



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL

MONDAY, JANUARY 27, 2020 6:00 P.M.

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Tom Hartz, Council President, John Halverson, Council Vice President, Cindy Flower,
Alderspersons: Selena Proksa, Doug Skates, Tim Dunn, Ken Howell, Shari Straube, and Rich Hedlund

AGENDA

1. Mayor Hartz calls the meeting to order
2. Pledge of Allegiance – Alderperson Hedlund
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
 - a. Certificate of Recognition Honoring Donald Berg
 - b. Upcoming Elections and Voter Registration Information
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of January 13, 2020, as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on January 21, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. 2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Amendment to a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Winterfest to be held January 29, 2020 through February 2, 2020- List of complete amendments included in packet
 - c. Tier I Event Permit Application filed by the Alzheimer’s Association for the event of 14th Annual Walk to End Alzheimer’s to be held on Saturday, September 19, 2020 (7:00 a.m. setup, 10:00 a.m. walk, and 1:00 p.m. clean up) in Library Park
 - d. Tier II Event Permit Application filed by the Geneva Lake Arts Foundation for the event of Art in the Park to be held August 8, 2020 (10:00 a.m. to 5:00 p.m.) and August 9, 2020 (10:00 a.m. to 4:00 p.m.) in Flat Iron Park

10. Items removed from the Consent Agenda

11. Recommendation of the Finance, Licensing, and Regulation Committee of January 21, 2020- Ald Howell

- a. Discussion/Action regarding Pay Request #4 (final) to Payne & Dolan, Inc for the 2019 Street Improvement Project in an amount not to exceed \$32,889.49
- b. Discussion/Action regarding awarding the bid to Vorpapel Service, Inc for HVAC work to be completed in the Parking Services Department in an amount not to exceed \$13,185.00
- c. Discussion/Action regarding Pay Request #1 to MSI General for work completed for the Riviera Restoration Project in an amount not to exceed \$17,274.80
- d. Discussion/Action regarding awarding the bid to Integrity Environmental Services, Inc for Asbestos-Containing Material Abatement Project at the Riviera in an amount not to exceed \$4,940.00
- e. Discussion/Action regarding proposed YMCA Agreement
- f. Discussion/Action of **Resolution 20-R03** adopting a 2020 budget amendment authorizing the allocation of health insurance premiums to specific departments
- g. Discussion/Action of **Resolution 20-R04** adopting a 2019 budget amendment authorizing the use of Contingency funds for additional Public Participation for the Comprehensive Plan

12. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA

Certificate of Recognition

WHEREAS, the Winterfest Celebration graced the shores of Lake Geneva 25 years ago; and

WHEREAS, the Winterfest Celebration was based around the United States National Snow Sculpting Championship, making Lake Geneva the snow sculpting capital of the United States; and

WHEREAS, the introduction and continuation of this world-class event could not have occurred without the tireless work and dedication of **Donald Berg**; and

WHEREAS, **Donald Berg** introduced visitors and competitors to the splendor of Lake Geneva and introduced Lake Geneva to the unprecedented beauty and wonder of the works of art created of snow.

NOW, THEREFORE, I, Thomas Hartz, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **Donald Berg** to acknowledge his 35 years of dedication to the United States National Snow Sculpting Championship and for bringing this family-friendly cultural event to the City of Lake Geneva for the past 25 years.

Dated this 27th day of January, 2020.

Thomas Hartz, Mayor

Lana Kropf, City Clerk

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, JANUARY 13, 2020 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Tom Hartz, Council President, John Halverson, Council Vice President, Cindy Flower, Alderpersons: Selena Proksa, Doug Skates, Tim Dunn, Ken Howell, Shari Straube, and Rich Hedlund

Mayor Hartz called the meeting to order at 6:00 p.m.

Alderperson Halverson led the Council in the Pledge of Allegiance.

Roll Call

Present: Proksa, Skates, Dunn, Straube, Halverson, Howell, Flower, and Hedlund

Absent: None

Awards, Presentations, Proclamations, and Announcements

Candidates for Spring Election 2020

City Clerk Kropf stated that the candidates for the Spring 2020 election have been listed in the packet. She added that due to the fact that the number of candidates for each office did not exceed two, there will not be a Spring primary for any City of Lake Geneva offices.

Presentation of Riviera Plaza Fuel Tank Replacement Project- City Administrator Nord & William Gage

City Administrator Nord stated the reasons for the Riviera Plaza Fuel Tank replacement by Gage Marine. He added that all permits necessary were applied for and that the new tanks will offer more monitoring capabilities than the previous tanks did. Bill Gage addressed the Council regarding some of the miscommunications that have been stated through this project. He stated that the current tanks met all of the State safety requirements, however the new tanks were installed due to water cresting the top of tank and entering the fuel. He stated that there were two options to fix the issue, seal the existing tanks or replace them. After vetting the cost and benefits of both, it was determined that replacement would be the best option. He added that in order to comply with EPA guidelines, the fuel tanks cannot be filled completely; so to aid in the reduction of fuel trucks in Riviera Plaza, the tanks' size were increased from 2,000 gallons to 3,000 gallons. Gage also added that this will be done before Spring, and the area will be restored prior to the Riviera restoration project.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Casey Schiche; Ridge Rd; Thanked Bill Gage for his presentation and stated that the project should have been approved by the Common Council prior to the work being completed.

Bill Huntress; 1015 Pleasant St; Spoke in opposition of the fuel tank replacement project and stated that it should have been approved by the Common Council/Plan Commission prior to the work beginning.

Ann Esarco; 1015 Mobile St; Spoke in opposition to the use of Donian Park for the Knockerball activity and asked that Council remove it from the consent agenda.

Spyro Condos; 1760 Hillcrest Dr; Spoke in opposition to the level change for the fuel tank replacement project and stated that it should have been approved by the City prior to the work being done.

Jim Strauss; N1517 Meadow Ridge Cir; Spoke in favor to the fuel tank replacement project and spoke of his vision for the area when the project is complete. He did note that he would have liked to have some information available about the work being completed and by what vendors/contractors were being used.

Dick Malmin; N1991 S Lake Shore Dr; Spoke in opposition of the fuel tank replacement project and stated that it should have been approved by the City prior to the work being done.

Bill Gage; Stated that he didn't talk to any City officials whether elected or appointed prior to work being done. He added that he has gone through the necessary procedures to replace those tanks.

Acknowledgement of Correspondence

Clerk Kropf noted that there is no correspondence to acknowledge at this time.

Approve Regular City Council Meeting minutes of December 23, 2019, as prepared and distributed

Motion by Skates to approve, second by Halverson. No discussion. Motion carried 8-0.

CONSENT AGENDA– *Recommended by Finance, Licensing and Regulation on January 7, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Straube requested that the Public Assembly Permit application filed by Knockerball Southern Lake LLC to reserve Donian Park (Seminary Park in the vent of rain/flooding) for every Saturday and Sunday from May 30, 2020 through September 1, 2020 to conduct Knockerball in the Park (*Finance, Licensing, and Regulation Committee approved on December 3, 2019*) be removed.

2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet

Original Massage Establishment License Application filed by Balance for Life, LLC d/b/a Heartland Wellness Retreat & Spa, located at 314 S Wells St, Lake Geneva, WI

Tier II Event Permit Application filed by the Lake Geneva Jaycees for the event of Venetian Festival to be held August 19, 2020 through August 23, 2020 (permit to be valid from August 17, 2020 through August 24, 2020 for event setup and clean-up), located in Flat Iron Park, Library Park, and Seminary Park

Temporary Class “B”/ “Class B” Retailer’s License filed by The Lake Geneva Jaycees to be used August 18, 2020 through August 24, 2020, located in a fenced beer garden within the Flat Iron Park Parking Lot

Fireworks Application filed by the Lake Geneva Jaycees to be used for the Annual Venetian Festival on August 23, 2020

Motion by Skates to approve the consent agenda, second by Dunn. No discussion. Motion carried 8-0.

Public Assembly Permit application filed by Knockerball Southern Lake LLC to reserve Donian Park (Seminary Park in the event of rain/flooding) for every Saturday and Sunday from May 30, 2020 through September 1, 2020 to conduct Knockerball in the Park (*Finance, Licensing, and Regulation Committee approved on December 3, 2019*)

Motion by Straube to deny, second by Halverson. Straube stated that Donian is not the right area for this activity, and worries about accidents occurring. She added that the parks should not be used for profit. Halverson echoed the concerns of Alderperson Straube, and stated that the ordinance could be interpreted either way. Mayor Hartz stated that he reviewed the ordinance and noted that the various activities in the City that occur on City property are public accommodation. He added that Knockerball, he feels, doesn't meet all of the requirements of other events such as the Venetian Festival or Art in the Park. Motion to deny was approved 8-0.

Items removed from the Consent Agenda

Discussion/Action regarding **Resolution 20-R02** approving May 12, 2020 as World Migratory Day in the City of Lake Geneva

Motion by Proksa to approve, second by Flower. Proksa stated that this is a requirement to maintain the City's Bird City designation. Motion carried 8-0.

Recommendation of the Finance, Licensing, and Regulation Committee of January 7, 2020- Ald Howell

Discussion/Action regarding awarding the bid for the purchase of sixty-three (63) Flowbird CWT Stealth Kiosks to Total Parking Solutions in an amount not to exceed \$416,241.00

Motion by Howell to approve, second by Hedlund. Howell stated that this is going to upgrade the whole parking system and will reduce the amount of unnecessary tickets. Flower stated that she is in favor of the upgrade; however she spoke in opposition of the amount being purchased. She recommended purchasing fifty to start with. Straube stated that she disagrees with spending the money on the kiosks when the current ones are only eight years old. Halverson noted that there had been consistent issues with the bill collectors and these new ones would alleviate that issue.

Motion by Halverson to amend to purchase only fifty kiosks, second by Flower.

Skates stated that he agrees with only purchasing fifty to start with and did state that the current technology is at the end of the lifecycle. He also added stated that Parking Manager Mullally could determine where the kiosks should be placed based on usage. Dunn stated that he doesn't agree with changing the number of kiosks to be purchased as the Parking Manager has studied this issue and would like all of kiosks to be replaced. Flower stated that she chose fifty based on evidence that was brought to the Public Works Committee regarding usage.

Parking Manager Mullally stated that she doesn't agree with narrowing the amount of kiosks to be purchased and urged the Council to make a decision.

Amendment to the motion carried 5-3, with Dunn, Hedlund, and Howell voting no.

Original motion was read with the amendment as: awarding the bid for the purchase of fifty (50) Flowbird CWT Stealth Kiosks to Total Parking Solutions in an amount not to exceed \$416,241.00. Amended motion carried 8-0.

Discussion/Action of **Resolution 20-R01** adopting a 2020 budget amendment authorizing the transfer of funds in the Lakefront Fund budget as it relates to the Geneva Lake Law Enforcement Agency

Motion by Howell to approve, second by Proksa. Mayor Hartz stated that he attended the GLLEA meeting to express the City's concerns. He stated that the enforcement shouldn't be placed on the number of acres of a municipality, but rather by the level of activity. Motion carried 8-0.

Discussion/Action regarding TAP (Transportation Alternatives Program) Grant

Motion by Howell to approve applying for the TAP Grant with \$5,000 being awarded to Vandewalle and with \$1,500 being allotted for Kapur to provide engineering services, second by Flower. Motion carried 8-0.

Discussion/ Acceptance of January 7, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Hedlund. No discussion. Motion carried 8-0.

Mayoral Appointments

Approval of the appointment of William Binn to the Lake Geneva Utility Commission with a term to expire October 1, 2023

Motion by Skates to approve, second by Flower. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business whenever competitive or bargaining reasons require a closed session regarding: **1) Police Union Contract Negotiations and 2) Police Non-Union Contract Negotiations**

Motion by Hedlund to convene the Common Council into Closed Session, second by Flower. Motion carried 8-0. The Council convened into Closed Session at 7:22 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Flower to reconvene the Common Council into Open Session, second by Proksa. Motion carried 8-0. The Council reconvened into Open Session at 7:35 p.m.

1) Police Union Contract Negotiations:

Motion by Hedlund to direct staff to change the contract as discussed and authorize the Mayor to execute, second by Howell. Motion carried 8-0.

2) Police Non-Union Contract Negotiations

Motion by Hedlund to proceed as directed in closed session and authorize the Mayor to execute, second by Flower. Motion carried 8-0.

Adjournment

Motion by Dunn to adjourn the meeting of the Common Council, second by Flower. Motion carried 8-0. The meeting of the Common Council adjourned at 7:39 p.m.

Provisional:

London-Dior Baran
Suton Doeringsfeld

Original:

Jenna Smigelsky
Cameron Milling
Jill Smith
Katherine Reese
London-Dior Baran
Suton Doeringsfeld
Nicholas Proyce
Chandler Larsen
Ashley Reins
Scot Wild
Lori Hogan
Jacklyn McClain
Angela Tweedt
Kyle Przybylski
Diana Purcell
Kenneth Gillespie
Tammy Smith
Julia Conway

Renewal:

April Hein (1 year)

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: Bethany Souza

NAME OF EVENT ORGANIZER/PRODUCER: Visit lake Geneva

PRODUCTION COMPANY/ORGANIZATION: Visit lake Geneva

FEDERAL TAX ID: 39-1158855

STREET ADDRESS: 527 Center St

APT. UNIT OR SUITE #:

CITY: Lake Geneva

STATE: WI

ZIP CODE: 53114

E-MAIL ADDRESS: eventmanager@visitlakegeneva.com

DAYTIME PHONE: 815-482-2782

CELL PHONE:

Are you a For Profit or Non-profit Organization 501(c)6?

EIN # (Tax Exempt Number): 39-1158855

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

Public Assembly Permit - * Non-profit (No Charge), Otherwise FEE \$60 per day

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), Otherwise FEE \$75.00

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

Tier 1 Events: * Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

Tier 2 Events: * Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: WINTERFEST

2. Date(s) of Event: Jan 25-Feb 2nd

3. Location(s) of Event: Riviera Ballroom, Riviera Plaza, Riviera Beach, Wrigley Dr, Flat Iron Park

4. Hours: _____

Note: Start Time & End Time

5. Event Chair/Contact Person: Bethany Souza Phone: 815-482-2782

6. Day of Event Contact Name: Bethany Souza Phone: 815-482-2782

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 60,000

10. Basis for estimate: previous years attendance

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Flat Iron Park near the Visitors center, 20x20 Top Choice Rental

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

dumpster on-site, in addition to assistance from the Boy Scouts, Staff and Volunteers to monitor receptacles and replace as necessary.

15. Description of plan for providing event security (if applicable):

Security staff is hired for overnight monitoring of the Riviera Plaza & Flat Iron Park, Event Staff and volunteers are on site during daylight hours.

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes No

Section III. STREET USE

Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.
2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: January 24 - Feb 3 2020
Total Number of Parking Stalls Request: _____
Parking Stall Number(s) and Location: Wrigley Drive from Center to Broad Street

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

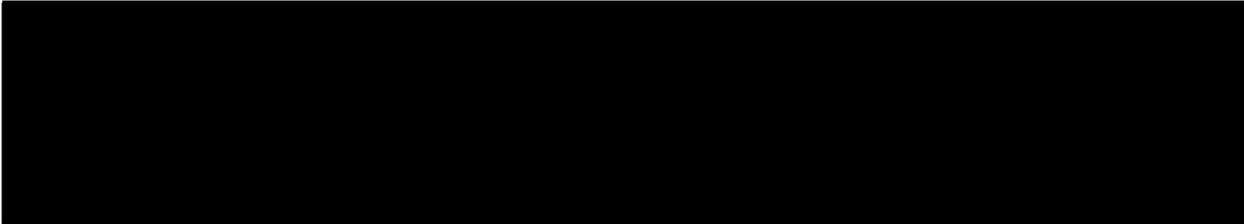
Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: OUTLETS
 Water Explain: _____
 Traffic Control Explain: _____
 Police Services Explain: Police Foot Patrol during span of event
 Fire/EMS Services Explain: _____
 Other Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

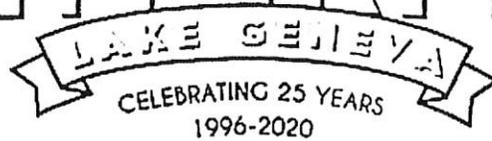
ALL PARKS & PUBLIC SPACES: *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature:  Date: 1/4/20

WINTERFEST



Permit Addendum

#13 Detailed description of the public event.

This is the 25th anniversary of Winterfest which includes the US national snow sculpting championship. This event brings thousands of spectators into the Lake Geneva downtown area to enjoy art, family fun and the magic of larger than life experiences with the most talented snow sculptors and artists competing for the United States National Snow Sculpting Championship.

The pre-event set up for competition will be on Monday, Tuesday January 27 & 28, 2020 with the man-made snow being delivered from the Grand Geneva and cylinders being set up by the Lake Geneva City Works Department. The spectator event officially begins with the snow sculpting official start on Wednesday Jan 29 and comes to an end at 5pm on Feb 2nd. There will be continued breakdown of the event possibly into Monday Feb 3, 2020

The event utilizes the **Riviera ballroom, Riviera Plaza, Riviera Beach, Wrigley Drive and Flat Iron Park**. There will be activities taking place each day in all of these areas for the benefit of spectators Wednesday, January 29 until February.

Riviera Ballroom – open each day to the public 1/29-Feb 2, 9am-5pm with concessions

Riviera Plaza & Flat Iron Park – Snow Set up / Sculpting 1/27 -2/2

Riviera Beach – 1/29 – 2/1 outdoor permitted fire-pits 5pm-9pm

vendors along Wrigley Drive selling things that are represented at the farmers market

Wrigley Drive – 1/29-2/2 Pedestrian Walkway with a warming tent run by the Boy Scouts near the visitor center at Flat Iron Park and several vendors from the LG Farmers Market

** There will be one lane continuously open for emergency purposes and for plowing of the streets in case a snowfall.

WINTERFEST

LAKE GENEVA
CELEBRATING 25 YEARS
1996-2020

Permit Addendum #13 Detailed description of the public event.

The pre-event set up for competition will be on Monday, Tuesday January 27 & 28, 2020 with the man-made snow being delivered from the Grand Geneva and cylinders being set up by the Lake Geneva City Works Department. The spectator event officially begins with the snow sculpting official start on Wednesday Jan 29 and comes to an end at 5pm on Feb 2nd There will be continued breakdown of the event possibly into Monday Feb 3, 2020

The event utilizes the **Riviera ballroom, Riviera Plaza, Riviera Beach, Wrigley Drive and Flat Iron Park.** Display of Ice carvings on Main Broad and center street. There will be activities taking place each day in all areas for the benefit of public spectators Wednesday, January 29 until February 2.

Riviera Plaza Snow Cylinder Set up Jan 27, 28 / Sculpting competition Jan 29 -Feb 1, Sculpture viewing continues Sunday Feb 2. There will be thousands of spectators walking around the Riviera Plaza so there will be roping around Snow carving area, 2 large light towers for safety and the carvers viewing needs several Porto-potties, an amplified PA/music system, First Aid Center, and 2 concession vendors outside for easy access to the public. On Saturday at 6pm there will be a 15 minute laser light show projecting onto the finished sculptures. All laser light requirements have been adhered to.

Riviera Ballroom – open each day to the public 1/29-Feb 2, 9am-5pm with table and chairs for the public to warm up – food concessions by Grand Geneva, a Winterfest souvenir station, marketplace for Sponsors to hand out materials.

Riviera Beach – 1/29 – 2/1 outdoor permitted fire-pits 5pm-9pm manned by staff and volunteers at all times, amplified music, entertainment performances on Fri & Sat by Fire Spinners, the annual Human Dog Sled Race competition on Friday 7pm, Concession stand in the Beach House selling S'mores, Hot Cocoa Water & Coffee. This will also be the starting location of the Ghost Walks.

Wrigley Drive – 1/29-2/2 Pedestrian Walkway with a warming tent run by the Boy Scouts near the visitor center at Flat Iron Park and several vendors from the LG Farmers Market vendors along Wrigley Drive selling things that are represented at the farmers market. There will be several cars parked during entire event as sponsorship display at this time 2, there will be no more than 5.

** There will be one lane continuously open for emergency purposes and for plowing of the streets in case a snowfall.

Flat Iron Park Snow Cylinder Set up Jan 27, 28 / Sculpting competition Jan 29 -Feb 1, Sculpture viewing continues Sunday Feb 2. There will be thousands of spectators walking around the Riviera Plaza so there will be roping around Snow carving area, 2 large light towers for safety and the carvers viewing needs, several Porto-potties, an amplified PA/music system, there will be children's play area with snow and interactive games, a heated warming tent managed by the Boy Scouts that serves concessions (all which has been approved by the fire dept).

Downtown Ice Sculpture Walk

Along Main Street, and the 1st blocks of Broad Street and Center Street we will have a New addition to give spectators an additional activity that is away from the congestion of Riviera Plaza and will benefit the retailers. Hand Carved Ice Sculptures will line the streets of Lake Geneva they will be placed in the current Christmas Tree Planters (in coordination with the BID) these beautiful works of art will become a magical illumination in the evening as they are lit from led battery operated lights, there will be an online map for spectators to follow.



LAKE GENEVA WINTERFEST & U.S. NATIONAL SNOW SCULPTING CHAMPIONSHIP
January 29 – February 2, 2020 | Lake Geneva, Wisconsin
SCHEDULE OF EVENTS & ACTIVITIES

As of 01/11/20

WEDNESDAY, JANUARY 29

U.S. National Snow Sculpting Championship

Sculpting begins at 11:00a.m. | Riviera (812 Wrigley Dr.) Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com

Winter Film Fest – FREE Movie Night: Fargo (R)

7:30 pm. | Geneva Theater | 244 Broad Street | geneva4.com

Embrace the chilly season with four nights of wintery, retro fun on the big screen! Each day a different movie is offered during the Geneva Theater Inaugural Winter Film Fest.

THURSDAY, JANUARY 30

U.S. National Snow Sculpting Championship

Sculpting around the clock | Riviera (812 Wrigley Dr.) Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com

Downtown Ice Sculpture Walk

Throughout Downtown Lake Geneva | WinerfestLG.com

Hand Carved Ice Sculptures line the streets of Lake Geneva and become a magical illumination when the sun sets – follow our online map to see these works of art up close and personal and visit the amazing retail stores that sponsored them.

Winter Warm Up: Dueling Bourbon Whiskey Dinner Pairing

6:00 p.m. | Champs Sports Bar & Grill | 747 Main Street | champslakegeneva.com

Fireside S'mores & Sounds

5:00 – 9:00 p.m. | Riviera Beach

Warm up with our local artist made Fire Pits and enjoy Sweet treats & sultry sounds at this nightly beach-front soiree (S'mores & cocoa available for purchase)

Winter Film Fest - FREE Movie Night: The Shining (R)

7:30 p.m. | Geneva Theater | 244 Broad Street | geneva4.com

Embrace the chilly season with four nights of wintery, retro fun on the big screen!

Ghost Walk "CHILLS" – Special FREE Night directly following the showing of the Shining

10:15 pm. | Geneva Theater | 244 Broad Street | AmericanGhostWalks.com

Is it the cold weather or a spirit walking next to you that causing that extreme CHILL? Experience the haunted history of Lake Geneva with this special winter walking tour in downtown. Learn about colorful characters, haunted mansions, vengeful spirits, gangsters, gamers and more!

FRIDAY, JANUARY 31

U.S. National Snow Sculpting Championship

Sculpting around the clock | Riviera (812 Wrigley Dr) & Flat Iron Park (201 Wrigley Dr) WinterfestLG.com

Children's Interactive Snow Park & Warming Tent

Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com
A fun interactive area with snow and games located right near the *Boy Scouts Warming Tent* with cider doughnuts & dogs available for purchase.

Winter Film Fest Feature Movie: Frozen 2 – advance tickets required at box office

Show Times Vary | Geneva Theater | 244 Broad Street | geneva4.com

A fun family film for all during the Geneva Theater Inaugural Winter Film Fest.

Downtown Ice Sculpture Walk

Throughout Downtown Lake Geneva | WinerfestLG.com

Hand Carved Ice Sculptures line the streets of Lake Geneva and become a magical illumination when the sun sets – follow our online map to see these works of art up close and personal and visit the amazing retail stores that sponsored them.

Downtown Cocoa Crawl

4:00 – 6:30 p.m. | Participating Downtown Businesses | streetsoflakegeneva.com

A fantastic FREE family night! Stop downtown between 4 p.m. – 7 p.m. to pick up your map, explore downtown, and enjoy many great cocoa recipes. Head back at 7 p.m. to vote for your favorite cocoa recipe and WIN GREAT PRIZES!

Fireside S'mores & Sounds

5:00 – 9:00 p.m. | Riviera Beach | WinterfestLG.com

Warm up with our local artist made Fire Pits and enjoy Sweet treats & sultry sounds at this nightly beach-front soiree with Fire Spinner performances (S'mores & cocoa available for purchase)

Fire Spinner Performances

7:00 p.m. and 9:00 p.m. | Riviera Beach | WinterfestLG.com

Don't miss the incredible performances by Fox Valley Fire Arts as they dance spin and breathe fire !

Annual Human Dog Sled Races

Check-in begins 5:00 | First race 7:30 p.m. | Riviera Beach | Advance Registration WinterfestLG.com

Come compete or be a spectator and enjoy the Fireside Beach Party at this hilarious event! Each racing team consists of 4 people: which include 3 sled pullers & a sled rider. Trophy awarded- First place winner.

Ghost Walk "CHILLS"

7pm, 8pm, 9pm | Riviera Beach Entrance |812 Wrigley Dr. | advance tickets AmericanGhostWalks.com

Is it the cold weather or a spirit walking next to you that is causing that extreme CHILL? Experience the haunted history of Lake Geneva with this special winter walking tour in downtown. Learn about colorful characters, haunted mansions, vengeful spirits, gangsters, gamers and more! 30-45min

Winter White Ball at the Mansion: DJ, dancing, hors d'oeuvres, craft cocktails

7:00-11:00 p.m. | Baker House | 327 Wrigley Dr | [eventbrite.com/e/winterfest-ball-tickets-88966018757](https://www.eventbrite.com/e/winterfest-ball-tickets-88966018757)

Lakefront Garden into a winter wonderland dance party. Guests are encouraged to wear all white. Ticket price includes access to the party, complimentary hors d'oeuvres and cash bar.

SATURDAY, FEBRUARY 1

People's Choice Snow Sculpture Voting

9:00 a.m. to 2:00 p.m. | Ballots at Riviera (812 Wrigley Dr.) & Lake Geneva Visitor Center (201 Wrigley Dr.)

U.S. National Snow Sculpting Championship Sculpting concludes at 11:00 a.m. | Riviera (812 Wrigley Dr.) and Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com

Children's Interactive Snow Park & Play Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com

A fun interactive area with snow and games located right near the *Boy Scouts Warming Tent* with cider doughnuts & dogs available for purchase.

Winterfest Marketplace

9:00 a.m. – 5:00 p.m. | Riviera Ballroom | 812 Wrigley Dr. | WinterfestLG.com

Warm up while enjoying food, drinks & sponsor exhibits. Be sure to pick up some Winterfest 25th Year Souvenirs while they last and cast your vote in the People's Choice Award category (until 2pm).

Downtown Ice Sculpture Walk

Throughout Downtown Lake Geneva | WinterfestLG.com

Hand Carved Ice Sculptures line the streets of Lake Geneva and become a magical illumination when the sun sets – follow our online map to see these works of art up close and personal and visit the amazing retail stores that sponsored them.

Winter Film Fest Feature Movie: Frozen 2 advance tickets required at box office

Show Times Vary | Geneva Theater | 244 Broad Street | geneva4.com

A fun family film for all during the Geneva Theater Inaugural Winter Film Fest.

Grand Geneva Resort Winter Carnival & Fireworks

11:00 a.m. – 10:00 p.m. | Fireworks at 8:30 p.m. | Grand Geneva Resort & Spa | 7036 Grand Geneva Way | grandgeneva.com A day filled with skiing and snow fun activities, with a finale sky lantern release, torch light parade, and fireworks at 8:30pm!

Chili Cook-Off

11:00 a.m. – 3:00 p.m. | Hawks View Golf Club | 7377 Krueger Road | hawksviewgolfclub.com

For more information on how to enter your chili, plus spectator info and a listing of all the fun winter activities happening during the event contact Hawks View Golf Club

Snow Sisters Character Meet & Greet

11:00 a.m. – 3:00 p.m. | Riviera Ballroom

The magical Snow Sisters will be on site at the Riviera Ballroom greeting children and taking photos

Winterfest Family Art Activities

11:00 a.m. – 4:00 p.m. | Gallery 223 | 223 Broad Street | genevalakeartsfoundation.org

Winter Beer Garden Craft Distillery Tasting

12:00 p.m. | Champs Sports Bar & Grill | 747 Main Street | champslakegeneva.com

U.S. National Snow Sculpting Championship Awards Ceremony

3:00 p.m. | Riviera Ballroom | 812 Wrigley Dr.

Laser Light Show Finale

6:00 p.m. | Riviera | 812 Wrigley Dr.

Prepare to be dazzled as the sky comes alive with this amazing music and light show.

Fireside S'mores & Sounds

5:00 – 9:00 p.m. | Riviera Beach | WinterfestLG.com

Warm up with our local artist made Fire Pits and enjoy Sweet treats & sultry sounds at this nightly beach-front soiree with Fire Spinner performances (S'mores & cocoa available for purchase)

Fire Spinner Performances

5:00 p.m. and 7:30 p.m. | Riviera Beach | WinterfestLG.com

Don't miss the incredible performances by Fox Valley Fire Arts as they dance spin and breathe fire!

Ghost Walk "CHILLS"

7 pm, 8pm, 9pm | Riviera Beach Entrance | 812 Wrigley Dr. | advance tickets AmericanGhostWalks.com

Is it the cold weather or a spirit walking next to you that is causing that extreme CHILL? Experience the haunted history of Lake Geneva with this special winter walking tour in downtown. Learn about colorful characters, haunted mansions, vengeful spirits, gangsters, gamers and more! 30-45min

Winter Film Fest: FREE 80's Ski Bum Movie, Costume Contest & After Party

10:00 p.m. | Geneva Theater | 244 Broad Street | geneva4.com

Join us for a hilarious night of Rad Retro Revelry, with the showing of one of the funniest John Cusack Classics - *Better Off Dead*. There will be a Costume Contest for the BEST 80's Ski Attire & drink specials available throughout the movie. The antics continue with an after Party at Champs Winter Beer Garden

SUNDAY, FEBRUARY 2

Snow Sculpture Viewing

Riviera (812 Wrigley Dr.) and Flat Iron Park (201 Wrigley Dr.) | WinterfestLG.com

Children's Interactive Snow Park & Play Flat Iron Park (201 Wrigley Dr.) WinterfestLG.com

A fun interactive area with snow and games located right near the *Boy Scouts Warming Tent* with cider doughnuts & dogs available for purchase.

Downtown Ice Sculpture Walk

Throughout Downtown Lake Geneva | WinterfestLG.com

Hand Carved Ice Sculptures line the streets of Lake Geneva and become a magical illumination when the sun sets – follow our online map to see these works of art up close and personal and visit the amazing retail stores that sponsored them.

Winterfest Marketplace

10:00 a.m. – 3:00 p.m. | Riviera Ballroom | 812 Wrigley Dr. | WinterfestLG.com

Warm up while enjoying food, drinks & sponsor exhibits. Be sure to pick up some Winterfest 25th Year souvenirs while they last!

Snow Sister Character Meet & Greet

11:00 a.m. – 3:00 p.m. | Riviera Ballroom

The magical Snow Sisters will be on site at the Riviera Ballroom greeting children and taking photos

Winterfest Family Art Activities

11:00 a.m. – 4:00 p.m. | Gallery 223 | 223 Broad Street | genevalakeartsfoundation.org

Winter Film Fest FREE Movie: Ground Hog Day (PG)

12:00 p.m. | Geneva Theater | 244 Broad Street | geneva4.com |

What better way to celebrate Ground Hogs day then to enjoy this favorite classic! The film will be preceded by a live animal demonstration and groundhog fun facts from Fellow Mortals. Donations will benefit Fellow Mortals wildlife rehabilitation and animal hospital.

ONGOING – JANUARY 29 – FEBRUARY 2**The Ice Box Out Back: Ice Skating, Igloos, Ice Bar & More**

Hours vary by activity | The Ridge Hotel | W4240 WI-50 | ridgelakegeneva.com

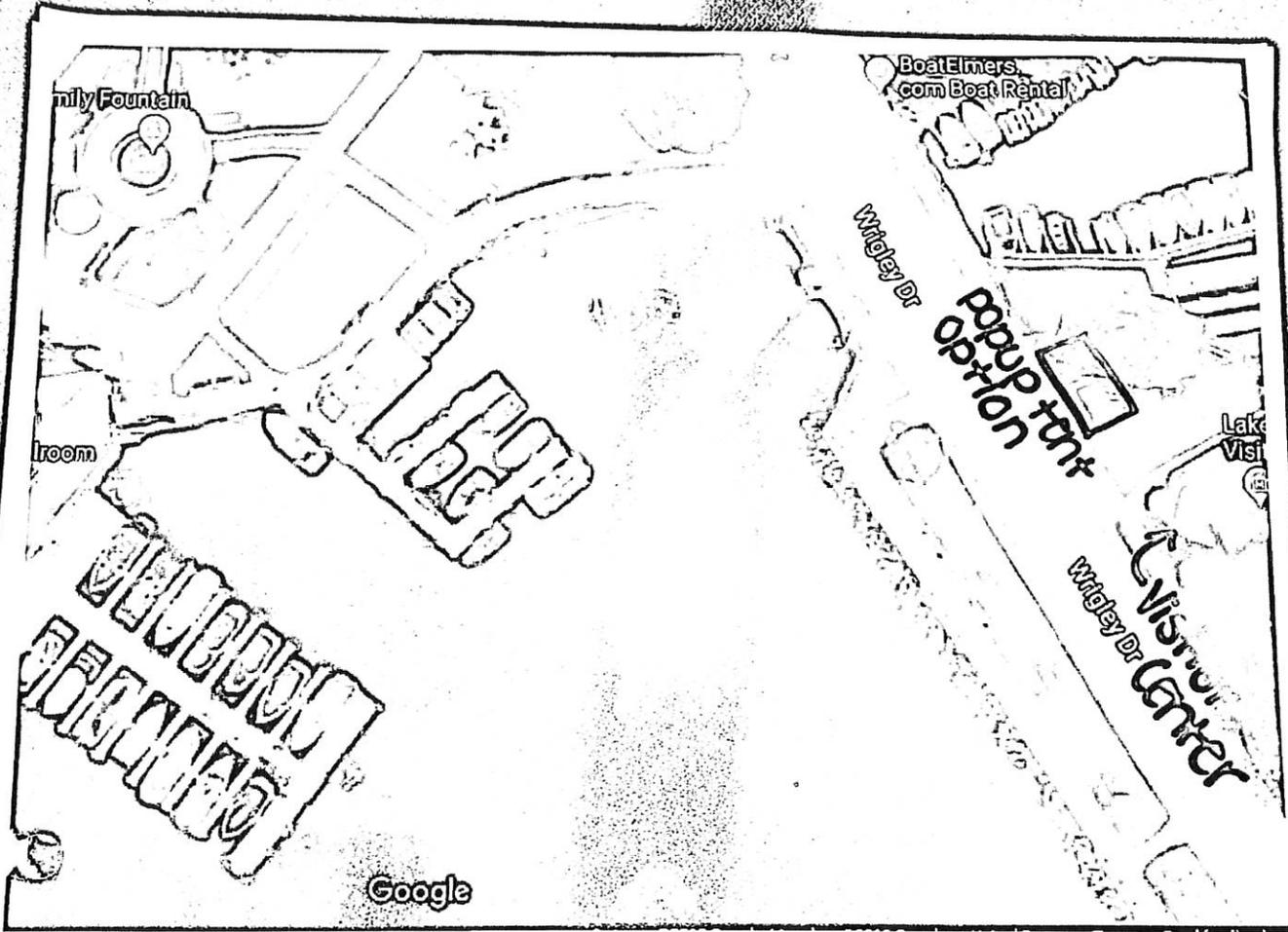
The Ice Box is a winter wonderland complete with a crafted Ice Bar made entirely of ice and illuminated igloos to enjoy wintry libations & apps while cuddled up amidst the glow and snow.

Ice Castles

Hours vary by day | Geneva National Resort & Club | 1221 Geneva National Avenue South | genevanationalresort.com

Built with thousands of lit-up icicles, the interactive Ice Castles display is projected to open on Geneva National's driving range in early-to-mid January 2020. Featuring tricked-out tunnels, thrones, slides, and fountains.





Family Fountain

Boat Elmers.com Boat Rental

Whiteley Dr

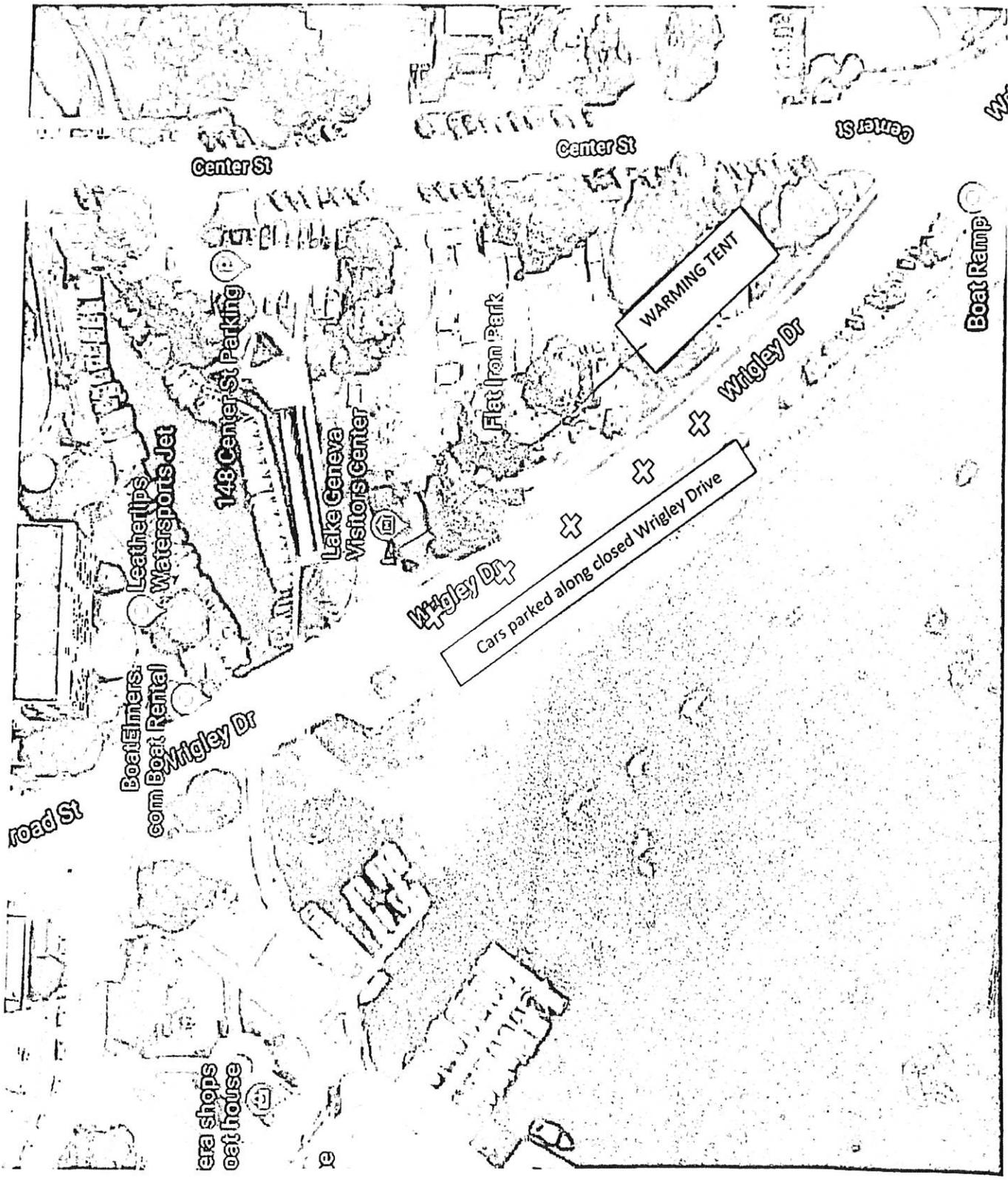
Pop up tent

Lake View

Visitor Center
Whiteley Dr

Room

Google



Center St

Center St

Center St

Leatherlips
Watersports Jet

148 Center St Parking

Lake Geneva
Visitors Center

Flat Iron Park

WARMING TENT

Wrigley Dr

Boat Ramp

Cars parked along closed Wrigley Drive

BoatElmers.com
Boat Rental

Wrigley Dr

road St

era shops
boat house

*Permit Addendum

For Office Use Only

Date Filed with Clerk: 1/6/20 Payment with Application: \$ N/A Receipt: 0.00

*Circulation required to the following Departments:

Department:	Date:	Circulated:
City Clerk/Administrator Notes: <u>[Signature]</u>	<u>1/6</u>	<input checked="" type="checkbox"/>
Police Chief Notes: _____		<input type="checkbox"/>
Fire Chief Notes: _____		<input type="checkbox"/>
Street Dept Notes: <u>[Signature]</u>		<input type="checkbox"/>
Parking Dept Notes: _____		<input type="checkbox"/>
Piers, Harbors & Lakefront Notes: <u>[Signature]</u>		<input type="checkbox"/>
FL&R: Meeting Date: _____		<input type="checkbox"/>
Council: Meeting Date: _____		<input type="checkbox"/>

approved contingent on:
- needs vendor list provided
- set-up work cannot start until
the Council approves amendment
to permit - 1/6/2020 [Signature]

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: Taylor Ruffing

NAME OF EVENT ORGANIZER/PRODUCER: Alzheimer's Association

PRODUCTION COMPANY/ORGANIZATION: Alzheimer's Association

FEDERAL TAX ID:

STREET ADDRESS:

APT. UNIT OR SUITE #:

CITY:

STATE:

ZIP CODE:

E-MAIL ADDRESS:

tjruffing@alz.org

DAYTIME PHONE:

CELL PHONE:

Are you a For Profit or Non-profit Organization 501(c) ___?

EIN # (Tax Exempt Number): 13-3039601

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

Public Assembly Permit - * Non-profit (No Charge), Otherwise FEE \$60 per day

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), Otherwise FEE \$75.00

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

Tier 1 Events: * Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

Tier 2 Events: * Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: 14th Annual Walk to End Alzheimer's

2. Date(s) of Event: Saturday, September 19, 2020

3. Location(s) of Event: Library Park

4. Hours: 7:00 am set up; 10:00 am Walk; 1:00 pm clean up

Note: Start Time & End Time

5. Event Chair/Contact Person: Josh Spiegelhoff Phone: _____

6. Day of Event Contact Name: Taylor Ruffing Phone: --

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 850

10. Basis for estimate: Based on previous years attendance

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.
Dunn Lumber - 10x10 and 10x15

12. Will there be any animals? Yes No

If yes, what type and how many: Some dogs on leashes; est. 20

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:
John's Disposal provides garbage/recycling for event. Walk committee and volunteers clean up post-event.

15. Description of plan for providing event security (if applicable):
We ask LGPD and the LG Rescue Squad to come to the park at 9:00 am and leave after the walk starts. Squad

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Donated hotdogs

19. Do you intend to use the available picnic tables and benches in the location? Yes No

Section III. STREET USE

Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.
2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: 8-19-2020
 Total Number of Parking Stalls Request: 7
 Parking Stall Number(s) and Location: 246, 247, 248, 249, 250, 251, 252 near Library Park

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- ~~Electricity~~ Explain: Plus in for sound system at stage and for band
- Water Explain: _____
- Traffic Control Explain: _____
- ~~Police Services~~ Explain: 10:00 am Main St and Maxwell to assist walkers
- ~~Fire/EMS Services~~ Explain: LG Rescue Squad 9:00 - 11:00 am
- Other Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

ALL PARKS & PUBLIC SPACES: *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature: Taylor Ruffing Date: 12/16/2019

For Office Use Only

Date Filed with Clerk: 12/16/19 Payment with Application: \$ 0.00 Receipt: _____

*Circulation required to the following Departments: Non-profit

Department: Date: Circulated:

City Clerk/Administrator
Notes: [Signature]

Police Chief
Notes: [Signature]

Fire Chief
Notes: [Signature]

Street Dept
Notes: Mail Room 12/16/19

Parking Dept
Notes: 7 STALLS - NON-PROFIT

Piers, Harbors & Lakefront
Notes: _____

FL&R: Meeting Date: 1/21/20

Council: Meeting Date: 1/27/20

7 x 10 = \$70.00
LOSS ON
Publ. Revenue \$

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: David J Dietrich
NAME OF EVENT ORGANIZER/PRODUCER: Art in the Park
PRODUCTION COMPANY/ORGANIZATION: Geneva Lake Arts Foundation
FEDERAL TAX ID:
STREET ADDRESS:
APT. UNIT OR SUITE #:
CITY: STATE: ZIP CODE:
E-MAIL ADDRESS:
DAYTIME PHONE: CELL PHONE:

Are you a [] For Profit or [X] Non-profit Organization 501(c) 3 ?

EIN # (Tax Exempt Number):

*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

- [] Public Assembly Permit - * Non-profit (No Charge), Otherwise FEE \$60 per day
[] Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit (No Charge), Otherwise FEE \$75.00
[] Tier 1 Events: * Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter
[X] Tier 2 Events: * Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Art in the Park
 2. Date(s) of Event: August 8th and 9th 2020
 3. Location(s) of Event: Flat Iron Park
 4. Hours: Saturday 10-5, Sunday 10-4
 Note: Start Time & End Time

5. Event Chair/Contact Person: David J Dietrich Phone: _____
 6. Day of Event Contact Name: David J Dietrich Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 5,000

10. Basis for estimate: Previous Years Estimate

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.
yes

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.
Free to the public art fair, including food, porta-potties, 80+ exhibitors and music at Flat Iron Park.

14. Description of plan for handling refuse collection and after-event clean-up:
Requesting the city for six extra garbage cans, we will rent a dumpster which will be placed in the chamber of commerce parking lot.

15. Description of plan for providing event security (if applicable):
we hire Lake Geneva Police for Saturday evening, Saturday 6pm - 9am Sunday morning. Also: Parking Barricade on Center Sat 6-9am Sun 6-9AM Sun 4-6pm.

16. Will there be fireworks or pyrotechnics at your event? Yes No
 If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
 If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
 If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes No

Section III. STREET USE

Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

Center street (Main and Wrigley)
closed sat 6am-9am
Sunday 6am-9am (and) 4pm-6pm

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades, please work with our Street Dept.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: August 8th & 9th 2020 (August 7th 6:30pm-9pm setup)

Total Number of Parking Stalls Request: 94

Parking Stall Number(s) and Location: Center street Parking stalls 720-793

LC Lot and parking stalls 978-1002 including 1 handicap spot.

3. Description of signage to be used during event: Signs at Home Depot for Shuttle into Center and Main. Signs at Park and on exclude 728-730 (motorcycle parking).
Reserved all day sat Aug 8 + sund Aug 9.

If requesting City banner poles, please include a Street Banner Display Application.

Banners on light poles on main (4) Displayed for 2 weeks.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

Electricity Explain: City Electric Boxes open and accessible

Water Explain: _____

Traffic Control Explain: Center street Blocked 8/8 6-9am, 8/9 6-9am + 4-6pm

Police Services Explain: Evening Security 6pm Aug 8th until 9am Aug 9th.

Fire/EMS Services Explain: _____

Other Explain: _____

*Please note: The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

ALL PARKS & PUBLIC SPACES: must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.

Credit Card # (Required): _____

Expiration Date: _____ CVV #: _____

Name on Credit Card: _____

Billing Address: _____

City, State, Zip: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant's Signature: [Signature] Date: January 6, 2020

For Office Use Only

Date Filed with Clerk: 1/6/20 Payment with Application: \$ N/A Receipt: 0.00

*Circulation required to the following Departments:

Department: Date: Circulated:

City Clerk/Administrator

Notes: [Signature]

Police Chief

Notes: [Signature]

Fire Chief

Notes: [Signature]

Street Dept

Notes: [Signature]

Parking Dept

Notes: _____

Piers, Harbors & Lakefront

Notes: _____

FL&R: Meeting Date: _____

Council: Meeting Date: _____

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Tom Earle
From: Wyatt Ploetz
Date: December 16, 2019
Re: Pay Request #4 for Payne & Dolan, Inc.
 2019 Street Improvement Program

A review of the Request for **Payment No. 4** from **Payne & Dolan, Inc.** for the **2019 Street Improvement Program** contract has been completed. This pay request includes all work completed and measured to date.

Payment in the amount of **\$32,889.49** for this payment request has been recommended for approval by the Construction Manager on site.

Please note that this payment is for the release of all retainage previously held and will be the FINAL payment for this project.

The Contractor's documents are enclosed for the City's approval.

Payment amounts are broken up as follows:

2019 Street Improvement Program:

	<u>New Invoice Amount</u>	<u>Previously Invoiced</u>	<u>Total</u>
Invoiced	\$ 0.00	\$ 674,779.24	\$ 674,779.24
Retainage	\$ <u>32,889.49</u>	(\$ <u>32,889.49</u>)	(\$ <u>0.00</u>)
Total Approved for Payment	\$ 32,889.49	\$ 641,889.75	\$ 674,779.24

Contract Base Bid: \$684,528.66

Please feel free to contact me if you have any questions.

Please send Payment to:

Payne & Dolan, Inc.
P.O. Box 781
Waukesha, WI 53187-0781





Contractor's Application for Payment No. 04

Application Period: to 12/16/19		Application Date: 12/16/19
To (Owner): City of Lake Geneva	From (Contractor): Payne & Dolan, Inc.	Via (Engineer): Kapur & Associates
Project: 2019 Streets	Contract:	
Owner's Contract No.:	Contractor's Project No.: 253251	Engineer's Project No.: 19.0122

Application For Payment
Change Order Summary

Approved Change Orders			
Number	Additions	Deductions	
01	\$10,391.03		1. ORIGINAL CONTRACT PRICE..... \$ 684,528.66
			2. Net change by Change Orders..... \$ 10,391.03
			3. Current Contract Price (Line 1 + 2)..... \$ 694,919.69
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 674,779.24
			5. RETAINAGE:
			a. X 0 Work Completed..... \$
			b. X Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ 32,889.49
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 674,779.24
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 641,889.75
			8. AMOUNT DUE THIS APPLICATION..... \$ 32,889.49
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 0.00
TOTALS	\$10,391.03		
NET CHANGE BY CHANGE ORDERS	\$10,391.03		

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Mattie L. Deery Date: 12-16-19

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 12-16-19
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)



KAPUR & ASSOCIATES, INC.

2019 STREET IMPROVEMENT PROGRAM

City of Lake Geneva, Walworth County, Wisconsin
 Bid Opening: May 30, 2019 10:00 AM

PAYMENT TAB, DATED: 12/16/2019

2019 STREET IMPROVEMENT PROGRAM, BASE BID:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0100	Removing Pavement (Concrete Driveway)	SY	5	\$ 40.00	\$ 200.00	86.30	-	-	-	86.30	\$ 3,452.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	34565	\$ 2.36	\$ 81,573.40	-	30,674.43	-	-	30674.43	\$ 72,391.65
204.0120	Removing Asphaltic Surface Milling (Partial Depth 3")	SY	2414	\$ 3.41	\$ 8,231.74	-	1,542.00	-	-	1542.00	\$ 5,258.22
204.0150	Removing Curb & Gutter (ADA Ramps)	LF	877	\$ 13.61	\$ 11,935.97	701.60	-	-	-	701.60	\$ 9,548.78
204.0150	Removing Curb & Gutter (Exhibit "A" Streets)	LF	1630	\$ 9.00	\$ 14,670.00	1,162.50	-	-	-	1162.50	\$ 10,462.50
205.0100	Excavation Common	CY	100	\$ 31.90	\$ 3,190.00	-	251.40	-	-	251.40	\$ 8,019.66
205.0155	Removing Concrete Sidewalk	SY	606	\$ 17.20	\$ 10,423.20	506.60	-	-	-	506.60	\$ 8,713.52
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	317	\$ 23.50	\$ 7,449.50	299.71	493.50	-	-	793.21	\$ 18,640.44
416.0160	Concrete Driveway 6-inch	SY	5	\$ 93.00	\$ 465.00	16.80	-	-	-	16.80	\$ 1,562.40
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration.	Ton	3943	\$ 66.49	\$ 262,170.07	-	3,744.50	-	-	3744.50	\$ 248,971.81
601.0110	Concrete Curb & Gutter 24-Inch Type D (ADA Ramps)	LF	86	\$ 37.00	\$ 3,182.00	86.00	-	-	-	86.00	\$ 3,182.00
601.0110	Concrete Curb & Gutter 24-Inch Type D (Exhibit "A" Streets)	LF	1120	\$ 37.00	\$ 41,440.00	593.10	-	-	-	593.10	\$ 21,944.70
601.0411	Concrete Curb & Gutter 30-Inch Type D (ADA Ramps)	LF	791	\$ 37.00	\$ 29,267.00	592.00	45.00	-	-	637.00	\$ 23,569.00
601.0411	Concrete Curb & Gutter 30-Inch Type D (Exhibit "A" Streets)	LF	630	\$ 37.00	\$ 23,310.00	593.00	-	-	-	593.00	\$ 21,941.00
602.0405	Concrete Sidewalk 4-Inch	SF	5327	\$ 6.95	\$ 37,022.65	4,662.88	281.00	-	-	4943.88	\$ 34,359.97
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	500	\$ 60.00	\$ 30,000.00	432.00	-	4.00	-	436.00	\$ 26,160.00
611.8110	Adjusting Manholes Covers (Undistributed)	EACH	54	\$ 131.18	\$ 7,083.72	-	-	-	-	0.00	\$ -
611.8110	Adjusting Manholes Covers-Steel Rings (Undistributed)	EACH	20	\$ 207.70	\$ 4,154.00	-	1.00	-	-	1.00	\$ 207.70
611.8115	Adjusting Inlet Covers	EACH	4	\$ 900.00	\$ 3,600.00	-	-	-	-	0.00	\$ -
628.7010	Inlet Protection Type B	EACH	5	\$ 45.00	\$ 225.00	-	-	-	-	0.00	\$ -
628.7015	Inlet Protection Type C	EACH	62	\$ 55.00	\$ 3,410.00	-	48.00	-	-	48.00	\$ 2,640.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	215	\$ 16.00	\$ 3,440.00	-	194.00	-	-	194.00	\$ 3,104.00
646.7420	Marking Crosswalk Epoxy 6-inch	LF	840	\$ 13.00	\$ 10,920.00	-	1,710.00	-	-	1710.00	\$ 22,230.00
SPV.0060.01	Adjusting Valve Boxes (Undistributed)	EACH	30	\$ 32.80	\$ 984.00	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 41,950.37	\$ 41,950.37	0.50	0.50	-	-	1.00	\$ 41,950.37
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	200.0	\$ 30.45	\$ 6,090.00	-	633.30	209.17	-	842.47	\$ 25,653.21
SUBTOTAL BASE BID				\$	646,387.62	Subtotal, Base - Paid to Date				\$	613,962.92

Park N Ride - MANDATORY ADDITIONAL BID #1:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0150	Removing Curb & Gutter	LF	75	\$ 9.00	\$ 675.00	77.00	-	-	-	77.00	\$ 693.00
205.0100	Excavation Common	CY	25	\$ 31.90	\$ 797.50	-	25.00	-	-	25.00	\$ 797.50
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	30	\$ 23.50	\$ 705.00	30.00	-	-	-	30.00	\$ 705.00
416.0160	Concrete Driveway 6-inch	SY	50	\$ 93.00	\$ 4,650.00	52.70	-	-	-	52.70	\$ 4,901.10
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	5	\$ 429.08	\$ 2,145.40	-	27.01	-	-	27.01	\$ 11,589.45
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	35	\$ 37.00	\$ 1,295.00	34.00	-	-	-	34.00	\$ 1,258.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	40	\$ 37.00	\$ 1,480.00	43.00	-	-	-	43.00	\$ 1,591.00
601.0600	Concrete Curb Pedestrian	LF	164	\$ 37.00	\$ 6,068.00	185.60	22.00	-	-	207.60	\$ 7,681.20
SPV.0105.01	Traffic Control	LS	1	\$ 809.98	\$ 809.98	0.50	0.50	-	-	1.00	\$ 809.98
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	20	\$ 30.45	\$ 609.00	-	15.10	-	-	15.10	\$ 459.80
SUBTOTAL - ADDITIONAL BID #1					\$ 19,234.88	Subtotal, Add'l Bid #1 - Paid to Date				\$ 30,486.03	

Clover-Maxwell Alley - MANDATORY ADDITIONAL BID #2:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0100	Removing Pavement (Concrete Driveway)	SY	25	\$ 40.00	\$ 1,000.00	32.90	-	-	-	32.90	\$ 1,316.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 3")	SY	720	\$ 4.79	\$ 3,448.80	-	750.00	-	-	750.00	\$ 3,592.50
204.0150	Removing Curb & Gutter	LF	27	\$ 9.00	\$ 243.00	30.50	-	-	-	30.50	\$ 274.50
205.0100	Excavation Common	CY	30	\$ 31.90	\$ 957.00	-	-	-	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	15	\$ 23.50	\$ 352.50	15.00	20.17	-	-	35.17	\$ 826.50
416.0160	Concrete Driveway 6-Inch	SY	20	\$ 93.00	\$ 1,860.00	32.00	-	-	-	32.00	\$ 2,976.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	126	\$ 70.49	\$ 8,881.74	-	128.26	-	-	128.26	\$ 9,041.05
601.0411	Concrete Curb & Gutter 30-inch Type D	LF	27	\$ 37.00	\$ 999.00	30.50	-	-	-	30.50	\$ 1,128.50
SPV.0105.01	Traffic Control	LS	1	\$ 555.12	\$ 555.12	0.50	0.50	-	-	1.00	\$ 555.12
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	20	\$ 30.45	\$ 609.00	-	-	-	-	0.00	\$ -
SUBTOTAL - ADDITIONAL BID #2					\$ 18,906.16	Subtotal, Add'l Bid #2 - Paid to Date				\$ 19,710.16	

CONTRACT CHANGE ORDER #1:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
1.0100	Double Yellow Center Line - Dodge St	LF	3400	\$ 1.45	\$ 4,930.00	-	-	3,558.00	-	3558.00	\$ 5,159.10
1.0200	Radial Detectable Warning Fields	SF	26.40	\$ 110.00	\$ 2,904.00	-	-	26.40	-	26.40	\$ 2,904.00
1.0300	Extra Radial Detectable Warning Fields	EA	2	\$ 121.00	\$ 242.00	-	-	2.00	-	2.00	\$ 242.00
1.0400	Asphalt Driveway Removal	SF	841.83	\$ 2.75	\$ 2,315.03	-	-	841.83	-	841.83	\$ 2,315.03
SUBTOTAL - CCO #1					\$ 10,391.03	Subtotal, CCO #1 - Paid to Date				\$ 10,620.13	

Subtotal \$ per Estimate		\$ 211,801.63	\$ 445,988.25	\$ 16,989.36	\$ -	
Retainage per Estimate		\$ (10,590.08)	\$ (22,299.41)	\$ 0.00	\$ 32,889.49	
Total to be Paid per Estimate		\$ 201,211.55	\$ 423,688.84	\$ 16,989.36	\$ 32,889.49	
TOTAL BASE BID + ADDITIONAL BIDS + CCO		\$ 694,919.69		TOTAL BASE BID + ADD'L BIDS + CCO - Paid to Date		\$ 674,779.24
					Less - Retainage	\$ (0.00)
					TOTAL - Paid to Date, Less Retainage	\$ 674,779.24



KAPUR & ASSOCIATES, INC.

2019 STREET IMPROVEMENT PROGRAM

City of Lake Geneva, Walworth County, Wisconsin
 Bid Opening: May 30, 2019 10:00 AM

PAYMENT TAB, DATED: 12/16/2019

2019 STREET IMPROVEMENT PROGRAM, BASE BID:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0100	Removing Pavement (Concrete Driveway)	SY	5	\$ 40.00	\$ 200.00	86.30	-	-	-	86.30	\$ 3,452.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	34565	\$ 2.36	\$ 81,573.40	-	30,674.43	-	-	30674.43	\$ 72,391.65
204.0120	Removing Asphaltic Surface Milling (Partial Depth 3")	SY	2414	\$ 3.41	\$ 8,231.74	-	1,542.00	-	-	1542.00	\$ 5,258.22
204.0150	Removing Curb & Gutter (ADA Ramps)	LF	877	\$ 13.61	\$ 11,935.97	701.60	-	-	-	701.60	\$ 9,548.78
204.0150	Removing Curb & Gutter (Exhibit "A" Streets)	LF	1630	\$ 9.00	\$ 14,670.00	1,162.50	-	-	-	1162.50	\$ 10,462.50
205.0100	Excavation Common	CY	100	\$ 31.90	\$ 3,190.00	-	251.40	-	-	251.40	\$ 8,019.66
205.0155	Removing Concrete Sidewalk	SY	606	\$ 17.20	\$ 10,423.20	506.60	-	-	-	506.60	\$ 8,713.52
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	317	\$ 23.50	\$ 7,449.50	299.71	493.50	-	-	793.21	\$ 18,640.44
416.0160	Concrete Driveway 6-inch	SY	5	\$ 93.00	\$ 465.00	16.80	-	-	-	16.80	\$ 1,562.40
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration.	Ton	3943	\$ 66.49	\$ 262,170.07	-	3,744.50	-	-	3744.50	\$ 248,971.81
601.0110	Concrete Curb & Gutter 24-Inch Type D (ADA Ramps)	LF	86	\$ 37.00	\$ 3,182.00	86.00	-	-	-	86.00	\$ 3,182.00
601.0110	Concrete Curb & Gutter 24-Inch Type D (Exhibit "A" Streets)	LF	1120	\$ 37.00	\$ 41,440.00	593.10	-	-	-	593.10	\$ 21,944.70
601.0411	Concrete Curb & Gutter 30-Inch Type D (ADA Ramps)	LF	791	\$ 37.00	\$ 29,267.00	592.00	45.00	-	-	637.00	\$ 23,569.00
601.0411	Concrete Curb & Gutter 30-Inch Type D (Exhibit "A" Streets)	LF	630	\$ 37.00	\$ 23,310.00	593.00	-	-	-	593.00	\$ 21,941.00
602.0405	Concrete Sidewalk 4-Inch	SF	5327	\$ 6.95	\$ 37,022.65	4,662.88	281.00	-	-	4943.88	\$ 34,359.97
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	500	\$ 60.00	\$ 30,000.00	432.00	-	4.00	-	436.00	\$ 26,160.00
611.8110	Adjusting Manholes Covers (Undistributed)	EACH	54	\$ 131.18	\$ 7,083.72	-	-	-	-	0.00	\$ -
611.8110	Adjusting Manholes Covers-Steel Rings (Undistributed)	EACH	20	\$ 207.70	\$ 4,154.00	-	1.00	-	-	1.00	\$ 207.70
611.8115	Adjusting Inlet Covers	EACH	4	\$ 900.00	\$ 3,600.00	-	-	-	-	0.00	\$ -
628.7010	Inlet Protection Type B	EACH	5	\$ 45.00	\$ 225.00	-	-	-	-	0.00	\$ -
628.7015	Inlet Protection Type C	EACH	62	\$ 55.00	\$ 3,410.00	-	48.00	-	-	48.00	\$ 2,640.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	215	\$ 16.00	\$ 3,440.00	-	194.00	-	-	194.00	\$ 3,104.00
646.7420	Marking Crosswalk Epoxy 6-inch	LF	840	\$ 13.00	\$ 10,920.00	-	1,710.00	-	-	1710.00	\$ 22,230.00
SPV.0060.01	Adjusting Valve Boxes (Undistributed)	EACH	30	\$ 32.80	\$ 984.00	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 41,950.37	\$ 41,950.37	0.50	0.50	-	-	1.00	\$ 41,950.37
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	200.0	\$ 30.45	\$ 6,090.00	-	633.30	209.17	-	842.47	\$ 25,653.21
SUBTOTAL BASE BID				\$	646,387.62	Subtotal, Base - Paid to Date				\$	613,962.92

Park N Ride - MANDATORY ADDITIONAL BID #1:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0150	Removing Curb & Gutter	LF	75	\$ 9.00	\$ 675.00	77.00	-	-	-	77.00	\$ 693.00
205.0100	Excavation Common	CY	25	\$ 31.90	\$ 797.50	-	25.00	-	-	25.00	\$ 797.50
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	30	\$ 23.50	\$ 705.00	30.00	-	-	-	30.00	\$ 705.00
416.0160	Concrete Driveway 6-inch	SY	50	\$ 93.00	\$ 4,650.00	52.70	-	-	-	52.70	\$ 4,901.10
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	5	\$ 429.08	\$ 2,145.40	-	27.01	-	-	27.01	\$ 11,589.45
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	35	\$ 37.00	\$ 1,295.00	34.00	-	-	-	34.00	\$ 1,258.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	40	\$ 37.00	\$ 1,480.00	43.00	-	-	-	43.00	\$ 1,591.00
601.0600	Concrete Curb Pedestrian	LF	164	\$ 37.00	\$ 6,068.00	185.60	22.00	-	-	207.60	\$ 7,681.20
SPV.0105.01	Traffic Control	LS	1	\$ 809.98	\$ 809.98	0.50	0.50	-	-	1.00	\$ 809.98
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	20	\$ 30.45	\$ 609.00	-	15.10	-	-	15.10	\$ 459.80
SUBTOTAL - ADDITIONAL BID #1					\$ 19,234.88	Subtotal, Add'l Bid #1 - Paid to Date				\$ 30,486.03	

Clover-Maxwell Alley - MANDATORY ADDITIONAL BID #2:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
204.0100	Removing Pavement (Concrete Driveway)	SY	25	\$ 40.00	\$ 1,000.00	32.90	-	-	-	32.90	\$ 1,316.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 3")	SY	720	\$ 4.79	\$ 3,448.80	-	750.00	-	-	750.00	\$ 3,592.50
204.0150	Removing Curb & Gutter	LF	27	\$ 9.00	\$ 243.00	30.50	-	-	-	30.50	\$ 274.50
205.0100	Excavation Common	CY	30	\$ 31.90	\$ 957.00	-	-	-	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch	Ton	15	\$ 23.50	\$ 352.50	15.00	20.17	-	-	35.17	\$ 826.50
416.0160	Concrete Driveway 6-Inch	SY	20	\$ 93.00	\$ 1,860.00	32.00	-	-	-	32.00	\$ 2,976.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	126	\$ 70.49	\$ 8,881.74	-	128.26	-	-	128.26	\$ 9,041.05
601.0411	Concrete Curb & Gutter 30-inch Type D	LF	27	\$ 37.00	\$ 999.00	30.50	-	-	-	30.50	\$ 1,128.50
SPV.0105.01	Traffic Control	LS	1	\$ 555.12	\$ 555.12	0.50	0.50	-	-	1.00	\$ 555.12
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	20	\$ 30.45	\$ 609.00	-	-	-	-	0.00	\$ -
SUBTOTAL - ADDITIONAL BID #2					\$ 18,906.16	Subtotal, Add'l Bid #2 - Paid to Date				\$ 19,710.16	

CONTRACT CHANGE ORDER #1:											
Item No.	Item Description	Unit	Bid Qty	Bid Unit \$	Bid Total \$	Quantity per Estimate				Qty to Date	\$ Paid to Date
						#1	#2	#3	#4		
1.0100	Double Yellow Center Line - Dodge St	LF	3400	\$ 1.45	\$ 4,930.00	-	-	3,558.00	-	3558.00	\$ 5,159.10
1.0200	Radial Detectable Warning Fields	SF	26.40	\$ 110.00	\$ 2,904.00	-	-	26.40	-	26.40	\$ 2,904.00
1.0300	Extra Radial Detectable Warning Fields	EA	2	\$ 121.00	\$ 242.00	-	-	2.00	-	2.00	\$ 242.00
1.0400	Asphalt Driveway Removal	SF	841.83	\$ 2.75	\$ 2,315.03	-	-	841.83	-	841.83	\$ 2,315.03
SUBTOTAL - CCO #1					\$ 10,391.03	Subtotal, CCO #1 - Paid to Date				\$ 10,620.13	

Subtotal \$ per Estimate		\$ 211,801.63	\$ 445,988.25	\$ 16,989.36	\$ -	
Retainage per Estimate		\$ (10,590.08)	\$ (22,299.41)	\$ 0.00	\$ 32,889.49	
Total to be Paid per Estimate		\$ 201,211.55	\$ 423,688.84	\$ 16,989.36	\$ 32,889.49	
TOTAL BASE BID + ADDITIONAL BIDS + CCO		\$ 694,919.69	TOTAL BASE BID + ADD'L BIDS + CCO - Paid to Date		\$ 674,779.24	
					Less - Retainage	\$ (0.00)
					TOTAL - Paid to Date, Less Retainage	\$ 674,779.24

FULL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **December 16, 2019**

1. Claimant's Name: **Payne & Dolan Inc.**
Claimant's Address: **1700 120th Avenue, Kenosha, WI 53144**
2. Property Improved by Contractor's Work (check one):
 Street address: **Lake Geneva 2019 Streets**
 Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

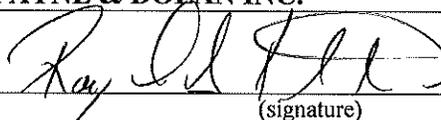
CITY OF LAKE GENEVA
626 Geneva Street
Lake Geneva, WI 53147

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

(Attach additional sheets if necessary)

CONTRACTOR NAME: **PAYNE & DOLAN INC.**

By: _____


(signature)

Authorized Agent's Name: **Raymond A. Postotnik**

(print name of person signing above)

Title: **Agent**

Address: **1700 120th Avenue, Kenosha, WI 53144**

Telephone Number: **SELECT ONE**

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

FULL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **November 26, 2019**

1. Claimant's Name: **Hard Rock Sawing & Drilling Specialists**
Claimant's Address: **N628 SE Bass Lake Rd., Keshena, WI 54135**
2. Property Improved by Contractor's Work (check one):
 Street address: **City of Lake Geneva 2019 Street Improvements**
 Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

PAYNE & DOLAN INC.
1700 120th Ave.
Kenosha, WI 53144

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:
(Attach additional sheets if necessary)

CONTRACTOR NAME: **HARD ROCK SAWING & DRILLING
SPECIALISTS**

By: _____

(signature)

Authorized Agent's Name: _____

(print name of person signing above)

Title: _____

Address: **N628 SE Bass Lake Rd., Keshena, WI 54135**

Telephone Number: **715-799-3823**

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

FULL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **December 3, 2019**

1. Claimant's Name: **Dc Burbach Inc.**
Claimant's Address: **W228 N2762 Duplainville Rd., Waukesha, WI 53186**
2. Property Improved by Contractor's Work (check one):
 Street address: **City of Lake Geneva 2019 Street Improvements**
 Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

PAYNE & DOLAN INC.
1700 120th Ave.
Kenosha, WI 53144

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

(Attach additional sheets if necessary)

CONTRACTOR NAME: **DC BURBACH INC**

By: _____

Authorized Agent's Name: _____

Title: _____

Address: **W228 N2762 Duplainville Rd., Waukesha, WI 53186**

Telephone Number: **262-547-4337**

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

FULL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **November 26, 2019**

1. Claimant's Name: Century Fence Company
Claimant's Address: 1300 Hickory Street, Pewaukee, WI 53072
2. Property Improved by Contractor's Work (check one):
 Street address: City of Lake Geneva 2019 Street Improvements
 Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

PAYNE & DOLAN INC.
1700 120th Ave.
Kenosha, WI 53144

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

(Attach additional sheets if necessary)

CONTRACTOR NAME: CENTURY FENCE COMPANY

By: 

(signature)

Authorized Agent's Name: Timothy McChesney

(print name of person signing above)

Title: Vice President of Operations

Address: 1300 Hickory Street, Pewaukee, WI 53072

Telephone Number: 800-558-0507

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

FULL WAIVER OF CONSTRUCTION LIEN
§779.05, Wis. Stats.

Date: **November 26, 2019**

1. Claimant's Name: **Mtec Environmental Inc.**
Claimant's Address: **128 G Elm Street, Dousman, WI 53118**

2. Property Improved by Contractor's Work (check one):
 Street address: **City of Lake Geneva 2019 Street Improvements**
 Legal description attached.

3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

PAYNE & DOLAN INC.
1700 120th Ave.
Kenosha, WI 53144

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.

5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

(Attach additional sheets if necessary)

CONTRACTOR NAME: **MTEC ENVIRONMENTAL INC.**

By: 
(signature)

Authorized Agent's Name: **MARK THOME**
(print name of person signing above)

Title: **OWNER**

Address: **128 G Elm Street, Dousman, WI 53118**

Telephone Number: **262-719-6391**

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.



PAYNE & DOLAN
INCORPORATED

WARRANTY

We hereby warrant that the asphalt paving which we have installed at various Lake Geneva streets has been done in accordance with the drawings, directives and specifications for this project. We agree to repair or replace any or all work that proves to be defective in workmanship or materials within a period of **one (1)** year from the completion date of our work which is November 7, 2019. Subcontractor's warranty excludes remedy for the following: damage or defect caused by abuse; modifications not executed by the Subcontractor, its subcontractors or suppliers; improper or insufficient maintenance; improper operation or normal wear and tear under normal usage. Subcontractor's warranty is in lieu of any other warranty or remedy required by law.

Payne & Dolan Inc.

Signed 
(Subcontractor) Raymond Postotnik, Agent

"An Equal Opportunity Employer"

Since 1926

www.payneanddolan.com

Antioch, IL 60002
28435 Route 173
847-838-3700 Fax: 847-838-6300

Waukesha, WI 53187
P.O. Box 781
N3W23650 Badinger Road
262-524-1700 Fax: 262-524-1845

Kenosha, WI 53144
1700 120th Avenue
262-859-3081 Fax: 262-859-3031

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Chairman Flower & Public Works Committee (PWC)

FROM: Sylvia Mullally, Parking Manager

DATE: January 7, 2020

RE: Discussion/Recommendation to approve Vorpapel bid

Recommendation:

Staff would like the approval of committee to approve a bid from Vorpapel in the amount of \$13,185.00 for adding HVAC in the Parking basement room.

Background:

The basement Parking Office is crucial to everyday operations including people, storage and maintenance work. The City Building & Zoning Administrator has deemed the area of lacking the proper ventilation.

Budget:

Parking Fund

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Chairman Flower & Public Works Committee (PWC)

FROM: Sylvia Mullally, Parking Manager

DATE: January 7, 2020

RE: Discussion on Possible New Parking Department Location

Discussion:

Staff requests to discuss the need of a new parking location for staff and maintenance. The Police Department has requested that the Parking Staff no longer has access in the garage. In complying with the procedure, leaves the Parking Department's staff an inability to perform daily duties. Staff is requesting to discuss options including rental property to explore. An appropriate area with a garage, storage facility and staff accommodations is necessary.

Budget:

Parking Fund

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Chairman Flower & Public Works Committee (PWC)

FROM: Sylvia Mullally, Parking Manager

DATE: January 7, 2020

RE: Discussion/Recommendation on City Wayfaring Signage

Background:

Staff has included copies of the 2016-2017 wayfaring Kapur signage program. Staff recommends including additional Park-n-Ride and (removable) signage for the shuttle route during large-sized events such as Winterfest, Venetian, Art in the Parking and Oktoberfest.

Requests included with dimensions outlined; but to be determined per PW Director Review.

PARK & RIDE

1 - 24 X 36

4 – 18 X 24 (THREE, S. ARROW); ONE, TWO SIDED SIGN WITH DAY AND TIME)

FREE DOWNTOWN SHUTTLE:

1 24 X 36 (L. R. ARROW)

1 18 X 24 (ONE, TWO SIDED FOR DAY AND TIME)

DOWNTOWN SHUTTLE PARKING

2 18 X 24

2 12 X 18 (TWO, TWO SIDED SIGNS WITH DAY AND TIME)

4 18 X 24 (S. ARROWS)

2 18 X 24 (L. ARROWS)

2 18 X 24 (R. ARROWS)



HEATING & AIR CONDITIONING SPECIALISTS
 P.O. BOX 367, BURLINGTON WI 53105
 (262)763-2573
 (262)763-3015 (FAX)

PROPOSAL

PROPOSAL SUBMITTED TO: CITY OF LAKE GENEVA	PHONE NUMBER: 262.248.3132	DATE NOVEMBER 26, 2019
STREET: 626 GENEVA STREET	JOB NAME:	
CITY, STATE AND ZIP CODE: LAKE GENEVA, WI 53147	JOB LOCATION: METER READER AREA	

WE PROPOSE, HEREBY TO FURNISH LABOR - COMPLETE IN ACCORDANCE WITH SPECIFICATIONS BELOW,
 FOR THE SUM OF:

THIRTEEN THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS AND 00/100'S

PAYMENT TO BE MADE AS FOLLOWS:

50% UPON ACCEPTANCE, 50% UPON COMPLETION

PAYING BY CREDIT CARD WILL ADD A TRANSACTION FEE OF 3%

ALL MATERIALS ARE GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM SPECIFICATIONS BELOW INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE _____

ERIC VORPAGEL

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

WE PROPOSE TO PROVIDE AND INSTALL THE FOLLOWING

- FABRICATE AND INSTALL DUCTWORK PER OWNER PREVIOUS DRAWING FROM EXISTING SUPPLY DUCT TO DESIGNATED AREA
- INSTALLATION OF ONE SIMPLY VAV BACNET CONTROLLER, THERMOSTAT AND DISCHARGE AIR TEMPERATURE SENSOR
- RE-CONFIGURE COMMUNICATION BUS FOR NEW CONTROLLER
- UPDATE CONTROL RECORD DRAWINGS, BSA PROGRAMMING AND GRAPHICAL USER INTERFACE
- START AND TEST OPERATION
- WARRANTY
 - I. MANUFACTURES WARRANTY ON VAV BOX AND COMPONENTS

TOTAL INVESTMENT: \$13,185.00

(THIRTEEN THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS AND 00/100'S)

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

/Content © Vorpapel Service, Inc. 2019

Signature _____



Design Build
Since 1957

January 6, 2020

Mr. Dave Nord, City Administrator
cityadmin@cityoflakegeneva.com
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

**RE: Historic Riviera Building Improvements Projects
812 Wrigley Drive
Lake Geneva, WI**

Dear Dave:

The purpose of this letter is to forward the draw request for work associated with the building improvements at the Historic Riviera building. Please find the following items enclosed:

- Application and Certificate for Payment, invoice #26771, Application No.: 1, Change Order #3 for the asbestos testing and the marine survey
- MSI General Corporation partial waiver of lien

If you have any questions or require further paper work, please feel free to contact me at any time.

Sincerely,

MSI GENERAL CORPORATION


Dione M Funk
Accounting

MSI General

Corporation

P.O. Box 7

Oconomowoc

Wisconsin

53066

262.367.3661

Fax 262.367.7390

www.msigeneral.com

Cc: Jay Craig, MSI General Corporation, jay@msigeneral.com
Adam Wolfe, MSI General Corporation, adamw@msigeneral.com
Dave Luterbach, MSI General Corporation, davel@msigeneral.com

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 26771

To Owner: City of Lake Geneva
626 Geneva Street

Project: 4453- The Riviera

Application No.: 1

Distribution to :

Owner

Architect

Contractor

Lake Geneva, WI 53147

Period To: 12/31/2019

From Contractor: MSI General Corporation
PO Box 7

Via Architect: Bert J. Zenker, AIA

Project Nos: 4453

Oconomowoc, WI 53066

Contract For: Building Improvements

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$18,736.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$18,736.00
4. Total Completed and Stored To Date	\$18,184.00
5. Retainage:	
a. 5.00% of Completed Work	\$909.20
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$909.20
6. Total Earned Less Retainage	\$17,274.80
7. Less Previous Certificates For Payments	\$0.00
8. Current Payment Due	\$17,274.80
9. Balance To Finish, Plus Retainage	\$1,461.20

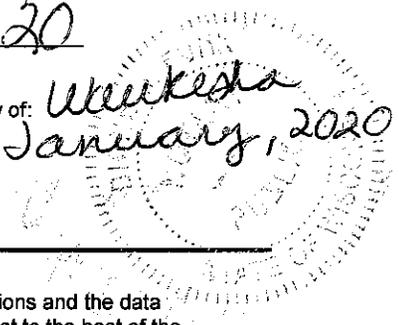
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MSI General Corporation

By: Sueann Butler Date: 1.6.20

State of: Wisconsin
Subscribed and sworn to before me this 6th
Notary Public: Diane M. Frank
My Commission expires: 08/23/21

County of: Waushara
day of January, 2020



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 17,274.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 1.6.2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 1

Application Date : 12/31/19

To: 12/31/19

Architect's Project No.: 4453

Invoice # : 26771

Contract : 4453- The Riviera

A Item No.	B Description of Work	C Scheduled Value	D E		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			Work Completed						
			From Previous Application (D+E)	This Period In Place					
1	The Riviera	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
2001	Change Order #1	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
2002	Change Order #2	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
2003	Change Order #3	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
2004	Change Order #4	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
2003-106	CO3 Supervision	1,700.00	0.00	1,148.00	0.00	1,148.00	67.53%	552.00	
2003-185	CO3 Insurance	164.00	0.00	164.00	0.00	164.00	100.00%	0.00	
2003-190	CO3 Project Management	625.00	0.00	625.00	0.00	625.00	100.00%	0.00	
2003-200	CO3 Marine Survey	9,500.00	0.00	9,500.00	0.00	9,500.00	100.00%	0.00	
2003-244	CO3 Asbestos Testing	4,600.00	0.00	4,600.00	0.00	4,600.00	100.00%	0.00	
2003-9996	CO3 Perf Bond	820.00	0.00	820.00	0.00	820.00	100.00%	0.00	
2003-9999	CO3 Contractors Fee	1,327.00	0.00	1,327.00	0.00	1,327.00	100.00%	0.00	
Grand Totals		18,736.00	0.00	18,184.00	0.00	18,184.00	97.05%	552.00	909.20

INTEGRITY

ENVIRONMENTAL SERVICES, INC.

December 30, 2019

Proposal #: Q20-043

To: MSI General Corp.

LOCATION:

Riviera Building
812 Wrigley Drive
Lake Geneva, WI

DESCRIPTION OF WORK AND AMOUNT:

1. Removal of select ACM per scope of work provided by MSI. This includes (200 sqft) roof flashing, (25 sqft/ 28 windows) upper roof windows and glazing, (2 sqft/ 2 windows) room 100 windows and glazing, (2 sqft/ 2 windows) exterior windows and glazing, (10 sqft) window sill seam caulk at 2nd floor, (4 sqft/ 4 windows) exterior window caulk, and (3 sqft) exterior vent caulk.

Four Thousand Nine Hundred Forty and 00/100 Dollars (\$4,940.00)

Proposal does not include boarding or infilling windows in any way, proposal assumes scaffolding and access to window work is provided by others, proposal does not include any lead paint abatement.

Experience: Window/ caulk/ glazing work of previous projects

- McCormick Hall: 12 story building, removal of all ACM windows

Contact: CD Smith – Rich Severson (920) 924-2900

- Wgema Leasing: 3 story building, removal of all ACM windows

Contact: Veit & Company, Inc. - Herb Pundsack (414) 372-9803

- Saint A: Removal of all ACM windows from 2nd floor dorm area

Contact: Mannedge Consulting - John Mann (262) 643-4041

CONTRACT STRUCTURE:

INTEGRITY

ENVIRONMENTAL SERVICES, INC.

Lump Sum

SUPPLEMENTAL CONDITIONS:

- Owner to provide power & water.
- Owner to relocate moveable objects prior to the start of work.
- Integrity requests a spot for a dumpster or an enclosed trailer.

INTEGRITY

ENVIRONMENTAL SERVICES, INC.

GENERAL CONDITIONS:

1. When necessary or applicable, Integrity Environmental will conduct final air clearance monitoring as per Federal, State and local regulations.
2. When removing flooring and flooring mastics the following items are not the responsibility of Integrity Environmental:
 - a Staining of any sub floor surfaces including but not limited to wood, concrete, and leveling compounds
 - b Dissipation of solvents due to stress fractures or dissipation caused by other subsurface conditions
 - c Multiple layers of tiles and mastics unless noted otherwise in this proposal
3. When removing roofing materials Integrity Environmental assumes that the roof is of solid construction and that the roof planks are contiguous and without gaps. When removing roofing materials it is the responsibility of others to insure weather protection.
4. Integrity Environmental has included a one-time mobilization and demobilization cost for the above project amount. Any additional mobilization costs will be invoiced at \$65.00 per hour, plus applicable trucking costs.
5. All proposal amounts are based on regular time hourly rates, unless otherwise indicated.
6. Integrity Environmental can proceed with the work ten working days after award of the contract, if the project exceeds 260 lineal feet or 160 square feet. A ten-day notification is not required for projects less than this. Operations and Maintenance projects will be scheduled according to our availability. The project notifications are requirements of the DNR, City of Milwaukee, and DHFS.
7. OSHA standard 29 CFR 1926.1101(k)(1)(i) states: Building and facility owners shall identify the presence, location and quantity of asbestos containing material (ACM) and/or presumed asbestos containing material (PACM) at the work site.
8. OSHA standard 29 CFR 1926.1101 (k)(1)(ii) states: Building and/or facility owners shall notify the following persons of the presence, location, and quantity of ACM or PACM, at the work sites in their buildings and facilities. Notification either shall be in writing, or shall consist of a personal communication between the owner and the person to whom notification must be given or their authorized representatives: (A) Prospective employers applying or bidding for work whose employees reasonably can be expected to work in or adjacent to areas containing such material: (B) Employees of the owner who will work in or adjacent to areas containing such material: (C) On multi-employer work sites, all employers or employees who will be performing work within or adjacent to areas containing such materials: (D) Tenants who will occupy areas containing such material.
9. Certified technicians who are trained in the applicable Federal, State, and Local rules and regulations will execute all project phases.
10. Integrity Environmental will conduct air monitoring in accordance with OSHA regulations.
11. All persons authorized to enter the abatement area will be required to have a current medical exam, to be fit tested for respirator use, sign in and out of the abatement area, and utilize proper decontamination methods.
12. All required medical surveillance and examinations are conducted and recorded per OSHA regulations.
13. All regulated areas will be posted in compliance with all EPA regulations and OSHA standards. All signs must remain in place until final air clearance is established.
14. All personnel conducting asbestos removal or management will be certified in the applicable discipline as per local, state, and federal regulations.
15. All contaminated materials will be disposed of in an approved sanitary landfill per DNR regulations.
16. Owner to provide all necessary electricity, hot and cold potable water, and sufficient storage space for non-contaminated materials and equipment. All non-stationary items are to be moved by others prior to the start of the abatement project. It will be the owner's responsibility to make sure all HVAC systems within the containment areas are shut down and locked out. Owner must notify Integrity Environmental of any other hazardous materials that we may come in contact with, and supply us with the Material Safety Data Sheets (MSDS) for those materials.
17. Areas which require abatement will be accomplished by utilizing Class I, Class II or Class III operations per OSHA regulation 29 CFR 1926.1101.

INTEGRITY

ENVIRONMENTAL SERVICES, INC.

18. Integrity Environmental has a no smoking policy.
19. Integrity Environmental will provide copies of all air monitoring results, notifications, disposal manifests, and other related documents to the owner.
20. Performance, labor, and material bonding costs are not included in the above amounts. The bonding can be added for an investment of fifty dollars (\$50.00) per thousand dollars (\$1,000.00) of contract or portion of, minimum of one hundred dollars (\$100.00) per bond.
21. Any alterations or deviations from the above proposal involving extra costs will be executed upon verbal or written approval by the owner or owner's representative. Extra costs will be added to the above proposal.
22. Integrity Environmental has one million dollars (\$1,000,000) per occurrence and one million dollars (\$1,000,000) aggregate liability insurance coverage. These costs are included in the above sum. A copy of the insurance certificate will be provided if Integrity Environmental is the successful bidder. \$2,000,000 to \$5,000,000 per occurrence insurance is available for an added premium.
23. All Integrity Environmental employees are covered by statutory Workers Compensation Insurance.
24. The owner is advised to be aware of Wisconsin Statutes Chapter 779, Subchapter 1, Construction Liens. The statement that appears below is required by Wis. Stats §779.02(2)(a) if Integrity Environmental is to preserve any Lien rights in the event of failure of responsible party to pay for services rendered per this proposal.
25. All agreements contingent upon strikes, accidents, or delays beyond Integrity Environmental control. Owner to carry fire, tornado, and other necessary insurance. Owner is responsible for the liabilities of hazardous chemicals and/or materials that exist on site.
26. Payments to be made net cash 15 days, 1-1/2% service charge per month after 15 days of receipt of invoice. This proposal may be withdrawn if not accepted within Sixty (60) days.
27. Integrity Environmental is expressly authorized to sign any required disposal forms on behalf of the owner(s) or generator of any waste removed from the site.

INTEGRITY

ENVIRONMENTAL SERVICES, INC.

ACCEPTANCE OF PROPOSAL

December 30, 2019

Proposal #: Q20-043

XXX

Authorized by: _____

Jacob Erdman
Vice President

The above proposal is accepted as quoted and you are authorized to proceed with the work specified. Payments will be made as outlined above.

Date: _____

Signature: _____

Print Name: _____

Title: _____

Please sign and return one (1) copy of this proposal acceptance.

YOU ARE HEREBY NOTIFIED THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION PROPERTY AT THIS WORKSITE MAY HAVE LIEN RIGHTS ON YOUR LAND AND BUILDINGS IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO INTEGRITY ENVIRONMENTAL SERVICES, INC., ARE THOSE WHO CONTRACT DIRECTLY WITH YOU OR THOSE WHO GIVE YOU IDENTIFICATION NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. YOU SHOULD GIVE A COPY OF EACH NOTICE YOU RECEIVE TO YOUR MORTGAGE LENDER, IF ANY. INTEGRITY ENVIRONMENTAL SERVICES, INC. AGREES TO COOPERATE WITH YOU AND YOUR LENDER, IF ANY, TO SEE THAT ALL-POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

AGREEMENT

THIS AGREEMENT dated the ____ day of _____, 2019, by and between the City of Lake Geneva (hereinafter “City”) and the Geneva Lakes Family YMCA, Inc. (hereinafter “YMCA”).

WITNESSETH:

WHEREAS, City and YMCA wish to work cooperatively to provide recreational services and utilize athletic fields owned by the City; and

WHEREAS, City and YMCA wish to ensure that recreational facilities and programs are available to as many residents of the City as possible; and

WHEREAS, City and YMCA wish to clarify the relative roles and responsibilities of each party to provide recreational facilities and programs to the residents of the City;

NOW THEREFORE, the mutual covenants contained herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged the parties hereto agree as follows:

1. The above recitals are incorporated herein by reference.
2. The term of this agreement shall be for a term of one (1) year commencing on __ day of _____, 20__.
3. For the services recited herein, the City shall pay the sum of Fifty-Five Thousand Eighty and no/100 (\$55,080.00) Dollars for the term of this agreement. The sum shall be paid in bi-monthly installments.
4. In exchange for the sum provided herein, the YMCA shall do the following:
 - a. Provide recreational programs at Veteran’s Park as appropriate. List of programs shall include but not be limited to: T-Ball, Baseball, Softball, Travel baseball/softball, Tournament level baseball/softball, flag football, volleyball, soccer, LaCrosse, Adult softball, Coed softball, Adult Kickball, Pickleball.

- b. Coordinate the use of the athletic fields at Veteran's Park for use by all groups interested in using said fields in a non-discriminating manner. Ensure that all groups and organizations have equal access to the athletic fields provided by the City.
- c. Prepare the baseball/softball fields for use by any organization regardless of their affiliation with the YMCA by marking the fields and placing of necessary equipment such as bases or volleyball nets. The YMCA shall be notified a minimum of one week in advance of events to coordinate proper staffing.
- d. Coordinate the use of the fields with the City of Lake Geneva through a shared calendar such as google calendar.
- e. Make books and records available to the City showing revenues received and expenses paid for use of Veteran's Park.
- f. Provide no less than 15% discount rates for City residents participating in activities through the YMCA which are conducted at Veteran's Park.
- g. Tournaments and other rentals at Veteran's Park will be booked through the City. Net proceeds will be shared equally between the City and the YMCA. A separate rental agreement will be used.
- h. The YMCA and City of Lake Geneva shall each provide a One Million (\$1,000,000.00) Dollar liability insurance policy naming the other as an additional insured.
- i. Responsibilities and equipment available for use at Veteran's Park shall be as follows:

City of Lake Geneva

Mowing

Trash pickup of entire park (except Concession stand and 2nd floor of Lions Den/asphalt area)
Gas for power equipment
½ purchase price of groomer
Flower beds
Maintenance and repair of groomer
Clean and maintain bathrooms
Bids out concession stand
Any field rental agreements
City allows YMCA to use the garage for storage of equipment related to these activities (not use of Lions Den)
Owns and maintains regulation size Soccer Goals and nets
Basketball nets

YMCA

All field work/maintenance
Check oil/filters, wash groomer
Concession Stand and 2nd floor Lions Den/asphalt areas/ prep/cleaning/trash pickup
Equipment purchases for programs
Maintain Batting cages
Owns Volleyball nets
Owns Bases
Owns chalker
Dispense of watering required for baseball game usage (water supplied by City)
Operations of any tournaments run thru the YMCA
Communication with city clerk on scheduling of park
½ purchase price of groomer
Owner of lawn tractor, push mower, golf cart – do all maintenance

- j. The YMCA will ensure that the fields and facilities are used in a reasonable manner by all patrons and invitees of the YMCA.

IN WITNESS WHEREOF, the undersigned have set their hand and seal this _____ day of _____, 2019.

CITY OF LAKE GENEVA, a municipal corporation

By: _____
THOMAS HARTZ, Mayor

Attest: _____

GENEVA LAKES FAMILY YMCA, Inc.

By: _____

On Dec 3, 2019, at 8:18 AM, Mike Kramp <mike.kramp@glymca.org> wrote:

Hi Cindy

Thank you. I made the change to 4C as you requested. Also our committee requested that both Y and City listed each other as additionally insured.

For the program fees I've changed it to 15%. Currently, our prices are set and published for summer 2020. We would do a huge disservice to the community by changing these so drastically right now.

Here are our currently fees:

t-ball \$22 resident/ \$35 non-resident
non-travel baseball/softball 32/45
travel 75/90
Dream Team 15/25

With nearly 40-50% of participants being categorized as non-residents, I would highly caution us in changing the rates to a 50% discount. My suggestion would be to move in that direction over time. If you don't mind, can I ask where the 50% comes from?

Thank you so much for your patience and hard work on this. I think we're getting there.

Sincerely,

Mike Kramp
CEO/Executive Director
GENEVA LAKES FAMILY YMCA
203 S. Wells Street Lake Geneva, WI 53147
P 262.248.6211 x18 C 262.745.9895
mike.kramp@glymca.org
www.genevalakesymca.org

RESOLUTION OF THE COMMON COUNCIL

Resolution adopting a 2020 budget amendment authorizing the allocation of health insurance premiums to specific departments.

Committee:	Finance considered on January 21, 2020		
Fiscal Impact:	N/A		
File Number:	20-R03	Date:	January 27, 2020

Whereas, the Lake Geneva Common Council approved the 2020 Operating Budget for the General Fund, Lakefront Fund, Parking Fund and Cemetery Fund, and

Whereas, the actual cost of premiums for health insurance significantly decreased after adoption of the 2020 budget, and

Whereas, the Finance, Licensing and Regulation Committee approved the request for allocating the monthly insurance health care costs to specified departments, and

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a budget amendment allowing for the transfer in the 2020 General Fund, Lakefront Fund, Parking Fund and Cemetery Fund Operating Budgets as follows:

See budget increases (decreases) in attachment Exhibit "A"

Granted by action of the Common Council of the City of Lake Geneva this 27^h day of January, 2020.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Thomas Hartz, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

**CITY OF LAKE GENEVA
 BUDGET AMENDMENT 2020 - EXHIBIT "A"
 HEALTH AND VISION INSURANCE/PARKING/CONTINGENCY**

<u>Account Number</u>	<u>Account Title</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Inc (Dec) Difference</u>
<u>GENERAL FUND</u>				
<u>Revenues & Transfers</u>				
11-00-00-49300	Transfer from Lakefront	450,938	451,527	589
11-00-00-49500	Transfer from Parking Fund	1,061,092	931,892	(129,200)
		<u>1,512,030</u>	<u>1,383,419</u>	<u>(128,611)</u>
<u>Expenditures</u>				
11-10-00-57800	Contingency	131,721	147,130	15,409
11-10-20-51320	Retiree Health Ins Premiums	141,677	134,200	(7,477)
11-12-00-51345	Municipal Ct Health Insurance	34,443	27,165	(7,278)
11-12-00-51355	Municipal Ct Vision Insurance	-	105	105
11-14-20-51345	City Admin Health Insurance	10,807	10,765	(42)
11-14-30-51345	City Clerk Health Insurance	56,576	47,655	(8,921)
11-14-30-51355	City Clerk Vision Insurance	-	175	175
11-15-10-51345	Acctg Health Insurance	65,442	51,615	(13,827)
11-15-10-51355	Acctg Vision Insurance	-	150	150
11-16-10-51345	City Hall Health Insurance	22,133	20,485	(1,648)
11-16-10-51355	City Hall Vision Insurance	-	70	70
11-21-00-51345	PD Health Insurance	678,127	580,700	(97,427)
11-21-00-51355	PD Vision Insurance	-	1,560	1,560
11-24-00-51345	Bldg Inspector Health Insurance	41,117	39,000	(2,117)
11-24-00-51355	Bldg Inspector Vision Insurance	-	135	135
11-32-10-51345	St Dept Health Insurance	178,151	171,330	(6,821)
11-32-10-51355	St Dept Vision Insurance	-	435	435
11-32-12-51345	Snow & Ice Health Insurance	14,675	14,725	50
11-32-12-51355	Snow & Ice Vision Insurance	-	35	35
11-32-13-51345	Tree & Brush Health Insurance	25,915	24,255	(1,660)
11-32-13-51355	Tree & Brush Vision Insurance	-	70	70
11-32-14-51345	Composting Health Insurance	18,824	18,885	61
11-32-14-51355	Composting Vision Insurance	-	45	45
11-32-15-51345	Storm Sewer Health Insurance	1,113	1,120	7
11-32-15-51355	Storm Sewer Vision Insurance	-	5	5
11-34-10-51345	Traffic Control Health Insurance	835	840	5
11-34-10-51355	Traffic Control Vision Insurance	-	5	5
11-52-00-51345	Parks Health Insurance	34,380	34,490	110
11-52-00-51355	Parks Vision Insurance	-	80	80
11-52-01-51345	Vets Park Health Insurance	16,065	16,120	55
11-52-01-51355	Vets Park Vision Insurance	-	40	40
		<u>1,472,001</u>	<u>1,343,390</u>	<u>(128,611)</u>

**CITY OF LAKE GENEVA
 BUDGET AMENDMENT 2020 - EXHIBIT "A"
 HEALTH AND VISION INSURANCE/PARKING/CONTINGENCY**

<u>Account Number</u>	<u>Account Title</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Inc (Dec) Difference</u>
<u>LAKEFRONT FUND</u>				
<u>Expenditures and Transfers</u>				
40-54-10-51200	Beach Mtce Health Insurance	2,226	2,235	9
40-55-10-51340	Riviera Mtce Health Insurance	21,148	20,560	(588)
40-55-20-59350	Transfer to General Fund	450,938	451,517	579
		<u>474,312</u>	<u>474,312</u>	<u>-</u>
<u>PARKING FUND</u>				
<u>Revenues</u>				
42-34-50-46330	Parking Stall Collections	1,600,000	1,375,000	(225,000)
<u>Expenditures & Transfers</u>				
42-34-50-51345	Parking & Oth Health Insurance	99,885	78,780	(21,105)
42-34-50-51355	Parking & Oth Vision Insurance	-	305	305
42-34-50-59500	Transfer to General Fund	1,061,092	931,892	(129,200)
		<u>1,160,977</u>	<u>1,010,977</u>	<u>(150,000)</u>
<u>CEMETERY FUND</u>				
<u>Revenues</u>				
48-00-00-49100	Appl of Prior Years Appropriation	6,500	12,615	6,115
<u>Expenditures</u>				
48-00-00-51345	Cem Health Insurance	31,955	37,930	5,975
48-00-00-51355	Cem Vision Insurance	-	140	140
		<u>31,955</u>	<u>38,070</u>	<u>6,115</u>

