



BOARD OF PARK COMMISSIONERS
WEDNESDAY FEBRUARY 26, 2020 AT 6:30PM
CITY HALL, CONFERENCE ROOM 2A
AGENDA

Call to order

1. Roll Call
2. Comments from the public limited to 5 minutes
3. Approval of Board of Park Commissioners Minute Meetings from January 22, 2020
4. Acceptance of Board of Park Commissions Funds/Impact Fees Reports
5. Recurring Business
 - A. Review of parks events calendar
 - B. Review of YMCA activity at Veterans Park (off season, no report expected)
 - C. Update on conditions of parks from city staff or park board members
6. New Business
 - A. Aldermanic Request (none for this month)
7. Business Carried Forward
 - A. Discussion/Action: Advertisement boards at Veterans Park
 - B. Discussion/Action: Native Plantings
 - C. Park Usage Fees for specific to a series of games/leagues
 - D. Charity runs
 - E. Update on TAP Grant Application
8. Future meeting agenda items
9. Adjourn
Next meeting date: Wednesday, March 25, 2020 @ 6:30pm

cc: Aldermen, Mayor, Administrator,



BOARD OF PARK COMMISSIONERS
WEDNESDAY JANUARY 22, 2020 AT 6:30PM
CITY HALL, CONFERENCE ROOM 2AL
MINUTES

President Esarco called the meeting to order 6:39 p.m.

Roll Call

Present: President Esarco, Mayor Hartz, Alderman Straube, Peggy Schneider, Meaghan Madden-Van Dyke, Obdulia Alvarez, Barbara Philipps, Obdulia Alvarez

Absent: Brian Olsen, Dave Quickel

Also in attendance: Alderman Proksa, Charlene Klein, MaryJo Fesenmaier, Maggie Smith

Comments from the public:

Maggie Smith from the SC Wave Soccer Organization – Ms. Smith reported that they will be applying to use Veterans Park for a period of 15 weeks; weekdays only starting around the end of April. They would like to pay a \$1,500 fee for the 15 weeks. The SC Wave is comprised of boys and girls in high school players.

Ms. Klein asked if the Commission followed up with Trish Schaefer regarding her concerns about her memorial brick and tree.

Approval of Board of Park Commissioners Minutes from December 19, 2019 Meeting

Motion by Philipps and second by Straube to approve the Minutes

The motion passed unanimously

Acceptance of Board of Park Commissions Funds/Impact Fees Reports

Motion by Hartz and second by Philipps to accept the Funds/Impact Fee Reports.

The motion passed unanimously

Recurring Business

Review of parks events calendar – reviewed calendar

Review of YMCA activity at Veterans Park – as it is the off season, no report

Update on conditions of parks from city staff or park board members – no city staff were present so there was no staff report. Philipps spoke about repairs needed to dog park. Motion by Philipps and second by Schneider to explore repairing the fence and planting natural plantings around the outside of the park.

The motion passed unanimously

As part of the update on the parks,– President Esarco reported on the Schedule for Avian Committee activities in the parks: February there would be a bird count, March they were promoting conservation at home, May there is a bird walk and World Migratory Bird Day, June the Purple Martin bird houses are installed, and in September is the ever

popular Swift night out at the Geneva Lake Museum. Additionally, the very busy and active Avian Committee scheduled a visit to John Mariani's property in Burlington in May to view native plantings. <https://www.johnmarians.com/>

Hartz reported on the progress of the TAP Grant application to improve bike paths.

New Business

Aldermanic Request (none for this month) –

Park Fees specific to series of games/leagues –

A committee of Straube, Alvarez, Hartz will explore setting fees that will encourage outdoor activities. Ms. Smith reported that the SC Wave had almost 100 players. The Commission was excited to hear that there will be active use of the park.

Business Carried Forward

Advertisement boards at Veterans Park -

Madden-Van Dyke moved and Straube seconded that the Commission explore appropriate advertising at Veterans Park. Discussion followed about pricing, sizes, where funds go, appropriateness of advertising, other communities who allow advertising
The motion passed unanimously

Native Plantings -

Philipps moved and Madden-Van Dyke seconded that the Commission explore native plantings in the Lake Geneva parks. We will work with Avian Committee to coordinate projects.

The motion passed unanimously.

Future meeting agenda items

Park fees

Advertising at Vets Park

Native Plantings

Charity runs

Adjourn –

Motion by Schneider and seconded by Madden-Van Dyke to adjourn

The motion passed unanimously at 7:32 pm

Next meeting date: Wednesday, February 26, 2020 @ 6:30pm

PARK FUNDS SUMMARY

1/31/2020

Year	REVENUES		EXPENDITURES	Notes on what \$ spent on
	Park Fund	Interest Earned	Park Fund \$ Spent	
2003			46,113.26	Transfer of old park fund
2004	3,928.00	158.81		
2005	2,552.00	952.44		
2006	1,407.00	1,980.99		
2007	575.00	2,477.22		
2008	150.00	1,053.67		
2009	100.00	224.33		
2010	150.00	93.52		
2011	50.00	51.76		
2012		68.23	(28,489.24)	Vet's Park south soccer field
2013	150.00	34.92	(6,455.46)	Manual scoreboard, batting cages, disc golf
2014	1,150.00	24.48	(1,610.98)	Park survey postcards, disc golf signs
2015	250.00	35.80		
2015			(15,000.00)	Transfer to Adaptive Playground Fund
2016	50.00	98.70		
2017		185.90		
2018	15,471.00	516.62	(21,060.00)	Soccer goals/Bleachers/Shade Structure
2019	20.00	536.81	(4,658.77)	Bench-Newman/Playground Equip-Tot Lot
2020	-	27.03	-	
Totals	26,003.00	8,521.19	# (77,274.45)	

3,363.00 = Park Fund balance

15,000.00 = Adaptive Playground Fund balance

18,363.00 = Total Park Funds

Park Impact Fee Funds

Effective Date of Ordinance = 4/22/2004

1/31/2020

	<u>REVENUES</u>		<u>EXPENDITURES</u>	<u>REMAINING</u>	
<u>Year</u>	<u>Impact Fees</u>	<u>Interest Earned</u>	<u>Impact Fee \$ Spent</u>	<u>Impact Fee Balance</u>	<u>Notes on what \$ spent on</u>
2003					Transfer of old park fund
2004	16,560.00	158.81		16,718.81	
2005	15,870.00	952.44		33,541.25	
2006	11,250.00	1,980.99		46,772.24	
2007	6,272.00	2,477.22	(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00	1,053.67	(124.00)	30,643.51	Park Planning
2009	1,978.00	224.33	(7,589.00)	25,256.84	Molitor field
2010	1,380.00	93.52	(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00	51.76		26,713.10	
2012	3,910.00	68.23	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00	34.92	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00	24.48	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00	35.80	(23,245.68)	12,246.68	Dog park fencing, signs
2016	12,190.00	98.70	(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00	185.90	(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	516.62	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	13,800.00	978.39		53,690.28	
2020	460.00	73.16		54,223.44	
Totals	187,694.00	8,935.74	(142,479.46)	54,223.44	

54,223.44 = Impact Fee balance

IMPACT FEE SUMMARY:

	<u>Collected</u>	<u>Interest Earned</u>	<u>Expenditures</u>	<u>Must be spent by:</u>	
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)	Must be spent by 12/31/2013
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)	Must be spent by 12/31/2014
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)	Must be spent by 12/31/2015
2009	1,978.00	224.33	(4,551.00)	(40,179.02)	Must be spent by 12/31/2016
2010	1,380.00	93.52	(20,000.00)	(58,705.50)	Must be spent by 12/31/2017
2011	19,248.00	51.76	(2,715.00)	(42,120.75)	Must be spent by 12/31/2018
2012	3,910.00	68.23	-	(38,142.52)	Must be spent by 12/31/2019
2013	6,226.00	34.92		(31,881.60)	Must be spent by 12/31/2020
2014	8,982.00	24.48		(22,875.12)	Must be spent by 12/31/2021
2015	7,820.00	35.80		(15,019.32)	Must be spent by 12/31/2022
2016	12,190.00	98.70		(2,730.63)	Must be spent by 12/31/2023
2017	20,286.00	185.90		17,741.28	Must be spent by 12/31/2024
2018	20,654.00	516.62		38,911.89	Must be spent by 12/31/2025
2019	13,800.00	978.39		53,690.28	Must be spent by 12/31/2026
2020	460.00	73.16		54,223.44	Must be spent by 12/31/2026
	187,234.00	8,935.74	(142,479.46)		

February 2020

February 2020							March 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6	7	8
<div style="background-color: #f4a460; padding: 2px;"> Winterfest Street Banners FIP: Winterfest / Riviera / Temp Class B (Riviera Ball Room / Flat Iron Park) - </div>						
9	10	11	12	13	14	15
		<div style="background-color: #add8e6; padding: 2px;"> 10:00am GoToWebinar - Badger Books 2020 - Review and Updates (GoToWebinar - See conference call </div>		<div style="background-color: #add8e6; padding: 2px;"> 10:00am GoToWebinar - WisVote update - Handling A/B Ballots for April Pres Preference Primary </div>		
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2	3	4	5	6	7
			11	12	13	14
8	9	10	18 VLG winterfest expense due	19	20	21
			25	26	27	28
22	23	24				
			31 Apr 1	2	3	4
29	30					

April 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
				<div style="border: 1px solid black; padding: 5px;"> Need Vendor List: Badger Bark in the Park Event Permit (Leadership Dynamics [mailto:leadership@b </div>		
19	20	21	22	23	24	25
						<div style="background-color: #f4a460; padding: 5px;"> 9:00am 5K Walk_Run Geneva Lakes YMCA ((see Permit)) - Nancy Elder </div>
26	27	28	29	30	May 1	2

May 2020

May 2020							June 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
						8:00am DP Bark Fest Badger H.S. (White River Doog Park) - Nancy Elder
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						7:30am 5K Walk/Run St. Francis DesSales (see permitt) - Nancy Elder
31	Jun 1	2	3	4	5	6

June 2020

June 2020							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	5	6	7	1	2	3	4
14	8	9	10	11	12	13	12	13	14	8	9	10	11
21	15	16	17	18	19	20	19	20	21	15	16	17	18
28	22	23	24	25	26	27	26	27	28	22	23	24	25
	29	30								29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1	2	3	4	5	6
7 9:00am Wine Run 5K (Edwards/Bike Trail - Studio Winery & J3 Events) (See Permit for Details) - Nancy	8	9	10	11	12	13 Big Foot Triathlon & Trail Run (Big Foot State Park)
14	15	16	17 8:00am GLWA Women's Weekend Receipts Due	18	19	20
21	22	23 Bacon Fest Expenses Due: Tourism	24	25 FP: Concerts in the Park (Flat Iron Park)	26	27
28	29	30	Jul 1	2	3	4