



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**FINANCE, LICENSING & REGULATION COMMITTEE
TUESDAY, FEBRUARY 4, 2020 – 6:00 PM
CITY HALL, CONFERENCE ROOM 2A**

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, Licensing and Regulation Committee Meeting minutes of January 21, 2020, as prepared and distributed
5. **Licenses & Permits**
 - a. 2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Discussion/Evaluation/Possible Recommendation regarding an Original “Class B” Reserve Intoxicating Liquor & Class “B” Fermented Malt Beverage License Application filed by Sabai Sabai Thai Cuisine Inc d/b/a Sabai Sabai Thai Cuisine, agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI
6. Discussion/Recommendation regarding Building and Zoning Scanning Project Estimates
7. Discussion/Recommendation regarding posting of Parking Manager Position
8. Discussion/Recommendation regarding possible parking rate increase
9. Discussion/Recommendation of **Resolution 20-R05** amending the City of Lake Geneva Fee Schedule to include wait list fees for Buoy, Slips, and Kayaks
10. Discussion/Recommendation of **Resolution 20-R06** authorizing the carryover of 2019 Capital Projects Funds to the 2020 Capital Projects Fund Budget and authorizing additional 2020 purchases from the Capital Projects Fund
11. Discussion/Recommendation of **Resolution 20-R07** authorizing the carryover of 2019 Equipment Replacement Funds to the 2020 Equipment Replacement Fund Budget and authorizing additional 2020 purchases from the Equipment Replacement Fund
12. Discussion/Recommendation of **Resolution 20-R08** adopting a 2020 budget amendment authorizing the use of reserve (assigned) funds in the Parking Fund for the purchase of (50) kiosks from Total Parking Solutions, Inc. in the amount of \$330,350

13. Presentation of Accounts

- a. Prepaid Bills in the amount of \$2,354,936.36
- b. Regular Bills in the amount of \$ 311,036.89

14. Motion to go into Closed Session pursuant to Wisconsin Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. related to **Samson Enterprises, Inc Liquor License**

15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

cc: Committee Members, Mayor, Council, Administrator, Attorney

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, JANUARY 21, 2020 – 6:00 PM
CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

The meeting was called to order by Chairperson Howell at 6:00 p.m.

Roll Call

Present: Hedlund, Howell, Proksa, Halverson, and Skates

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

Bruce Bennett; 384 S Stoneridge; Spoke in regards to the possible parking rate increases. He also talked about the work with Downtown Business Improvement Business District Board in regards to these changes.

Kevin Fleming 1032 Wisconsin St; Spoke to the possible parking rate increases and discussed the different options that were presented during the special Downtown Business Improvement District meeting.

Dennis Loeser; 336 W Laurie St; Spoke in opposition to the possibility of a parking rate increase.

Approve the Regular Finance, Licensing and Regulation Committee Meeting minutes of January 7, 2020, as prepared and distributed

Motion by Hedlund to approve the minutes of the January 7, 2020 Finance, Licensing, and Regulation Committee Meeting, second by Proksa. No discussion. Motion carried 5-0.

Licenses & Permits

2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet

Motion by Halverson to approve, second by Skates. No discussion. Motion carried 5-0.

Discussion/Evaluation/Possible Recommendation regarding an Original “Class B” Reserve Intoxicating Liquor & Class “B” Fermented Malt Beverage License Application filed by Sabai Sabai Thai Cuisine Inc d/b/a Sabai Sabai Thai Cuisine, agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI

Motion by Howell to approve, second by Halverson. Hedlund wondered why they turned in the license in the first place and why they didn't keep it.

Motion to approve withdrawn.

Motion by Proksa to continue until the applicant can be present, second by Hedlund. Skates stated that he wouldn't be in favor of continuing. Motion carried 3-2, with Hedlund and Skates voting no.

Discussion/Recommendation regarding an Amendment to a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Winterfest to be held January 29, 2020 through February 2, 2020- List of complete amendments included in packet

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Alzheimer's Association for the event of 14th Annual Walk to End Alzheimer's to be held on Saturday, September 19, 2020 (7:00 a.m. setup, 10:00 a.m. walk, and 1:00 p.m. clean up) in Library Park

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by the Geneva Lake Arts Foundation for the event of Art in the Park to be held August 8, 2020 (10:00 a.m. to 5:00 p.m.) and August 9, 2020 (10:00 a.m. to 4:00 p.m.) in Flat Iron Park

Motion by Skates to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #4 (final) to Payne & Dolan, Inc for the 2019 Street Improvement Project in an amount not to exceed \$32,889.49

Motion by Hedlund to approve, second by Halverson. Hedlund noted that this was approved at the Public Works Committee. Motion carried 5-0.

Discussion/Recommendation regarding awarding the bid to Vorpagel Service, Inc for HVAC work to be completed in the Parking Services Department in an amount not to exceed \$13,185.00

Motion by Proksa to approve, second by Hedlund. Proksa noted that this was approved unanimously by the Public Works Committee and is necessary as the current space has been deemed uninhabitable. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #1 to MSI General for work completed for the Riviera Restoration Project in an amount not to exceed \$17,274.80

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding awarding the bid to Integrity Environmental Services, Inc for Asbestos-Containing Material Abatement Project at the Riviera in an amount not to exceed \$4,940.00

Motion by Skates to approve, second by Hedlund. Skates noted that the abatement to the building will be very minimal and significantly cheaper than first thought. Motion carried 5-0.

Discussion/Recommendation regarding proposed YMCA Agreement

Motion by Proksa to approve, second by Howell. Flower noted that the agreement outlines a 15% residency discount and stated that it should be consistent with the other City resident discounts, and be closer to a 50% discount. She added that she would like the concession stand language revisited in the future to determine if renting entities would have the ability to rent the stand for tournaments. Skates stated that he would like to see a longer tracking period for the shared calendar to avoid overlaps. Motion carried 5-0.

Discussion/Recommendation regarding extending the Veteran's Park Concessionaire Contract for 2020 only, to Ro-Della, Inc

Motion by Howell to approve, second by Proksa. Mayor Hartz noted that the Park Board had approved the contract extension. Skates would like to maybe re-negotiate and send this back to the Park Board for further consideration. Mayor Hartz said that he felt if the committee wanted it to go back they should provide direction. Clerk Kropf urged the committee to thoroughly vet which department is going to be responsible for booking the concessionaire building, unlocking the building, monitoring the liability insurance for groups and any state required health licenses. Motion failed 2-3, with Proksa, Skates, and Hedlund voting no.

Discussion/Recommendation of **Resolution 20-R03** adopting a 2020 budget amendment authorizing the allocation of health insurance premiums to specific departments

Motion by Hedlund to approve, second by Halverson. Finance Director Hall reviewed the amendments as outlined in the resolution. Motion carried 5-0.

Discussion/Recommendation of **Resolution 20-R04** adopting a 2019 budget amendment authorizing the use of Contingency funds for additional Public Participation for the Comprehensive Plan

Motion by Proksa to approve, second by Skates. Clerk Kropf noted that this was previously approved and the resolution for the amendment is required for the auditors. Motion carried 5-0.

Discussion/Recommendation regarding potential adjustments to current Parking rates

Parking Manager Mullally noted that this discussion is occurring due to a budget shortfall. She stated that the City only has only a few revenue options to close the budget gap, one being parking. Mullally then outlined the three options available: #1 \$2 citywide parkyear; #2 \$3/\$1 Citywide regular parkyear, and #3 \$3/\$1 Raise only in summer months. She recommended option #3 which would be \$3 in the Lake Zones and \$1 everywhere else.

Motion by Howell to approved Option #1 (\$2 Citywide), second by Halverson. Skates stated that he feels that the BID should be given the numbers for consideration and doesn't feel that the City shouldn't always increase a fee to cover a shortfall. Skates would like to see this continued and he would like to see dynamic parking explored. Proksa stated that she would like to see dynamic parking explored as well based on the occupancy just on Wrigley Drive alone. Hedlund

would also like to see the parking ticket fee increased as well to penalize the violator versus the paid-parking public. Skates stated that he would like to see this continued and truly vetted with the BID Board/downtown business owners. Motion failed 1-4, with Proksa, Hedlund, Halverson, and Skates voting no.

Motion by Skates to continue and to direct Parking Manager Mullally to review the BID's recommendation and confer with the BID, second by Halverson. Motion carried 5-0.

Discussion regarding December 2019 Treasurer's Report and Budget versus Actual report

Finance Director Hall reviewed the December 2019 Treasurer's Report and the Budget versus Actual report. No action taken.

Presentation of Accounts

Prepaid Bills in the amount of \$ 54,562.78

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$197,439.39

Motion by Proksa to approve, second by Skates . No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn the meeting, second by Halverson. Motion carried 5-0. The meeting adjourned at 7:00 p.m.

Provisional:

Original:

Jordan Nicholas
Kathleen Katzan
Kristine Verdico
Angeline Millas
Samantha Scheel
Brandon Heine

Renewal:

City of Lake Geneva Policy Regarding Issuance of Regular and Reserve Intoxicating Liquor Licenses

Purpose

The City of Lake Geneva has created this policy to establish criteria and set guidelines to aid the Finance, License and Regulation Committee along with the Common Council in the selection and issuance of a "Class B" Intoxicating Liquor License and a Reserve "Class B" Intoxicating Liquor License. These licenses (typically referred to as "bar/tavern licenses") give a business the ability to serve intoxicating liquor, fermented malt beverages, and wine for on-premises consumption.

Background

The City of Lake Geneva, like most all municipalities in the State of Wisconsin, was required to establish a quota of "Class B" Intoxicating Liquor as of December 1, 1997. Once the number of Regular Intoxicating Liquor licenses was established, it was also determined that the City could accrue more Reserve Intoxicating Liquor Licenses, with a population increase of 500 people, per the Wisconsin Department of Administration's population estimate every year. The City of Lake Geneva is an anomaly, versus other municipalities, due to its high level of tourism and lack of special legislation in relation to the number and issuance of liquor licenses within the municipality. Due to the limited nature of the "Class B" Intoxicating Liquor Licenses and Reserve "Class B" Intoxicating Liquor Licenses with the City, it is imperative that a set of guidelines and criteria be established to make the selection of a license applicant fair and transparent.

Fees

The fees for the "Class B" Intoxicating Liquor Licenses are as follows:

- Regular "Class B" Intoxicating Liquor License & Class "B" Fermented Malt Beverage License: \$600
- Reserve "Class B" Intoxicating Liquor License & Class "B" Fermented Malt Beverage License: \$600
- Reserve "Class B" Intoxicating Liquor License One-Time Filing Fee: \$10,000
- Publication fee (required of all license applicants) \$25

No fees shall be required until the reviewing committees have made and approved an applicant to receive the license. Once an applicant is chosen and approved by the reviewing committee, the applicant will need to pay all license fees before it can be issued by the City Clerk's Office.

Criteria

Applicants filing for a Regular or Reserve "Class B" Intoxicating Liquor License will be evaluated based on criteria as outlined below. Each criteria option will have a point evaluation associated with it. The total score of all points scored must equal or exceed 30 points to qualify the applicant for a license. The reviewing committee will confirm that the application score equaled or exceeded 30 points and award the applicant a Regular or Reserve "Class B" Intoxicating Liquor License provided all other obligations are met. If the reviewing committee determines that the score is less than 30 points, then it will deny the application. If there are two or more applications, the application with the highest score equal to or higher than 30 points shall be awarded the license. In the event that two applicants tie in the evaluation process, it will be the sole discretion of the committee to determine which applicant shall receive the license.

Please Note: This policy shall only apply to the licenses with a state imposed quota: "Class B" Intoxicating Liquor Licenses and Reserve "Class B" Intoxicating Liquor Licenses with the City. All other liquor licenses issued by the City do not have a quota.

Restaurants

Is the applicant requesting a license for a full restaurant where food sales and processing is the main revenue source (i.e. food sales makes up at least 50% of the gross receipts for the business)?

Yes (5 points) OR No (2 points)

If the applicant is planning to have food available to patrons, will the menu contain at least 20% of its items grown/raised by local farmers/growers located within 100 miles of Lake Geneva?

Yes (4 points) OR No (0 points)

If yes, please list the farmers/growers and products that will be utilized:

With respect to intoxicating liquor, wine and fermented malt beverages, does the applicant plan to offer small-batch and craft items for at least 50% of its intoxicating liquor menu with these items purchased from local breweries/wineries/distilleries located within 100 miles of Lake Geneva?

Yes (4 points) OR No (0 points)

If yes, please list the breweries/wineries/distilleries and products that will be utilized: _____

Building

Is the applicant requesting a license for a new or existing building?

New (2 points) OR Existing (4 points)

Will the applicant make any improvements to the new or existing property? If so, how much what is the projected amount that will be spent on renovations/updates?

\$5,000 to \$25,000 (1 point)
\$25,001- \$75,000 (2 points)
\$75,001- \$150,000 (3 points)
\$15,001+ (4 points)

What is the size of the building where the license will be used?

- 1,000 sq to 2,500 square feet X (4 points)
- 2,501 sq to 5,000 square feet _____ (3 points)
- 5,001 sq to 10,000 square feet _____ (2 points)
- 10,000+ square feet _____ (1 point)

What will be the patron seating capacity of the business?

- 30-50 seating capacity _____ (4 points)
- 51-100 seating capacity X (3 points)
- 101-200 seating capacity _____ (2 points)
- 201-300 seating capacity _____ (1 point)
- 300+ is 0 points because it automatically qualifies for a Class B Combo License

What is the proximity of other licensed establishments to the applicant's? (Entrance to Entrance) Select most accurate option.

- >30 feet X (2 points)
- <30 feet _____ (1 point)

Will your business provide parking for your patrons, or will patrons need to utilize City metered parking?

- _____ Own Parking (2 points) OR X City Owned parking (1 point)

Demographics

Will the applicant be purchasing or does currently own this property?

- X Yes (3 points) OR _____ No (1 point)

How many people will the applicant employ?

- 5-10 employees X (2 points)
- 11-30 employees _____ (3 points)
- 31-40 employees _____ (4 points)
- 40+ employees _____ (5 points)

Where does the owner of the business live?

- City of Lake Geneva _____ (5 points) Outside the City of Lake Geneva but in Walworth County X (3 points)

Total

Total number of points applicant scored 30

Scoring Guidelines

The applicant must score 30 or more points to qualify for a Regular or Reserve "Class B" Intoxicating Liquor License.

Conclusion/Determination

In the event of a tied application score between multiple applicants, it will be the committee's discretion to discuss the various applicants and determine which applicant will be granted the license, while closely following the guidelines as aforementioned. All licenses are subject to the approval of the Common Council, and no license will be issued to any applicant with outstanding city claims (i.e. personal property tax, utilities, license fees, etc)

Additionally the City of Lake Geneva Police Department shall complete a background check on the applicant. This background check will be included as part of the reviewing committee's determination.



CITY OF LAKE GENEVA

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking a new Alcohol License. Incomplete applications will be rejected.

Applicant/Agent Name: JIRAPA Cox
 Business Name and Address: Sabai Sabai Thai Cuisine 306 Center St.
 Type of Alcohol License(s) Sought: liquor

Applicant	Office Use	Item
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss with City Clerk (or Assistant City Clerk) the desired alcohol license and proposed use.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Original Alcohol Beverage Retail License Application (AT-106) Thoroughly complete questions 1-14 and complete the box in the upper right corner. Application can be notarized by the Clerk's Office.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Auxiliary Questionnaire (AT-103). Thoroughly complete the top sections and questions 1-6. A copy must be submitted for each officer, director, member, manager and agent of the corporation, LLC, or non-profit organization. Application(s) can be notarized by the Clerk's Office.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agent Schedule (AT-104). Thoroughly complete the top section and the "Acceptance by Agent" section.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$25 publication fee payable to the City of Lake Geneva and due upon application.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Residency. Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Map of premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north.

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>

For Office Use Only

Date Filed with Clerk: Jan 13, 2020

Publication Fee Receipt: _____ Amount Paid: _____

Date Published in Newspaper: _____

License Fee Receipt: _____ Amount Paid: _____

Date forwarded to Police Chief: Jan 14, 2020

FLR/Council Approval: _____

License Issued Date: _____ License Number: _____

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 6/30/2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Lake Geneva
 Village of }
 City of }

County of Walworth Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1030157049-02</u>	
FEIN Number <u>62-3877988</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100-</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ <u>10500-</u>
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25-</u>
TOTAL FEE	\$ <u>10,625</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Sabai Sabai Thai Cuisine, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>COX</u>	(First) <u>JIRAPA</u>	(Middle Name) <u>-</u>	[Redacted]
Vice President / Member Last Name <u>Brewer</u>	(First) <u>Sumalee</u>	(Middle Name) <u>-</u>	[Redacted]
Secretary / Member Last Name	(First)	(Middle Name)	[Redacted]
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>COX</u>	(First) <u>JIRAPA</u>	(Middle Name) <u>-</u>	Home Address (Street, City or Post Office, & Zip Code) <u>800 Bennett Dr. Walworth WI 53184</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Sabai Sabai Thai Cuisine Business Phone Number 306 262-812-4114
 2. Address of Premises 306 Center St. Lake Geneva Post Office & Zip Code 53147

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Alcohol will be sold at service area first floor and second floor as attached floor plan. Stored will be in walking cooler and storage area in basement as attached floor plan.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Sabai Sabai Thai Cuisine Inc

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) JIRAPA Cox	Title/Member President	Date 1/10/2020
Signature Jirapa Cox	Phone Number	Email Address

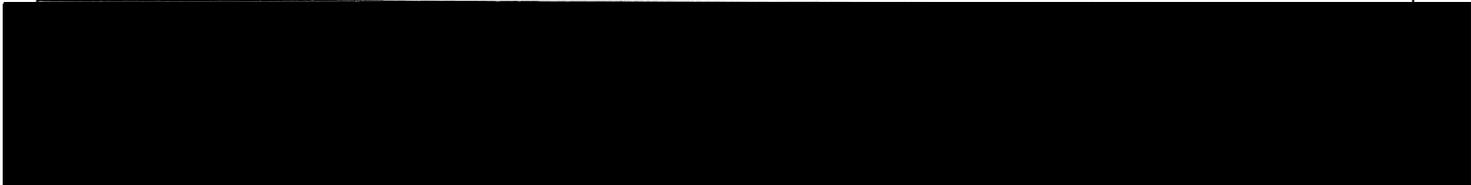
TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk Jan 13, 2020	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Cox</u>	(first name) <u>JIRAPA</u>	(middle name) <u>-</u>
---	-------------------------------	---------------------------



The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
 - A member of a **partnership** which is making application for an alcohol beverage license.
 - Jirapa Cox Agent of Sabai Sabai Thai Cuisine, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 11 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Saber technologies</u>	Employer's Address <u>15 N Lincoln St, Elkhorn</u>	Employed From <u>2010</u>	To <u>2013</u>
Employer's Name <u>Long nails salon</u>	Employer's Address <u>268 Center St, Lake Geneva</u>	Employed From <u>2013</u>	To <u>2017</u>

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Jirapa Cox
(Signature of Named Individual)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
Brewer	symalee	-



The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Member of Saba; Saba; Thai cuisine Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 3 Years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Sailom Properties LLC	9406 S. Gustafson Rd Clinton	2010	Present

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

(Signature of Named Individual)

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Lake Geneva County of Walworth

The undersigned duly authorized officer(s)/members/managers of Sabai Sabai Thai Cuisine, Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Sabai Sabai Thai Cuisine

located at 306 Center St. Lake Geneva, WI 53147
(trade name)

appoints Jirapa Cox


to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 11 years

Place of residence last year 

For: Sabai Sabai Thai Cuisine, Inc.
(name of corporation/organization/limited liability company)

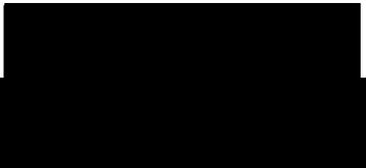
By: Jirapa Cox
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, JIRAPA Cox, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

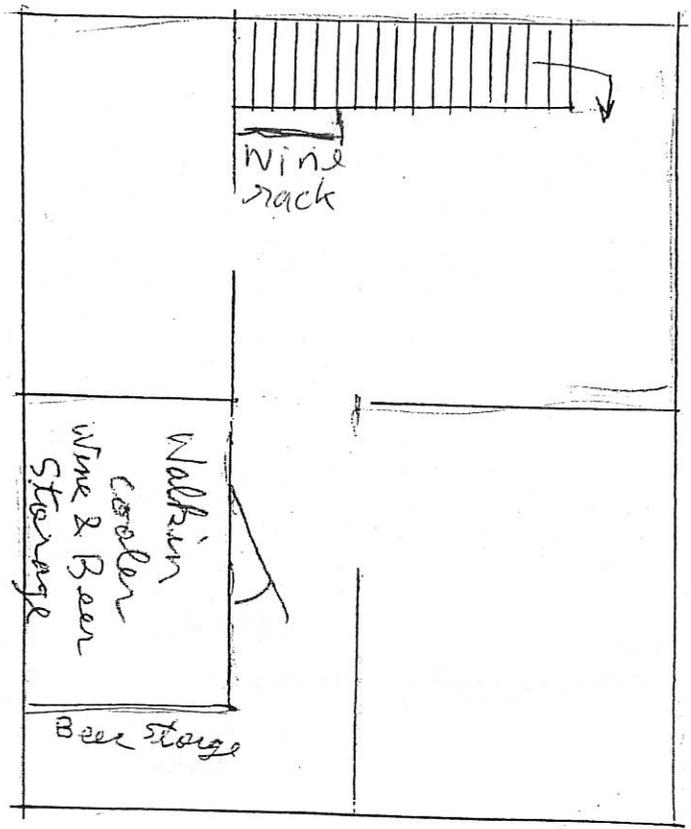
Jirapa Cox 1/10/2020


**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

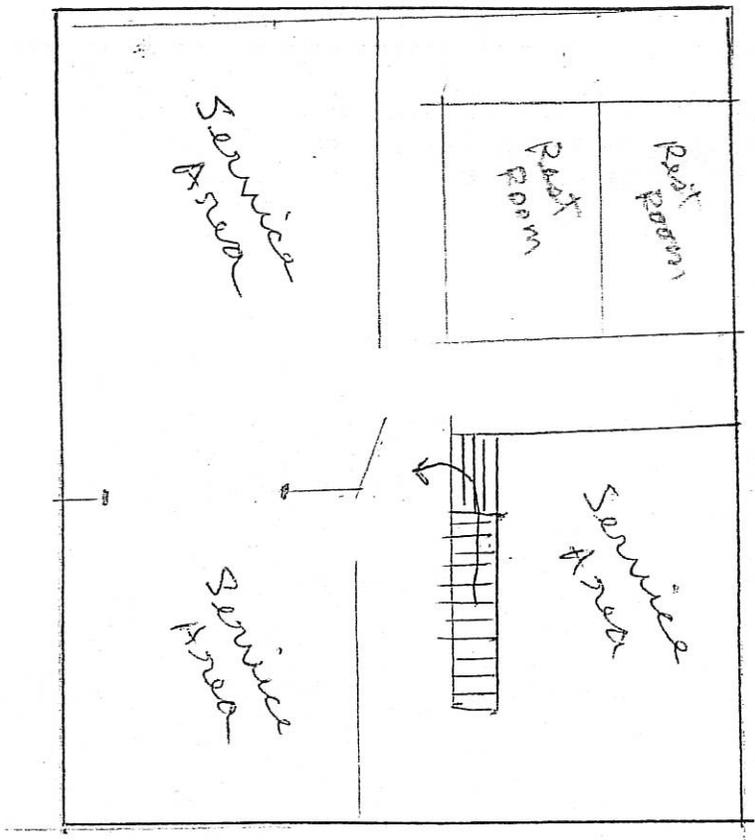
I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1-15-2021 by [Signature] Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

Basement
Storage



2nd FL -
Service Area





Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Name Rap Sheet SSRS

Report Date:01/16/20 10:59

B-000153268

Sabai Sabai Thai Cuisine

Address	306 Center St	SS#
CSZ	Lake Geneva, WI 53147	FBI#
Phone#	B (262) [REDACTED]	SBI#
Sex		Jacket#
Race		DL#
DOB		
Height		
Weight		
Eye		
Hair		

Alias Name(s)

Address(s)

Comments

1/4/2018 Keyholder

Business owners Jinapa and David Cox
 Building owner Pai Tsung Wang 262-[REDACTED]

5/11/2018 Liquor License Renewal

4/4/2019 Liquor License Renewal

1/15/2020 Liquor License Renewal



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Call Simple Lists

Printed On: 01/16/20 10:57

Lake Geneva							
Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
19-018664	12/06/19 09:48	Suspicious Activity	306 Center St;LG	Sabai Sabai Thai Cuisine	FIN	713	214
19-016886	11/02/19 15:55	Bar Check	306 Center St;LG	Sabai Sabai Thai Cuisine	FIN	707	186
19-016419	10/24/19 00:37	Building Check	306 Center St;LG	Sabai Sabai Thai Cuisine	FI	724	396
19-015079	09/30/19 14:27	Scam	306 Center St;LG	Sabai Sabai Thai Cuisine	FIN	716	153
19-009308	07/06/19 09:12	Bar Check	306 Center St;LG	Sabai Sabai Thai Cuisine	FI	707	186
19-006715	05/30/19 10:57	Community Service	306 Center St;LG	Sabai Sabai Thai Cuisine	FIN	734	146
19-006714	05/30/19 10:55	Community Service	306 Center St;LG	Sabai Sabai Thai Cuisine	FIN	734	146
18-000793	01/16/18 03:00	Building Check	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FI	723	383
17-009700	07/18/17 22:17	Miscellaneous	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	723	153 383
17-007177	06/11/17 21:06	Civil Matter	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	738	372
17-006636	06/03/17 17:00	Bar Check	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	707	186
17-006383	05/30/17 04:16	Extra Patrol	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	719	358
17-006042	05/24/17 05:14	Extra Patrol	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	720	350 380
17-001453	02/10/17 11:08	Miscellaneous	306 Center St;LG	Sabai Sabai Thai Cuisine The Tempura House	FIN	708	211



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Incident Summary

Printed On: 01/16/20 11:01

Lake Geneva

19-009308

306 Center St;LG

Bar Check(BARC)

Reported : 07/06/2019 09:12:24

Units : 707 - 186 - Ecklund, Joseph Richard

Priority : 3

Case# :

Stacked : 07/06/2019 09:12:24

Dispatched : 07/06/2019 09:12:25

Arrived : 07/06/2019 09:12:25

Finished : 07/06/2019 09:12:31

Disposition : Finished

Notes

Date	Unit	Notes	PF
07/06/2019 09:12:24		Bar check on 7/5/19	403
07/06/2019 13:43:24	707	All ok, permit displayed operator on scene. Dawn Monroe. JE #186	186

Units

Unit	Unit Time	Activity	Officer	Dispatcher	Disposition
707	07/06/19 09:12:25	OI	186	403	
707	07/06/19 09:12:31	FI	186	403	Finished



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Incident Summary

Printed On: 01/16/20 11:01

Lake Geneva

19-016886

306 Center St;LG

Bar Check(BARC)

Reported : 11/02/2019 15:55:30

Units : 707 - 186 - Ecklund, Joseph Richard

Priority : 3

Case# :

Stacked : 11/02/2019 15:55:30

Dispatched : 11/02/2019 15:55:30

Arrived : 11/02/2019 15:55:30

Finished : 11/02/2019 16:01:18

Disposition : Finish

Notes

Date	Unit	Notes	PF
11/02/2019 16:00:49		Names Added : Brewer, Sumalee;	404
11/03/2019 12:37:31	707	Business was in compliance. JE #186	186

Units

Unit	Unit Time	Activity	Officer	Dispatcher	Disposition
707	11/02/19 15:55:30	OI	186	404	
707	11/02/19 16:01:18	FI	186	404	Finish



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Incident Summary

Printed On: 01/16/20 11:02

Lake Geneva

17-006636

306 Center St;LG

Bar Check(BARC)

Reported : 06/03/2017 17:00:18

Units : 707 - 186 - Ecklund, Joseph Richard

Priority : 3

Case# :

Stacked : 06/03/2017 17:00:18

Dispatched : 06/03/2017 17:00:19

Arrived : 06/03/2017 17:00:19

Finished : 06/03/2017 17:12:24

Disposition : Finish

Notes

Date	Unit	Notes	PF
06/03/2017 17:12:15		Names Added : Garber, Gweneth G;	297
06/04/2017 08:54:34	707	Business was in compliance and had a licensed agent/operator on scene. JE #186	186
10/05/2017 15:45:33		Reviewed - CH	150

Units

Unit	Unit Time	Activity	Officer	Dispatcher	Disposition
707	06/03/17 17:00:19	OI	186	297	
707	06/03/17 17:12:24	FI	186	297	Finish

Budget Proposal for City of Lake Geneva

Property File Records Scanning Project

To whom it may concern,

The Building and Zoning department has requested that the budget contain funds for a document scanning project. With the amount of building that has and will continue to happen in the City, we are finding ourselves with a shortage of physical storage space for the new property files that will continue to be generated. There are currently two options that would utilize software already in use at City Hall. These would be "**Laserfiche**" which is updated in house and "**the City GIS System**" which is updated by our City engineer. We would be able to update either of these systems in house as new documents are created (ie. Conditional uses, building permits, house plans, etc.)

This project would accomplish five primary goals:

- **Electronically backup our files in case of flood or fire.**
- **Remove the need for increased property file storage space.**
- **Create an electronic file system which is based on property addresses as opposed to tax key numbers.**
- **Facilitate a user friendly tool which can be easily updated.**
- **Provide a future system which allows access to the property history all in one location.**

These will all better utilize staff time fulfilling record requests and general property searches.

In March of 2019 we met with a representative from Citiesdigital (the suppliers of our current laserfiche program) to discuss the scanning project. The estimate from Citiesdigital was roughly \$64,000 which includes creating a database per our specifications within the Laserfiche program.

This was broke up into three separate projects:

- **Year one would be all of the property files,**
- **Year two would be all of our large scale plans upstairs and**
- **Year three would be our large scale plans in the archive downstairs.**

We would ship our property files to Citiesdigital where they would be scanned and placed into the newly created database within Laserfiche. We could then choose to have these records returned for an additional fee or destroyed after they have been scanned. We feel that the scope of the scanning project could be somewhat flexible and the cost be spread out over 3 years. The downstairs archives are the least critical and if needed could be done in house as time allows utilizing the new scanner we have budgeted for this coming year.

Citiesdigital Laserfiche Option:

- Year one, All property files will be scanned and placed into the newly created database.
\$30,276
- Year two, All upstairs large scale plans will be scanned into their respective database files
\$9,750
- Year three if wanted, all downstairs archived large plan sets would be scanned into the newly created database.
\$23,325
- **Laserfiche estimate total :\$63,351.00**

Kapur and Associates: Provided the second estimate to scan all documents and enter them into our current city GIS system. The scope of work would be the same. This database is currently an "address

Budget Proposal for City of Lake Geneva

Property File Records Scanning Project

based"archive which is a conventional way to research a property, which currently exists and is updated by Kapur as new houses are built.

Current GIS system option

- Year one, All property files would be scanned into their respective GIS file
\$30,000
- Year two, All upstairs large scale plans would be scanned into their respective GIS file
\$12,400
- Year three if wanted, All downstairs archived large scale plans would be scanned into their respective GIS file
\$24,555
- **City GIS system estimate total \$66,955.00**

Parking Manager

Dept/Div: *Administration*

General Definition of Work

Performs detailed administrative work managing and maintaining the municipal city-wide parking program in compliance with municipal, state and federal regulations, and related work as apparent or assigned. Work is performed under the general direction of the City Administrator. Continuous supervision is exercised over part-time Parking Enforcement Officers.

Qualification Requirements

Three years of experience in parking, transportation, business management, or public administration

Possess a valid driver's license

Proficient in Microsoft Office

Possess the ability to learn and effectively use proprietary software related to the parking operations including, but not limited to, technology implementation for hardware, software and firmware of parking meters, software for parking applications and parking enforcement units

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or abilities required-

Essential Functions

- Maintains, prepares and presents parking revenue and expenditure reports, meter and citation collections reports, and prepares recommendations to City Administration, FLR Committee, and City Council.
- Attends meetings as required by various committees
- Develops short and long-term goals for department regarding the improvement of customer service, staff procedures, user-friendliness, functionality, and the overall security of the parking management and metering system
- Verifies collection report on meters, daily bank deposit
- Recruits, hires, trains, and schedules parking enforcement officers
- Reviews parking ticket appeal forms and resolves issues related to issuance of parking tickets
- Checks and monitors city parking stall inventory; analyzes parking stall inventory for monthly report to Public Works Committee for recommendations
- Makes suggestions for improvements to the parking system, addresses concerns of the Public Works Committee and provides other assistance as directed
- Checks and monitors enforcement routes for compliance; analyzes traffic and parking patterns for improvement to city's parking inventory and ordinances
- Repairs and maintains all parking meters on a daily basis, as needed
- Recommends, develops, and analyzes demand-based pricing, parking app zones, Park N Ride and new parking inventory initiatives for the City
- Coordinates and monitors shuttle operations for citywide events
- On call during system working hours including weekends and holidays

Knowledge, Skills and Abilities

Thorough knowledge of parking operations, maintenance and repair of parking meters and parking control devices; general knowledge of the techniques and practices of revenue collection and security; general knowledge of bookkeeping procedures and business practices; ability to plan, supervise and direct the activities of subordinate personnel; ability to make decisions in accordance with laws, rules and ordinance provisions; ability to maintain records and prepare reports; ability to compute rates, ratios and percentages; ability to interact with the general public with professionalism, tact and courtesy.

Education and Experience

Bachelor's degree with coursework in Public Administration, or related field and experience as director or management level in the parking industry or public works, or equivalent combination of education and experience.

Physical Requirements

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and reaching with hands and arms, frequently requires standing, walking, pushing or pulling, lifting and repetitive motions and occasionally requires sitting and stooping, kneeling, crouching or crawling; work requires close vision, distance vision, ability to adjust focus, depth perception and color perception; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms-length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions, frequently requires working near moving mechanical parts and is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Understanding or ability to learn the various hardware, software, firmware, systems and applications used by the Parking Department. Ability to identify and implement new technologies when appropriate within the Parking Department.

Last Revised: 12/1/2014

Proposed revisions: 01/31/2020

2020 PARKING RATE INCREASE

FLR 1-21-20

January 21, 2019

WHY PARKING INCREASE?

BUDGET SHORTFALL \$150,00-\$200,000

ONLY (3) AREAS FOR REVENUE IN LAKE GENEVA

1. PROPERTY TAXES
2. LAKEFRONT
3. **PARKING**

CITY DOES NOT KEEP SALES TAX

CITY DOES NOT HAVE A TOURIST TAX

CITY DOES NOT HAVE ROOM TAX

BURDEN TOURISTS OR RESIDENTS?

BACKGROUND

Discussed/Presented Publicly during Budget Meetings-Oct. 2019

RATE INCREASE PARKING RATE OPTIONS

OPTION #1	\$2 CITYWIDE REGULAR PARKYEAR	\$350-\$400K
OPTION #2	\$3/\$1 CITYWIDE REGULAR PARKYEAR	\$350-\$400K
OPTION #3	\$3/\$1 RAISE ONLY IN SUMMER (3 Mos.)	\$200K

BACKGROUND

Discussed/Presented Publicly during FLR 1/7/20

RATE INCREASE PARKING RATE OPTIONS

OPTION #1	\$2 CITYWIDE REGULAR PARKYEAR	\$350-400K
OPTION #2	\$3/\$1 CITYWIDE REGULAR PARKYEAR	\$350-400K
OPTION #3	\$3/\$1 RAISE ONLY IN SUMMER (3 Mos.)	\$200K

RECOMMENDATION:

OPTION #3 MOST REALISTIC-LAKE ZONES CONSISTENT

NO ADDITIONAL EXPENSES FOR CITY

NO ADDITIONAL EXPENSES FOR PARKING STAFF/SIGNS/STICKERS ON METER/MISC.

CUSTOMERS MOST LIKELY LESS-COST CONSCIOUS

*ONLY 300 STALLS AFFECTED

*ONLY 3 MONTHS OF YEAR AFFECTED (MEMORIAL-LABOR DAY)

NEW REVENUE

RATE INCREASE PARKING RATE OPTION COMPROMISE

OPTION #3	\$3/\$1 RAISE ONLY IN SUMMER (3 Mos.)	\$200K
AND RAISING TICKET FEE FROM \$20 TO \$40.....		\$125K

RECOMMENDATION:

OPTION #3 MOST REALISTIC-LAKE ZONES CONSISTENT

NO ADDITIONAL EXPENSES FOR CITY

NO ADDITIONAL EXPENSES FOR PARKING STAFF/SIGNS/STICKERS ON METER/MISC.

CUSTOMERS MOST LIKELY LESS-COST CONSCIOUS

***ONLY 300 STALLS AFFECTED**

***ONLY 3 MONTHS OF YEAR AFFECTED (MEMORIAL-LABOR DAY)**

***ONLY PENALIZING NON-COMPLIANCE**

#1 BID CONSIDERATIONS

INCREASE RATE \$2 CITYWIDE

\$350K-\$400K

-AFFECT 800+ STALLS -259 DAYS

-FLAT RATE PRICE-NO INCENTIVE TO WALK

#1 BID CONSIDERATIONS

INCREASE RATE \$2 CITYWIDE

\$350-\$400K

CHANGE TO APRIL 15TH –NOVEMBER 15TH

LOSE MARCH 1-APRIL 14 REVENUELOSS \$140K

#1 BID CONSIDERATIONS

INCREASE RATE \$2 CITYWIDE

\$350-\$400K

CHANGE TO APRIL 15TH –NOVEMBER 15TH

LOSE MARCH 1-APRIL 14 REVENUELOSS \$140K

REVENUE TOP LOSSES

WRIGLEY \$23,000

SOUTH BROAD \$14,000

MAIN STREET \$35,000

STAFF EXPENDITURES/LOSS

UPFRONT COSTS/SIGNAGE/STICKERS \$5,000

RISK LOSING TALENT/EXPENSE OF UNEMPLOYMENT COSTS

#2 BID CONSIDERATIONS

<u>2018 REVENUE/METER</u>	<u>\$1.4MIL</u>
<u>2019 REVENUE/METER</u>	<u>\$1.35MIL</u>

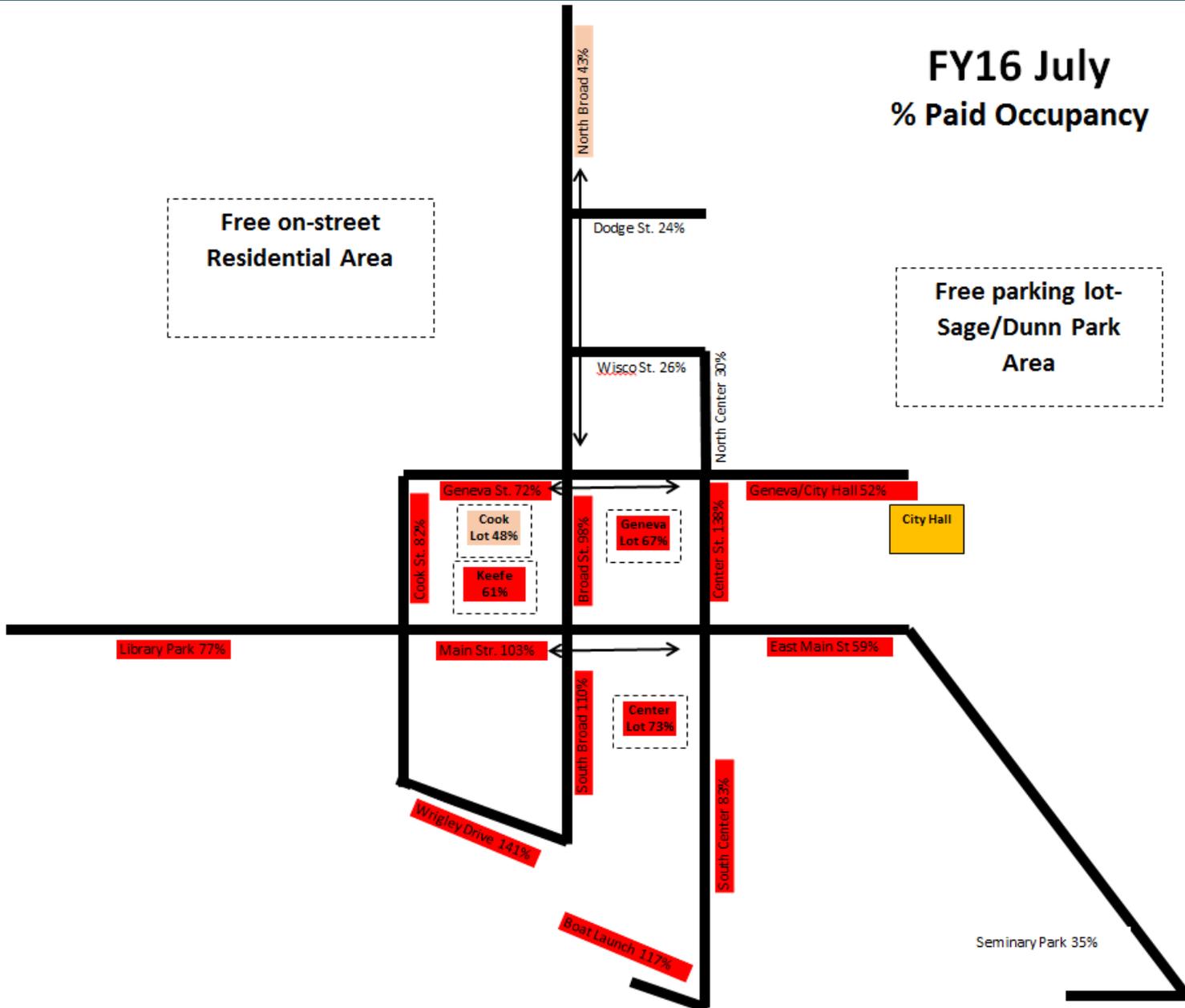
REVENUE DOWN \$50,000

LESS TRANSACTIONS **LONGER STAYS** IN HIGH DEMAND
AREAS

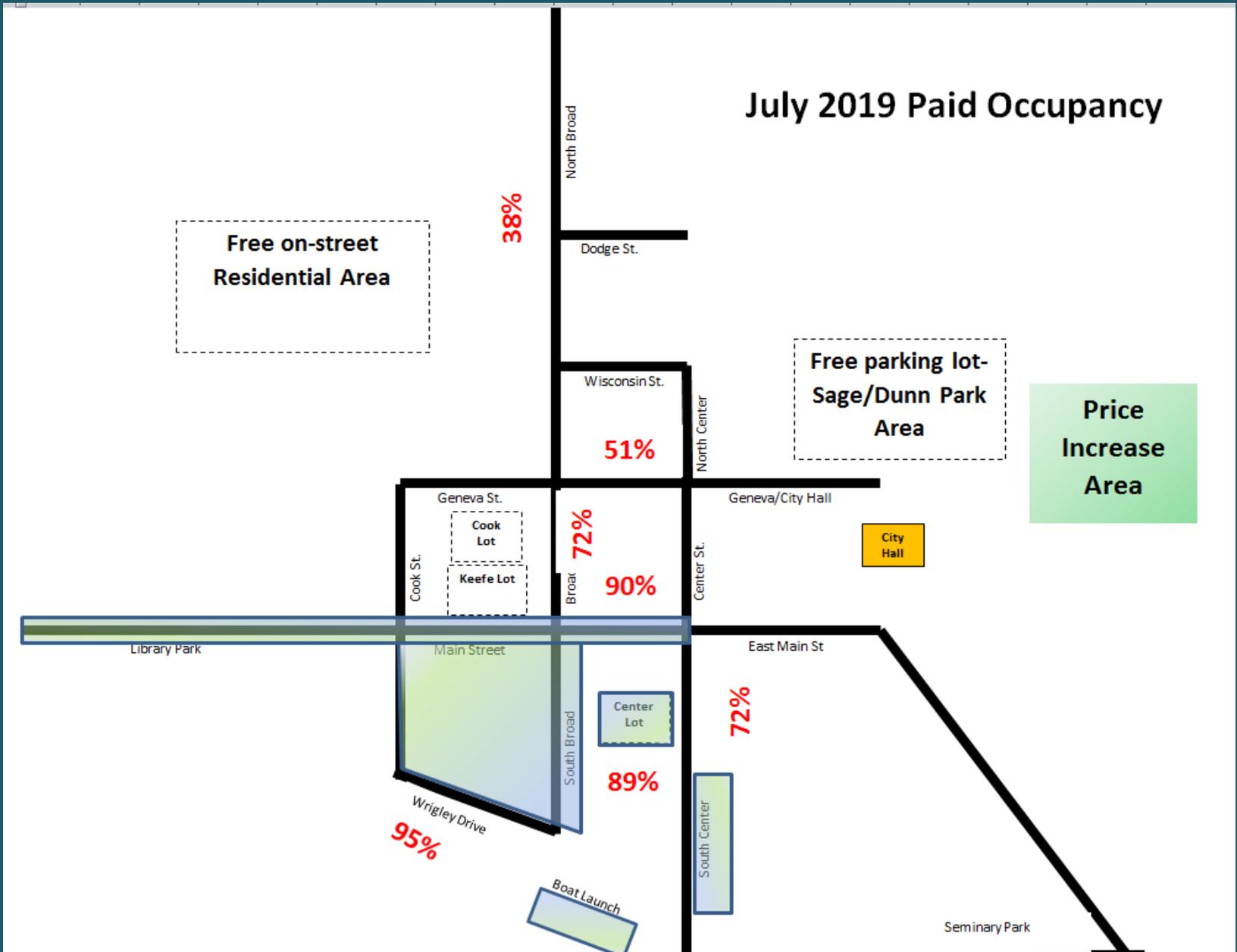
CUSTOMERS NOT PRICED OUT OF HIGHER RATED AREAS

JULY 2016 PRECEPTION VS. REALITY

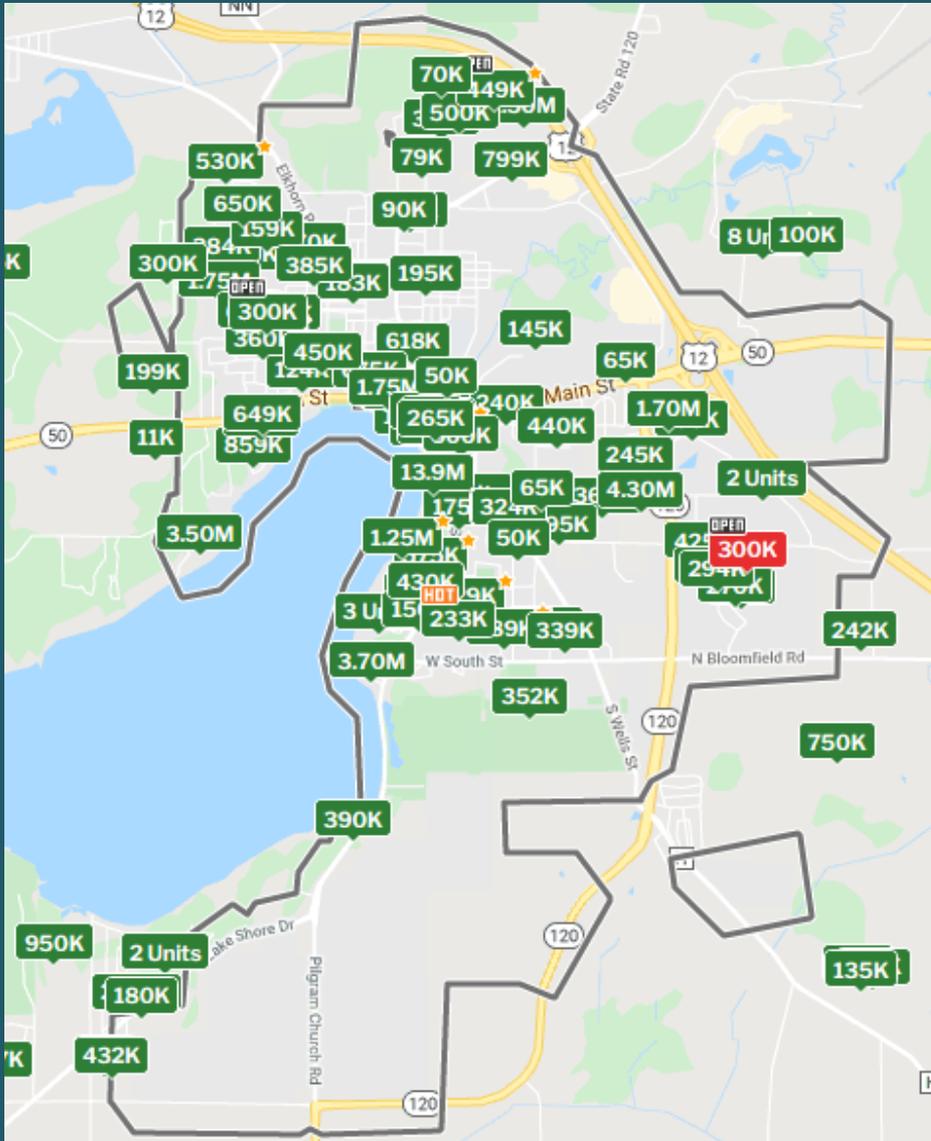
FY16 July
% Paid Occupancy



JULY 2019 PRECEPTION VS. REALITY



HIGHER COSTS TO MAINTAIN BUSIEST AREAS



PARKING IS PRICED FOR DEMAND
LIKE OTHER PROPERTIES AND BUSINESSES

PARKING NEAR THE LAKE CONSISTENTLY
HAS HIGHER TRAFFIC/PARKING VOLUME

PARKING NEAR THE LAKE & MAIN Street
HAS HIGHER
COSTS TO MAINTAIN

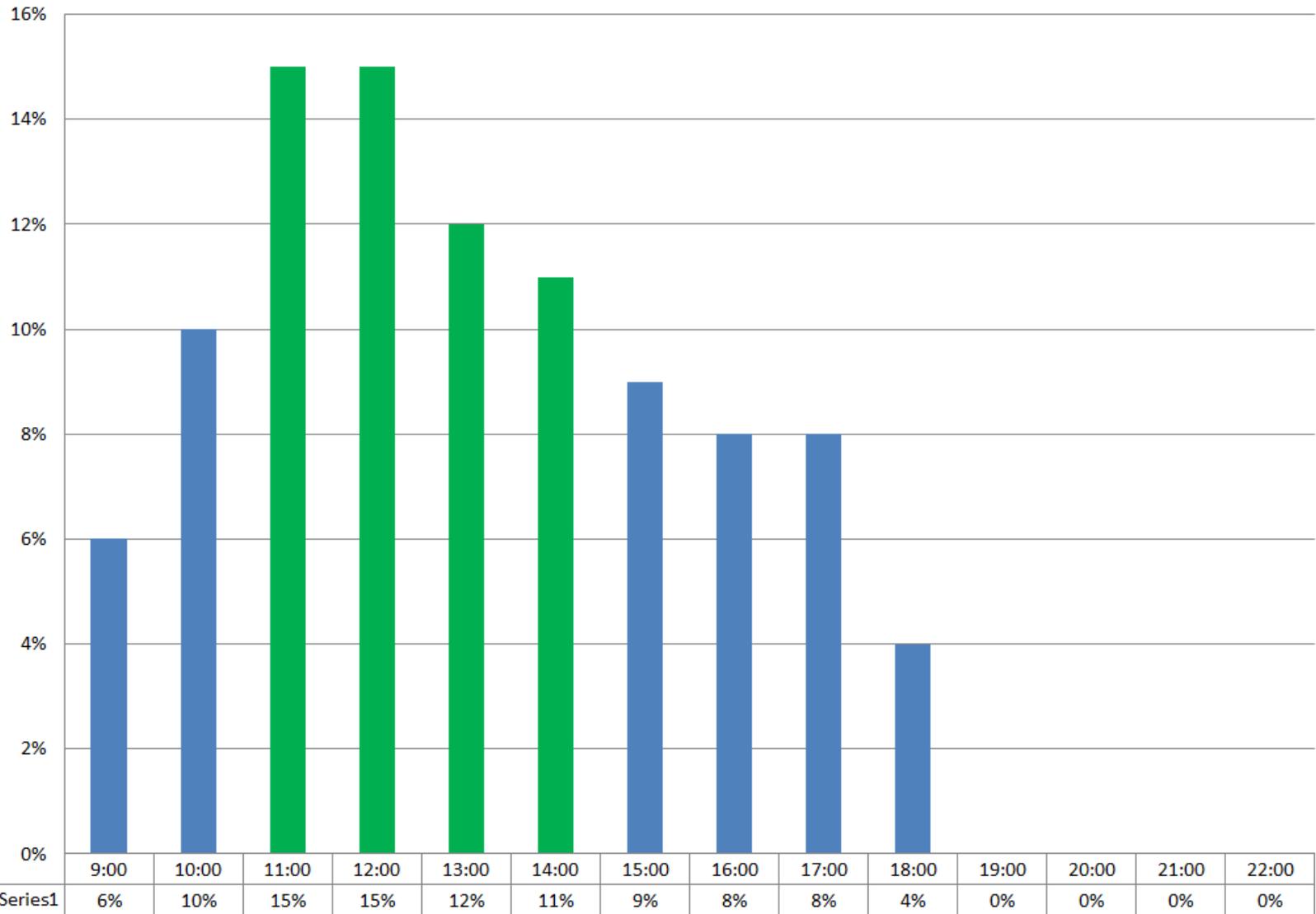
WEAR/TEAR STREET
WEAR/TEAR METERS

MORE WORK/MAINTENANCE HOURS
FOR PARKING SERVICES DEPARTMENT
& MONITORING

DYNAMIC PRICING-PEAK HOURS

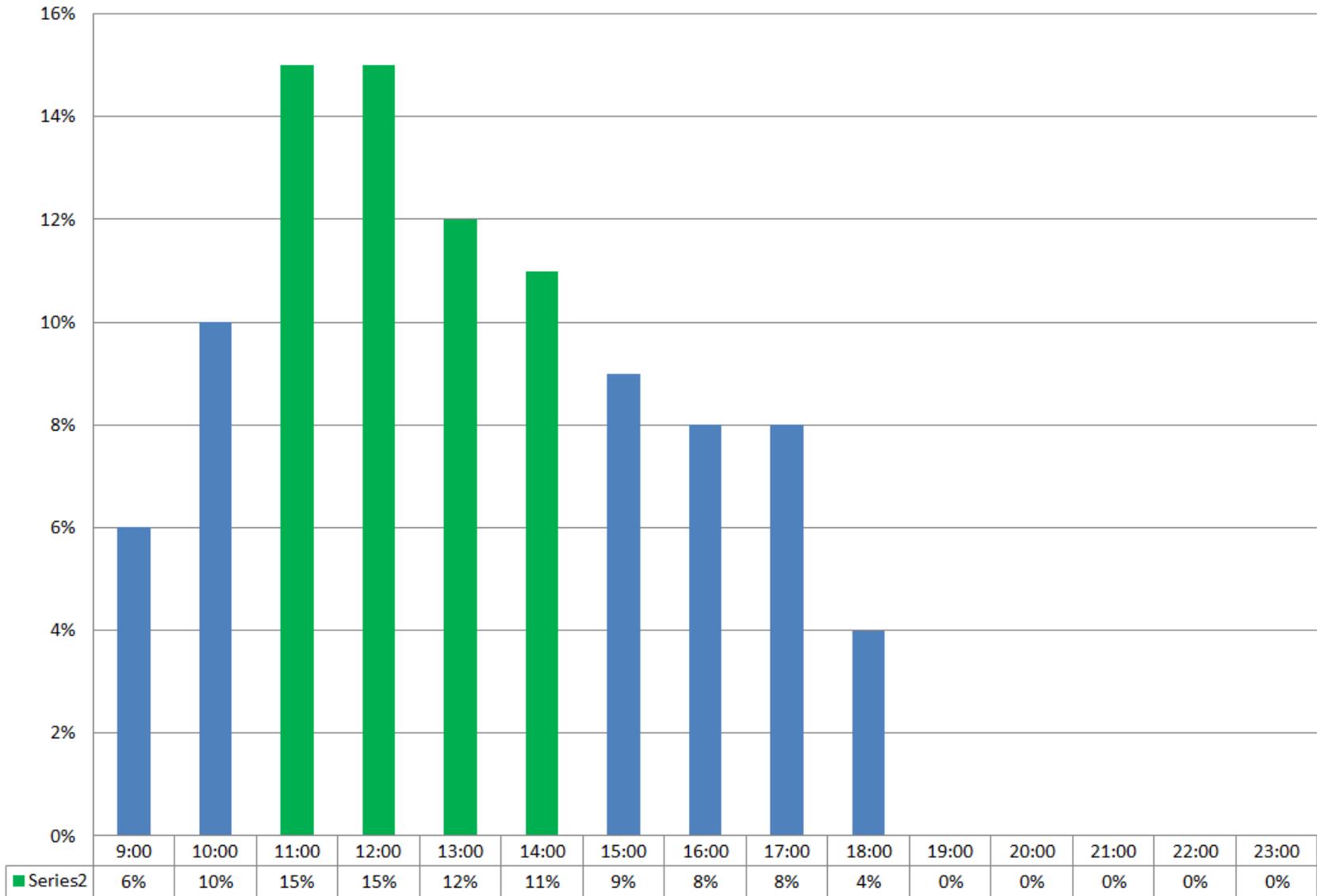
#3 BID CHANGE HOURS

APRIL 2019 -PEAK PARKING PAYMENT TIMES



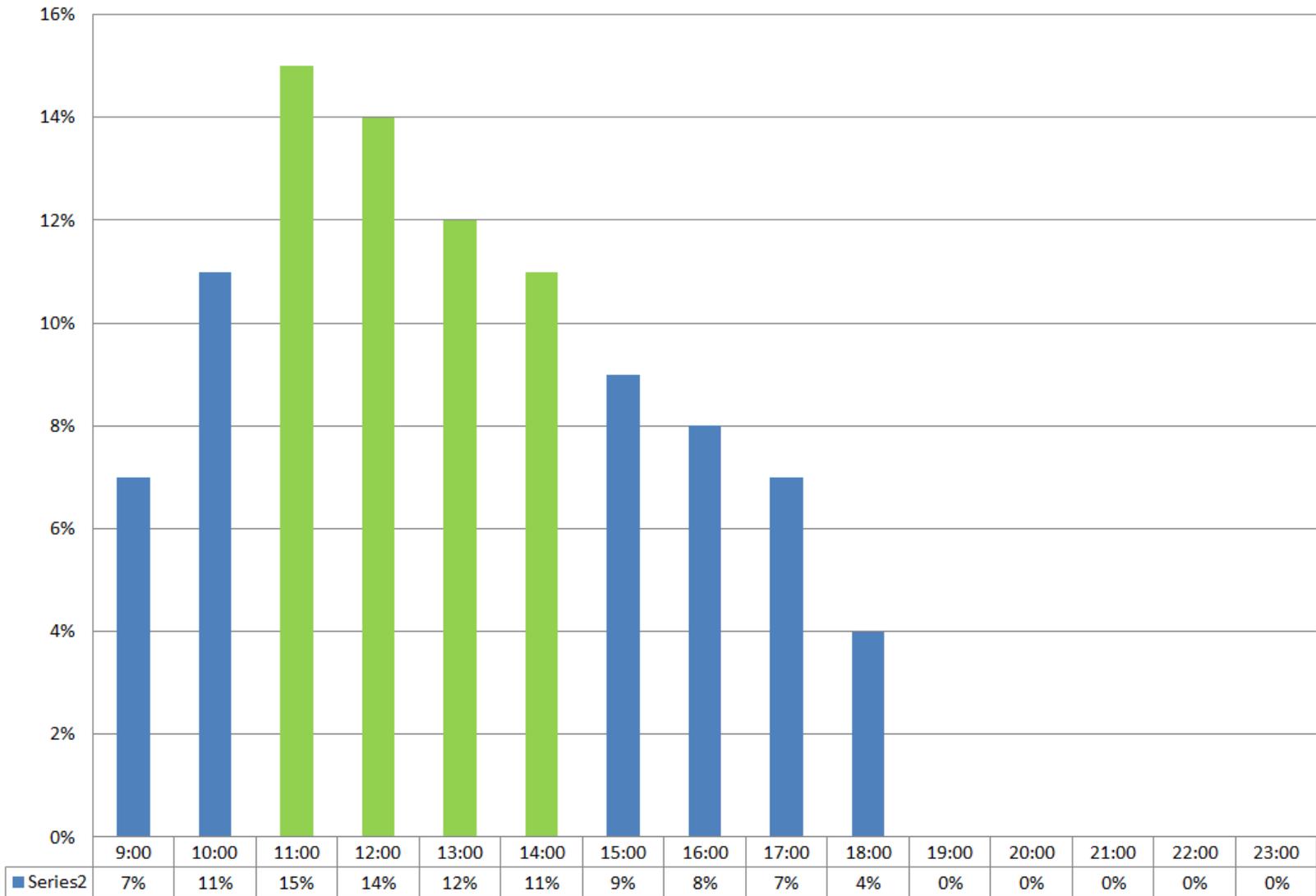
#3 BID CHANGE HOURS

May 2019-Peak Parking Payment Time



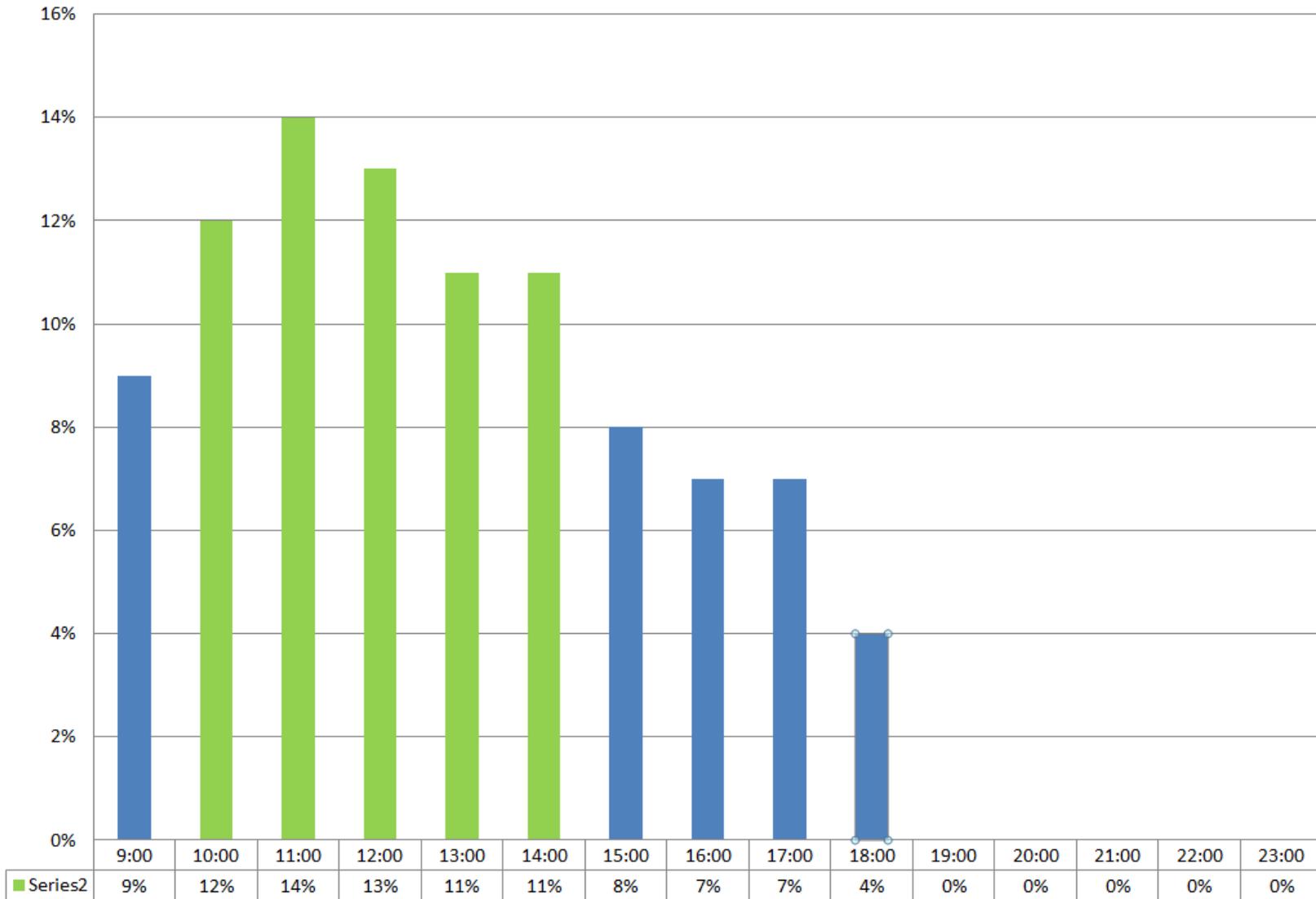
#3 BID CHANGE HOURS

JUNE 2019-PEAK PARKING PAYMENT TIME



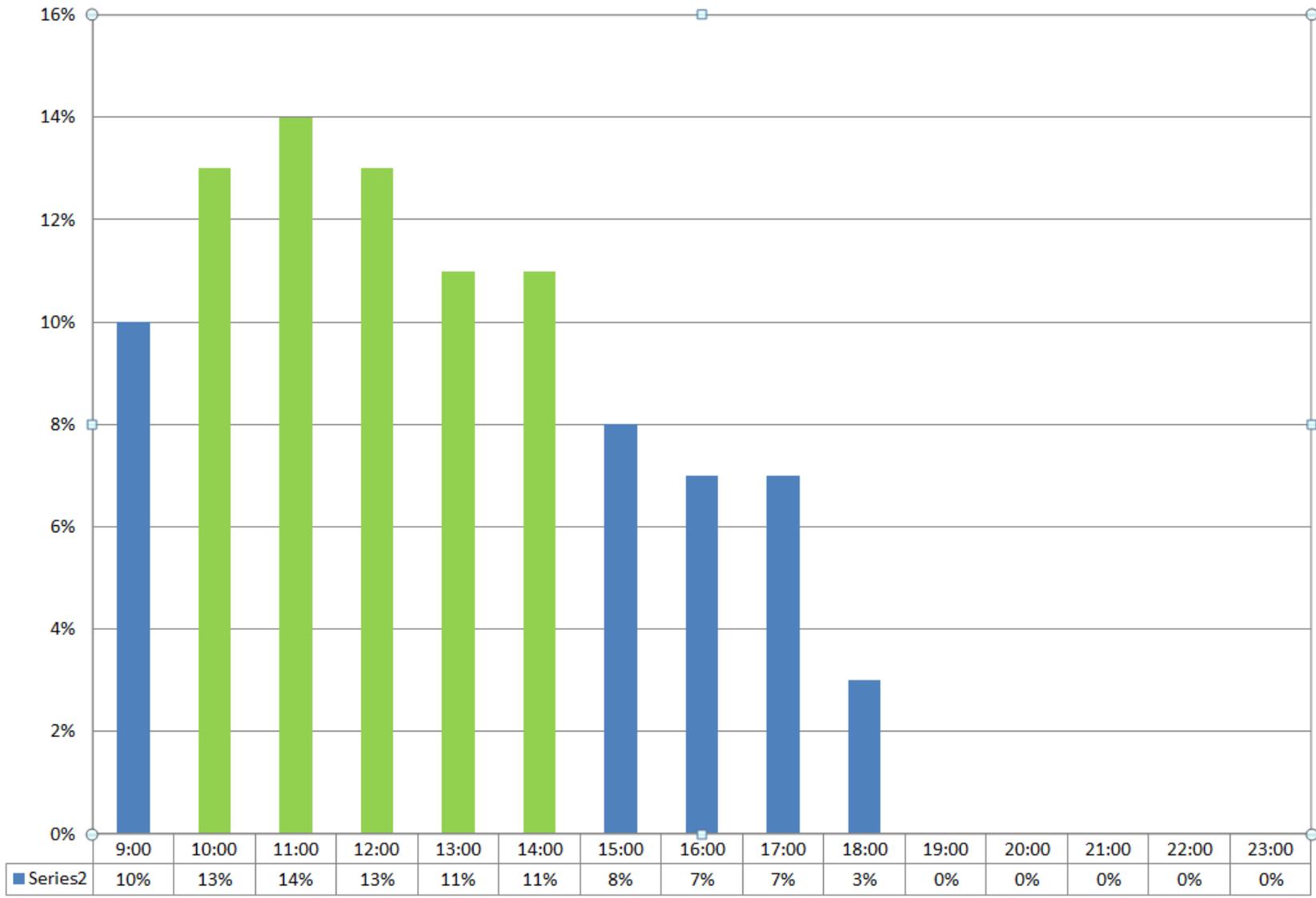
#3 BID CHANGE HOURS

JULY 2019-PEAK PARKING PAYMENT TIME



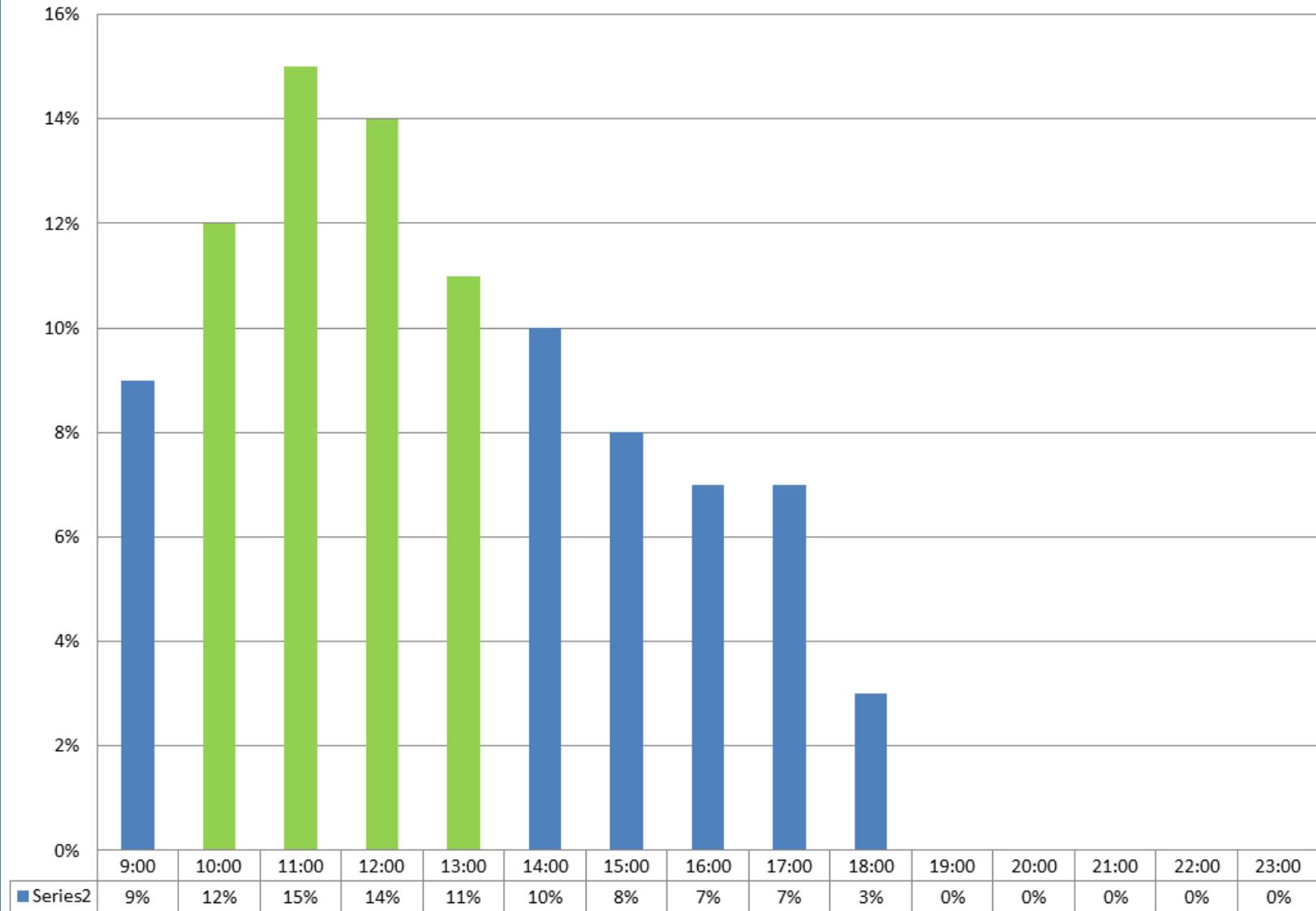
#3 BID CHANGE HOURS

AUGUST 2019-PEAK PARKING PAYMENT TIME



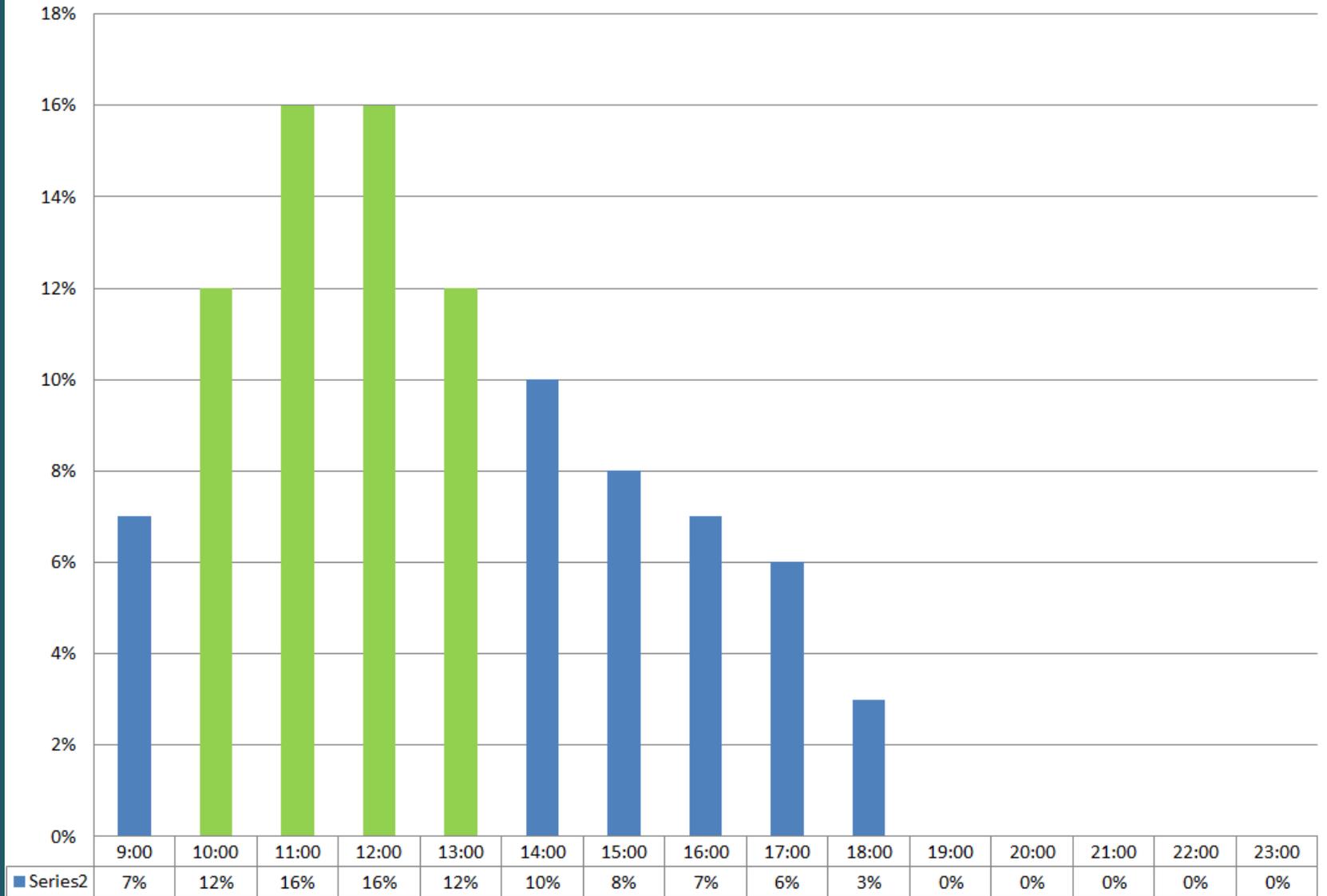
#3 BID CHANGE HOURS

SEPTEMBER 2019-PEAK PARKING PAYMENT TIME



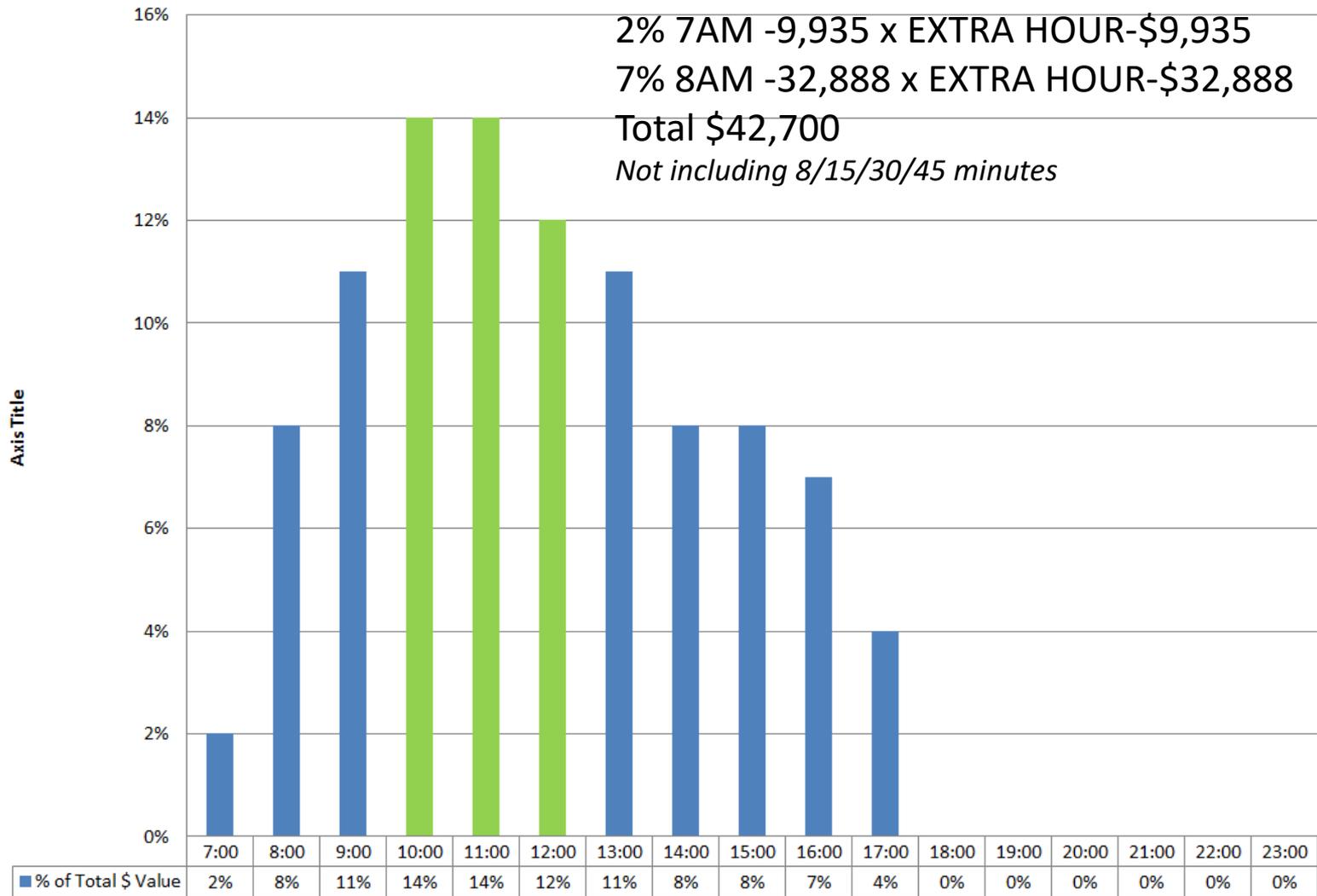
#3 BID CHANGE HOURS

OCTOBER 2019-PEAK PARKING PAYMENT TIME



#3 BID CHANGE HOURS

HOUR CHANGED 7AM-10PM

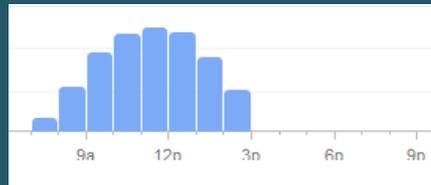
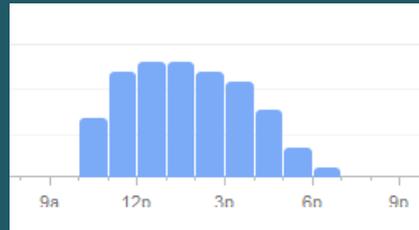


#3 BID CHANGE HOURS

HOUR CHANGED 7AM-10PM

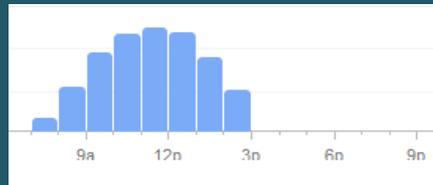
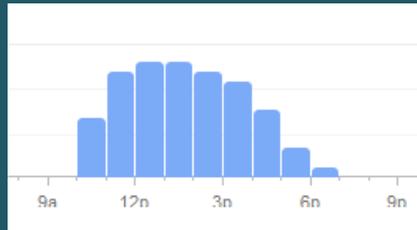


STOREFRONT SATURDAY AVERAGE TIME PEAK



The Bell Curve
peaks in
afternoon

STOREFRONT SATURDAY AVERAGE TIME PEAK



The Bell Curve peaks in afternoon

OAKFIRE 2 PEAKS?

GAGE MARINA BOAT TOURS JULY 2019

Weekend Tour Schedule Saturday, July 20th and Sunday, July 21st, 2019

Saturday, July 20

10:00-12:30	U.S. Mailboat Tour	Walworth
10:30-2:00	Black Point Estate	Geneva
11:00-12:00	Geneva Bay Tour	Lady of the Lake
11:30-1:45	Luncheon Cruise	Grand Belle
12:15-1:15	Geneva Bay Tour	Lady of the Lake
12:30-4:00	Beer Baron's Cruise	Geneva
1:00-3:00	Full Lake Tour	Walworth
1:45-2:45	Geneva Bay Tour	Lady of the Lake
2:30-3:45	Ice Cream Social	Grand Belle
3:00-4:00	Geneva Bay Tour	Lady of Lake
3:15-5:15	Full Lake Tour	Walworth
4:15-5:15	Geneva Bay Tour	Grand Belle
5:30-6:30	Sundowner Tour	Walworth
6:40- 7:40	Sundowner Tour	Walworth
7:50-8:50	Sundowner Tour	Walworth

Sunday, July 21

10:00-12:30	U.S. Mailboat Tour	Walworth
10:30-2:00	Black Point Estate	Geneva
11:00-12:00	Geneva Bay Tour	Lady of the Lake
11:00-1:15	Champagne Brunch	Grand Belle
12:15-1:15	Geneva Bay Tour	Lady of Lake
12:30-4:00	Black Point Estate	Geneva
1:00-3:00	Full Lake Tour	Walworth
1:45-2:45	Geneva Bay Tour	Lady of Lake
2:30-3:45	Ice Cream Social	Grand Belle
3:00-4:00	Geneva Bay Tour	Lady of the Lake
3:15-5:15	Full Lake Tour	Walworth
4:15-5:15	Geneva Bay Tour	Grand Belle
5:00-6:00	Sundowner Tour	Geneva
5:45-6:45	Sundowner Tour	Walworth
6:15- 7:15	Sundowner Tour	Geneva
7:00-8:00	Sundowner Tour	Walworth
7:30-8:30	Sundowner Tour	Geneva

JUNE PEAK SEASON

10-3P.....10 BOAT TOURS

AFTER 3P.....5 BOAT TOURS

AFTER 3PM additional 200+

JUNE PEAK SEASON

10-3P.....9 BOAT TOURS

AFTER 3P.....8 BOAT TOURS

AFTER 3PM additional 350+

GAGE MARINA BOAT TOURS JUNE 2019

Lake Geneva Cruise Line
Weekend Tour Schedule
Saturday, June 22nd and Sunday, June 23rd, 2019

Saturday, June 22

10:00-12:30	U.S. Mailboat Tour	Walworth
10:30-2:00	Black Point Estate	Geneva
11:00-12:00	Geneva Bay Tour	Lady of the Lake
11:30-1:45	Luncheon Cruise	Grand Belle
12:15-1:15	Geneva Bay Tour	Lady of the Lake
12:30-4:00	Black Point Estate	Geneva
1:00-3:00	Full Lake Tour	Walworth
1:45-2:45	Geneva Bay Tour	Lady of the Lake
2:30-3:45	Ice Cream Social	Grand Belle
3:00-4:00	Geneva Bay Tour	Lady of Lake
3:15-5:15	Full Lake Tour	Walworth
4:15-5:15	Geneva Bay Tour	Grand Belle
5:00-6:00	Sundowner Tour	Geneva
6:15- 7:15	Sundowner Tour	Geneva
7:30-8:30	Sundowner Tour	Geneva

Sunday, June 23

10:00-12:30	U.S. Mailboat Tour	Walworth
10:30-2:00	Black Point Estate	Geneva
11:00-12:00	Geneva Bay Tour	Lady of the Lake
11:00-1:15	Champagne Brunch	Grand Belle
12:15-1:15	Geneva Bay Tour	Lady of Lake
12:30-4:00	Black Point Estate	Geneva
1:00-3:00	Full Lake Tour	Walworth
1:45-2:45	Geneva Bay Tour	Lady of Lake
2:30-3:45	Ice Cream Social	Grand Belle
3:00-4:00	Geneva Bay Tour	Lady of the Lake
3:15-5:15	Full Lake Tour	Walworth
4:15-5:15	Geneva Bay Tour	Grand Belle
5:00-6:00	Sundowner Tour	Geneva
6:15- 7:15	Sundowner Tour	Geneva
7:30-8:30	Sundowner Tour	Geneva

JULY PEAK SEASON
10-3P.....10 BOAT TOURS
AFTER 3P.....5 BOAT TOURS

10-3P.....600+
AFTER 3P additional 200+

JULY PEAK SEASON
10-3P.....9 BOAT TOURS
AFTER 3P.....6 BOAT TOURS

10-3P.....500+
AFTER 3P additional 300+

Free on-street
Residential Area

Eateries Parking

Open before 9:00am

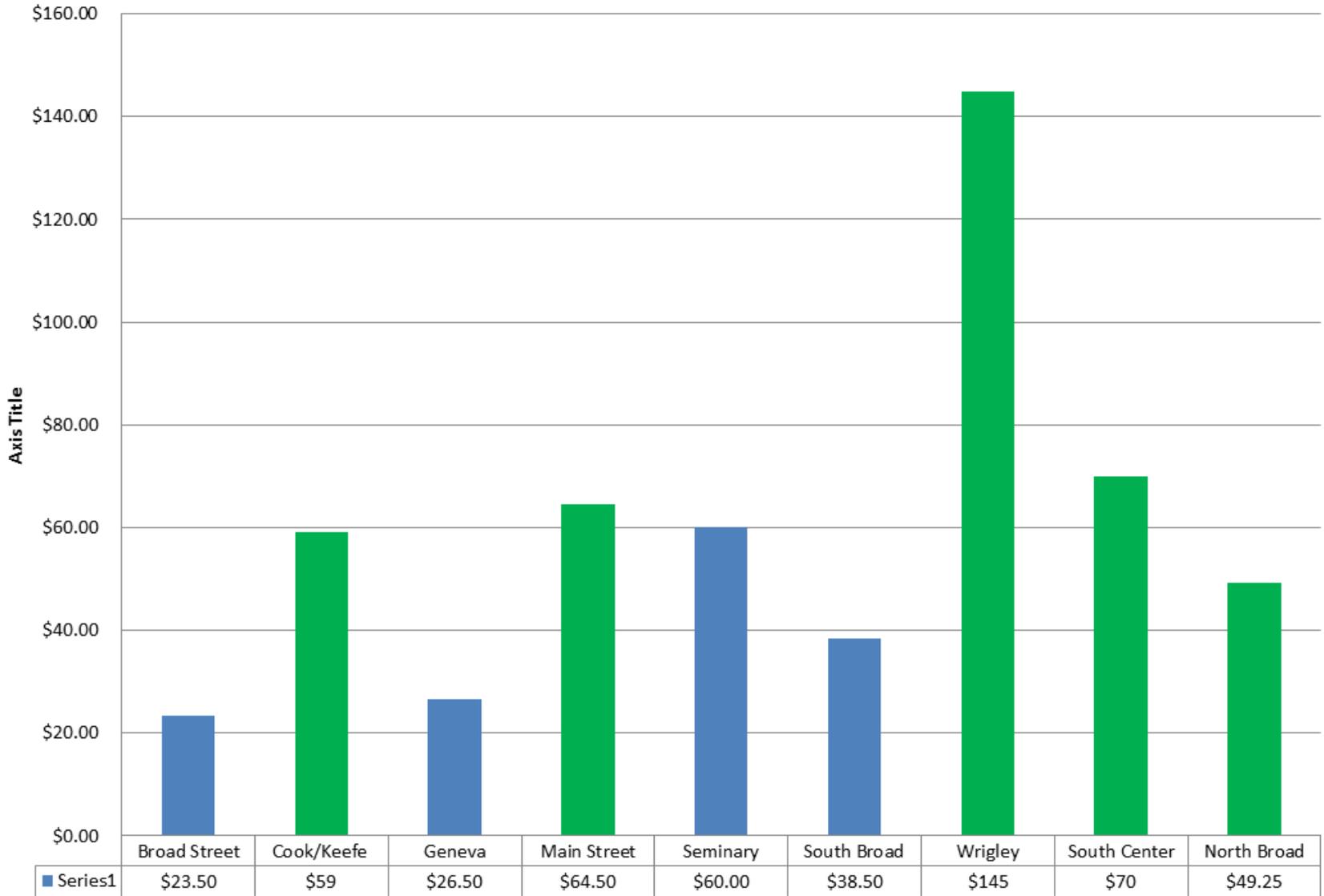
- Free parking-street & lots
- Metered parking

Free parking
lot-Sage/Dunn
Park Area



CURRENT ACTIVITY –ACTIVITY AREAS BEFORE 9AM

4th of July 7am-9am MORNING HOURS



Free on-street
Residential Area

Eateries Parking

Open After 7 Dinner Rush

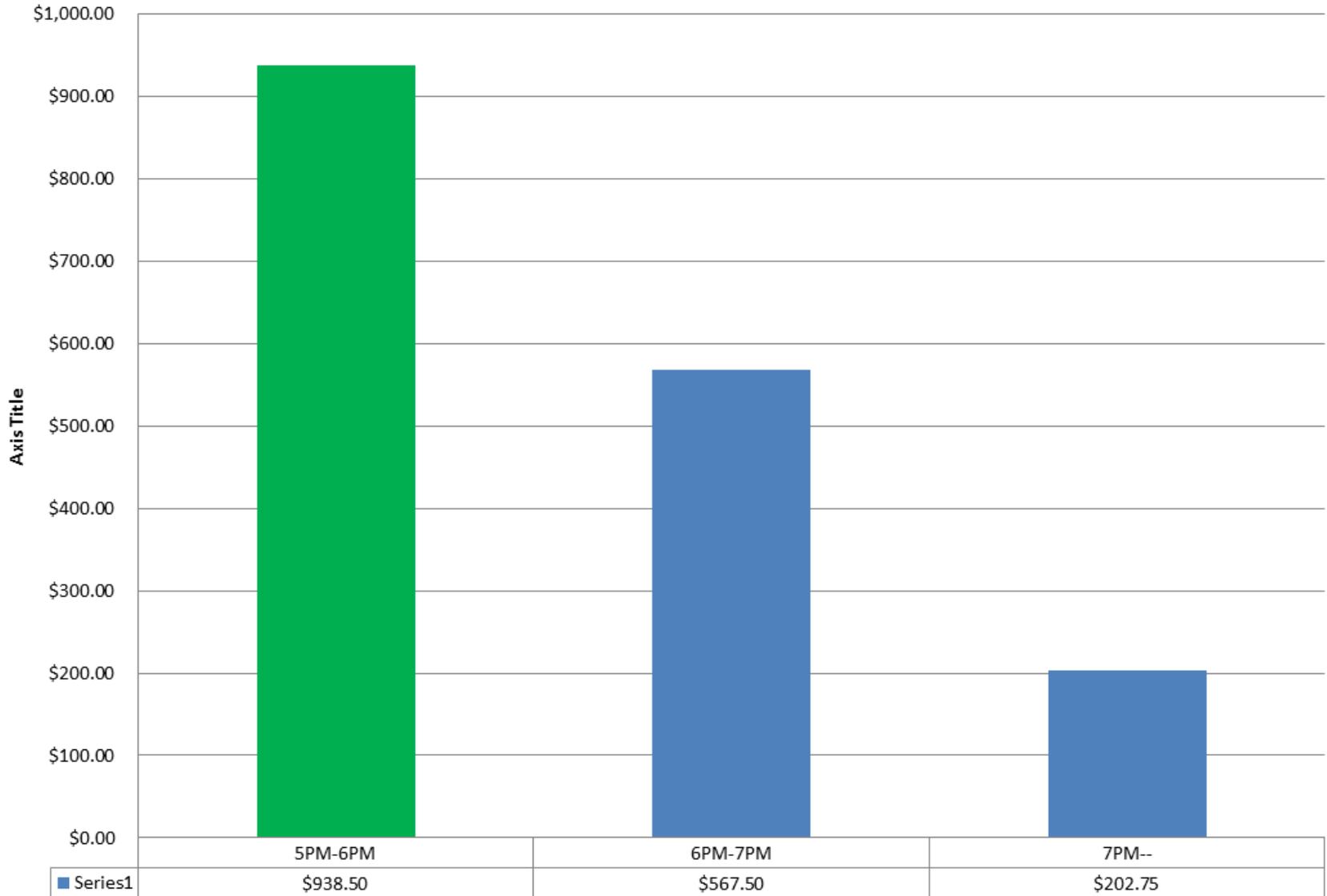
- Free parking-street & lots
- Metered parking

Free parking
lot-Sage/Dunn
Park Area



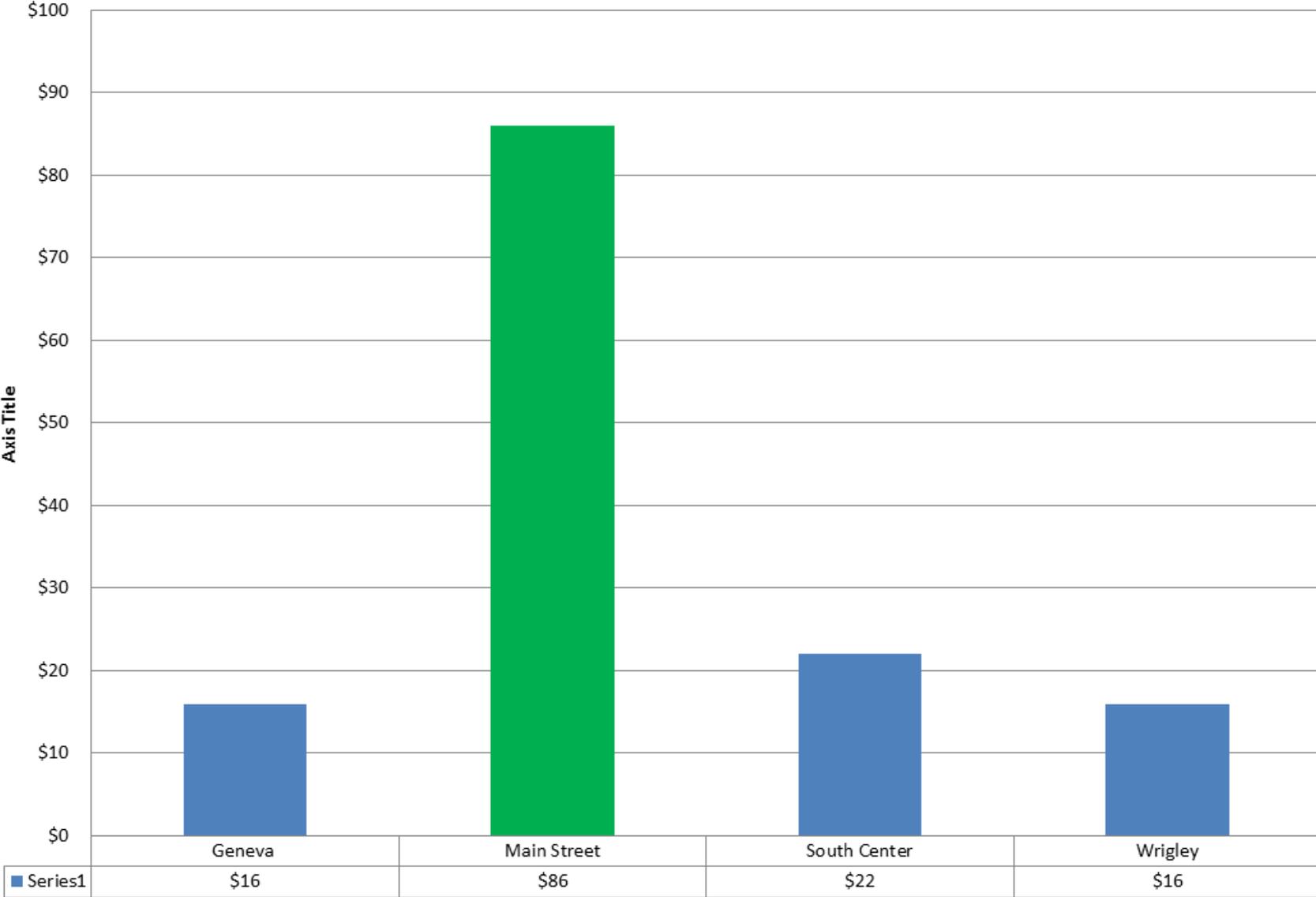
4th of July Evening Trend

4th of July- Evening Hours



CURRENT ACTIVITY –TOP AREAS EVENING

4th of July - After 7pm



#3 BID CHANGE HOURS

COSTS TO CITY-HOUR CHANGES

STAFF EXPENDITURES/LOSS

UPFRONT COSTS/SIGNAGE/STICKERS \$5,000

RISK LOSING TALENT/EXPENSE OF UNEMPLOYMENT COSTS

4 X 1200 X \$13 (add hours/retirement)= \$50,000-\$62,500

CONCERNS: SAFETY

PD SHORTSTAFF-EMERGENCY/CONFLICT

HIGHER CHANCE OF INJURY/WALK OR PURCHASE VEHICLE

HIGHER EXPENDITURES FOR STAFF

#4 VISIT LAKE GENEVA-DYNAMIC

FULL CALENDAR YEAR PARKING

STAFF EXPENDITURES/LOSS

UPFRONT COSTS/SIGNAGE/STICKERS

\$5,000

6 X 1200 X \$13 (add hours/retirement)= \$62,500-\$78,000

Plus Holiday 2x pay

CONCERNS:

NO OFF SEASON FREE PARKING

FY20 Challenges

Customer Expectations

Find Parking

Event Growth (Visit/BID/Tourism)

- Winterfest20,000 attendees
- Taste/Diners2,000 attendees
- **Art in the Park5,000 attendees**
- **Venetian Fest20,000 attendees**
- **Oktoberfest15,000 attendees**

Population Growth (Hillmoor)

- 2019 –City grew population 70+ (4 free sticker per address)
- 2018-2020-5,000+ active free stickers

New Hotel/Residents (1105 more vehicles-4,420 stickers)

- Hampton Inn – 4 stories- 92 units92 vehicles
- Symphony Bay – 429 units/2car garage..... 858 vehicles
- Stoneridge – 155 projected units155 vehicles

Riviera (expansion-conferences)

NEW REVENUE-MORE PARKING WORK TOGETHER FOR MORE REVENUE SHARES



OPPORTUNITIES FOR NEW REVENUE

100-200 STALLS X 92 (SUMMER) X \$2= \$90,000-\$180,000

Share fund to offset price increase in future

Mobility Program for free rides from outer lots

Everyone in City benefits

BUDGET SHORTFALL \$150,00-\$200,000

INCREASE PARKING RATE OPTIONS

OPTION #1

\$2 CITYWIDE REGULAR PARKYEAR \$350-\$400K

OPTION #2

\$3/\$1 CITYWIDE REGULAR PARKYEAR \$350-\$400K

OPTION #3

\$3/\$1 RAISE ONLY IN SUMMER (3 Mos.) \$200K

***Recommend to raise parking ticket to \$40**

***pending weather, construction, handicap, stickers, violators, customer behavior change*

Thank you!
Questions?

Resolution 20-R05

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective February 10, 2020



SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator- 1 Year License (First Time Applicants)	\$50.00
Operator- 2 Year License (Renewal)	\$75.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE - DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$1.00 per banner per day of display
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Unneutered	\$30.00 Annual
Spayed/Neutered	\$15.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	\$100.00 Annual

CREAMERY PERMIT	\$50.00
DIRECT SELLERS PERMIT	\$50.00 nonrefundable application fee
EVENT PERMIT (PER POLICY)	
PUBLIC ASSEMBLY PERMIT	Non-profit organization: No charge For-profit organization: \$60 per day
BLOCK PARTIES OR GAZEBO USE (1 hour Photo Session in Gazebo in Flat Iron Park)	Non-profit organization: No charge For-profit organization: \$75
TIER 1 EVENT	Non-profit organization: No charge For-profit organization: \$250 for an event up to seven days, additional \$50 per day thereafter
TIER 2 EVENT	Non-profit organization: No charge For-profit organization: \$500 for an event up to seven days, additional \$100 per day thereafter
MESSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
PARADE PERMITS	\$25.00 nonrefundable application fee
BASEBALL TOURNAMENT PERMIT FEE - VETERAN'S PARK	\$1,000 Security Deposit
Friday Rental	\$150.00
Saturday Rental	\$300.00
Sunday Rental	\$300.00
PARKING STICKERS	
Resident & Non-Resident Residence Owners - Lasts 2 years (even) - 2 hours free parking	4 free per residence each additional \$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$25.00 for 1 year (effective Jan. 1 2017) \$50.00 (effective Jan. 1, 2018)
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
PARKING RATES	
Parking Stall Rate for stalls on Wrigley Dr., 10 stalls at the boat launch, stalls on lower Center St. south of Main St., stalls on lower Broad St. south of Main St., 700 & 800 blocks of Main St., and Center St. Parking Lot All other Parking Stalls Rate	\$2.00 per hour \$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 - Nov 14: \$20.00 daily per bag Nov 15 - Feb 29: \$10.00 daily per bag
PARKING TICKETS	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Improper Use or Display of Sticker	\$20.00

Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Over the Line	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
Parking with Trailer or Trailer alone in Sage Lot D	\$25.00
Parking any Vehicle without a Trailer or with an occupied Trailer in Boat Launch Parking Lot F	\$25.00
LATE FEES	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
RADON TEST KIT	\$10.00
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	\$20.00
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TOURIST ROOMING/SHORT-TERM RENTAL LICENSE	\$2,000.00 Annual
TRAPPING PERMIT	\$25.00 Annual
CITY HALL MEETING ROOM RENT	\$25 per event

LAKEFRONT		
BEACH (Open Memorial Day thru Labor Day - no glass containers allowed)		
Children age 6 and under		Free
Children age 7-12		\$4.00 per day
Ages 13 to Adult		\$8.00 per day
Resident Beach Tags (Maximum 6 per Household)		\$3.00 per tag
Seasonal Pass Adult 13 and up		\$80.00 per year
Seasonal Pass Child 7-12		\$40.00 per year
Beach Bathrooms - Opening/Cleaning		Hourly Rate
BOAT LAUNCH PERMIT		
One-Time Launch	Resident	Non-Resident
Non-Trailer Non-Motor	\$7.00	\$8.00
Less than 20 feet	\$10.00	\$11.00
20 feet to 25 feet 11 inches	\$14.00	\$21.00
26 feet and over	\$16.00	\$24.00
Season Launch Permit	Resident	Non-Resident
Non-Trailer Non-Motor	\$70.00	\$80.00
Less than 20 feet	\$100.00	\$110.00
20 feet to 25 feet 11 inches	\$140.00	\$210.00
26 feet and over	\$160.00	\$240.00
COMMERCIAL BOAT LAUNCH PERMIT	\$1,000 per year (unlimited launches)	
ANNUAL WEST END PIER SLIP, LAGOON SLIP, BUOY, DINGHY, KAYAK AND PADDLEBOARD RACK LEASE PERMITS	<i>Rates may change on an annual basis by the Common Council</i>	
WEST-END PIER 24' SLIP		
Resident		\$1,774.00
Non- Resident Property Owner		\$2,661.00
Non-Resident		\$3,547.00
WEST-END PIER 26' SLIP		
Resident		\$2,070.00
Non- Resident Property Owner		\$3,015.00
Non-Resident		\$3,842.00
LAGOON SLIP & BUOY		
Resident		\$764.00
Non- Resident Property Owner		\$1,272.00
Non-Resident		\$1,774.00
DINGHY, KAYAK, & PADDLEBOARD RACKS		
Resident		\$131.00
Non- Resident Property Owner		\$191.00
Non-Resident		\$262.00
BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION		\$30.00 per year
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)		
BUOY/SLIP WAIT LIST FEE (NON-REFUNDABLE)		\$50.00
KAYAK WAIT LIST FEE (NON-REFUNDABLE)		\$5.00

RIVIERA RENTALS (ALL CONFERENCES/CONVENTIONS & WEDDINGS HELD NOVEMBER 15 THROUGH APRIL 30) <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee (Friday, Saturday, Sunday)	\$2,500.00
Non-Resident Rental Fee (Friday, Saturday, Sunday)	\$3,000.00
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)	\$500.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense - Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
RIVIERA RENTALS (WEDDINGS HELD MAY THROUGH NOVEMBER 15) <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee (Monday - Thursday)	\$625.00
Resident Rental Fee (Friday & Sunday- Non-Holiday)	\$1,700.00
Resident Rental Fee (Saturday)	\$1,950.00
Non-Resident Rental Fee (Monday- Thursday)	\$1,250.00
Non-Resident Rental Fee (Friday & Sunday- Non-Holiday)	\$3,400.00
Non- Resident Rental Fee (Saturday)	\$3,900.00

BUILDING & ZONING	
Building	
Minimum permit fee for all building permits	Residential \$60.00 Commercial \$100.00
Residential Construction:	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft. New Single Family Construction \$1,000.00 Minimum
Accessory buildings & garages	\$0.25 / sq. ft.
Decks	\$0.15 / sq. ft., or \$60.00 Minimum
Roofing and Siding	\$60.00
Commercial Construction:	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft. New Commercial Construction \$1,500.00 Minimum
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.30 / sq. ft.
Commercial , structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Plan Examination:	
One and Two Family Residence	\$150.00

Apartments, Three Family Residence, Row Housing, Multiple family Building State Approved Plans	\$150.00 plus \$10.00 /unit
Commercial, Industrial, Institutional & Additions State Approved Plans	\$350.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$125.00/ Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$75.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Wisconsin Uniform Building Permit Seal	\$45.00
Occupancy Permit	\$60.00/Residential \$100.00/Commercial & Industrial
Temporary (6 months or less Commercial only)	\$75.00
Permit Renewal (6 month extension or less)	\$200.00 Commercial \$50 Residential
Heating and Air Conditioning:	
Heating and Air Conditioning Distribution Systems	\$3.00/ 100 sq. ft. of conditioned area with a minimum fee of \$60.00
New Residential Heating	\$125.00 first unit, \$60.00 each additional unit.
Replacement Residential Heating	\$60.00 / unit
Commercial New or Replacement Heating	\$150.00/ unit, up to and including 150,000 BTU units. Additional fee of \$20.00 / each 50,000 BTU fraction thereof up to a maximum of \$900.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	\$60.00 / unit
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$150.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$20.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$900.00 / unit
Permanently installed Wall unit (example - Fireplace, wall pack)	\$60.00 / unit
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00
Plumbing Permit:	
Fixture Count	\$15.00/ fixture, drain or device, \$60.00 Minimum
Water Main	\$1.00 / lineal foot of sewer or private water main, \$60.00 Minimum
Sanitary Sewer	\$1.00 / lineal foot of sewer or private water main, / \$9.00 per manhole \$60.00 Minimum

Storm Sewer	\$1.00 / lineal foot of sewer or private water main / \$12.00 per manhole or basin \$60.00 Minimum
Exterior Grease Trap	\$100.00
Electrical:	
Residential Minimum	\$60.00 minimum.
New Residential Service	\$100.00/ Service First 200 Amps, \$25.00 each additional 100 Amps.
Sanitary Sewer	\$1.00 / lineal foot of sewer or private water main, \$60.00 minimum & / \$9.00 per manhole.
Residential Service Update	\$100.00/ Service
Residential Sub-Panel	\$50.00/ Panel
Residential Generator	\$75.00 (includes gas piping)
Temporary Electrical Service	\$100.00 up to 200 Amps. \$25.00 each additional 100 Amps.
Commercial Electrical Minimum	\$150.00 Minimum
Commercial Electrical Re-Inspections	\$150.00/ Inspection
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (included gas piping)
Commercial Low Voltage	\$1.00/ Device, \$100.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served, \$60.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served, \$150.00 minimum.
Erosion control fees:	
New One and Two Family Buildings	\$125.00 / lot
One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$175.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Zoning	
Zoning Permit	\$60.00
Temporary Use (per Section 98-906)	\$60.00
Zoning Verification Letter	\$60.00

Sign Permit (per Section 98-907)	\$60.00 minimum or \$0.35/ sq ft of sign area
Early Start Permit to start construction	\$125.00 (1-2 family) \$250.00 (all others)
Fuel Tanks	\$75.00 administrative fee/ tank for installation or removal
Wrecking or Razing- Building Inspector may waive the fee if the structure is condemned	\$100.00 (One or two family residences and accessory Structure over 250 sq ft)
Commercial/ Industrial Razing	\$350.00
Moving buildings over public right-of-ways	\$250.00 plus \$0.03/ sq ft
Special Inspections and Reports	\$150.00/ inspection report
Text Amendment (per Section 98-902)	\$400.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Certified Survey Map (CSM)	For each new Residential Lot Created: \$400.00 For each new Commercial Lot Created: \$200.00
Plat Renewal	\$150.00
Conditional Use (per Section 98-905)	\$400.00 \$100.00
Site Plan (per Section 98-908)	\$400.00
Variance (per Section 98-910)	\$400.00
Interpretation (per Section 98-911)	\$150.00
Appeal (per Section 98-912)	\$400.00
PD Zoning Map Amendment (Includes 1 PIP Review)	\$750.00
PIP Review	\$400.00
Filing or Recording fee with City Clerk, plus actual recording fee	\$10.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> The exterior dimensions, including attached garage and each floor level 	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	

CEMETERY FEES	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Single Cremation (50% Perpetual Care)	\$400.00
Grave - Double Cremation (50% Perpetual Care)	\$500.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 nd Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
POLICE DEPARTMENT FEES	
FINGERPRINTING	
City Residents	\$15.00
Individuals employed in business in city limits or working for city licensed business	\$15.00
Non-Residents	\$60.00
PUBLIC WORKS FEES	
CONSTRUCTION PERMIT FEE	
Curb Cut/Driveway Approach Fee	
Right-of-Way Excavation Fee	\$25.00
Storm Sewer Connection Fee	\$25.00
Sanitary Sewer Connection Fee	\$25.00
Special brush, limb and refuse pick-up	\$25.00
Dumpster Delivery	\$24.00 per 15 minutes
Dumpster Pick-up	\$50.00 per dumpster
	\$50.00 plus additional landfill fees

FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates

	unless stated otherwise
Chief, Deputy Chief or Assistant Chief	\$26.00/hr.
Fire and EMS Personnel	\$26.00/hr.
Engine/Squad	\$550.00/hr.
Truck (aerial apparatus)	\$875.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
Ambulance	\$270.00/hr.
Paramedic Intercept Fee (Option a OR b)	
a. Flat Rate Billed to Requesting Municipality	\$400.00
b. Shared Revenue from Requesting Municipality	50% Monies Received
EMS First Responder and Transport Fees	
Residents Fee	\$150.00 per call
Non-Resident Fee	\$200.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$918.89
Advanced Life Support Base Rate (ALS2)	\$1010.47
Advanced Life Support Base Rate (Intercept)	\$918.89
Advanced Life Support Base Rate (Intercept ALS2)	\$1010.47
Equal Level Staffing Mutual Aid	\$300.00
Basic Life Support Base Rate	\$700.00
Mileage Charge	\$20.00 per mile
Supplies used fee	
Defibrillation	\$100.00
EKG Monitoring	\$150.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$150.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1,000	\$35.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$30.00
Glucagon	\$211.00
Narcan	\$48.00

ASA	\$32.00
Dextrose 25gms/50cc	\$32.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$40.00
Oil Dry	\$10.00 per bag
Class A, B, or AB Firefighting Foam	\$30.00/ gallon
BLS Supplies Used	\$75.00
ALS Supplies Used	\$125.00
Paramedic Medications	
Adenocard	\$31.00
Amiodorone	\$125.00
Atropine	\$37.00
Calcium Chloride	\$43.00
Dextrose 5%	\$32.00
Diltiazem	\$9.00
Diphenhydramine	\$5.00
Epi 1:10,000	\$16.00
Etomidate	\$94.00
Heparin	\$32.00
Ketamine	\$54.00
Lidocaine	\$36.00
Magnesium Sulfate	\$7.00
Methylprednisolone	\$101.00
Metoprolol	\$9.00
Midazolam	\$68.00
Norepinephrine	\$22.00
Ondansteron	\$28.00
Sodium Bicarbonate	\$37.00
Sublimaze	\$5.00
Succinylcholine	\$41.00
Clopidogral	\$19.00
Dopamine	\$97.00
Hydromorphone	\$10.00
Hydroxycobalamin	\$1270.00
Metoclopramide	\$5.00
Morphine Sulfate	\$56.00
Tranexamic Acid	\$96.00
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	

Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
Fire prevention inspection fee schedule:	
Residential Building Type:	
4 to 36 units	\$10 per unit per year
37 to 60 units	\$400 per year
61 to 99 units	\$450 per year
100 units and above	\$500 per year
Commercial:	
Under 1,000 square feet	\$50
1,000 to 4,999 square feet	\$100
5,000 to 24,999 square feet	\$150
25,000 to 99,000 square feet	\$200
100,000 to 174,999 square feet	\$400
175,000 to 249,999 square feet	\$700
Industrial:	
Under 5,000 square feet	\$100
5,000 to 24,999 square feet	\$200
25,000 to 99,000 square feet	\$300
100,000 to 174,999 square feet	\$500
175,000 to 349,999 square feet	\$800
Additional conditions: (a) The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis. (b) Square footage refers to the total floor area of any building or structure. (c) Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the	

property for delinquent real estate taxes, shall apply to the inspection fee.	
Sprinkler system underground mains	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests – 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum

Adopted this 10th day of February, 2020.

Thomas Hartz, Mayor

Date

ATTEST:

Lana Kropf, City Clerk

Date

RESOLUTION OF THE COMMON COUNCIL

Resolution authorizing the carryover of 2019 Capital Projects Funds to the 2020 Capital Projects Fund Budget and authorizing additional 2020 purchases from the Capital Projects Fund.

Committee:	Finance considered on February 4, 2020		
Fiscal Impact:	N/A		
File Number:	20-R06	Date:	February 10, 2020

WHEREAS, the Lake Geneva Common Council approved the 2019 and 2020 Capital Projects Budgets for the City of Lake Geneva for capital improvements to occur during 2019 and 2020, and

WHEREAS, the actual pricing and timing on certain projects has changed from the budgeted assumptions, and

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Lake Geneva to amend the 2020 approved budget and carryover the following funds and authorize additional purchases from the 2020 budget as follows:

Acct# 43-16-10-17010	City Hall Capital Projects	\$ 20,000
Acct# 43-32-10-17020	DPW Capital Projects	\$ 15,000
Acct# 43-40-00-17010	Riviera Renovation	\$ 23,620

WHEREAS, on February 4, 2020, the City of Lake Geneva, Finance, Licensing and Regulation Committee reviewed the proposed budget amendment and found it is in the best interest of the City and recommends that the City of Lake Geneva Common Council approve the carryover of \$58,620 to the 2020 budget.

BE IT THEREFORE RESOLVED, that the Common Council of the City of Lake Geneva be hereby directed and authorized to carryover 2019 funds and approve additional purchases and amend the 2020 budget as outlined above.

Granted by action of the Common Council of the City of Lake Geneva this 10th day of February, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Thomas Hartz, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

RESOLUTION OF THE COMMON COUNCIL

Resolution authorizing the carryover of 2019 Equipment Replacement Funds to the 2020 Equipment Replacement Fund Budget and authorizing additional 2020 purchases from the Equipment Replacement Fund.

Committee: Finance considered on February 4, 2020

Fiscal Impact: N/A

File Number: **20-R07** **Date:** February 10, 2020

WHEREAS, the Lake Geneva Common Council approved the 2019 and 2020 Equipment Replacement Budgets for the City of Lake Geneva for equipment purchases to occur during 2019 and 2020, and

WHEREAS, the actual pricing and timing on certain replacement equipment has changed from the budgeted assumptions, and

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Lake Geneva to amend the 2020 approved budget and carryover the following funds and authorize additional purchases from the 2020 budget as follows:

Acct# 50-00-00-58000	Misc. City Hall Equip Purchases	\$ 20,000
Acct# 50-32-00-58000	DPW Equip Purchases	\$ 70,000

WHEREAS, on February 4, 2020, the City of Lake Geneva, Finance, Licensing and Regulation Committee reviewed the proposed budget amendment and found it is in the best interest of the City and recommends that the City of Lake Geneva Common Council approve the carryover of \$90,000 to the 2020 budget.

BE IT THEREFORE RESOLVED, that the Common Council of the City of Lake Geneva be hereby directed and authorized to carryover 2019 funds and approve additional purchases and amend the 2020 budget as outlined above.

Granted by action of the Common Council of the City of Lake Geneva this 10th day of February, 2020.

Council Action: Adopted Failed **Vote** _____

Mayoral Action: Accept Veto

Thomas Hartz, Mayor Date

Attest:

Lana Kropf, City Clerk Date

CITY OF LAKE GENEVA

**Equipment Replacement Fund - Carryover of Funds from the 2019 to 2020 Budget
Budget Amendment**

<u>Budget Amendment</u>		DR	CR	Description
50-00-00-58000	Misc/Comp Equipment Purchases	20,000		Balance of accounting software
50-32-00-58000	DPW Equipment Purchases	70,000		Leaf vacuum
50-00-00-49100	Appl. Prior Yr Appropriations		90,000	
		<u>90,000</u>	<u>90,000</u>	

CITY OF LAKE GENEVA

Capital Projects Fund - Carryover of Funds from the 2019 to 2020 Budget

Budget Amendment

<u>Budget Amendment</u>		DR	CR	Description
43-16-10-17010	City Hall Capital Projects	20,000		Business licensing software; laser fiche
43-32-10-17020	DPW Capital Projects	15,000		Bike/Ped path improvements
43-40-00-17010	Riviera Renovation	23,620		Riviera renovations
43-00-00-49100	Appl. Prior Yr Appropriations		58,620	
		<u>58,620</u>	<u>58,620</u>	

RESOLUTION OF THE COMMON COUNCIL

Resolution adopting a 2020 budget amendment authorizing the use of reserve (assigned) funds in the Parking Fund for the purchase of (50) kiosks from Total Parking Solutions, Inc. in the amount of \$330,350.

Committee: Finance considered on February 4, 2020

Fiscal Impact: N/A

File Number: **20-R08**

Date:

February 10, 2020

Whereas, the Lake Geneva Common Council approved the 2020 Parking Fund Budget and,

Whereas, the Finance, Licensing and Regulation Committee approved the purchase of (50) kiosks from Total Parking Solutions, Inc. using reserve (assigned) funds in the Parking Fund totaling \$330,350, and

Whereas, this expenditure was not included in the 2020 Parking Fund Budget, and utilizing these reserve (assigned) funds for this purpose would be appropriate, and

Now Therefore be it Resolved that the Lake Geneva Common Council approve this resolution to adopt a budget amendment allowing for a transfer in the 2020 Parking Fund Budget as follows:

Increase Acct #42-34-50-49100, Appl. Of Prior Yr. Appropriation, by \$330,350

Increase Acct #42-34-50-58700, Outlay-Parking, by \$330,350

Granted by action of the Common Council of the City of Lake Geneva this 10th day of February, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Thomas Hartz, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

**City of Lake Geneva
Finance, License, & Regulation Committee
February 4, 2020**

Prepaid Checks

1/20/20 - 1/31/20

Total:

\$2,354,936.36

Checks over \$5,000:

\$	2,303,344.64	<i>LGIP - January R/E Tax Settlement Transfer</i>
\$	12,639.05	<i>FEH Design - Library Architectural Services</i>
\$	9,240.00	<i>WI Department of Justice - Annual TTY Charge</i>
\$	7,685.93	<i>Amazon - Library Books, DVDs, Supplies</i>
\$	5,101.70	<i>WE Energies - December</i>

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 01/20/2020,01/24/2020,01/31/2020

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
01/20/2020	72610	2876	LAKE GENEVA POLICE DEPT	143.23
01/24/2020	72615	2056	AMAZON	7,685.93
01/24/2020	72616	2108	AT&T LONG DISTANCE	137.59
01/24/2020	72617	2424	DUNN LUMBER	76.47
01/24/2020	72618	2615	GREETHAM, AARON	24.00
01/24/2020	72619	5371	IDEMIA IDENTITY & SECURITY	4,986.00
01/24/2020	72620	5419	LGIP	2,303,344.64
01/24/2020	72621	2945	MAYER REPAIR	1,107.68
01/24/2020	72622	5702	MEISEL, RYAN	125.00
01/24/2020	72623	5555	MUELLER, AMY	350.00
01/24/2020	72624	3233	RHYME BUSINESS PRODUCTS	457.34
01/24/2020	72625	5701	RICK ALLEN MAGIC PRODUCTIONS	450.00
01/24/2020	72626	1019	SCHILLER LAWN & LANDSCAPE LLC	40.00
01/24/2020	72627	3001	SECURIAN FINANCIAL GROUP	2,256.27
01/24/2020	72628	4918	TIME WARNER CABLE	105.47
01/24/2020	72629	4956	UNIQUE MANAGEMENT SERVICES INC	71.60
01/24/2020	72630	5001	VERIZON WIRELESS	1,551.95
01/24/2020	72631	5071	WE ENERGIES	5,101.70
01/24/2020	72632	2413	WI DEPT OF PUBLIC INSTRUCTION	200.00
01/24/2020	72633	5104	WILS	889.98
01/31/2020	72634	2104	AT&T	1,957.14
01/31/2020	72635	5709	FEH DESIGN	12,639.05
01/31/2020	72636	5710	GREAT EDUCATIONAL EXPERIENCES	350.00
01/31/2020	72637	2787	KINGWILL, PAMELA	24.15
01/31/2020	72638	3024	MUTUAL OF OMAHA	1,283.45
01/31/2020	72639	4918	TIME WARNER CABLE	94.94
01/31/2020	72640	5021	VORPAGEL SERVICE INC	242.78
01/31/2020	72641	5101	WI DEPT OF JUSTICE	9,240.00
Grand Totals:				2,354,936.36

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-11300	2,303,344.64	.00	2,303,344.64
11-00-00-21100	.00	2,329,730.98-	2,329,730.98-
11-00-00-21340	2,256.27	.00	2,256.27
11-00-00-21550	1,283.45	.00	1,283.45
11-12-00-52210	64.57	.00	64.57
11-16-10-52210	618.69	.00	618.69
11-16-10-52240	1,130.99	.00	1,130.99
11-21-00-51380	249.99	.00	249.99
11-21-00-52210	1,982.74	.00	1,982.74
11-21-00-53120	119.14	.00	119.14

GL Account	Debit	Credit	Proof
11-21-00-53310	24.00	.00	24.00
11-21-00-53420	24.09	.00	24.09
11-21-00-53800	4,986.00	.00	4,986.00
11-21-00-55330	9,240.00	.00	9,240.00
11-22-00-52210	220.55	.00	220.55
11-22-00-52240	739.18	.00	739.18
11-22-00-52400	1,107.68	.00	1,107.68
11-29-00-52210	37.43	.00	37.43
11-32-10-52210	197.67	.00	197.67
11-32-10-52240	1,371.00	.00	1,371.00
11-51-10-52240	670.65	.00	670.65
11-52-01-52240	62.25	.00	62.25
40-00-00-21100	.00	766.88-	766.88-
40-55-10-52210	62.30	.00	62.30
40-55-10-52240	673.43	.00	673.43
40-55-20-52210	31.15	.00	31.15
42-00-00-21100	.00	33.25-	33.25-
42-34-50-52210	33.25	.00	33.25
47-00-00-21100	.00	105.47-	105.47-
47-70-00-57155	105.47	.00	105.47
48-00-00-21100	.00	123.88-	123.88-
48-00-00-52210	32.79	.00	32.79
48-00-00-52240	91.09	.00	91.09
61-00-00-21100	.00	3.01-	3.01-
61-00-00-53110	3.01	.00	3.01
62-00-00-21100	.00	17.20-	17.20-
62-00-00-92100	17.20	.00	17.20
99-00-00-21100	.00	24,155.69-	24,155.69-
99-00-00-52110	593.72	.00	593.72
99-00-00-52160	12,639.05	.00	12,639.05
99-00-00-52210	190.28	.00	190.28
99-00-00-52220	363.11	.00	363.11
99-00-00-53320	24.15	.00	24.15
99-00-00-53500	2,167.51	.00	2,167.51
99-00-00-53600	359.25	.00	359.25
99-00-00-54100	778.84	.00	778.84
99-00-00-54110	24.20	.00	24.20
99-00-00-54120	889.98	.00	889.98
99-00-00-54140	2,377.72	.00	2,377.72
99-00-00-54150	1,904.82	.00	1,904.82
99-00-00-55100	271.60	.00	271.60
99-00-00-55110	733.14	.00	733.14
99-00-00-55140	380.98	.00	380.98
99-00-00-55320	457.34	.00	457.34
Grand Totals:	<u>2,354,936.36</u>	<u>2,354,936.36-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 01/20/2020,01/24/2020,01/31/2020

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

City of Lake Geneva
Finance, License, & Regulation Committee
February 4, 2020

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 97,751.71
2. Debt Service	20	\$ -
3. Lakefront	40	\$ 1,400.77
4. Capital Projects	43	\$ -
5. Parking	42	\$ 192,834.04
6. Cemetery	48/49	\$ 22.78
7. Equipment Replacement	50	\$ 19,027.59
8. Library Fund	99	\$ -
9. Impact Fees	45	\$ -
10. Tourism Commission	47	\$ -
11. Use of Building Funds-Library	98	\$ -
Total All Funds		\$311,036.89

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
2/4/2020**

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 311,036.89**

ITEMS > \$5,000

Total Parking Solutions - 50% Down payment	\$ 165,175.00
Accurate Appraisal - 60% of 2020 Contract	\$ 24,600.00
Vandewalle & Associates - December Planning Services	\$ 12,770.19
Inland Continental Property - Parking Lot Revenue Share	\$ 11,534.63
United Public Safety - Vehicle Parking Stickers, Handheld Devices	\$ 8,715.01
Dinges Fire Company - Turnout Gear; SCBA	\$ 8,127.47
Lexipol LLC - Training Bulletins, System Updates	\$ 7,056.00
CDW - Computers, Upgrades, Firewall (PD & FD)	\$ 6,405.36
Target Solutions - Software Support	\$ 5,201.00
Balance of Other Items	\$ 61,452.23

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Batch =

"200203","200204","191231H","191231L","191231D","F191231J","F191231N","F20229","191231C","P191231I","P191231M","P20229","P20228","F90228"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ACCURATE APPRAISAL LLC				
2961	01/27/2020	60% OF 2020 CONTRACT	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	24,600.00
Total ACCURATE APPRAISAL LLC:				24,600.00
ACL SERVICES LLC				
323L1543898	12/27/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
342L1497859	01/08/2020	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
X670-201912-0	01/01/2020	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	14.21
Total ACL SERVICES LLC:				67.81
ADVANCE AUTO PARTS				
719391894158	07/08/2019	LAWN MOWER BATTERY	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	37.55
Total ADVANCE AUTO PARTS:				37.55
AMY'S SHIPPING EMPORIUM				
34126	11/21/2019	UPS-BOUND TREE/LAB SERVIC	11-22-00-53120 POSTAGE EXPENSE	22.20
36244	01/21/2020	UPS-UPSAFTEY RETURN	42-34-50-53120 POSTAGE EXPENSE	16.91
Total AMY'S SHIPPING EMPORIUM:				39.11
ARROW PEST CONTROL INC				
79926	01/17/2020	PEST CONTROL-1ST QTR	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	100.00
Total ARROW PEST CONTROL INC:				100.00
AURORA HEALTH CARE				
IN 440	01/15/2020	EMS MEDICATIONS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	413.07
Total AURORA HEALTH CARE:				413.07
AXON ENTERPRISE INC				
SI-1635587	01/21/2020	TASERS	50-21-00-58000 POLICE EQUIPMENT PURCHASES	3,504.00
Total AXON ENTERPRISE INC:				3,504.00
BATZNER PEST CONTROL				
2834552	01/22/2020	PEST CONTROL-JAN	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	119.00
Total BATZNER PEST CONTROL:				119.00
BOUND TREE MEDICAL LLC				
70287267	12/02/2019	CM-TRAINING CABLES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	144.99-
70288182	12/12/2019	CM-EPINEPHRINE RETURN	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	10.54-
83345208	09/12/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	131.00
83345209	09/12/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	17.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
83455450	12/27/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	86.40
83464560	01/07/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	566.78
83466206	01/08/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	43.44
CREDIT000000	12/11/2019	3RD QTR NALOXONE REBATE	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	18.00-
Total BOUND TREE MEDICAL LLC:				671.88
BUMPER TO BUMPER AUTO PARTS				
662-419674	12/24/2019	BRAKE/WASHER FLUID	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	11.08
662-419726	12/26/2019	FUEL TREATMENT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	10.59
662-420234	01/20/2020	HEADLAMP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	17.78
662-420796	01/21/2020	CAULK-BOBCAT #11	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	5.19
662-420874	01/22/2020	CLAMP,BATTERY-UTV	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	50.77
662-420914	01/23/2020	RELAY-TRK #25	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	7.89
Total BUMPER TO BUMPER AUTO PARTS:				103.30
CDW GOVERNMENT INC				
WDG5184	12/17/2019	COMPUTER REPLACE-CHIEF	50-22-00-58000 FIRE EQUIPMENT PURCHASES	680.25
WFR2808	12/23/2019	COMPUTER REPLACE-REPORT	50-22-00-58000 FIRE EQUIPMENT PURCHASES	554.23
WGG9744	12/27/2019	BACKUP SOFTWARE	11-21-00-58100 EQUIPMENT OUTLAY	1,400.00
WGK7564	12/27/2019	2019 SERVER UPGRADE	50-22-00-58000 FIRE EQUIPMENT PURCHASES	627.84
WHV4459	01/06/2020	ADAPTOR CABLE-CHIEF	11-22-00-54500 FIRE IT SERVICES	44.18
WJP6515	01/09/2020	FIREWALL	50-21-00-58000 POLICE EQUIPMENT PURCHASES	2,971.98
WNI7968	01/23/2020	BACKUP BATTERY-UPSTAIRS	11-21-00-53050 DATA PROCESSING	126.88
Total CDW GOVERNMENT INC:				6,405.36
CES				
LKG/061110	01/16/2020	SIGNAL REPAIR-HWY 50/EDW	11-10-00-52450 EXPENSES SUBJECT TO INS CLAIM	602.50
Total CES:				602.50
CINTAS FIRE PROTECTION				
0F36617706	01/13/2020	ANNUAL ALARM INSPECTION	40-55-10-53600 UPPER RIVIERA MAINTENANCE	347.11
Total CINTAS FIRE PROTECTION:				347.11
COMPLETE OFFICE OF WISCONSIN				
542509	01/03/2020	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	11.31
Total COMPLETE OFFICE OF WISCONSIN:				11.31
COMPRESSOR SERVICES				
F-20028928	01/27/2020	COMPRESSOR SERVICE-ST #1	11-22-00-53600 FIREHOUSE MAINT SERVICE COSTS	360.92
Total COMPRESSOR SERVICES:				360.92
DEHAVAN LAKE BOAT SHED				
1/23/20	01/23/2020	AIRBOAT REPAIRS	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,178.70
Total DELAVAN LAKE BOAT SHED:				1,178.70
DINGES FIRE COMPANY				
05953	12/23/2019	HELMETS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	548.28
06007	12/27/2019	SCBA TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	2,891.28
06488	01/15/2020	FLASHLIGHTS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	374.94

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
06507	01/15/2020	BARRIER HOODS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	913.19
06526	01/16/2020	SCBA MASK	50-22-00-58000 FIRE EQUIPMENT PURCHASES	529.02
06658	01/23/2020	FIRE GLOVES	50-22-00-58000 FIRE EQUIPMENT PURCHASES	2,545.86
06747	01/29/2020	AIR TANK COVERS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	263.90
54984	03/27/2019	GRIP TAPE	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	61.00
Total DINGES FIRE COMPANY:				8,127.47
DJS SCUBA LOCKER INC				
56758	12/19/2019	FINS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	87.96
SSA-2019-2	12/19/2019	2019 SCUBA GEAR SVC-PART #	11-22-00-58200 STATE MANDATED EQUIP TESTING	851.79
SSA56731	12/20/2019	SCUBA GEAR SERVICE	11-21-00-53420 PD SPECIAL EQUIPMENT	437.12
Total DJS SCUBA LOCKER INC:				1,376.87
DUNN LUMBER				
780708	01/04/2020	SQUEEGEE,HANDLE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	73.96
781026	01/08/2020	NUTS,BOLTS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	.21
781821	01/17/2020	FASTENER-RADAR	11-21-00-53420 PD SPECIAL EQUIPMENT	3.99
782068	01/21/2020	NUTS,BOLTS-TRK #125	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	1.55
782107	01/21/2020	9V BATTERIES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	15.99
782210	01/22/2020	D BATTERIES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	31.98
782213	01/22/2020	STEP BIT	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	57.99
782399	01/24/2020	SINK PARTS	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	20.48
782482	01/27/2020	BULBS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	22.98
782490	01/27/2020	BATTERIES,NUTS,BOLTS	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	49.17
782524	01/27/2020	OIL DRI,PAPER TOWELS	48-00-00-53500 CEM BLDG MAINT SUPPLIES	22.78
782571	01/28/2020	LIGHT BULB	11-52-00-53520 GROUNDS MAINT SUPPLIES	9.99
782714	01/29/2020	NUTS,BOLTS-TRK #27	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	3.34
Total DUNN LUMBER:				314.41
ELDER, NAN				
REIMB 1/20	01/24/2020	42 MILES-BADGER BOOK TRNG	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	24.36
Total ELDER, NAN:				24.36
ELKHORN CHEMICAL CO INC				
617949	01/10/2020	TOILET PAPER	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	41.08
617958	01/13/2020	SIDEWALK SALT	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	383.67
618000	01/10/2020	CITRUS SPRAY	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	54.28
618292	01/20/2020	TOILET PAPER,HAND SOAP	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	274.54
618292-1	01/22/2020	PAPER TOWELS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	74.60
618305	01/20/2020	HAND DRYER REPAIR	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	40.00
618307	01/20/2020	HAND DRYER REPAIR	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	40.00
618314	01/20/2020	HAND DRYER REPAIR	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	40.00
618315	01/20/2020	HAND DRYER REPAIR	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	40.00
Total ELKHORN CHEMICAL CO INC:				988.17
ELKHORN NAPA AUTO PARTS				
182997	01/17/2020	VACUUM HOSE-PLOW	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	4.56
183121	01/18/2020	HYDRAULIC HOSES-PLOWS	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	200.37
183198	01/20/2020	HYDRAULIC FITTINGS-PLOWS	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	85.89
184075	01/28/2020	FUEL PUMP-TRK #14,BULBS	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	180.78

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ELKHORN NAPA AUTO PARTS:				471.60
EMERGENCY APPARATUS MAINT				
109126	12/30/2019	SCENE LIGHT REPAIR-#2820	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	963.46
109977	12/17/2019	AUTO CHARGER REPLACE-#28	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	747.69
110014	12/31/2019	SCENE LIGHT/ SWITCH RPR-#2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	330.93
Total EMERGENCY APPARATUS MAINT:				2,042.08
EMS MEDICAL BILLING ASSOCIATES				
DEC 2019	01/06/2020	COMMISSIONS-DEC	11-22-00-52140 OUTSIDE BILLING SERVICES	4,570.35
Total EMS MEDICAL BILLING ASSOCIATES:				4,570.35
EQUIPARTS				
135208	01/27/2020	BABY CHANGING STATION	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	498.63
Total EQUIPARTS:				498.63
FIRST ARRIVING LLC				
1561	09/24/2019	FIRST ARRIVING DASHBOARD	50-22-00-58000 FIRE EQUIPMENT PURCHASES	2,689.00
Total FIRST ARRIVING LLC:				2,689.00
FIRST CARE TACTICAL LLC				
1307	01/12/2020	MEDICAL SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	368.51
1307	01/12/2020	MEDICAL SUPPLIES	11-29-00-53400 EMER MGMT SUPPLIES	368.50
Total FIRST CARE TACTICAL LLC:				737.01
FIRST SUPPLY LLC				
1984900-00	01/21/2020	TOILET PARTS	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	101.72
1988005-00	01/28/2020	TOILET VALVES	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	31.05
Total FIRST SUPPLY LLC:				132.77
FORD OF LAKE GENEVA				
70834	12/16/2019	OIL CHANGE-#219	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
70846	12/17/2019	OIL CHANGE-#204	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
70867	12/23/2019	TIRE/SPEED CONTROL REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	244.88
70946	12/27/2019	TIRE REPAIR-#201	11-21-00-53610 PD EQUIP MAINT SERV COSTS	30.95
71005	01/18/2020	BATTERY-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	150.95
71140	01/17/2020	OIL CHANGE,FILTER-#207	11-21-00-53610 PD EQUIP MAINT SERV COSTS	43.65
71252	01/30/2020	OIL CHANGE-#201	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
71255	01/30/2020	OIL CHANGE-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
Total FORD OF LAKE GENEVA:				605.03
GALLS LLC				
14614396	12/27/2019	UNIFORM-THORNBURGH	11-21-00-51380 PD UNIFORM ALLOWANCE	226.43
14616221	12/27/2019	UNIFORM-THORNBURGH	11-21-00-51380 PD UNIFORM ALLOWANCE	52.15
14620606	12/27/2019	SAFTY VEST-CROSSING GUAR	11-21-00-51390 PART TIME UNIFORM EXPENSE	30.20
Total GALLS LLC:				308.78

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GAPPA SECURITY SOLUTIONS LLC				
20553	01/14/2020	KEYS	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	35.00
Total GAPPA SECURITY SOLUTIONS LLC:				35.00
GEAR WASH LLC				
15935	01/14/2020	TURNOUT GEAR DETERGENT	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	59.85
16010	01/23/2020	TURNOUT GEAR REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	239.01
Total GEAR WASH LLC:				298.86
GENERAL FIRE EQUIPMENT CO				
142502	12/31/2019	EMERG MGMT VEHICLE SET U	11-29-00-53610 EMER MGMT VEHICLE MAINT/SVC	510.00
Total GENERAL FIRE EQUIPMENT CO:				510.00
GENEVA ONLINE INC				
1092433	01/02/2020	EMAIL SVC-JAN	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
GIRAFFE ELECTRIC II INC				
S2294	01/13/2020	SIGNAL REPAIRS-HWY 50/EDW	11-10-00-52450 EXPENSES SUBJECT TO INS CLAIM	105.00
Total GIRAFFE ELECTRIC II INC:				105.00
GRAYS INC				
35958	01/13/2020	CUTTING EDGE-LOADER PLOW	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	311.00
Total GRAYS INC:				311.00
GREAT AMERICA FINANCIAL SERVICES				
26150865	12/23/2019	BIZ HUB-DEC	11-22-00-53400 OPERATING SUPPLIES	296.27
Total GREAT AMERICA FINANCIAL SERVICES:				296.27
GREEN PRO SOLUTIONS				
13876	12/18/2019	SALT NEUTRALIZER CONCENT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	443.30
Total GREEN PRO SOLUTIONS:				443.30
HALVERSON OVERHEAD DOOR CO				
8654	01/15/2020	OVERHEAD DOOR REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	647.85
Total HALVERSON OVERHEAD DOOR CO:				647.85
HENRY SCHEIN INC				
67042847	09/10/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	453.97
71837732	01/08/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	299.25
72592933	01/06/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	326.98
72683427	01/08/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	1.63
72817803	01/13/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	21.58
72988253	01/17/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	67.79
Total HENRY SCHEIN INC:				1,171.20

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
IDENTISYS INC				
470852	12/31/2019	ID CARD RIBBON,LAMINATE	11-29-00-53400 EMER MGMT SUPPLIES	540.27
Total IDENTISYS INC:				540.27
INLAND CONTINENTAL PROPERTY				
2019	12/31/2019	2019 SHARE-NEWPORT WEST	42-34-50-58500 PARKING LOT REV SHARE	11,534.63
Total INLAND CONTINENTAL PROPERTY:				11,534.63
INTL INST OF MUNICIPAL CLERKS				
2020 DUES	12/12/2019	2020 IIMC DUES-KROPP	11-14-30-53320 CITY CLRK CONFERENCES & DUES	195.00
Total INTL INST OF MUNICIPAL CLERKS:				195.00
ITU ABSORB TECH INC				
7402900	01/24/2019	MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	101.17
Total ITU ABSORB TECH INC:				101.17
JAMES IMAGING SYSTEMS INC				
964667	01/17/2020	TOSH ES3555C-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	129.16
964668	01/17/2020	TOSH ES357-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	44.15
Total JAMES IMAGING SYSTEMS INC:				173.31
JAY'S BIG ROLLS INC				
11419	01/06/2020	SQUEEGEE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	130.00
Total JAY'S BIG ROLLS INC:				130.00
KOCOUREK PROPERTY HOLDINGS LLC				
2019	12/31/2019	2019 SHARE-NORTH SHORE L	42-34-50-58500 PARKING LOT REV SHARE	2,851.31
Total KOCOUREK PROPERTY HOLDINGS LLC:				2,851.31
LAKESIDE INTERNATIONAL LLC				
2217224P	01/23/2020	OIL SEAL	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	2.76
Total LAKESIDE INTERNATIONAL LLC:				2.76
LANGE ENTERPRISES INC				
71611	01/14/2020	SIGN HARDWARE	11-34-10-53740 STREET IDENTIFICATION SIGNS	195.00
71626	01/24/2020	SS STRAPPING	11-34-10-53740 STREET IDENTIFICATION SIGNS	58.97
Total LANGE ENTERPRISES INC:				253.97
LANGUAGE LINE SERVICES				
4721893	12/31/2019	INTERPRETER FEES-DEC	11-21-00-51400 PD INTERPRETERS FEES	5.81
Total LANGUAGE LINE SERVICES:				5.81
LEXIPOL LLC				
32330	01/01/2020	TRAINING BULLETINS	11-21-00-54100 PD TRAINING EXPENSES	3,528.00
32330	01/01/2020	MGT SYSTEM UPDATES	11-21-00-53050 DATA PROCESSING	3,528.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LEXIPOL LLC:				7,056.00
LIVING AS A LEADER				
LAAL 13321	01/15/2020	WAY-TRAINING	11-21-00-54100 PD TRAINING EXPENSES	1,425.00
Total LIVING AS A LEADER:				1,425.00
MACQUEEN EQUIPMENT				
P13678	01/21/2020	SHOE-SNOW BLOWER	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	450.81
Total MACQUEEN EQUIPMENT:				450.81
MARED MECHANICAL				
116845	01/23/2020	PREV MAINT-JAN	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	803.75
Total MARED MECHANICAL:				803.75
MARIO TROMBETTA				
23184	12/29/2019	SQUAD SETUP	11-29-00-53610 EMER MGMT VEHICLE MAINT/SVC	1,300.00
Total MARIO TROMBETTA:				1,300.00
MARTIN GROUP				
1259274	01/20/2020	KONICA 20-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	18.26
Total MARTIN GROUP:				18.26
MUNICIPAL TREASURERS ASSOC WI				
1325	01/20/2020	2020 DUES-BRIERE	11-15-10-53200 ACCTG PROFESSIONAL DUES	55.00
Total MUNICIPAL TREASURERS ASSOC WI:				55.00
NYQUIST ENGINEERING				
1221	01/15/2020	4TH QTR IT SVC	11-21-00-53050 DATA PROCESSING	1,375.00
1221	01/15/2020	4TH QTR IT SVC	11-21-00-53610 PD EQUIP MAINT SERV COSTS	387.50
1221	01/15/2020	4TH QTR IT SVC	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	900.00
1221	01/15/2020	4TH QTR IT SVC	11-21-00-58100 EQUIPMENT OUTLAY	412.50
1223	01/15/2020	4TH QTR IT SVC	11-22-00-54500 FIRE IT SERVICES	725.00
Total NYQUIST ENGINEERING:				3,800.00
OFFICE DEPOT				
403321849001	11/15/2019	SHARPIES	11-21-00-53100 PD OFFICE SUPPLIES	8.22
422805001001	01/03/2020	CALENDAR	11-22-00-53100 OFFICE SUPPLIES	7.58
422917231001	01/03/2020	CALENDAR	11-22-00-53100 OFFICE SUPPLIES	25.49
425304447001	01/08/2020	W2 ENVELOPES	11-15-10-53100 ACCTG OFFICE SUPPLIES	75.87
425311131001	01/08/2020	POST-ITS,TONER CARTRIDGE,	11-16-10-53100 CITY HALL OFFICE SUPPLIES	186.46
425311132001	01/08/2020	TONER CARTRIDGE	40-54-10-53100 BEACH OFFICE SUPPLIES	133.95
425364475001	01/08/2020	3 RING BINDER-AUDIT	11-15-10-53100 ACCTG OFFICE SUPPLIES	14.15
425741704001	01/08/2020	THERMAL POUCHES	11-22-00-53100 OFFICE SUPPLIES	38.79
427021961001	01/13/2020	3 RING BINDERS	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	61.07
Total OFFICE DEPOT:				551.58
PAL STEEL COMPANY INC				
79603	01/22/2020	SHOE-SNOW BLOWER	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	82.76

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total PAL STEEL COMPANY INC:				82.76
POMP'S TIRE SERVICE INC				
60201837	01/20/2020	TIRE REPAIR-TRK #35	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	346.00
Total POMP'S TIRE SERVICE INC:				346.00
PULSE TECHNOLOGY PARTNERS LLC				
2928	01/19/2020	HANDHELD/MOVING RADARS	50-21-00-58000 POLICE EQUIPMENT PURCHASES	3,089.00
Total PULSE TECHNOLOGY PARTNERS LLC:				3,089.00
QUILL CORPORATION				
3667343	01/02/2020	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	171.27
Total QUILL CORPORATION:				171.27
ROTE OIL COMPANY				
2001600009	01/16/2020	242.4 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	583.94
2001700406	01/17/2020	343.9 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	828.46
2002102418	01/21/2020	225.0 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	472.28
2002102419	01/21/2020	260.0 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	626.34
2002400011	01/24/2020	320.19 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	771.34
Total ROTE OIL COMPANY:				3,282.36
RYDIN DECAL				
366120	01/27/2020	2020-2022 PARKING STICKERS	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	1,584.00
Total RYDIN DECAL:				1,584.00
SCHILLER LAWN & LANDSCAPE LLC				
20531	12/06/2019	SNOW REMOVAL-11/14/19	11-32-12-53440 SNOW REMOVAL EXPENSES	795.00
Total SCHILLER LAWN & LANDSCAPE LLC:				795.00
SHERWIN-WILLIAMS COMPANY				
0116-8	01/21/2020	PAINT-GARBAGE CANS,BENCH	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	52.48
Total SHERWIN-WILLIAMS COMPANY:				52.48
SHRED-IT				
8129051666	01/22/2020	SHREDDING SVC-JAN	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	21.37
8129052330	01/22/2020	SHREDDING SVC-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	49.89
Total SHRED-IT:				71.26
SOMAR TEK LLC/SOMAR ENTERPRISE				
101791	01/09/2020	UNIFORM-HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	166.97
101815	01/22/2020	SIREN	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	172.99
101819	01/27/2020	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	27.40
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				367.36
SPANISH IN YOUR JOB LLC				
022420	02/02/2020	TRAINING-RICHARDSON	11-21-00-54100 PD TRAINING EXPENSES	150.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total SPANISH IN YOUR JOB LLC:				150.00
STRYKER SALES CORPORATION				
2880169M	12/20/2019	COT SERVICE-AMB #1	11-22-00-58200 STATE MANDATED EQUIP TESTING	398.00
2880170M	12/20/2019	COT REPAIR-AMB #3	11-22-00-58200 STATE MANDATED EQUIP TESTING	368.84
2880171M	12/20/2019	COT SERVICE-AMB #1	11-22-00-58200 STATE MANDATED EQUIP TESTING	249.00
2880172M	12/20/2019	CHAIR SERVICE-AMB #1	11-22-00-58200 STATE MANDATED EQUIP TESTING	174.50
2880173M	12/20/2019	COT SERVICE-AMB #1	11-22-00-58200 STATE MANDATED EQUIP TESTING	249.00
2880174M	12/20/2019	CHAIR SERVICE-AMB #2	11-22-00-58200 STATE MANDATED EQUIP TESTING	107.00
2880175M	12/20/2019	COT SERVICE-AMB #3	11-22-00-58200 STATE MANDATED EQUIP TESTING	249.00
2880176M	12/20/2019	CHAIR SERVICE-AMB #3	11-22-00-58200 STATE MANDATED EQUIP TESTING	107.00
2885217M	12/27/2019	COT REPAIR-AMB #1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,165.84
2885218M	12/27/2019	COT REPAIR-AMB #2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	500.36
Total STRYKER SALES CORPORATION:				3,568.54
SWWBIA				
DUES-2020	01/25/2020	2020 DUES-WALLING	11-24-00-53200 MEMBERSHIP DUES & FEES	40.00
DUES-2020	01/25/2020	2020 DUES-FLOWER	11-24-00-53200 MEMBERSHIP DUES & FEES	40.00
Total SWWBIA:				80.00
T2 SYSTEMS CANADA INC				
IRIS000006661	01/29/2020	IRIS FEES-FEB	42-34-50-54500 SUPPORT CONTRACTS	2,544.00
Total T2 SYSTEMS CANADA INC:				2,544.00
TARGET SOLUTIONS LEARNING LLC				
TSINV0000003	12/31/2019	SOFTWARE SUPPORT	11-22-00-54500 FIRE IT SERVICES	5,201.00
Total TARGET SOLUTIONS LEARNING LLC:				5,201.00
TJ'S PLUMBING & WATER SVC				
1454	01/16/2020	PRESSURE ZONE TESTING	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	105.00
Total TJ'S PLUMBING & WATER SVC:				105.00
TOTAL PARKING SOLUTIONS INC				
104833	01/15/2020	50% DOWNPAYMENT-50 PARKI	42-34-50-58700 OUTLAY-PARKING	165,175.00
TOTAL PARKING SOLUTIONS INC:				165,175.00
TRANS UNION LLC				
12917808	12/27/2019	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	62.88
Total TRANS UNION LLC:				62.88
UNITED LABORATORIES				
INV277582	01/21/2020	BALLROOM FLOOR FINISH	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	649.82
Total UNITED LABORATORIES:				649.82
UNITED PUBLIC SAFETY INC				
45378	01/02/2020	2020-2022 PARKING STICKERS	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	3,178.42
45566	01/03/2020	PKG ENFORCEMENT DEVICES	42-34-50-54500 SUPPORT CONTRACTS	5,536.59

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED PUBLIC SAFETY INC:				8,715.01
VANDEWALLE & ASSOCIATES INC				
201912036	12/18/2019	PLANNING SVCS-DEC	11-69-30-52160 COMPREHENSIVE PLAN	8,815.53
201912036	12/18/2019	PLANNING SVCS-DEC	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	942.50
201912036	12/18/2019	PLANNING SVCS-DEC	11-00-00-13910 A/R BILL OUTS	3,012.16
Total VANDEWALLE & ASSOCIATES INC:				12,770.19
VENTURE INVESTMENT PARTNERSHIP				
2019	12/31/2019	2019 SHARE-#833,#834	42-34-50-58500 PARKING LOT REV SHARE	413.18
Total VENTURE INVESTMENT PARTNERSHIP:				413.18
VON BRIESEN & ROPER SC				
307076	12/18/2019	OUTSIDE LEGAL FEES	11-21-00-52140 OUTSIDE LEGAL EXPENSES	495.00
Total VON BRIESEN & ROPER SC:				495.00
WALWORTH COUNTY SHERIFF				
DEC-2019	01/07/2020	PRISONER CONFINES-DEC	11-12-00-52900 CARE OF PRISONERS	15.00
Total WALWORTH COUNTY SHERIFF:				15.00
WCEDA				
15844	01/20/2020	2020 MEMBERSHIP-NORD	11-69-30-52170 ECONOMIC DEVELOPMENT	3,825.50
Total WCEDA:				3,825.50
WISCONN VALLEY MEDIA GROUP				
30816	01/16/2020	LN-SPRING PRIMARY ABSENTE	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	16.52
30816	01/16/2020	LN-SPRING PRIMARY ABSENTE	11-00-00-13910 A/R BILL OUTS	115.29
31305	01/23/2020	LN-12/23/19 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	270.92
31311	01/23/2020	LN-12/09/19 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	151.19
Total WISCONN VALLEY MEDIA GROUP:				553.92
ZOLL MEDICAL CORPORATION				
2994711	01/09/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	317.10
Total ZOLL MEDICAL CORPORATION:				317.10
Grand Totals:				311,036.89

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
----------------	--------------	-------------	----------------------	--------------------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"200203","200204","191231H","191231L","191231D","F191231J","F191231N","F20229","191231C","P191231I","P191231M","P20229","P20228","F90228"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"
