



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL

MONDAY, JANUARY 13, 2020 6:00 P.M.

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Tom Hartz, Council President, John Halverson, Council Vice President, Cindy Flower,
Alderspersons: Selena Proksa, Doug Skates, Tim Dunn, Ken Howell, Shari Straube, and Rich Hedlund

AGENDA

1. Mayor Hartz calls the meeting to order
2. Pledge of Allegiance – Alderperson Halverson
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
 - a. Candidates for Spring Election 2020
 - b. Presentation of Riviera Plaza Fuel Tank Replacement Project- City Administrator Nord & William Gage
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of December 23, 2019, as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on January 7, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. 2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Public Assembly Permit application filed by Knockerball Southern Lake LLC to reserve Donian Park (Seminary Park in the vent of rain/flooding) for every Saturday and Sunday from May 30, 2020 through September 1, 2020 to conduct Knockerball in the Park (*Finance, Licensing, and Regulation Committee approved on December 3, 2019*)
 - c. Original Massage Establishment License Application filed by Balance for Life, LLC d/b/a Heartland Wellness Retreat & Spa, located at 314 S Wells St, Lake Geneva, WI
 - d. Tier II Event Permit Application filed by the Lake Geneva Jaycees for the event of Venetian Festival to be held August 19, 2020 through August 23, 2020 (permit to be valid from August 17, 2020 through August 24, 2020 for event setup and clean-up), located in Flat Iron Park, Library Park, and Seminary Park

- e. Temporary Class “B”/ “Class B” Retailer’s License filed by The Lake Geneva Jaycees to be used August 18, 2020 through August 24, 2020, located in a fenced beer garden within the Flat Iron Park Parking Lot
- f. Fireworks Application filed by the Lake Geneva Jaycees to be used for the Annual Venetian Festival on August 23, 2020

10. Items removed from the Consent Agenda

11. Discussion/Action regarding **Resolution 20-R02** approving May 12, 2020 as World Migratory Day in the City of Lake Geneva

12. Recommendation of the Finance, Licensing, and Regulation Committee of January 7, 2020- Ald Howell

- a. Discussion/Action regarding awarding the bid for the purchase of sixty-three (63) Flowbird CWT Stealth Kiosks to Total Parking Solutions in an amount not to exceed \$416,241.00
- b. Discussion/Action of **Resolution 20-R01** adopting a 2020 budget amendment authorizing the transfer of funds in the Lakefront Fund budget as it relates to the Geneva Lake Law Enforcement Agency
- c. Discussion/Action regarding TAP (Transportation Alternatives Program) Grant
- d. Discussion/ Acceptance of January 7, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

13. Mayoral Appointments

- a. Approval of the appointment of William Binn to the Lake Geneva Utility Commission with a term to expire October 1, 2023

14. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business whenever competitive or bargaining reasons require a closed session regarding: **1) Police Union Contract Negotiations and 2) Police Non-Union Contract Negotiations**

15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.



OFFICE OF THE CITY CLERK

LANA C. KROPF

626 Geneva Street

Lake Geneva, WI 53147

262.249.4092 • cityclerk@cityoflakegeneva.com

Date: January 13, 2020
To: Common Council
Re: 2020 Candidates for the Spring Election

Here is the list of Lake Geneva candidates for the Spring 2020 Election to be held April 7, 2020; please note these are not listed in any particular order:

Mayor

Thomas Hartz (Incumbent)
Charlene Klein

City Attorney

Daniel Draper (Incumbent)

Aldersperson District #1

Selena Proksa (Incumbent)
Joan Yunker

Aldersperson District #2

Mary Jo Fesenmaier
Ann Esarco

Aldersperson District #3

Tim Dunn (Incumbent)
Robert Kordus

Aldersperson District #4

Cindy Flower (Incumbent)
Terry O'Neill

The only incumbent that filed non-candidacy paperwork was Doug Skates, Aldersperson District #2. All paperwork was filed by the deadline as required by law and none of the City of Lake Geneva offices will be on the February 18, 2020 Spring Primary.

Any questions on this matter can be directed to the City Clerk by email at cityclerk@cityoflakegeneva.com or by phone at 262-249-4092.

Thank you,

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, DECEMBER 23, 2019 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Tom Hartz, Council President, John Halverson, Council Vice President, Cindy Flower, Alderpersons: Selena Proksa, Doug Skates, Tim Dunn, Ken Howell, Shari Straube, and Rich Hedlund

Mayor Hartz called the meeting to order at 6:00 p.m.

Aldersperson Straube led the Council in the Pledge of Allegiance.

Roll Call

Present: Halverson, Proksa, Skates, Dunn, Howell, Straube, and Heldund

Absent: Flower

Awards, Presentations, Proclamations, and Announcements

Mayor Hartz noted that the Candidacy Paperwork for Spring Election 2020 is available at City Hall and online. The deadline to turn in that paperwork is January 7, 2020.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Hank Sibbing; Spoke in opposition of the use of Donian Park for the Knockerball activity.

Spyro Condos; 1760 Hillcrest Dr; Spoke in opposition of the use of Donian Park for the Knockerball activity.

Mary Jo Fesenmaier; 1085 S Lake Shore Dr; Spoke in opposition of the Common Council convening into Closed Session in regards to the Geneva Lake Law Enforcement Agency.

Ann Esarco; 1051 Mobile St; Spoke in opposition of the use of Donian Park for the Knockerball activity.

Acknowledgement of Correspondence

None

Approve Regular City Council Meeting minutes of December 9, 2019, as prepared and distributed

Motion by Skates to approve, second by Proksa. No discussion. Motion carried 7-0.

CONSENT AGENDA– *Recommended by Finance, Licensing and Regulation on December 17, 2019.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Straube requested that the Public Assembly Permit for Knockerball Southern Lake be removed from the consent agenda.

-2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet

-Tier I Event Permit Application filed by J3 Events Inc for the event of “Wine Run 5K” to occur on Sheridan Springs Rd and Edwards Blvd on June 7, 2020 from 9:00 a.m. to 10:00 a.m.- Event to end at Studio Winery, 401 E Sheridan Springs Rd

Motion by Howell to approve the consent agenda, second by Skates. No discussion. Motion carried 7-0.

Mayor Hartz noted that there is not an item on the agenda to discuss items removed from the consent agenda and that the Council will have to consider at the next meeting.

Discussion/Action regarding satisfying or subordinating the mortgage secured by a developer's agreement with the Lake Geneva Economic Development Corporation for property at 323 Broad Street

Motion by Hedlund to approve subordinating the mortgage secured by a developer's agreement with the Lake Geneva Economic Development Corporation for property at 323 Broad Street, second by Proksa.

City Attorney Draper noted that the Lake Geneva Economic Development had been given a grant to purchase the Traver Hotel property to raze the building and renovate the property. This mortgage needs to be subordinated so that financing for development can be obtained. Motion carried on a roll call vote 7-0.

Recommendation of the Finance, Licensing, and Regulation Committee of December 17, 2019- Ald Howell

Discussion/Action regarding draft policy regarding centralized retention location of various personnel records

Motion by Howell to approve, second by Hedlund. Howell noted that this will require departments to store personnel records in the Human Resources Department of City Hall. Proksa noted that this is to be in place by March 1, 2020.

Motion carried 7-0.

Discussion/Action regarding an amendment to the City of Lake Geneva Employee Handbook relating to the payment of holiday pay to part-time employees

Motion by Howell to approve, second by Proksa. Proksa stated that this was a request made by the Chief of Police to incentivize part-time staff to work holidays. This would apply to all part-time staff. Motion carried on a roll call vote 7-0.

Discussion/Action regarding approving the letter of intent to purchase a 2020 HV507 SFA Plow Truck with additional Dual Air Bag Kit with Automatic Control from Lakeside International in an amount not to exceed \$174,112.00

Motion by Howell to approve, second by Halverson. Howell stated that this is approved in the 2020 budget, however by approving the intent the purchase in 2019 the City could save approximately 7%. Motion carried on a roll call vote 7-0.

Discussion/Action regarding Pay Request #3 to Payne & Dolan Inc for the 2019 Street Improvement Project in an amount not to exceed \$16,989.36

Motion by Howell to approve, second by Halverson. No discussion. Motion carried on a roll call vote 7-0.

Discussion/Action regarding Pay Request #4 (final) to Willkomm Excavating & Grading, Inc for the 2018 Main Street Reconstruction Project in an amount not to exceed \$965.68

Motion by Howell to approve, second by Hedlund. Howell stated that this request is the final payment for the remaining retainage; the retainage was held for landscape work to be completed. Motion carried on a roll call vote 7-0.

Discussion/ Acceptance of December 17, 2019 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Hedlund. No discussion. Motion carried 7-0.

Recommendation of the Plan Commission of December 16, 2019- Ald Skates

Discussion/Action regarding a request on Extraterritorial Platting (ETP) land division application for a Certified Survey Map (CSM) submitted by Martin Arenson, 23442 N. Wildwood Ln. Deerfield, IL 60015. Located at W3549 Longwood Dr., Lake Geneva, in the Town of Geneva, the request is to consolidate 4 existing lots into a single lot CSM for Tax Key Nos. JA478700001, JA478700002, JA478700003 & JA478700004

Motion by Skates to approve, second by Proksa. Skates stated that this is the combination of four lots into one parcel. Mayor Hartz added that the signature block on the map needs to be corrected as well. Motion carried 7-0.

Discussion/Action regarding Resolution 19-R77 authorizing the issuance of a Conditional Use Permit (CUP) filed by Nicholas Pinnt 1155 LaSalle St. Lake Geneva, for a request to utilize a portion of the building for an Indoor Commercial Entertainment exercise facility in the property located at 901 Maxwell St. located in the Planned Development (PD) zoning district. Tax Key No. ZCL200015

Motion by Skates to approve, second by Halverson.

Motion by Skates to suspend the rules to allow the applicant to speak, second by Proksa. Motion carried 7-0.

Nicholas Pinnt addressed the Council regarding his request. He stated that they are taking over the office space in Trostel to provide a gym facility to the public with special provisions for Veterans. Motion carried 7-0.

Discussion/Action regarding **Resolution 19-R78** authorizing the issuance of a “Limited” Conditional Use Permit (CUP) filed by Samantha Strenger, 615 Center St. Lake Geneva for a request to utilize the property as a Commercial Indoor Lodging land use for the property located at 715 Williams St. located in the General Business (GB) zoning district. Tax Key No. ZF00042

Motion by Skates to approve, second by Proksa. Skates stated that Ms. Strenger runs several of these without issue and the property is zoned properly for this use. Motion carried 7-0.

Discussion/Action regarding **Resolution 19-R79** authorizing the issuance of a “Limited” Conditional Use Permit (CUP) filed by Robert and Judy Jurewicz, 1201 Townline Rd. Lake Geneva for a request to utilize the property as an Indoor Maintenance Service Facility land use for the property located at 1201 Townline Rd. located in the Rural Holding (RH) zoning district. Tax Key No. ZA19740001

Motion by Skates to approve, second by Hedlund. Skates stated that there has been a lot of clean up and a major transformation in that area. Motion carried 7-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business whenever competitive or bargaining reasons require a closed session regarding: **1) Police Union Contract Negotiations and 2) Agreement with the Geneva Lake Law Enforcement Agency**

Motion by Hedlund to convene the Council into Closed Session and to include all City Staff, second by Skates. Motion carried on a roll call vote 7-0. The Council convened into Closed Session at 6:48 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to reconvene the Council into Open Session, second by Hedlund. Motion carried on a roll call vote 7-0. The Council reconvened into open session at 7:19 p.m.

Items discussed in Closed Session:

1) Police Union Contract Negotiations

Motion by Hedlund to direct staff to proceed as discussed in Closed Session, second by Skates. Motion carried 7-0.

2) Agreement with the Geneva Lake Law Enforcement Agency

Motion by Skates to direct staff to proceed as discussed in Closed Session, second by Hedlund. Motion carried 7-0.

Adjournment

Motion by Heldund to adjourn the meeting of the Common Council, second by Howell. Motion carried 7-0. The meeting adjourned at 7:21 p.m.

Provisional:

Michael Winters

Original:

Sharon Hoffman

Ashli Medrow

Brandon Marshall

Michael Winters

Victoria Luciano

Daegan Ross

Renewal:

City of Lake Geneva- Event Permit Policy and Application



The purpose of this policy and event permit application is to guide organizations that are non-profit, not-for-profit, private, or for profit to plan and execute a successful event here in beautiful Lake Geneva. This policy and application will outline the requirements and possible fees associated with hosting an event in the City based on the estimated attendance.

For profit, private, non-profit and not-for profit groups will be able to plan their experience here in the City based on the following four tiers:

Public Assembly Permit – **Non-profit or Not-for-Profit (No Charge), For Profit \$60 per day* (Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

Block Parties or use of Gazebo for 1 Hour Photo Ops: \$75.00
Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

Tier 1 Events: **Non-profit or Not-for-Profit (No Charge), For Profit \$250 for an event up to seven days, additional \$50 per day thereafter*
(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

Tier 2 Events: **Non-profit or Not-for-Profit (No Charge), For Profit \$500 for an event up to seven days, additional \$100 per day thereafter*
(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,001+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary Park (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company. This event permit does not apply to the rental or use of the Riviera Ballroom.

Event permit application fees are not refundable whether wholly or partially. Any group using any municipal facility, park or property will be required to place a credit card number on file with the City of Lake Geneva's Clerk Office for any incidentals. Any charges will be fully explained and outlined to the applicant prior to any charge.

All non-profits and not-for-profit groups will be required to provide a current tax form with EIN# to prove their organization's status.

City of Lake Geneva- Event Permit Policy and Application



All event dates are granted on a first come first served basis, although non-profit groups located within the City of Lake Geneva will be given preferential treatment when considered. For events that occur annually you will have the option to place a hold on future dates for no more than three years after the current event being applied for.

All applicants will be required to sign an indemnification agreement for organizations below a tier 1 and all tier 1 and tier 2 event applications will be required to include a copy of their Certificate of Liability insurance with this application.

Any non-profit or not-for-profit organization that is wishing to sell alcohol as part of their event with need to complete a Temporary Class "B"/ "Class B" Retailer's License and pay a separate application fee. This event permit application does not grant the right or privilege to any group to sell alcohol of any kind.

All events under a level tier 2 will only be considered by City Staff prior to approval. Tier 2 events will require approval of City Staff, the Finance, License, & Regulation Committee and the Common Council.

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted **AT LEAST 4 WEEKS** prior to the proposed event date(s).

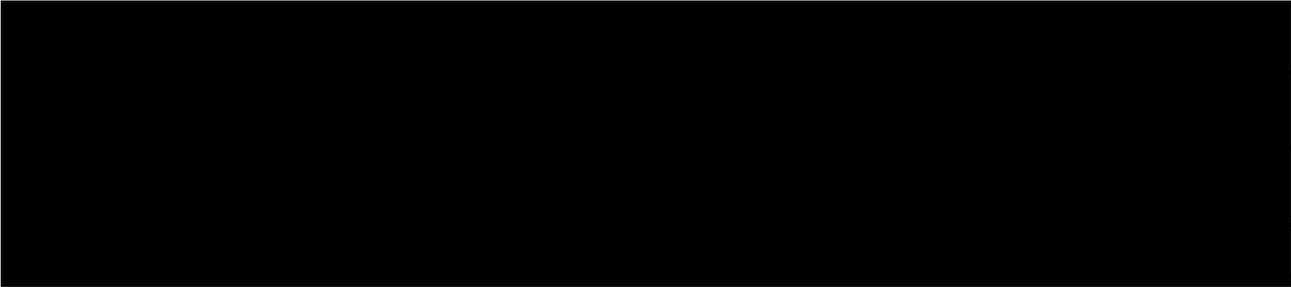
Section I. APPLICANT INFORMATION

NAME OF APPLICANT: Olaf and Melanie Borchert

NAME OF EVENT ORGANIZER/PRODUCER: _____

PRODUCTION COMPANY/ORGANIZATION:
Knockerball Southern Lakes LLC

FEDERAL TAX ID: _____



Are you a **For Profit** or **Non-profit Organization 501(c) ___** ?

EIN # (Tax Exempt Number): _____

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

Public Assembly Permit – * Non-profit (No Charge), *Otherwise FEE \$60 per day*

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), *Otherwise FEE \$75.00*

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

Tier 1 Events: * Non-profit (No Charge), *Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter*

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

Tier 2 Events: * Non-profit (No Charge), *Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter*

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: *Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.*

1. Title of Event: Knockerball in the park
2. Date(s) of Event: 5/30/20 - 9/1/20 (Saturday and Sundays only) as weather permits
3. Location(s) of Event: Samuel Donian Wetland Preserve
4. Hours: 12:00 p.m - 7:00 p.m

Note: Start Time & End Time

5. Event Chair/Contact Person: Olaf Borchert Phone 
6. Day of Event Contact Name: Olaf Borchert Phone 

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 100 people

10. Basis for estimate: _____

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

We will provide a garbage can by our trailer and take the garbage with us for disposal when we leave each day.

15. Description of plan for providing event security (if applicable):

not needed

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes No

Section III. STREET USE

Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.
2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____
 Total Number of Parking Stalls Request: _____
 Parking Stall Number(s) and Location: _____

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

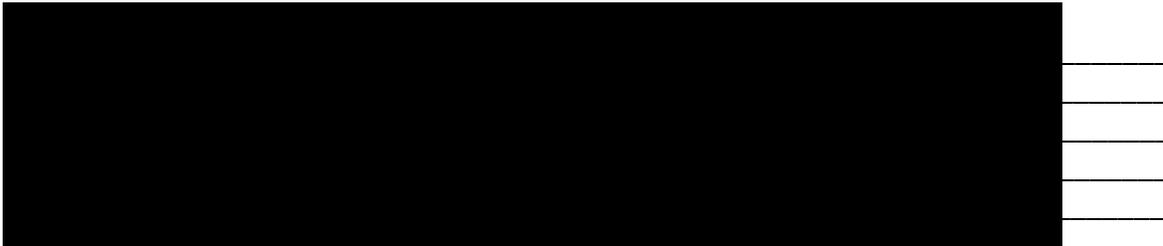
Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: To be used to power our trailer and for blowing up and deflating the knockerballs _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

ALL PARKS & PUBLIC SPACES: *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature: _____ **Date:** _____

For Office Use Only

Date Filed with Clerk: _____ **Payment with Application: \$** _____ **Receipt:** _____

*Circulation required to the following Departments:

Department:	Date:	Circulated:
City Clerk/Administrator Notes: _____		<input type="checkbox"/>
Police Chief Notes: _____		<input type="checkbox"/>
Fire Chief Notes: _____		<input type="checkbox"/>
Street Dept Notes: _____		<input type="checkbox"/>
Parking Dept Notes: _____		<input type="checkbox"/>
Piers, Harbors & Lakefront Notes: _____		<input type="checkbox"/>
FL&R: Meeting Date: _____		<input type="checkbox"/>
Council: Meeting Date: _____		<input type="checkbox"/>

City of Lake Geneva- Event Permit

Save the Date Form

Per the City of Lake Geneva Event Permit Policy, events held annually have the ability to reserve future dates for that event no more than three years after the current event being applied for.

Completion of this form is not meant to replace the application process for a City of Lake Geneva Event permit. A new event permit application will need to be completed for every future event.

Event Name: _____

Event Date: YR 20____: _____

YR 20____: _____

YR 20____: _____

All Park Facilities: _____

Name of Sponsoring Organization: _____

If Non-profit or Not-for-Profit: Tax ID / EIN #: _____

Contact First Name: _____ Last Name: _____

Phone/Mobile: _____

Email: _____

Notes/Request: _____



CITY OF LAKE GENEVA MASSAGE ESTABLISHMENT APPLICATION

\$50.00 ANNUAL LICENSE FEE

EXPIRES JUNE 30TH EACH YEAR

Is Application: Original or Renewal

Application must be accompanied by the following documents:

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

BUSINESS INFORMATION

Trade Name: Heartland Wellness Retreat and Spa

Corporate Name (if applicable): Balance for Life, LLC

Business Address (Physical): 314 S. Wells, Lake Geneva, WI 53147

City, State, Zip: _____

Phone: 262.249.6601 Email: nick@heartlandspa.com

Please explain the nature of services to be provided: Therapeutic massage for wellness retreat guests

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Harold Lebovic

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

NOT APPLICABLE

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

NO YES If yes, please explain: _____

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

NO YES If yes, provide the offense, date, location, and disposition: _____

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE: [Signature] Date: 12/12/2019

For Office Use Only

Date Filed: December 13, 2019 Receipt #: 10000593 Amt Paid: \$50-

Forwarded to Police Dept: December 13, 2019 Background Completed: _____

Police Chief Recommendation: _____ Approved Denied

~~Fingerprinting required for new establishments~~ - Fingerprinted by LGPD: N/A

Forwarded to Building Dept: _____ *Inspector approval required for new establishments*

Building Inspector Recommendation: _____ Approved Denied

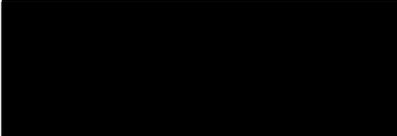
FLR/Council Approval Dates: 1/7/2020 & 1/13/2020 License #: _____

Verified: Stark MSI Notes/Conditions: _____

Copies to: Building & Zoning Police Chief Fire Chief

Massage Technicians Employed by Heartland Wellness Retreat and Spa

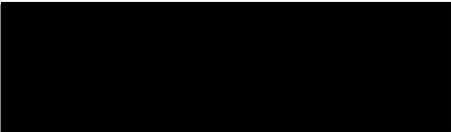
1. Peggy J Stringham



2. Sylvanna R Leighninger



3. Ingrid Clemen



CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted **AT LEAST 4 WEEKS** prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: RYAN LASCH

NAME OF EVENT ORGANIZER/PRODUCER: LAKE GENEVA JAYCEES

PRODUCTION COMPANY/ORGANIZATION: LAKE GENEVA JAYCEES

FEDERAL TAX ID:

ADDRESS: APT. UNIT OR SUITE #:

CITY: STATE: ZIP CODE:

E-MAIL ADDRESS: lgjcpresident18@gmail.com

DAYTIME PHONE: CELL PHONE:

Are you a For Profit or Non-profit Organization 501(c)4?

EIN # (Tax Exempt Number):

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

- Public Assembly Permit – * Non-profit (No Charge), Otherwise FEE \$60 per day**
(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.
- Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), Otherwise FEE \$75.00**
Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.
- Tier 1 Events: * Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter**
(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.
- Tier 2 Events: * Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter**
(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: VENETIAN FESTIVAL

2. Date(s) of Event: AUGUST 19-23, 2019 PERMIT AUGUST 18-24 TO ALLOW FOR SET-UP/CLEANUP

3. Location(s) of Event: FLAT IRON, LIBRARY, AND SEMINARY PARK

4. Hours: 6AM AUGUST 18, 2019 11:59PM AUGUST 24, 2019

Note: Start Time & End Time 20 2

5. Event Chair/Contact Person: RYAN LASCH Phone: _____

6. Day of Event Contact Name: RYAN LASCH Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 20,000

10. Basis for estimate: PRIOR YEARS

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

TWO TENTS IN FLAT IRON PARK PARKING LOT. 40X80 AND 20X30. ONE 15X15 TEXT IN FLAT IRON PARK PROVIDED FOR ONE OF THE

NON-PROFIT FOOD BOOTHS BY RENTAL CO. THE RENTAL CO IS EXPECTED TO BE STEP IT UP RENTAL

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

REFER TO ATTACHED SHEET

15. Description of plan for providing event security (if applicable):

REFER TO ATTACHED SHEET

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes No

Section III. STREET USE

Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.
2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: REFER TO ATTACHED SHEET
 Total Number of Parking Stalls Request: _____
 Parking Stall Number(s) and Location: _____

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: FLAT IRON AND SEMINARY FOR 18-24. LIBRARY 22-23
- Water Explain: METER BY STREET DEPT FOR CARNIVAL AND HYDRANT BY BRUNK PAVILION
- Traffic Control Explain: SUNDAY BY BOAT LAUNCH FOR SKI SHOW
- Police Services Explain: GENERAL PATROL, BAGGING METERS, BARRICADES, CLEARING BEACH ON SUNDAY
- Fire/EMS Services Explain: FIREWORKS LOADING/UNLOADING
- Other Explain: STREET DEPT-DELIVERY OF CONCRETE BLOCKS, CLOSE WRIGLEY

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

ALL PARKS & PUBLIC SPACES: *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*

Credit Card # (Required): _____
 Expiration Date: _____ CVV #: _____
 Name on Credit Card: _____
 Billing Address: _____
 City, State, Zip: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature:  Date: 12-12-2019

For Office Use Only

Date Filed with Clerk: 12/12/19 Payment with Application: \$ 0.00 Receipt: 10.006585

*Circulation required to the following Departments:

Department:	Date:	Circulated:
City Clerk/Administrator Notes: <u>[Signature]</u>		<input type="checkbox"/>
Police Chief Notes: <u>[Signature]</u>		<input type="checkbox"/>
Fire Chief Notes: <u>[Signature]</u>		<input type="checkbox"/>
Street Dept Notes: <u>[Signature]</u>		<input type="checkbox"/>
Parking Dept Notes: _____		<input type="checkbox"/>
Piers, Harbors & Lakefront Notes: _____		<input type="checkbox"/>
FL&R: Meeting Date: _____		<input type="checkbox"/>
Council: Meeting Date: _____		<input type="checkbox"/>

Park Board Members and Lake Geneva City Council:

Event Information

13. The Lake Geneva Jaycees respectively request the use of Flat Iron, Seminary and Library Park for the 2020 Venetian Festival. Flat Iron and Seminary Parks are needed August 17th – August 24th with the festival running the 19th – 23rd. Library Park would be needed August 22nd and 23rd. Activities in the parks will be consistent with previous years. Flat Iron Park will include a carnival, food booths sponsored by local civic organizations, main stage area, and beer garden. Seminary Park will include kiddie and youth rides/games. Library Park will be used on Saturday and Sunday for the annual Arts and Craft Fair, as well as the Jaycee Brat Stand. On Sunday night of the festival, a waterski show will take place along the beach followed by a lighted boat parade and a fireworks display.

14. The refuse collection for the event is handled jointly by the Jaycees and the carnival company through the use of garbage cans throughout the carnival area, food booth, and beer garden. There will be two dumpsters on the grounds during the festival, which the Jaycees provide through Johns Disposal. A smaller dumpster in the chamber of commerce parking lot that is emptied during the festival, and a large dumpster located on Center Street that is emptied at the conclusion of the festival. Clean up of the event is handled by the Jaycees and includes garbage pick-up, raking the parks, and hosing down the parking lots to ensure the parks remain in great condition.

15. Event security is provided by the Jaycees, Lake Geneva Police, and Walworth County Sheriff's Dept. The Jaycees provide security for the beer garden area. This includes off-duty police officers on Friday and Saturday night hired by the Jaycees. The LGPD and Walworth County provide general patrol around the festival grounds. To provide additional safety for attendees, a portable tower camera is used in the carnival area for surveillance. In addition, the LGPD provides the Jaycees with handheld radios monitored by dispatch so that the Jaycees crew chief and head of security for each night can quickly communicate with Police or Fire/EMS if assistance is needed on the grounds.

18. As part of the festival, there will be food sold on the grounds. The Jaycees have a brat stand on Saturday and Sunday in Library Park. In Flat Iron park, food will be sold by the carnival company (Mr. Ed's Magical Midway), as well as by local non-profit groups. Although the non-profit groups can vary slightly from year to year, the groups who sold last year and will be offered the first opportunity back are as follows:

- YMCA (Sold Meatball Sandwiches)
- American Legion (Sold Beef Teriyaki)
- Lions Club (Sold Corn and Brats)
- Lakeland Animal Shelter (Sold Burgers)
- Bayside Athletics (Sold Bavarian Pretzels)

Street Use

1. The Jaycees request the following street use: The closure of Wrigley Dr. from Center St. north to the Geneva Towers from Tuesday, August 18 through Monday, August 24.

2. The Jaycees request the use of the parking stalls in the Flat Iron park parking lot, as well as the parking stalls on Center St from the Alley South to Wrigley Dr. during the Festival (Including Set-up and Clean-up). Additionally, we request the use of three parking spaces on either side of the East Walkway of Library Park on Saturday and Sunday. Also, to facilitate safe unloading for the craft fair, we request the use of all the parking stalls in front of Library Park from 6am – 10am on Saturday. All stalls with the exception of the six by the East Walkway will be re-opened by 10am. The stalls being used are consistent with past years and are outlined within the action plan used by the Jaycees and the city to facilitate the smooth operation of the festival. This can be provided at council's request.

3. As part of the festival, there will be signage used throughout the parks including signs for pricing, sponsors, bands, parking and general information signs. All of the signage is consistent with past years and no signage is being used outside of the festival grounds (such as banner poles).

Thank you for your consideration.

Sincerely,

Ryan Lasch
Lake Geneva Jaycees
Venetian Festival Chairman

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. THE LAKE GENEVA JAYCEES	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input checked="" type="checkbox"/> Other (see instructions) ▶ 501(c)4	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. PO BOX 411	Requester's name and address (optional)
6 City, state, and ZIP code LAKE GENEVA, WI 53147	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
3	9		-	1	2	3	0	2	9	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Lake Geneva Jaycees

Name of Event: Venetian Festival

Date of Event: August 18 - 24, 2020

Time of Event: August 18, 6am (Beginning) August 24 11:59pm (Ending)

Event Contact Person: Ryan Lasch

Contact Phone: _____

Contact Email: _____

Will a Licensed Operator be serving or supervising the service of alcohol?

***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

Yes

No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: 12/12/19 Receipt No: 10.006585

Total Amount: \$10.00

Forwarded to Police Chief: 12/13/19

Recommendation: [Signature] Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: _____ Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 12/12/2019

Town Village City of LAKE GENEVA

County of WALWORTH

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/18/2020 and ending 08/24/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name THE LAKE GENEVA JAYCEES

(b) Address PO BOX 411

(Street)

Town Village City

(c) Date organized 05/01/1962

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President NATHAN LOVE

Vice President ZAC GRIDER

Secretary RYAN SMITH

Treasurer LUKE SPIEGELHOFF

(g) Name and address of manager or person in charge of affair: RYAN LASCH

7

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 BLOCK OF CENTER ST

(b) Lot FLAT IRON PARK PARKING LOT Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: FENCED IN BEER GARDEN

3. Name of Event

(a) List name of the event VENETIAN FEST

(b) Dates of event 12/12/2019

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____

Ryan Smith
(Signature / Date)

Lake Geneva Jaycees
(Name of Organization)

Date Filed with Clerk 12/12/19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

CITY OF LAKE GENEVA

FIREWORKS APPLICATION



\$50.00 Fee

Application to possess and use class B(1.3), C(1.4) fireworks in accordance and compliance with Local, State, and NFPA Codes and Requirements

Applicant: Ryan Lash Phone: 262-749-0332

Group / Agency sponsoring fireworks display (An individual cannot be issued a permit):
Lake Geneva Jaycees

Address of group/agency sponsoring fireworks display (NO P.O. Box):

Name of Fireworks Company performing display: J+M Displays

Street Address _____ City _____ State _____ Zip _____

Date/Time of authorized possession and use: 8-23-20 at Dark

SPECIFIC LOCAL REQUIREMENTS

1. Application fee - \$50 per event
2. An itemized list of (label name) and quantity of class B(1.3), C(1.4) fireworks attached with application
3. Proof of liability coverage (copy of policy attached with application)
4. Fireworks must be displayed not less than required by NFPA Standards and must be away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3 G shows
5. All displays will be aimed away from spectators
6. A test shot will be fired into the air at least 1 hour before scheduled display
7. Fireworks that have been wet at any time prior to the display will NOT be used

NOTE: Permit required Class C fireworks cannot be sold to minors or persons restricted from possession of dangerous weapons due to a criminal conviction record. Certain types of class B or C fireworks shoot multiple projectiles at speeds of 1300 feet per second.

RELEASE OF LIABILITY

I, Lake Geneva Jaycees, am aware of the dangers of fireworks and
(Please Print Name)

am willing to assume full responsibility for any personal or property damage due to the display of fireworks. The applicant/group/agency agrees to indemnify and hold the City of Lake Geneva harmless from any claims or liability, including attorney fees and other defense costs, which may arise from the use, storage, transportation or possession of fireworks.

Ryan Lash 12-12-19 DATE:
APPLICANT SIGNATURE

For Office Use Only

Amount Paid and Receipt Number \$ 50.00 Date Received 12/12/19
 Check Number 10.006585 V#4236 GLLEA Approval (if applicable) _____
 Police Chief Approval [Signature] Fire Chief Approval _____
 Entered into RMS _____ Fire Engine Standby Required Yes No
 Date Sent to Council _____ Permit Issued by _____

Mayor Signature _____ Date Issued _____

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving May 12, 2020 as World Migratory Day in the City of Lake Geneva			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	20-R02	Date:	January 13, 2020

Whereas, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

Whereas, citizens of Lake Geneva and our visitors recognize and welcome migratory songbirds as symbolic harbingers of spring, and

Whereas, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in tourism and recreational dollars statewide, and

Whereas, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

Whereas, public awareness and concern are crucial components of migratory bird conservation, and

Whereas, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

Whereas, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

Whereas, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

Whereas, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

Whereas, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE, be it Resolved that May 12, 2020 be observed as World Migratory Day in the City of Lake Geneva, and that all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Thomas Hartz, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Mayor Hartz and Common Council

FROM: Sylvia Mullally, Parking Manager

DATE: January 7, 2020

RE: Recommendation to purchase (63) parking meters

Recommendation

Staff requests that the City purchase sixty-three Flowbird CWT Stealth Kiosks in total not to exceed \$416,241.

Background:

Please note that on Tuesday January 7, 2020, FLR approved the purchase of the following:

Model: Flowbird CWT Stealth Multi-Use Kiosks (touch) (credit card/coin ONLY)
Quantity: 63
Total Price: \$416,241
Vendor: Total Parking Solutions

**Company guarantees first year parts warranty at no cost.*

**Web office (communication/modem) is billed separately per month*

Priority Consideration

In an effort to ensure the Parking Department has the equipment and technology needed to perform regular parking operations for the 2020 season, we are asking for priority in reviewing and signing any agreements regarding the kiosks.

City of Lake Geneva

Pay-by-Plate Parking Terminals and Technology

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Total Parking Solutions Inc.

Company Background / Executive Summary

Total Parking Solutions will provide the Village of Glencoe with a fully customizable and integrated MSM pay by plate solution based upon the specifications provided. Our experience in the local market-place sets us apart from any other multi-space meter vendor. The equipment we provide is considered among the best in the industry since 1955, and TPS service in the Chicago area is unparalleled.

We have built long term relationships with many communities throughout the area by providing solid, reliable equipment and outstanding service at a fair cost. Because we are a local company, we have a firm understanding of the various aspects it takes to coordinate a project such as this.

- Locally owned and operated for over 14 years
- Specializing in MSM equipment and installations
- Management team with Over 60 years industry experience
- Faithfully serving more than 80 area municipalities
- Certified industry leading technical and support staff
- Solid, reliable equipment
- Strategic relationships with 3rd party industry providers for integrated applications such as, mobile pay, LPR systems, citation management, and device payment process.
- Members of various local police, municipal and industry associations

Total Parking Solutions has been partnered with Cale America and Cale Group of Sweden, a manufacturer of parking pay stations since 1955, since our beginning. We have found the equipment to be very reliable and the corporate support structure exceptional. Because we have grown to be the largest Cale partner in the U.S. and 4th largest worldwide, we are able to provide our customers with manufacturer level support with a "local "understanding" of their needs.

Project Team & Experience

Total Parking Solutions, Inc. headquartered in Downers Grove, IL was founded in 2005 by two local parking professionals who saw a need for a company that specialized in multi-space meter solutions design, sales, implementation and providing for superior customer service and support. Both were basically non-existent in the Chicago land market. Total Parking Solutions is an independent corporation that specializes in providing multi-space parking solutions for municipalities, public institutions, and private parking operators. Total Parking Solutions has installed and provides support for nearly 800 pay stations in the upper Midwest, including Illinois, Michigan, and Wisconsin for more than 80 municipalities. Installations consist of as few as one meter in the Village of Bellwood and as many as 126 in the City of Evanston. Our Customer Service and Support team has proven time and again to be the finest in the industry. The market success TPS has demonstrated since our inception and a Management team with over 60 years parking industry experience is why Total Parking Solutions continues to be the choice for municipal multi space parking solutions. Many of our installations can be seen on our website at <http://www.totalparking.net> or on Facebook including our 130 meter installation for Metra in 2009 at 37 stations throughout the Metra system.

The principal partners are Tom Zawacki, President and co-owner, who has over 25 years of experience in Administration and Sales/Design in the parking industry, and Joe Smith, Corporate Secretary and co-owner, who has over 30 years of experience in parking operations and management, the majority in the public sector.

Our Service Manager Vic Senffner has over 15 years parking industry experience and is widely considered to be one of the finest technicians and programmers in the industry. Our service staff is highly trained and motivated to consistently provide exemplary service. All of our service technicians are certified on Cale multi-space equipment and have provided service on many competitors equipment as well. Understanding that all parking equipment, no matter how well engineered will require service, we have gone out and recruited only seasoned parking industry service technicians. Backed with a large supply of stock parts and an industry leading manufacturer support structure, our technicians provide our customers with the least amount of equipment downtime as possible.

Our experiences and relationships with all our clients more than qualify us to not only complete this installation, but also provide the support necessary for a smooth transition to a multi-space meters operation that we pledge we will continue for years to come. We are extremely detail oriented and understand that although the pay stations are first priority, the intangibles involved in a project like this are critical to its success. We strongly encourage you to call our references. They will be the true testament as to why Cale's equipment and back-office solutions, and Total Parking Solution's service and support expertise, will most benefit your City and its parking public, bar none.

Training

Three training sessions include:

1. first-line maintenance, (i.e., paper replacement, coin and bill jams) collections and parking terminal operation
2. Parking enforcement
3. WebOffice™ back office training for all financial reporting, administration and maintenance alarms and notifications

Schedule:

The first two days that the new pay by plate system is active, Total Parking Solutions will have staff on location to assist patrons in the operation of the new terminals.

Pre-Installation	Preliminary WebOffice™ Enforcement integration training Preliminary WebOffice training is a brief overview of the back office system that gives the Enforcement officers and any first line support Individual's knowledge of warnings, alarms and enforcement screens. This initial training is completed in approximately 1-2 hours at City Hall.
Post Installation	First line maintenance and collection training for support staff First line training takes place on-site hands-on at one of the parking terminals. This includes but is not limited to paper jam repair and replacement, coin jam repair, basic parts replacement, simple rebooting, diagnostics interpretation, collection. Our Service Manager will first demonstrate and then supervise a hands-on training until it is determined by him that any staff having direct contact with the terminals has gained a firm level of confidence comfort with repairs and operations. Approximately 1-2 hours.
Post Operation	Complete WebOffice™ training (includes finance, enforcement, administration) <i>this training is conducted 1 week after a site is activated to allow for data to build in the system.</i> A comprehensive WebOffice™ system training will be conducted at City Hall for any City staff that will be involved in the financial aspects of the system, any administrative personnel, and police staff involved in enforcement and any field staff that will be receiving terminal notifications and alarms. Training will last 3-4 hours.

Training Manager:

Mr. Victor Senffner
Service Manager
2721 Curtiss St.
Downers Grove, IL. 60515
Office: 630-241-1984
Cell: 630-207-4425
vsenffner@totalparking.net

Project Approach and Schedule:

- Immediately upon award, TPS management staff, including owners Joe Smith and Tom Zawacki, and Service Manager Vic Senffner, are available 24/7 via cell phone from this date until protect completion as determined by the City of Lake Geneva.
- Pay stations are ordered.
- Site work is conducted to determine and mark the exact placement of all equipment and signage.
- Information necessary for programming is requested from the City, (i.e., rates, days and hours of operation, and credit card processing information).
- JULIE is contacted and locates are scheduled one week prior for any installation sites that may require excavation or concrete work.
- Any concrete pads required for the pay station installation are poured as required. Pay station installation brackets used for new concrete are installed.
- Drop shipment delivery of equipment to a City location is scheduled.
- Pay station keys and spare canisters are transferred to City Parking Manager or designee.

Schedule:

- contract awarded
- parking terminals ordered from factory
- terminal display graphics and signage are approved; all programming data for credit card processing and third party integrations is supplied.
- programming data tested and verified at TPS facility
- All 3rd party integrations are tested at TPS facility with programmers
- All terminals are tested and inspected for proper operation at TPS facility
- Terminals are delivered to location and installed to meet the "live" date as determined by the City of Lake Geneva.

Pay stations can be installed at a rate of thirty (30) per day.

*** Total Parking will ensure standard paid parking operations at pay stations will not be disrupted during the installation.**



Total Parking Solutions Inc.

**Service & Maintenance Contract
For Parking Terminals
City of _____**

Commencement Date:

Customer:

City of _____
123 Main St.
Anytown, U.S.A. 12345

Service Provided By:

Total Parking Solutions, Inc.
2721 Curtiss Street
Downers Grove, IL 60515

Principle Objective:

Total Parking Solutions, Inc. is committed to providing the highest quality, professional service and maintenance in a timely manner to allow for minimal inconvenience to our customers.

Contract type:

This contract shall provide for service and maintenance of Pay by Space terminals at the specified locations and defined as ***Quarterly Preventative Maintenance including all Parts and Labor.***

*Contract does not cover damage to terminals caused by vandalism, acts of God, or owner negligence.

Preventative Maintenance:

Standard preventative maintenance will include internal and external cleaning of all terminals covered by this contract. Inspection of all mechanical operations, calibration and lubrication of the terminals as per attached detailed list for optimal operation.

Customer Responsibilities:

Total Parking Solutions, Inc. will provide for "First Line Maintenance" training to individuals specified by the City. This training will allow for the customer to clear note, coin, card, or paper jams, replace receipt paper and determining machine faults in reporting service issues to Total Parking Solutions service department. This type of training will be known as "First Line Maintenance". Repair of these aforementioned machine faults shall be the responsibility of the customer.

Total Parking Solutions, Inc. shall provide follow-up training for repair, collection, and WebOffice in the event it is necessary for refreshers and/or new City hires. Training shall be requested to be scheduled with a minimum of one week advance notice.

Service Calls:

Total Parking Solutions, Inc. will operate under a maximum 24-hour response cycle from 7:30 am until 5:00 pm Monday through Friday. After hours and weekend service is available to the customer and will be invoiced as additional to the contract at the following rates:

Friday from 5:00 pm until Saturday 5:00 pm \$168.00 per hour / 2 hour minimum

Saturday from 5:00 pm until Monday at 7:30 am \$224.00 per hour / 2 hour minimum

*Emergency service will be billed as a portal-to-portal call out.

Service Reporting and Technical Support:

All service calls will be reported to our service department of Total Parking Solutions, Inc. at 630.241.1984. Total Parking Solutions will provide telephone assistance to City staff at no charge. Cale America's 24/7 Helpdesk support shall also be available at 877.620.2253.

WebOffice subscribers shall have their machines monitored daily each weekday morning via WebOffice by TPS technical support. Any peculiarities in machine activity shall be reported to City staff for investigation.

Replacement Parts:

Total Parking Solutions will guarantee that all parts provided being either new or exchanged will be original manufacturer parts and no substitutions will be used.

Term of Contract:

The term of this contract shall be _____ year(s) from the commencement date. As this contract is binding, Total Parking Solutions, Inc. will allow the termination of this contract due to the inability of Total Parking Solutions to provide adequate service as agreed upon. This cancellation will require a written 14-day notice prior to termination.

Price Deviations:

Total Parking Solutions, Inc. will agree to hold the agreed upon contract price for the term of this agreement. If consumer indexes or manufacturer parts pricing dictate Total Parking Solutions will have subsequent ability to increase contract pricing prior to renewal, any such increase will be made known to the customer in advance and will be subject to agreement between both parties.



Execution of Agreement by:

Title: President of Operations, Co-Owner

For: Total Parking Solutions, Inc.

and

Execution of Agreement by: _____

Title: _____

For: City of _____

Date of Execution: _____

Rate Schedule

Description of Service: 100% parts and labor including quarterly preventative maintenance inspections

Number of Terminals: ## Cale (type) parking terminals

Cost:

PREVENTATIVE MAINTENANCE INSPECTION DETAIL

Total Parking Solutions will routinely carry out the following inspections and procedures during the performance of all preventive service and maintenance visits:

- Clean and inspect tension of all cable connections
- Remove and clean coin validator
- Remove and clean bill acceptor and inspect belts and rollers for wear
- Remove and clean printer moving parts and thermal printing head
- Inspect and clean card reader read heads with alcohol impregnated pads
- Conduct sensitivity check of the coin inlet sensor, adjust if necessary
- Check soundness of door gaskets / Check for any evidence of moisture entering the machine
- Conduct a general housekeeping interior housing of machine
- Clean exterior of cabinet and remove any unauthorized stickers or graffiti
- Test the charging voltage being received at the battery
- Inform customer of parts in need of replacement and replace same

SECTION 5: SPECIFICATIONS REQUIREMENTS

- Modem shall be 4G/LTE and outfitted to be upgraded as needed without hardware changes beyond the actual unit components and support systems **COMPLY**
- No upgrade fee for software and hardware for the term of the agreement **COMPLY**
- Vendor shall guarantee modem support and functionality for 10 years and/or outline estimated costs of modem upgrades for next 10 years **In the event a modem upgrade is needed, Total Parking Solutions will replace said modem at cost, approximately \$ 400.00 per unit.**
- Meter unit shall be flexible and capable of being upgraded at minimal cost without hardware changes beyond the actual unit components and support systems for next 10 years **COMPLY**
- Shall include a Mobile Application so that patrons can pay for parking through their smart phones (compatible with system) **COMPLY**
- Shall include Mobile Application for wayfinding applications (compatible with system) **COMPLY**
- Software and hardware shall be compatible and high performing with current Enforcement Operational System **COMPLY, we are currently partnered with Lake Geneva E.O.S.**

UpSafety

- System shall have the lowest level latency/most efficient transfer of parking transaction data that reduces impact of server output **COMPLY**
- System shall transfer accurate real-time data to enforcement units in less than 45 seconds **COMPLY AND EXCEED, transfer is less than 15 seconds**
- System shall transfer data via “push method” interface to enforcement units **COMPLY**
- System shall not experience delay before transferring data **COMPLY**
- Units shall be weather proof and stainless steel **COMPLY**
- Units shall be vandal-resistant and corrosion resistant **COMPLY**
- Screen shall be touch screen capability or color or both **COMPLY, Color Touch Screen**
- Unit shall be self-explanatory for customer to operate; eliminating the need for external signage or excessive directions and stickers **COMPLY**
- Unit shall have capability to “waken” via sensor upon customer’s approach eliminating need for external signage to turn unit on **COMPLY**
- Maintenance door shall be tamper-resistant with multiple locking points **COMPLY**
- Currency door shall be tamper-resistant with multiple locking points **COMPLY**
- Vendor shall provide real-time credit card authorization **COMPLY**
- Units must shall have 13W solar powered panel capable of efficiently charging battery in unit utilizing ambient light **COMPLY**
- Unit(s) shall be installed with new battery that meets unit requirements **COMPLY**
- Unit shall have high performing power source and panel charging performance **COMPLY**
- Guarantee of a minimum of 3 year life of each battery **COMPLY and exceeds, 5 year**
- Units shall be interchangeable as a solar-powered or A/C unit at no additional cost **COMPLY**
- Units alerts must include communication, audit, battery, and general maintenance **COMPLY**
- Back office system shall have real-time reporting capability including financial reporting,

revenue balance, collection, purchase, card transaction, and maintenance alert/alarms status

COMPLY

- 10% one year warranty on parts and service **COMPLY**
- 10 year guarantee of PCI-DSS compliant requirements **COMPLY**
- Option for Maintenance Agreement for life of unit(s) **COMPLY**
- 10 year guarantee of all hardware, software and firmware including modem upgrades and battery-powered performance **COMPLY Any and all hardware, software, and firmware causing system malfunction is covered as part of the attached sample Service and Maintenance agreement. Modem upgrades, if necessary, will be replaced at cost.**
- 10 year guarantee of all parts availability to support units **COMPLY**
- Vendor shall provide an annual assessment, or upon the request of the Parking Manager, of the City's entire meter operations in order to plan for future upgrades, new technology integrations and/or solve reoccurring issues at no cost to the City **COMPLY. Annually, after season (Labor Day) TPS executive staff will meet with the Parking Manager to review the season to offer solutions to any issues and to update the manager on new product development offerings.**
- There shall be a Financial penalty of \$1,000 per day for any operational interference due to failed data communication and/or equipment failure until resolved/ per unit **COMPLY If any system outage or communication failure is determined to be due a system failure on the part of Flowbird or negligence on the part of Total Parking Solutions.**
- Support service shall be available Monday through Saturday including holidays **COMPLY**

The RFP specifies that bidding parties include a 3 to 5 year upgrade plan. It is with full confidence that Total Parking Solutions will deliver a fully turn key operational multi-space parking system, including both hardware and software, that will not require any upgrade whatsoever over the course of the life of the system well over 5 years.

BID PROPOSAL 2019

a. Name, Model Number, and Description of Unit/Software

Version. Flowbird CWT Stealth Multi-Use Kiosk

b. Price per unit. \$ 6370.00

c. Shipping/Handling. \$ 125.00

d. Installation/Activating fees. \$ 112.00

e. Description of signage included. \$ NA

f. Back-office cost-subscription cost per month/annual per unit. \$ 65.00

g. Description of unit communication service/cell carrier name. AT&T

h. Estimated latency time (in seconds) in transferring data from meter communication to existing City enforcement system. Less than 15 seconds

i. Cost of ~~(modem communication)~~ service per unit per month (mandatory 4G/LTE).
\$ see item f above

j. Description of Maintenance Coverage/Warranty Agreement per unit (based on 10 month agreement) (mandatory 1st year free)

See attached sample service and maintenance agreement for details

k. Cost of Maintenance Agreement per unit/annually. \$ 560.00

l. Support Services fees. none

m. User Fees (proposal shall include any fees to the City associated with the installation or inclusion of mobile payment or wayfinding applications).

\$ none

n. Misc. fees including itemized wires, cords, batteries, currency canisters and any and all items needed in the installation, activation and/or daily performance of unit.

\$ none

- o. Description of power source/battery amp/specs.

Solar powered, 12V80AH

- p. Estimated battery life in unit before (manual) re-charge (outside of solar charger).
5 years Description of Solar Panel and unit charging process-specs.

Solar panel is 12V, 13.6 W. Charges 12v 80AH battery through the main board.

- q. Any and all other fees associated with the installation, maintenance, hardware, software, performance and firmware. \$ none

- r. Total Cost per unit. \$ 6,607.00

- s. Total Cost for 35 units. \$ 231,245.00

- t. Total Cost for 63 units. \$ 416,241.00

- u. Anticipated upgrade costs in 3-5 years.
\$ none

2020

- a. Name, Model Number, and Description of Unit/Software version.

Same as 2019

- b. Price per unit. \$ Same as 2019

- c. Shipping/Handling. \$ Same as 2019

- d. Installation/Activating fees. \$ Same as 2019

- e. Description of signage included. Same as 2019

- f. Back office cost-subscription cost per month/annual per unit. \$ Same as 2019

- g. Description of unit communication service/cell carrier name. Same as 2019

- h. Estimated latency time (in seconds) in transferring data from meter communication to existing City enforcement system. Same as 2019

- i. Cost of (modem communication) service per unit per month (mandatory 4G/LTE).
\$ Same as 2019

Description of Maintenance Coverage/Warranty Agreement per unit (based on 10 month agreement)
Mandatory first year free.

Same as 2019

- j. Cost of Maintenance Agreement per unit/annually. \$ Same as 2019
- k. Support Services fees. \$ Same as 2019
- l. User Fees (proposal shall include any fees to the City associated with the installation or inclusion of mobile payment or wayfinding applications).
\$ Same as 2019
- m. Misc. fees including itemized wires, cords, batteries, currency canisters and any and all items needed in the installation, activation and/or daily performance of unit.
\$ Same as 2019
- n. Description of power source/battery amp.
Same as 2019
- o. Estimated battery life in unit before (manual) re-charge (outside of solar charger)
Same as 2019
- p. Description of Solar Panel and unit charging process.
Same as 2019
- q. Any and all other fees associated with the installation, maintenance, hardware, software and firmware. \$ Same as 2019
- r. Total Cost per unit. \$ Same as 2019
- s. Total Cost for 35 units. \$ Same as 2019
- t. Total Cost for 63 units. \$ Same as 2019
- u. Anticipated upgrade costs in 3-5 years.
\$ none

a. Percent Increase/decrease (circle one) for 2020 will be 0 % in addition/subtraction (circle one) to 2019 rates.

b. Required *Alternate* #1. Supply (30) thirty additional batteries matching those supplied in the original document. Additional price, if any. \$ 4,950.00

SECTION 11: TRAINING AND INSTALLATION SCHEDULE

All vendors shall submit a project management schedule and be expected to maintain the schedule throughout the installation of the system. The schedule shall include:

- a. Estimated timeline of training on software and equipment **SEE TRAINING**
- b. Training fees **NONE**
- c. Estimated timeline of installation of one unit
- d. Estimated timeline of installation of 63 units **TWO (2) DAYS**
- e. Date of certain completion **TBD - As determined by the City of Lake Geneva Parking Manager**

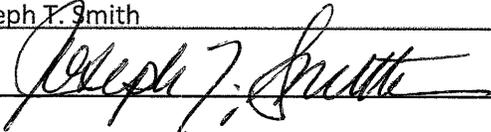
CERIFICATION STATEMENT

a. I hereby certify that all statements herein are made on behalf of Total Parking Solutions, Inc.

(Name of Corporation), partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications/requirements and that I have full authority to make such statements and submit this proposal.

Company Total Parking Solutions, Inc.

Name Joseph T. Smith

Signature 

Title Corporate Secretary

Phone 630-241-1984

Email jsmith@totalparking.net

INSURANCE QUESTIONNAIRE

a. Length of time in business 15 years

b. Company is insured as follows:

Name of Insurance Company: Country Insurance

Agency: Brian Zielinski

Policy Number: AB 2321200-10 Expiration Date 4/30/2020

BUSINESS REFERENCES

Vendors must provide (3-5) five references of current clients within 100 miles of the City. References should have similar scope, volume and requirements to those outlined in this RFP.

Reference #1

- a. Company/Agency Name City of Evanston
- b. Contact person (name and title) Michael Rivera, Parking Manager
- c. Completed street address 1800 Maple Ave., Evanston, Il. 60201
- d. Telephone number (847) 815-2018
- e. Email address michaelrivera@cityofevanston.org
- f. Type of business Municipality
- g. Dates of service 5/2008 to present
- h. Size (number of multi-space meters/pay stations) 124
- i. Contract value \$ 1,000,000 +
- j. Description of work performed Install, maintain, and support full pay by plate operation

Reference #2

- a. Company/Agency Name Village of Oak Park
- b. Contact person (name and title) John Youkhanna, Acting Parking Manager
- c. Completed street address 123 Madison Street, Oak Park, Il. 60302
- d. Telephone number (708) 358-5700
- e. Email address jyoukhana@oak-park.us
- f. Type of business Municipality
- g. Dates of service February 2006 to present
- h. Size (number of multi-space meters/pay stations) 73
- i. Contract value \$ 1,000,000.00 +
- j. Description of work performed Install, maintain, and support full pay by plate operation

Reference #3

- a. Company/Agency Name City of Joliet
- b. Contact person (name and title) Thomas Schwerha, Parking Superintendent
- c. Completed street address 150 W. Jefferson Street, Joliet, Il 60432
- d. Telephone number (815) 724-4214
- e. Email address tschwerha@jolietcity.org
- f. Type of business Municipality
- g. Dates of service December 2008 to present
- h. Size (number of multi-space meters/pay stations) 27
- i. Contract value \$ 350,000 +
- j. Description of work performed Install, maintain, and support full pay and display operation

Reference #4

- a. Company/Agency Name Village of Forest Park, Il.
- b. Contact person (name and title) Tim Gillian, Village Administrator
- c. Completed street address 517 Des Plaines Avenue, Forest Park, Il. 60130
- d. Telephone number (708) 615-6201
- e. Email address tgillian@forestpark.net
- f. Type of business Municipality
- g. Dates of service July 2006 to present
- h. Size (number of multi-space meters/pay stations) 43
- i. Contract value \$ 500,000 +
- j. Description of work performed Install, maintain, and support full pay by plate operation

Reference #5

- a. Company/Agency Name City of Whiting, In.
- b. Contact person (name and title) Harry Peterson, Street Commissioner
- c. Completed street address 1915 Front Street, Whiting, Indiana 46394
- d. Telephone number (219) 659-7700
- e. Email address hpeterson@whitingindiana.com
- f. Type of business Municipality
- g. Dates of service June 2014 to present
- h. Size (number of multi-space meters/pay stations) 16
- i. Contract value \$ 190,000.00 +
- j. Description of work performed Install, maintain, and support full pay by plate operation

Cale/Flowbird CWT "Stealth" Parking Terminals

- Cabinet .08" 304 stainless steel construction, powder coated with anti-graffiti design
- Color – black (custom colors are available)
- Weight 229 pounds
- Dimensions 61.22" H x 16.42" W x 15.35" D
- Power: AC - 230V / 115 V AC
Solar - 20 W solar panel with battery backup, 12V 80 AMP HR
- coin acceptor, 16 coin types, mechanical slot shutter with inductive loop
- credit/debit card reader, swipe and insertion type, PCI compliant
- Display – 9" color touch screen, with backlit light sensor
- Front face motion detection light sensor
- Data storage - 1,024 KB static RAM, 16M memory card, transaction back up 5,000 transactions per machine
- GSM/GPRS 3G/4G cellular modem and antennae
- Locking system – Six point locking mechanism, drill protection locks
- Thermoelectric printer with optional take ticket sensor, landscape or portrait
- custom software and programming
- one roll receipt paper
- One year warranty on machine and parts

Central Management System "Cale WebOffice"

WebOffice is Cale's secured internet based Central Management System. The levels included are management and financial reporting, text and e-mail alarms, credit card acceptance, and remote enforcement.

- Provides maintenance, management, financial, and historical reporting data that can be accessed from any internet based computer.
- Report features allow for the conversion of data to formats of bar graphs and pie charts. Data is easily exportable to MS Excel for customization. Data retrieval has unlimited date search parameters for all transactions and individual parking space usage history.
- System sends real time alarms to City staff as designated by the administrator for issues related to coin and bill jams, receipt paper, power, and security via text messages and/or e-mail.
- System can be integrated with City of Lake Geneva enforcement software/handheld provider.
- Allows rate changes, ticket layout, time intervals, and any text display screen changes to be done remotely.
- Allows set up of various password protected security levels for users/employees as determined by City designated administrator. For instance, maintenance staff can be set up to receive maintenance alarms but not have access to the financial reporting.
- Credit card security platform is Level One PCI compliant. Credit/debit card payments are real time.
- Unlimited users and no user license fees
- No fees for third party integration

Other major items of note:

1. Cale offers our complete web based management tool at one low cost flat fee. Cale does not offer portions, and then charge more for features you may not want/need to use later.
2. Cale includes the wireless data plan. This is beneficial because if there is an issue with meter communications, the City need only make one call, to us, because we are responsible for the communications to the meter. We work with the phone company to resolve issues. There is no need to purchase your own data plan.
3. Cale charges nothing for credit card transactions. Some companies will charge flat fee, on top of the interchange and merchant fees that are mandatory; Cale charges nothing other than the back office fee. And, we will work with any bank and their preferred processor. If we do not already own the bank/processors integration software, we will purchase it separately and the City will not need to bear any of that cost.
4. Cale does not charge for software upgrades. Upgrades are included in the monthly WebOffice flat fee.

November 27, 2019

Total Parking Solutions, Inc
2721 Curtiss St.
Downers Grove, IL 60515

This letter is to confirm in writing that Cale America, Inc., in conjunction with Cale Access, the manufacturer of the Cale multi-space meter family provides your company a 15 month parts warranty from the date of shipment or a 12 month parts warranty from the date of install, whichever comes first.

The warranty covers 100% of all parts on the meter. All parts are covered with the exception of damage caused by acts of God, customer negligence, lack of maintenance or vandalism.

Sincerely,



Benoit Reliquet
President - Parkeon, Inc. dba Flowbird
benoit.reliquet@flowbird.group

FLORIDA OFFICE
13190 56th Court
Clearwater, FL 33760
813-405-3900

www.flowbird.group

NEW JERSEY OFFICE
40 Twosome Drive, Ste 7
Moorestown, NJ 08057
856-234-8000

RESOLUTION OF THE COMMON COUNCIL			
Resolution adopting a 2020 budget amendment authorizing the transfer of funds in the Lakefront Fund budget.			
Committee:	Finance considered on January 7, 2020		
Fiscal Impact:	N/A		
File Number:	20-R01	Date:	January 13, 2020

Whereas, the Lake Geneva Common Council approved the 2020 Lakefront Fund budget, and,

Whereas, the following 2020 Lakefront Fund budget accounts were originally allocated amounts of:

40-54-10-57210	Geneva Lake Law Enforcement Agency	\$22,500
40-54-10-57250	Lake Preservation	\$22,500

Whereas, the Finance, Licensing and Regulation Committee approved the request for amending the budget,

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a budget amendment allowing for the transfer in the 2020 Lakefront Fund budget as follows:

Increase Acct #40-54-10-57210	Geneva Lake Law Enforcement Agency by \$22,500
Decrease Acct #40-54-10-57250	Lake Preservation by \$22,500

Granted by action of the Common Council of the City of Lake Geneva this 13th day of January, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Thomas Hartz, Mayor

Date

Attest:

Lana Kropf, City Clerk



VANDEWALLE & ASSOCIATES INC.

Date: December 30, 2019
To: City of Lake Geneva
From: Jackie Mich, AICP, Consulting City Planner
Re: Proposed Scope of Work for Transportation Alternatives Program (TAP)
Grant Application

Proposed Scope of Work

Vandewalle & Associates will lead the preparation of a WisDOT 2020-2024 Transportation Alternatives Program (TAP) Grant application, as directed by the Park Board and with the assistance of City staff. This work effort includes preparing the application form, narrative summary, project location graphic, and other attachments as required by the grant. This work effort also includes working with City staff on developing the project and telling the grant story, understanding questions about the project to be answered, and resolving unanswered questions to the extent possible. Vandewalle & Associates will be the central project manager of the grant application process.

Vandewalle & Associates will manage the grant preparation schedule; further develop the proposed project and story; complete the TAP Grant application, including a narrative project summary, answers to application questions, project location map, and project timeline; and manage the project in general. Vandewalle & Associates will also provide model letters of support and a model resolution of support for use by the City.

Responsibilities of the City of Lake Geneva

The City will be responsible for the following components of the application: reading TAP Grant Guidelines to understand WisDOT requirements for project sponsors, distributing and following up on letters of support, coordinating City meetings and resolution of support, reviewing draft application materials, and similar grant support activities. The City Engineer will provide project cost estimates and required state highway cross-sections.

Deliverable: One grant application and all attachments in digital format

Cost Estimate: \$5,000

Timeline: January 14, 2020 to January 24, 2020

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814 Fax
247 Freshwater Way, Suite 530 • Milwaukee, Wisconsin 53204 • 414.988.8631

www.vandewalle.com

Shaping places, shaping change

Prepaid

Report Criteria:

Report type: Summary
[Report].Check Issue Date = 12/20/2019,12/27/2019,01/03/2020
Check.Type = {<->} "Adjustment"
Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/20/2019	72342	2046	ALLIANT ENERGY	4,565.09
12/20/2019	72343	2379	DEMCO	234.79
12/20/2019	72344	2511	FLOWER, JIM	73.08
12/20/2019	72345	2613	GREAT AMERICA FINANCIAL SERVICES	313.19
12/20/2019	72346	3149	PIGGLY WIGGLY	15.36
12/20/2019	72347	1019	SCHILLER LAWN & LANDSCAPE LLC	92.31
12/20/2019	72348	4918	TIME WARNER CABLE	415.44
12/20/2019	72349	4956	UNIQUE MANAGEMENT SERVICES INC	80.55
12/20/2019	72350	5001	VERIZON WIRELESS	1,689.42
12/20/2019	72351	5071	WE ENERGIES	4,924.33
12/27/2019	72354	2056	AMAZON	1,519.97
12/27/2019	72355	2077	AO BAUER GLASS INC	4,950.00
12/27/2019	72356	5654	CLAPPER, CHRISTINE	7.62
12/27/2019	72357	3024	MUTUAL OF OMAHA	1,254.39
12/27/2019	72358	5225	NETTESHEIM, GLEN	78.88
12/27/2019	72359	3062	NORTHWIND PERENNIAL FARM	240.00
12/27/2019	72360	3118	PAYNE & DOLAN INC	16,989.36
12/27/2019	72361	3233	RHYME BUSINESS PRODUCTS	612.59
12/27/2019	72362	5652	RIEVES, WENDY	150.00
12/27/2019	72363	5642	STREHLOW, RACHEL	2,400.00
12/27/2019	72364	4918	TIME WARNER CABLE	89.66
12/27/2019	72365	4973	US BANK	573.34
12/27/2019	72366	5091	WI DEPT OF ADMINISTRATION	600.00
12/27/2019	72367	1291	WILLKOMM EXCAVATING	965.68
12/27/2019	72368	5653	ZARAZA, LAURA	30.00
01/03/2020	72377	2046	ALLIANT ENERGY	8,317.52
01/03/2020	72378	2037	AMERICAN INDUSTRIAL MEDICAL	678.00
01/03/2020	72379	2104	AT&T	1,962.40
01/03/2020	72380	2108	AT&T LONG DISTANCE	95.12
01/03/2020	72381	2670	HOME DEPOT CREDIT	20.01
01/03/2020	72382	2884	LAKE GENEVA UTILITY	6,206.57
01/03/2020	72383	3159	PNC BANK	4,674.00
01/03/2020	72384	5326	STEPHANIE LYNN LAKE GENEVA LLC	5,332.00
01/03/2020	72385	4918	TIME WARNER CABLE	209.99
01/03/2020	72386	4975	US CELLULAR	729.18
01/03/2020	72387	5239	WALMART COMMUNITY	212.03
Grand Totals:				71,301.87

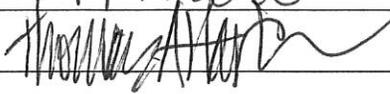
Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-16100	1,254.39	.00	1,254.39
11-00-00-21100	.00	25,005.49-	25,005.49-

GL Account	Debit	Credit	Proof
11-00-00-48400	7.62	.00	7.62
11-12-00-52210	64.25	.00	64.25
11-16-10-52210	846.55	.00	846.55
11-16-10-52220	2,713.50	.00	2,713.50
11-16-10-52240	1,349.53	.00	1,349.53
11-16-10-52260	570.23	.00	570.23
11-16-10-53500	20.01	.00	20.01
11-21-00-51380	254.52	.00	254.52
11-21-00-51390	82.96	.00	82.96
11-21-00-52210	2,249.43	.00	2,249.43
11-21-00-53300	78.88	.00	78.88
11-21-00-53420	110.97	.00	110.97
11-21-00-53990	124.89	.00	124.89
11-22-00-52210	832.17	.00	832.17
11-22-00-52240	531.72	.00	531.72
11-22-00-52260	475.66	.00	475.66
11-22-00-53400	313.19	.00	313.19
11-22-00-53500	15.68	.00	15.68
11-22-00-53510	117.50	.00	117.50
11-24-00-52620	86.46	.00	86.46
11-24-00-53300	73.08	.00	73.08
11-29-00-52210	40.01	.00	40.01
11-29-00-52220	5.53	.00	5.53
11-32-10-52050	339.00	.00	339.00
11-32-10-52210	364.25	.00	364.25
11-32-10-52240	1,140.27	.00	1,140.27
11-32-10-52260	266.13	.00	266.13
11-34-10-52220	112.75	.00	112.75
11-34-10-52230	7,411.81	.00	7,411.81
11-51-10-52240	612.86	.00	612.86
11-51-10-52260	594.04	.00	594.04
11-52-00-52220	214.97	.00	214.97
11-52-00-52260	790.88	.00	790.88
11-52-00-52270	118.64	.00	118.64
11-52-01-52220	335.84	.00	335.84
11-52-01-52240	27.92	.00	27.92
11-52-01-52260	457.40	.00	457.40
20-00-00-21100	.00	4,674.00-	4,674.00-
20-81-00-56580	4,674.00	.00	4,674.00
40-00-00-21100	.00	5,450.10-	5,450.10-
40-54-10-52210	8.97	.00	8.97
40-54-10-53990	141.82	.00	141.82
40-55-10-52210	123.63	.00	123.63
40-55-10-52240	819.17	.00	819.17
40-55-10-52260	909.86	.00	909.86
40-55-20-52210	31.18	.00	31.18
40-55-20-52260	1,563.88	.00	1,563.88
40-55-30-52220	1,851.59	.00	1,851.59
42-00-00-21100	.00	144.40-	144.40-
42-34-50-52200	29.66	.00	29.66
42-34-50-52210	114.74	.00	114.74
43-00-00-21100	.00	17,955.04-	17,955.04-
43-32-10-17010	17,955.04	.00	17,955.04

GL Account	Debit	Credit	Proof
47-00-00-21100	.00	5,437.47-	5,437.47-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	105.47	.00	105.47
48-00-00-21100	.00	594.57-	594.57-
48-00-00-52210	123.91	.00	123.91
48-00-00-52220	236.62	.00	236.62
48-00-00-52240	98.86	.00	98.86
48-00-00-52260	56.33	.00	56.33
48-00-00-53100	24.89	.00	24.89
48-00-00-53510	53.96	.00	53.96
61-00-00-21100	.00	170.36-	170.36-
61-00-00-53110	.86	.00	.86
61-00-00-53900	169.50	.00	169.50
62-00-00-21100	.00	179.17-	179.17-
62-00-00-92100	9.67	.00	9.67
62-00-00-92600	169.50	.00	169.50
99-00-00-21100	.00	11,691.27-	11,691.27-
99-00-00-52110	51.83	.00	51.83
99-00-00-52210	189.66	.00	189.66
99-00-00-52220	576.04	.00	576.04
99-00-00-52500	4,950.00	.00	4,950.00
99-00-00-53100	286.16	.00	286.16
99-00-00-53320	2,400.00	.00	2,400.00
99-00-00-53500	1,128.00	.00	1,128.00
99-00-00-53600	332.31	.00	332.31
99-00-00-54140	53.98	.00	53.98
99-00-00-54150	195.36	.00	195.36
99-00-00-55100	680.55	.00	680.55
99-00-00-55120	234.79	.00	234.79
99-00-00-55320	612.59	.00	612.59
Grand Totals:	<u>71,301.87</u>	<u>71,301.87-</u>	<u>.00</u>

Dated: 1/7/2020

Mayor: 

City Council: _____







City Recorder: _____

Report Criteria:

Report type: Summary
[Report].Check Issue Date = 12/20/2019,12/27/2019,01/03/2020
Check.Type = {<>} "Adjustment"
Bank.Bank account = "043230"

Detail Board Report

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.
Invoice.Batch = "P91227","P91228","P91229","F91227","F91228","F91229","191228","191227","L91227"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5 ALARM FIRE & SAFETY EQUIP				
191950-1	12/18/2019	NOZZLES	50-22-00-58000 FIRE EQUIPMENT PURCHASES	3,895.83
Total 5 ALARM FIRE & SAFETY EQUIP:				3,895.83
ABT MAILCOM				
35475	12/14/2019	2019 TAX BILL MAILING	11-14-30-53120 POSTAGE-CITY CLERK	1,418.43
Total ABT MAILCOM:				1,418.43
ACL SERVICES LLC				
323L233508	11/05/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
323L483787	11/10/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
323L761095	12/06/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
323L861433	11/17/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
324L401773	12/13/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
324L794261	12/15/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
324L88567	12/11/2019	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	26.80
Total ACL SERVICES LLC:				187.60
ACTIVE911 INC				
97604	11/15/2019	911 MESSAGE SYS SUBS	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	67.00
Total ACTIVE911 INC:				67.00
ALADTEC, INC.				
2019-3262	11/13/2019	API ACCESS-TV SCREENS	11-22-00-54500 FIRE IT SERVICES	252.85
Total ALADTEC, INC.:				252.85
AMY'S SHIPPING EMPORIUM				
11/21/19	11/22/2019	UPS-MALEK & ASSOCIATES #2	11-22-00-53120 POSTAGE EXPENSE	10.94
11/21/19	11/22/2019	UPS-LAB SERVICES #27004	11-22-00-53120 POSTAGE EXPENSE	12.40
11/21/19	11/22/2019	UPS-BOUND TREE #27005	11-22-00-53120 POSTAGE EXPENSE	10.74
11/25/19	11/25/2019	UPS-RANEY'S #27087	11-22-00-53120 POSTAGE EXPENSE	16.12
12/03/19	12/03/2019	UPS-JOHNSON CONTROLS #27	11-22-00-53120 POSTAGE EXPENSE	10.94
12/03/19	12/03/2019	UPS-SIEMENS #27261	11-22-00-53120 POSTAGE EXPENSE	11.24
Total AMY'S SHIPPING EMPORIUM:				72.38
ASAP OFF ROAD SPECIALTY VEHICLES				
10501	12/19/2019	EMS UTV	43-22-00-17010 FD CAPITAL PROJECTS	25,157.25
Total ASAP OFF ROAD SPECIALTY VEHICLES:				25,157.25
AURORA HEALTH CARE				
333052	12/01/2019	PRE-EMPLOYMENT EXAMS	11-22-00-58400 PRE-EMPLOYMENT TESTING	295.00
545	12/16/2019	EMP CLINIC-NOV	11-10-20-51330 HEALTH AND DENTAL CLAIMS	2,325.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AURORA HEALTH CARE:				2,620.00
BAKER TILLY MUNICIPAL ADVISORS LLC				
BTMA3414	12/27/2019	2019 CONTINUING DISCLOSUR	11-15-10-52120 ACCTG CONSULTANT FEES	1,700.00
Total BAKER TILLY MUNICIPAL ADVISORS LLC:				1,700.00
BLAIR FIRE PROTECTION				
15669	12/17/2019	3" VIKING DRY PIPE VALVE	11-16-10-52400 CITY HALL BUILDING REPAIRS	3,944.00
Total BLAIR FIRE PROTECTION:				3,944.00
BOUND TREE MEDICAL LLC				
83402567	11/04/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	580.04
83405679	11/06/2019	CPR MANIKIN	11-22-00-56100 CPR CLASS PAY	3,869.99
83408661	11/08/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	4.84
83409940	11/11/2019	CPR MANIKIN TRAINING CABLE	11-22-00-56100 CPR CLASS PAY	144.99
83416098	11/15/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	216.56
83417282	11/18/2019	CPR MANIKIN CABLE	11-22-00-56100 CPR CLASS PAY	144.99
83431955	12/03/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	202.95
83433521	12/04/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	105.40
83439199	12/10/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	474.55
83443683	12/13/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	5.02
83444872	12/16/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	138.71
83448075	12/18/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	3.00
Total BOUND TREE MEDICAL LLC:				5,891.04
BUMPER TO BUMPER AUTO PARTS				
662-417740	11/11/2019	BLADE FUSE-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1.69
662-419021	12/10/2019	BRAKE PARTS-#50	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	108.39
662-419310	12/16/2019	OIL DRI	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	39.27
662-419314	12/16/2019	SERVICE GAUGE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	27.09
662-419316	12/17/2019	CORE RETURN	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	45.00
662-419335	12/18/2019	BELT-TRK #26	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	47.99
662-419782	12/27/2019	WIPER BLADES-CHIPPER TRK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	33.58
Total BUMPER TO BUMPER AUTO PARTS:				213.01
CDW GOVERNMENT INC				
WBS6449	12/10/2019	PRINTER-FRONT COUNTER	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	195.80
WBV7665	12/11/2019	PRINTER-ASST CITY CLERK	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	195.80
WDG5978	12/17/2019	MS OFFICE UPGRADES (2)	50-00-00-58000 MISC/COMP EQUIP PURCHASES	1,108.46
Total CDW GOVERNMENT INC:				1,500.06
CENTURY FENCE				
194777601	12/10/2019	BALL DIAMOND BACKSTOP RE	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	2,200.00
Total CENTURY FENCE:				2,200.00
CINTAS CORP				
5015549063	12/17/2019	FIRST AID KIT SUPPLIES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	54.07
Total CINTAS CORP:				54.07

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CINTAS FIRE PROTECTION				
0F36616362	12/11/2019	ANNUAL FIRE EXTINGUISHER I	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	1,227.25
0F36616363	12/11/2019	ANNUAL FIRE EXTINGUISHER I	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	131.11
0F36616481	12/11/2019	ANNUAL FIRE EXTINGUISHER I	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	503.67
Total CINTAS FIRE PROTECTION:				1,862.03
DATA EQUIPMENT SERVICES				
1351	12/11/2019	MODEM SVC-DEC	42-34-50-52210 TELEPHONE EXPENSE	990.00
1351	12/11/2019	MODEM SVC-DEC	40-54-10-53400 LUKE OPERATING AND CC EXP	45.00
Total DATA EQUIPMENT SERVICES:				1,035.00
DINGES FIRE COMPANY				
01967	07/30/2019	RETRACTABLE LANYARD-AMB	50-22-00-58000 FIRE EQUIPMENT PURCHASES	58.58
03298	10/19/2019	BASE STRAP-AMB#1	50-22-00-58000 FIRE EQUIPMENT PURCHASES	54.33
Total DINGES FIRE COMPANY:				112.91
DJS SCUBA LOCKER INC				
SSA2019-1	11/27/2019	2019 SCUBA GEAR SVC-PART #	11-22-00-58200 STATE MANDATED EQUIP TESTING	1,629.64
Total DJS SCUBA LOCKER INC:				1,629.64
DUNN LUMBER				
773722	10/12/2019	240 LBS SAND	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	23.96
773775	10/14/2019	HAND WEDGES,HAMMERS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	10.68
776389	11/10/2019	GRIP NOZZLE	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	8.29
776497	11/11/2019	SHOVEL,GRAIN SCOOPS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	86.97
776985	11/16/2019	80 QT OIL DRI	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	25.98
777833	11/27/2019	CORD PLUG	99-00-00-53500 LIBRARY MAINT SUPPLIES	4.49
778189	12/03/2019	BULBS,LIGHTS	99-00-00-53500 LIBRARY MAINT SUPPLIES	10.98
778598	12/06/2019	PRIMER BULBS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	35.20
779543	12/17/2019	GARDEN HOSE 2-WAY CONNE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	27.58
779573	12/17/2019	ANTI-FREEZE	11-52-00-59500 BLDG MAINT SUPPLIES-RECREATION	9.58
779597	12/18/2019	ELECTRIC BALLAST-BREAK RO	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	27.99
779597	12/18/2019	ARMOR ALL,LUMBER-TRK #23	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	27.27
779624	12/18/2019	GARBAGE CAN PAINT,BRUSHE	11-52-00-53520 GROUNDS MAINT SUPPLIES	22.14
779643	12/18/2019	PAINT,DEGREASER-RIV KITCH	40-55-10-52400 UPPER RIVIERA REPAIRS	37.96
779766	12/19/2019	MOTION LIGHT,BULBS-1065 CA	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	41.78
779888	12/22/2019	FLUSH LEVER,WRENCH LUBRI	11-22-00-52410 FIREHOUSE REPAIRS	10.78
779981	12/23/2019	PAINTING SPONGES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	2.99
779998	12/23/2019	CLEANING SUPPLIES	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	67.26
780234	12/28/2019	CAULK, HOSE CLAMPS	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	14.35
780479	01/02/2020	LIGHT BULBS	48-00-00-53500 CEM BLDG MAINT SUPPLIES	24.95
780594	01/03/2020	REMOTE BATTERIES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	15.99
Total DUNN LUMBER:				537.17
ELKHORN NAPA AUTO PARTS				
181090	12/26/2019	PLOW CONTROLLER-#20	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	524.99
181421	12/30/2019	HYDRAULIC FITTING	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	3.06
Total ELKHORN NAPA AUTO PARTS:				528.05
EMERGENCY APPARATUS MAINT				
108993	11/18/2019	BELT REPAIR-ENG #1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	452.51

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
109046	11/18/2019	SLACK ADJUSTER REPAIR-EN	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,400.61
109047	11/18/2019	GENERATOR REPAIR-ENG #1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,109.50
Total EMERGENCY APPARATUS MAINT:				2,962.62
EMERGENCY COMMUNICATION SYS				
2981	12/30/2019	SIREN REPAIRS/INSTALLATION	11-29-00-52500 FIRE SIREN REPAIRS	6,195.00
Total EMERGENCY COMMUNICATION SYS:				6,195.00
EMS MEDICAL BILLING ASSOCIATES				
NOV 2019	12/06/2019	COMMISSIONS-NOV	11-22-00-52140 OUTSIDE BILLING SERVICES	2,426.54
OCT 2019	12/06/2019	COMMISSIONS-OCT	11-22-00-52140 OUTSIDE BILLING SERVICES	3,824.89
Total EMS MEDICAL BILLING ASSOCIATES:				6,251.43
FORD OF LAKE GENEVA				
70592	11/19/2019	OIL CHANGE-#209	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79
70621	11/21/2019	BATTERY REPLACEMENT-#211	11-21-00-53610 PD EQUIP MAINT SERV COSTS	131.46
70649	11/25/2019	BATTERY REPLACEMENT-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	150.95
70710	12/02/2019	HEADLIGHT BULB-#207	11-21-00-53610 PD EQUIP MAINT SERV COSTS	38.86
70776	12/09/2019	OIL CHANGE-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79
70797	12/11/2019	SPARK PLUGS,COIL ASSY-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	569.84
70802	12/13/2019	TIRE RPR/CAM SHAFT REPLC-#	11-21-00-53610 PD EQUIP MAINT SERV COSTS	240.65
Total FORD OF LAKE GENEVA:				1,197.34
FOSTER COACH SALES INC				
18488	11/08/2019	COT LOADER-AMB #3	43-22-00-17010 FD CAPITAL PROJECTS	25,409.00
18596	11/21/2019	MODIFICATIONS-AMB #1	50-22-00-58000 FIRE EQUIPMENT PURCHASES	1,335.48
18620	11/20/2019	CABINET UPGRADES-AMB #2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,470.94
Total FOSTER COACH SALES INC:				28,215.42
GAGE MARINE CORP				
555540	09/24/2019	PIER,RAMP INSTALL-2019	40-52-10-52110 PIER MAINTENANCE CONTRACT	26,277.00
556945	11/21/2019	PIER,RAMP REMOVAL-2019	40-52-10-52110 PIER MAINTENANCE CONTRACT	16,025.00
Total GAGE MARINE CORP:				42,302.00
GALLS LLC				
014183785	11/06/2019	UNIFORM-DERRICK	11-22-00-51380 FIRE DEPT UNIFORMS	97.98
014197465	11/07/2019	UNIFORM-MCBRIDE	11-21-00-51380 PD UNIFORM ALLOWANCE	234.96
014223530	11/11/2019	BADGES/SEALS-UNIFORMS	11-22-00-51380 FIRE DEPT UNIFORMS	1,309.50
014363570	11/26/2019	UNIFORM-HARTLAUB	11-22-00-51380 FIRE DEPT UNIFORMS	26.15
Total GALLS LLC:				1,668.59
GATEWAY TECHNICAL COLLEGE				
25102	12/09/2019	TRAINING-PILLMAN	11-22-00-54100 FIRE TRAINING PAY	266.00
25158	12/11/2019	TRAINING-MILLS	11-22-00-54100 FIRE TRAINING PAY	375.00
Total GATEWAY TECHNICAL COLLEGE:				641.00
GEAR WASH LLC				
15800	11/21/2019	UNIFORM REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	8.96

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total GEAR WASH LLC:				8.96
GENERAL COMMUNICATIONS INC				
272551	08/12/2019	ANTENNA REPLACEMENT-AMB	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	1,688.70
276236	11/13/2019	RADIO PROGRAMMING-PORTA	50-22-00-58000 FIRE EQUIPMENT PURCHASES	6,507.00
276867	11/27/2019	RADIO "2" INSTALL-AMB #2	50-22-00-58000 FIRE EQUIPMENT PURCHASES	4,951.27
276868	11/27/2019	RADIO "1" INSTALL-AMB #2	50-22-00-58000 FIRE EQUIPMENT PURCHASES	4,935.52
276944	11/27/2019	RADIO UPGRADES-AMB #1/AM	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	1,000.00
277106	12/04/2019	RADIO INSTALL-CAR #1	50-22-00-58000 FIRE EQUIPMENT PURCHASES	4,477.72
277261	12/06/2019	RADIO REPLACEMENT-CAR #1	50-22-00-58000 FIRE EQUIPMENT PURCHASES	600.00
277349	12/11/2019	PAGER REPAIR	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	57.50
277370	12/12/2019	SEAT COVERS-AMB #1/CAR #1	50-22-00-58000 FIRE EQUIPMENT PURCHASES	309.00
277761	12/23/2019	BATTERIES FOR PORTABLES (11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	770.00
Total GENERAL COMMUNICATIONS INC:				25,296.71
GENEVA AUTOMOTIVE LLC				
253	11/26/2019	OIL CHANGE-#U1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	37.43
295	11/26/2019	CARBURETOR REPAIR-BOAT #	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	364.29
Total GENEVA AUTOMOTIVE LLC:				401.72
GENEVA ONLINE INC				
1091058	12/02/2019	EMAIL SVC-DEC	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
GILLUND ENTERPRISES				
863633	12/04/2019	SPRAY LUBRICANT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	112.40
Total GILLUND ENTERPRISES:				112.40
GIRAFFE ELECTRIC II INC				
S2226	12/11/2019	STREET LIGHT REPAIR-F/I PAR	11-34-10-52610 STREET LIGHTS REPAIRS	820.00
Total GIRAFFE ELECTRIC II INC:				820.00
HALVERSON OVERHEAD DOOR CO				
8532	12/20/2019	REPLC OVERHEAD DOOR WIN	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	500.00
Total HALVERSON OVERHEAD DOOR CO:				500.00
HENRY SCHEIN INC				
70384840	11/22/2019	AED	11-22-00-57360 DONATION PURCHASES	1,509.20
70630042	11/29/2019	AED CABINET	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	15.88
70630042	11/29/2019	AED CABINET	11-22-00-57360 DONATION PURCHASES	283.18
70756882	11/04/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	91.86
71179154	11/15/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	23.19
71837731	12/09/2019	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	40.03
Total HENRY SCHEIN INC:				1,963.34
INITIAL DESIGNS				
7843	10/30/2019	UNIFORMS-SEP/OCT	11-22-00-51380 FIRE DEPT UNIFORMS	971.51
7935	12/03/2019	UNIFORMS-NOV	11-22-00-51380 FIRE DEPT UNIFORMS	2,170.37

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total INITIAL DESIGNS:				3,141.88
ITU ABSORB TECH INC				
7376844	12/12/2019	MATS,RAGS	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	85.02
7385212	12/26/2019	MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	101.17
Total ITU ABSORB TECH INC:				186.19
JAMES IMAGING SYSTEMS INC				
949722	11/18/2019	TOSH ES3555C-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	81.49
949723	11/18/2019	TOSH ES357-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	39.40
957612	12/18/2019	TOSH ES3555C-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	62.50
957613	12/18/2019	TOSH ES357-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	27.15
Total JAMES IMAGING SYSTEMS INC:				210.54
JEFFERSON FIRE & SAFETY INC				
IN108862	08/19/2019	TURNOUT GEAR-MARTINEZ,LIN	50-22-00-58000 FIRE EQUIPMENT PURCHASES	4,467.35
Total JEFFERSON FIRE & SAFETY INC:				4,467.35
JERRY WILLKOMM INC				
269147	12/20/2019	49.0 GALS GAS-PRESSURE WA	11-32-10-53410 VEHICLE-FUEL & OIL	151.41
269444	12/11/2019	1500.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	3,448.50
392976	12/27/2019	55.0 GALS HYDRAULIC FLUID	11-32-10-53410 VEHICLE-FUEL & OIL	380.60
Total JERRY WILLKOMM INC:				3,980.51
JOHN E REID & ASSOCIATES INC				
194736	12/16/2019	TRAINING 2020-MCBRIDE	11-00-00-16100 PREPAID EXPENSES	575.00
Total JOHN E REID & ASSOCIATES INC:				575.00
JOHNSON CONTROLS				
86392104	12/05/2019	FIRE EXT INSPECTION	11-16-10-52400 CITY HALL BUILDING REPAIRS	90.00
86392107	12/05/2019	FIRE EXT INSPECTION	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	90.00
Total JOHNSON CONTROLS:				180.00
KAESTNER AUTO ELECTRIC CO				
334550	12/03/2019	LED LIGHTS-TRUCKS #124/#12	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	157.50
334750	12/09/2019	WIRE CONNECTORS-SHOP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	149.04
334975	12/16/2019	TRENCH SHOVEL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	39.99
Total KAESTNER AUTO ELECTRIC CO:				346.53
KUNES COUNTRY FORD				
79278	12/04/2019	OIL CHANGE-AMB#1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	115.43
79511	12/13/2019	ENGINE REPAIR-EXPEDITION	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	696.68
Total KUNES COUNTRY FORD:				812.11
LAKE GENEVA REGIONAL NEWS				
2020 SUBSCRI	12/03/2019	2020 LGRN SUBSCRIPTION-1 Y	11-14-30-53990 CITY CLERK MISCELLANEOUS EXP	61.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LAKE GENEVA REGIONAL NEWS:				61.99
LAKE GENEVA UTILITY				
338 S STONE	12/03/2019	338 S STONE RIDGE DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
338 S STONE	12/03/2019	338 S STONE RIDGE DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				3,555.00
LAKESIDE INTERNATIONAL LLC				
2214434P	12/16/2019	GASKET INJECTORS-TRK #26	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	43.68
2214594P	12/17/2019	THERMOSTAT,WATER SWITCH	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	326.15
Total LAKESIDE INTERNATIONAL LLC:				369.83
LANGE ENTERPRISES INC				
71370	12/13/2019	COMPOST SITE SIGNS (2)	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	133.68
Total LANGE ENTERPRISES INC:				133.68
LANGUAGE LINE SERVICES				
4700585	11/30/2019	INTERPRETER FEES-NOV	11-21-00-51400 PD INTERPRETERS FEES	79.88
Total LANGUAGE LINE SERVICES:				79.88
LARRY'S TOWING & RECOVERY				
5808	12/01/2019	TOWING-HYUNDAI	11-34-10-52900 CAR TOWING	330.00
5833	12/18/2019	TOWING-CHEVY TAHOE	11-34-10-52900 CAR TOWING	145.00
Total LARRY'S TOWING & RECOVERY:				475.00
LASER ELECTRIC SUPPLY				
1474075-00	12/05/2019	BALLASTS,BULBS	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	143.52
Total LASER ELECTRIC SUPPLY:				143.52
LASER WORKS UNLIMITED LLC				
1558	10/15/2019	2019 SVC AWARDS PLAQUES	11-22-00-53990 FIRE MISCELLANEOUS EXP	151.00
Total LASER WORKS UNLIMITED LLC:				151.00
LEAGUE OF WI MUNICIPALITIES				
DUES-2020	12/09/2019	2020 LWM DUES	11-00-00-16100 PREPAID EXPENSES	4,163.56
Total LEAGUE OF WI MUNICIPALITIES:				4,163.56
LEXIPOL LLC				
31532	12/01/2019	LEXIPOL SUBSCRIPTION-2020	11-00-00-16100 PREPAID EXPENSES	5,259.00
Total LEXIPOL LLC:				5,259.00
LYLE'S TV & APPLIANCE INC				
12/18/19	12/18/2019	3 TVS,MOUNTING	50-22-00-58000 FIRE EQUIPMENT PURCHASES	3,120.00
73240	12/09/2019	STATION MONITORS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	3,120.00
Total LYLE'S TV & APPLIANCE INC:				6,240.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MALEK & ASSOCIATES CONSULTANTS				
6084	11/26/2019	FA REVIEW-AT&T	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	1,200.00
Total MALEK & ASSOCIATES CONSULTANTS:				1,200.00
MARIO TROMBETTA				
23177	11/02/2019	CHANGEOVER-#204	50-21-00-58000 POLICE EQUIPMENT PURCHASES	2,640.00
23178	11/02/2019	CHANGEOVER-#204	50-21-00-58000 POLICE EQUIPMENT PURCHASES	3,890.00
23179	12/07/2019	SIREN/LIGHT REPAIR-#207	11-21-00-53610 PD EQUIP MAINT SERV COSTS	200.00
23180	12/29/2019	RADAR REMOTE REPLACEMENT	11-21-00-53610 PD EQUIP MAINT SERV COSTS	330.00
23181	12/29/2019	POWER DOCK REPAIR-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	220.00
Total MARIO TROMBETTA:				7,280.00
MARTIN GROUP				
1254977	09/20/2019	KONICA 20-SEP	11-21-00-55310 COPY MACHINE & SHREDDING SVC	18.26
1257187	11/20/2019	KONICA 20-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	18.26
1258186	12/20/2019	KONICA 20-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	18.26
Total MARTIN GROUP:				54.78
MERCYCARE INSURANCE				
18-143338	10/24/2019	OVERPMT REFD-PETKOFF	11-22-00-46240 FIRE/EMS BILLING REVENUE	625.00
Total MERCYCARE INSURANCE:				625.00
MIDWEST DOOR COMPANY				
3269	12/19/2019	GARAGE DOOR SPRINGS-1065	11-32-10-52400 ST DEPT BUILDING REPAIRS	785.00
Total MIDWEST DOOR COMPANY:				785.00
MIDWEST INDUSTRIES				
220307	10/16/2019	SNIPER RIFLE REPLACEMENT	11-21-00-58100 EQUIPMENT OUTLAY	74.90
Total MIDWEST INDUSTRIES:				74.90
MIKES AUTO REPAIR INC				
52397	12/18/2019	FUEL DRAIN-UTILITY TRK	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	366.88
52398	12/18/2019	FUEL DRAIN-CAR #3	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	220.36
52469	12/18/2019	BATTERY REPLACE-UTILITY TR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	155.38
Total MIKES AUTO REPAIR INC:				742.62
NATL ASSOC OF CHIEFS OF POLICE				
2020 DUES	11/13/2019	2020 CHIEF MEMBERSHIP	11-21-00-54100 PD TRAINING EXPENSES	60.00
Total NATL ASSOC OF CHIEFS OF POLICE:				60.00
NORD, DAVID				
REIMB 12/19	12/17/2019	JUN-DEC MILEAGE-67.7 MILES	11-14-20-53300 CITY ADMIN TRAVEL-MILEAGE	39.26
Total NORD, DAVID:				39.26
OFFICE DEPOT				
402300069001	11/13/2019	FILE FOLDERS	11-22-00-53100 OFFICE SUPPLIES	9.68
402344689001	11/13/2019	PLANNER,PACKING TAPE	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	22.04
402344689001	11/13/2019	1099 FORMS	11-15-10-53100 ACCTG OFFICE SUPPLIES	61.04

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
402344689001	11/13/2019	GOO GONE,COPY PAPER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	108.29
402344689001	11/13/2019	COPY PAPER	42-34-50-53100 OFFICE SUPPLIES	20.68
402355397001	11/14/2019	W2/1099 ENVELOPES	11-15-10-53100 ACCTG OFFICE SUPPLIES	126.45
402362577001	11/13/2019	BUDGET BOOK DIVIDERES	11-15-10-53100 ACCTG OFFICE SUPPLIES	117.41
411027130001	12/04/2019	WALL CALENDAR	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	10.78
411027130001	12/04/2019	COPY PAPER	42-34-50-53100 OFFICE SUPPLIES	30.78
411027130001	12/04/2019	AAA BATTERIES,COPY PAPER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	170.33
411027425001	12/04/2019	TONER-HARBORMASTER	40-54-10-53100 BEACH OFFICE SUPPLIES	133.95
414557357001	12/11/2019	POST-ITS,BATTERIES	11-16-10-53100 CITY HALL OFFICE SUPPLIES	15.74
414557357001	12/11/2019	HAND SANITIZER	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	4.95
416229933001	12/16/2019	LAMINATING POUCHES,PENCIL	11-22-00-53100 OFFICE SUPPLIES	86.18
417912034001	12/18/2019	FILE FOLDERS-BUOYS/SLIPS	40-54-10-53100 BEACH OFFICE SUPPLIES	59.19
417919885001	12/19/2019	TAX ENDORSEMENT STAMPS (11-15-10-53100 ACCTG OFFICE SUPPLIES	26.74
Total OFFICE DEPOT:				1,004.23
OFFICE PRO INC				
0370444-001	12/17/2019	GARBAGE CAN,GLOVES	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	57.39
Total OFFICE PRO INC:				57.39
OSHKOSH FIRE & POLICE				
179508	12/20/2019	LIGHT BAR	11-21-00-58100 EQUIPMENT OUTLAY	2,075.00
Total OSHKOSH FIRE & POLICE:				2,075.00
PALMER, DARCY				
REFD 12/17/19	12/17/2019	PARKING KIOSK REFUND	42-34-50-46330 PARKING STALL COLLECTIONS	10.00
Total PALMER, DARCY:				10.00
PATS SERVICES INC				
A-190897	12/27/2019	PORT A POTTY SVC-DEC	48-00-00-52260 CEM WATER/SEWER EXP	220.00
Total PATS SERVICES INC:				220.00
PHILS ELECTRIC DRAIN SVC LLC				
239178	11/20/2019	DRAIN REPAIR-BOILER ROOM	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	110.00
Total PHILS ELECTRIC DRAIN SVC LLC:				110.00
PLAKU, NICOLE				
REFD 9/5/20	12/30/2019	PLAKU-SEC DEP 9/5/20	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REFD 9/5/20	12/30/2019	PLAKU-CANCELLATION FEE-9/5	40-55-10-46740 UPPER RIVIERA REVENUE	100.00-
Total PLAKU, NICOLE:				900.00
PROPHOENIX				
2019354	12/06/2019	FIRE TRAINING-ADDTIONAL DA	11-22-00-54100 FIRE TRAINING PAY	900.00
Total PROPHOENIX:				900.00
PULSE TECHNOLOGY PARTNERS LLC				
2867	12/16/2019	REMOTE ON RADARS	11-21-00-53420 PD SPECIAL EQUIPMENT	272.78
Total PULSE TECHNOLOGY PARTNERS LLC:				272.78

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
QUEEN BEE ARTISAN MARKET				
PROMO GRAN	12/16/2019	MAGIC MUSINGS GRANT	47-70-00-57150 PROMOTIONAL GRANT	2,836.57
Total QUEEN BEE ARTISAN MARKET:				2,836.57
QUILL CORPORATION				
1403116	09/24/2019	TONER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	68.99
2681013	11/15/2019	TONER-DATA PRINTER	11-21-00-55310 COPY MACHINE & SHREDDING SVC	412.43
2694243	11/15/2019	TONER-DATA PRINTER	11-21-00-55310 COPY MACHINE & SHREDDING SVC	341.86
2694243	11/15/2019	LETTER OPENER,POST-ITS	11-21-00-53100 PD OFFICE SUPPLIES	2.91
2741443	11/18/2019	COPY PAPER,ADDRESS LABEL	11-21-00-53100 PD OFFICE SUPPLIES	125.75
Total QUILL CORPORATION:				951.94
RC ELECTRONICS				
645902	12/13/2019	RADIO INSTALL-TRK #135	11-32-10-52620 ST DEPT COMM SYSTEM MAINT FEES	693.90
Total RC ELECTRONICS:				693.90
REED, BEVERLY				
19-49019	10/25/2019	OVERPMT REFD-REED	11-22-00-46240 FIRE/EMS BILLING REVENUE	19.66
Total REED, BEVERLY:				19.66
RELIANT FIRE APPARATUS INC				
CS001237	12/17/2019	WHELEN RED LENS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	48.18
CS001264	12/13/2019	PUMP PLUS CHARGER	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	904.80
CS001294	12/17/2019	TRUCK-LITE,SIDE MOUNT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	83.77
CS001295	12/13/2019	SWIVEL GASKETS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	11.00
Total RELIANT FIRE APPARATUS INC:				1,047.75
RHYME BUSINESS PRODUCTS				
26218325	01/01/2020	TASKALFA 3011I-DEC	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	124.83
Total RHYME BUSINESS PRODUCTS:				124.83
RK GRAPHICS				
49681	11/13/2019	AMBULANCE LABELS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	195.00
Total RK GRAPHICS:				195.00
ROTE OIL COMPANY				
1929700210	10/24/2019	255.1 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	614.54
1929700211	10/24/2019	182.8 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	383.70
1936100015	12/27/2019	87.59 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	192.62
1936100016	12/27/2019	124.41 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	312.14
Total ROTE OIL COMPANY:				1,503.00
SECURITY EQUIPMENT SUPPLY				
G55843	12/05/2019	BATTERIES-EMERG LIGHTS	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	91.69
Total SECURITY EQUIPMENT SUPPLY:				91.69
SHERWIN-WILLIAMS COMPANY				
9176-3	12/16/2019	GARBAGE CAN PAINT	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	36.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
9571-5	01/02/2020	PAINT-BENCHES	11-52-00-53520 GROUNDS MAINT SUPPLIES	93.47
Total SHERWIN-WILLIAMS COMPANY:				130.02
SHRED-IT				
8128637635	11/22/2019	SHREDDING SVC-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	49.61
8128843106	12/22/2019	SHREDDING SVC-DEC	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	21.37
8128843731	12/22/2019	SHREDDING SVC-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	49.89
Total SHRED-IT:				120.87
SMITH, GARY				
19-89379	10/25/2019	OVERPMT REFD-SMITH	11-22-00-46240 FIRE/EMS BILLING REVENUE	21.87
Total SMITH, GARY:				21.87
SOMAR TEK LLC/SOMAR ENTERPRISE				
101668	10/16/2019	GO BAGS-SQUAD #209	11-21-00-53420 PD SPECIAL EQUIPMENT	107.96
101683	10/25/2019	UNIFORM-DERRICK	11-21-00-51380 PD UNIFORM ALLOWANCE	20.40
101744	12/10/2019	HANDCUFFS,FLASHLIGHT	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	179.94
101752	12/16/2019	UNIFORM-MCNEIL	11-21-00-51380 PD UNIFORM ALLOWANCE	20.00
101761	12/19/2019	AMMUNITION	11-21-00-54100 PD TRAINING EXPENSES	2,009.89
101763	12/20/2019	MAGAZINES-TRAINING	11-21-00-54100 PD TRAINING EXPENSES	76.98
101765	12/20/2019	AMMUNITION	11-21-00-54100 PD TRAINING EXPENSES	981.00
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				3,396.17
STATE OF WISCONSIN				
INV 64-246 12/	12/31/2019	COURT FINES-DEC 2019	11-12-00-24240 COURT FINES-STATE	2,742.76
Total STATE OF WISCONSIN:				2,742.76
TITAN PUBLIC SAFETY SOLUTIONS				
4929	12/17/2019	DATABASE CONVERSION	50-00-00-58000 MISC/COMP EQUIP PURCHASES	300.00
Total TITAN PUBLIC SAFETY SOLUTIONS:				300.00
TOMMI'S GARDEN BLOOMS				
12/3/19	12/03/2019	CLAPPER FUNERAL FLOWERS	11-22-00-53990 FIRE MISCELLANEOUS EXP	50.00
Total TOMMI'S GARDEN BLOOMS:				50.00
UNITED LABORATORIES				
INV275238	12/19/2019	PIPE CLEANER,AIR FRESHENE	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	491.10
Total UNITED LABORATORIES:				491.10
VP PLUS INC				
10256	12/19/2019	INSTALL TV OUTLETS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	585.73
Total VP PLUS INC:				585.73
WALWORTH COUNTY PUBLIC WORKS				
1211	12/23/2019	SALT-NOV	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	15,380.81
Total WALWORTH COUNTY PUBLIC WORKS:				15,380.81

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WALWORTH COUNTY TREASURER				
INV 64-246 12/	12/31/2019	COURT FINES-DEC 2019	11-12-00-24200 COURT FINES-COUNTY	821.23
Total WALWORTH COUNTY TREASURER:				821.23
WELDERS SUPPLY CO				
10111920	12/10/2019	ANNUAL TANK RENTAL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	55.00
Total WELDERS SUPPLY CO:				55.00
WI CHIEFS OF POLICE ASOC				
3435	12/01/2019	2020 CHIEF ASSOC MEMBERS	11-21-00-54100 PD TRAINING EXPENSES	130.00
Total WI CHIEFS OF POLICE ASOC:				130.00
WI STATE FIRE CHIEFS ASSOCIATION				
MR-2019-0079	12/05/2019	WI CHIEF DUES-PETERS	11-22-00-53200 MEMBERSHIP DUES & FEES	95.00
Total WI STATE FIRE CHIEFS ASSOCIATION:				95.00
WISCONN VALLEY MEDIA GROUP				
27223	12/12/2019	DPW HELP WANTED AD	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	50.82
27751	12/12/2019	LN-SHORT TERM RENTAL ORD	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	300.88
28245	12/19/2019	LN-11/11/19 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	158.76
28252	12/19/2019	LN-11/25/19 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	387.24
Total WISCONN VALLEY MEDIA GROUP:				897.70
WOLF CONSTRUCTION CO INC				
7952	12/11/2019	COLD PATCH-10.33 TONS	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	1,197.76
Total WOLF CONSTRUCTION CO INC:				1,197.76
ZHANG, JIAYI				
REIMB 9/19	09/19/2019	CAPSTONE PROJECT-144 MILE	11-14-30-53300 CITY CLERK TRAVEL-MILEAGE	83.52
Total ZHANG, JIAYI:				83.52
Grand Totals:				258,361.26

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: 11/7/2020

Mayor: [Signature]

City Council: _____

[Signature]
[Signature]
[Signature]
[Signature]

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice.Batch = "P91227","P91228","P91229","F91227","F91228","F91229","191228","191227","L91227"
- Invoice Detail.GL account (2 Characters) = {<>} "61"
- Invoice Detail.GL account (2 Characters) = {<>} "62"