



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

**CITY OF LAKE GENEVA REGULAR COMMON COUNCIL**

**MONDAY, JULY 13, 2020 6:00 P.M.**

**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,  
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

**THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON TO HELP PROTECT OUR COMMUNITY FROM THE CORONAVIRUS (COVID-19) PANDEMIC. IN-PERSON ATTENDANCE WILL BE LIMITED TO NO MORE THAN 13 PEOPLE, ON A FIRST COME FIRST SERVED BASIS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:**

1. Livestream at the City of Lake Geneva Vimeo Channel found here [www.vimeo.com/lakegeneva](http://www.vimeo.com/lakegeneva)
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)  
**Access Code:** 9746153
4. You can provide public comment on agenda items by appearing in person or by emailing your comments to the Clerk at [cityclerk@cityoflakegeneva.com](mailto:cityclerk@cityoflakegeneva.com) or you may deliver your written comments to the City of Lake Geneva City Hall, 626 Geneva Street, Lake Geneva, WI 53147. All written comments must be provided to the Clerk by 5:00 P.M. on the date of the meeting. All written comments will be read aloud during the agenda item when public comments are allowed during the meeting.

**AGENDA**

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Halverson
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
  - a. Discussion/Action regarding **Resolution 20-R40** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Brian Nelson 21605 N. Tiffany Ct. Kildeer IL 60047 for a request to install a 100 foot pier with 3 boat slips for the property located at 1640 Lake Shore Dr. located in the Estate Residential - 1 (ER-1) zoning district. Tax Key No. ZLM00039
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of June 22, 2020 as prepared and distributed

9. **CONSENT AGENDA**— *Recommended by Finance, Licensing and Regulation on July 7, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
- a. Renewal application of a Massage Establishment License for The Therapeutic Touch
  - b. Renewal application of a Massage Establishment License for Lakeview Spa
  - c. Tier I Event Permit filed by Jenifer Straus for the event of Badger High School Graduation Ceremony to take place on August 2, 2020 (Rain Date: August 3, 2020) from Noon to 3:00 p.m. located at the Badger Football Field (*Requesting Street Closure and COVID-19 plan included per the request of the Finance, Licensing, and Regulation Committee*)
  - d. Temporary Class “B”/ “Class B” Retailer’s License filed by the American Legion Post #24 to be used on July 25, 2020 at 715 S Wells St for the event of the 13<sup>th</sup> Annual Car Show

**10. Items removed from the Consent Agenda**

- 11. Discussion/Action regarding potential City Meeting Date Schedule change as it relates to the COVID-19 pandemic
- 12. Discussion/Action regarding postponing the August 10, 2020 to August 12, 2020 due to the Partisan Primary Election
- 13. Discussion/Action regarding **Ordinance 20-07** an ordinance repealing Chapter 74, Traffic and Vehicles, Section 74-221 Parking Meters, subsection (d)(1) ten-minutes parking station zones and amending Chapter 74, Traffic and Vehicles, Section 74-221 Parking Meters, Subsection (h)(4) authorized City Parking Stickers, Resident and amending Chapter 74, Traffic and Vehicles, section 74-221 Parking Meters, subsection (g) Deposit of Payment
- 14. Discussion/Action regarding **Resolution 20-R53** a resolution to ratify the Mayoral Proclamation of State of Emergency

**15. Recommendation of the Finance, Licensing, and Regulation Committee of July 7, 2020- Ald. Howell**

- a. Discussion/Action regarding **Resolution 20-R52** a resolution authorizing a 2020 Budget Amendment for the use of Contingency funds for a 6’ depth road patch on Main Street between Maxwell Street and Warren Street in an amount not to exceed \$11,938
- b. Discussion/Action regarding extending the Veteran’s Park Concessionaire Contract for 2020 only, to Ro-Della, Inc
- c. Discussion/Action regarding the creation of a Veteran’s Park Rental Agreement and correlating fee schedule
- d. Discussion/Acceptance of July 7, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

**16. Mayoral Appointments**

- a. Confirming the appointment of Janet Ewing to the Riviera Restoration Ad Hoc Committee

**17. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.*





STAFF REPORT  
To Lake Geneva Plan Commission  
Meeting Date: May 18, 2020

Agenda Item: 7

Applicant:  
Brian Nelson  
21605 N. Tiffany Ct.  
Killdeer, IL 60047

Request: 1640 Lake Shore Dr.  
Conditional Use Permit (CUP)  
Pier Installation Tax Key No. ZLM00039

Description:

The applicant is submitting a request for a Conditional Use Permit (CUP) that would allow for the candidate to install a 100 foot pier and 3 boat slip in the Estate Residential – 1 (ER-1) zoning district, for the residence located at 1640 Lake Shore Dr.

The application has been submitted to the DNR for approval, albeit we do not know if it has been approved as of this staff report.

The riparian setbacks meets the “12.5 feet required setback”, the applicants identify 13 feet as proposed.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

No impacts to neighboring properties are anticipated.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:

1. In general, the proposed Conditional Use Permit (CUP) is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed Conditional Use Permit (CUP) is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  3. The proposed Conditional Use Permit (CUP) in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  4. The proposed Conditional Use Permit (CUP) maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
  5. The proposed Conditional Use Permit (CUP) is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
  6. The potential public benefits of the proposed Conditional Use Permit (CUP) outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed Conditional Use Permit (CUP) is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  2. Specific to this site, the proposed Conditional Use Permit (CUP) is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  3. The proposed Conditional Use Permit (CUP) in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  4. The proposed Conditional Use Permit (CUP) does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed Conditional Use Permit (CUP) is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed Conditional Use Permit (CUP) do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the Proposed Conditional Use Permit (CUP):

1. Staff recommends that the Plan Commission recommend *approval* of the proposed Conditional Use Permit (CUP) as submitted, with the findings under A.1-6., above. If they are in agreement with the above finding.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

**APPLICATION FOR CONDITIONAL USE**

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

1640 Lake Shore Drive  
Lake Geneva, WI 53147

Name and Address of Current Owner:

Brian Nelson  
21605 N. Tiffany Ct., Kildeer, IL 60047

Telephone No. with area code & Email of Current Owner: 773-230-8401

bnelson@lapmaster-walters.com

Name and Address of Applicant:

Reeds Construction, LLC - Jeff Reed  
W3199 S. Lake Shore Drive, Lake Geneva, WI 53147

Telephone No. with area code & Email of Applicant: 262-248-2934

michele@reedsconstructionllc.com

Proposed Conditional Use: New Pier

Zoning District in which land is located: \_\_\_\_\_

Names and Addresses of architect, professional engineer and contractor of project:

Reeds Construction, LLC  
W3199 S. Lake Shore Drive, Lake Geneva, WI 53147

Short statement describing activities to take place on site:

Build new pier on property 8 x 100'

new L - 10' x 12'

2 Steps 12' x 33'

1 Step 14' x 33'

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

3/31/30

Date

Michele Reed  
Signature of Applicant

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

\_\_\_ Pre-submittal staff meeting scheduled:

Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

Follow-up pre-submittal staff meetings scheduled for:

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

*Initial Packet (5 Copies to Zoning Administrator)*

↓

*Draft Final Packet (1 Copy to Zoning Administrator)*

↓

Date: \_\_\_\_\_ by: \_\_\_\_\_

Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ (a) **A map of the proposed conditional use:**

- \_\_\_ Showing all lands for which the conditional use is proposed;
- \_\_\_ Showing all other lands within 300 feet of the boundaries of the subject property;
- \_\_\_ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- \_\_\_ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- \_\_\_ Map and all its parts are clearly reproducible with a photocopier;
- \_\_\_ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
- \_\_\_ All lot dimensions of the subject property provided;
- \_\_\_ Graphic scale and north arrow provided.

\_\_\_ (b) **A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:**

- (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- (e) Written justification for the proposed conditional use:
  - Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

**III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE**

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
 

main pier will be 8'x100' with a 10'x12' L to the left of pier on right will be 3 slips total, 1-14'x33', 2-12'x33'. There will be a 4'x50' 5 1/2 walkway in front of slips + 3-4'x33' walkways to create slips
2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
 

Going to be used as loading dock area for boats
3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?
 

No, this is all on private property. It is just a pier like all the other piers on the lake.
4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
 

Used for private boat dock.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

This is done on the water and the home owner is responsible for repair & up keep. It is made at the shop and then hauled in to be installed. It is stored on private property when removed in the winter.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Public does not benefit. This is a private pier used for private lease only. Will not cost the public anything

#### IV. FINAL APPLICATION PACKET INFORMATION

\_\_\_ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Conditional Use recorded with the County Register of Deeds Office: Date: \_\_\_\_\_ by: \_\_\_\_\_

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

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\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

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**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

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*Initial Packet (5 Copies to Zoning Administrator)*

↓ *Draft Final Packet (1 Copy to Zoning Administrator)*

↓

Date: \_\_\_\_\_ by: \_\_\_\_\_

Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ (a) **A written description of the intended use describing in reasonable detail the:**

- \_\_\_ Existing zoning district(s) (and proposed zoning district(s) if different);
- \_\_\_ Land use plan map designation(s);
- \_\_\_ Current land uses present on the subject property;
- \_\_\_ Proposed land uses for the subject property (per Section 98-206);
- \_\_\_ Projected number of residents, employees, and daily customers;
- \_\_\_ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- \_\_\_ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

Exterior building and fencing materials (Sections 98-718 and 98-720);

Possible future expansion and related implications for points above;

Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

(b) **A Small Location Map** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

(c) **A Property Site Plan drawing which includes:**

- A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- The date of the original plan and the latest date of revision to the plan;
- A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- A reduction of the drawing at 11" x 17";
- A legal description of the subject property;
- All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- All required building setback lines;
- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- The location and dimension (cross-section and entry throat) of all access points onto public streets;
- The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- The location of all outdoor storage areas and the design of all screening devices;
- The location, type, height, size and lighting of all signage on the subject property to include a photometric plan;
- The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- All engineering requirements for utilities, site designs, etc;
- The location and type of any permanently protected green space areas;
- The location of existing and proposed drainage facilities for storm water;

\_\_\_ In the legend, data for the subject property on:

- \_\_\_ Lot Area;
- \_\_\_ Floor Area;
- \_\_\_ Floor Area Ratio (b/a);
- \_\_\_ Impervious Surface Area;
- \_\_\_ Impervious Surface Ratio (d/a);
- \_\_\_ Building Height.

\_\_\_ \_\_\_ (d) **A Detailed Landscaping Plan of the subject property:**

- \_\_\_ Scale same as main plan (> or equal to 1" equals 100')
- \_\_\_ Map reduction at 11" x 17"
- \_\_\_ Showing the location of all required buffer yard and landscaping areas
- \_\_\_ Showing existing and proposed Landscape Point fencing
- \_\_\_ Showing berm options for meeting said requirements
- \_\_\_ Demonstrating complete compliance with the requirements of Article VI
- \_\_\_ Providing individual plant locations and species, fencing types and heights, and berm heights;

\_\_\_ \_\_\_ (e) **A Grading and Erosion Control Plan:**

- \_\_\_ Same scale as the main plan (> or equal to 1" equals 100')
- \_\_\_ Map reduction at 11" x 17"
- \_\_\_ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

\_\_\_ \_\_\_ (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**

- \_\_\_ Showing finished exterior treatment;
- \_\_\_ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- \_\_\_ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

**NOTE: Initiation of Land Use or Development Activity:** Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

**NOTE: Modification of an Approved Site Plan:** Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

### III. FINAL APPLICATION PACKET INFORMATION

- \_\_\_ Receipt of 5 full scale copies in blue line or black line of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: \_\_\_\_\_ by: \_\_\_\_\_

## Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

### Applicant Information

Property Address \_\_\_\_\_

Applicant name \_\_\_\_\_

Applicant email \_\_\_\_\_ Phone Number \_\_\_\_\_

Architect/Contractor/Designer Name \_\_\_\_\_

Architect/Contractor/Designer Email \_\_\_\_\_ Phone Number \_\_\_\_\_

Type of Construction: New \_\_\_\_\_ Addition \_\_\_\_\_ Remodel \_\_\_\_\_

Type of Development: Single-family \_\_\_\_\_ Multi-family \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_

Type of Business \_\_\_\_\_

### Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow.

- Storm water management provisions provided? YES / NO
  - As-built/certification notification
- Erosion control plan provided? YES / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. YES / NO
- Utility Plans Provided
  - Watermain
  - Sanitary Sewer
  - Storm Water
- Is a Land Division required? YES / NO
- Access points and dimensions shown? YES / NO
  - WISDOT Right-of-way?
  - County Right-of-way?
- Estimated Traffic impacts \_\_\_\_\_
  - Traffic Study Required YES/NO
  - Traffic Control Plan Required YES/NO
  - Will construction affect street parking or intersections? YES / NO

- Paving Materials, Typical Sections? YES / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? YES / NO
- Watermain extension required? YES / NO
- Sanitary sewer extension required? YES / NO
- SEWRPC Service Area Amendment needed? YES / NO
- Is a Chapter 30 Permit (wetland/waterway) required? YES / NO
- Proposed building/expansion dimensions \_\_\_\_\_
- Will there be signage? YES / NO type (mounted, freestanding) \_\_\_\_\_
- Exterior lighting plans? YES / NO
- What kind of noise or level of noise will the business have? \_\_\_\_\_
- Detailed property Site Plan? YES / NO Date of Plan: \_\_\_\_\_
- Green Space Calculations (Existing vs. Proposed) YES / NO
- Are landscape plans provided? YES / NO
- Is a Land Division required? YES / NO

**Water/Sewer Utilities**

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / NO
- Will your project require the installation of a grease interceptor? YES / NO

If the development is Commercial or Industrial, please provide the following:

- Water service size requirement \_\_\_\_\_
- Estimated daily water usage in gallons per day \_\_\_\_\_
- Estimated maximum water flow in gallons per minute \_\_\_\_\_
- Number of bathrooms \_\_\_\_\_
- Brief description of process (if Industrial) \_\_\_\_\_

If the development is a multi-family dwelling, please provide the following:

- Number of units \_\_\_\_\_
- Number of bedrooms in each unit \_\_\_\_\_
- Water service size requirement \_\_\_\_\_

# Waterway Individual Permit Application- General Information

**PROJECT:** Nelson, Brian

**Format Documents** : If you submitted an application in hard copy with documents that are larger than 11x17, WDNR staff may request that you submit a copy of the document in electronic format, either as an email attachment, or on digital media, such as a CD

The information included in this checklist is necessary for a complete application. A complete submittal with detailed drawings will help us make a decision about your permit application. Any applicable statutory review times do not begin until the application is received by the Department and is determined to be complete.

**Please recognize that you are responsible for obtaining all necessary local (e.g. city, town, village or county) and U.S. Army Corps of Engineer permits or approvals in addition to any applicable state permits prior to commencing any work at the project site.**

To help us make a decision in the shortest amount of time possible, the following information must be submitted:

---

## **Dam - Abandonment and Removal**

Miscellaneous

## **Piers, docks and wharves**

1. Review the following links for more information: [Instructions](#)
2. Attach a copy of your deed or similar proof of ownership.
3. Attach a good photo that clearly shows the existing project area.
4. Attach a narrative description of your proposal.
5. Attach a site map based on the following format: [Blank Site Map](#).
6. Complete all displayed forms and fee sheets.
7. Pay fee online
8. Sign and Submit form.

Please review the following links for additional county and Corps of Engineering requirements:

Army Corps of Engineers: <https://mvp.usace.afpims.mil/Portals/57/docs/regulatory/PM%20County%20Assignments%20WI%20January%202013.pdf>

County Zoning: <http://dnr.wi.gov/topic/shorelandzoning/contacts/county.html>

**Notice:** Pursuant to chs. 30 and 31, Wis. Stats., ch. 281, Wis. Stats., and s. 283.33, Wis. Stats., this form is used to apply for coverage under the state construction site storm water runoff general permit, and to apply for a state or federal permit or certification for waterway and wetland projects or dam projects. This form and any required attachments constitute the permit application. Failure to complete and submit this application form may result in a fine and/or imprisonment or forfeiture under the provisions of applicable laws including s. 283.91, Wis. Stats. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Laws (ss. 19.31-19.39, Wis. Stats.). This form is required for U.S. Army Corps of Engineers (ACOE) regulatory purposes pursuant to 33 CF 325.

Read all instructions provided before completing

**Section 1: Landowner Information**

Organization, Entity or Name Brian Nelson	Authorized Representative ( Last Name, First Name) Nelson, Brian		
Mailing Address 21605 N. Tiffany Ct..	City Kildeer	State IL	Zip Code 60047
Email bnelson@lapmaster-wolters.com	Phone Number (incl. area code) 773-230-8401	Alternative Phone Number	

**Section 2: Applicant/Information**  Select if same as landowner

Organization, Entity or Name Brian Nelson	Contact Person ( Last Name, First Name) Nelson, Brian		
Mailing Address 21605 N. Tiffany Ct..	City Kildeer	State IL	Zip Code 60047
Email bnelson@lapmaster-wolters.com	Phone Number (incl. area code) 773-230-8401	Alternative Phone Number	

**Section 3: Primary Project Contact**  Select if same as landowner

Consultant or Plan Preparer  Contractor  Agent  Other - specify: \_\_\_\_\_

Name (Organization or Entity) Reed's Construction, LLC	Contact Person ( Last Name, First Name) Reed, Jeff		
Mailing Address W3199 S. Lake Shore Drive	City Lake Geneva	State WI	Zip Code 53147
Email michele@reedsconstructionllc.com	Phone Number (incl. area code) 262-248-2934	Alternative Phone Number 262-248-9403	

**Section 4: Project or Site Location:**

Project Name Nelson, Brian	County Walworth	<input checked="" type="radio"/> City <input type="radio"/> Township <input type="radio"/> Village of LAKE GENEVA,C
-------------------------------	--------------------	--

Location Address / Description  
1640 Lake Shore Drive, Lake Geneva, WI 53147

**Public Land Survey System (PLSS)** – Provide the section, range, township information and latitude and longitude in decimal degrees, if available.

\_\_\_\_\_ of \_\_\_\_\_ of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  E  
 \_\_\_\_\_ ¼ \_\_\_\_\_ ¼ \_\_\_\_\_ N  W Latitude \_\_\_\_\_ Longitude \_\_\_\_\_

If this site is not wholly contained in the quarter-quarter section, more description:

Lots 7 \* 8 Blk, 18 Lake Geneva Manor (Tract #17)

**Waterways:** Provide the name(s) of closest water bodies

Geneva Lake

**Section 5: Wetlands**

If a wetland is present at a project site and permit approvals are sought through the waterway and wetland program, storm water program, or concentrated animal feeding operations (CAFO) program, the department requires that a wetland delineation that accurately shows the location of a wetland is submitted with an application. A wetland delineation needs to be verified/concurred with before the application can be submitted or be considered a complete application. See the department "[Wetland screening and delineation procedures](http://dnr.wi.gov/topic/waterways/construction/wetlands.html)" at <http://dnr.wi.gov/topic/waterways/construction/wetlands.html> for more information for more information.

Is a wetland present in the project area?  Yes  No

**If yes**, select all sources of information used and attach supporting report or documentation

- a. A copy of your wetland delineation and a [Wetland Confirmation Service](#) concurrence letter (wetland boundary verification service offered for a fee from the department)
- b. An [assured delineator's](#) wetland delineation report
- c. A copy of your wetland delineation and an Army Corps of Engineers concurrence letter
- d. A copy of your correspondence with a [WDNR Office of Energy Water Management Specialist](#) or [WDNR Transportation Liaison](#) regarding your wetland review/ concurrence.

**If no**, please select one of the following items showing that a wetland is not present within the project boundaries:

- a. A copy of your wetland determination and a letter from the department's [Wetland Identification Program](#) stating wetlands are not present or the activity proposed in the wetland is exempt under NR 103.06(4)
- b. A letter from an assured delineator stating wetlands are not present
- c. Documentation showing that each of these resources were reviewed for wetland absence on the [Surface Water Data Viewer](#):
  - i. Surface Water Data Viewer- Wisconsin Wetland Inventory
  - ii. Surface Water Data Viewer- Wisconsin Indicator layer
  - iii. Surface Water Data Viewer- Digital Topographic map layer or aerial photo indicating if waterways, drainage ways, ditches, depressions, or standing water are within project boundary
- d. Show that the project limits are entirely in existing paved, graveled, or concrete areas
- e. A copy of your correspondence with a [WDNR Office of Energy Water Management Specialist](#) or [WDR Transportation Liaison](#) regarding your wetland review/concurrence

( Please note that if the information provided is incorrect or incomplete, the overall permit application may be considered incomplete and may be returned to the applicant.)

**Section 6: Endangered or Threatened Resources**

Has the presence of endangered or threatened resources been evaluated according to protocols developed by the DNR Bureau of National Heritage Conservation (BNHC) <http://dnr.wi.gov/topic/ERReview>  Yes  No

If Yes, select how the evaluation was completed and attach supporting report or documentation:

- a. Endangered Resources Preliminary Assessment from the Public Portal
- b. Certified ER Review Letter - specify: ERR- (example ERR-15-123)
- c. Broad Incidental Take Permit /Authorization -specify (e.g. No / Low Impact Activities, Grassland & Savanna Management, etc.): \_\_\_\_\_
- d. Other: \_\_\_\_\_

**Section 7: Project Information (Attach additional sheets as necessary)**

Anticipated Project Start Date: <input type="text" value="6/8/2020"/>	Projected Project End Date: <input type="text" value="7/4/2020"/>
Photos: Provide photographs of the "before" condition.	Date of Photographs: <input type="text"/>

**Narrative of the Project:**  
Provide a one to two paragraph description of the proposed project, including land and water alterations and intended use(s) of the project. Include this in the attachment section.

**Section 8: Certification and Permissions**

**Certification:** I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or imprisonment or forfeiture under the provisions of applicable laws.

**Permission:** I hereby give the Department permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

**Signed Electronically**

\_\_\_\_\_  
Signature of Landowner / Authorized Representative – For **Stormwater applications**,  
signature of landowner is required. Authorized representative is not sufficient.

\_\_\_\_\_  
Date Signed

# Payment Confirmation

<u>Fee Type</u>	<u>Number of Activities</u>	<u>Subtotal</u>
Waterway Permit	<input type="text" value="1"/>	\$603.00
Wetland Permit	<input type="text" value="0"/>	\$0.00
Boathouse Certification	<input type="text" value="0"/>	\$0.00
New Dam Construction	<input type="text" value="0"/>	\$0.00
Expedited Decision (# of counties)	<input type="text" value="0"/>	\$0.00
WDNR publishes all required class 1 public notices <input type="checkbox"/>		<input type="text" value="\$0.00"/>

**After-the-fact application** for permits or approvals submitted after work has been commenced or completed. Fee is twice the usual fee.

**Total Paid**

**US Bank Transaction Number** WS2WT1004332197

**WDNR Invoice Number** WP-00021492

Questions about fees ? [Click Here](#)

Your total payment should be the SUM of ALL application fees and supplemental fees for EACH permitted activity for which you are applying.

For example, if you are applying for individual permits and a) your project involves a wetland fill that requires a wetland Individual permit; and b) involves the installation of a culvert in a waterway along with some dredging in a waterway; then your fee would be calculated as follows:

Wetland IP = (1 activity or \$800)

Waterway IP (Culvert) = \$600

Waterway IP (Dredging) = \$600 (2 activities or \$1200)

A supplemental Fee is assessed for Waterway Permits (\$3 for each waterway activity) = \$6

Total Application Fees for project = \$2006 (ALL of these permit fees added together)

# Electronic Signature

## Terms and Conditions

**Certification:** I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or imprisonment or forfeiture under the provisions of applicable laws.

**Permission:** I hereby give the Department permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

**NOTE:** For security purposes the email will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

## Authorized Signature

I accept the above terms and conditions.

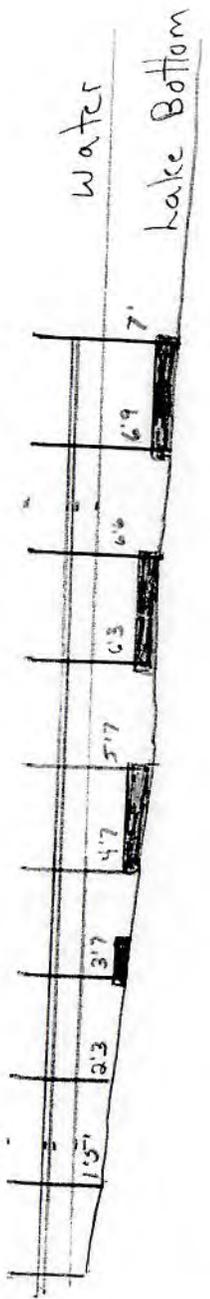
Signed by : i:0#.f|wamsmembership|z48vppy1 on 2020-02-06T13:29:42

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application. Either party may cancel the signature process and make further updates.

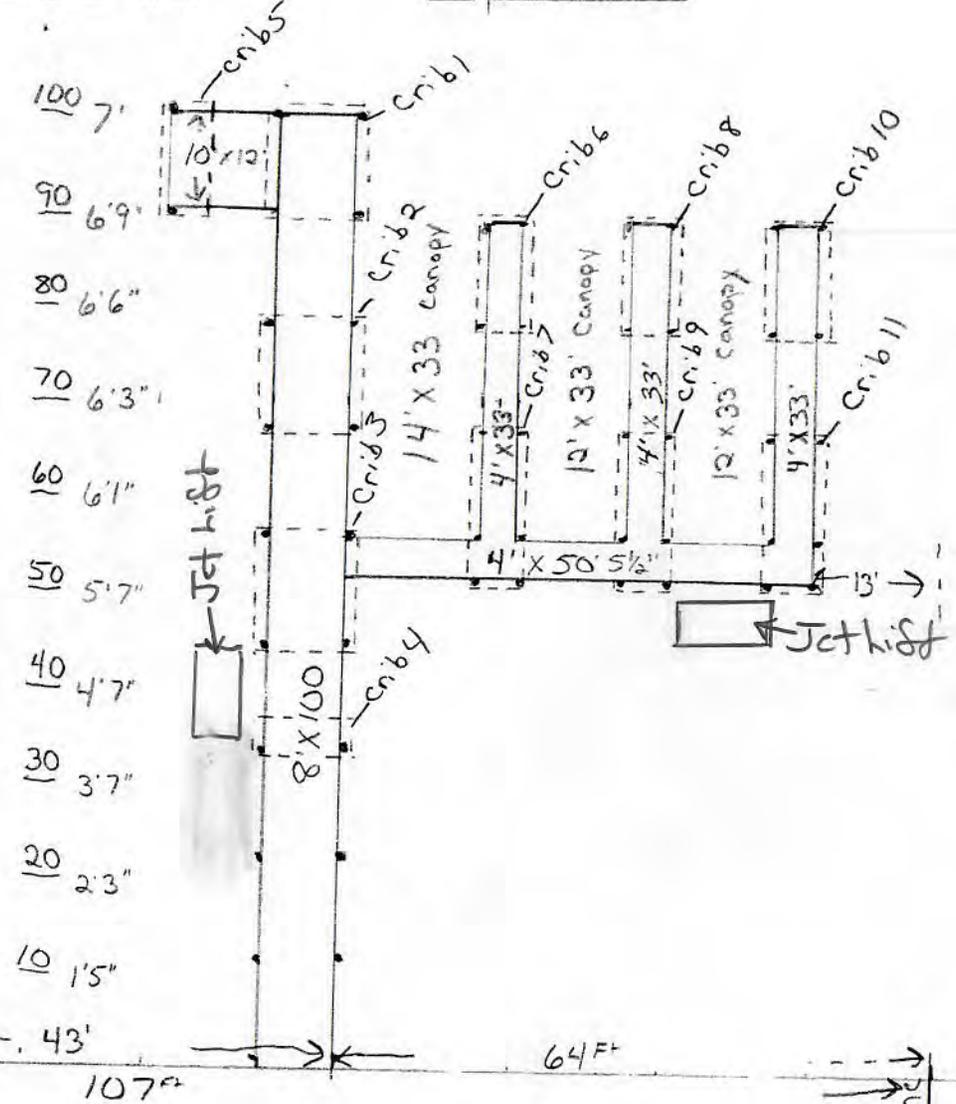
← N

Scale  
1" = 20'

Cross Section

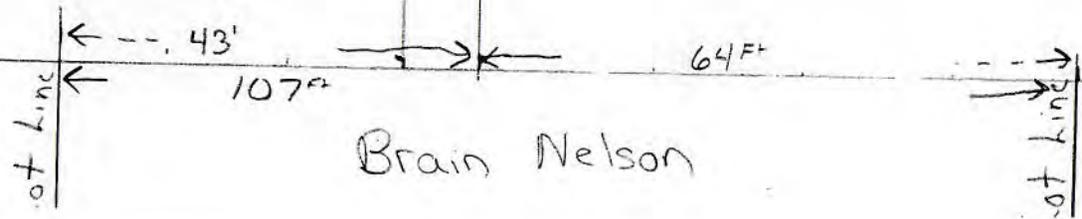


Water Dept      Top View



Crib sq Ft

Crib 1	$9'10\frac{3}{4} \times 11'10\frac{3}{4} = 120$
Crib 2	$9'10\frac{3}{4} \times 12'2\frac{1}{2} = 120$
Crib 3	$9'10\frac{3}{4} \times 12'2\frac{1}{2} = 120$
Crib 4	$9'10\frac{3}{4} \times 6' = 60$
Crib 5	$11'10\frac{3}{4} \times 6' = 72$
Crib 6	$5'10\frac{3}{4} \times 12'2\frac{1}{2} = 72$
Crib 7	$5'10\frac{3}{4} \times 16'8'' = 96$
Crib 8	$5'10\frac{3}{4} \times 12'2\frac{1}{2} = 72$
Crib 9	$5'10\frac{3}{4} \times 16'8'' = 96$
Crib 10	$5'10\frac{3}{4} \times 12'2\frac{1}{2} = 72$
Crib 11	$5'10\frac{3}{4} \times 16'8'' = 96$
	996
	996 Total sq Ft



## Description of the pier work to be done for Brian Nelson Pier

Would like to build a new pier with 3 slips with canopy. The main pier will be 8' wide x 100' long. There will be three slips, two will be 12' x 33" and one will be 14' x 33'. We will have a 4' x 50' 5 1/2" catwalk with three 4' x 33' catwalks that will create the three slips. There will be 11 new cribs added to the lakebed. All wood will be Doug fir, 6 x 6 posts and Jacks, 4 x 6 stringers, 2 x 8 decking. We will use fieldstone to fill in the cribs and hold them down.

The project is to give access for installation of pier for use of private property and that they may access their boat.

The project will be completed from the lake using barges and guys in waders. All jacks, stringers and cribs are built at the shop and brought in from the launch ramps.

The construction schedule is dependent upon the weather. We would like to start installing the new pier sometime after Memorial Day and it usually takes about a week to complete once we get started.

We will not be using erosion control as we will not be disturbing the lakefront.

We will use field stone to fill in the cribs to hold them down in the lake.

We will not be impacting the waterways.

The main pier will be 8' wide x 100' long. There will be three slips, two will be 12' x 33" and one will be 14' x 33'. We will have a 4' x 50' 5 1/2" catwalk with three 4' x 33' catwalks that will create the three slips.



February 7, 2020

IP-SE-2020-65-00411

Brian Nelson  
21605 N. Tiffany Ct.  
Kildeer, IL 60047

Dear Brian Nelson:

This acknowledges receipt of your application to place a pier/wharf on the bed of Geneva Lake, City of Lake Geneva in Walworth County.

Our field staff are currently evaluating your proposal. Depending on the amount of information you provided and the complexity of your project, you may be asked to provide additional information so that a complete evaluation can be made. We will notify you of the final disposition of your application as soon as we complete our review.

If you have not already done so, please contact the Walworth County and local municipal zoning offices to determine if a local permit is also required for your project. I have forwarded a copy of your application to the U.S. Army Corps of Engineers. They will advise you directly as to whether their regulations apply to your project.

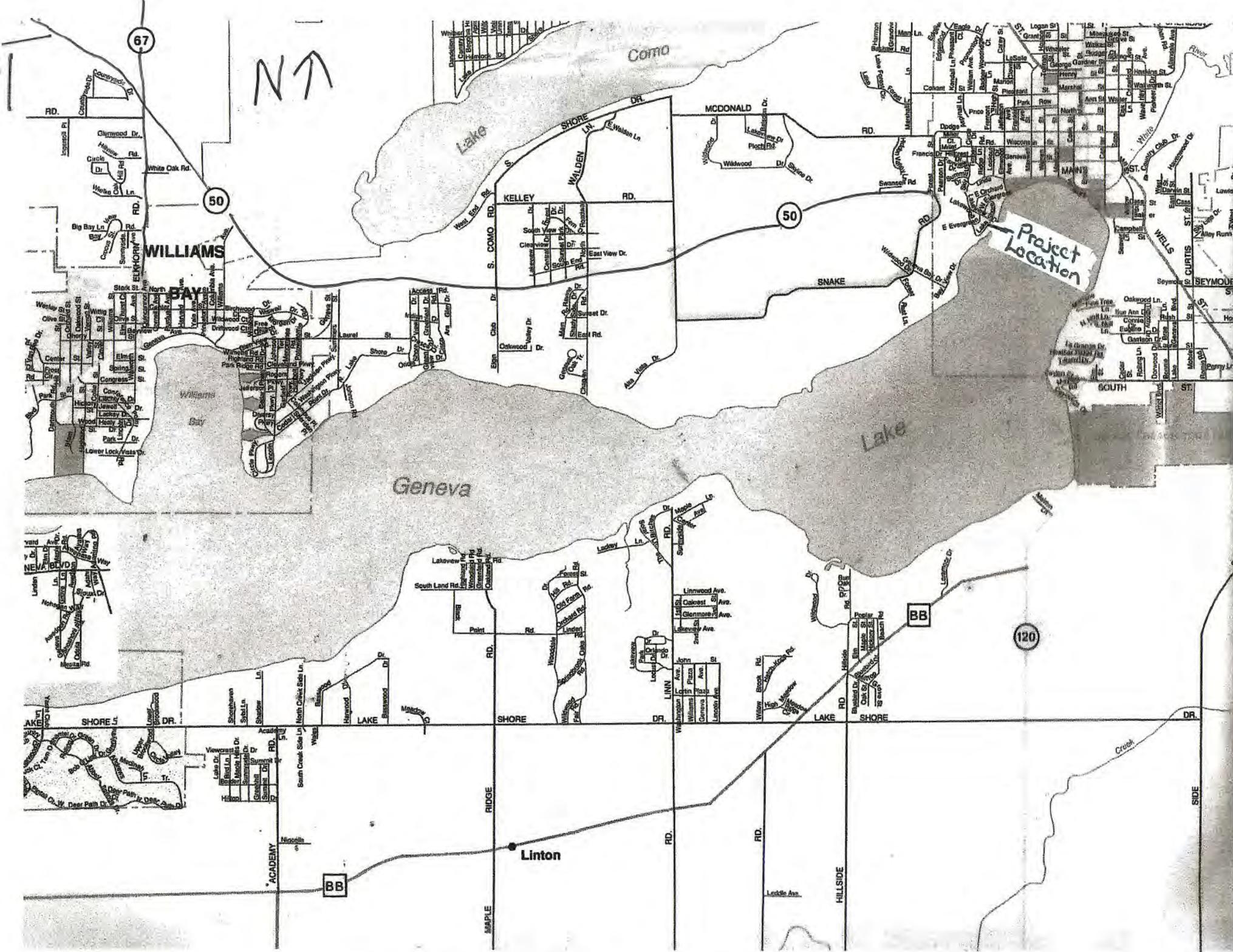
If you would like to know more about this project or would like to see the application and plans, please visit the Department's permit tracking website at <https://permits.dnr.wi.gov/water/SitePages/Permit%20Search.aspx> and search for WP-IP-SE-2020-65-X02-06T13-29-43.

If you have any questions, please contact your local Water Management Specialist, Theresa Szabelski at (414) 263-8670 or email [Theresa.Szabelski@wisconsin.gov](mailto:Theresa.Szabelski@wisconsin.gov).

Sincerely,

Sarah Rhodes  
Waterway and Wetland Permit Intake Specialist

cc: Theresa Szabelski, Water Management Specialist  
U.S. Army Corps of Engineers  
Jeff Reed, Reed's Construction LLC



NA

67

50

WILLIAMS

BAY

Geneva

Como

50

120

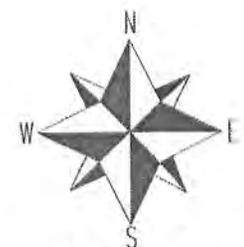
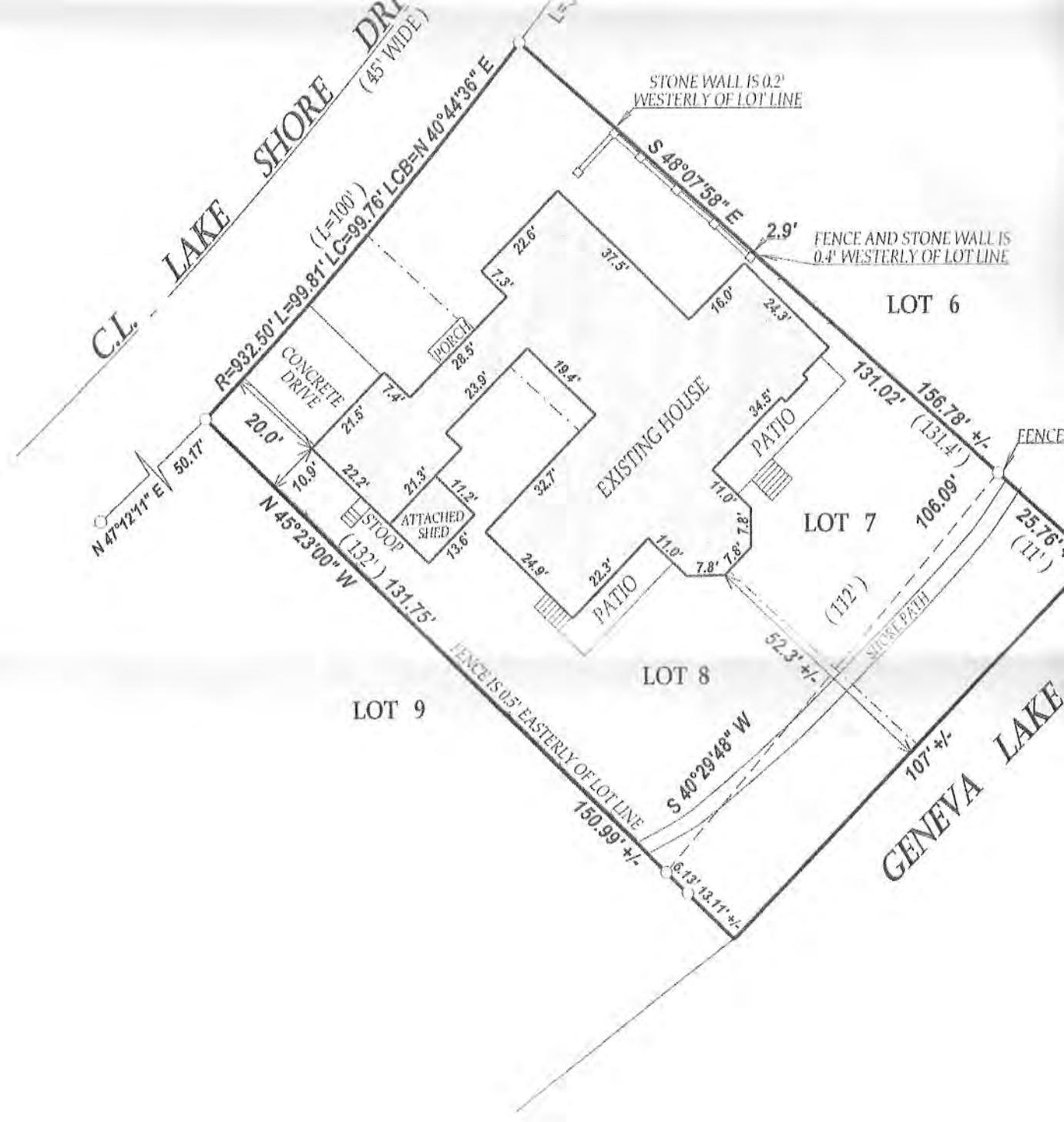
BB

BB

Linton

Project Location





SCALE 1" = 30'



NOTE: BEARINGS ARE REFERENCED TO PREVIOUS SURVEY RECORDS

**LEGEND**

○ FOUND IRON PIPE

(XX) RECORDED AS

I have surveyed the above-described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location and dimensions of all structures thereon, fences apparent easements and roadways and visible encroachments, if any.

DATED TH

This survey is made for the exclusive use of the present owners of

LAKE GENEVA CITY TREASURER  
 626 GENEVA ST  
 LAKE GENEVA, WI 53147

**WALWORTH COUNTY - STATE OF WISCONSIN  
 PROPERTY TAX BILL FOR 2019  
 REAL ESTATE**

1640 LAKESHORE DRIVE LLC



**Parcel Number: ZLM 00039  
 Bill Number: 450776**

**Important:** Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

450776/ZLM 00039 3857  
 1640 LAKESHORE DRIVE LLC  
 21605 N TIFFANY CT  
 KILDEER IL 60047

**Location of Property/Legal Description**

1640 LAKE SHORE DR

LOTS 7 & 8 BLK 18 LAKE GENEVA MANOR (TRACT #17)  
 CITY OF LAKE GENEVA

0.316 ACRES

Please inform treasurer of address changes.

ASSESSED VALUE LAND 1,660,000	ASSESSED VALUE IMPROVEMENTS 713,000	TOTAL ASSESSED VALUE 2,373,000	AVERAGE ASSMT. RATIO 0.953164976	NET ASSESSED VALUE RATE 0.01928353 <small>(Does NOT reflect credits)</small>	<b>NET PROPERTY TAX</b> 45684.70
ESTIMATED FAIR MARKET VALUE LAND 1,741,600	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 748,000	TOTAL ESTIMATED FAIR MARKET VALUE 2,489,600	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit 4,981.57	
TAXING JURISDICTION	2018 EST. STATE AIDS ALLOCATED TAX DIST.	2019 EST. STATE AIDS ALLOCATED TAX DIST.	2018 NET TAX	2019 NET TAX	% TAX CHANGE
STATE OF WISCONSIN	0	0	0.00	0.00	
WALWORTH COUNTY	237,032	269,851	9,509.30	9,432.88	-0.8%
City of Lake Geneva	757,502	821,145	13,189.93	12,870.01	-2.4%
Lake Geneva J1 School Dist	3,827,458	4,138,281	13,835.25	13,031.06	-5.8%
Lake Geneva-Genoa City UHS	1,104,975	1,085,433	8,445.44	8,430.91	-0.2%
Gateway Technical	1,264,339	1,317,278	1,954.57	1,994.95	2.1%
<b>TOTAL</b>	<b>7,191,306</b>	<b>7,631,988</b>	<b>46,934.49</b>	<b>45,759.81</b>	<b>-2.5%</b>
<b>FIRST DOLLAR CREDIT</b>			<b>-79.18</b>	<b>-75.11</b>	<b>-5.1%</b>
<b>LOTTERY AND GAMING CREDIT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>NET PROPERTY TAX</b>			<b>46,855.31</b>	<b>45,684.70</b>	<b>-2.5%</b>

**TOTAL DUE: \$45,684.70**  
 FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:  
**JANUARY 31, 2020**  
 Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty. Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases							
Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

PAY 1ST INSTALLMENT OF: \$22,842.36	PAY 2ND INSTALLMENT OF: \$22,842.34	PAY FULL AMOUNT OF: \$45,684.70
BY JANUARY 31, 2020	BY JULY 31, 2020	BY JANUARY 31, 2020
AMOUNT ENCLOSED _____	AMOUNT ENCLOSED _____	AMOUNT ENCLOSED _____
MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147	MAKE CHECK PAYABLE AND MAIL TO: WALWORTH COUNTY TREASURER 100 W WALWORTH PO BOX 1001 ELKHORN, WI 53121	MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147
PIN# ZLM 00039 1640 LAKESHORE DRIVE LLC BILL NUMBER: 450776	PIN# ZLM 00039 1640 LAKESHORE DRIVE LLC BILL NUMBER: 450776	PIN# ZLM 00039 1640 LAKESHORE DRIVE LLC BILL NUMBER: 450776



INCLUDE THIS STUB WITH YOUR PAYMENT



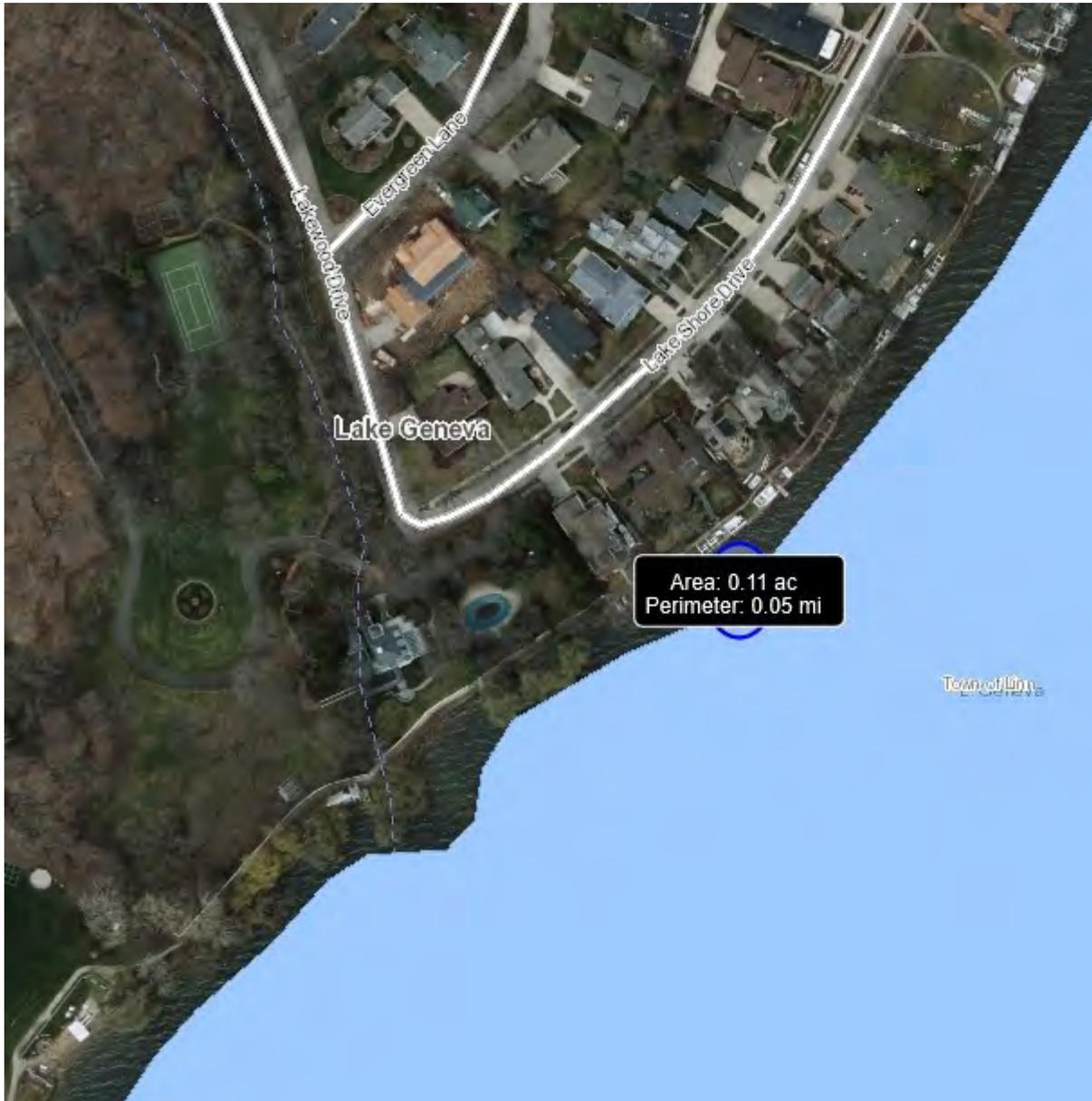
INCLUDE THIS STUB WITH YOUR PAYMENT



INCLUDE THIS STUB WITH YOUR PAYMENT



# Surface Water Data Viewer Map



## Legend

-  NRCS Wetspots
-  Maximum Extent Wetland Indicators
-  Wetland Restorations
-  Index to EN\_Image\_Basemap\_Leaf\_Off

0.1                      0                      0.03                      0.1 Miles



NAD\_1983\_HARN\_Wisconsin\_TM

1: 1,980

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes

Nelson, Brian – Neighbors

Matustik Family LP

Attn: Nancy Cooney

706 Warwick Dr.

Carol Stream, IL 60188-0000

Paul Lederer Trust

Joanne K Lederer Trust

1632 N. Lake Shore Drive

Lake Geneva, WI 53147



**DEPARTMENT OF THE ARMY**  
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT  
180 FIFTH STREET EAST, SUITE 700  
ST. PAUL, MN 55101-1678

02/10/2020

Regulatory File No. MVP-2020-00244-MMG

**THIS IS NOT A PERMIT**

Jeff Reed  
Reed's Construction, LLC  
W3199 South Lake Shore Drive  
Lake Geneva, WI 53147

Dear Mr. Reed:

We have received your submittal described below. You may contact the Project Manager with questions regarding the evaluation process. The Project Manager may request additional information necessary to evaluate your submittal.

File Number: MVP-2020-00244-MMG

Applicant: Brian Nelson

Project Name: Nelson / Pier

Project Location: Section 35 of Township 2 N North, Range 17 E, Walworth County, Wisconsin (Latitude: 42.5867207; Longitude: -88.4473087)

Received Date: 02/07/2020

Project Manager: Matthew Groshek  
(651) 290-5732 X 5732  
Matthew.M.Groshek@usace.army.mil

Additional information about the St. Paul District Regulatory Program, including the new Clean Water Rule, can be found on our web site at <http://www.mvp.usace.army.mil/missions/regulatory>.

Please note that initiating work in waters of the United States prior to receiving Department of the Army authorization could constitute a violation of Federal law. If you have any questions, please contact the Project Manager.

Thank you.

U.S. Army Corps of Engineers  
St. Paul District  
Regulatory Branch



# State of Wisconsin

## e-Payment Services

Your last visit was Thu 02/06/2020 12:54 PM CST

### Confirmation

**You must click the "Continue" button below in order to return to the state agency's website.**

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **WS2WT1004332197**

### Payment Details

**Description** DNR Finance  
DNR - Water Div Volume Permits  
<http://dnr.wi.gov/epay/>

**Payment Amount** \$603.00

**Payment Date** 02/07/2020

**Status** SCHEDULED

**Invoice Number** WP-00021492

**Reference Number** WP-00021492

### Payment Method

**Account Nickname** BMO checking

**Bank Routing Number** 071025661

**Bank Name** BMO HARRIS BANK, N.A.

**Bank Account Number** \*3088

**Bank Account Type** Checking

**Bank Account Category** Business

**Confirmation Email** michele@reedsconstructionllc.com





May 7, 2020

IP-SE-2020-65-00411

Brian Nelson  
21605 N. Tiffany Ct..  
Kildeer, IL 60047

Dear Mr. Nelson:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. A copy of the permit must be posted for reference at the project site. Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (715) 628-0069 or email [nicole.hays@wisconsin.gov](mailto:nicole.hays@wisconsin.gov).

Sincerely,

Nicole Hays  
Water Management Specialist

cc: U.S. Army Corps of Engineers  
Brad Wilson Recreation Warden, WDNR  
Jeff Reed, Reed's Construction LLC

**STATE OF WISCONSIN  
DEPARTMENT OF NATURAL RESOURCES**

**Pier PERMIT  
IP-SE-2020-65-00411**

Brian Nelson is hereby granted under Section 30.12(3m), Wisconsin Statutes, a permit to place a pier on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County, also described as being in the NE1/4 of the SE1/4 of Section 35, Township 02 North, Range 17 East, subject to the following conditions:

**PERMIT**

1. You must notify Nicole Hays at phone (715) 628-0069 or email [nicole.hays@wisconsin.gov](mailto:nicole.hays@wisconsin.gov) before starting construction and again not more than 5 days after the project is complete.
2. **You must complete the project as described on or before 5/08/2023.** If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any permanent boat shelters. All canopies and boat shelters must comply with the standards in NR 326, Wisconsin Administrative Code & 30.01 (1c)(a), Wisconsin Statutes.
4. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
5. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
6. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
7. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.

8. You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
9. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
10. You must submit a series of photographs to the Department, within one week of completing work on the site. The photographs must be taken from different vantage points and depict all work authorized by this permit.
11. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
12. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at:  
[http://dnr.wi.gov/topic/stormwater/standards/const\\_standards.html](http://dnr.wi.gov/topic/stormwater/standards/const_standards.html) .
13. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
  2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
  3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
  4. **Wash your equipment** with hot (>140° F) and/or high pressure water,  
- OR -  
Allow your equipment to **dry thoroughly for 5 days**.
14. This permit must not interfere with the rights of other riparian owners.
  15. The method determined for the pier installation is that of the permit holder and not of the Department.

16. The pier must allow the free movement of water and must not entrap vegetation.
17. The pier must not enclose any portion of the navigable waterway.
18. Electrical, fueling, and waste handling facilities must comply with applicable safety and environmental protection regulations.
19. To place a mooring buoy further than 150 feet from shore you will need to apply for a Waterways Marker permit. Please contact DNR Recreational Warden Brad Wilson at (262) 374-8270 for additional information on this approval.

#### FINDINGS OF FACT

1. Brian Nelson has filed an application for a permit to place a pier/wharf on the bed of Geneva Lake, in the City of Lake Geneva, Walworth County, also described as being in the NE1/4 of the SE1/4 of Section 35, Township 02 North, Range 17 East.
2. The project consists of reconstructing the existing pier. The main pier will be 8' wide x 100' long. There will be a 4' x 50'5 1/2" catwalk with three 4' x 33' catwalks that will create the three slips. There will be a 10'x12' platform laterally attached to the main pier. There will be 11 new partially filled support cribs added to the lakebed under the pier.
3. The Department has completed an investigation of the project site and has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water (and no bulkhead exists at the project site.)
5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.
6. The proposed project will not impact wetlands if constructed in accordance with this permit.
7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an equivalent analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.

8. The Department of Natural Resources has completed all procedural requirements and the project as permitted will comply with all applicable requirements of sections 30.12(3m), Wisconsin Statutes and Chapters NR 102, 103, 326 of the Wisconsin Administrative Code.

The applicant was responsible for fulfilling the procedural requirements for publication of notices under s. 30.208(5)(c)1m., Stats., and was responsible for publication of the notice of pending application under s.30.208(3)(a), Stats. or the notice of public informational hearing under s.30.208(3)(c), Stats., or both. S. 30.208(3)(e), Stats., provides that if no public hearing is held, the Department must issue its decision within 30 days of the 30-day public comment period, and if a public hearing is held, the Department must issue its decision within 20 days after the 10-day period for public comment after the public hearing. S. 30.208(5)(bm), Stats., requires the Department to consider the date on which the department publishes a notice on its web site as the date of notice.

9. The structure or deposit will not materially obstruct navigation because it will be placed at a similar distance and angle to other piers in the vicinity and vessels will be able to navigate around and waterward of the pier structure.
10. The structure or deposit will not be detrimental to the public interest because the pier will be placed using best management practices, does not exceed reasonable use thresholds for this property and will be of a same size and configuration to other piers on Geneva Lake.
11. The structure or deposit will not materially reduce the flood flow capacity of the Lake.

#### CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.

#### NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the

Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

**The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.**

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.
2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats.;
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at Northern Region Headquarters (Rhinelander), Wisconsin on 5/08/2020.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

For the Secretary

By  \_\_\_\_\_

Nicole Hays  
Water Management Specialist

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## FREQUENTLY ASKED AND ANTICIPATED QUESTIONS: WISCONSIN PIER LAWS

Note: documents referenced in this FAQ can be located at <http://dnr.wi.gov> KEYWORD: PIERS

**Question 1:** What or Who is a Riparian?

**Answer 1:** A Riparian is someone who owns land abutting a natural stream or lake

**Question 2:** What is a riparian right?

**Answer 2:** The courts have established that riparian rights consist of many rights which include access to the water for recreation and the ability place piers and similar structures in the water.

**Question 3:** Are there any restrictions to my riparian rights?

**Answer 3:** Yes, **the rights that a riparian enjoys must be undertaken in a reasonable way.** This means that even though it may be a riparian right to place a pier in the water, that pier cannot impact other riparians or the public. In addition, **riparian rights do not trump public rights** under Wisconsin's Public Trust Doctrine. This allows the State to condition the use of riparian rights by require a riparian to receive permits before placing a pier or similar structures in public waters.

**Question 4:** Can I give away my riparian rights?

**Answer 4:** No. Wisconsin law states that no owner of riparian land may give any riparian right to another. However, riparian owners can, by way of easement, grant the right to a non-riparian **to cross their land to access public water.**

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**Question 5:** What is the exclusive riparian zone or the riparian zone of interest?

**Answer 5:** The exclusive riparian zone (sometimes referred to as the riparian zone of interest) is the area in front of a riparian property that extends from the shoreline to the line of navigation. The line of navigation is defined in law as “the 3 foot depth contour or a greater depth contour if required for boats in use or appropriate for use on the waterway, based on the normal summertime low levels on the waterway or summer minimum levels where established by department order”. **The exclusive riparian zone is the area where a riparian may place a pier or structure if legal standards are met.** It is important to keep in mind that a riparian may exclude any other person from placing structures in his exclusive riparian zone, but may not exclude the public from navigating and exercising incidents of navigation in his exclusive riparian zone.

**Question 6:** How do I determine where my exclusive riparian zone is? What are the methods for determining my riparian zone?

**Answer 6:** There is no hard and fast rule in the law that dictates the method used to determine the exclusive riparian zone. However the law does dictate that any method undertaken must result in equal distribution of shoreline. The law does outline several methods that have been established to appropriate equal access to the water and out to the line of navigation. The most common methods that have been established to **appropriate equal access to the water out to the line of navigation** is the “extended lot line method” (sometimes referred to as the “straight line method”) and the “coterminous method”. These methods are outlined in Wis. Admin. Code s. NR 326.07 and also explained in the Department’s Pier Planner. The “extended lot line method” is typically used for relatively straight shorelines and straight lot lines and the “coterminous method” is typically used for curved, irregular or angled shorelines or lot lines. **Remember, the law does not dictate what method to use in what situation. The law only requires that any method used for allocating riparian zones must result in each riparian**

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**having an access to the navigable depth of water (line of navigation) that is proportionate to the length of shore the riparian owns.**

The general concept enunciated by the Wisconsin Supreme Court was that each riparian landowner must have his "due proportion." Wis. Admin. Code s. NR 326.07 [copied below] explains that concept and the various methods of apportionment, and lays out a method of backing piers away from the line separating the exclusive riparian zones if needed to provide both owners sufficient room to moor their boats and safely enter and leave their pier.

*NR 326.07 Riparian rights determinations. (1) In order to determine whether a pier or boat shelter interferes with the rights of an adjacent riparian, the department shall use the method outlined in this subsection which it determines most fully meets the Wisconsin supreme court ruling in Rondesvedt v. Running, 19 Wis. 2d 614 (1962), that ". . . each must have his due proportion of the line bounding navigability and a course of access to it from the shore exclusive of every other owner, and that all rules for apportionment or division are subject to such modification as may be necessary to accomplish substantially this result."*

*(2) The alternative methods of apportionment include: (a) Apportionment of the line of navigation. The general procedure for the apportionment of the line of navigation is to measure the whole shoreline of the cove or bay and the line of navigation in front of the shoreline and to apportion the line of navigation among the riparians in proportion to the length of their respective holdings on the shoreline. The area of water within which each riparian may place a pier to reach the line of navigation is determined by drawing straight lines between the corresponding points of division on the shoreline and the line of navigation.*

*(b) Coterminous riparian rights lines. Chords are drawn to connect points established at the intersection of each lot line with the ordinary highwater mark. The lines which bisect the angle formed by adjacent chords are the coterminous riparian rights lines. The extension of the coterminous riparian rights lines to the line of navigation describes the portion of the water within which each riparian may place a pier to gain access to the line of navigation. If the coterminous riparian rights lines intersect before the line of navigation is reached, another method of apportionment will be used.*

*(c) Extended lot lines. Under the extended lot line method the area of water within which each riparian may place a pier to reach the line of navigation is determined by extending the lot lines along the same alignment from the upland to the line of navigation.*

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*(d) Other method. Any other method for determining the rights of riparians to gain access to the line of navigation that is compatible with the general rule adopted in sub. (1).*

*(3) To provide each riparian with sufficient room to place a pier and moor a boat along the common line between adjacent riparians the following technique will be used:*

*(a) Each riparian shall back their respective pier away from the common line or point of intersection of that line with the line of navigation in proportion to the riparian's share of the 2 adjacent shoreline lengths until sufficient room is provided to moor each riparian's boat at their respective pier and to provide safe maneuvering room for each boat to approach or leave the respective pier.*

*(b) If a riparian cannot move sufficiently from one side without violating the rule on the other side, then the riparian shall position the pier in that location which best satisfies the rule on both sides and each riparian shall then move far enough to the side regardless of shoreline proportions to afford the necessary clearance.*

*(emphasis added) History: Cr. Register, March, 1981, No. 303, eff. 4-1-81; reprinted to correct error, Register, May, 1981, No. 305; am. (1), Register, August, 1991, No. 428, eff. 9-1-91.*

**Question7:** What do I do if my neighbor's pier is located in my exclusive riparian zone? What do I do if my neighbor claims my pier is in their exclusive riparian zone?

**Answer 7:** With regards to piers not placed wholly within the landowner's exclusive riparian zone (or riparian's zone of interest) please follow these steps to assist in resolving the conflict.

- a) Use the Department's Pier Planner, and Wisconsin Administrative Code s. NR 326.07, to mark on an aerial map the boundaries of what you think is your exclusive riparian zone. Most counties now offer map services that show parcel boundaries.
- b) Once you establish your exclusive riparian zone, you may wish to check with your local unit of government. Sometimes local municipalities -

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counties, cities, etc. - have zoning ordinances that requires that piers be set back from the boundary between neighbors' exclusive riparian zones. If this is the case, your first and final stop is to your zoning administrator to assist in enforcement of the ordinance, if necessary.

- c) If there is no local zoning ordinance governing pier placement, and the local zoning administrator cannot help, and if you and your neighbors do not agree on the boundaries of your respective exclusive riparian zones and where piers should be placed, you can enlist the help of local law enforcement or the town officers that deal with property disputes/trespass, etc. to issue a citation to the offending party and possibly order removal of a pier that intrudes on a neighboring riparian's exclusive riparian zone.
- d) With any property dispute both parties have the right to disagree. If your neighbor is issued a citation or ordered to remove or relocate his pier and contests that result, then the next stop is in front of a judge in a county circuit court. In court you would want to have the pier planner or reference Wis. Admin. Code s. NR 326 to mark on a map what you think are the boundaries of your exclusive riparian zone and how you allege your neighbor's pier is intruding onto your exclusive zone. At this point the judge can agree to uphold the sheriff's citation, throw it out, or issue a new order.
- e) An alternative to complaints to the sheriff or local town officers is for one or both riparians to seek a declaration of their respective exclusive riparian zones in county circuit court, since a riparian interest is included as an "interest in real property" under s. 840.01(1), Stats.

**Question 8:** What is the Department's role in assisting landowners in dealing with piers that are not completely in the appropriate exclusive riparian zone?

**Answer 8:** We get many queries regarding neighbor disputes about their respective riparian rights and zones, and the Department retains enforcement

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discretion on how we assess and respond to violations specifically related to riparian rights. **Unless public rights or interests are adversely affected by the placement of the structures, the Department will not get involved in riparian disputes since the parties can resolve their private dispute by negotiation or litigation if negotiation fails. So unless the structure crossing into another riparian zone has an impact on the public's use and interest in the navigable water, we will defer to the local courts to resolve riparian disputes regarding their respective property interests.**

**Question 9:** What is the Departments role regarding oversized piers?

**Answer 9:** Piers that exceed the size requirements necessary to meet the pier planner, or be grandfathered, and that are not authorized in any other way, are considered to potentially be in violation of the law. Information regarding pier violations are complaint driven. State law requires the Department to investigate complaints regarding if any existing structure in public waters violates the pier laws.

The Department is *not* required to take enforcement action for every complaint it receives. As such, because we have limited staff resources in Wardens and Water Management Specialists, the Departments long standing practice has been to focus and reserve those resources for situations where the pier is so egregiously oversized or is utilizing the shoreline in such a way that is potentially detrimental to *public* interests or *public* rights in the navigable waters where it is placed.

**Question 10:** What is the Departments role regarding grandfathered piers that have been enlarged since 2012?

**Answer 10:** Piers that are currently grandfathered and that are not authorized in any other way remain grandfathered under state law unless they are enlarged. Making a grandfathered pier bigger requires a permit from the Department. Grandfathered piers that were enlarged from their April 2012 size without a permit are considered to potentially be in violation of the law. Information regarding pier violations are complaint driven. State law requires the Department to investigate complaints regarding if any existing structure in public waters violates the pier laws.

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The Department is *not* required to take enforcement action for every complaint it receives. As such, because we have limited staff resources in Wardens and Water Management Specialists, the Departments long standing practice has been to focus and reserve those resources for situations where the pier is so egregiously oversized or is utilizing the shoreline in such a way that is potentially detrimental to *public* interests or *public* rights in the navigable waters where it is placed.

**Question 11:** What are the requirements for a pier placed on my property by a non-riparian under a valid easement?

**Answer 11:** Wis. Stats. s. 30.131 [copied below] outlines the criteria that must be met for non-riparian owners to place a pier. The bottom line is that if ALL criteria are not met, the pier placed by the non-riparian owner may not be considered lawful and should not continue to be placed. Please be aware that criteria #1 requires the structure to meet 30.12(1) and 30.13 which requires piers to “not interfere with the rights of riparian owners”, meaning the piers must be wholly placed in the riparian zone.

*30.131 Wharves and piers placed and maintained by persons other than riparian owners.*

(1) Notwithstanding s. 30.133, a wharf or pier of the type which does not require a permit under ss. 30.12 (1) and 30.13 that abuts riparian land and that is placed in a navigable water by a person other than the owner of the riparian land may not be considered to be an unlawful structure on the grounds that it is not placed and maintained by the owner if all of the following requirements are met:

*(a) The owner of the riparian land or the owner's predecessor in interest entered into a written easement that was recorded before December 31, 1986, and that authorizes access to the shore to a person who is not an owner of the riparian land.*

*(b) The person to whom the easement was granted or that person's successor in interest is the person who places and maintains the wharf or pier.*

*(c) The placement and maintenance of the wharf or pier is not prohibited by and is not inconsistent with the terms of the written easement.*

*(d) The wharf or pier has been placed seasonally in the same location at least once every 4 years since the written easement described in par. (a) was recorded.*

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*(e) The wharf or pier is substantially the same size and configuration as it was on April 28, 1990, or during its last placement before April 28, 1990, whichever is later. (emphasis added)*

*(f) The placement of the wharf or pier complies with the provisions of this chapter, with any rules promulgated under this chapter and with any applicable municipal regulations or ordinances.*

*(2) Notwithstanding s. 30.133, an easement under sub. (1) may be conveyed if it is conveyed at the same time, and to the same person, that the land to which the easement is appurtenant is conveyed.*

*History: 1989 a. 217; 1993 a. 167.*

*The application of s. 30.131 is discussed. Godfrey Co. v. Lopardo, 164 Wis. 2d 352, 474 N.W.2d 786 (Ct. App. 1991).*

*This section does not grant rights to a nonriparian owner vis a vis a riparian owner. The statute speaks only to the lawfulness of a pier maintained under a nonriparian access easement. The terms and purpose of the easement may include the right to use and maintain the pier. Wendt v. Blazek, 2001 WI App 91, 242 Wis. 2d 722, 626 N.W.2d 78, 00-2448.*



## WISCONSIN DEPARTMENT OF NATURAL RESOURCES NOTICE OF FINAL GUIDANCE & CERTIFICATION

Pursuant to ch. 227, Wis. Stats., the Wisconsin Department of Natural Resources has finalized and hereby certifies the following guidance document.

### DOCUMENT ID

WW-19-0146-C

### DOCUMENT TITLE

PIER PLANNER

### PROGRAM/BUREAU

WATERWAYS PROGRAM

### STATUTORY AUTHORITY OR LEGAL CITATION

CH 30, WIS. STATS.

### DATE SENT TO LEGISLATIVE REFERENCE BUREAU (FOR PUBLIC COMMENTS)

12/9/19

### DATE FINALIZED

1/6/20

### DNR CERTIFICATION

*I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections 227.10 and 227.11 of the Wisconsin Statutes. I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated. I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.*

12/30/19

Signature

Date

# PIER PLANNER

Pub. FH 017 - AUGUST 2012



***This edition of the PIER PLANNER reflects current Chapter 30 Wisconsin statutes and ch. NR 326, Wisconsin Administrative Code, (the state's rules that implement the statute), and is intended to assist waterfront property owners to design and place a NEW pier that does not require a DNR permit. All EXISTING piers and wharves initially placed in the water by April, 2012 do not need authorization from the DNR.***

Piers are a popular focus for boating and waterfront recreation. It seems like a simple topic, but if you have been involved in a dispute over “pier rights” with your neighbor or have seen shorelines filled with piers and boat lifts, you understand why regulations are important to treat everyone fairly and to protect the natural resources of our lakes, rivers and streams. If you have questions after reading this brochure, contact your local DNR Water Management Specialist for more information.

## DO I NEED A PERMIT?

✓ Most EXISTING piers or wharves are exempt - meaning no DNR permit or fee is required. Most new piers or wharves will be exempt if they comply with the specific dimensions and requirements described in this publication. On the Great Lakes, Mississippi River and other specified federal waters, permits from the U.S. Army Corps of Engineers may also be required. Some municipalities have local pier ordinances, which may have other restrictions or require local permits. Please contact your local zoning office to determine the existence of any local restrictions.

## WHO MAY PLACE AND USE PIERS?

- ✓ Only a riparian (waterfront property owner) may place a pier or wharf. Friends, neighbors or a contractor may assist with installation and maintenance, but owners are responsible for following requirements, obtaining any necessary permits, and for maintenance after construction.
- ✓ The waterway is public, but piers, boat lifts and related structures are the private property of the riparian. However, someone wading along the shoreline may cross over a pier to continue using the waterway.

## WHERE CAN I LOCATE MY PROPOSED PIER AND HOW MANY BOATS CAN I PLAN ON DOCKING?

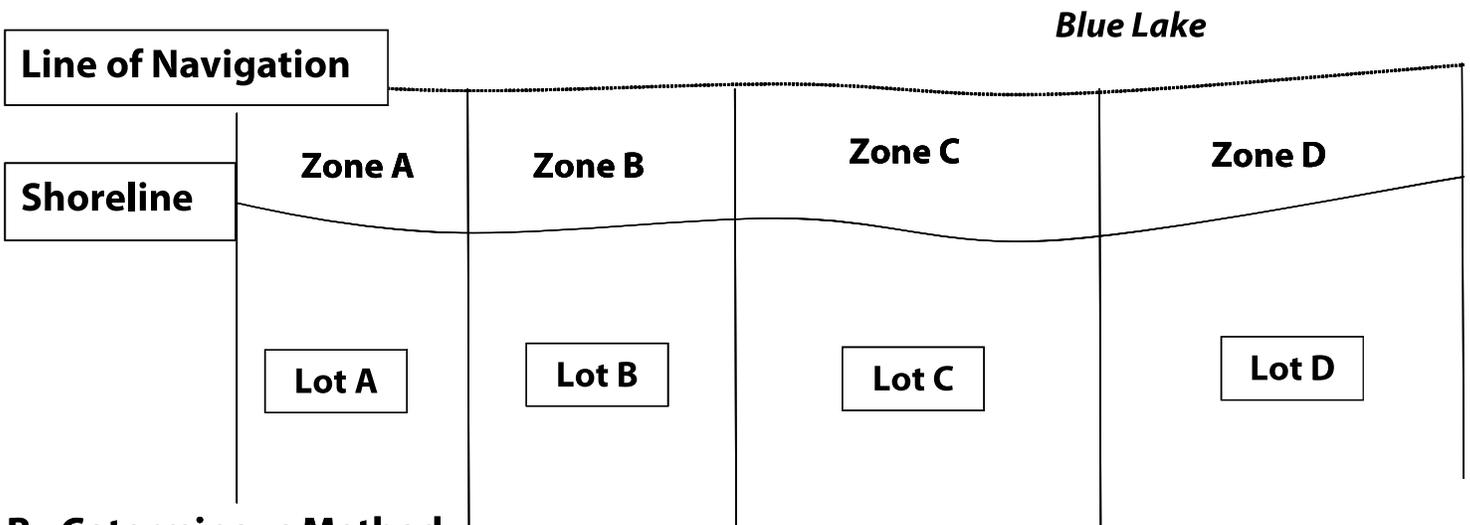
- ✓ Piers, wharves and moored boats must be placed in the “exclusive riparian zone”, which is the space in the water adjacent to the riparian property where the riparian has the exclusive right to place structures. Two primary methods are used to determine the “exclusive riparian zone”, this dividing line between adjacent owners. **See Figure 1.**
- ✓ The number of boat slips – the total of all watercraft docked at a pier or wharf including boats in a boat lift or hoist - is limited to 2 boat slips for the first 50 feet of the riparian owner’s shoreline frontage and no more than 1 boat slip for each additional full 50 feet of shoreline. In addition to the **boat slip** allowance listed here, a riparian owner can secure up to 2 **personal watercraft** for the first 50 feet of the riparian owner’s shoreline frontage and one additional personal watercraft for each additional full 50 feet of shoreline.
- ✓ A pier or wharf may not obstruct navigation. In narrow rivers or channels, construct a wharf parallel to the shoreline rather than extending a pier perpendicular to it.
- ✓ Pier or wharf placement and use may not harm the public interests in waterways, which includes fish and wildlife habitat (such as spawning areas, important vegetation, waterfowl nesting areas); water quality; natural scenic beauty; or public recreation and navigation. If you have any questions about whether your project might affect these public interests, contact your local DNR Water Management Specialist. In some cases, DNR may recommend project modifications to avoid harm to public rights.



# Figure 1. Riparian Zones

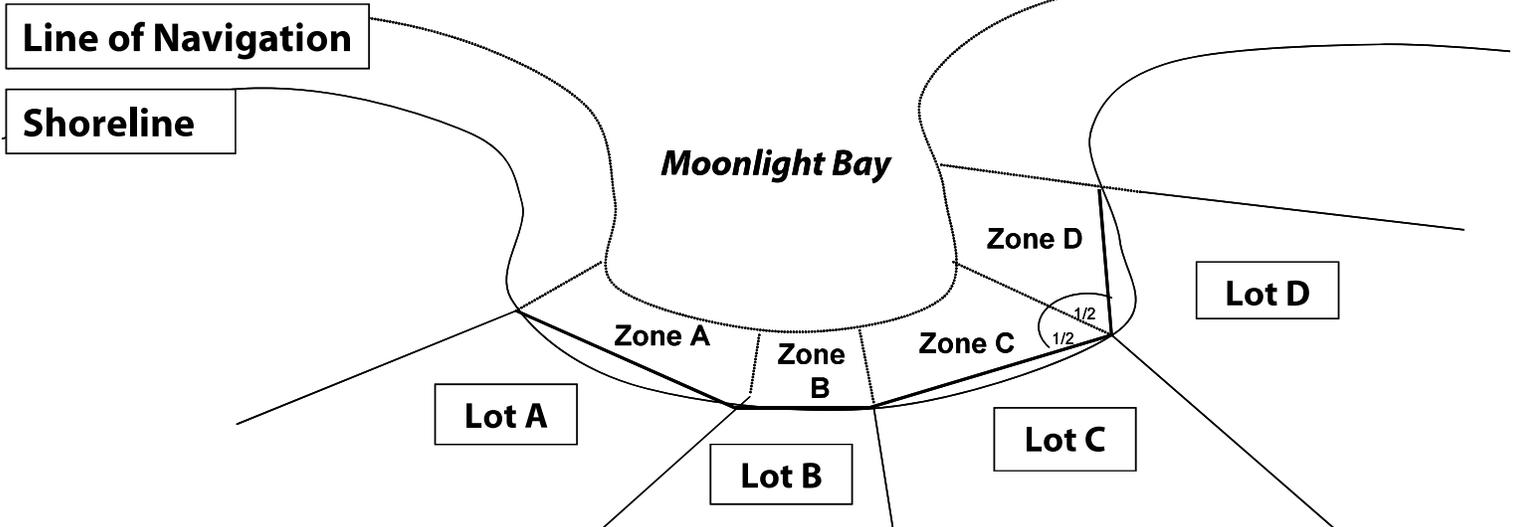
## By Extension of Lot Lines...

For relatively straight shorelines and lot lines



## By Coterminous Method...

For curved, irregular or angled shorelines or lot lines



**Step 1:** Extend lot lines to the shoreline

**Step 2:** Connect the points found in Step 1 to create chord lines.

**Step 3:** Bisect the angles formed by the chord lines in half (shown between Lots C&D)

## WHAT ARE THE DIMENSIONS OF AN EXEMPT PIER OR WHARF?

- ✓ A pier may extend out to the 3-foot water depth\*, or to adequate depth for mooring a boat or using a boat lift or boat hoist. A pier may also extend out to a DNR-approved municipal pierhead line. **See Figure 2.** Contact your municipality to see whether it has a pierhead line ordinance.
- ✓ Six feet is the maximum width allowed for any portion of a pier or wharf. This width allows safe loading of gear and passengers
- ✓ Although six feet is the maximum width allowed, the pier or wharf may have an area wider than six feet as a loading platform. The surface area of the platform must not exceed 200 square feet. See Figure 3.
- ✓ Piers may be placed in a variety of configurations, including straight, or with a "T" or "L". Catwalks, finger piers or similar features may be used for access to boat slips, as long as they meet the size limits above. **A pier may not enclose or isolate any part of a waterway.**

\* as measured at summer low levels

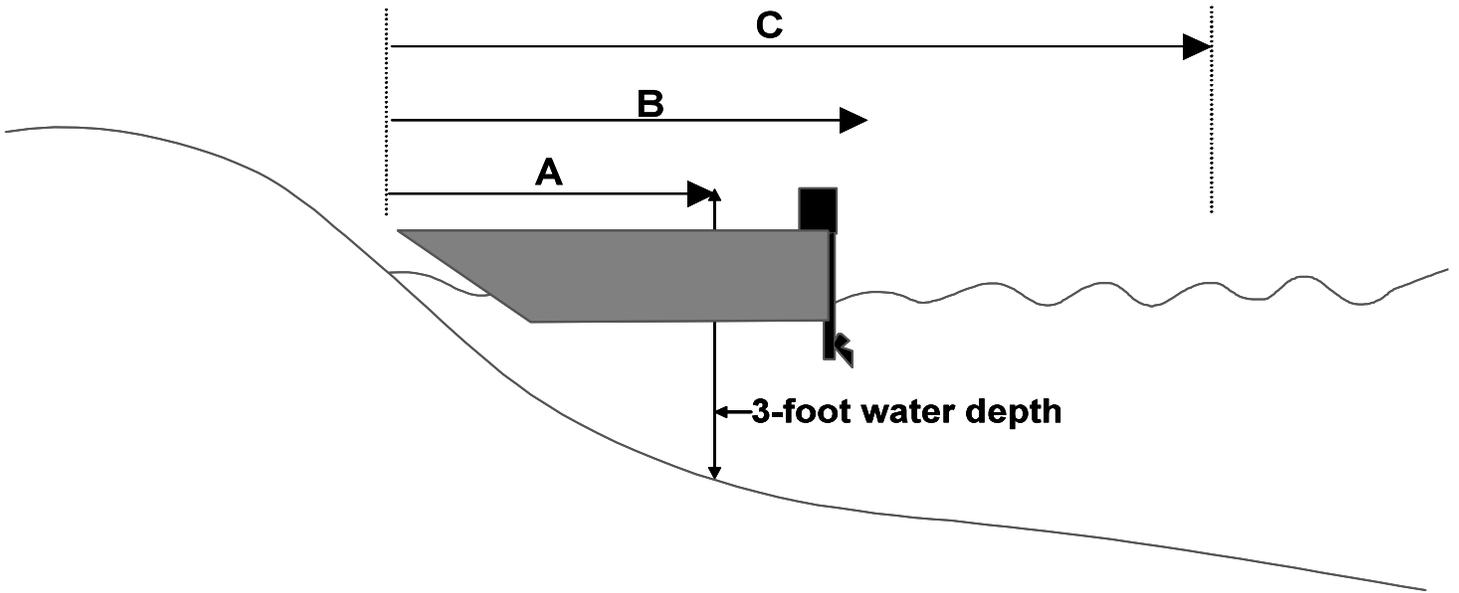
## Figure 2. Pier Length

A pier may extend into the water as far as A, B, or C - whichever is further from shore:

**A** – the 3-foot water depth (as measured at summer low levels).

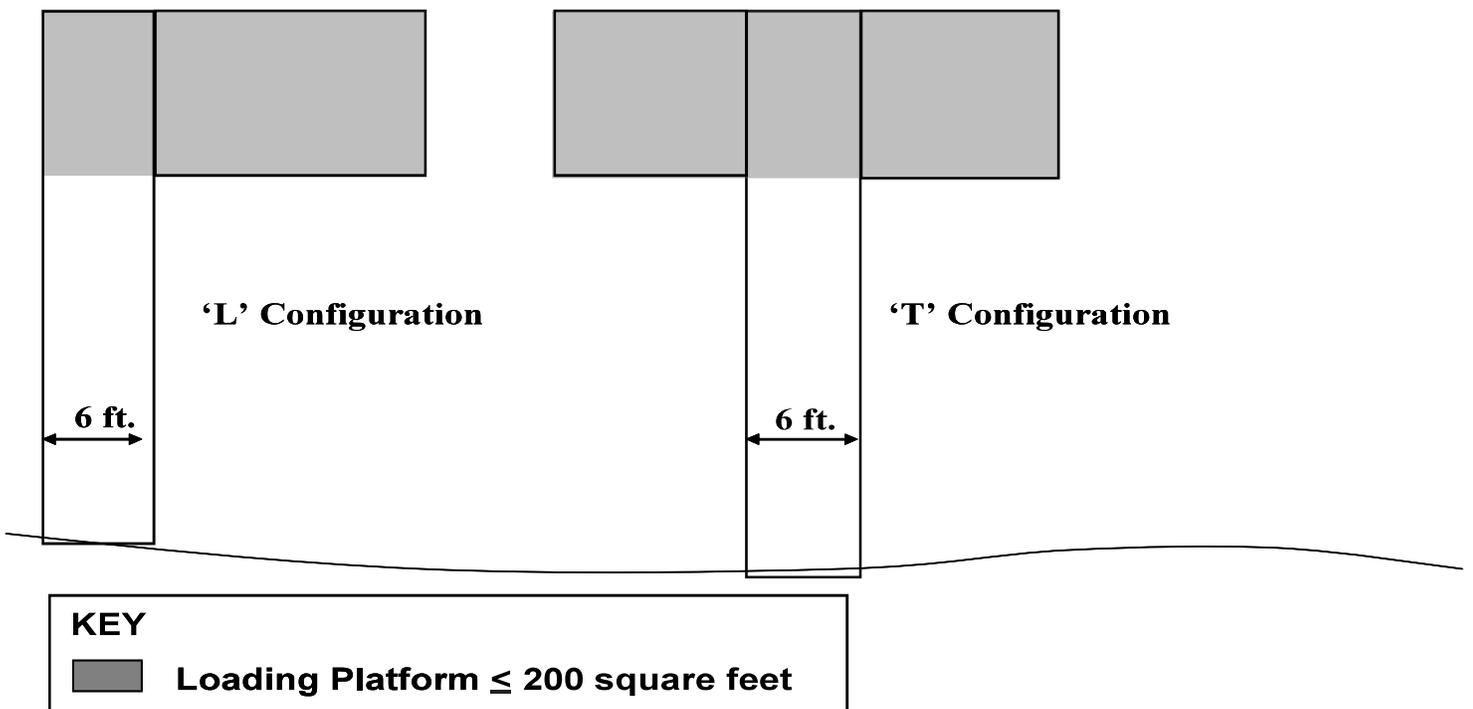
**B** – where there is adequate depth for mooring a boat, or using a boat hoist or boat lift.

**C** – the municipal pierhead line (if one is established by a local ordinance).



## Figure 3. Pier Width

A pier or wharf can be a maximum of 6-feet wide. A pier can have a loading platform as part of the pier. The surface area of the platform cannot exceed 200 square feet (length x width). The width is the shortest horizontal distance.



## ***HOW SHOULD THE PIER OR WHARF BE CONSTRUCTED?***

- ✓ A pier or wharf may not obstruct the free flow of water or include any features which trap or accumulate aquatic plants or sediment.
- ✓ A pier or wharf must be floating or placed on piles or posts.
- ✓ Polystyrene floats must be coated or contained to resist gas, oil and abrasion. Metal and plastic drums must be free of any product residue and corrosion resistant. ***Solid piers on fill and piers on rock-filled timber cribs or similar foundations required a DNR permit, and are only authorized in specific waterways under limited circumstances.***
- ✓ Piers may be placed in a variety of configurations, including straight, or with a "T" or "L". Catwalks, finger piers or similar features may be used for access to boat slips, as long as they meet the size limits above. A pier may not enclose or isolate any part of a waterway.

## ***CAN OTHER STRUCTURES BE LOCATED NEAR THE SHORE?***

### ***Boat lifts, hoists and shelters***

- ✓ Boat shelters, which may contain a boat lift or hoist, are exempt from permitting if they meet the standards in NR 326. For example, size is limited to 12-feet wide by 24-feet long on waters under 1000 acres, and 14-feet wide by 24-feet long on waters 1000 acres or larger. Boat shelters may have a roof or canopy but may not have sides or walls, and the boat shelter – including the roof, canopy and any supports – must be removed seasonally between December 1 and April 1 to be exempt. Boat lifts and hoists can remain in place year round.
- ✓ A permanent boat shelter requires a DNR permit and must meet standards in NR 326. Permanent boat shelters are not allowed on lakes and flowages less than 500 acres, or on rivers except the Mississippi River, the Wolf River (from Lake Butte des Morts to the upstream limits of the Village of Fremont), and the Fox River (from the DePere Dam to Lake Winnebago).

### ***Boathouses***

- ✓ Boathouses differ from boat shelters by having sides or walls.
- ✓ On land... boathouses above the ordinary high water mark (OHWM) are exclusively for watercraft storage and are regulated by local ordinances. Contact the municipal building inspector or zoning administrator.
- ✓ Over water... boathouse construction is prohibited waterward of the OHWM. Boathouses constructed over water prior to 1979 are allowed to remain but their repair and maintenance are restricted and require DNR approval.

### ***Mooring Buoys***

- ✓ Generally, you may place a standard mooring buoy in your riparian zone of interest within 150 feet of the OHWM without a permit from DNR. Local ordinances may require permits. Consult your municipality or local Conservation Warden for more information.

### ***Swimming Rafts***

- ✓ A riparian may place a properly anchored swimming raft or water trampoline within 200 feet of shore.
- ✓ No permit is needed for a swimming raft or water trampoline as long as the size is no greater than 200 square feet and does not exceed 38-inches in height, or is removed from the water each night.
- ✓ Swimming rafts and water trampolines placed in DNR-designated swimming areas – such as for municipal beaches or private campgrounds – may be placed without a permit and do not have to follow the size limitations.
- ✓ In all cases, the raft or trampoline must be confined to your riparian zone of interest and may not interfere with public rights in the waterway. Keep it as close to shore as possible to avoid interfering with boat traffic.

### ***For more information:***

To find brochures, permit application forms and more information about regulations for piers and other waterway activities, go to DNR's website listed below, or contact the DNR Water Management Specialist at the DNR Service Center for your county.

***<http://dnr.wi.gov/topic/Waterways/>***



**OFFICE OF THE CITY ZONING ADMINISTRATOR & BUILDING INSPECTOR**

1886 FRED WALLING  
626 Geneva Street  
Lake Geneva, WI 53147  
262.248.3911 • bzadmin@cityoflakegeneva.com

Date: June 23, 2020  
To: Common Council  
From: Fred Walling, Zoning Administrator & Building Inspector  
Re: Piers and Riparian Guidelines

---

Dear Council Members.

We have received documentation from the DNR regarding Riparian Pier installations and the recommended way they are measured.

In addition I have provided the email correspondence from Alexx with the DNR.

*Good Morning Fred,*

*When it comes to pier placement, the DNR role as a public agency is only to investigate how the pier placement impacts the public interest, not private property disputes so unless the structure crossing into another riparian zone has an impact on the public's use and interest, we will defer enforcement to the local courts, as one of their roles is to resolve local property disputes. Initially Private property disputes are best handled by local law enforcement and that is why we suggest contacting the sheriff.*

*I've also attached some documents regarding piers and riparian zones – [please see #6 on the Pier FAQ](#).*

*If you have any additional questions please feel free to reach out.*

*Have a great day,  
Alexx*

*Alexandra Kind  
715.459.2504*

Thank you,

Fred Walling  
Lake Geneva Building and Zoning Administrator  
bzadmin@cityoflakegeneva.com



**CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES**  
**MONDAY, JUNE 22, 2020 6:00 P.M.**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,  
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order at 6:06 pm

Pledge of Allegiance – Aldersperson Straube

**Roll Call:**

Present: Hedlund, Halverson, Dunn, Fesenmaier, Flower, Howell, Straube, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements  
None

Re-consider business from previous meeting

Discussion/Action regarding **Resolution 20-R40** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Brian Nelson 21605 N. Tiffany Ct. Kildeer IL 60047 for a request to install a 100 foot pier with 3 boat slips for the property located at 1640 Lake Shore Dr. located in the Estate Residential - 1 (ER-1) zoning district. Tax Key No. ZLM00039

Flower indicated that she had requested that this be reconsidered as she wanted to see the riparian lines prior to approval. Fesenmaier noted that she would like to continue this to obtain more information.

Fesenmaier motion to continue **Resolution 20-R40** second by Halverson.

Flower states that she would like the maps for the riparian lines for the next Council meeting and for further consideration. Motion carried 8-0 on a roll call vote.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Emily Kornak, Library Director; Spoke in opposition of the proposed parking rate increase in the area in front of the library.

Beverly & Jeffrey Leonard; 905 W Main St; Spoke in opposition of the proposed parking rate increase.

Gary Petzinger; Spoke in opposition of the proposed parking rate increase.

Kevin Flemming; Spoke in opposition of the proposed parking rate increase.

Roger Wolff; Spoke in opposition of the proposed parking rate increase.

Tammie Cartstensen; Spoke in opposition of the proposed parking rate increase.

Bob Kordus; Spoke in opposition of Resolution 20-R43 and encouraged the Council to rescind the emergency proclamation.

**Acknowledgement of Correspondence**

Deputy Clerk Elder read all correspondence during the Public Comment Period.

Approve the Regular Council Minutes of June 8, 2020 as prepared and distributed  
Motion by Dunn to approve, second by Straube. No discussion. Motion carried 8-0.

**CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on June 16, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Renewal application of a Massage Establishment License for Healing Muscle Therapies  
Renewal application of a Massage Establishment License for Lake Geneva Massage Therapy  
Renewal application of a Taxi Cab Company License for Senior Cab

Motion by Howell to approve the consent agenda, second by Dunn. No discussion. Motion carried 8-0 on a roll call vote.

### **Items removed from the Consent Agenda**

First Reading of **Ordinance 20-05** an ordinance amending Chapter 46: Nuisances, Article 1: General regulations, Section 46-4 Loud and unnecessary noise (b) and (c) to clarify types of noise and hours of quiet time and creating section 46-4 (c)(3) to define acceptable types and hours of construction noise

Mayor Klein offered Ordinance 20-05 as a first reading.

Motion by Hedlund to suspend the rules and move ordinance 20-05 to second reading, second by Straube. Motion carried 8-0.

Mayor Klein then offered Ordinance 20-05 as second reading.

Motion by Hedlund to approve Ordinance 20-05, second by Yunker. No discussion. Motion carried 8-0.

First Reading of **Ordinance 20-06** an ordinance amending Chapter 14: Building and Building regulations, Article II: Building code, Division 1: Generally, Section 14-31 (a) Administrative code and adding 14-31(c) Amendments and deleting section 14-32 Wisconsin Uniform Building Code and renaming section 14-33 scope of Article to Section 14-32 Scope of Article

Mayor Klein offered Ordinance 20-06 as a first reading.

Motion by Hedlund to suspend the rules and move ordinance 20-06 to second reading, second by Yunker.

Hedlund stated that this is a housekeeping issue to update the Municipal Code. Motion carried 8-0.

Mayor Klein then offered Ordinance 20-06 as second reading.

Motion by Hedlund to approve Ordinance 20-06, second by Halverson. No discussion. Motion carried 8-0.

Discussion/Action regarding Resolution 20-R51 a resolution authorizing the creation of the Ad Hoc Committee on Riviera Restorations and appointing members

Mayor Klein stated that this ad hoc committee is being proposed to help facilitate the Riviera Restoration project. She added that this resolution would create the ad hoc committee and would appoint some of the members as well. Not all of the members have been appointed at this point, but that more individuals will be added as time passes.

Motion by Straube to approve **Resolution 20-R51**, second by Yunker. Fesenmaier stated that she agrees with the committee being created but is leery to take away authority from the public works committee, which would go against what the ordinance states. Some discussion took place amongst the council regarding addressing ordinance with regard to public works and attorney review of existing consultant agreement with MSI. Mayor Klein added that this will be an advisory committee to the Council. Motion carried 7-1, with Howell voting no.

Discussion/Action regarding an Original Class “B” Fermented Malt Beverage and Class “C” Wine License Application filed by RL KL Company LLC d/b/a SuWings Chinese Restaurant, 743 North Street, Ransi Lei, Agent

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding a Renewal “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License Application filed by Samson Enterprises LLC, Northsider’s, 642 W Main St, Michelle Norgard, Agent- *Chief Rasmussen not approve on the renewal application*

City Attorney Draper swore in Lt. Bridget Way and the Samson Enterprises Agent, Michelle Norgard to give testimony regarding the potential non-renewal of their liquor license. Testimony was given indicating that while it appeared that the business had not been open within the statutory 90-day time frame, there were receipts offered indicating that they had indeed been open. It was determined that based on the statutory requirements of liquor license use, that the business could be eligible to have the license renewed.

Motion to Howell to approve the Renewal of the “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License Application filed by Samson Enterprises LLC, Northsider’s, 642 W Main St, Michelle Norgard, Agent, second by Halverson. Motion carried 5-3, with Hedlund, Flower, and Yunker voting no.

Discussion/Action regarding Resolution 20-R43 a resolution to ratify the Emergency Proclamation approved by the Chief Executive Officer pertaining to the COVID-19 Pandemic and Emergency Proclamation (June 8, 2020 Council Meeting: Motion by Halverson to approve with amendments previously approved and that this be considered at the next Council meeting, second by Howell. Motion carried 8-0, on a roll call vote.)

Motion by Ald. Howell to approve **Resolution 20-R43** a resolution to ratify the Emergency Proclamation approved by the Chief Executive Officer pertaining to the COVID-19 Pandemic and Emergency Proclamation, second by Yunker. Motion carried 6-2, with Halverson & Dunn voting no.

#### **Recommendation of the Finance, Licensing, and Regulation Committee of June 16, 2020- Ald. Howell**

Discussion/Action regarding Resolution 20-R44 and Resolution 20-R45 resolutions authorizing and directing the proper City official(s) to issue the Liquor License renewals for the period of July 1, 2020 to June 30, 2021

Motion by Howell to approve Resolutions **20-R44 & R20-45**, second by Dunn. No discussion. Motion carried 8-0.

Discussion/Action regarding a proposal from Asphalt Contractors INC to perform a 6' depth road patch on Main Street between Maxwell St and Warren Street, in an amount not to exceed \$11,938.00 to be paid from the 2020 Street Improvement Project Fund

Motion by Howell to approve a proposal from Asphalt Contractors INC to perform a 6' depth road patch on Main Street between Maxwell St and Warren Street, in an amount not to exceed \$11,938.00 to be paid from the 2020 Street Improvement Project Fund, second by Hedlund. Fesenmaier added that she would like this project to be paid from the contingency fund, not to take funds from the annual street project.

Motion to amend by Dunn to have this project paid from contingency instead of the 2020 Street Improvement Project Fund, second by Fesenmaier. Flower stated that she would like to see this actually paid from the patching amount but worries that the budget isn't giving him enough money in this fund to properly execute. Amendment to the motion carried 6-2, with Hedlund & Flower voting no.

Original motion as amended carried 8-0 on a roll call vote.

Discussion/Action regarding final payment to Total Parking Solutions, INC for the purchase of the new parking kiosks, in an amount not to exceed \$165,175.00

Motion by Howell to approve, second by Ald. Flower. Motion carried 8-0 on a roll call vote.

Discussion/Action regarding Resolution 20-R50 updating the City of Lake Geneva Fee Schedule as it relates to Parking Fees and Beach Pass Fees

Motion by Howell to approve, second by Dunn.

Straube stated that she is not in favor of the rate increases and feels that the City shouldn't simply raise rates to compensate for the budget shortfall.

Motion by Hedlund to amend the motion to separate the agenda item into two items, second by Fesenmaier. Motion carried 8-0.

Motion by Howell to amend to \$2 per hour for all parking stalls, (3) free hours of parking for residents, (5) 30 minute spots in front of the library with signage, second by Halverson.

The Council discussed having the Parking Manager research the data for dynamic parking and if the parking enforcement hours should be extended. Motion carried 8-0 on a roll call vote.

Motion by Howell to increase the beach pass rate to \$10 for an adult and \$5 for a child, second by Halverson.

Halverson felt that one rate for all patrons would be more feasible for the staff. Parking Manager Elder agreed with this change as it would dramatically increase the amount of patrons the beach staff can serve.

Motion to amend by Halverson to change the beach pass rate to \$8 for all patrons, second by Yunker. Motion carried 8-0.

Motion by Howell to change the season beach pass rate to \$80 for all patrons, second by Yunker. Motion carried 8-0.

Discussion/Action regarding acceptance of a donation of \$400 from American Transmission Co for the City of Lake Geneva Tree Replacement Program

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action authorizing the expenditure of \$3,000 to obtain a quote for the ETF Health Insurance

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Acceptance of June 16, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Hedlund.

**Recommendation of the Plan Commission of June 15, 2020- Ald. Dunn**

Discussion/Action regarding Resolution 20-R46 a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by John Sherman Lindsey W3741 Fir Ct., Lake Geneva for a request to allow Outdoor Display land use located at 529 W. Main St. in the General Business (GB) zoning district. Tax Key No. ZOP00301

Motion by Dunn to approve, second by Howell. Flower would like this Conditional Use to be limited, as to stay with the owner and not the lot.

Motion to amend by Flower to change to a limited conditional use, second by Straube. Motion carried 8-0.

The original motion as amended carried 8-0.

Discussion/Action regarding Resolution 20-R47 a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Pete & Holly Krug 417 S. Columbia St., Naperville IL 60540 for a request to utilize the Single-family – 4 zoning in the Estate Residential – 1 zoning land use for the property located at 870 Maytag Dr. located in the Estate Residential - 1 (ER-1) zoning district. Tax Key No. ZCE00011

Motion by Dunn to approve, second by Straube. Dunn noted that there weren't any neighborhood complaints and that the building and been placed back further than the setbacks. Motion carried 8-0.

Discussion/Action regarding Resolution 20-R48 a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Leigh Ann Myers 420 S. Lake Shore Dr. Lake Geneva for a request to Outdoor Commercial Entertainment for the property located at 870 W. Main St. in the Central Business (CB) zoning district. Tax Key No. ZOP00337

Motion by Dunn to approve, second by Fesenmaier. Attorney Draper noted that this is not approving the liquor license for this establishment. Motion carried 8-0.

Discussion/Action regarding Resolution 20-R49 a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Brian Nelson 21605 N Tiffany Ct., Kildeer IL 60047 for a request to utilize the Single-family – 4 zoning in the Estate Residential – 1 zoning land use for the property located at 1640 Lake Shore Dr. located in the Estate Residential - 1 (ER-1) zoning district. Tax Key No. ZLM00039

Motion by Dunn to approve, second by Howell. Motion carried 8-0.

**Mayoral Appointments**

Confirming the appointment of Dimitri Anagnos to the Downtown Business Improvement District Board with a term to expire Jan 1, 2022

Motion by Howell to approve, second by Straube. No discussion. Motion carried 8-0.

Confirming the following appointments to the Tourism Commission on all terms expiring May 1, 2021:

- Alderperson Rich Hedlund
- Alderperson Mary Jo Fesenmaier
- Zakia Pirzada, Hotelier
- Brian Waspi, BID Member
- Dana Trilla, Business Owner
- Linda Moritz, Citizen

Motion by Straube to approve, second by Yunker. No discussion. Motion carried 8-0.

Adjournment

Motion by Hedlund to adjourn, second by Flower. Motion carried 8-0. The meeting adjourned at 9:56 p.m.



# CITY OF LAKE GENEVA MASSAGE ESTABLISHMENT APPLICATION

**\$50.00 ANNUAL LICENSE FEE**

EXPIRES JUNE 30<sup>TH</sup> EACH YEAR

Is Application: Original  or Renewal

**Application must be accompanied by the following documents:**

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

## BUSINESS INFORMATION

Trade Name: The Therapeutic Touch  
Corporate Name (if applicable): M&M Clausen dba The Therapeutic Touch, LLC  
Business Address (Physical): 601 W. Main St. Lake Geneva WI 53147  
Mailing Address (if different): \_\_\_\_\_  
City, State, Zip: Lake Geneva, WI 53147  
Phone: 262-248-6888 Email: info@thetherapeutictouch.com  
Please explain the nature of services to be provided: Massages & Facials

## BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Max Clausen / Monica Clausen  
Address: 6339 1st Ave / 716 Grove St.  
City, State, Zip: Lake Geneva WI 53147 / Delavan WI 53115  
Phone: 262-248-6888  Copy of Driver's License Attached

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

See attached

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

NO  YES If yes, please explain: \_\_\_\_\_

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

NO  YES If yes, provide the offense, date, location, and disposition: \_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE: *Monica Cassin* Date: 6-8-20

**For Office Use Only**

Date Filed: June 9, 2020 Receipt #: 17000194 Amt Paid: \$50 -

Forwarded to Police Dept: June 9, 2020 Background Completed: 6-22-20 JF

Police Chief Recommendation: JAB Wg #265  Approved  Denied

Fingerprinting required for new establishments - Fingerprinted by LGPD:  N/A

Forwarded to Building Dept: \_\_\_\_\_ Inspector approval required for new establishments

Building Inspector Recommendation: \_\_\_\_\_  Approved  Denied

FLR/Council Approval Dates: \_\_\_\_\_ License #: \_\_\_\_\_

Verified: Stark  MSI  Notes/Conditions: \_\_\_\_\_

Copies to: Building & Zoning Police Chief Fire Chief



# CITY OF LAKE GENEVA MASSAGE ESTABLISHMENT APPLICATION

## \$50.00 ANNUAL LICENSE FEE

EXPIRES JUNE 30<sup>TH</sup> EACH YEAR

Is Application: Original  or Renewal

Application must be accompanied by the following documents:

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

### BUSINESS INFORMATION

Trade Name: Lakeview Spa

Corporate Name (if applicable): \_\_\_\_\_

Business Address (Physical): 335 Wrigley Dr.

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Lake Geneva, WI 53115

Phone: 262-248-2100 Email: clorenzi@bellavistasuites.com

Please explain the nature of services to be provided: Massages, facials

### BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Bella Vista Suites

Address: 335 Wrigley DR

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-2100  Copy of Driver's License Attached

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

NO       YES      If yes, please explain: \_\_\_\_\_

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

NO       YES      If yes, provide the offense, date, location, and disposition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE: Cassidy M. [Signature] Date: 06/17/20

**For Office Use Only**

Date Filed: 6/19/20      Receipt #: 10.008992      Amt Paid: 50.00

Forwarded to Police Dept: 6/19/20      Background Completed: \_\_\_\_\_

Police Chief Recommendation: \_\_\_\_\_      Approved      Denied

Fingerprinting required for new establishments - Fingerprinted by LGPD:

Forwarded to Building Dept: 6/19/20      Inspector approval required for new establishments

Building Inspector Recommendation: [Signature]      Approved      Denied

FLR/Council Approval Dates: \_\_\_\_\_      License #: [Signature]

Verified: Stark       MSI       Notes/Conditions: \_\_\_\_\_

Copies to:      Building & Zoning      Police Chief      Fire Chief

City of Lake Geneva- Event Permit

Save the Date Form

Per the City of Lake Geneva Event Permit Policy, events held annually have the ability to reserve future dates for that event no more than three years after the current event being applied for.

Completion of this form is not meant to replace the application process for a City of Lake Geneva Event permit. A new event permit application will need to be completed for every future event.

---

Event Name: Badger High School Graduation

Event Date: YR 2020: August 2

RAIN DATE: YR 2020: August 3

YR 20\_\_\_\_: \_\_\_\_\_

All Park Facilities: S. Wells Street Closure

Name of Sponsoring Organization: Badger High School

If Non-profit or Not-for-Profit: Tax ID / EIN #: \_\_\_\_\_

Contact First Name: Jennifer Last Name: Straus

Phone/Mobile: 1-262-949-6336

Email: jennifer.straus@Badger.k12.wi.us

Notes/Request: Road closure on S. Wells - Badger  
Football Field Area.

CITY OF LAKE GENEVA - EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date(s).

Section I. APPLICANT INFORMATION

NAME OF APPLICANT: Jennifer Straus
NAME OF EVENT ORGANIZER/PRODUCER: Badger High School Graduation Ceremony
PRODUCTION COMPANY/ORGANIZATION: Badger High School
FEDERAL TAX ID:
STREET ADDRESS:
APT. UNIT OR SUITE #:
CITY: Lake Geneva
STATE: WI
ZIP CODE:
E-MAIL ADDRESS:
DAYTIME PHONE:
CELL PHONE:

Are you a [ ] For Profit or [X] Non-profit Organization 501(c) \_\_\_?

EIN # (Tax Exempt Number): 39-6025357

\*ALL non-profits must present a copy of their current Tax ID - EIN #.

Section II. EVENT INFORMATION

- [ ] Public Assembly Permit - \* Non-profit (No Charge), Otherwise FEE \$60 per day
[ ] Block Parties or use of Gazebo for 1 Hour Photo Ops: \* Non-profit (No Charge), Otherwise FEE \$75.00
[X] Tier 1 Events: \* Non-profit (No Charge), Otherwise FEE \$250 for an event up to seven days, additional \$50 per day thereafter
[ ] Tier 2 Events: \* Non-profit (No Charge), Otherwise FEE \$500 for an event up to seven days, additional \$100 per day thereafter

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Badger High School Graduation Ceremony  
2. Date(s) of Event: August 2, 2020 (RAW DATE: August 3)  
3. Location(s) of Event: BADGER FOOTBALL FIELD  
4. Hours: Tentative - 12 pm - 3 pm

Note: Start Time & End Time

5. Event Chair/Contact Person: Jenny STRAUS Phone: 262-949-6336  
6. Day of Event Contact Name: " Phone: "

7. Is the event open to the public?  Yes  No  
8. Will you charge an admission fee?  Yes  No  
9. Estimated Attendance Number: 1200

10. Basis for estimate: ~ 4 parents per graduate

11. Will you be setting up a tent?  Yes  No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals?  Yes  No

If yes, what type and how many: \_\_\_\_\_

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

- Attached

14. Description of plan for handling refuse collection and after-event clean-up:

Badger Custodial Staff will clean up after the event.

15. Description of plan for providing event security (if applicable):

Lake Geneva Police Department = <sup>officer</sup> Theon Ward

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?  Yes  No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?  Yes  No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?  Yes  No

### Section III. STREET USE

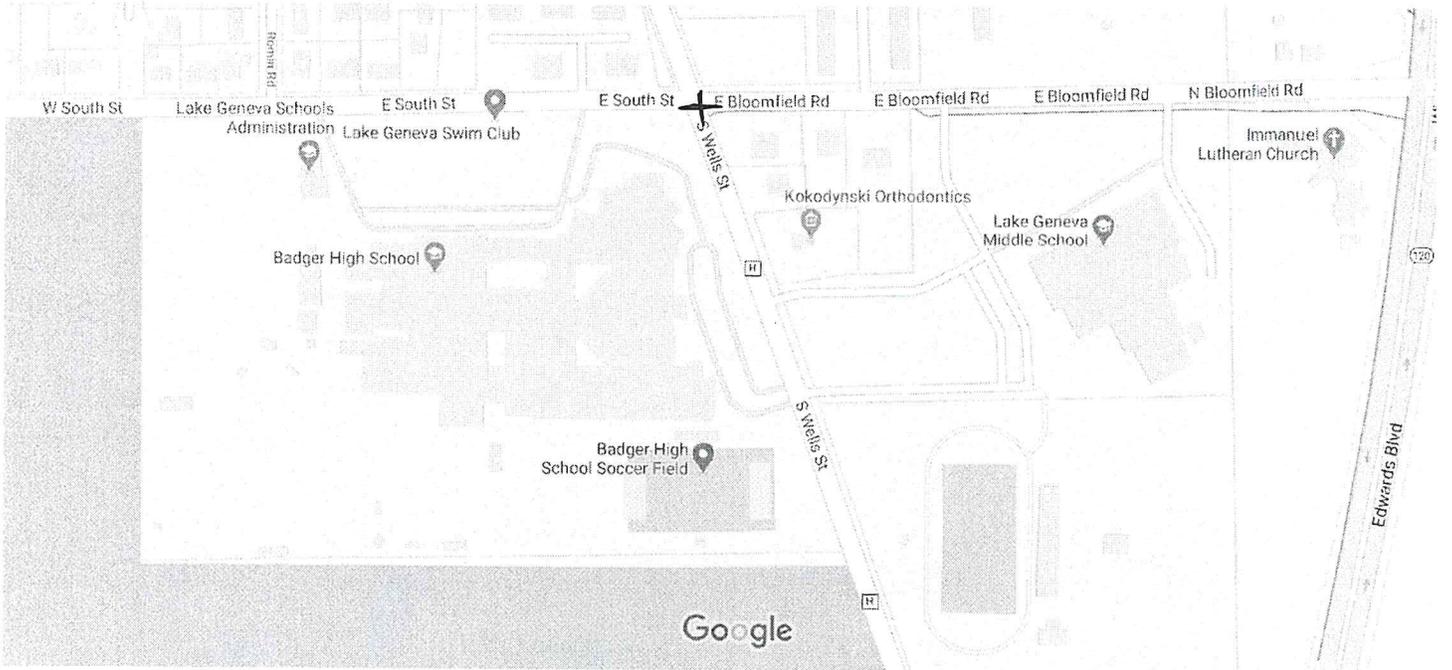
Check if this section does not apply.

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence. - attached

N/A  Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

# Google Maps Lake Geneva



Map data ©2020 200 ft

x Light

*Village of Bloomfield  
Town of Bloomfield*

*Building Our Future Together*

**PERMIT APPLICATION FOR  
SPECIAL USE OF LOCAL ROADS AND PUBLIC LANDS  
(Limited to Bloomfield municipalities only)**

---

**PERMIT APPLICATION CHECKLIST**

**Submit the following materials when applying for a permit:  
(Items 1, 2 and 3 are included in this packet)**

1. **Completed Permit Application, including signed Indemnification/Hold Harmless Agreement**
2. **Completed Event Route Information Page**   
Bloomfield municipalities must be notified of any route changes made after submission or approval of the Application
3. **Signed "Requirements for Permit to Use Local Roads and/or Public Lands"**
4. **Detailed Map of the Event Route**
5. **Certificate of Insurance naming Town/Village of Bloomfield as additional insured**   
**THE ADDITIONAL INSURED MUST BE ONLY "VILLAGE OF BLOOMFIELD" AND/OR "TOWN OF BLOOMFIELD."**
6. **Submit application to our office via U.S. Mail to:**

<b>Village of Bloomfield</b>	<b>TOWN of Bloomfield</b>
<b>Attn: Special Events</b>	<b>Attn: Special Events</b>
<b>PO Box 609</b>	<b>PO Box 704</b>
<b>Pell Lake, WI 53157</b>	<b>Pell Lake, WI 53157</b>

**Or email to Candace Kinsch at: [ckinsch@bloomfield-wi.us](mailto:ckinsch@bloomfield-wi.us)**

- ✓ Applications must be submitted at least **30 days prior to your scheduled event**
- ✓ Only **complete** applications containing all required information will be considered
- ✓ Completed applications **can be emailed only if all the paperwork has been scanned to show original signatures.**

**Other items to note:**

The municipality does not authorize the use of any other municipal, County or State roads for this event. Event officials must coordinate all local road use with the affected municipalities and must contact the Wisconsin Department of Transportation to request permission to use any State Highways and the Walworth County Highway Department to use any County Trunk Highways.

**No markings of any kind are allowed on Bloomfield roads.**

**BLOOMFIELD, WISCONSIN  
PERMIT APPLICATION FOR SPECIAL USE OF  
LOCAL ROADS AND/OR PUBLIC LANDS**

**EVENT DETAILS**

Event Name: Badger HS Graduation      Event Sponsor: Badger Lake Geneva Schools      Event Website Address: \_\_\_\_\_

Event Date: August 2, 2020      Number of Participants: 1200      Type of Start: Staggered  Mass

Event Type: Festival  Parade  Run  Walk  Bicycle Ride  Other (please describe)  GRADUATION

Total Time of Event from Setup to Teardown:      Actual Time Participants will be on the Road:

Start Time: 12 pm a.m./p.m.      Start Time: 1:15 a.m./p.m. ~~am~~

End Time 4 pm a.m./p.m.      End Time: 1:45 a.m./p.m.

*Arrival ceremony completed approx 3pm - 3:20pm*

**CONTACT INFORMATION**

Contact Person: Officer Ward LGPD + Jenny Straus Badger

Mailing Address: 220 E South Street Lake Geneva WI 53147      Phone: 262 - 348 - 2000 x 2050

**LOGISTICAL DETAILS**

Type of Support Provided by Event Sponsor (check all that apply):

Support Vehicles       Other (describe):

Do you feel you need law enforcement traffic control?      Yes       No

If yes, would you like to be contacted by the Bloomfield Police Department about hiring off-duty law enforcement officers to perform traffic control?      Yes       No

**INDEMNIFICATION/HOLD HARMLESS**

I/We \_\_\_\_\_, sponsors and/or co-sponsors of \_\_\_\_\_  
(name/organization)

\_\_\_\_\_ ,  
(name of event)

shall indemnify, hold harmless and defend the Village/Town of Bloomfield, its officers, agents and employees from and against all claims, damages, losses and expenses, including attorneys' fees, which arise from or out of the above specified event.

Each party warrants for itself that it has complied with all necessary requirements to execute this agreement and that the person(s) executing this agreement on the event sponsor's behalf is authorized to do so.

Signature of Responsible officer, event sponsor/co-sponsor      Date \_\_\_\_\_

Signature of Responsible officer, event sponsor/co-sponsor      Date \_\_\_\_\_

**Event Route Information is to be completed on the next page.**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

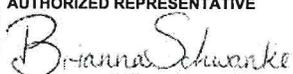
<b>PRODUCER</b> M3 Insurance Solutions, Inc. 1425 Discovery Parkway Wauwatosa WI 53226	<b>CONTACT NAME:</b> Brianna Schwanke		
	<b>PHONE (A/C, No, Ext):</b> 262-524-6026	<b>FAX (A/C, No):</b> 608-273-1725	
<b>E-MAIL ADDRESS:</b> brianna.schwanke@m3ins.com			
<b>PRODUCER CUSTOMER ID #:</b> LAKEGEN-01			
<b>INSURED</b> Lake Geneva Union High School 208 South Street Lake Geneva WI 53147	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	INSURER A : EMCASCO Insurance Company		21407
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

**COVERAGES** **CERTIFICATE NUMBER:** 1966820799 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> <b>CLAIMS-MADE</b> <input checked="" type="checkbox"/> <b>OCCUR</b>  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> <b>POLICY</b> <input type="checkbox"/> <b>PRO-JECT</b> <input type="checkbox"/> <b>LOC</b>			5D14931	7/1/2019	7/1/2020	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>OCCUR</b> <b>EXCESS LIAB</b> <input type="checkbox"/> <b>CLAIMS-MADE</b>  DEDUCTIBLE RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Lake Geneva 626 Geneva Street Lake Geneva WI 53147	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
---	---



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/17/2020

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**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> M3 Insurance Solutions, Inc. 1425 Discovery Parkway Wauwatosa WI 53226	<b>CONTACT NAME:</b> Brianna Schwanke	
	<b>PHONE (A/C, No, Ext):</b> 262-524-6026	<b>FAX (A/C, No):</b> 608-273-1725
<b>E-MAIL ADDRESS:</b> brianna.schwanke@m3ins.com		
<b>PRODUCER CUSTOMER ID #:</b> LAKEGEN-02		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Employers Mutual Company		21415
<b>INSURER B:</b> EMCASCO Insurance Company		21407
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED**  
Lake Geneva Jt Sd. 1  
208 East South Street  
Lake Geneva WI 53147-2436

**COVERAGES**

CERTIFICATE NUMBER: 508320527

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			5D14930	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$0			5J14930	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Physical Damage			5E14930	7/1/2019	7/1/2020	Comp Ded. \$1,000 Coll Ded. \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**

City of Lake Geneva  
626 Geneva Street  
Lake Geneva WI 53147

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.

For Office Use Only

Date Filed with Clerk: 6/9/20 Payment with Application: \$ 0 <sup>N/A</sup> Receipt: \_\_\_\_\_

\*Circulation required to the following Departments:

Department:	Date:	Circulated:
City Clerk/Administrator Notes: <u>[Signature]</u>		<input checked="" type="checkbox"/>
Police Chief Notes: <u>HBW 265</u>		<input checked="" type="checkbox"/>
Fire Chief Notes: <u>[Signature]</u>		<input checked="" type="checkbox"/>
Street Dept Notes: <u>[Signature]</u>		<input checked="" type="checkbox"/>
Parking Dept Notes: <u>[Signature]</u>		<input checked="" type="checkbox"/>
Piers, Harbors & Lakefront Notes: _____		<input type="checkbox"/>
FL&R: Meeting Date: _____		<input type="checkbox"/>
Council: Meeting Date: _____		<input type="checkbox"/>

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades, please work with our Street Dept. See attached MAP*
2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: \_\_\_\_\_  
 Total Number of Parking Stalls Request: \_\_\_\_\_  
 Parking Stall Number(s) and Location: \_\_\_\_\_  
 \_\_\_\_\_

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

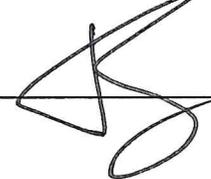
- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

**ALL PARKS & PUBLIC SPACES:** *must be left the way they were originally found. A credit card is required to be held should the park/public space incur damage or not be picked up.*

Credit Card # (Required): \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ CVV #: \_\_\_\_\_  
 Name on Credit Card: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

Applicant's Signature:  \_\_\_\_\_ Date: 6/3/20

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 6/10/20  
County of WALWORTH

Town  Village  City of LAKE GENEVA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9AM and ending 3PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name AMERICAN LEGION POST 24  
(b) Address 735 HENRY ST  
(Street)  Town  Village  City

(c) Date organized 1919  
(d) If corporation, give date of incorporation \_\_\_\_\_  
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President LEN JEBERSKI  
Vice President TROY HIBBARD  
Secretary BOB MILLER  
Treasurer CHUCK SCHEHLEIN

(g) Name and address of manager or person in charge of affair:  
CHUCK SCHEHLEIN

2. **Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 715 S. WELLS ST (LAKE GENEVA (CHEVROLET))  
(b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
(c) Do premises occupy all or part of building? ALL  
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. **Name of Event**  
(a) List name of the event 13TH ANNUAL CAR SHOW  
(b) Dates of event 7/25/20

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] AMERICAN LEGION POST 24  
(Signature / Date) (Name of Organization)

Date Filed with Clerk JUNE 10, 2020 Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: AMERICAN LEGION POST 24

Name of Event: 13TH ANNUAL CAR SHOW

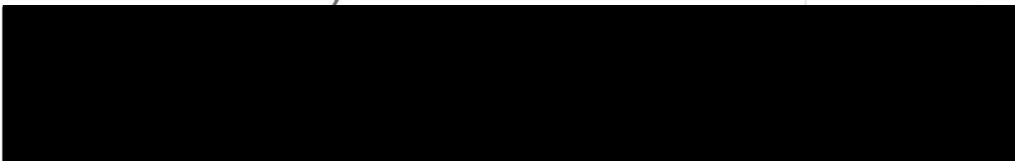
Date of Event: JULY 25TH 2020

Time of Event: 9 AM 3 PM  
(Beginning) (Ending)

Event Contact Person: CHUCK SCHLEHLEIN

Contact Phone:

Contact Email:



**Will a Licensed Operator be serving or supervising the service of alcohol?  
\*This includes Temporary Operator's who have completed the  
Responsible Beverage Servers class.**

Yes       No

**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY RETAILER'S LICENSE APPLICATION.**

*For Office Use Only*

Date Filed: <u>6/10/20</u>	Receipt No: <u>10.008760</u>
Total Amount: <u>\$10.00</u>	
Forwarded to Police Chief: <u>6/10/20</u>	
Recommendation: <u>LOBWS</u>	<input checked="" type="radio"/> Approved <input type="radio"/> Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
MAILTO: _____	License Expires: _____
Organization	

# Tentative Meeting Schedule Change- Effective August 1, 2020

## **First Monday of Month:**

10:00 a.m.- Riviera Restoration Ad Hoc

4:30 p.m.- Personnel Committee

6:00 p.m.- Committee of Whole

## **First Tuesday of Month:**

4:30 p.m.- Finance, Licensing, and Regulation Committee

## **Second Monday of Month:**

4:00 p.m.- Utility Commission

6:00 p.m.- Council

## **Second Tuesday of Month:**

5:00 p.m.- Piers, Harbors, and Lakefront Committee

6:30 p.m.- Historic Preservation

## **Third Monday of Month:**

4:00 p.m.- Tourism Commission

6:00 p.m. Plan Commission

## **Third Tuesday of Month:**

4:30 p.m.- Finance, Licensing, and Regulation Committee

6:30 p.m.- Board of Park Commissioners

## **Fourth Monday of Month:**

4:30 p.m.- Public Works Committee

6:00 p.m.- Council

## **Thursday After the First Monday of the Month**

6:00 p.m.- Police & Fire Commission

## **As Needed:**

Avian Committee

Tree Board

Cemetery Board

Communications Ad Hoc Committee

**ORDINANCE OF THE COMMON COUNCIL**

An ordinance repealing Chapter 74, Traffic and Vehicles, Section 74-221 Parking Meters, subsection (d)(1) ten-minute parking station zones and amending Chapter 74, Traffic and Vehicles, Section 74-221 Parking Meters, Subsection (h)(4) authorized City Parking Stickers, Resident and amending Chapter 74, Traffic and Vehicles, section 74-221 Parking Meters, subsection (g) Deposit of Payment

Committee	N/A		
Fiscal Impact:	N/A		
<b>File Number:</b>	<b>20-07</b>	<b>First Reading :</b>	July 13, 2020
		<b>Second Reading :</b>	July 27, 2020

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That subsection (d)(1) Ten-minute parking station zones of Section 74-221, Parking meters, of Chapter 74, TRAFFIC AND VEHICLES, of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby repealed.

**Sec. 74-221 Parking meters.**

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

...

(d) Parking station zones are ordained for the following areas and shall be limited to the time designated as follows:

- (1) ~~Ten-minute~~ Thirty-minute parking station zones for library material pickup and dropoff and authorized library use.

[Amended 7-10-2017 by Ord. No. 17-11]

Main Street, 900 block, south side, parking space 215-219, west of Wrigley Drive, Library Park area as designated by posted signage shall be used for library book pickup and dropoff and authorized library use only when the library is open for business. No deposit in the parking station shall be required for this stall. When the library is closed to the public, deposits in the parking station are required at rates established by the City Council from time to time. Anyone violating the restrictions established herein for ~~this~~ these spaces shall be charged a fine established by resolution of the City Council from time to time.

...

2. That subsection (h)(4) Authorized city parking stickers of Section 74-221, Parking meters, of Chapter 74, TRAFFIC AND VEHICLES, of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

...

(h) Authorized City parking stickers. Parking sticker fees may be modified by the Common Council from time to time. Parking stickers are nontransferable and may become invalid if the holder loses his or her resident status by moving out of the City of Lake Geneva or Walworth County. It shall be a violation of this subsection to park in an unpaid metered stall with an expired parking sticker, park in an unpaid meter stall with a parking sticker not registered to the designated vehicle, park in an unpaid meter stall with an altered parking sticker, or park in an unpaid meter stall with the parking sticker not properly displayed, i.e., displayed on the wrong side of the windshield, taped to the windshield, or otherwise not displayed as noted on any disclaimers provided when the sticker is issued. Forfeiture for violations of this section shall be determined by resolution by the City Council from time to time.

[Amended 4-25-2016 by Ord. No. 16-04; 5-22-2017 by Ord. No. 17-09; 7-10-2017 by Ord. No. 17-11; 2-11-2019 by Ord. No. 19-02]

...

(4) Resident. Any person who is a resident homeowner or resident tenant eligible to vote in the City of Lake Geneva with a vehicle registered to that person at his/her City address shall be eligible for this type of parking sticker. This sticker allows parking for up to ~~two~~ three consecutive hours per day without depositing payment. This sticker also allows for up to 10 consecutive hours per day (9:00 a.m. to 7:00 p.m.) in the 227 South Shore Drive Parking Lot I. This sticker renews every even-numbered year. The fee and the requirements for this sticker shall be established from time to time by resolution of the City Council.

...

3. That subsection (g) Deposit of payment of Section 74-221, Parking meters, of Chapter 74, TRAFFIC AND VEHICLES, of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

...

(g) Deposit of payment. Parking stations only accept quarters, one-dollar coins, ~~one-dollar bills, and five-dollar bills~~ and Visa, Mastercard, and Discover credit cards for posted parking spaces. Parking space fees shall be in an amount as established by resolution of the Common Council from time to time. The parking of a vehicle beyond the period of time fixed by this section where any parking space is located and designated shall be a violation of this section.

No person shall permit any such vehicle registered in his or her name to be parked overtime or beyond the period of time described above. Only one vehicle shall be parked in any one parking meter space, except for motorcycles where three motorcycles are permitted in each space.

4. That this ordinance shall take effect upon passage and publication, as provided by law.

**Approved by the City of Lake Geneva Common Council on this 27<sup>th</sup> day of July, 2020.**

**Council Action:**  **Adopted**       **Failed**      **Vote** \_\_\_\_\_

**Mayoral Action:**  **Accept**       **Veto**

\_\_\_\_\_  
Charlene Klein, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Lana Kropf, City Clerk

\_\_\_\_\_  
Date

<b>RESOLUTION OF THE COMMON COUNCIL</b>			
Resolution to Ratify the Mayoral Proclamation of State of Emergency			
Committee:	N/A		
Fiscal Impact:	N/A		
<b>File Number:</b>	<b>20-R53</b>	<b>Date:</b>	July 13, 2020

**WHEREAS**, an emergency, namely the COVID-19 Pandemic, has impacted or is anticipated to impact the City of Lake Geneva, Wisconsin; and

**WHEREAS**, because of such emergency conditions, the Governing Body was unable to meet with promptness; and

**WHEREAS**, pursuant to sections 323.11 and 323.14(4)(b) of the Wisconsin Statutes, Charlene Klein, as the chief executive officer of the City of Lake Geneva, Wisconsin, proclaimed a state of emergency in effect from July 1, 2020 until the Council could meet; and

**WHEREAS**, Mayor Klein’s Ninth Amended Emergency Proclamation expired at 11:59 p.m. on Thursday, June 30, 2020, and

**WHEREAS**, there continues to be a public health emergency as a result of the COVID-19 Pandemic and continued measures must be taken to protect the public health and welfare of the citizens of the City of Lake Geneva, the employees of the City of Lake Geneva, and the people who visit our City, and

**WHEREAS**, Mayor Klein was required to adopt a Mayoral Proclamation of State of Emergency before the City Council could meet and take action,

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Lake Geneva, Wisconsin does hereby ratify the Mayor’s Proclamation of State of Emergency due to the COVID-19 Pandemic, and

**BE IT FURTHER RESOLVED**, that the City Council of the City of Lake Geneva hereby declares a State of Emergency, which continues and extends the powers granted by the Mayor’s written Proclamation dated July 1, 2020 until superseded or terminated by a resolution of the City Council of the City of Lake Geneva.

Granted by action of the Common Council of the City of Lake Geneva this 13<sup>th</sup> day of July, 2020.

**Council Action:**     **Adopted**         **Failed**        **Vote** \_\_\_\_\_

**Mayoral Action:**     **Accept**         **Veto**

\_\_\_\_\_  
Charlene Klein, Mayor

\_\_\_\_\_  
Date

**Attest:**

---

Lana Kropf, City Clerk

Date

## Mayoral Proclamation of State of Emergency

**WHEREAS**, a novel strain of the coronavirus, named COVID-19 coronavirus has spread throughout numerous countries including the United States; and

**WHEREAS**, the World Health Organization has declared a Public Health Emergency of International Concern; and

**WHEREAS**, the CDC expects that widespread transmission of COVID-19 coronavirus in the United States will occur, and that in the coming months, most of the U.S. population will be exposed to this virus; and

**WHEREAS**, the CDC anticipates that widespread transmission of COVID-19 coronavirus could translate into large numbers of people needing medical care at the same time, causing public health and healthcare systems to become overloaded, and affecting other critical infrastructure, such as law enforcement, emergency medical services, and sectors of the transportation industry; and

**WHEREAS**, there is currently no vaccine to protect against COVID-19 coronavirus and no medications approved to treat it; instead the best way to prevent infection is to avoid being exposed to the virus, which also delays the spread of the virus and reduces the impact of disease; and

**WHEREAS**, the City of Lake Geneva is focused on protecting the health, safety, welfare, and good order of the Lake Geneva community, including those members at highest risk; and

**WHEREAS**, the conditions created by these public health emergencies pose a continuing and substantial threat to public order, life, health and safety of the citizens of the City of Lake Geneva; and

**WHEREAS**, the City of Lake Geneva, in cooperation with the local, state and federal governmental entities, desires to take action to prevent exposure to and spread of the COVID-19 coronavirus, and

**WHEREAS**, a number of restaurants in the Geneva Lakes Area have been required to temporarily close because of employee's exposure to or infection from Covid-19 coronavirus

since the last City Council Meeting when previous Emergency Orders were permitted to expire, and

**WHEREAS**, there is concern that if action is not taken, City employees and the general public will be at risk of infection from Covid-19 coronavirus if City facilities are opened to the public without restrictions to help prevent further spread of Covid-19 coronavirus, and

**WHEREAS**, because of such emergency conditions and recent local outbreaks, and because the City Council has been unable to meet with promptness to address the issues immediately; and

**WHEREAS**, these emergency conditions require a proactive response to stop the spread of COVID-19 coronavirus, including providing support to implement federal, state, and county public health operations and recommendations, and

**NOW, THEREFORE IT IS ORDERED** pursuant to sections 323.11 and 323.14(4) of the *Wisconsin Statutes*, Mayor Charlene Klein hereby declares a local State of Emergency for the City of Lake Geneva automatically expiring on July 31<sup>st</sup>, 2020 at 11:59 PM, unless extended. During the State of Emergency, it is hereby ordered that the City of Lake Geneva will make all resources available to adopt, implement, and support the actions and recommendations of Federal, State, and County public health agencies,

**AND IT IS FURTHER ORDERED** that the following be adopted:

1. Daily business at City Hall will be conducted as follows: Clerk, Treasurer and Front Counter staff will provide service to the public via the counter in the City Hall vestibule. Building and Zoning Department will serve the public via their vestibule adjacent to their offices. Public access to the lobby of City Hall (with the exception for access to a public meeting as described below) will be prohibited.
2. With respect to Municipal Court proceedings, specific guidelines have not been determined as of the date of this proclamation, however, once the public is permitted to enter City Hall for municipal court proceedings, the following is expected: Individuals gaining access to the lobby and council chambers for municipal court purposes will have access to hand sanitizer and be required to wear a mask while in the building. Masks will be made available, free of charge, immediately inside the lobby of City Hall. Those attending court will be allowed to

enter the west door of council chambers and instructed to exit using the east door of council chambers. Council Chamber capacity will not exceed twenty-five percent (25%) of full capacity as previously determined by the Lake Geneva Fire Department (25% capacity being 23 individuals.) Seating within council chambers will be arranged to maximize recommended social distancing. To maintain optimal social distancing; spectator chairs will not be allowed to be moved. Designated city staff will be present during court proceedings to insure all regulations are obeyed. Council Chambers will be thoroughly sanitized after each day's proceedings are concluded.

3. It is recommended that whenever in person staff meetings are required, there be created a "socialization distance" of 6 feet, however in the alternative, staff is encouraged to utilize the technology available to conduct such meetings virtually.

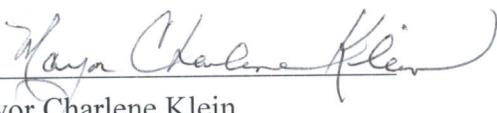
4. With respect to all City Council, Committee, Boards, and Commissions, the following procedures will be adopted: All City Council, City Boards, City Committees and City Commission meetings will be conducted in the City Council chambers. City Hall lobby doors will be unlocked twenty (20) minutes prior to a scheduled meeting and locked twenty minutes after the conclusion of scheduled meetings. Individuals gaining access to the lobby and council chambers for public meeting purposes will have access to hand sanitizer and be required to wear a mask while in the building. Masks will be made available, free of charge, immediately inside the lobby of City Hall. Those attending meetings at City Hall will be allowed to enter the west door of council chambers and instructed to exit using the east door of council chambers. Council Chamber capacity will not exceed twenty-five percent (25%) of full capacity as previously determined by the Lake Geneva Fire Department (25% capacity being 23 individuals.) Seating within council chambers will be arranged to maximize recommended social distancing. To maintain optimal social distancing; spectator chairs will not be allowed to be moved. Designated city staff will be present during meetings to insure all regulations are obeyed (including limiting capacity in the council from exceeding twenty-five percent, insuring all those present wear masks, and that proper social distancing is maintained.) All members of the meeting body will have the option of attending and participating in the meeting in person at the council chambers or attending and participating remotely via the available applications such as zoom, go to meeting, etc. City Council, Committee of the Whole, and Plan Commission meetings will be televised. The presiding officers of the City Council, Plan Commission, and Committee of the Whole and chairs of all city committees, boards and commissions will be responsible for conducting their meetings, including operating remote meeting applications such as zoom, go to meeting, etc. Those individual who attend an

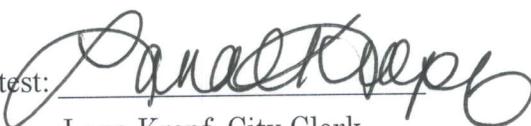
in person meeting will be required to provide their name and phone number for contact tracing purposes. Those from the public who attend a meeting in person and who wish to provide "Public Comment" during the meeting will be required to "sign in" prior to the meeting and print their name, address, and telephone number, and provide a brief description of their public comment. The sign in sheets will be located inside the council chambers and available twenty minutes before the meeting begins. Council Chambers will be sanitized after the day's meeting(s) are concluded.

5. Because of the economic effects of various emergency orders put in place since, March 12<sup>th</sup>, 2020, and to provide economic relief for our downtown businesses as well as promote more social distancing in their facilities during the pendency of this Proclamation of State of Emergency (until it expires, is amended or is rescinded), the provisions of Section 98-206(8)(f) of the City of Lake Geneva Zoning Code are relaxed to allow the placement of merchandise for sale in those areas designated for "Sidewalk Furnishings" as set forth in Section 62-67(9), of the Municipal Code of the City of Lake Geneva, Wisconsin.

This Proclamation shall take effect immediately and shall continue in effect until July 31<sup>st</sup>, 2020 at 11:59 p.m. or such earlier time as a quorum of the Governing Body convenes and rescinds or alters this Proclamation.

Dated this 30<sup>th</sup> day of June, 2020

  
\_\_\_\_\_  
Mayor Charlene Klein

Attest:   
\_\_\_\_\_  
Lana Kropf, City Clerk



## CONCESSION AGREEMENT

Concession Agreement made on March 30, 2018, between the City of Lake Geneva ("City"), and Rod Brunner, DBA Ro-Della, Inc., Inc. ("Concessionaire"),

For valuable consideration, City grants to Concessionaire the privilege of operating a concession stand on park grounds of the City at Veteran's Park to be located in the concession/bathroom building on the following terms and conditions:

1. Concessionaire agrees to pay the City the amount of \$1,500, made in one installment by June 1<sup>st</sup> each year.
2. Concessionaire agrees to have the concession stand open during the 2018 and 2019 spring and summer seasons (April 15<sup>th</sup> through September 15<sup>th</sup>), or later as mutually agreed upon by both parties. As a minimum, Concessionaire shall establish post and comply with, weekend and/or daily hours of business during seasonal organized sports activities. The agreement may be extended to the 2020 season upon agreement of both parties.
3. Concessionaire agrees to supply for sale of sufficient vendible articles of a ballpark type and sufficient quantities to satisfy demands of patrons of the park at the times when organized sport activities are conducted until closing at end of each season.
4. Concessionaire shall procure at his or her own costs and expense all necessary licenses and permits necessary for carrying out provisions of this contract.
5. Concessionaire shall provide adequate and appropriate containers which are not unsightly for the temporary storage of trash and garbage and provide, as necessary, for the regular pick up of such trash and garbage, and shall not permit any unattractive or unsanitary accumulation of trash, debris or litter on the premises hereto relevant at all times during which concessions are operated within the park. The piling of boxes, cartons, drums, can or similar items, shall not be permitted outside of designated concession areas. The City shall be responsible for removal of the normal trash and garbage.
6. All notices and orders given to concessionaire shall be sent to Rod Brunner.
7. Prior to termination of this Agreement or on or before October 1<sup>st</sup> of 2019, unless approved specifically by the City, Concessionaire shall remove from the concession stand at Veteran's Park all personal property, supplies, goods and effects. On his or her failure to do so, City, and/or its employees, officers and agents, may cause such removal to be made and the property, supplies, goods and effects

shall be stored at cost and expense of Concessionaire. City may exercise lien rights thereon for cost and expense of such removal and storage.

8. No improvement shall be made to City property without the City's consent. Any permanent on-site improvements made during the course of the Agreement are to revert to the City at termination of the contract. Any City provided improvements shall be operated and properly maintained by the Concessionaire.

9. The Concessionaire shall pay all license fees and taxes that may be imposed by any City, State or Federal authorities.

10. Concessionaire will procure and maintain during the entire term of this Agreement, or any renewal or extension period thereof, a public liability insurance policy which covers liability for products made or sold by Concessionaire, with the City stated as an additional insured. Liability insurance shall be provided at all times in a minimum amount of One Million (\$1,000,000) Dollars single limits coverage, per person, and per occurrence, covering death, personal injury and property loss or damage.

11. The Concessionaire shall hold the City harmless from the payment of all claims or demands arising out of this Agreement. The Concessionaire shall indemnify the City from all suits or actions brought against the City or on the account of injury or damages received or sustained by any party or parties by or from the said Concessionaire, his servants or agents, in the exercise of the rights and privileges granted in this Agreement, including all attorney fees incurred by the City in defense of such claims or demands.

12. The City reserves the right to cancel or terminate this Agreement, upon ten (10) days advance written notice.

CONCESSIONAIRE

By: Bob Brenner  
Concessionaire

CITY OF LAKE GENEVA

By: Alan Kuyvil  
Mayor

Attest:

By: Sandra Hays  
City Clerk

## CONCESSION AGREEMENT

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9. The Concessionaire shall pay all license fees and taxes that may be imposed by any City, State or Federal authorities.

10. Concessionaire will procure and maintain during the entire term of this Agreement, or any renewal or extension period thereof, a public liability insurance policy which covers liability for products made or sold by Concessionaire, with the City stated as an additional insured. Liability insurance shall be provided at all times in a minimum amount of One Million (\$1,000,000) Dollars single limits coverage, per person, and per occurrence, covering death, personal injury and property loss or damage.

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12. The City reserves the right to cancel or terminate this Agreement, upon ten (10) days advance written notice.

CONCESSIONAIRE

By: Bob Brenner  
Concessionaire

CITY OF LAKE GENEVA

By: Alan Keyser  
Mayor

Attest:

By: Janet Hays  
City Clerk

City of Lake Geneva  
626 Geneva St  
Lake Geneva WI 53147 262-248-3673

Receipt No: 10.000083 Jun 5, 2018

BRENNER-VET PK CONCESSIONS

PUBLIC CHARGES	
PARK USE FEES	1,500.00
Total:	<u>1,500.00</u>

City Checks	
Check No: 3803	1,500.00
Payor:	
BRENNER-VET PK CONCESSIONS	
Total Applied:	<u>1,500.00</u>

Change Tendered:	<u>.00</u>
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06/05/2018 11:24 AM



## City of Lake Geneva Veterans Park Field Rental Agreement

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### SECTION 1: DEFINITIONS

A. Recreation Programmer: The Recreation Programmer, or an authorized representative, is present during the use of the facility or grounds and has access to facilities and grounds at all times and is responsible for locking and unlocking.

B. Lease: As used herein means the written Rental Agreement issued to an applicant by the City of Lake Geneva or its authorized representative for use of Veterans Park or any portion thereof under the authority and conditions as herein provided, including any amendment or supplement to such an agreement.

C. Lessee: As used herein includes any person, association, public organization, partnership, company or corporation that is granted a contract to use any part of Veterans Park in accordance with these regulations. Person responsible must be an adult (age 21).

### SECTION 2: RIGHT TO ALTER REGULATIONS AND RENTAL RATES

The City of Lake Geneva reserves the right to change, alter, amend or cancel any or all of the regulations and rental rates contained herein at any time. The City of Lake Geneva also reserves the right to cancel any reservation for the use of Veterans Park due to local, state or federal emergency needs. A full refund will be given in this event. Lessee may not use the facility for any other than the stated purpose. Failure to comply can cause cancellation of the event.

### SECTION 3: AUTHORITY

Violations of these regulations and rental rates or any portion thereof may result in cancellation of use of facility which may impact future use of facility. The City of Lake Geneva, hereinafter referred to as "The City," shall have full responsibility for the operation of Veterans Park. The City shall be authorized to enter into agreements subject to Sec. 2 (above). The right is reserved by the manager or other duly authorized representative of the City of Lake Geneva to enter Veterans Park and all parts thereof at all times.

### SECTION 4: RENTALS AND RENTAL AGREEMENT

A. All rentals of Veterans Park facilities will require a signed rental agreement between the Lessee and the City of Lake Geneva through its duly authorized representatives. No verbal agreements for the use of Veterans Park will be valid.

B. A reservation for Veterans Park will be considered confirmed only upon the receipt in the City of Lake Geneva Clerk's office of a signed rental agreement accompanied by the prescribed required permit fee.

C. Reservations for an event can be made no more than one (1) year in advance.

## SECTION 5: RESERVATION INFORMATION

A. The City of Lake Geneva does not require a lump sum security deposit; however, a valid credit card associated with either the lessee organization or lessee themselves must be given on the attached application prior to a tournament or event will be confirmed as scheduled. The City of Lake Geneva Department of Public Works will have the sole responsibility to determine if the field and park area was left in an appropriate manner. Credit card holders will be notified in the event a charge will be made due to poor clean up or vandalism.

B. NO ONE IS ALLOWED TO RENT OR RESERVE FIELDS FOR SOMEONE ELSE. IF YOU ARE CAUGHT DOING THIS, YOU WILL LOSE ANY PERMIT FEE AND PERMANENT USE OF THE FIELDS AND FACILITIES.

## SECTION 6: RENTAL HOURS

A. Games may begin at 8:00 am, with staff and Lessee preparations beginning no earlier than 7:00 am.

B. There is an 11:00 p.m. curfew on all City-owned ball fields and parks. Any game in process must be called at 11:00 pm. It must not be continued for any reason. The lights must be turned off no later than 11:20 p.m. (This is to allow participants and spectators time to leave the park and allow Lessee time to clean up).

C. Lessee is responsible to be on site at all times during rental hours. If Lessee cannot be there, a designee should be appointed, and their name(s) should be turned into the City of Lake Geneva upon returning the lease agreement and paying all rental fees.

D. Fields used for league play will be on a limited basis and must be approved by the Lake Geneva City Clerk or designee.

## SECTION 7: CITY OF LAKE GENEVA RENTAL RATES

**Please see the attached map of Veteran's Park to determine field use and reservation.**

The City of Lake Geneva shall set the Park Reservation fees by resolution of the Common Council and may be subject to change.

### **BASEBALL FIELD USE:**

Fields 1B-4B & Moiltor Field are available for practice use for a four-hour interval (8:00 a.m. to Noon, Noon to 4:00 p.m., and 4:00 p.m. to 8:00 p.m.)

Fields 1B & 2B for a one four-hour time block: \$25

Fields 3B & 4B for a one four-hour time block: \$50

Molitor Field for the duration of a one four-hour time block: \$100

Reservations of all five fields (fields 1B-4B & Molitor Field) will be given a 15% discount.

City of Lake Geneva Residents will be given a 15% discount for Veteran's Park Use with proof of residency; proof of residency shall be a current Utility Bill that must be in the lessee's name.

Fields 1B-4B and Molitor Field are available for all day tournament use; this shall include the use of the electronic scoreboard.

Fields 1B & 2B: \$300 per day, per field

Field 3B & 4B: \$400 per day, per field **\*this includes field lighting\***

Molitor Field: \$500 per day **\*this includes field lighting\***

**SOCCER FIELD/OPEN FIELD USE:**

Fields 1A-4A available for practice use for a four-hour interval (8:00 a.m. to Noon, Noon to 4:00 p.m., and 4:00 p.m. to 8:00 p.m.)

Fields 1A-4A for a one four-hour time block: \$25

City of Lake Geneva Residents will be given a 15% discount for Veteran's Park Use with proof of residency; proof of residency shall be a current Utility Bill that must be in the lessee's name

Fields 1A-3A are available for all day tournament use

Fields 1A-3A: \$300 per day, per field

**\*\*Note: Fields 1A-3A do not have lighting or scoreboards\*\***

**Additional Fees/Terms for any Tournament Use:**

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain a 4-yard dumpster at a cost of \$200.

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain 1 portable restroom at the third party rate cost to be identified by the City; For every additional 100 participants a portable restroom is required.

Notification of expected portable restroom needs must be communicated to the Director of Public Works at least one week in advance of the tournament. The DPW Director will then notify lessee of associated costs.

Lessee must coordinate with the Director of Public Works for bleacher use and placement; bleachers are not available during the week of the Lake Geneva Venetian Festival.

The City of Lake Geneva will not be responsible for supplying any game officials or equipment. This shall be the sole responsibility of the lessee.

#### SECTION 8: CLEANING REQUIREMENTS

Lessee must clean up any and all trash placed anywhere other than within the dumpster or onsite trash containers and remove any equipment within the contract lease period; otherwise, additional fees may be charged. Lessee is responsible for cleanup of the facility similar to pre-event condition. If it is discovered that the facility is in disarray, an additional \$200 per hour clean up charge will be applied to the credit card on file.

Lessee or event coordinators shall be responsible for maintaining the cleanliness and order of the facility restrooms. The City of Lake Geneva shall supply toilet paper, paper towels, and garbage bags. The lessee or event coordinator shall call the City of Lake Geneva Police Dispatch Center with any extensive maintenance issues at 262-248-4455.

#### SECTION 9: SETUPS

A. Event Coordinators will need to work with a representative of the Lake Geneva YMCA staff to unlock and lock facilities before and after event. The Lake Geneva YMCA representative will also need to be notified of any field lighting needs.

B. Fields will be prepared and chalked prior to the event. Lessee can request the Lake Geneva YMCA to maintain the fields in between games. Lessee should request assistance from the Lake Geneva YMCA on field maintenance at the time the rental agreement is executed.

#### SECTION 10: LIABILITY FOR LESSEE'S PROPERTY

Neither the City of Lake Geneva, the Lake Geneva YMCA, nor its employees shall be liable for any lost, damaged or injury to property of any kind that is shipped or otherwise delivered to or stored in or on the premises. Property shall not be received until Lessee has made proper arrangements for receiving, handling and storage of such materials with the Lake Geneva YMCA management.

#### SECTION 11: OBSERVANCE OF LAWS AND REGULATIONS

Lessee shall comply with all city, county, state and federal laws, and with regulations pertaining to Veterans Park. Violations by Lessee or its agents or employees may result in cancellation of the lease and/or discontinuation of use of the facility with forfeiture of fees and deposit.

#### PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

1. DO NOT PLAY ON THE FIELD IF IT IS WET OR MUDDY.
2. REPAIR ANY DAMAGED AREAS AFTER YOUR PLAY HAS ENDED.
3. PARKING ON ANY GRASS AREA IS STRICTLY PROHIBITED
4. DO NOT ADD ANY DRYING AGENTS OR UNAUTHORIZED MATERIALS TO THE FIELD FOR ANY REASON.
5. CLEAN UP ANY LITTER LEFT BY PARTICIPANTS AND SPECTATORS, AND TAKE WITH

YOU.

6. PROFANITY OF ANY FORM, WHETHER ON T-SHIRTS, OR SPOKEN WILL NOT BE ALLOWED IN THE PARK.

7. NO GAMBLING OF ANY FORM IS ALLOWED. VIOLATORS WILL BE PROSECUTED. RENTERS WILL LOSE THEIR DEPOSIT IF ALLOWED.

8. NO PETS ALLOWED IN THE PARK

9. NO ALCOHOL OR COMSUMPTION OF ALCOHOL IS PERMITTED

## SECTION 12: OBJECTIONABLE CONDUCT

Any person at Veterans Park whose conduct is disorderly or disruptive in one or more of the following respects, may be ejected from the premises by the City of Lake Geneva or Lake Geneva YMCA staff on duty or any police officer:

a. Intoxication;

b. Use of abusive, indecent, profane or vulgar language;

c. Making offensive gestures or displays;

d. Abusing or threatening another person in an obviously offensive manner or fighting with another person;

e. Making unreasonably loud noise;

d. Vandalism.

Lessee, for the event at which any such ejection occurs, shall hold harmless, indemnify and defend the City, its officers, agents and employees against any claim related to any such ejection. Alcoholic beverages of any type are not permitted in the park under any circumstances, per the City of Lake Geneva Ordinance. Lessee is responsible for the actions of the participants and spectators as it pertains to the presence of alcohol. Lessee is to ask violators to leave the park immediately and call for police assistance to enforce the City Ordinance or violations of any rules listed on this form. Failure to report violators will result in potential fine of Lessee and bar Lessee's right to reserve any field in the future. (It is suggested that a gate attendant be present at all times to discourage attendants from bringing alcoholic beverages into the park and to report any violators to Lessee and the Lake Geneva Police Department.) The Lake Geneva Police Department will be notified of the date and time that Lessee will be utilizing the facility. The City of Lake Geneva will press charges against ordinance violators, that the police arrest for drinking and any other violation(s) in the park. Uniformed and non-uniformed police officers may be patrolling inside the park during Lessee's rental times. The Lake Geneva YMCA staff will also be making site inspections to the rented facility to check on any renter agreement violations.

## SECTION 13: ABANDONED EQUIPMENT OR ARTICLES

The City of Lake Geneva or the Lake Geneva YMCA shall not be held responsible for property left on the premises. Said articles shall remain on the Veterans Park premises for seven (7) days and then shall be deemed abandoned by Lessee and may be disposed of by the City of Lake Geneva. The City assumes no responsibility for losses when such losses are caused by theft or

disappearance. Property left on the premises that must be stored may result in the loss of deposit.

#### SECTION 14: SOLICITATIONS

No Lessee shall solicit or collect donations at Veterans Park without the approval of the City of Lake Geneva.

#### SECTION 15: FOOD AND BEVERAGE SERVICE

A. No alcoholic beverage will be allowed in Veterans Park. Police fines may be imposed for non-compliance, as well as possible discontinuation of the event.

B. The City of Lake Geneva will not allow food and beverage to be sold at Veterans Park. The City of Lake Geneva has a vendor contracted to run the Veterans Park concession stand.

#### SECTION 16: SALE OF TOURNAMENT SOUVENIRS AND NOVELTIES

A. Lessee may NOT solicit or sell t-shirts, ball caps and other souvenirs to its participants and spectators, unless the lessee is a qualified group and obtains a permit to do so from the City of Lake Geneva.

**ABSOLUTELY NO SMOKING IS PERMITTED IN VETERANS PARK.**

**PLEASE NOTIFY GUESTS OF THIS REGULATION.**



**City of Lake Geneva  
Veterans Park Field Rental Agreement**

**Rental Date:** \_\_\_\_\_ **Time In:** \_\_\_\_\_ **am/pm Time**

**Out:** \_\_\_\_\_ **am/pm**

**Number attending:** \_\_\_\_\_

**Type of Activity:** \_\_\_\_\_

**Lessee:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Cell phone:** \_\_\_\_\_

**Baseball Field Use Fees (please check all that apply):**

**PRACTICES ONLY:**

Field 1B  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

Field 2B  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

Field 3B  8:00 a.m.- Noon- \$50  Noon- 4:00 p.m.- \$50  4:00 p.m.- 8:00 p.m.- \$50

Field 4B  8:00 a.m.- Noon- \$50  Noon- 4:00 p.m.- \$50  4:00 p.m.- 8:00 p.m.- \$50

Molitor  8:00 a.m.- Noon- \$100  Noon- 4:00 p.m.- \$100  4:00 p.m.- 8:00 p.m.- \$100

**TOURNAMENTS:**

Field 1B  \$300 per day

Field 2B  \$300 per day

Field 3B  \$400 per day \*includes field lighting\*

Field 4B  \$400 per day \*includes field lighting\*

Molitor  \$500 per day \*includes field lighting\*

15% discount for booking of all five fields

City of Lake Geneva Resident? Yes  No  \*must provide current utility bill\*

**Soccer Field/Open Field Use Fees (please check all that apply):**

**PRACTICES ONLY:**

Field 1A  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

Field 2A  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

Field 3A  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

Field 4A  8:00 a.m.- Noon- \$25  Noon- 4:00 p.m.- \$25  4:00 p.m.- 8:00 p.m.- \$25

**TOURNAMENTS:**

**Expected**

Field 1A  \$300 per day

Field 2A  \$300 per day

Field 3A  \$300 per day

15% discount for booking of all three fields

City of Lake Geneva Resident? Yes  No  \*must provide current utility bill\*

**Tournament Additional Fees:**

4-yard dumpster for tournament of 300 or more players/spectators  \$200

Tournaments with expected attendance of player/spectators over 300 people shall be required to obtain 1 portable restroom at the third party rate cost to be identified by the City; For every additional 100 participants a portable restroom is required

Name on Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CVV#: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Card Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\$ \_\_\_\_\_ total due    Receipt# \_\_\_\_\_    Date \_\_\_\_\_

In order for the Lake Geneva YMCA to hold your reservation, payment and this form must be received at least fourteen (14) calendar days prior to the event. Failure to do so will result in loss of reservation. Rental fees must be paid in full fourteen (14) calendar days prior to the event.

I agree to abide by the policies and rules of the City of Lake Geneva. I understand that I am responsible for any damage to City property that may occur during my usage. I understand I should report any problems to the City of Lake Geneva.

**WARNING: RELEASE OF CLAIMS AND WAIVER OF RIGHTS, READ CAREFULLY BEFORE SIGNING**

**A. Covenant Not to Sue.** Lessee shall never institute any action or suit at law or in equity against the Lake Geneva YMCA or the City of Lake Geneva, individually or in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, and shall not prosecute or in any way aid in the institution or prosecution of any claim, demand, action, or cause of action for damages, costs, loss of services, property damage, expenses or compensation, attorney fees, or litigation costs for or on account of any damage, loss, or injury, either to person or property, or both, resulting or to result, known or unknown, past, present, or future, arising out of Lessee's use of Veterans Park in the City of Lake Geneva, Walworth County, Wisconsin.

**B. Indemnification and Hold Harmless Agreement.** Lessee shall indemnify and hold the Lake Geneva YMCA and City of Lake Geneva, individually and in its capacity as Recreation Programmer, its officers, directors, insurers, employees, agents, or assigns, harmless and defend them, and each of them, from and against any and all claims, actions, damages, liability, losses, expenses, attorney fees, litigation costs, or liens, arising out of any negligent act or omission by or on behalf of the Lake Geneva YMCA or City of Lake Geneva, and further arising out of any occurrence causing injury or damage to any persons or property, or resulting from or caused by any negligent acts or omissions of the Lake Geneva YMCA or City of Lake Geneva or out of any negligent acts or omissions of Lessee, its agents and assigns, while exercising any of the rights and privileges granted by this Field Rental Agreement. Lessee agrees to pay all litigation costs and all actual attorney fees incurred by the Lake Geneva YMCA or City of Lake Geneva in connection therewith, and to pay any final judgment entered in an action to which this indemnification agreement applies.

Lessee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_



Report Criteria:

Report type: Summary

[Report].Check Issue Date = 06/19/2020,06/22/2020,06/23/2020,06/24/2020,07/01/2020

Check.Type = {<->} "Adjustment"

Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/19/2020	73773	5796	CITY OF LAKE GENEVA PETTY CASH	1,000.00
06/19/2020	73774	2056	AMAZON	495.55
06/19/2020	73775	2108	AT&T LONG DISTANCE	231.61
06/19/2020	73776	2138	BAKER & TAYLOR	333.51
06/19/2020	73777	5792	CINDI BAUMEISTER	14.77
06/19/2020	73778	2379	DEMCO	216.35
06/19/2020	73779	2613	GREAT AMERICA FINANCIAL SERVICES	202.92
06/19/2020	73780	2779	KENOSHA CIRCUIT COURT	500.00
06/19/2020	73781	3233	RHYME BUSINESS PRODUCTS	474.62
06/19/2020	73782	3001	SECURIAN FINANCIAL GROUP	2,392.37
06/19/2020	73783	4918	TIME WARNER CABLE	215.73
06/19/2020	73784	5001	VERIZON WIRELESS	1,205.05
06/19/2020	73785	5071	WE ENERGIES	1,153.79
06/22/2020	73786	5796	CITY OF LAKE GENEVA PETTY CASH	25,000.00
06/23/2020	73787	5703	TOTAL PARKING SOLUTIONS INC	165,175.00
06/24/2020	73788	2056	AMAZON	3,222.98
06/24/2020	73789	2104	AT&T	2,152.37
06/24/2020	73790	2800	KORNAK, EMILY	4,426.44
06/24/2020	73791	4814	LAKESHORES LIBRARY SYSTEM	57.82
06/24/2020	73792	5341	NAN ELDER	13.80
06/24/2020	73793	5803	PATRICIA CORRIGAN CULOTTI	125.00
06/24/2020	73794	5326	STEPHANIE LYNN LAKE GENEVA LLC	5,332.00
06/24/2020	73795	4973	US BANK	445.17
06/24/2020	73796	4975	US CELLULAR	862.74
06/24/2020	73797	5428	CITY OF LAKE GENEVA POLICE DEPT	59.80
07/01/2020	73802	2046	ALLIANT ENERGY	666.51
07/01/2020	73803	5805	BOOKSITE	1,080.00
07/01/2020	73804	5807	CONLEY, TIM	24.23
07/01/2020	73805	2670	HOME DEPOT CREDIT	37.50
07/01/2020	73806	3024	MUTUAL OF OMAHA	2,599.92
07/01/2020	73807	3159	PNC BANK	20,448.75
07/01/2020	73808	4918	TIME WARNER CABLE	144.98
07/01/2020	73809	58	WALMART	24.84
07/01/2020	73810	5239	WALMART COMMUNITY	57.83
Grand Totals:				240,393.95

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-13910	59.14	.00	59.14
11-00-00-21100	712.62	11,915.13-	11,202.51-
11-00-00-21340	2,200.61	.00	2,200.61
11-00-00-21555	1,388.42	.00	1,388.42

GL Account	Debit	Credit	Proof
11-00-00-21562	858.58	.00	858.58
11-00-00-21564	352.92	.00	352.92
11-10-00-51330	167.43	.00	167.43
11-10-00-55000	119.61	.00	119.61
11-12-00-24280	500.00	.00	500.00
11-12-00-52210	68.80	.00	68.80
11-14-30-53110	13.80	.00	13.80
11-15-10-53100	136.22	.00	136.22
11-16-10-52210	794.74	.00	794.74
11-16-10-52240	29.12	.00	29.12
11-21-00-51380	55.32	25.20-	30.12
11-21-00-52210	2,205.59	.00	2,205.59
11-21-00-53120	33.00	.00	33.00
11-21-00-53610	25.89	.00	25.89
11-21-00-53800	26.80	.00	26.80
11-21-00-53990	126.06	.00	126.06
11-21-00-54100	95.00	405.00-	310.00-
11-21-00-58100	573.10	.00	573.10
11-22-00-51150	14.77	.00	14.77
11-22-00-52210	353.31	.00	353.31
11-22-00-52240	35.17	282.42-	247.25-
11-22-00-53400	202.92	.00	202.92
11-22-00-53500	24.84	.00	24.84
11-24-00-52620	70.68	.00	70.68
11-29-00-52210	38.01	.00	38.01
11-32-10-52210	378.73	.00	378.73
11-32-10-52240	194.89	.00	194.89
11-32-10-55000	37.50	.00	37.50
11-34-10-52230	2.15	.00	2.15
11-51-10-52240	120.63	.00	120.63
11-52-01-52220	583.51	.00	583.51
11-52-01-52240	27.87	.00	27.87
20-00-00-21100	.00	20,448.75-	20,448.75-
20-81-00-56580	20,448.75	.00	20,448.75
40-00-00-21100	.00	26,357.35-	26,357.35-
40-52-10-52640	24.23	.00	24.23
40-54-10-10100	26,000.00	.00	26,000.00
40-54-10-52210	82.49	.00	82.49
40-55-10-52210	119.45	.00	119.45
40-55-10-52240	99.28	.00	99.28
40-55-20-52210	31.90	.00	31.90
42-00-00-21100	.00	165,610.62-	165,610.62-
42-34-50-52210	195.90	.00	195.90
42-34-50-53100	239.72	.00	239.72
42-34-50-58700	165,175.00	.00	165,175.00
47-00-00-21100	.00	5,442.75-	5,442.75-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	110.75	.00	110.75
48-00-00-21100	.00	265.92-	265.92-
48-00-00-52210	101.70	.00	101.70
48-00-00-52220	80.85	.00	80.85
48-00-00-52240	25.54	.00	25.54

GL Account	Debit	Credit	Proof
48-00-00-53620	57.83	.00	57.83
61-00-00-21100	.00	7.03-	7.03-
61-00-00-53110	.90	.00	.90
61-00-00-92630	6.13	.00	6.13
62-00-00-21100	.00	27.24-	27.24-
62-00-00-92100	9.04	.00	9.04
62-00-00-92630	18.20	.00	18.20
99-00-00-21100	.00	11,031.78-	11,031.78-
99-00-00-52110	21.99	.00	21.99
99-00-00-52210	191.35	.00	191.35
99-00-00-52220	903.71	.00	903.71
99-00-00-53500	154.74	.00	154.74
99-00-00-54100	1,148.34	.00	1,148.34
99-00-00-54110	22.79	.00	22.79
99-00-00-54140	5,287.18	.00	5,287.18
99-00-00-54150	1,442.66	.00	1,442.66
99-00-00-55000	1,072.24	.00	1,072.24
99-00-00-55120	216.35	.00	216.35
99-00-00-55140	37.99	.00	37.99
99-00-00-55160	57.82	.00	57.82
99-00-00-55320	474.62	.00	474.62
Grand Totals:	241,819.19	241,819.19-	.00

Dated: 7-7-2020

Mayor: *Charles Klein*

City Council: *Ken Howell*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 06/19/2020,06/22/2020,06/23/2020,06/24/2020,07/01/2020

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"07102020","07102020A","07102020B","f07032020","f07032020a","F07032020B","F07032020C","P07032020","P07032020A","P07032020B","P07032020C"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "61"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>A+ GRAPHICS &amp; PRINTING</b>				
27943	05/20/2020	REFUSAL FORMS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	48.00
28208	06/16/2020	(100) COVID SAFETY POSTERS	11-10-00-55000 COVID-19 EXPENDITURES	205.00
Total A+ GRAPHICS & PRINTING:				253.00
<b>ADVANCED DISPOSAL SERVICES</b>				
A40000011412	06/15/2020	LANDFILL USE	11-36-00-52960 SOLID WASTE-STREET DEPT	1,332.73
Total ADVANCED DISPOSAL SERVICES:				1,332.73
<b>ADVANTAGE POLICE SUPPLY INC</b>				
20-0610	06/11/2020	UNIFORM-MCNEIL	11-21-00-57370 BODY ARMOR EXPENDITURES	1,697.00
Total ADVANTAGE POLICE SUPPLY INC:				1,697.00
<b>AMY'S SHIPPING EMPORIUM</b>				
31562	06/29/2020	UPS SHIPPING-HANDHELD REP	42-34-50-53120 POSTAGE EXPENSE	16.92
39021	05/13/2020	UPS-MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	10.72
39366	05/27/2020	UPS-GUETZKE & ASSOC	11-22-00-53120 POSTAGE EXPENSE	21.44
Total AMY'S SHIPPING EMPORIUM:				49.08
<b>AURORA HEALTH CARE</b>				
655	06/15/2020	EMP CLINIC-MAY	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,700.00
Total AURORA HEALTH CARE:				2,700.00
<b>AUTOMATED PARKING TECHNOLOGIES</b>				
200533	06/19/2020	BEACH KIOSK #4-INSTALL	40-54-10-53400 LUKE OPERATING AND CC EXP	420.00
Total AUTOMATED PARKING TECHNOLOGIES:				420.00
<b>BADGER STATE INDUSTRIES</b>				
306-183090	06/08/2020	PAPER TOWELS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	1,287.50
306-183187	06/17/2020	PAPER TOWELS,GARBAGE BA	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	194.65
Total BADGER STATE INDUSTRIES:				1,482.15
<b>BATZNER PEST CONTROL</b>				
2922831	06/24/2020	PEST CONTROL-JUN	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	125.00
Total BATZNER PEST CONTROL:				125.00
<b>BAYCOM INC</b>				
EQUIPINV_026	06/03/2020	MDCT MOUNT-CAR #2	11-22-00-58500 EQUIPMENT OUTLAY	3,826.00
RTN00000000	06/16/2020	RETURN-TOUGHBOOK	11-22-00-58500 EQUIPMENT OUTLAY	740.00-

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total BAYCOM INC:				3,086.00
<b>BEAR GRAPHICS</b>				
0850305	06/25/2020	ABSENTEE ENVELOPES	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	831.05
Total BEAR GRAPHICS:				831.05
<b>BLASER, LUCAS</b>				
RFD 6/18/20	06/18/2020	RFD-GOV PAY 6/11/20	11-12-00-24280 COURT FINES-OTHER	45.00
Total BLASER, LUCAS:				45.00
<b>BOUND TREE MEDICAL LLC</b>				
83616063	05/06/2020	DISINFECTANT	11-22-00-55000 COVID-19 EXPENDITURES	134.00
83627686	05/15/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	64.14
83641099	05/28/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	144.97
83648262	06/03/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	200.79
83657609	06/11/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	114.29
Total BOUND TREE MEDICAL LLC:				658.19
<b>BREEZY HILL NURSERY</b>				
I-235854	06/25/2020	POND MAINT-JUN	42-34-50-52200 PARKING LOT PLANTING/MAINT	221.00
I-235912	06/25/2020	PLANTING MAINT-JUN/JUL	42-34-50-52200 PARKING LOT PLANTING/MAINT	4,717.17
Total BREEZY HILL NURSERY:				4,938.17
<b>BUMPER TO BUMPER AUTO PARTS</b>				
662-425538	05/19/2020	BATTERY-AIR TANK LIFT	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	56.09
662-425538	05/19/2020	PLIERS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	9.09
662-426456	06/08/2020	THREADLOCKER-WORK BENC	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	20.49
662-426467	06/08/2020	OIL DRI-SQ #1	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	49.35
662-426495	06/09/2020	CLAMPS-MED #1	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	2.92
662-426765	06/13/2020	FUEL CONNECTOR	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	14.39
662-426959	06/17/2020	HD30 OIL	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	95.76
662-426962	06/17/2020	MAF SENSOR CLEANER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	7.49
662-427411	06/26/2020	DOOR LOCK-TRK #54	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	4.29
Total BUMPER TO BUMPER AUTO PARTS:				259.87
<b>CDW GOVERNMENT INC</b>				
ZBG7125	06/05/2020	DVD'S FOR COUNCIL	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	25.02
ZBW7458	06/10/2020	MS SURFACE COVER	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	77.52
ZCF6059	06/11/2020	DESK STAND-JEAN	11-21-00-53100 PD OFFICE SUPPLIES	69.36
ZCF8838	07/01/2020	SPEAKERS-DRAPER,EARLE	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	40.90
ZFR7733	06/24/2020	COMP STORAGE-ARBITRATOR	11-21-00-58100 EQUIPMENT OUTLAY	860.58
Total CDW GOVERNMENT INC:				1,073.38
<b>CES</b>				
LKG/063935	06/16/2020	BULBS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	15.20
Total CES:				15.20
<b>CINTAS CORP</b>				
5018957271	06/30/2020	FIRST AID CABINET RESTOCK	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	75.85

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5018957271	06/30/2020	PROTECTIVE MASKS-COVID	11-32-10-55000 COVID-19 EXPENDITURES	210.00
Total CINTAS CORP:				285.85
<b>CIVIC SYSTEMS LLC</b>				
CVC19448	06/22/2020	CIVIC SUPPORT FEES-JUL-DEC	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	4,249.50
Total CIVIC SYSTEMS LLC:				4,249.50
<b>COMPRESSOR SERVICES</b>				
F-20029469	06/06/2020	ST 2 AIR COMP ANNUAL SVC	11-22-00-53600 FIREHOUSE MAINT SERVICE COSTS	315.72
Total COMPRESSOR SERVICES:				315.72
<b>CUTTING EDGE SIGNS &amp; GRAPHICS</b>				
283151	06/05/2020	CAR 2-LICENSE PLATE	50-22-00-58000 FIRE EQUIPMENT PURCHASES	34.75
Total CUTTING EDGE SIGNS & GRAPHICS:				34.75
<b>DINGES FIRE COMPANY</b>				
09986	06/13/2020	TURNOUT GEAR	50-22-00-58000 FIRE EQUIPMENT PURCHASES	593.58
10065	05/17/2020	(2) THERMOMETERS	11-21-00-55000 COVID-19 EXPENDITURES	219.90
Total DINGES FIRE COMPANY:				813.48
<b>DOMINION VOTING SYSTEMS INC</b>				
DVS134362	06/12/2020	LICENSE,WNTY-ELECTION EQU	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	926.00
Total DOMINION VOTING SYSTEMS INC:				926.00
<b>DUNN LUMBER</b>				
794015	06/11/2020	NUTS,BOLTS-BEACH KIOSK	40-54-10-53400 LUKE OPERATING AND CC EXP	7.16
794024	06/11/2020	LIGHT BULBS-LIB BATH	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	51.96
794196	06/12/2020	BED EDGER RENTAL	11-52-00-53520 GROUNDS MAINT SUPPLIES	195.80
794365	06/15/2020	BED EDGER RENTAL	11-52-00-53520 GROUNDS MAINT SUPPLIES	97.90
794419	06/15/2020	WEED KILLER-VETS PARK	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	42.99
794447	06/15/2020	CONCRETE SEALANT	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	15.58
794635	06/17/2020	VALVES-SHUTDOWN DRINKING	11-32-10-55000 COVID-19 EXPENDITURES	36.43
794697	06/17/2020	PAINT-PARK SIGNS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	50.48
794819	06/18/2020	H2O FITTINGS-VETS PARK	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	39.95
795008	06/19/2020	DOOR REPAIR-BASEMENT	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	24.48
795038	06/20/2020	GOOF OFF	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	15.98
795259	06/23/2020	COMPOUND,NUT/BOLTS-POST	42-34-50-52200 PARKING LOT PLANTING/MAINT	13.07
795358	06/24/2020	"NO PARKING" SIGNS	11-32-13-54300 TREE & BRUSH OPERATING SUPPLY	34.47
795401	06/24/2020	FOAM-BATTERY REPAIR	42-34-50-52500 KIOSK REPAIRS/SUPPLIES	29.99
795432	06/24/2020	"NO SMOKING" SIGN-BEACH	40-54-10-53100 BEACH OFFICE SUPPLIES	3.98
795769	06/29/2020	STENCILS,RED PAINT-PIER	40-52-10-53510 EQUIP MAINT SUPP-BUOYS,STALLS	26.95
795800	06/29/2020	PAINTING SUPPLIES-TRASH CA	11-52-00-53520 GROUNDS MAINT SUPPLIES	19.26
795930	06/30/2020	PHOTO CELL-FLOODLIGHT	11-34-10-52610 STREET LIGHTS REPAIRS	12.99
K91085	05/13/2020	NOZZLE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	8.29
K91085	05/13/2020	TAPE	11-22-00-55000 COVID-19 EXPENDITURES	3.99
K91085	05/13/2020	TAPE,KEY RING	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	5.55
Total DUNN LUMBER:				737.25
<b>EAGLE MEDIA INC</b>				
00130108	04/17/2020	COLLAR BRASS	11-21-00-51390 PART TIME UNIFORM EXPENSE	100.20

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
00130333	06/14/2020	CSO UNIFORMS	11-21-00-51390 PART TIME UNIFORM EXPENSE	1,026.22
00130405	06/09/2020	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	14.00
Total EAGLE MEDIA INC:				1,140.42
<b>EDWARD JONES</b>				
PERP CARE D	06/22/2020	PERP CARE DEP-1/1/20-6/10/20	49-00-00-24200 DUE TO INVESTMENT ACCT	3,575.00
Total EDWARD JONES:				3,575.00
<b>ELDER, NAN</b>				
REIMB 6/22/20	06/22/2020	26 MILES-ELECTION SPLY PICK	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	14.95
Total ELDER, NAN:				14.95
<b>ELKHORN NAPA AUTO PARTS</b>				
196543	06/15/2020	STARTER,SOLENOID-TRACTOR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	32.28
196563	06/15/2020	STARTER KEY-TRACTOR #49	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	10.58
197326	06/22/2020	OIL FILTER	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	16.64
197446	06/23/2020	O2 SENSOR,FUEL FILTER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	54.84
197637	06/24/2020	BATTERY-#73 SPRAYER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	49.85
198363	07/01/2020	SOLENOID-FORD TRACTOR #4	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	46.13
Total ELKHORN NAPA AUTO PARTS:				210.32
<b>EMS MEDICAL BILLING ASSOCIATES</b>				
MAY 2020	06/07/2020	COMMISSIONS-MAY	11-22-00-52140 OUTSIDE BILLING SERVICES	3,610.87
Total EMS MEDICAL BILLING ASSOCIATES:				3,610.87
<b>FAIRWYN SB INC</b>				
1510 COBBLE	06/17/2020	1510 COBBLESTONE LN	11-00-00-23540 DEVELOPER DEPOSITS	3,500.00
307 N STONE	06/24/2020	307 N STONE RIDGE DR	11-00-00-23540 DEVELOPER DEPOSITS	3,500.00
540 N BOULD	06/25/2020	540 N BOULDER DR	11-00-00-23540 DEVELOPER DEPOSITS	3,500.00
Total FAIRWYN SB INC:				10,500.00
<b>FASTENAL COMPANY</b>				
WIELK159483	06/03/2020	MASK,GLOVES	11-32-10-55000 COVID-19 EXPENDITURES	520.40
WIELK159705	06/18/2020	MASKS	11-32-10-55000 COVID-19 EXPENDITURES	56.81
Total FASTENAL COMPANY:				577.21
<b>FIRST CARE TACTICAL LLC</b>				
1334	06/21/2020	NAR BAC-PACK, TOURNIQUETS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	519.88
Total FIRST CARE TACTICAL LLC:				519.88
<b>FORD OF LAKE GENEVA</b>				
71906	05/21/2020	DIAGNOSIS-#203	11-21-00-53610 PD EQUIP MAINT SERV COSTS	257.50
72360	05/29/2020	FUEL PUMP-#203	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,148.16
72416	05/30/2020	TIRE REPAIR-#210	11-21-00-53610 PD EQUIP MAINT SERV COSTS	39.58
72472	06/04/2020	DRIVER SEAT HANDLE-#209	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.31
72584	06/12/2020	OIL CHANGE-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79
72686	06/22/2020	OIL CHANGE-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	146.96
72721	06/24/2020	OIL CHANGE-#204	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total FORD OF LAKE GENEVA:				1,690.09
<b>GAGE MARINE CORP</b>				
178243	06/16/2020	LAGOON PIER REPAIR	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	990.00
Total GAGE MARINE CORP:				990.00
<b>GENERAL COMMUNICATIONS, INC.</b>				
282673	05/19/2020	SEAT COVERS-CAR #2	50-22-00-58000 FIRE EQUIPMENT PURCHASES	317.00
Total GENERAL COMMUNICATIONS, INC.:				317.00
<b>GENEVA AUTO BODY</b>				
28336	06/15/2020	REPL BOAT BATTERY	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	132.95
Total GENEVA AUTO BODY:				132.95
<b>GENEVA ONLINE INC</b>				
1099286	06/01/2020	EMAIL SVC-JUN	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
<b>HALVERSON OVERHEAD DOOR CO</b>				
9329	06/09/2020	DOOR REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	241.25
Total HALVERSON OVERHEAD DOOR CO:				241.25
<b>HANCOCK, ANDREW OR DAWN</b>				
REFD 09/18/20	06/18/2020	HANCOCK-SEC DEP-09/18/20	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total HANCOCK, ANDREW OR DAWN:				1,000.00
<b>HENRY SCHEIN INC</b>				
73181804	01/23/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	40.50
76949158	05/08/2020	EMS SUPPLIES-PPE	11-22-00-55000 COVID-19 EXPENDITURES	208.50
76967401	05/08/2020	PROTECTIVE SHOE COVERS	11-22-00-55000 COVID-19 EXPENDITURES	314.56
76968462	05/11/2020	EMS SUPPLIES	11-22-00-55000 COVID-19 EXPENDITURES	18.03
76968462	05/11/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	4.05
77010858	05/12/2020	THERMOMETER	11-22-00-55000 COVID-19 EXPENDITURES	11.44
77958344	06/03/2020	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	76.48
77958344	06/03/2020	EMS SUPPLIES	11-22-00-55000 COVID-19 EXPENDITURES	135.20
78470974	06/15/2020	COVID SUPPLIES	11-22-00-55000 COVID-19 EXPENDITURES	25.88
Total HENRY SCHEIN INC:				834.64
<b>HORN, SKYLER P.</b>				
RFD 6/17/20	06/17/2020	RFD-CN80GHS2DG	11-12-00-45100 COURT PENALTIES & FINES	156.50
Total HORN, SKYLER P.:				156.50
<b>HWY C SERVICES INC</b>				
323541	04/20/2020	MUFFLER-SKID STEER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	436.58
Total HWY C SERVICES INC:				436.58

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>ITU ABSORB TECH INC</b>				
7498676	06/26/2020	MATS,RAGS,COVERALLS	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	87.29
Total ITU ABSORB TECH INC:				87.29
<b>JAMES IMAGING SYSTEMS INC</b>				
998330	06/18/2020	TOSH ES3555C-JUN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	135.04
998331	06/18/2020	TOSH ES357-JUN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	27.64
Total JAMES IMAGING SYSTEMS INC:				162.68
<b>JEFFERSON FIRE &amp; SAFETY INC</b>				
IN119198	06/24/2020	SCBAS REPAIRS	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	57.85
Total JEFFERSON FIRE & SAFETY INC:				57.85
<b>JERRY WILLKOMM INC</b>				
269522	06/10/2020	1600.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	2,990.40
Total JERRY WILLKOMM INC:				2,990.40
<b>JK SERVICES</b>				
2517	06/18/2020	ENG 2- TNT REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	79.50
Total JK SERVICES:				79.50
<b>KAPUR &amp; ASSOCIATES INC</b>				
103191	06/16/2020	ENG SVCS-VISTAS OF LG	11-00-00-13910 A/R BILL OUTS	157.00
103193	06/16/2020	ENG SVCS-STONERIDGE PHAS	11-00-00-13910 A/R BILL OUTS	3,411.13
103201	06/16/2020	ENG SVCS-870 MAYTAG	11-00-00-13910 A/R BILL OUTS	637.00
103202	06/16/2020	ENG SVCS-LG GIS REQUESTS	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	913.00
103205	06/16/2020	2020 PAVING PROGRAM	43-32-10-17010 2019/2020 STREET IMP PROGRAM	11,742.00
103207	06/16/2020	DATA COLLECTION/INPUT	11-24-00-53350 OTHER PROFESSIONAL FEES	7,042.50
Total KAPUR & ASSOCIATES INC:				23,902.63
<b>KROLL ASSOCIATES, INC</b>				
SA00413426	05/21/2020	CYBER ATTACK-REIMB BY INSU	11-10-00-52450 EXPENSES SUBJECT TO INS CLAIM	27,780.49
SA00417925	06/18/2020	CYBER ATTACK-REIMB BY INSU	11-10-00-52450 EXPENSES SUBJECT TO INS CLAIM	610.67
Total KROLL ASSOCIATES, INC:				28,391.16
<b>LAKE GENEVA JAYCEES</b>				
FIREWORKS 2	06/01/2020	FIREWORKS CONTRIBUTION-2	40-54-10-57800 VENETIAN FESTIVAL FIREWORKS	10,000.00
Total LAKE GENEVA JAYCEES:				10,000.00
<b>LAKE GENEVA UTILITY</b>				
1510 COBBLE	06/09/2020	1510 COBBLESTONE LN	45-00-00-24520 WATER IMPACT FEES	1,690.00
1510 COBBLE	06/09/2020	1510 COBBLESTONE LN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
307 N STONE	06/18/2020	307 N STONE RIDGE DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
307 N STONE	06/18/2020	307 N STONE RIDGE DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
314 GALLANT	06/22/2020	314 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
314 GALLANT	06/22/2020	314 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
403 GALLANT	06/16/2020	403 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
403 GALLANT	06/16/2020	403 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
504 CADENCE	06/23/2020	504 CADENCE CIR	45-00-00-24520 WATER IMPACT FEES	1,690.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
504 CADENCE	06/23/2020	504 CADENCE CIR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
506 CADENCE	06/16/2020	506 CADENCE CIR	45-00-00-24520 WATER IMPACT FEES	1,690.00
506 CADENCE	06/16/2020	506 CADENCE CIR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
540 N BOULD	06/22/2020	540 N BOULDER DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
540 N BOULD	06/22/2020	540 N BOULDER DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				24,885.00
<b>LANGUAGE LINE SERVICES</b>				
4828088	05/31/2020	INTERPRETER FEES-MAY	11-21-00-54100 PD TRAINING EXPENSES	4.35
Total LANGUAGE LINE SERVICES:				4.35
<b>LARRY'S TOWING &amp; RECOVERY</b>				
4596	06/20/2020	TOWING-CHEVY TAHOE	11-34-10-52900 CAR TOWING	230.00
Total LARRY'S TOWING & RECOVERY:				230.00
<b>MARED MECHANICAL</b>				
117926	04/30/2020	HVAC PREV MAINT	11-22-00-53600 FIREHOUSE MAINT SERVICE COSTS	858.00
118846	06/18/2020	HVAC REPAIR	11-16-10-52400 CITY HALL BUILDING REPAIRS	596.75
Total MARED MECHANICAL:				1,454.75
<b>MARSICANO, NICHOLETTE</b>				
06/16/20	06/16/2020	STUDENT AWARDS-AVIAN	11-70-00-57800 AVIAN COMMITTEE EXPENSES	150.00
Total MARSICANO, NICHOLETTE:				150.00
<b>MARTIN GROUP</b>				
1264546	06/23/2020	KONICA 20-JUN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	18.26
Total MARTIN GROUP:				18.26
<b>MICINSKI, CLARE</b>				
REFD 8/29/20	06/15/2020	MICINSKI 8/29/20 CANCEL-SEC	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total MICINSKI, CLARE:				1,000.00
<b>MIDSTATE EQUIPMENT</b>				
N28282	06/25/2020	DOCK REPAIR	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	400.12
N28450	06/29/2020	DECK REPAIR-MOWER	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	41.15
V27123	06/25/2020	ACCELERATOR CABLE-MOWER	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	60.36
Total MIDSTATE EQUIPMENT:				501.63
<b>MIDWEST DOOR COMPANY</b>				
3406	06/11/2020	EAST DOOR REPAIR-1055 CAR	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	85.00
Total MIDWEST DOOR COMPANY:				85.00
<b>MIDWEST FUEL INC.</b>				
REFD 6/17/20	06/17/2020	OVPD-PROVISIONAL OPS LIC	11-00-00-44110 OPERATOR LICENSES	15.00
Total MIDWEST FUEL INC.:				15.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>MIKE HALVERSON</b>				
6076	06/18/2020	OVERHEAD DOOR REPAIR	48-00-00-53600 CEM MAINT SERVICE EXP	79.00
Total MIKE HALVERSON:				79.00
<b>OFFICE DEPOT</b>				
488322915002	06/20/2020	ANTIBACTERIAL WIPES	11-10-00-55000 COVID-19 EXPENDITURES	23.94
510467304001	06/12/2020	PAPER CLIPS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	6.48
513459401001	06/19/2020	TONER CARTRIDGE	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	142.19
513459574001	06/19/2020	RED SHARPIES,COPY PAPER	42-34-50-53100 OFFICE SUPPLIES	38.76
513459574001	06/19/2020	TAPE,FILE FOLDERS,COPY PAP	11-16-10-53100 CITY HALL OFFICE SUPPLIES	174.61
Total OFFICE DEPOT:				385.98
<b>OFFICE PRO INC</b>				
0386740-001	06/26/2020	GLOVES	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	189.32
0390964-001	06/17/2020	EAR PLUGS	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	18.50
0391386-001	06/22/2020	SOAP	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	548.65
Total OFFICE PRO INC:				756.47
<b>OLDENBURGER, ERIK</b>				
REFD 9/25/20	06/15/2020	OLDENBURGER 9/25/20 CNX-S	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total OLDENBURGER, ERIK:				1,000.00
<b>OPEN MEETING TECHNOLOGIES</b>				
OMT001007	06/30/2020	COUNCIL CHAMBERS ROLL CA	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	1,500.00
Total OPEN MEETING TECHNOLOGIES:				1,500.00
<b>PATS SERVICES INC</b>				
A-197601	06/12/2020	PORT A POTTY SVC-JUN	48-00-00-52260 CEM WATER/SEWER EXP	220.00
Total PATS SERVICES INC:				220.00
<b>PFI FASHIONS INC</b>				
4049	05/31/2020	BEACH UNIFORMS	40-54-10-53990 BEACH MISCELLANEOUS	942.16
4059	06/25/2020	BEACH UNIFORMS	40-54-10-53990 BEACH MISCELLANEOUS	651.45
4063	06/25/2020	BOAT LAUNCH UNIFORMS	40-52-11-53990 LAUNCH RAMP MISCELLANEOUS	446.18
Total PFI FASHIONS INC:				2,039.79
<b>POTTERS INDUSTRIES LLC</b>				
91282640	06/10/2020	HWY MARKING SPHERES	11-34-10-53700 MARKING PAINT	780.00
Total POTTERS INDUSTRIES LLC:				780.00
<b>REED SCOTT ADLER</b>				
6/23/20	06/23/2020	UPDATED PARKING MAP	42-34-50-53990 PARKING MISC EXPENSES	25.00
Total REED SCOTT ADLER:				25.00
<b>RK GRAPHICS</b>				
50004	06/05/2020	UTV GRAPHICS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	78.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total RK GRAPHICS:				78.00
<b>ROTE OIL COMPANY</b>				
2016400211	06/12/2020	231.3 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	312.03
63004959	06/22/2020	FUEL DISPENSER REPAIR	11-32-10-53410 VEHICLE-FUEL & OIL	50.00
Total ROTE OIL COMPANY:				362.03
<b>SCHILLER LAWN &amp; LANDSCAPE LLC</b>				
21153	06/24/2020	GRASS VIOLATIONS-6/5/20	11-00-00-13910 A/R BILL OUTS	110.00
Total SCHILLER LAWN & LANDSCAPE LLC:				110.00
<b>SCHROEDER, JESSICA</b>				
061920	06/19/2020	REIMBURSEMENT EVENT PER	11-52-00-46750 PARK USE FEES	60.00
Total SCHROEDER, JESSICA:				60.00
<b>SHERWIN-WILLIAMS COMPANY</b>				
2419-3	06/16/2020	PAINT	11-34-10-53700 MARKING PAINT	878.50
2833-5	06/24/2020	ARROW STENCILE-HDCP PAIN	11-34-10-53700 MARKING PAINT	242.52
3563-8	04/29/2020	BENCH PAINT	11-52-00-53520 GROUNDS MAINT SUPPLIES	52.48
6113-9	06/29/2020	PAINT-TRASH CANS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	52.48
9537-5A	04/22/2020	CROSSWALK,STALLS-PAINT	11-34-10-53700 MARKING PAINT	4,533.91
Total SHERWIN-WILLIAMS COMPANY:				5,759.89
<b>SHRED-IT</b>				
8129804026	05/22/2020	SHREDDING SVC-MAY	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	20.79
8129804626	05/22/2020	SHREDDING SVC-MAY	11-21-00-55310 COPY MACHINE & SHREDDING SVC	48.52
8129970382	06/22/2020	SHREDDING SVC-JUN	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	91.18
8129970953	06/22/2020	SHREDDING SVC-JUN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	90.78
Total SHRED-IT:				251.27
<b>STATE BAR OF WISCONSIN</b>				
5078779	05/26/2020	PUB RCRDS,OPEN MTGS UPDA	11-21-00-53100 PD OFFICE SUPPLIES	110.09
Total STATE BAR OF WISCONSIN:				110.09
<b>STATE OF WISCONSIN</b>				
INV 64-246 6/2	06/30/2020	COURT FINES-JUN-2020	11-12-00-24240 COURT FINES-STATE	4,185.85
Total STATE OF WISCONSIN:				4,185.85
<b>STREICHERS</b>				
1438583	06/30/2020	BODY ARMOUR	11-21-00-57370 BODY ARMOR EXPENDITURES	3,325.00
11433210	05/29/2020	UNIFORM-DERRICK	11-21-00-51380 PD UNIFORM ALLOWANCE	27.98
Total STREICHERS:				3,352.98
<b>STRYKER SALES CORPORATION</b>				
3041554M	06/01/2020	BATTERY-COT	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	495.89
Total STRYKER SALES CORPORATION:				495.89

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>SULLIVAN, JOSH</b>				
INV0002	06/22/2020	WALKING TOUR APP UPDATE	11-70-00-57200 HISTORIC PRESERVATION	375.00
Total SULLIVAN, JOSH:				375.00
<b>SYSTEMS DESIGN</b>				
18918	06/19/2020	IRRIGATION START UP-LIB PAR	11-52-00-53520 GROUNDS MAINT SUPPLIES	428.60
Total SYSTEMS DESIGN:				428.60
<b>TAPCO</b>				
I671211	06/11/2020	SIGNAL REPAIR-MAIN/MILL	11-34-10-52600 REPAIRS-TRAFFIC SIGNALS,ETC	345.00
Total TAPCO:				345.00
<b>THE KNOT WORLDWIDE INC.</b>				
INVUSD59089	06/13/2020	RECEPTION VENUES-SUBSCRI	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	367.47
Total THE KNOT WORLDWIDE INC.:				367.47
<b>THOMSON REUTERS - WEST</b>				
22647319	06/01/2020	BACKGROUND CHECK-REM 20	11-21-00-54110 PD APPLICATION PROCESS	1,190.00
842460352	06/01/2020	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	170.00
Total THOMSON REUTERS - WEST:				1,360.00
<b>TOP PACK DEFENSE LLC</b>				
4245	05/19/2020	UNIFORM-WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	139.98
4246	05/19/2020	UNIFORM-WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	213.27
4255	05/20/2020	UNIFORM-SPRINGHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	231.95
4256	05/20/2020	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	118.47
4257	05/20/2020	UNIFORM-MCBRIDE	11-21-00-51380 PD UNIFORM ALLOWANCE	197.97
4280	05/28/2020	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	273.49
4323	06/06/2020	UNIFORM-WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	162.98
4370	06/16/2020	UNIFORM-DERRICK	11-21-00-53420 PD SPECIAL EQUIPMENT	194.35
Total TOP PACK DEFENSE LLC:				1,532.46
<b>TRANS UNION LLC</b>				
05017300	05/27/2020	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	31.44
Total TRANS UNION LLC:				31.44
<b>UNITED OCC MED WALK IN SRV, LLC</b>				
1926	06/26/2020	PRE-EMPLOY EXAM-RECKNAG	11-21-00-54110 PD APPLICATION PROCESS	225.00
Total UNITED OCC MED WALK IN SRV, LLC:				225.00
<b>UNITED STATES TREASURY</b>				
06/24/20	06/24/2020	FORM 720 PCORI FEE-2020	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	334.70
Total UNITED STATES TREASURY:				334.70
<b>WALWORTH COUNTY CLERK OF COURT</b>				
REIMB 6/18/20	06/18/2020	REIMB-#BE985853-1	11-12-00-24280 COURT FINES-OTHER	200.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WALWORTH COUNTY CLERK OF COURT:				200.00
<b>WALWORTH COUNTY TREASURER</b>				
INV 64-246 6/2	06/30/2020	COURT FINES-JUN 2020	11-12-00-24200 COURT FINES-COUNTY	1,123.37
Total WALWORTH COUNTY TREASURER:				1,123.37
<b>WINDING ROOFING COMPANY INC</b>				
5171	05/31/2020	PATCHED ROOF LEAK	11-22-00-52410 FIREHOUSE REPAIRS	500.93
Total WINDING ROOFING COMPANY INC:				500.93
<b>WISCONN VALLEY MEDIA GROUP</b>				
42718	06/04/2020	LN-529 W MAIN ST CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	81.53
42720	06/04/2020	LN-870 MAYTAG RD CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	85.24
42721	06/05/2020	LN-870 W MAIN ST CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	84.00
42724	06/04/2020	LN-1640 LSD CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	85.24
43693	06/19/2020	ADVERTISEMENT-PAVING PRO	43-32-10-17010 2019/2020 STREET IMP PROGRAM	276.02
44041	06/18/2020	SHORT TERM RENTAL ORD	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	108.28
44382	06/18/2020	2020 LIQUOR LIC RENEW	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	212.78
44384	06/18/2020	RFP ADVERTISEMENT 2020	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	33.53
Total WISCONN VALLEY MEDIA GROUP:				966.62
<b>WMCCA</b>				
WMCCA-2020	05/20/2020	JUDICIAL ED CERT-CRISMAN	11-12-00-53320 MUN CT CONFERENCES & SCHOOL	220.00
WMCCA-2020	05/20/2020	JUDICIAL ED CERT-PEDERSEN	11-12-00-53320 MUN CT CONFERENCES & SCHOOL	220.00
Total WMCCA:				440.00
<b>YMCA</b>				
JUL/AUG 2020	07/01/2020	JUL/AUG PAYMENT	11-70-00-57600 YMCA-YOUTH ATHLETIC PROGRAM	9,180.00
Total YMCA:				9,180.00
Grand Totals:				185,293.36

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: 7-7-2020

Mayor: Charles Kgeris

City Council: Ken Hornell

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City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"07102020","07102020A","07102020B","f07032020","f07032020a","F07032020B","F07032020C","P07032020","P07032020A","P07032020B","P07032020C"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

**From:** [Jennifer Straus](#)  
**To:** [City Clerk](#); [Jim Gottinger](#)  
**Cc:** [Nancy Elder](#); [Mike Giovingo](#); [Kristyn Skipper](#); [Katherine Grissom](#)  
**Subject:** Re: Badger Graduation Ceremony Event Permit Application  
**Date:** Thursday, July 9, 2020 12:11:59 PM

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Lana -  
Thank you for your email.  
The following is our COVID response to graduation.  
Please let me know if you need any more detailed information.

For our students:  
Requested to wear a mask in the PE Center as they assemble - they will be spaced in the PE center.  
No bags or extra materials will be allowed in the PE Center.

On the field: we will distance our seniors.

Graduation: Students will be directed by faculty to receive their diploma cover (they will pick up off of a table) and have the opportunity for a professional photo prior to returning to their seats. No handshakes will be given and dignitaries on the field will be spaced appropriately.

Our Staff: All will be masked when social distancing cannot be maintained.

Our families: each student was given 4 graduation tickets for the ceremony. This will restrict the number of spectators.

As we near the event, we will continue to reassess our procedures and make changes when necessary.

Be well,  
Jenny

On Wed, Jul 8, 2020 at 9:22 AM City Clerk <[cityclerk@cityoflakegeneva.com](mailto:cityclerk@cityoflakegeneva.com)> wrote:

Hi Jennifer,

The Finance, Licensing, and Regulation Committee approved the event permit for the Badger Graduation Ceremony that was submitted. However, the committee directed staff to inquire what your process will be for executing this event as it relates to COVID-19. They also asked that plan be provided prior to it going to Council for approval, which is Monday, July 13, 2020.

Please send me your plan for your event in regards to COVID-19 no later than Friday, so I can include that in the Council packet.

Let me know if you have any questions.

Thank you!

*Lana Kropf*, WCMC

City Clerk

City of Lake Geneva

626 Geneva St

Lake Geneva, WI 53147

p.262-249-4092

f.262-248-4715

Population: 7,893



Elected Officials and Members of City Committee or Commission: In order to comply with Open Meetings Requirements, please limit any reply to only the sender of this email.

**ELECTION SCHEDULE FOR 2020:**

Partisan Primary – Tuesday, August 11, 2020

General Election – Tuesday, November 3, 2020

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**Jennifer Straus**

Principal

**Badger High School**

220 E. South Street

Lake Geneva, WI 53147

Phone: (262) 348-2000 Ext. 2050

Fax: (262) 248-6178

[jennifer.straus@badger.k12.wi.us](mailto:jennifer.straus@badger.k12.wi.us)

"The highest result of education is tolerance." Helen Keller

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