



**PIERS, HARBORS & LAKEFRONT COMMITTEE**  
**WEDNESDAY, JANUARY 16, 2019– 5:30PM**  
**CITY HALL, CONFERENCE ROOM 2A (UPPER LEVEL)**

**Members:** Chairperson Doug Skates, Shari Straube, John Halverson, Rich Hedlund,  
and Tim Dunn

**AGENDA**

1. Meeting called to order by Chairman Skates
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from the December 19, 2018 Special Piers, Harbors, and Lakefronts Meeting
5. Discussion/Recommendation regarding establishing the 2019 West End Pier Slip, Lagoon Slip, Buoy, Dinghy, Kayak and Paddleboard Rack Rates
6. Discussion/Possible Recommendation regarding establishing fees for Commercial Boat Launch Permits
7. Discussion/Update regarding Riviera Restoration Project
8. Discussion/Update regarding Commercial Pier and Buoy Service Agreement- Gage Marine
9. Adjournment

*This is a meeting of the Piers, Harbors & Lakefront Committee.  
No official Council action will be taken; however, a quorum of the Council may be present.*

# **PIERS, HARBORS & LAKEFRONT COMMITTEE MINUTES WEDNESDAY, DECEMBER 19, 2018 – 5:30PM CITY HALL, CONFERENCE ROOM 2A (UPPER LEVEL)**

Meeting called to order by Chairman Skates 5:43 pm

**ROLL CALL: CHAIRPERSON DOUG SKATES, SHARI STRAUBE, JOHN HALVERSON, RICH HEDLUND, AND  
TIM DUNN ALSO PRESENT: ALD. FLOWER, MSI REPRESENTATIVE, GUSLIK**

**COMMENTS FROM THE PUBLIC LIMITED TO 5 MINUTES, LIMITED TO ITEMS ON THIS AGENDA  
NONE**

**APPROVAL OF THE MINUTES FROM THE OCTOBER 18, 2018 PIERS, HARBORS, AND LAKEFRONTS MEETING**  
Ald. Hedlund motion to approve the October 18, 2018 Piers, Harbors, and Lakefront, second by  
Ald. Dunn. Motion carried 5-0.

## **DISCUSSION/RECOMMENDATION REGARDING COMMERCIAL BUOY AND BOAT SLIP AGREEMENT FOR 2019- 2021**

Gage Marine

Lake Geneva Boat Line, Inc.

Marina Bay Boat Rental

Administrator Nord met with two of the above three, vendors are interested in a three year contract rather than one year contract. Renewals completed one year in advance to be placed back in the contract. City attorney provided a memo on Dec. 16 and recommended moving up the two installment dates, but the vendors aren't in agreement. Lessee asking for repair wording to be between 5 to 10 days rather than just 5 days.

## **DISCUSSION/RECOMMENDATION REGARDING AWARDING THE 2019-2021 PIERS AND BUOYS SERVICE AGREEMENT**

Group discussion for two year lease, but to have discussion year prior to service agreement. Start date for new leases would be in the spring of 2019. Ald. Skates motion to extend contract for two years with discussion after first year to see if any adjustment needs to be made, second by Hedlund. Recommendation that this goes to the next FLR. Motion carried 5-0.

## **DISCUSSION/RECOMMENDATION REGARDING DECEMBER 6<sup>TH</sup> RIVIERA MEETING**

Appx. 35 attendees with 29 surveys turned at the December 6<sup>th</sup> meeting. Several took the tour of the 1<sup>st</sup> floor and people noted that you had to walk outside to get from the second floor to the first floor. Survey materials have been placed and located at various locations throughout town. Press release and online survey was completed by the City. Guslik is looking for a date to identify goals, objectives, and potential grants for the project. Ald. Skates said that he'll work this out

with Guslik and the Mayor. Guslik handed out a fundraising goals packet stating grant deadlines were fast approaching. Guslik said the city hasn't added a grant writer for this project. Guslik appointed the Administrator Nord to be the champion for focus group coordination. Ald. Skates mentioned that Janet is looking to develop a program related to the Riviera and it's history.. Guslik said survey's will wrap up mid-January. EDC looking specifically for programming grant proposals. Guslik would need to know if the city wanted to additionally add a fundraising consultant onto the MSI contract to assist with grant writing & fundraising. Ald. Flower asked what the cost would be for the fundraising consult and expectation regarding funds raised. Guslik stated it would vary.

**DISCUSSION/RECOMMENDATION REGARDING STAKEHOLDERS MEETING PROPOSAL UPDATE**

Guslik stated this is the same thing as the focus groups meeting.

**DISCUSSION/UPDATE REGARDING RIVIERA ROOF MATERIALS WORKSHOP**

Jennifer stated that we're unlikely to get approval for the painted metal project because there's not enough photographic support. Stone coated metal is still being considered, and Gusik recommends adding to extra pricing.

**ALD. DUNN MOTION TO ADJOUR AT 6:35 PM, SECOND BY HALVERSON. MOTION CARRIED 5-0.**

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PIERS, HARBORS,  
AND LAKEFRONT COMMITTEE.**

*12/21/2018 4:00 pm*

cc: Aldermen, Mayor, Administrator, Harbormaster, Media