56	ACCT #923482-1070 CAREY ST	1132105222			261.56
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			17.27
		60	ACCT #932215-DODGE ST FLSHR	1134105222			12.17
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			31.29
		64	ACCT #952816-FIRE HOUSE	1122005222			1,009.40
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			94.00
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			21.37
		67	ACCT #969933-CITY HALL	1116105222			2,703.91
		68	ACCT #973443-VETS PARK PAVLN	1152015222			241.10
		69	ACCT #980910-DONIAN PARK	1152005222			258.72
		70	ACCT #998403-COBB PARK	1152005222			27.24
		71	ACCT #2626179751-HVWND/MAIN	1134105223			86.05
						INVOICE TOTAL:	21,411.52
						VENDOR TOTAL:	21,411.52
ALLOU ALL OUT TRUCKING LLC							
INV1122	02/08/18	01	SNOW REMOVAL	1132125220		02/27/18	382.50
						INVOICE TOTAL:	382.50
						VENDOR TOTAL:	382.50
AT&T81 AT&T							
RE020818	02/12/18	01	262 R42-8188 663 1 CITY HALL	1116105221		02/27/18	289.66
		02	262 R42-8188 663 1-POLICE	1121005221			289.66
		03	262 R42-8188 663 1-COURT	1112005221			32.19
		04	262 R42-8188 663 1-METER	4234505221			32.18
		06	262 248-2264 368 9-FIRE DEPT	1122005221			361.04
		07	262 248-4567 367 1-911 MODEM	1121005221			245.48
		08	262 248-4715 125 4-CITY HALL	1116105221			-0.89
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			194.97

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
RE020818	02/12/18	12	262 249-5299 313 5-6 LIB LINES	9900005221		02/27/18	127.80
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.31
		14	262 249-5299 313 5-COURT FAX	1112005221			21.31
		15	262 249-5299 313 5-CH ALARM	1116105221			42.62
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			21.31
		17	262 249-5299 313 5-LOWER RIV	4055205221			21.31
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.62
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.62
		20	262 249-5299 313 5-POL 3 LINES	1121005221			63.94
		21	262 248-6837 457 9-POL 911 CON	1121005221			141.52
						INVOICE TOTAL:	1,990.65
						VENDOR TOTAL:	1,990.65
AT&TL	AT&T LONG DISTANCE						
RE020818	01/30/18	01	LONG DIST-FEB	1100001391		02/27/18	17.80
		03	LONG DIST-FEB	4800005221			0.09
		04	LONG DIST-FEB	1132105221			4.66
		05	LONG DIST-FEB	1122005221			13.48
		06	LONG DIST-FEB	9900005221			11.70
		07	LONG DIST-FEB	1121005221			114.38
		08	LONG DIST-FEB	1116105221			0.69
		09	LONG DIST-FEB	1112005221			0.60
						INVOICE TOTAL:	163.40
						VENDOR TOTAL:	163.40
BAYCOM	BAYCOM INC						
EQUIPINV-012250	01/23/18	01	ARIBITRATOR MIC CRADLES	1121005361		02/27/18	180.00
		02	NEW SQUAD-MIC CRADLE	5021005800			180.00
						INVOICE TOTAL:	360.00
						VENDOR TOTAL:	360.00
BROOKS	BROOKS TRACTOR INC						

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BROOKS	BROOKS TRACTOR INC						
600829	01/31/18	01	THUMB-BACKHOE	1132135430		02/27/18	819.60
						INVOICE TOTAL:	819.60
C92708	01/31/18	01	PIN THUMB-BACKHOE	1132135220		02/27/18	3,208.90
						INVOICE TOTAL:	3,208.90
						VENDOR TOTAL:	4,028.50
BRUCE	BRUCE EQUIPMENT INC						
P05776	02/05/18	01	CYLINDER SEAL-SWEEPER	1132105351		02/27/18	714.85
						INVOICE TOTAL:	714.85
P05777	02/05/18	01	SEAL KIT-SWEEPER	1132105351		02/27/18	634.64
						INVOICE TOTAL:	634.64
						VENDOR TOTAL:	1,349.49
BSL	BADGER STATE INDUSTRIES						
306-174218	02/12/18	01	PAPER TOWELS	1151105240		02/27/18	25.00
		02	TRASH LINERS,PAPER TOWELS	1116105350			294.00
						INVOICE TOTAL:	319.00
						VENDOR TOTAL:	319.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-382846	02/05/18	01	FUEL ADD,HEADLIGHT	1132105351		02/27/18	75.54
						INVOICE TOTAL:	75.54
662-382908	02/06/18	01	BED LINER-BUCKET TRK	1132105351		02/27/18	131.09
						INVOICE TOTAL:	131.09
662-383353	02/14/18	01	RADIATOR CAP-TRK #27	1132125351		02/27/18	3.59
						INVOICE TOTAL:	3.59
662-383357	02/14/18	01	WIPERS-TRK #23,TRK #24	1132125351		02/27/18	74.25
						INVOICE TOTAL:	74.25
						VENDOR TOTAL:	284.47

INVOICES DUE ON/BEFORE 02/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CDW	CDW GOVERNMENT INC						
LMN3106	01/24/18	01	FRONT OFFICE COMPUTER	5000005800		02/27/18	644.86
						INVOICE TOTAL:	644.86
						VENDOR TOTAL:	644.86
CITYLG	CITY OF LAKE GENEVA						
TAX ACCT	02/02/18	01	CNTRFEIT \$100 BILL/TAX PMT	1100004600		02/27/18	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
CONSE	CONSERVE FS-KANSASVILLE						
60014847	02/02/18	01	ICE MELT-CH,RIV	1132125340		02/27/18	388.80
						INVOICE TOTAL:	388.80
						VENDOR TOTAL:	388.80
DES	DATA EQUIPMENT SERVICES						
882	02/12/18	01	MODEM SVC-FEB	4234505221		02/27/18	990.00
		02	MODEM SVC-FEB	4054105340			45.00
						INVOICE TOTAL:	1,035.00
						VENDOR TOTAL:	1,035.00
DUNN	DUNN LUMBER & TRUE VALUE						
711538	01/18/18	01	NUTS,BOLTS	4800005350		02/27/18	7.50
						INVOICE TOTAL:	7.50
712096	01/24/18	01	NUTS,BOLTS	4800005350		02/27/18	1.92
						INVOICE TOTAL:	1.92
712174	01/25/18	01	CLNG SUPP,WSHR FLUID	4800005350		02/27/18	18.72
						INVOICE TOTAL:	18.72
712944	02/02/18	01	TOOL BOXES	1132105340		02/27/18	22.98

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DUNN	DUNN LUMBER & TRUE VALUE						
712944	02/02/18	02	DISCOUNT	1100004819		02/27/18	-1.15
						INVOICE TOTAL:	21.83
712950	02/02/18	01	FASTENERS-KAYAK RACKS	4052105351		02/27/18	29.99
						INVOICE TOTAL:	29.99
713005	02/02/18	01	O RING	1116105350		02/27/18	0.89
						INVOICE TOTAL:	0.89
713135	02/05/18	01	9V BATT-DOOR OPENERS	1132105340		02/27/18	31.98
		02	DISCOUNT	1100004819			-1.60
						INVOICE TOTAL:	30.38
713137	02/05/18	01	PLUGS,BUSHINGS	1132105350		02/27/18	6.06
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.76
						VENDOR TOTAL:	116.99
DUO	DUO SAFETY LADDER CORPORATION						
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EDWAR	EDWARD JONES						
PERP CARE 12/17	02/12/18	01	PERP CARE DEP-12/17	4900002420		02/27/18	3,850.00
						INVOICE TOTAL:	3,850.00
						VENDOR TOTAL:	3,850.00
ELKHO	ELKHORN CHEMICAL CO INC						
595792	01/31/18	01	WINTER MATS	1116105360		02/27/18	287.00
						INVOICE TOTAL:	287.00

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ELKHO	ELKHORN CHEMICAL CO INC						
596504	01/31/18	01	VACUUM PART	1116105350		02/27/18	2.54
						INVOICE TOTAL:	2.54
						VENDOR TOTAL:	289.54
FAST	FASTENAL COMPANY						
WIELK142487	01/22/18	01	NUTS,BOLTS	1132105340		02/27/18	516.40
						INVOICE TOTAL:	516.40
						VENDOR TOTAL:	516.40
FIRSTS	FIRST SUPPLY LLC						
1661163-00	01/30/18	01	TOILET PARTS	1116105240		02/27/18	31.00
						INVOICE TOTAL:	31.00
1661368-00	01/31/18	01	TOILET GASKET-RIV	4055205350		02/27/18	15.50
						INVOICE TOTAL:	15.50
						VENDOR TOTAL:	46.50
HALLK	KAREN HALL						
REIMB-DUES	02/06/18	01	WGFOA DUES-2018	1115105320		02/27/18	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
HENRI	HENRICKSEN						
87110949	02/05/18	01	CITY HALL OFFICE CUBICLES	4316101701		02/27/18	4,861.70
						INVOICE TOTAL:	4,861.70
						VENDOR TOTAL:	4,861.70
HESTA	HE STARK AGENCY INC						
6089PARK-1/18	01/31/18	01	COLLECTION FEES-JAN	4234505216		02/27/18	306.55
						INVOICE TOTAL:	306.55
						VENDOR TOTAL:	306.55

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HWYC	HWY C SERVICES INC						
275138	01/05/18	01	WIPER BLADES	1132105351		02/27/18	12.68
						INVOICE TOTAL:	12.68
						VENDOR TOTAL:	12.68
ITU	ITU ABSORB TECH INC						
6948679	02/09/18	01	MATS	1116105360		02/27/18	95.93
						INVOICE TOTAL:	95.93
						VENDOR TOTAL:	95.93
JOHNS	JOHNS DISPOSAL SERVICE INC						
163366	02/05/18	01	FEB SVC	1136005294		02/27/18	27,539.07
		02	FEB SVC	1136005297			11,278.80
						INVOICE TOTAL:	38,817.87
164731	02/07/18	01	2 YD DUMPSTER	4800005399		02/27/18	144.00
						INVOICE TOTAL:	144.00
						VENDOR TOTAL:	38,961.87
KENOSC	KENOSHA CIRCUIT COURT						
WARRANT-SUANE	02/08/18	01	#17TR7636-SUANE WARRANT	1112002428		02/27/18	200.50
						INVOICE TOTAL:	200.50
						VENDOR TOTAL:	200.50
KIVLI	PATRICIA KIVLIN						
101	02/05/18	01	PD HEALTH COACHING	1110205132		02/27/18	2,400.00
						INVOICE TOTAL:	2,400.00
						VENDOR TOTAL:	2,400.00
LARRY	LARRY'S TOWING & RECOVERY						
27905	02/02/18	01	TOWING-LAND ROVER	1134105290		02/27/18	140.00
						INVOICE TOTAL:	140.00
						VENDOR TOTAL:	140.00

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LGREG	LAKE GENEVA REGIONAL NEWS						
114-2018	02/15/18	01	2 YR SUBSC	1114305399		02/27/18	105.00
						INVOICE TOTAL:	105.00
1244809	01/04/18	01	LN-12/11 COUNCIL MINUTES	1110005314		02/27/18	195.31
						INVOICE TOTAL:	195.31
1244811	01/04/18	01	LN-RESOLUTION 17-R69	1110005314		02/27/18	35.36
						INVOICE TOTAL:	35.36
1244817	01/11/18	01	LN-870 MAYTAG CUP	1110005315		02/27/18	40.15
						INVOICE TOTAL:	40.15
1244819	01/11/18	01	LN-620 S LAKESHORE DR CUP	1110005315		02/27/18	41.26
						INVOICE TOTAL:	41.26
1244820	01/11/18	01	LN-870 MAYTAG RD CUP	1110005315		02/27/18	40.15
						INVOICE TOTAL:	40.15
1244834	01/04/18	01	LN-LANDSCAPE BID	1110005314		02/27/18	123.75
						INVOICE TOTAL:	123.75
1244834-1	02/06/18	01	LN-LANDSCAPE BID	1110005314		02/27/18	123.75
						INVOICE TOTAL:	123.75
1246231	02/06/18	01	LN-1/8/2018 COUNCIL MINUTES	1110005314		02/27/18	158.19
						INVOICE TOTAL:	158.19
1246243	01/18/18	01	LN-VOTERS BY ABSENTEE BALLOT	1114305311		02/27/18	13.75
		02	LN-VOTERS BY ABSENTEE BALLOT	1100001391			96.32
						INVOICE TOTAL:	110.07
						VENDOR TOTAL:	972.99

LGUTI	LAKE GENEVA UTILITY						
6318	02/07/18	01	CONSULTING HLTH PRGM	1110205132		02/27/18	140.00
						INVOICE TOTAL:	140.00

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LGUTI	LAKE GENEVA UTILITY						
929	02/15/18	01	969 S LAKE SHORE DR	4500002452		02/27/18	1,690.00
		02	969 S LAKE SHORE DR	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	3,695.00
MARED	MARED MECHANICAL						
105616	01/26/18	01	BOILER LEAK REPAIR	1116105360		02/27/18	640.00
						INVOICE TOTAL:	640.00
						VENDOR TOTAL:	640.00
MIDST	MIDSTATE EQUIPMENT						
N19968	02/05/18	01	HAUL TRACTOR-WATERTOWN	1132105351		02/27/18	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
MIDWED	MIDWEST DOOR COMPANY						
2168	07/05/16	01	REPAIR GARAGE DOOR	1121005342		12/31/17	850.00
		02	MIDW DOOR CO-PAY TO LG UTILITY	1100001391			-850.00
						INVOICE TOTAL:	0.00
2350	02/13/17	01	GARAGE DOOR REPAIRS	1132105360		12/31/17	410.00
		02	MIDW DOOR CO-PAY TO LG UTILITY	1100001391			-410.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
MINUT	MINUTEMAN PRESS						
33652	02/14/18	01	TRAILER PKG PERMITS	4052115352		02/27/18	115.67
						INVOICE TOTAL:	115.67
						VENDOR TOTAL:	115.67
NAPAE	ELKHORN NAPA AUTO PARTS						

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NAPAE	ELKHORN NAPA AUTO PARTS						
107151	02/13/18	01	OIL FILTER	1132105351		02/27/18	65.46
						INVOICE TOTAL:	65.46
						VENDOR TOTAL:	65.46
NYQUI	JEFF MISKIE						
1180	01/15/18	01	PANIC ALARMS	9900005360		02/27/18	591.20
						INVOICE TOTAL:	591.20
						VENDOR TOTAL:	591.20
OFFIC	OFFICE DEPOT						
101998041001	01/26/18	01	STAPLER,PAPER	1116105310		02/27/18	82.95
		02	TONER	1115105310			161.49
		03	HI LITERS,MARKERS	1124005310			9.79
						INVOICE TOTAL:	254.23
						VENDOR TOTAL:	254.23
PAPER	PAPER ROLL PRODUCTS						
32796	02/06/18	01	METER RECEIPT PAPER	4234505250		02/27/18	4,650.00
						INVOICE TOTAL:	4,650.00
						VENDOR TOTAL:	4,650.00
PECK	PECK & WEIS HEATING & COOLING						
902832	01/29/18	01	FURNACE REPAIR	4800005240		02/27/18	102.00
						INVOICE TOTAL:	102.00
						VENDOR TOTAL:	102.00
RHYME	RHYME BUSINESS PRODUCTS						
22060012	01/29/18	01	TASKALFA 3011-FEB	1124005310		02/27/18	144.74
						INVOICE TOTAL:	144.74

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RHYME RHYME BUSINESS PRODUCTS							
AR198101	01/29/18	01	M3550IDN-FEB	1112005361		02/27/18	37.69
						INVOICE TOTAL:	37.69
AR198102	01/29/18	01	SHARP-JAN B&W	1116105531		02/27/18	74.84
		02	SHARP-JAN COLOR	1116105531			245.73
						INVOICE TOTAL:	320.57
						VENDOR TOTAL:	503.00
ROTE ROTE OIL COMPANY							
1803700206	02/06/18	01	161.7 GALS CLEAR DIESEL	1132105341		02/27/18	438.04
						INVOICE TOTAL:	438.04
1803700207	02/06/18	01	189 GALS DYED DIESEL	1132105341		02/27/18	453.41
						INVOICE TOTAL:	453.41
1803900411	02/08/18	01	144.9 GALS CLEAR DIESEL	1132105341		02/27/18	392.53
						INVOICE TOTAL:	392.53
1803900412	02/08/18	01	88.3 GALS DYED DIESEL	1132105341		02/27/18	211.84
						INVOICE TOTAL:	211.84
1804300204	02/12/18	01	133.3 GALS DYED DIESEL	1132105341		02/27/18	306.46
						INVOICE TOTAL:	306.46
						VENDOR TOTAL:	1,802.28
SCHEN SCHENCK BUSINESS SOLUTIONS							
SC10161945	01/13/18	01	PROPERTY TAX RECONCILE	1115105212		02/27/18	1,835.00
		02	2017 AUDIT	1115105213			6,750.00
						INVOICE TOTAL:	8,585.00
						VENDOR TOTAL:	8,585.00
T0001620 DENISE MANCINI							

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T0001620 DENISE MANCINI							
REFUND	02/12/18	01	#CN80FW8HKN-LUTZ CIT	1112004510		02/27/18	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
T0001621 DESMONDES JOHNSON							
REFUND	02/01/18	01	#CN808F2KS6-SCHLADWEILER	1112004510		02/27/18	181.06
						INVOICE TOTAL:	181.06
						VENDOR TOTAL:	181.06
T0001623 DP ELECTRONIC RECYCLING INC							
16354-01	02/05/18	01	ELECTRONIC RECYCLE	9900005360		02/27/18	225.10
						INVOICE TOTAL:	225.10
						VENDOR TOTAL:	225.10
TROM	TROMCOM						
23079	01/29/18	01	SQUAD CHANGEOVER-#206	5021005800		02/27/18	620.68
						INVOICE TOTAL:	620.68
23080	02/02/18	01	RESTORE CIVILIAN CONSOLE	5021005800		02/27/18	468.63
						INVOICE TOTAL:	468.63
						VENDOR TOTAL:	1,089.31
UNITED	UNITED PUBLIC SAFETY INC						
43921	01/23/18	01	TICKET PAPER	4234505340		02/27/18	2,244.82
						INVOICE TOTAL:	2,244.82
						VENDOR TOTAL:	2,244.82
UNITOCC	UNITED OCC MEDICAL SVC LLC						
190-12	01/26/18	01	PRE-EMP PHY EXAM	1121005411		02/27/18	654.10
						INVOICE TOTAL:	654.10
						VENDOR TOTAL:	654.10

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VALLE	ALICIA VALLESKEY						
102	02/05/18	01	PD HEALTH COACHING	1110205132		02/27/18	2,400.00
						INVOICE TOTAL:	2,400.00
						VENDOR TOTAL:	2,400.00
WAHPC	WI ASSOC OF HISTORIC						
DUES-2018	02/01/18	01	ANNUAL DUES-2018	1170005720		02/27/18	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
WALCC	WALWORTH COUNTY CLERK OF COURT						
WARRANT-SUANE	02/08/18	01	#18-1029-SUANE	1112002428		02/27/18	450.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
WALCOS	WALWORTH COUNTY SHERIFF						
JANUARY 2018	02/07/18	01	PRISONER CONFINES-JAN	1112005290		02/27/18	45.00
						INVOICE TOTAL:	45.00
						VENDOR TOTAL:	45.00
WEENE	WE ENERGIES						
RE020818	02/15/18	01	7891-194-618 JAN GAS	1116105224		02/27/18	1,650.52
		03	7837-744-963 JAN GAS	1122005224			691.75
		04	0480-524-472 JAN GAS	4055105224			888.52
		06	0847-573-906 JAN GAS	1122005224			457.54
		07	5288-664-956 JAN GAS	1151105224			977.09
		08	8052-439-940 JAN GAS-1055	1132105224			276.46
		09	8017-524-022 JAN GAS-1065	1132105224			738.18
		10	6602-046-262 JAN GAS-1070	1132105224			671.26
		11	7283-171-261 JAN GAS	1152015224			164.80
		12	1885-876-489 JAN GAS	4800005224			125.46

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WEENE	WE ENERGIES						
RE020818	02/15/18	13	3843-358-997 JAN GAS	9900005222		02/27/18	83.00
		14	5604-510-433 JAN GAS	9900005222			226.00
						INVOICE TOTAL:	6,950.58
						VENDOR TOTAL:	6,950.58
YARDD	CHRIS RIZZO						
1802	01/18/18	01	VIOLATIONS-JAN	1132125344		02/27/18	80.00
						INVOICE TOTAL:	80.00
1804	01/30/18	01	VIOLATIONS-JAN	1132125344		02/27/18	1,080.00
						INVOICE TOTAL:	1,080.00
						VENDOR TOTAL:	1,160.00
						TOTAL ALL INVOICES:	122,329.87