



REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 12, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderperson Chappell
3. Roll Call
4. Awards, Presentations, and Proclamations
 - a. Certificate of Recognition to Police and Fire Commissioner, Rick Bittner
 - b. Certificate of Recognition of Lois Zingle in celebration of her 100th Birthday
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of February 26, 2018, as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, License and Regulation on March 6, 2018*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Event Permit Application made by VISIT Lake Geneva for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 for \$370 in fees
 - b. Application for reservation of the Riviera Ballroom for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 with waiver of fees
 - c. Event Permit Application made by Universal Cheerleaders Association for the event of UCA Midwest/Great Plains Staff Training to take place May 30, 2018 through June 2, 2018 at Seminary Park
 - d. Event Permit Application made by Badger High School for the event of Badger High School Graduation to be held June 3, 2018 at 600 N Bloomfield Rd
 - e. Event Permit Application made by RAM Racing for the event of Big Foot Triathlon and Trail Run to be held June 23, 2018 and June 24, 2018 at Bigfoot Beach State Park

- f. Event Permit Application made by Lake Geneva Business Improvement District for the event Taste of Lake Geneva to be held June 2, 2018 (May 31, 2018 & June 1, 2018 for setup) at Flat Iron Park *(Finance, License and Regulation committee approved event permit contingent upon a satisfactory Temporary Class "B"/"Class B" Retailer's application completed at a later date.)*
 - g. Event Permit Application made by Mount Zion Christian Church for the event of MTZN in the Park to be held July 7, 2018 at Flat Iron Park
 - h. Event Permit Application made by the Lake Geneva Business Improvement District for the event of Moonlight Movies on the Beach to be held June 6, 2018, July 11, 2018 and August 8, 2018 at Riviera Beach for \$130 in fees
 - i. Event Permit Application made by Lake Geneva Business Improvement District for the event of Maxwell Street Days to be held August 24, 2018 through August 26, 2018 on the sidewalks of Downtown Lake Geneva
 - j. Original Application for a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license by Samson Enterprises, LLC d/b/a Northsiders, Agent, Eugene Grahler, located at 642 W Main St, Lake Geneva, WI *(Request is being made for a trade name change only)*
10. Item(s) removed from the Consent Agenda
- 11. Finance, License and Regulation Committee Recommendations of March 6, 2018 – Ald.Kordus**
- a. Discussion/Action on **Resolution 18-R17** regarding Municipal Court software upgrade for \$3,126 from the contingency account
 - b. Discussion/Action of Glen Fern Construction, LLC Pay Request No. 1 of \$25,605.02 for the Flat Iron Park Restrooms and Visitors Center Remodel Project
 - c. Discussion/Action of Sonrise Construction Change Order #1 in the amount of \$3,625 for the White River Disc Golf Course Pedestrian Bridge Replacement Project
 - d. Discussion/Action of Sonrise Construction Payment Request #2 for the amount of \$3,262.50
- 12. Discussion/Action of Event Permit application made by the Friends of the Lake Geneva Public Library for the event of Beachside Authorfest to be held on July 14, 2018 at Library Park** *(Park Board Approved February 28, 2018 but item not considered at March 6, 2018 Finance, License, and Regulation Committee Meeting)*
- 13. Discussion/Action on Resolution 18-R18 a preliminary resolution declaring intent to exercise assessment powers under section 66.0703, Wisconsin Statutes, for improvement in the City of Lake Geneva related to the proposed Cemetery Road-Elkhorn Road (CTH H) Water Main Extension, Sewer Main Extension, and Curb and Gutter Installation***(Recommended by the Public Works Committee on February 20, 2018)*
- 14. Discussion/Action on Kapur & Associates, Inc. Task Order #14 for engineering services not to exceed \$3,500 for the preparation of a special assessment report for possible Cemetery Road sanitary sewer extension, watermain extension, and curb and gutter installation**
- 15. Discussion/Action on Resolution 18-R19 establishing temporary traffic controls when posted during the Spring 2018 Main Street Reconstruction Project for: 1) Four Way Stop on Broad Street and Geneva Street, 2) No Left turn on northbound Center Street onto Main Street, and 3) Two-way traffic on Alley, between 100 blocks of Broad Street and Cook Street (becomes Wrigley Drive).**

16. Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on March 6, 2018*)

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$ 9,602.52
- c. Regular Bills in the amount of \$247,072.75

17. Mayoral Appointments

- a. Appointment of Department of Public Works Director, Tom Earle, to the Lake Level Committee

18. Closed Session

- a. **Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement and City property located at Edwards Blvd and Sheridan Springs Road.

19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

20. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

3/9/2018 2:00 PM

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media

CITY OF LAKE GENEVA**Certificate of Recognition**

WHEREAS, RICK BITTNER was duly appointed as a **Commissioner of the City of Lake Geneva Police and Fire Commission** on April 28, 2014 for the City of Lake Geneva; and

WHEREAS, RICK BITTNER has distinguished himself as a faithful and dedicated Commissioner, exemplifying high standards of public service with the City of Lake Geneva; and

WHEREAS, RICK BITTNER should be recognized and honored for his valuable contribution and commitment to this community.

NOW, THEREFORE, I, ALAN KUPSIK, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **RICK BITTNER** to acknowledge his contribution to the community and the democratic process and call upon all Lake Geneva residents to join me in expressing gratitude for his public service.

Dated this 12th day of March, 2018.

ALAN KUPSIK, MAYOR

LANA KROPF, CITY CLERK

CITY OF LAKE GENEVA

Certificate of Recognition

WHEREAS, LOIS ZINGLE has been an institution to the City of Lake Geneva and its waterfront for decades, and

WHEREAS, LOIS ZINGLE along with her husband, Elmer, have provided a service to the City of Lake Geneva that catered to all age groups and enhanced its water front, and

WHEREAS, LOIS ZINGLE should be recognized and honored for her upcoming 100th birthday on March 18, 2018.

NOW, THEREFORE, I, ALAN KUPSIK, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **LOIS ZINGLE** in honor of her 100th birthday and involvement in creating what the City of Lake Geneva is today.

Dated this 12th day of March, 2018.

ALAN KUPSIK, MAYOR

LANA KROPF, CITY CLERK

**REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 26, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was led by City Administrator Oborn.

Roll Call

Present: Mayor Kupsik, Alderpersons Kordus, Skates, Straube, Howell, Hedlund, Halverson, Chappell, and Flower

Absent: None

Guests: City Administrator Oborn, City Attorney Draper, Finance Director Hall, and City Clerk Kropf

Awards, Presentations, and Proclamations

None

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill; George Street; Questioned the City's depository list and wondered if they were FDIC insured.

Acknowledgement of Correspondence

None

Approve Regular City Council Meeting minutes of February 12, 2018, as prepared and distributed

Motion by Kordus to approve the February 12, 2018 Council minutes, second by Skates. Motion carried 8-0.

CONSENT AGENDA – Recommended by Finance, License and Regulation on February 20, 2018

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Original 2017-2018 Operator's (Bartender) License applications filed by Katianna Carballo, Christopher Dopre, Tania Parat, Kersty Peek, Natasha Rees and Samantha Smith.

Motion by Kordus to approve the consent agenda, second by Chappell. Motion carried 8-0.

Item(s) removed from the Consent Agenda

None

Finance, License and Regulation Committee Recommendations of February 20, 2018 – Ald. Kordus

Discussion/Action regarding Resolution 18-R07 a revision of depositories for a second depository option for parking ticket payment automation using the current UPSafety software system

Motion by Kordus to approve Resolution 18-R07, second by Hedlund. Kordus noted that this is an additional depository for the parking software. This will be used from the payment of parking citations, the money will be deposited into this account and then the funds are moved into the City's account after a one day of holding via ACH. Motion carried 8-0.

Discussion/Action regarding the Emergency Services Agreement between the Town of Geneva and the City of Lake Geneva

Motion by Kordus to approve, second by Skates. Kordus noted that this is for Fire services only, not EMS. Motion carried 8-0.

Discussion/Action regarding Symphony Bay easement agreement

Motion by Kordus to approve, second by Hedlund. Skates noted that this is a housekeeper item and was approved by all City staff involved. This easement would allow for the installment of electric services and other public infrastructure. Flower noted that she was in favor of the easements except the ones next to the roads. She would like to see them as right-of-way instead. Motion carried 6-2, with Flower and Halverson voting no.

Discussion/Action on Payment Request #1 from Sonrise Construction for the White River Disc Golf Bridge Replacement Project

Motion by Kordus to approve, second by Flower. No discussion. Motion carried 8-0.

Planning Commission Recommendation of February 19, 2018- Ald. Skates

Discussion/Action of **Resolution 18-R08** an Amendment to the existing Conditional Use Permit filed by James and Kathryn Willett, 1320 W. Main Street, Lake Geneva, WI 53147, to construct an addition to the existing first floor of the home located in the SR-4 zoning district at 1320 W. Main Street, Tax Key No. ZYUP00094H

Motion by Skates to approve Resolution 18-R08, second by Chappell. Skates noted that this use is permitted within the Conditional Use Permit. Motion carried 8-0.

Discussion/Action of **Resolution 18-R09** a Conditional Use Permit amendment filed by Southwind Prairie IV, LLC, 751 Geneva Parkway, Lake Geneva, WI 53147, to amend the existing Conditional Use Permit to allow the relocation of a maintenance building, sign installation, and redesign of an existing building allowing a roll up door install, Tax Key No. ZSWP0001 thru ZSWP0011

Motion by Skates to approve, second by Kordus. Skates noted that this item is to allow for the relocation of a maintenance building, sign installation, and redesign of an existing building. Motion carried 8-0.

Discussion/Action of an Extraterritorial Jurisdiction (ETJ) CSM for Applicant John G. Gyann, 8400 Gleneyre Rd, Darien, IL 60561, to reduce the rear yard setback from 180 feet to 25 feet as identified on the Trinke Estate Plat located at W1759 Hillside Rd, Tax Key No. ITE00015

Motion by Skates to approve, second by Kordus. Skates noted that this is an ETJ, with no impact to the City. Motion carried 8-0.

Discussion/Action of an Extraterritorial Jurisdiction (ETJ) CSM for Applicant Millard Properties, LLC. - Bob Cook, W6362 Dunham School Rd., Elkhorn, WI, 53121 to create a rural residential lot of approximately 7.5 acres survey prepared by Olsen Land Surveying, LLC, located at Tax Key No. JG1400001

Motion by Skates to approve, second by Kordus. Skates noted that this created a new land division, with no impact to the City. Motion carried 8-0.

Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on February 20, 2018*)

Purchase Orders:

None

Prepaid Bills in the amount of \$ 38,305.27

Motion by Kordus to approve, second by Skates. No discussion. Motion carried 8-0.

Regular Bills in the amount of \$122,367.72

Motion by Kordus to approve, second by Straube. No discussion. Motion carried 8-0.

Mayoral Appointments

Appointment of Spyro Condos to the City of Lake Geneva Police and Fire Commission with a term ending May 1, 2019

Motion by Skates to continue this item until the April 23, 2018 Council meeting, second by Flower. Skates stated that he didn't feel that this appointment needed to be rushed and it should be left to the new incoming Mayor. Motion failed 3-5, with Chappell, Kordus, Halverson, Hedlund, and Howell voting no.

Motion by Kordus to approve the appointment of Spyro Condos to the Police and Fire Commission, second by Chappell. Motion carried 5-3, with Skates, Flower, and Straube voting no.

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement and City property located at Edwards Blvd and Sheridan Springs Road.

Motion by Kordus to convene the Council in closed session and to allow all present City staff to remain, second by Flower. Motion carried 8-0. The Council convened in closed session at 6:29 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Kordus to reconvene the Council in open session, second by Howell. Motion carried on a roll call vote 8-0. The Council reconvened in open session at 7:00 p.m.

Motion by Kordus to proceed as discussed in closed session regarding the Police Union contract, second by Skates. Motion carried 8-0.

Motion by Kordus to proceed as discussed in closed session regarding the property located at Edwards Blvd and Sheridan Springs Rd, second by Skates. Motion carried on a roll call vote 8-0.

Adjournment

Motion by Kordus to adjourn the meeting of the Common Council, second by Chappell. Motion carried 8-0. The meeting of the Common Council adjourned at 7:02 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMON COUNCIL.



February 15, 2018

Mr. Blaine Oborn
City Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Dear Mr. Oborn,

This letter is our formal request of the Lake Geneva City Council to have the Winterfest Permit fees waived for the 24th Winterfest and U.S. National Snow Sculpting Competition, a popular winter tradition that is free for Lake Geneva residents and the general public.

It is our hope and intention to continue to further the market and enhance the event, which had brought in record breaking crowds for 2018 (estimated at 64,000).

This legacy event would not be possible without the support of the City of Lake Geneva. The expenses of this free event continue to exceed the sponsorship and fundraising revenue. We would like to offer the City of Lake Geneva the same sponsorship recognition and are respectfully requesting that the permit fees for the 24th Annual Winterfest and U.S. National Snow Sculpting Competition remain the same at \$370.00.

Thank you for your time and consideration.

Sincerely,
Ed Svitak

A handwritten signature in black ink, appearing to read "Ed Svitak", is written over the typed name.

President
VISIT Lake Geneva

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Katie Weeks Date of Application: 2/15/18
2. Organization Name: VISIT Lake Geneva
3. Organization Type: For Profit Non-Profit (501(c)6) Tax ID: 39-1158855
4. Mailing Address: 527 Center Street
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: (262) 248-1000 E-mail: katie@visitlakegeneva.com
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: 24th Annual Winterfest & U.S. National Snow Sculpting Competition
2. Date(s) of Event: January 28th-February 4th, 2019 Winterfest & U.S. National Snow Sculpting Competition
3. Location(s) of Event: Wrigley Drive, Driehaus Plaza/Riviera Ballroom, Flat Iron Park & Riviera Beach
4. Hours: All day use for set-up & sculpting. Primary Spectator viewing on Saturday 2/2 10am-5pm, Sunday 2/3 10am-3pm

5. Event Chair/Contact Person: Katie Weeks, Events Manager Phone: (262) 812-0032

6. Day of Event Contact Name: Katie Weeks, Events Manager Phone: (920) 203-2035

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 40,000-60,000 spectators

10. Basis for Estimate: Previous 23 years of holding the event in downtown Lake Geneva

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

We will be setting up a warming/food tent (20x20) on one lane of Wrigley Drive closer to the boat launch area and in Flat Iron Park by the Gazebo.

The second warming tent will be used for the snow sculptors to use throughout Winterfest.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
This is the 24th Anniversary of Winterfest, which includes the U. S. National Snow Sculpting Competition. This event brings thousands of spectators into the Lake Geneva area downtown Lake Geneva to witness the spectacular snow sculptures created by the top teams representing the states across the country.

The pre-event set up for the U. S. Snow Sculpting Competition will be begin on Monday January 28th, 2019 with the bringing the snow, cylinders and building of the snow blocks and will end on Monday, February 4th, 2019. The event utilizes the Riviera Ballroom, Dreihaus Plaza, Riviera Beach and Flat Iron Park. The Boy Scouts will have the warming/food tent located on Wrigley Drive in one lane. I have met with the Street Department, Police Department and they have stated as long as it is on one side of the road and in the parking stalls that is acceptable. We will keep one lane open for emergency purposes and for plowing the streets in case we have a heavy snow fall. The Helicopter rides by MF Helicopter will be available from the Riviera Beach/Beach House on Saturday, February 2nd and Sunday February 3rd, 2019.

14. Description of plan for handling refuse collection and after-event clean-up:
Staff and volunteers will be on-site to monitor the waste receptacles and replace as necessary. The street, grounds and sidewalks will be cleaned as necessary and returned to state as originally found.

15. Description of plan for providing event security (if applicable):
Security staff is hired for the event for evenings to monitor Dreihaus Plaza/Flat Iron Park from 6:00pm to 6:00am starting Wednesday, January 30th, 2019 through the morning of Sunday February 3rd, 2019. Event staff and volunteers are on-site during daylight hours.

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			\$25.00 _____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____	= _____
November 15 - February 29	\$10.00	x	_____	x _____	= _____
Park Reservation Permit					
Application Fee		\$25.00			\$25.00 _____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	# of Parks _____	x # of Days _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	_____	x _____	= _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00	x	_____	=	_____
Non-Resident	\$500.00	x	_____	=	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>				Subtotal: \$	\$50.00 _____

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

For safety purposes and per the recommendation of the Street Department and Police Department we are requesting the closure of Wrigley Drive (From Wrigley Drive and Broad Street south to Wrigley Drive & Center Street) please see map. The Street Department has requested this closure to be implemented on Monday January 28th, 2019.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: January 28th-February 4th, 2018 for closed section of Wrigley Drive

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

With The closure of Wrigley Drive, there will be some parking stalls that will be blocked from use during the event. This event is being held during the time period where there is no charge for parking.

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Street banners will be used (separate permit applied for) as well as banners/signs hung at the Riviera building and on the grounds for information and decoration purposes.

Sidewalk signs (signicades) will be used to direct spectators at the event site.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Used at Driehaus Plaza and Flat Iron Park for lighting/announcements etc.
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	\$25.00
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	
50-149 Attendees	\$100.00	
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	
Non-Resident		
49 Attendees or Less	\$100.00	
50-149 Attendees	\$150.00	
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ \$25.00
		+ Subtotal from Page 4: \$ \$75.00

Total PAID with Application: \$ _____

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Kate Weeks DATE: 2/15/18

For Office Use Only

Date Filed with Clerk: _____ Payment with Application: \$ _____ Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: LT. E. [Signature] #160

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: No stalls requested

Additional fees or deposit: Free park city-wide

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

City of Lake Geneva Parking Lots



LABEL	PARKING LOT NAME	NOTES
A	COOK STREET	MUNICIPAL PARKING LOT
B	CENTER STREET	MUNICIPAL PARKING LOT
C	MAIN STREET	SOUTH SIDE, FROM MADISON ST WEST TO MAXWELL ST
D	SAGE STREET	NO METERS, FREE YEAR-ROUND
E	EASTVIEW ELEMENTARY SCHOOL	SAGE ST - NO METERS, FREE YEAR-ROUND
F	SEMINARY PARK	BOAT TRAILERS ONLY
G	GENEVA STREET	MUNICIPAL PARKING LOT

Boy Scouts



Winterfest Potential Vendors for 2019

- Grand Geneva Resort and Spa- Food Vendor- Riviera Ballroom
- Visit Lake Geneva Souvenir Table – Riviera Ballroom
- R&M Industries Ltd.
- Heartland Spa
- Nei Turner Media Group
- Big Brothers Big Sisters-
- Ever Dry Waterproofing
- Pearce Farm – Kettle Corn
- Girl Scouts Troops
- Trail Genius
- Make It Better
- Leaf Filter
- State Farm Insurance
- Mk Cellular
- Kisses for Keegan
- Boy Scouts Troop 239
- Piggly Wiggly
- Lake Geneva Country Meats
- Lake Lawn Resort
-

Receipt No. _____

Date _____

Riviera Ballroom Application

Date of Event Mon. Jan. 28th, 2019 thru ~~Mon~~ Feb 4th
Day of week Date & Year Hours (limited to between 10 am & 1 am)

Name of Group or Individual(s) visit Lake Geneva

Person(s) Responsible Kate Weeks

Address 527 Center St. Lake Geneva, WI 53147
Street City State Zip Code

Phone Number _____ Work Number () same

Request Riviera for the following purpose: 380

Estimated number attending _____
(maximum capacity - 380)

Admission to be charged? _____ Liquor to be served? Yes

Rental fee is for up to a **maximum** eight (8) hour period and is due four (4) weeks prior to the event. The lease period begins when guests arrive. Any time in excess of eight (8) hours or after 1:00 a.m. will be charged at \$400 per hour and deducted from the security deposit. Lessee shall pay in, addition to the rental fee the hourly rate of \$20 for all necessary set-up and an hourly rate for security personnel. This will be deducted from the security deposit. Any time needed prior to the arrival of guests is considered set-up time.

Rental rates (effective 9/1/15)

Lake Geneva Resident	\$2,500.00
<i>For a wedding, this rate applies only to the bride, groom, or parents of the bride or groom who live full-time within the city limits of Lake Geneva.</i>	
<i>For other bookings, the Lessee must live full-time within the city limits of Lake Geneva and event must be for immediate family (parent or child) of resident Lessee.</i>	
Non-Resident	\$3,000.00
Non- Profit Organizations	\$400.00
Week Day – Monday – Thursday Non Holiday	\$500.00
<i>Please refer to the Riviera policy concerning non-profit organizations, schools, and civic groups for rules concerning this rate.</i>	

Cancellations: A cancellation fee of \$100 will be charged for all cancellations 180 days or more prior to the reserved date; the entire deposit will be forfeited if notified less than 180 days prior to the reserved date. **Cancellations** must be made in writing.

I acknowledge that I have received, have read and understand the Riviera Ballroom Procedures and agree to the provisions therein.

Signature of Applicant Kate Weeks Date 2/15/18

Requesting waiver of fees

FEB 08 2018

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Parker Wade Date of Application: 1/29/18
2. Organization Name: Universal Cheerleaders Association
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: 6745 Lenox Center Court Suite 300
5. City, State, Zip: Memphis, TN 38115
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License # _____ State license issued _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: UCA Midwest / Great Plains Staff Training
2. Date(s) of Event: 5/30/18 - 6/2/18
3. Location(s) of Event: Seminary Park
4. Hours: 8:00 AM - 9:00 PM

5. Event Chair/Contact Person: Parker Wade Phone: (901) 244-1597

6. Day of Event Contact Name: Parker Wade Phone: (901) 244-1597

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 300

10. Basis for Estimate: All attendees are hired employees of Varsity Brands dba UCA

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
Training sessions will be held at Seminary Park each day beginning at 8:00 AM Wednesday May 30th thru 9:00 PM Saturday June 2nd.

14. Description of plan for handling refuse collection and after-event clean-up:

UCA Staff will remove all materials from Seminary Park

15. Description of plan for providing event security (if applicable):

Members of UCAs corporate office will attend the entire event.

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Electricity will be needed daily 8:00 AM - 9:00 PM
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: Kindly have grass mowed prior to May 30th

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			<u>25.00</u>
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				<u>400.00</u>
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	<u>1</u>	x <u>4</u> =	<u>900.00</u>
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
Non-Resident	\$500.00			x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ <u>1325.00</u>

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ <u>13</u>
		+ Subtotal from Page 4: \$ <u>1325.00</u>

Total PAID with Application: \$ 1325.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Parker Wade

DATE: 11/29/18

For Office Use Only

Date Filed with Clerk: 2/9/18 Payment with Application: \$ 1,325.00 Receipt: C180212-1

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Lt. Approved Denied Signed: L. E. SA #160

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Phil Warner

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: No stalls requested

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Russ Tronsen Date of Application: 2/6/18
2. Organization Name: Badger High School
3. Organization Type: For Profit Non-Profit (501(c)ES) Tax ID: 050928
4. Mailing Address: 220 E. South St
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: (262) 348-2000 E-mail: _____
7. Applicant's Drivers License # _____ State license issued _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Badger High School Graduation
2. Date(s) of Event: June 3, 2018
3. Location(s) of Event: 600 N. Bloomfield Rd. Lake Geneva, WI 53147
4. Hours: 12:30pm - 3:30pm
Start Time _____ End Time _____

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

Closure of S. Wells from E. South St./N Bloomfield Rd south to the end of City of Lake Geneva's jurisdiction and the beginning of the Village of Bloomfield's jurisdiction. A road closure permit will also be filed with the Village of Bloomfield.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

N/A

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: Already scheduled to be at graduation
- Fire/EMS Services Explain: Already scheduled to be at graduation
- Other Explain: _____

Application and Permit Fees	Unit Fee		Applicable Fee
Beach Reservation Permit			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		_____
Security Deposit			_____
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident			
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x _____ =	_____
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
Subtotal: \$			_____
+ Subtotal from Page 4: \$			_____

Total PAID with Application: \$ \$95.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

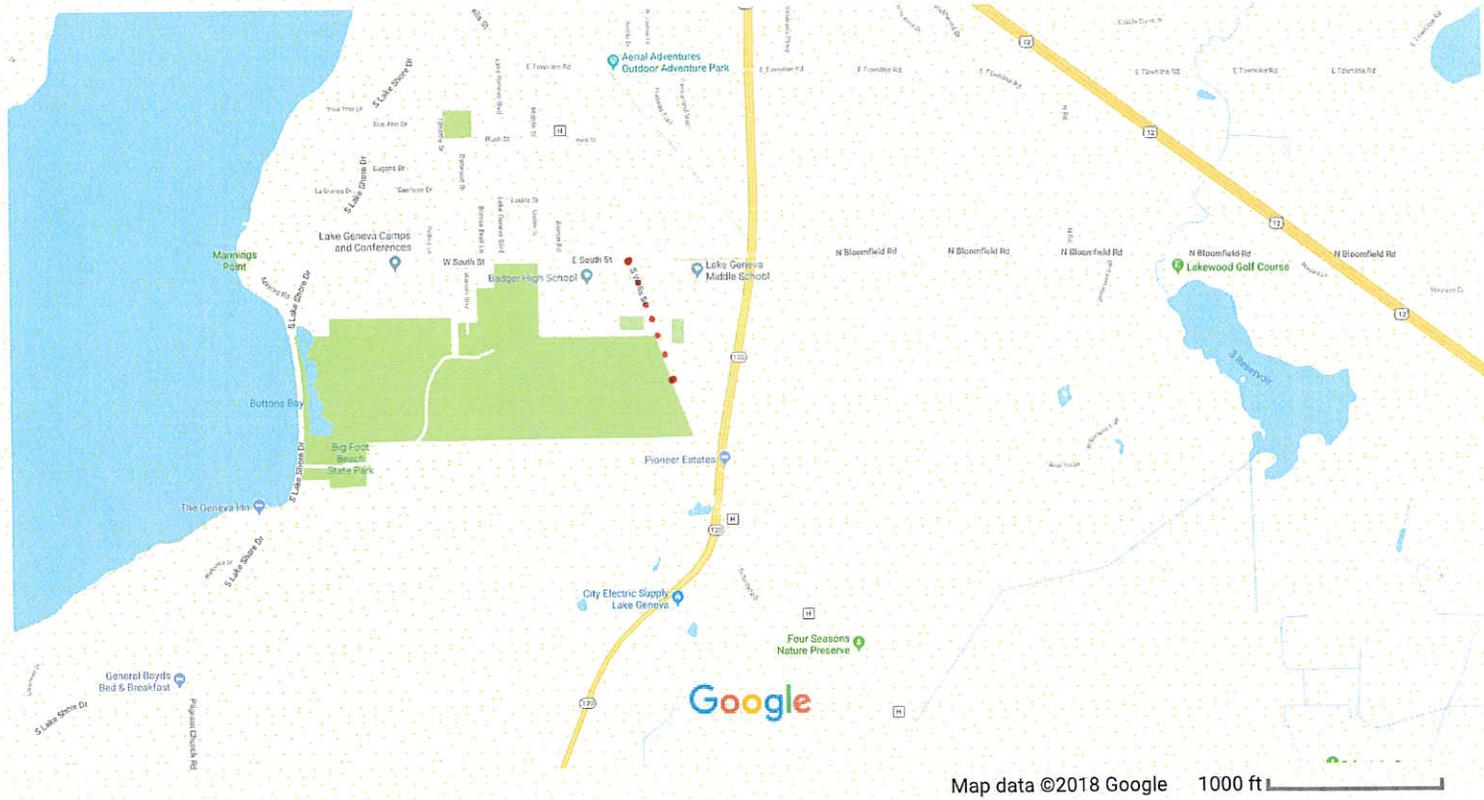
Section VI - Signature of Applicant

“The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances.”

APPLICANT SIGNATURE:



DATE: 2/6/18



... road closure



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: _____ Date of Application: _____
2. Organization Name: _____
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: _____
5. City, State, Zip: _____
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: _____
2. Date(s) of Event: _____
3. Location(s) of Event: _____
4. Hours: _____

Start Time

End Time

5. Event Chair/Contact Person: _____ Phone: _____

6. Day of Event Contact Name: _____ Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: _____

10. Basis for Estimate: _____

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event?

Yes

No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

Electricity Explain: _____

Water Explain: _____

Traffic Control Explain: _____

Police Services Explain: _____

Fire/EMS Services Explain: _____

Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			_____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00	x	_____	=	_____
Non-Resident	\$500.00	x	_____	=	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ _____

Application and Permit Fees	Unit Fee		Applicable Fee
Beach Reservation Permit			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		_____
Security Deposit			_____
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident		# of Days	
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x _____ =	_____
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
Subtotal: \$			_____
+ Subtotal from Page 4: \$			_____

Total PAID with Application: \$ _____

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

“The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances.”

APPLICANT SIGNATURE:



DATE: _____

For Office Use Only

Date Filed with Clerk: _____ Payment with Application: \$ _____ Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



Swim Start

Finish

Timing

Medical

Beer Garden

Boneyard

Trail Run Start

- ☒ Bike Mechanic
- ☒ Merchandise
- ☒ Info Services
- ☒ Gear Check
- ☒ Children's Oncology
- ☒ Volunteer

Body Marking

Command

TRANSITION

Bike Mechanic



CERTIFICATE OF LIABILITY INSURANCE

RUNNI-3 OP ID: JMR

DATE (MM/DD/YYYY)

02/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rosenthal Bros., Inc. 740 Waukegan Road P.O. Box 700 Deerfield, IL 60015-0700 Bennett Rosenthal, CPCU	CONTACT NAME: Gregory A. Rosenthal PHONE (A/C, No, Ext): 847-940-4300 E-MAIL ADDRESS:	FAX (A/C, No): 847-940-4315
	INSURER(S) AFFORDING COVERAGE INSURER A : Scottsdale Insurance Company	
INSURED Running Away Enterprises, LLC DBA RAM Rading 951 Corporate Grove Dr. Buffalo Grove, IL 60089-4508	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPS244608	04/06/2017	04/06/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			XBS0061927	04/06/2017	04/06/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Big Foot Trial Run 6/23/18 Big Foot Beach State Park, Big Foot Triathlon 6/24/18 Big Foot Beach State Park & Walworth County & City of Lake Geneva
 Town of Linn are listed as additional insureds with respects to the GL when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

WALWO-1 City of Lake Geneva 626 Geneva St Lake Geneva, WI 53147	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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NOTEPAD

INSURED'S NAME Running Away Enterprises, LLC

RUNNI-3
OP ID: JMR

PAGE 2
Date 02/14/2018

(Continued)

Agents, Employees, and Volunteers, Public Works Department, 150 E. main
St.-4th Floor, Hillsboro, OR. 97123

Hillsboro School Dist 4901 SE Witch Hazel Rd., Hillboro, OR. 97123

Washington County, it's commissioners, employees and agents, 1400 SW
Walnut St MS 17, Hillsboro, OR 97123

Westmark Center Owners Association 2154 NW Broadway #216
Portland, OR 97232

NOTEPAD

INSURED'S NAME Running Away Enterprises, LLC

RUNNI-3
OP ID: JMR

PAGE 2
Date 02/14/2018

(Continued)

Agents, Employees, and Volunteers, Public Works Department, 150 E. main
St.-4th Floor, Hillsboro, OR. 97123

Hillsboro School Dist 4901 SE Witch Hazel Rd., Hillboro, OR. 97123

Washington County, it's commissioners, employees and agents, 1400 SW
Walnut St MS 17, Hillsboro, OR 97123

Westmark Center Owners Association 2154 NW Broadway #216
Portland, OR 97232

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

ANY PERSON OR ORGANIZATION WITH WHOM THE INSURED AS AGREED TO WAIVE RIGHTS OF RECOVERY, PROVIDED SUCH AGREEMENT IS MADE IN WRITING AND PRIOR TO THE LOSS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



*Google
Calendar*

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Bridget Leech Date of Application: 2/13/18
2. Organization Name: Lake Geneva Business Improvement District
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: PO Box 863
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: _____ E-mail: bridget@streetsoflakegeneva.com
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Taste of Lake Geneva
2. Date(s) of Event: Saturday, June 2. Setup days: Thursday, May 31 and Friday June 1
3. Location(s) of Event: Flat Iron Park
4. Hours: 12pm on 5/31 - 10pm on 6/2. Event Day Hours: 11:00 am - 5:00 pm

5. Event Chair/Contact Person: Bridget Leech Phone: (262) 395-8128

6. Day of Event Contact Name: Bridget Leech Phone: (262) 395-8128

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 2000

10. Basis for Estimate: Previous Years

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Classic Party Rentals - 10 x 10 vendor tents (final # tbd), 20 x 20 beer/wine tent, 30 x 30 tent for tables/seating

See attached map for layout

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

We are asking for use of Flat Iron Park and lower Center St. Lot B for the 2018 Taste of Lake Geneva.

Tent and fence setup to take place on Thursday 5/31/18, starting at 12:00pm

Event setup to take place on Friday, 6/1/18, throughout the whole day

Event Day: Vendor arrival beginning at 9am. Event begins at 11am and ends at 5pm. Clean up will begin immediately and conclude by 10:00pm.

Local area restaurants will display and sell their food/beverage items. Beer and wine will be sold on premise. The entire park will be fenced in, with one entrance point. Live entertainment will be onsite in the Brunk Pavilion. Portable toilets and hand washing stations will be provided.

We ask for use of City benches, picnic tables, garbage cans and barricades (to block parking lot). Lot B will be used for vendors to unload.

See attached map for details.

14. Description of plan for handling refuse collection and after-event clean-up:

We will provide a dumpster for garbage and recycling. We are requesting additional garbage cans from the city. Garbage will be collected by event staff and put in dumpster and dumpster will be removed after event. Additional garbage cans, provided by the City, will be emptied and turned upside down.

15. Description of plan for providing event security (if applicable):

Security for beer and wine tent will be provided

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No
 Date(s) of use: 5/31/18, ~~6/1/18~~, 6/2/18
 Total Number of Stalls Request: Lower Center Street, Lot B *5 spots on Center*
 Stall Number(s) and Location: (See Below)
 Additional Information:
 Please place barricades at the entrance of lower Center St. Lot B. Vendors will be allowed one space each on day of event.
3 per Sylvia 3/8/2018
5/31/18 - Center Street - 3 Stalls near loading zone Stall #'s 733, 734, & 735
** See Sylvia*
6/2/18 - Center Street Lot B x 25 stalls Stalls# 979-1004

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.
 Street Banner Application will be submitted. Various signs/banners on-site during event

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Power drops for restaurant booths (heating and refrigeration)
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: Additional garbage cans, benches, picnic tables delivered to Flat Iron Park on 5/31/18

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____ 10 ⁻
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	<u>28</u>	x <u>1</u>	= <u>560⁻</u>
November 15 - February 29	\$10.00	x	_____	x _____	= _____
Park Reservation Permit					
Application Fee		\$25.00			_____ 25.00
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>3</u>	= <u>315</u>
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
		x	<u>1</u>	=	<u>250</u>
Non-Resident	\$500.00			x _____	= _____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x <u>10</u>	+ \$50.00 =	<u>100</u>
Picnic Tables	\$15.00 each		x <u>15</u>	+ \$50.00 =	<u>275</u>
Barricades	\$5.00 each		x <u>3</u>	+ \$50.00 =	<u>65</u>
Trash Receptacles	\$8.00 each		x <u>8</u>	+ \$50.00 =	<u>114</u>
Dumpster Delivery	\$50.00 each		x _____	+ \$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ <u>1,714.00</u>

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ _____

Total PAID with Application: \$ _____

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

_____ *Bridget Leach* _____ DATE: _____

For Office Use Only

Date Filed with Clerk: 2-15-18 Payment with Application: \$ Receipt:

waiting on payment

Additional Fees Collected: \$ Receipt #

Departmental review (all that apply):

Police Chief: LT. Approved Denied Signed: *[Signature]*

Additional services needed:

Additional fees or deposit:

Fire Chief: Approved Denied Signed: *[Signature]*

Additional services needed:

Additional fees or deposit:

Street Dept.: Approved Denied Signed: *[Signature]*

Additional services needed:

Additional fees or deposit:

Parking Dept.: Approved Denied Signed: *[Signature]*

Additional services needed: *PENDING - [scribble]*

Additional fees or deposit: ~~25 stalls x 3 Bays = 75 x 20 = 1500~~

Not recommend closing lot on

Reason 3/1/18

Piers, Harbors & Lakefront: Approved Denied Signed:

Additional services needed:

Additional fees or deposit:

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 *[Signature]* Approved Denied

Reasons/Conditions:

Finance, License & Regulation: Meeting Date(s): 3/6/18 Approved Denied

Reasons/Conditions: *[Signature]*

Council: Meeting Date(s): 3/12/18 Approved Denied

Reasons/Conditions:

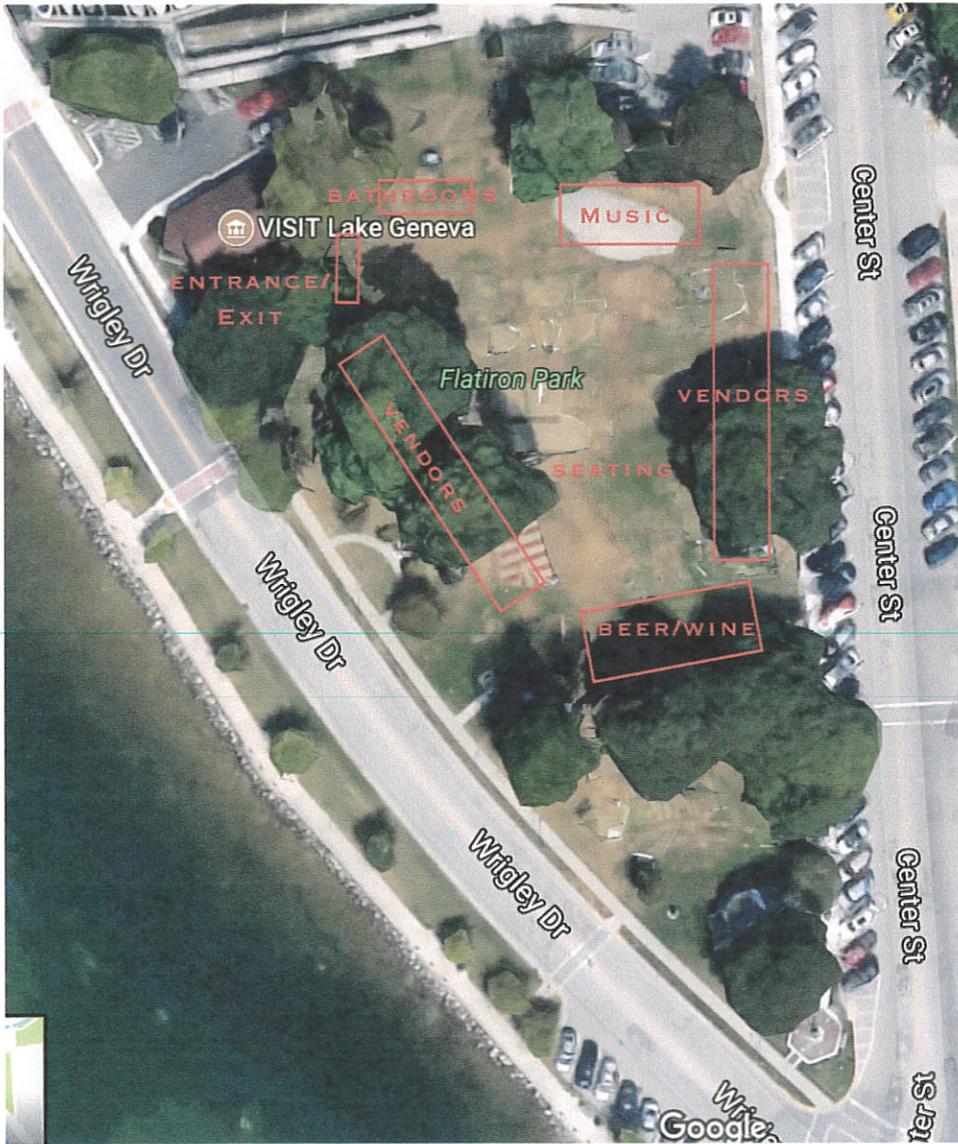
Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ Receipt #

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: 3/13/18 Deposit Returned: \$ Deposit withheld: \$

Reason withheld:



CITY OF LAKE GENEVA

EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Stephen Thorngate Date of Application: 13 Feb 2018
2. Organization Name: Mt. Zion Christian Church
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: 2330 St. Rd. 120
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone _____ E-mail: _____
7. Applicant's Drivers License # _____ State license issued _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: MTZN In the Park
2. Date(s) of Event: July 7th
3. Location(s) of Event: Flat Iron Park
4. Hours: 3:00 PM - 8:30 PM
- Start Time End Time

5. Event Chair/Contact Person: Stephen Thorngate Phone: 262 215-9003

6. Day of Event Contact Name: Stephen Thorngate Phone: 262 215-9003

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 150

10. Basis for Estimate: Double normal Saturday Night Attendance

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
Flat Iron Park and Pavillion

14. Description of plan for handling refuse collection and after-event clean-up:
Will bring garbage bags and will pick up after event

15. Description of plan for providing event security (if applicable):
Church Security Team

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:
Will just pay to park

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.
Banners on Pavilion and Picnic Shelter

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Sound System on Platform
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee	\$25.00				25 _____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____ ?
150 or more Attendees	<i>Determined by Park Board</i>				_____ ?
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____ ?
150 or more Attendees	<i>Determined by Park Board</i>				_____ ?
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	1	x 1 =	105.00
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x	_____	x _____ =	250.00 _____
Non-Resident	\$500.00	x	_____	x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 380.00 _____

For Office Use Only

Date Filed with Clerk: 12/13/18 Payment with Application: \$ 25.00 Receipt: C180213-2

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: Lt. E. [Signature] #160
Lt.

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: no stalls requested

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 3/6/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 3/12/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: 3/13/18 Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ _____

Total PAID with Application: \$ \$ 25.00

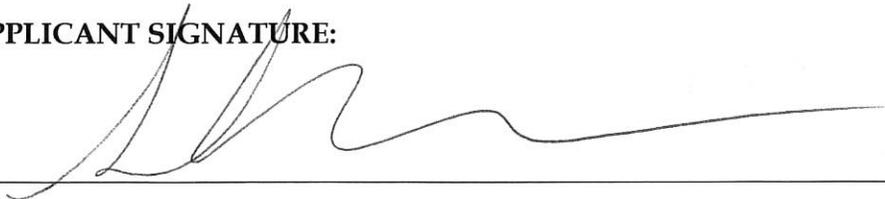
Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

*Will make payment
fund after Park Board 2/28*

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:



DATE: 13 Feb, 2018

CITY OF LAKE GENEVA

EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
- Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
- Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Bridget Leech Date of Application: 2/14/18
2. Organization Name: Lake Geneva Business Improvement District
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: P.O. Box 863
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: _____ E-mail: bridget@streetsoflakegeneva.com
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Moonlight Movies on the Beach
2. Date(s) of Event: June 6, 2018, July 11, 2018, August 8, 2018,
3. Location(s) of Event: Riviera Beach
4. Hours: 6pm (setup) - 11pm. Movie to begin at Dusk
- Start Time End Time

5. Event Chair/Contact Person: Bridget Leech/Sue Lamberton Phone: (262) 395-8128

6. Day of Event Contact Name: Bridget Leech/Sue Lamberton Phone: (262) 395-8128

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 150

10. Basis for Estimate: Past Attendance

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

One 10x10 pop up tent for concessions, if necessary

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

An outdoor movie on the beach. The exact movie is to be determined, but will aim to be both family friendly and entertaining for adults. Last year, we showed Greece and it was well-received. The event is free and open to the public. It is meant to be a community event. If people are still at the beach swimming, we invite them to stay for the movie!

Typical movie concessions will be sold - popcorn, candy, soda, water. The movie will begin at dusk. Guests can bring blankets or chairs to set out on the beach to watch the movie.

Screen will be loaded near the base of the Riviera stairs. We ask for the gate to be unlocked for screen load in. Additionally, we ask for Riviera bathrooms to be unlocked. Event staff will maintain and clean as needed.

14. Description of plan for handling refuse collection and after-event clean-up:

Guests will use public trash cans and we would ask that these be emptied by the city before the beach opens to the public the following day.

15. Description of plan for providing event security (if applicable):

n/a

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV – Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

n/a

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

One signcade at top of Riviera stairs stating "Free Movie"

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

Electricity Explain: projector and inflatable screen

Water Explain: _____

Traffic Control Explain: _____

Police Services Explain: _____

Fire/EMS Services Explain: _____

Other Explain: Restrooms at Beach to be open for use and trash pick up is needed after event

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/ Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			_____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			x _____ =	_____
Non-Resident	\$500.00			x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>				Subtotal: \$	_____

Application and Permit Fees	Unit Fee		Applicable Fee
Beach Reservation Permit			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		<u>25.00</u>
Security Deposit			
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident			
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x <u>1</u> =	<u>105</u>
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
Subtotal: \$			_____
+ Subtotal from Page 4: \$			_____

Total PAID with Application: \$ _____

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Bridget Leech _____ DATE: _____

For Office Use Only

Date Filed with Clerk: 12-15-18 Payment with Application: \$ waiting on payment Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: Lt. L.E. [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 3/6/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 3/12/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

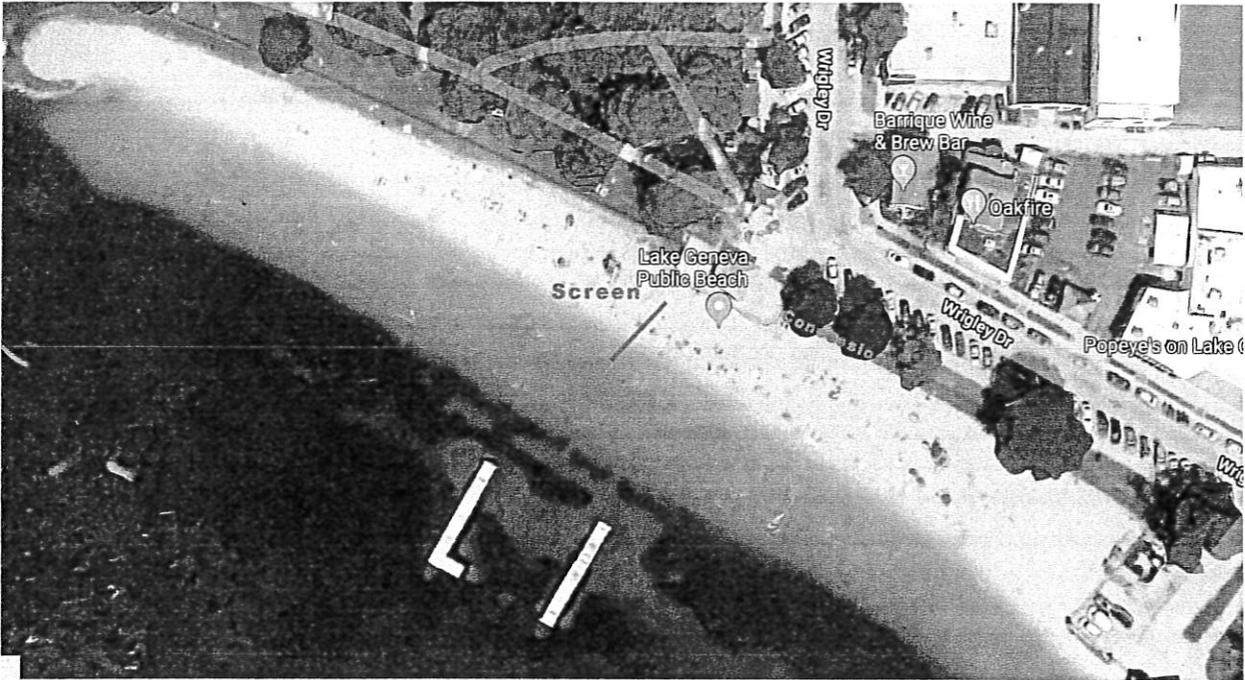
Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: 3/13/18 Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

Moonlight Movies on the Beach

Map of Event



Concession Vendor

Geneva Theater

Popcorn

Assorted Candy

Soda

Water

2017 Event Pictures



CITY OF LAKE GENEVA

EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
- Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
- Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Bridget Leech Date of Application: 2/1/18
2. Organization Name: Lake Geneva Business Improvement District
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: P.O. Box 863
5. City, State, Zip: Lake Geneva ,WI 53147
6. Phone _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Maxwell Street Days
2. Date(s) of Event: Friday, August 24 - Sunday, August 26
3. Location(s) of Event: Sidewalks throughout the BID/Downtown
4. Hours: 9am - 7pm daily
- Start Time End Time

5. Event Chair/Contact Person: Bridget Leech Phone: (262) 395-8128

6. Day of Event Contact Name: Bridget Leech Phone: (262) 395-8128

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 600

10. Basis for Estimate: Previous Years

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Each store is able to set up a pop-up tent if necessary. This is typically only done if there is inclement weather.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
Annual sidewalk sale, where businesses are able to bring their merchandise out onto the sidewalk space in front of their business. This permit request is for businesses within the boundaries of the Business Improvement District.

14. Description of plan for handling refuse collection and after-event clean-up:
There should not be any excess garbage. Each store is responsible for cleaning up their space after each day of sales.

15. Description of plan for providing event security (if applicable):

n/a

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

n/a

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			_____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00		x	_____ =	_____
Non-Resident	\$500.00		x	_____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ _____

Application and Permit Fees	Unit Fee			Applicable Fee
Beach Reservation Permit				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident		# of Days		
49 Attendees or Less	\$30.00	x _____ =		_____
50-149 Attendees	\$55.00	x _____ =		_____
150 or more Attendees	\$105.00	x _____ =		_____
Non-Resident				
49 Attendees or Less	\$75.00	x _____ =		_____
50-149 Attendees	\$125.00	x _____ =		_____
150 or more Attendees	\$225.00	x _____ =		_____
			Subtotal: \$	_____
			+ Subtotal from Page 4: \$	_____

Total PAID with Application: \$ _____

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

_____ *Bridget Leech* _____ DATE: _____

For Office Use Only

Date Filed with Clerk: 2-15-18 Payment with Application: \$ waiting for payment Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: Lt. E. [Signature]
Lt. Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 3/6/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 3/12/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: 3/28/18 Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20 ____ ending June 30 20 18

TO THE GOVERNING BODY of the: Town of Village of City of } Lake Geneva

County of Walworth Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No. <u>456102699377803</u>		FEIN Number: <u>134282545</u>	
LICENSE REQUESTED			
TYPE	FEE		
<input type="checkbox"/> Class A beer	\$		
<input type="checkbox"/> Class B beer	\$		
<input type="checkbox"/> Class C wine	\$		
<input checked="" type="checkbox"/> Class A liquor	\$		
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A		
<input type="checkbox"/> Class B liquor	\$		
<input type="checkbox"/> Reserve Class B liquor	\$		
<input type="checkbox"/> Class B (wine only) winery	\$		
Publication fee	\$		
TOTAL FEE	\$ <u>0</u>		

9.j.

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Daniel Christopher Caravette Samson Enterprises, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Member Daniel C. Caravette</u>		
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Eugene Graher</u>		
Directors/Managers			

3. Trade Name Northsiders Business Phone Number 262-248-9752

4. Address of Premises 642 W. MAIN ST. LAKE GENEVA, WI 53147 Post Office & Zip Code 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No

6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No

8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Restaurant, Bar, Patio - see attached maps

10. Legal description (omit if street address is given above): Basement storage

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? Samson Enterprises, LLC d/b/a Caravetti's

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 19th day of February, 20 18

[Signature]
(Clerk/Deputy Clerk)

My commission expires 2/19/2022

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>2/19/2018</u>	Date reported to Council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

- Town
Village
City

To the governing body of: of Lake Geneva County of Walworth

The undersigned duly authorized officer(s)/members/managers of Samson Enterprises (registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Northsiders (trade name)

located at 642 W. MAIN ST. LAKE GENEVA, WI 53147

appoints Eugene Graehler (name of appointed agent)

(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin?

Place of residence last year

For: SAMSON ENTERPRISES, LLC (name of corporation/organization/limited liability company)

By: [Signature] (signature of Officer/Member/Manager)

And: [Signature] (signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Eugene Graehler, hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Eugene J. Graehler 2/20/2018 Agent's (signature of agent) (date)

Date of

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 2-23-18 by [Signature] Title Chief of Police (date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
Grable	Eugene	John

The above named individual provides the following information as a person who is (check one).

- Applying for an alcohol beverage license as an **individual**.
 - A member of a **partnership** which is making application for an alcohol beverage license.
 - Agent of Samson Enterprises, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

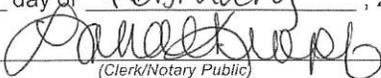
1. How long have you continuously resided in Wisconsin prior to this date? 42 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
5/26/88 Intent of delivery
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Dow Chemical</u>	Employer's Address <u>Ringwood IL</u>	Employed From <u>12/15/87</u>	To <u>Now 2/20/2018</u>
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 20th day of February, 2018

(Clerk/Notary Public)


(Signature of Named Individual)

My commission expires _____



Printed on Recycled Paper

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Caravette	(first name) Daniel	(middle name) Christopher
He		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Member of SAMSON Enterprises, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

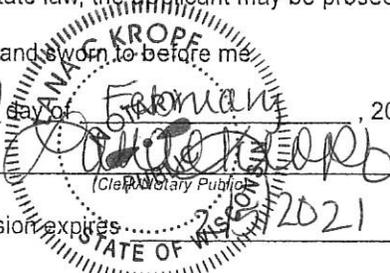
The above named individual provides the following information to the licensing authority:

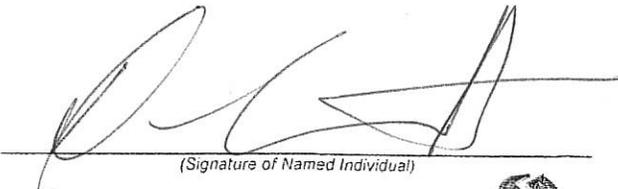
1. How long have you continuously resided in Wisconsin prior to this date? N/A
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name Caravette's	Employer's Address 642 W. Main St. Lake Geneva	Employed From 7-5-04	To Present
Employer's Name Balon 180	Employer's Address 706 W. Main St Lake Geneva	Employed From 7-08	To 10-13

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me
 this 19th day of February, 2018

 My commission expires 2/28/2021

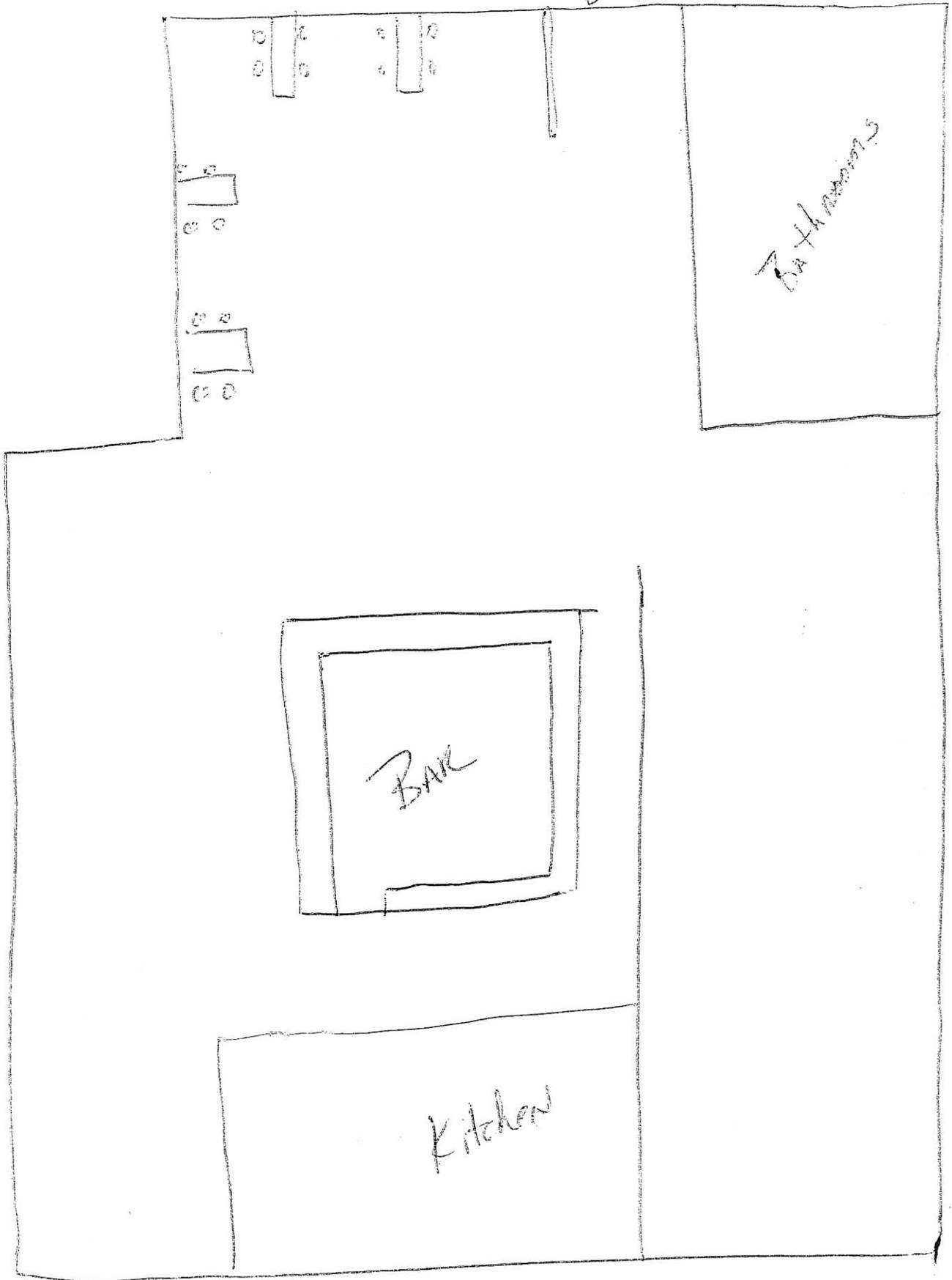

 (Signature of Named Individual)



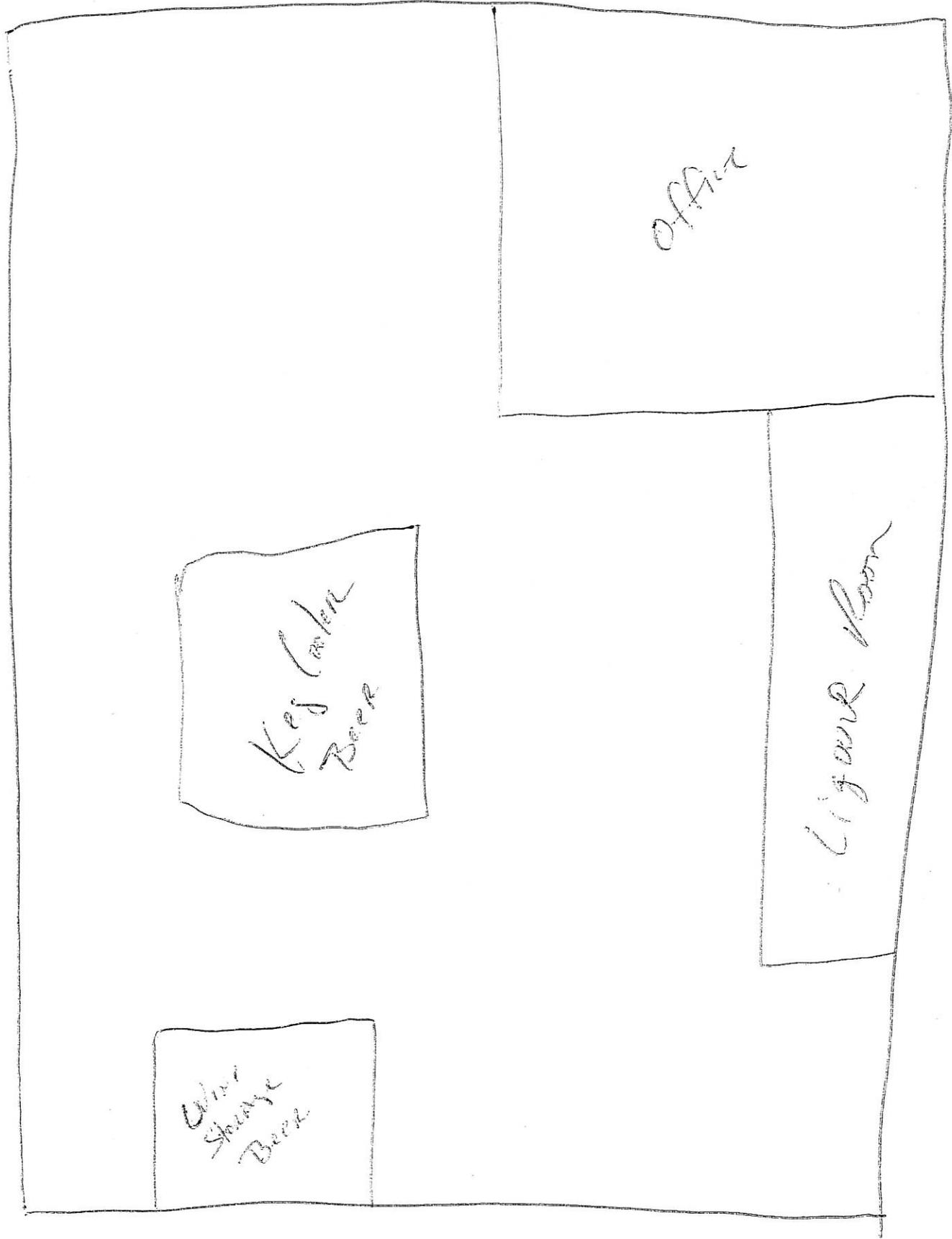
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Upper level

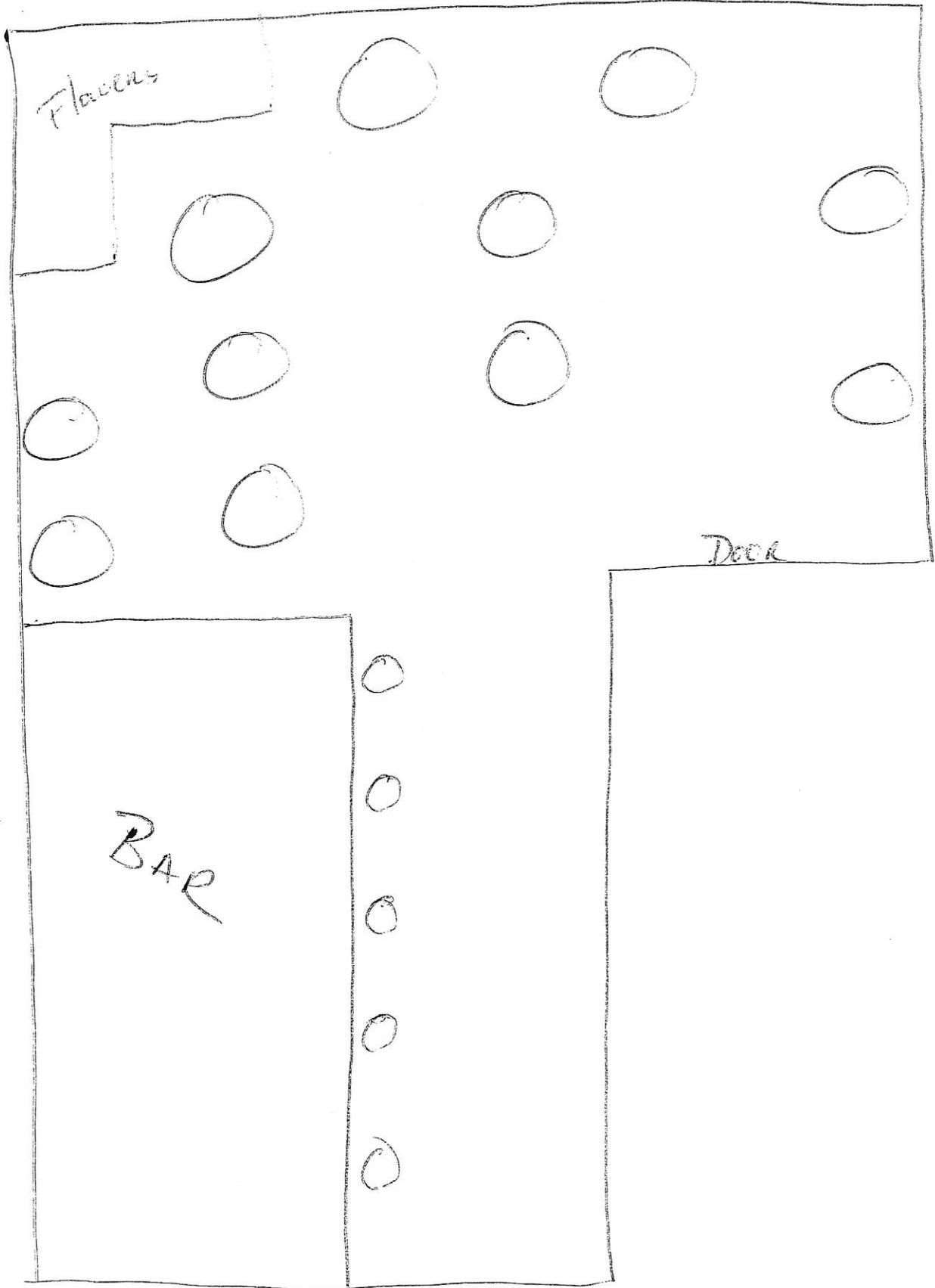
Entrance



Lower level (Basement)



Upper Patio



Lower Patio

Key Locker

BAR 2

STAIRS

///

Patio

Patio

RESOLUTION 18-R17

WHEREAS, the Common Council approved the 2018 General Fund Operating Budget for the City of Lake Geneva, and

WHEREAS, aContingency account was budgeted at\$195,219 for 2018 unbudgeted, approved expenditures, and

WHEREAS, the Finance, Licensing and Regulation Committee approved the request for a municipal court software upgrade totaling \$3,126, and

WHEREAS, this expenditures was not included in the 2018 Operating Budget and utilizing Contingency funds for this purpose would be appropriate, and

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for a transfer in the 2018 Operating Budget as follows:

Decrease Acct# 11-10-00-5780, 2017ContingencyAccount, by \$3,126

Increase Acct#11-12-00-5361,Equipment Maintenance Service Costs, by \$3,126

Adopted this 12thday of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

**CITY OF LAKE GENEVA
MUNICIPAL COURT
626 GENEVA STREET
LAKE GENEVA, WI 53147
PHONE: 262-248-4651**

February 15, 2018

Blaine Oborn
City Administrator
626 Geneva Street
Lake Geneva, WI 53147

Dear Mr. Oborn:

As discussed previously, this letter is to advise you that the Municipal Court is taking the necessary steps to be able to utilize the State Debt Collection program (SDC) offered through the Department of Revenue. This will allow us to collect forfeitures on citations more than 90 days past due through the state program.

We recently sent out approximately 3000 letters to all defendants with past due obligations of any amount owed to the City with the hope that we would collect some of the balances remaining due prior to sending the debts to the state. We are currently awaiting completion of the account setup with the Department of Revenue (DOR). Once the state assigns an Agency ID we would ask that the City make a commitment to fund the interface between the Department of Revenue and Tipss, the current Municipal Court software vendor. The total cost for the initial setup and 2018 support fees is \$3,126.00. This will allow us a more efficient and streamlined process to submit any qualifying debts to the State for collection through SDC.

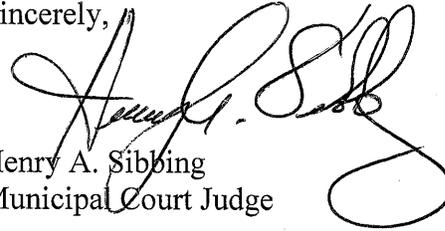
This request was not submitted previously as although a quote had been requested prior, it was not received until the budget process was nearly completed. The potential income to the City will definitely outweigh the cost to fund the tools needed to put this program in motion and sustain it. In fact just sending out the prefatory letters has resulted in the payment of outstanding forfeitures which exceed the \$3,126.00 cost of implementation. SDC will do what the TRIP program is doing now but with increased

capabilities. This response evidences the immense value of the SDC program. Therefore, it is hoped that the Finance Committee favorably agrees to this important expenditure.

Once SDC is underway we plan to eliminate the costly use of a collection agency for any qualifying debts which will also save the City time and money.

Please let me know if I can answer any questions or concerns and I will look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry A. Sibbing", written in a cursive style.

Henry A. Sibbing
Municipal Court Judge

HAS:dlc

Cc: File

TO (OWNER): City of Lake Geneva
626 Geneva St.
Lake Geneva, WI 53147

PROJECT: Flat Iron Park Bathroom Reno
201 Wrigley Dr
Lake Geneva, WI 53147

FROM (CONTRACTOR): Glen Fern Construction, LLC
705 Madison St. #101
Lake Geneva, WI 53147

VIA (ARCHITECT): McCormack & Elten Architects
400 Broad St.
Lake Geneva, WI 53147

CONTRACTOR: Glen Fern Construction, LLC
705 Madison St. #101 Lake Geneva, WI 53147

APPLICATION NO: 1
PERIOD TO: 2/28/2018

ARCHITECT'S PROJECT NO: 1023

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACT FOR: General Contractor

CONTRACT DATE: 1/18/2018

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	157,907.00
2. Net Change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	157,907.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	28,450.02
5. RETAINAGE:		
a. 10.00% of Completed Work	\$	2,845.00
b. 0.00% of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	2,845.00
6. TOTAL EARNED LESS RETAINAGE	\$	25,605.02
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	25,605.02
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	132,301.98
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	0.00

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

By:  Gregory B. Odden, Owner
 State of: WI
 County of: Watworth
 Subscribed and Sworn to before me this 22nd Day of Feb 20 18
 Notary Public: 
 My Commission Expires: August 18, 2018

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 25,605.02
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
 ARCHITECT:  Date: 2.23.18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Lake Geneva
626 Geneva St.
Lake Geneva, WI 53147

PROJECT: Flat Iron Park Bathroom Reno
201 Wrigley Dr
Lake Geneva, WI 53147

APPLICATION NO: 1
PERIOD TO: 2/28/2018

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Glen Fern Construction, LLC
705 Madison St. #101
Lake Geneva, WI 53147

VIA (ARCHITECT): McCormack & Ethen Architects
400 Broad St.
Lake Geneva, WI 53147

ARCHITECT'S
PROJECT NO: 1023

CONTRACT FOR: General Contractor

CONTRACT DATE: 1/18/2018

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	General Conditions	4,369.00	0.00	1,150.00	0.00	1,150.00	26.32	3,219.00	115.00
2	Demolition	9,400.00	0.00	9,400.00	0.00	9,400.00	100.00	0.00	940.00
3	Concrete	2,980.00	0.00	0.00	0.00	0.00	0.00	2,980.00	0.00
4	Masonry	7,400.00	0.00	0.00	0.00	0.00	0.00	7,400.00	0.00
5	Carpentry	9,100.00	0.00	850.00	0.00	850.00	9.34	8,250.00	85.00
6	Casework	6,850.00	0.00	0.00	0.00	0.00	0.00	6,850.00	0.00
7	Doors & Hardware	2,810.00	0.00	0.00	0.00	0.00	0.00	2,810.00	0.00
8	Gypsum Board	5,300.00	0.00	0.00	0.00	0.00	0.00	5,300.00	0.00
9	Hard Tile	6,500.00	0.00	0.00	0.00	0.00	0.00	6,500.00	0.00
10	Painting	3,735.00	0.00	0.00	0.00	0.00	0.00	3,735.00	0.00
11	Toilet Accessories	3,590.00	0.00	0.00	0.00	0.00	0.00	3,590.00	0.00
12	Toilet Partitians	4,750.00	0.00	0.00	0.00	0.00	0.00	4,750.00	0.00
13	Plumbing	28,026.00	0.00	4,500.00	0.00	4,500.00	16.06	23,526.00	450.00
14	HVAC	30,100.00	0.00	4,500.00	0.00	4,500.00	14.95	25,600.00	450.00
15	Electrical	16,650.00	0.00	1,200.00	0.00	1,200.00	7.21	15,450.00	120.00
16	Bond Fee	4,737.00	0.00	4,737.00	0.00	4,737.00	100.00	0.00	473.70
17	General Contractor Fee	11,610.00	0.00	2,113.02	0.00	2,113.02	18.20	9,496.98	211.30
REPORT TOTALS		\$157,907.00	\$0.00	\$28,450.02	\$0.00	\$28,450.02	18.02	\$129,456.98	\$2,845.00

WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

1023

ARCHITECTS PROJECT NUMBER

CONTRACT FOR:

General Contractor

CONTRACT DATED:

1/18/18

WAIVER DATED:

2/22/18

PROJECT:

Flat Iron Park Visitors Center

201 Wrigley Drive

Lake Geneva, WI 53147

OWNER:

City of Lake Geneva

626 Geneva St.

Lake Geneva, WI 53147

STATE OF:

Wisconsin

COUNTY OF:

Walworth

Waiver of lien rights is made for (select one):

The following Work: (Describe)

All work as described on draw #1 dated 2/22/18

All Work to date of this Waiver.

All past and future Work, including all labor performed and/or material furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.

Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

N/A

(Attach additional sheet if more space is required)

CONTRACTOR (name & address):

Glen Fern Construction, LLC
705 Madison St. #101
Lake Geneva, WI 53147

By:

(Signature of authorized representative)
Gregory B. Odden, Principal Owner

(Printed name and title)



Notary Public:

[Signature]

My Commission Expires:

August 18, 2018

Subscribed (or affirmed) before me on this 22 day of February, 2018

§779.05 Waivers of Lien, provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to a particular portion of such labor and materials. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.



SECTION 01 22 00

APPLICATION FOR PAYMENT OF CONTRACT

DATE: February 28, 2018

PAYMENT REQUEST: 2

PROJECT: City of Lake Geneva White River disc golf course pedestrian bridge replacement project.

1. CONTRACT PRICE:	<u>\$45,716.00</u>
2. CHANGE ORDER No.1:.....	<u>\$3,625.00</u>
3. TOTAL CONTRACT PRICE TO DATE:	<u>\$49,341.00</u>
4. TOTAL COMPLETED TO DATE:.....	<u>\$31,825.00</u>
5. RETAINAGE (10% of completed work).....	<u>\$3,182.50</u>
6. TOTAL EARNED LESS RETAINAGE (line 4-5).....	<u>\$28,642.50</u>
7. LESS PREVIOUS REQUEST FOR PAYMENT (paid to date).....	<u>\$25,380.00</u>
8. CURRENT PAYMENT DUE (line 6-7).....	<u>\$3,262.50</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (line 3 – 6).....	<u>\$20,698.50</u>

APPLICATION SUBMITTED BY:

AUTHORIZED SIGNATURE

PRINT NAME

DATE

APPLICATION APPROVED BY:

AUTHORIZED SIGNATURE

PRINT NAME

DATE

END OF SECTION 01 22 00

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: CHRIS BROOKES Date of Application: 2/22/2018
2. Organization Name: FRIENDS OF THE LAKE GENEVA PUBLIC LIBRARY
3. Organization Type: For Profit Non-Profit (501(c)___) Tax ID: ES 19029
4. Mailing Address: 918 W. MAIN ST.
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phon _____ E-mail: _____
7. Applicant's Drivers License #: B6 State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: BEACHSIDE AUTHOR FEST
2. Date(s) of Event: JULY 14, 2018 (SATURDAY)
3. Location(s) of Event: LIBRARY PARK (around library bldg.)
4. Hours: 10 AM 4 PM
Start Time End Time

5. Event Chair/Contact Person: Harold Johnson I

6. Day of Event Contact Name: CHRIS BROOKES
HAROLD JOHNSON I

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 150

10. Basis for Estimate: LAST YEAR'S ATTENDANCE

11. Will you be setting up a tent? Yes No
If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No
If yes, what type and how many:

13. Detailed description of proposed event with map of exact location of the event and/or route.
Authorfest promotes local authors and independent publishers of books. It's an opportunity for the public to meet authors, buy their books, and get autographs. Each author supplies a table, chairs, and possibly a canopy. Organizers furnish booth space surrounding the Lake Geneva Public Library. See attached map.

14. Description of plan for handling refuse collection and after-event clean-up:
Each vendor is given a trash receptacle and staff collects and disposes trash in library dumpster at the end of the day.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No
Date(s) of use: Sat. July 14, 2018
Total Number of Stalls Request: 3
Stall Number(s) and Location: 123, 124, 125
Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.
Event banner hung on library building.
Sandwich board signs placed at
start of walkpath access off the sidewalk.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			<u>10</u>
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	<u>3</u>	x <u>1</u>	= <u>60</u>
November 15 - February 29	\$10.00	x	_____	x _____	= _____
Park Reservation Permit					
Application Fee		\$25.00			<u>25</u>
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			<u>100</u>
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>1</u>	= <u>105</u>
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x	_____	x _____	= _____
Non-Resident	\$500.00	x	_____	x _____	= _____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ <u>300</u>

For Office Use Only

Date Filed with Clerk: 2/22/2018 Payment with Application: \$ 300 Receipt: C180222-4

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 2/28/18 [Signature] Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

Breadloaf Bookshop
Harold Johnson – Proprietor
727 Geneva Street
Lake Geneva, WI 53147
(262) 248-9446

City of Lake Geneva
Park Board
626 Geneva Street
Lake Geneva, WI 53147

Subject: Application for Park Permit to Host the Beachside Authorfest

Dear Park Board Members:

Breadloaf Bookshop and The Friends of the Lake Geneva Public Library would like to be granted a permit to use Library Park in Lake Geneva on Saturday, July 14, 2018, to host the fourth annual Beachside Authorfest, an event that celebrates the many independent authors our area has to offer.

This event is open to the public to provide them with an opportunity to meet and greet local authors, discuss why they write and how they became published, and to buy their books and have them autographed. It is our goal to host an event that creates a draw to downtown Lake Geneva to discover the many businesses and opportunities our city has to offer. This event is supported through donations from local businesses, such as Breadloaf Books, and a small exhibitor fee to cover membership fees and operating costs.

Author participation in the event almost doubled for the second year of the festival; we paid all operating costs, and set aside funds for the 2018 event. We have already been contacted by several authors wishing to participate this year, and we anticipate return visits from many of our past exhibitors.

A site map of the proposed layout for Beachside Authorfest is attached for your review. The layout features the Lake Geneva Public Library behind the visiting author booths to showcase the beautiful building of our hosting organization. Our layout is flexible and can expand to accommodate the anticipated growth this year. It is our plan to assign booths and keep our event space compact, so unassigned booth will simply not be erected.

Please review our application and call me with any requests for clarification or changes necessary to meet your standards. Thank you for your support and kind consideration.

Respectfully,
Harold J. Johnson

Harold J. Johnson

Vendors List

Though the permit requests a list of participants and vendors, this remains in a state of flux. Our promotional material is not sent to invite authors to attend until the date is set and the permit approved. We can accept vendors up to the day of the event.

Included here is a list of participants from last year as well as a partial list of authors who have expressed interest in being part of this year's event. Hopefully this will suffice.

Sponsors

Friends of the Lake Geneva Public Library

Breadloaf Books – represents only those authors unable to attend at the last minute or those who are unable to manage their own sales. Breadloaf Books does not retail its own inventory at this event.

Geneva Lake Museum (*invited*)

Black Point Estate & Gardens (*invited*)

Authors – previous attendees and current interested parties

Pam Meyers
Judith Rolfs
Donn Ziebell
Frank Landi
Charlene Wexler
Pat Hall
Kathy Johns
Gordon Ammon
Sharon Dexter
Jeffrey Westhoff
Sue Myers
Michelle May
Jeremy Kester
Steve Vaitonis

Chris Brownstein
Sharon Angelici
Mary McDonald
John & Cheryl Clark
Mitch Davis
Jill Walsh
Dennis Depcik
David Ford
R.K. Roberts
Mary Ellen Schulz
David Rozelle
Greg Herriges
Christine Verstraete

Sonette Tippens
Cindy Walker
Edison Blake
LaMont Prospect
David Pederson
Bruce Heard
Judy Johnson
Patrick Quinn
JaNelle Powers
Robb Chase
Delores Liesner
Jerry Peterson
Linda Frame

RESOLUTION NO. 2018-R18**PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES, FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE PROPOSED CEMETERY ROAD-ELKHORN ROAD (CTH H) WATER MAIN EXTENSION, SEWER MAIN EXTENSION, AND CURB AND GUTTER INSTALLATION**

The City Council of the City of Lake Geneva, Walworth County, Wisconsin resolves as follows:

1. The City hereby declares its intention to exercise its police power under Section 66.0703, *Wisconsin Statutes*, to levy special assessments upon property within the following Assessment District for benefits conferred upon such properties by the installation of water main, sewer main, and/or curb and gutter installation and appurtenances thereto.

Assessment District

The Assessment District includes the following parcels, which are listed below and generally depicted on the attached **Exhibit A**.

Name: Leon A Haydam Trust Celine M Haydam Trust Property Address: 1342 Elkhorn Road Lake Geneva, WI 53147 Mailing Address: E14051 Hwy 33 Hillsboro, WI 54634 Tax District: City of Lake Geneva Tax Key Code: ZYUP 00044C	Name: Mariano Garcia Property Address: N3135 Cty Rd H Lake Geneva, WI 53147 Mailing Address: N3135 Cty Rd H Lake Geneva, WI 53147 Tax District: Town of Geneva Tax Key Code: JG 2600003C
Name: Leon A Haydam Trust Celine M Haydam Trust Property Address: 1350 Elkhorn Road Lake Geneva, WI 53147 Mailing Address: E14051 Hwy 33 Hillsboro, WI 54634 Tax District: City of Lake Geneva Tax Key Code: ZYUP 00044L	Name: Lincoln Holding Group LLC Property Address: 1363 Elkhorn Road Lake Geneva, WI 53147 Mailing Address: W3234 McDonald Road Lake Geneva, WI 53147 Tax District: City of Lake Geneva Tax Key Code: ZYUP 00042
Name: Leon A Haydam Trust Celine M Haydam Trust Property Address: N3113 Cty Rd H Lake Geneva, WI 53147 Mailing Address: E14051 Hwy 33 Hillsboro, WI 54634 Tax District: Town of Geneva Tax Key Code: JG 2600004	Name: Mario A Garcia Property Address: 1300 Cemetery Road Lake Geneva, WI 53147 Mailing Address: N3369 Juniper Rd Lake Geneva, WI 53147 Tax District: City of Lake Geneva Tax Key Code: ZYUP 00043
Name: Jose Y Chavez & Brenda L Chavez Property Address: N3129 Cty Rd H Lake Geneva, WI 53147 Mailing Address: N3129 Cty Rd H Lake Geneva, WI 53147 Tax District: Town of Geneva Tax Key Code: JG 2600003B	Name: Belardi Family Investments LLC Property Address: None Mailing Address: PO Box 684 Mequon, WI 53092 Tax District: City of Lake Geneva Tax Key Code: ZYUP 00037

Name: Property Address: Mailing Address: Tax District: Tax Key Code:	John McBean & Alissa Tosti N3117 Cty Rd H Lake Geneva, WI 53147 N3117 Cty Rd H Lake Geneva, WI 53147 Town of Geneva JG 2600003A	Name: Property Address: Mailing Address: Tax District: Tax Key Code:	Mauricio Castenada None 414 Fair Oaks Williams Bay, WI 53191 City of Lake Geneva ZA00004
Name: Property Address: Mailing Address: Tax District: Tax Key Code:	Mauricio Castenada None 414 Fair Oaks Williams Bay, WI 53191 City of Lake Geneva ZA00003	Name: Property Address: Mailing Address: Tax District: Tax Key Code:	Mauricio Castenada None 414 Fair Oaks Williams Bay, WI 53191 City of Lake Geneva ZA00001
Name: Property Address: Mailing Address: Tax District: Tax Key Code:	Mauricio Castenada None 414 Fair Oaks Williams Bay, WI 53191 City of Lake Geneva ZA00002	Name: Property Address: Mailing Address: Tax District: Tax Key Code:	LSS Manor Inc – Lake Geneva None 647 W. Virginia St. #300 Milwaukee, WI 53204 City of Lake Geneva ZA 93000002

2. The City determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City and its inhabitants.
3. The total amount assessed against the Assessment District shall not exceed the total cost of the improvements, including costs as set forth in Section 66.0703(2), *Wisconsin Statutes*.
4. The assessment against any parcel may be paid in a single payment or in a series of annual installments, the number of which will be determined after the public hearing on the proposed assessments.
5. The City Engineer is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements;
 - b. An estimate of the entire cost of the proposed improvements;
 - c. A determination of properties to be benefitted by the improvements;
 - d. A schedule of the proposed assessments to be levied.
6. Upon completing the report described in Paragraph 5 above, the City Engineer is directed to file a copy thereof with the City Clerk of the City of Lake Geneva for public inspection.
7. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matter contained in the preliminary resolution and report. This notice shall be published as a Class 1 notice under Ch. 985, *Wis. Stats.*, and a copy shall be mailed at least 10 days before the public hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
8. The hearing shall be held at the City Hall, 626 Geneva Street, Lake Geneva, WI at a time established by the City Clerk in accordance with Section 66.0703(7) of the *Wisconsin Statutes*.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin this 12th day of March, 2018.

CITY OF LAKE GENEVA

By: _____
Alan Kupsik - Mayor

Attest: _____
Lana Kropf – City Clerk



Legend

- Street Names
- Private Roads
- Tax Parcels (Air Photo)
- Parks

Notes

Area included in Assessment District.
 BLUE - City of Lake Geneva
 RED - Town of Geneva

0.1 0 0.07 0.1 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
 © Kapur and Associates, Inc. 03/08/2018



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

TASK ORDER NUMBER #14 CIVIL ENGINEERING SERVICES

This task order is made as of March 6, 2018, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide engineering services for the preparation of a special assessment report for possible Cemetery Road sanitary sewer extension, watermain extension, and curb and gutter installation. This work will involve working closely with the City Attorney, Utility Director, Public Works Director, City Administrator and the City Clerk to meet specific city requirements, as well as meeting the requirements of ordinance Section 78 “Utilities” for sewer and water connections, special assessments and extension requirements.

Section A. – Scope of Services

Engineer shall perform the following Services:

Report Preparation Activities

1. Provide a complete special assessment report meeting the requirements of 66.0703 of the Wisconsin State Statutes. The report shall consist of (Per statute)
 - Preliminary plans and specifications.
 - An estimate of the entire cost of the proposed work or improvement.
 - An estimate, as to each parcel of property affected, of:
 - a. The assessment of benefits to be levied.
 - b. The damages to be awarded for property taken or damaged.
 - c. The net amount of the benefits over damages or the net amount of the damages over benefits.
2. Provide map exhibits to represent the sewer and water utility extensions, curb and gutter, and limits of any improvements covered by the assessment.
3. Provide a summary table to present a breakdown and estimate of construction costs and quantities per utility and improvement as information for the report. Information may include but not limited to the improvement lengths, number of manholes, number of valves, hydrants, curb and gutter, removals, length of service laterals, traffic control and all project related costs to construct the improvements.
4. Attend meetings as required with City staff to finalize the report.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Three Thousand Five Hundred dollars (\$3,500.00). payable according to the following terms:

A not-to-exceed amount based on the rates as listed in the master agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Gregory L Governatori

Signature: _____

Signature: _____

Title: _____

Title: Project Manager

Date: _____

Date: 3/6/2018

CITY OF LAKE GENEVA RESOLUTION 18-R19**THE COMMON COUNCIL OF THE CITY OF LAKE GENEVA DOES HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, The City of Lake Geneva is a political subdivision of the State of Wisconsin; and

WHEREAS, Sec. 349.065, *Wis. Stats.*, provides that “Local authorities shall place and maintain traffic control devices upon highways under their jurisdiction to regulate, warn, guide or inform traffic,”

WHEREAS, The City of Lake Geneva is authorized to install traffic devices at the intersections of its City streets and roadways and authorize temporary traffic control during periods of construction, and

WHEREAS, The City of Lake Geneva has duly authorized and is making road improvements and utility installations in the Central Business District and certain traffic control plans were not included in the construction manual adopted for the project, and

WHEREAS, for the safety, health, and general welfare of the citizens of and visitors to the City of Lake Geneva, the City Council deems it necessary to erect and place temporary traffic control devices at certain intersections and roadways while the road improvements and utility installations are ongoing in the Central Business District;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Lake Geneva does hereby resolve as follows:

1. The City Council authorizes the Public Works Department to place temporary 4-way stop signs at the intersection of Geneva Street and Broad Street.
2. The City Council authorizes the Public Works Department to place a “no left turn” sign at the intersection of Center Street and Main Street for all traffic traveling north from Wrigley Drive to Main Street.
3. The City Council authorizes the removal of the one-way traffic control device in the Alley between the 100 blocks of Broad Street and Wrigley Drive.
3. The police are authorized to enforce these traffic control devices pursuant to Sec. 74-200 of the Municipal Code of the City of Lake Geneva.
4. These traffic regulations shall remain in full force and effect until the construction is complete or when they are deemed no longer necessary and the traffic control devices are removed by duly authorized personnel of the Public Works Department or Police Department.

Adopted by the Common Council of the City of Lake Geneva on the 12th day of March, 2018.

BY:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

**City of Lake Geneva
Finance, License, & Regulation Committee
March 6, 2018**

**Prepaid Checks
2/19/18 - 3/2/18**

**Total:
\$9,602.52**

Checks over \$5,000:

\$	-
\$	-
\$	-
\$	-
\$	-

FROM 02/19/2018 TO 02/26/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZO	AMAZON								
	8932-2/18			02/21/18		66953	02/22/18	393.34	393.34
		01 OPTICAL MOUSE	9900005514						39.80
		02 ACRYLIC DISPLAYS	9900005211						53.97
		03 SHARPIES	9900005310						5.82
		04 GARBAGE BAGS,AIR FRESH,WIPES	9900005350						111.88
		05 DIGITAL BOOKS	9900005410						163.91
		06 DVD	9900005411						17.96
								VENDOR TOTAL:	393.34
BAKER	BAKER & TAYLOR								
	L3367102-1/18			01/31/18		66954	02/22/18	4,269.58	2,748.66
		01 0003059582-CREDIT	9900005410						-3.54
		02 0003059587-CREDIT	9900005410						-6.49
		03 2033411808-12 ITEMS	9900005410						192.13
		04 2033419583-47 ITEMS	9900005410						701.07
		05 2033426463-11 ITEMS	9900005410						192.66
		06 2033434691-52 ITEMS	9900005410						907.27
		07 2033449770-33 ITEMS	9900005410						603.46
		08 2033469164-10 ITEMS	9900005410						162.10
	L3367362-1/18			01/31/18		66954	02/22/18	4,269.58	166.40
		01 2033441240-17 ITEMS	9900005411						160.86
		02 2033405573-1 ITEM	9900005411						5.54
	L3367512-1/18			01/31/18		66954	02/22/18	4,269.58	1,354.52
		01 2033419648-1 ITEM	9900005411						7.17
		02 2033437419-7 ITEMS	9900005411						35.06
		03 2033437420-9 ITEMS	9900005411						127.46
		04 2033437421-14 ITEMS	9900005411						126.11
		05 2033437422-11 ITEMS	9900005411						181.75
		06 2033437423-25 ITEMS	9900005411						363.42
		07 2033437424-6 ITEMS	9900005411						65.30
		08 2033452791-2 ITEMS	9900005411						15.88
		09 2033452792-1 ITEM	9900005411						10.46
		10 2033452793-3 ITEMS	9900005411						33.40
		11 2033452794-9 ITEMS	9900005411						52.38
		12 2033452795-13 ITEMS	9900005411						130.28
		13 2033466113-1 ITEM	9900005411						12.17
		14 2033466114-1 ITEM	9900005411						11.05
		15 2033466115-16 ITEMS	9900005411						182.63
								VENDOR TOTAL:	4,269.58
CHASE	CHASE CARD SERVICES								
	8486-1/18			02/08/18		66955	02/22/18	4,191.29	4,191.29

FROM 02/19/2018 TO 02/26/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	8486-1/18			02/08/18		66955	02/22/18	4,191.29	4,191.29
	01	ICMA-2018 DUES	1114205324						862.00
	02	BRICEPAC-PKG CONF-MULLALY	4234505332						575.00
	03	NIU-WCMA CONF	1114205332						225.00
	04	PLA CONF-HINES	9900005332						560.00
	05	TRAVEL INS-PLA CONF-HINES	9900005332						28.23
	06	AMER AIR-PLA CONF-HINES	9900005332						451.61
	07	UWEX-SFTY CLS-EARLE,WASWO	1132105332						300.00
	08	ATLAS-BOBCAT SENSOR	1132125250						124.03
	09	MOR ELEC-HEATER SWITCH	4055105350						19.63
	10	MOR ELEC-HI LIMIT DUCT HEATER	4055105350						25.50
	11	B&H-CCTV CAMS-FUEL PUMPS	1132105340						174.42
	12	PAYPAL-CHAINSAB BAR	1132135430						220.38
	13	AMAZON-FIRE INSP BOOKS	1122005412						74.91
	14	AMAZON-FIRE INSP BOOKS	1122005412						77.94
	15	AMAZON-FIRE INSP BOOKS	1122005412						68.35
	16	PDC-OUTDOOR MAT	1122005350						234.30
	17	DOMAIN RENEWALS-GODADDY	1115105450						169.99
								VENDOR TOTAL:	4,191.29
KROFF	LANA KROFF								
	FEB 2018			01/22/18		66956	02/22/18	53.36	53.36
	01	97.9 MILES-ELECTION	1114305330						53.36
								VENDOR TOTAL:	53.36
WAWP	WI ASSOC OF WOMEN POLICE								
	REGISTRATION-3/18			02/16/18		66957	02/22/18	550.00	550.00
	01	WAWP-WAY,NLSN,TIETZ,RCHDSN	1121005410						550.00
								VENDOR TOTAL:	550.00
WEYRA	BRONSON WEYRAUCH								
	REIMB 2/18			02/06/18		66958	02/22/18	144.95	144.95
	01	RPLC RUINED SHOES	1122005415						144.95
								VENDOR TOTAL:	144.95
								TOTAL --- ALL INVOICES:	9,602.52

DATE: 03/02/2018
TIME: 14:09:19
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 02/28/2018 TO 03/02/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								TOTAL --- ALL INVOICES:	0.00

**City of Lake Geneva
Finance, License, & Regulation Committee
March 6, 2018**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 106,830.70
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 1,310.73
5. Capital Projects	43	\$ 27,643.71
6. Parking	42	\$ 2,653.11
7. Cemetery	48	\$ 585.06
8. Equipment Replacement	50	\$ 47,792.23
9. Library Fund	99	\$ 3,669.21
10. Impact Fees	45	\$ 2,133.00
11. Tourism Commission	47	\$ 54,455.00
Total All Funds		<u><u>\$247,072.75</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
3/6/2018**

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 247,072.75**

ITEMS > \$5,000

Lake Geneva Convention & Visitors Bureau - Final 2017 Payment	\$ 54,455.00
Glen Fern Construction - Flat Iron Park Restroom Remodel project	\$ 25,605.02
Jefferson Fire & Safety - Turnout Gear	\$ 24,501.60
Kapur & Associates - Engineering	\$ 19,376.93
Emergency Apparatus Maintenance - State Mandated Equipment Testing	\$ 12,042.43
Walworth County Public Works - January Salt	\$ 10,916.19
Tromcom - Squad Changeovers	\$ 10,807.81
YMCA - March/April Payment	\$ 9,000.00
Giraffe Electric - Garage Generator/Installation - 1065 Carey Street	\$ 6,000.00
Bound Tree Medical - Masimo Rad-57 Kit	\$ 5,183.50

Balance of Other Items \$ 69,184.27

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A+ GRAPHICS & PRINTING							
17841	02/26/18	01	PKG ZONE CARDS	4234505310		03/13/18	360.50
						INVOICE TOTAL:	360.50
						VENDOR TOTAL:	360.50
ACL SERVICES LLC							
201801-0	02/01/18	01	BLOOD DRAW	1121005380		03/13/18	13.80
						INVOICE TOTAL:	13.80
						VENDOR TOTAL:	13.80
ADVANCE AUTO PARTS							
7193800222729	01/02/18	01	LED BEACON-TRUCK	4800005351		03/13/18	24.99
						INVOICE TOTAL:	24.99
7193803649352	02/05/18	01	TRUCK MIRROR	4800005351		03/13/18	6.39
						INVOICE TOTAL:	6.39
7193804653306	02/15/18	01	TRUCK MIRROR	4800005351		03/13/18	22.78
						INVOICE TOTAL:	22.78
						VENDOR TOTAL:	54.16
ALL OUT TRUCKING LLC							
INV1123	02/10/18	01	SNOW REMOVAL-2/10/18	1132125220		03/13/18	425.00
						INVOICE TOTAL:	425.00
INV1124	02/16/18	01	SNOW REMOVAL-2/12/18	1132125220		03/13/18	510.00
						INVOICE TOTAL:	510.00
						VENDOR TOTAL:	935.00
AMAZON							
447394783473	02/03/18	01	BULLETIN BOARD	1115105310		03/13/18	29.99
						INVOICE TOTAL:	29.99
						VENDOR TOTAL:	29.99

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
RE030218	03/13/18	01	262 R42-8188 663 1 CITY HALL	1116105221		03/13/18	282.81
		02	262 R42-8188 663 1-POLICE	1121005221			282.81
		03	262 R42-8188 663 1-COURT	1112005221			31.42
		04	262 R42-8188 663 1-METER	4234505221			31.42
		06	262 248-2264 368 9-FIRE DEPT	1122005221			415.60
		07	262 248-4567 367 1-911 MODEM	1121005221			293.54
		08	262 248-4715 125 4-CITY HALL	1116105221			346.68
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			219.01
		12	262 249-5299 313 5-6 LIB LINES	9900005221			146.58
		13	262 249-5299 313 5-1 STR LINE	1132105221			24.43
		14	262 249-5299 313 5-COURT FAX	1112005221			24.43
		15	262 249-5299 313 5-CH ALARM	1116105221			48.88
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			24.43
		17	262 249-5299 313 5-LOWER RIV	4055205221			24.43
		18	262 249-5299 313 5-UPPER RIV	4055105221			48.88
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			48.88
		20	262 249-5299 313 5-POL 3 LINES	1121005221			73.29
		21	262 248-6837 457 9-POL 911 CON	1121005221			158.01
						INVOICE TOTAL:	2,525.53
						VENDOR TOTAL:	2,525.53
AXON	AXON ENTERPRISE, INC						
SI1522629	02/14/18	01	TASER CARTRIDGES	1121005410		03/13/18	2,524.00
						INVOICE TOTAL:	2,524.00
						VENDOR TOTAL:	2,524.00
BATT+	BATTERIES PLUS LLC						
P404807	02/07/18	01	BATTERIES	1121005399		03/13/18	38.64
						INVOICE TOTAL:	38.64
						VENDOR TOTAL:	38.64
BATZN	BATZNER PEST CONTROL						

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BATZN	BATZNER PEST CONTROL						
2375286	11/29/17	01	PEST CONTROL-FEB	4055205360		03/13/18	108.00
						INVOICE TOTAL:	108.00
						VENDOR TOTAL:	108.00
BOUND	BOUND TREE MEDICAL LLC						
82759840	01/30/18	01	TRAINING MASKS	1122005610		03/13/18	83.50
						INVOICE TOTAL:	83.50
82770876	02/08/18	01	MASIMA RAD-57 KIT	5022005800		03/13/18	5,100.00
						INVOICE TOTAL:	5,100.00
						VENDOR TOTAL:	5,183.50
BRUCE	BRUCE EQUIPMENT INC						
P05890	02/16/18	01	DRIVELOCK PIN-SWEEPER	1132105351		03/13/18	35.39
						INVOICE TOTAL:	35.39
						VENDOR TOTAL:	35.39
BUMPB	BUMPER TO BUMPER AUTO PARTS						
1-338034	02/13/18	01	HOSE FITTING-PRESSURE WASHER	1132105350		03/13/18	28.62
						INVOICE TOTAL:	28.62
						VENDOR TOTAL:	28.62
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-380992	01/02/18	01	BULB-TRUCK LIGHT	4800005351		03/13/18	30.60
						INVOICE TOTAL:	30.60
662-382830	02/04/18	01	BATTERY-#202	1121005361		03/13/18	153.99
						INVOICE TOTAL:	153.99
662-382928	02/06/18	01	BOOSTER RACK	4800005340		03/13/18	119.95
						INVOICE TOTAL:	119.95

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-382986	02/07/18	01	BATTERY-CAR #1	1122005351		03/13/18	153.99
						INVOICE TOTAL:	153.99
662-382991	02/07/18	01	CORE CREDIT-CAR #1	1122005351		03/13/18	-16.00
						INVOICE TOTAL:	-16.00
662-383133	02/12/18	01	LED BACK UP LIGHTS	1122005351		03/13/18	213.16
						INVOICE TOTAL:	213.16
662-383364	02/14/18	01	WIPERS-TRK #25	1132105351		03/13/18	13.38
						INVOICE TOTAL:	13.38
662-383433	02/15/18	01	MINI LAMP-#28	1132105351		03/13/18	2.29
						INVOICE TOTAL:	2.29
662-383456	02/16/18	01	TRANS FLUID-AMB #1	1122005351		03/13/18	15.78
						INVOICE TOTAL:	15.78
662-383457	02/16/18	01	VEHICLE WAX	1122005351		03/13/18	15.98
						INVOICE TOTAL:	15.98
662-383489	02/16/18	01	MINI LAMPS-ENG #1	1122005351		03/13/18	2.78
						INVOICE TOTAL:	2.78
662-383622	02/20/18	01	BATTERY POST BOLT-TRK #55	1132105351		03/13/18	22.47
						INVOICE TOTAL:	22.47
662-383632	02/20/18	01	BOLTS-TRK #55	1132105351		03/13/18	0.70
						INVOICE TOTAL:	0.70
662-383647	02/20/18	01	RUBBER PAINT-TRK #24	1132105351		03/13/18	151.58
						INVOICE TOTAL:	151.58
662-383675	02/20/18	01	MASKING TAPE	1132105351		03/13/18	11.56
						INVOICE TOTAL:	11.56

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-383705	02/21/18	01	BONE SPONGE-VAN	1132105351		03/13/18	2.89
						INVOICE TOTAL:	2.89
662-383738	02/21/18	01	PAINT-TRK #24	1132105351		03/13/18	22.56
						INVOICE TOTAL:	22.56
662-383751	02/21/18	01	HEADLIGHT-SWEEPER	1132105351		03/13/18	15.58
						INVOICE TOTAL:	15.58
662-383767	02/22/18	01	HEADLIGHT-TRK #54	1132105351		03/13/18	22.55
						INVOICE TOTAL:	22.55
662-383840	02/27/18	01	BRAKE CYLINDER-TRK #54	1132105351		03/13/18	112.20
						INVOICE TOTAL:	112.20
662-383843	02/23/18	01	BACKUP ALARM-TRK #24	1132105351		03/13/18	42.12
						INVOICE TOTAL:	42.12
662-383845	02/23/18	01	BED ARMOR-TRK #24	1132105351		03/13/18	-137.39
						INVOICE TOTAL:	-137.39
662-384067	02/27/18	01	BALL RPLC,POWER WASH	1122005351		03/13/18	13.28
						INVOICE TOTAL:	13.28
						VENDOR TOTAL:	986.00
CDW	CDW GOVERNMENT INC						
LNS7500	01/30/18	01	PRINTER,TONER-DISPATCH	1121005262		03/13/18	336.54
						INVOICE TOTAL:	336.54
LQM8532	02/06/18	01	ETHERNET ADAPTER	1121005342		03/13/18	19.40
						INVOICE TOTAL:	19.40
						VENDOR TOTAL:	355.94
CINTAS	CINTAS CORP						

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CINTAS	CINTAS CORP						
5010032455	02/15/18	01	BANDAGES-1ST AID KIT	1132105390		03/13/18	49.49
						INVOICE TOTAL:	49.49
						VENDOR TOTAL:	49.49
COMPL	COMPLETE OFFICE OF WISCONSIN						
261602	02/22/18	01	PAPER,PENS	1121005310		03/13/18	33.08
						INVOICE TOTAL:	33.08
						VENDOR TOTAL:	33.08
DECATUR	DECATUR ELECTRONICS INC						
IN00017639	02/16/18	01	RADARS,CASES	5021005800		03/13/18	2,000.00
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,000.00
DIREC	DIRECTPATH LLC						
AT38781	02/26/18	01	AD PATIENT CARE-MAR	1110205132		03/13/18	265.50
						INVOICE TOTAL:	265.50
						VENDOR TOTAL:	265.50
DJSSC	DJS SCUBA LOCKER, INC						
52457	02/10/18	01	ICE DIVER TRNG-BEHRENS	1122005410		03/13/18	295.00
						INVOICE TOTAL:	295.00
						VENDOR TOTAL:	295.00
DOUSM	DOUSMAN TRANSPORT CO						
45-001367	02/16/18	01	SHUTTLE-2/3,2/4	4234505399		03/13/18	1,888.16
						INVOICE TOTAL:	1,888.16
						VENDOR TOTAL:	1,888.16
DUNN	DUNN LUMBER & TRUE VALUE						

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
710079	02/21/18	01	FUSE, PLUNGER	4800005350		03/13/18	27.97
						INVOICE TOTAL:	27.97
710864	01/10/18	01	EMS KEYS	1122005810		03/13/18	5.97
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.67
712884	02/01/18	01	WOOD-KAYAK RACK	4052105351		03/13/18	161.42
		02	DISCOUNT	1100004819			-4.00
						INVOICE TOTAL:	157.42
713254	02/07/18	01	SHOVEL, BULBS	9900005350		03/13/18	50.91
		02	DISCOUNT	9900004819			-2.55
						INVOICE TOTAL:	48.36
713444	02/08/18	01	NUTS, BOLTS-SNOW BLOWER	1122005350		03/13/18	11.86
		02	DISCOUNT	1100004819			-0.59
						INVOICE TOTAL:	11.27
713555	02/12/18	01	FLOOD BULBS	9900005350		03/13/18	6.98
						INVOICE TOTAL:	6.98
713866	02/14/18	01	NUTS, BOLTS	4800005340		03/13/18	1.65
						INVOICE TOTAL:	1.65
713893	02/15/18	01	NUTS, BOLTS	4800005340		03/13/18	1.10
						INVOICE TOTAL:	1.10
713936	02/15/18	01	UNDERCOAT-TRK #23	1132105351		03/13/18	15.98
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	15.18
714006	02/16/18	01	T WRENCH-ST LT TOOL BOX	1134105261		03/13/18	14.08
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.38

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
714009	02/16/18	01	NUTS,BOLTS-CANOPY REPAIR	1132105350		03/13/18	14.27
		02	DISCOUNT	1100004819			-0.66
						INVOICE TOTAL:	13.61
714033	02/16/18	01	NUTS,BOLTS-ST LIGHTS	1134105261		03/13/18	14.29
		02	DISCOUNT	1100004819			-0.71
						INVOICE TOTAL:	13.58
714043	02/16/18	01	PAINT BRUSHES,VINEGAR	4055205350		03/13/18	15.31
		02	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	14.54
714359	02/21/18	01	BOARDS-KAYAK RACK	4052105351		03/13/18	24.87
						INVOICE TOTAL:	24.87
714448	02/22/18	01	BOARDS-PARK BENCHES	1152005352		03/13/18	8.67
						INVOICE TOTAL:	8.67
714449	02/22/18	01	SANDING PAD	1152005352		03/13/18	28.99
						INVOICE TOTAL:	28.99
714489	02/22/18	01	PLUG	1132105350		03/13/18	3.99
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.79
714518	02/22/18	01	BATTERIES	1132105340		03/13/18	13.99
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.29
714521	02/22/18	01	NUTS,BOLTS-SWEEPER	1132105351		03/13/18	0.55
		02	DISCOUNT	1100004819			-0.03
						INVOICE TOTAL:	0.52
714685	02/26/18	01	CHAIN SAW	1132135430		03/13/18	564.45
						INVOICE TOTAL:	564.45

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
714867	02/27/18	01	NUTS,BOLTS-SWEEPER #32	1132105351		03/13/18	3.38
		02	DISCOUNT	1100004819			-0.17
						INVOICE TOTAL:	3.21
K14127	02/19/18	01	COUPLER-TOWER 1	1122005240		03/13/18	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
K14185	02/19/18	01	PVC,TIES-AWNING	1132105350		03/13/18	15.28
		02	DISCOUNT	1100004819			-0.76
						INVOICE TOTAL:	14.52
K14203	02/19/18	01	LIGHT BULBS-TOWER 1	1122005351		03/13/18	5.79
		02	DISCOUNT	1100004819			-0.29
						INVOICE TOTAL:	5.50
K14218	02/20/18	01	BOARDS-KAYAK RACK	4052105351		03/13/18	228.55
		02	DISCOUNT	1100004819			-3.50
						INVOICE TOTAL:	225.05
K14219	02/20/18	01	DOOR KNOB	1122005241		03/13/18	16.99
		02	DISCOUNT	1100004819			-0.85
						INVOICE TOTAL:	16.14
K14226	02/20/18	01	GLOVES,BRUSHES	1134105370		03/13/18	14.97
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.22
						VENDOR TOTAL:	1,260.57
EAM	EMERGENCY APPARATUS MAINT						
97937	02/05/18	01	INSP/REPAIRS-ENG #1	1122005820		03/13/18	1,291.99
						INVOICE TOTAL:	1,291.99
97938	02/05/18	01	INSP/REPAIRS-ENG #2	1122005820		03/13/18	1,022.51
						INVOICE TOTAL:	1,022.51

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EAM	EMERGENCY APPARATUS MAINT						
97939	02/05/18	01	INSP/REPAIRS-SQUAD #1	1122005820		03/13/18	1,264.46
						INVOICE TOTAL:	1,264.46
97940	02/05/18	01	INSP/REPAIRS-TOWER #1	1122005820		03/13/18	1,471.87
						INVOICE TOTAL:	1,471.87
97941	02/05/18	01	INSP/REPAIRS-AMB #2890	1122005820		03/13/18	413.94
						INVOICE TOTAL:	413.94
97942	02/05/18	01	INSP/REPAIRS-AMB #3	1122005820		03/13/18	372.55
						INVOICE TOTAL:	372.55
97943	02/05/18	01	INSP/REPAIRS-AMB #2892	1122005820		03/13/18	763.84
						INVOICE TOTAL:	763.84
98169	02/14/18	01	REBUILD PUMP VALVE-ENG #1	1122005240		03/13/18	5,441.27
						INVOICE TOTAL:	5,441.27
						VENDOR TOTAL:	12,042.43
EMS	EMS MEDICAL BILLING ASSOCIATES						
JANUARY 2018	02/16/18	01	COMMISSIONS-JAN	1122005214		03/13/18	3,202.74
						INVOICE TOTAL:	3,202.74
						VENDOR TOTAL:	3,202.74
FCT	FIRST CARE TACTICAL LLC						
1139	01/22/18	01	CHEST SEALS	1122005810		03/13/18	78.82
						INVOICE TOTAL:	78.82
						VENDOR TOTAL:	78.82
FERRE	FERRELLGAS						
1100059863	02/14/18	01	PROPANE	4800005420		03/13/18	210.34
						INVOICE TOTAL:	210.34
						VENDOR TOTAL:	210.34

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

FORD	FORD OF LAKE GENEVA						
25145	01/16/18	01	OIL LEVEL LIGHT REPAIR	1122005240		03/13/18	11.54
						INVOICE TOTAL:	11.54
53329	07/05/16	01	OIL CHANGE-TRK 1	1122005240		03/13/18	331.71
						INVOICE TOTAL:	331.71
54128	08/25/16	01	AC REPAIR-AMB #3	1122005240		03/13/18	54.25
						INVOICE TOTAL:	54.25
55475	11/23/16	01	OIL CHANGE-#203	1122005240		03/13/18	22.27
						INVOICE TOTAL:	22.27
55476	11/23/16	01	OIL CHANGE-#204	1122005240		03/13/18	23.42
						INVOICE TOTAL:	23.42
61882	02/07/18	01	HEADLAMP-#203	1121005361		03/13/18	70.92
						INVOICE TOTAL:	70.92
						VENDOR TOTAL:	514.11
FOXRI	FOX RIVER FIRE & SAFETY						
299441	01/25/18	01	ANNUAL EXTINGUISHER SVC	1122005820		03/13/18	158.00
						INVOICE TOTAL:	158.00
						VENDOR TOTAL:	158.00
FOXVA	FOX VALLEY TECHNICAL COLLEGE						
TPB0000444707	02/07/18	01	TRAINING-HANSEN,NELSON	1121005410		03/13/18	775.00
						INVOICE TOTAL:	775.00
						VENDOR TOTAL:	775.00
FRS	FIRE-RESCUE SUPPLY LLC						
7487	02/09/18	01	FIRE BOOTS	5022005800		03/13/18	390.00
						INVOICE TOTAL:	390.00
						VENDOR TOTAL:	390.00

INVOICES DUE ON/BEFORE 03/13/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GALLS	GALLS LLC						
9235102	01/30/18	01	UNIFORM-BOULAND	1121005138		03/13/18	132.00
						INVOICE TOTAL:	132.00
9304695	02/09/18	01	GAS MASKS	1121005342		03/13/18	183.00
						INVOICE TOTAL:	183.00
						VENDOR TOTAL:	315.00
GENAU	GENEVA AUTO BODY						
25845	01/22/18	01	SQUAD #204 REPAIRS	1121005245		03/13/18	1,233.15
						INVOICE TOTAL:	1,233.15
						VENDOR TOTAL:	1,233.15
GENERC	GENERAL COMMUNICATIONS INC						
250253	12/23/17	01	RADIOS	5022005800		03/13/18	1,980.00
						INVOICE TOTAL:	1,980.00
250706	01/30/18	01	PORTABLE RADIOS 800	5021005800		03/13/18	1,883.70
						INVOICE TOTAL:	1,883.70
						VENDOR TOTAL:	3,863.70
GENON	GENEVA ONLINE INC						
1060976	03/01/18	01	EMAIL SVC-MAR	1121005221		03/13/18	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	39.00
GIRAF	GIRAFFE ELECTRIC						
18-62	02/02/18	01	GENERATOR/INSTALL-1065	4332101701		03/13/18	6,000.00
						INVOICE TOTAL:	6,000.00
						VENDOR TOTAL:	6,000.00
GLENF	GLEN FERN CONSTRUCTION LLC						

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GLENF	GLEN FERN CONSTRUCTION LLC						
12541	01/18/18	01	FLAT IRON RESTROOM REMD	4352005300		03/13/18	18,947.71
		02	FLAT IRON RESTROOM REMD	1100001391			6,657.31
						INVOICE TOTAL:	25,605.02
						VENDOR TOTAL:	25,605.02
GOREC	GORECKI MATERIALS INC						
2048	02/20/18	01	SNOW REMOVAL 2/10,2/12	1132125220		03/13/18	935.00
						INVOICE TOTAL:	935.00
						VENDOR TOTAL:	935.00
GREAT	GREAT AMERICA LEASING CORP						
22195384	02/20/18	01	BIZ HUB-JAN	1122005340		03/13/18	8.49
						INVOICE TOTAL:	8.49
						VENDOR TOTAL:	8.49
HEIN	HEIN ELECTRIC SUPPLY CO						
437475-00	02/09/18	01	RINGS-ST LIGHTS	1134105261		03/13/18	742.21
						INVOICE TOTAL:	742.21
447476-00	02/16/18	01	BULBS-STREET LIGHTS	1134105261		03/13/18	447.60
						INVOICE TOTAL:	447.60
						VENDOR TOTAL:	1,189.81
HENRYS	HENRY SCHEIN INC						
18991804	02/14/18	01	PEDIATRIC ADSCOPE	1122005810		03/13/18	-21.62
						INVOICE TOTAL:	-21.62
19000905	02/20/18	01	LARYN SCOPE CREDIT	1122005810		03/13/18	-108.24
						INVOICE TOTAL:	-108.24
49458271	01/29/18	01	BREATHER BACKPACK	5022005800		03/13/18	517.94
						INVOICE TOTAL:	517.94

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HENRYS HENRY SCHEIN INC							
49867088	01/29/18	01	LARYNSCP,NEEDLES,BP UNIT	1122005810		03/13/18	304.02
						INVOICE TOTAL:	304.02
						VENDOR TOTAL:	692.10
HOME HOME DEPOT CREDIT SERVICES							
5297-1/18	02/27/18	01	DAMPRID	4234505250		03/13/18	161.28
						INVOICE TOTAL:	161.28
						VENDOR TOTAL:	161.28
IDENT IDENTISYS INC							
376772	02/20/18	01	LAMINATE,RIBBON-ID PRINTER	1129005310		03/13/18	270.45
						INVOICE TOTAL:	270.45
						VENDOR TOTAL:	270.45
INITIAL INITIAL DESIGNS							
6632	05/31/17	01	EMBROIDER SHIRTS	1122005138		03/13/18	57.00
						INVOICE TOTAL:	57.00
						VENDOR TOTAL:	57.00
ITU ITU ABSORB TECH INC							
6956607	02/23/18	01	MATS,FRAGRANCE	1132105360		03/13/18	88.06
						INVOICE TOTAL:	88.06
6956608	02/23/18	01	MATS	1116105360		03/13/18	95.93
						INVOICE TOTAL:	95.93
						VENDOR TOTAL:	183.99
JAMES JAMES IMAGING SYSTEMS INC							
804784	02/19/18	01	TOSH ES3555-FEB	1121005531		03/13/18	144.37
						INVOICE TOTAL:	144.37

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JAMES	JAMES IMAGING SYSTEMS INC						
804785	02/19/18	01	TOSH ES357-FEB	1121005531		03/13/18	36.54
						INVOICE TOTAL:	36.54
						VENDOR TOTAL:	180.91
JANIK	JANI-KING OF MILWAUKEE						
MIL03180387	03/01/18	01	CLEANING-MAR	9900005360		03/13/18	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JEFFE	JEFFERSON FIRE & SAFETY INC						
244847	01/31/18	01	TURNOUT GEAR	5022005800		03/13/18	24,501.60
						INVOICE TOTAL:	24,501.60
						VENDOR TOTAL:	24,501.60
JERRY	JERRY WILLKOMM INC						
239385	02/09/18	01	1300 GALS GAS	1132105341		03/13/18	3,001.70
						INVOICE TOTAL:	3,001.70
377558	02/14/18	01	VEHICLE OIL	1132105341		03/13/18	1,450.90
						INVOICE TOTAL:	1,450.90
377676	02/21/18	01	HYDRAULIC FLUID	1132105341		03/13/18	54.90
						INVOICE TOTAL:	54.90
377758	02/27/18	01	HYDRAULIC FLUID	1132105341		03/13/18	177.00
						INVOICE TOTAL:	177.00
						VENDOR TOTAL:	4,684.50
JGUNI	JG UNIFORMS						
31999	01/31/18	01	UNIFORM-BOULAND	1121005138		03/13/18	139.48
						INVOICE TOTAL:	139.48
						VENDOR TOTAL:	139.48

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KAEST	KAESTNER AUTO ELECTRIC CO						
312740	02/21/18	01	DOWNTOWN FLAGS	1152005399		03/13/18	484.00
						INVOICE TOTAL:	484.00
						VENDOR TOTAL:	484.00
KAPUR	KAPUR & ASSOCIATES, INC						
92606	12/28/17	01	ENG-MAIN ST	4332101701		03/13/18	1,170.00
						INVOICE TOTAL:	1,170.00
92643	12/29/17	01	ENG-GENEVA LAKES CHURCH	1100001391		03/13/18	186.00
						INVOICE TOTAL:	186.00
92644	12/29/17	01	ENG-SYMPHONY BAY	1100001391		03/13/18	2,818.70
						INVOICE TOTAL:	2,818.70
93061	02/12/18	01	ENG-MAIN ST RECONST	4332101701		03/13/18	976.00
						INVOICE TOTAL:	976.00
93063	02/12/18	01	ENG-751 GENEVA PKWY	1100001391		03/13/18	111.00
						INVOICE TOTAL:	111.00
93064	02/12/18	01	ENG-LG PLAZA	1100001391		03/13/18	348.26
						INVOICE TOTAL:	348.26
93065	02/12/18	01	ENG-SYMPHONY BAY	1100001391		03/13/18	576.00
						INVOICE TOTAL:	576.00
93066	02/12/18	01	ENG-SYMPHONY BAY	1100001391		03/13/18	11,936.47
						INVOICE TOTAL:	11,936.47
93076	02/12/18	01	ENG-ETJ CSM	1100001391		03/13/18	94.00
						INVOICE TOTAL:	94.00
93077	02/12/18	01	ENG-1150 WELLS ST	1100001391		03/13/18	610.50
						INVOICE TOTAL:	610.50

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KAPUR KAPUR & ASSOCIATES, INC							
93084	02/12/18	01	ENG-MAIN ST	4332101701		03/13/18	550.00
						INVOICE TOTAL:	550.00
						VENDOR TOTAL:	19,376.93
KIESL KIESLER'S POLICE SUPPLY INC							
851402	01/26/18	01	MAGAZINES	5021005800		03/13/18	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
LAKEWF LAKEWOOD FILTERS INC							
118951	02/12/18	01	FILTER CHANGES	1116105360		03/13/18	260.20
						INVOICE TOTAL:	260.20
						VENDOR TOTAL:	260.20
LANGE LANGE ENTERPRISES INC							
64792	02/21/18	01	BLDG SIGNS-CAREY ST	1132105350		03/13/18	196.64
						INVOICE TOTAL:	196.64
						VENDOR TOTAL:	196.64
LANGU LANGUAGE LINE SERVICES							
4246908	01/31/18	01	INTERPRETER FEES	1121005140		03/13/18	8.73
						INVOICE TOTAL:	8.73
						VENDOR TOTAL:	8.73
LARK LARK UNIFORM OUTFITTERS INC							
260223	02/07/18	01	UNIFORM-NELSON	1121005138		03/13/18	169.95
						INVOICE TOTAL:	169.95
						VENDOR TOTAL:	169.95
LASERE LASER ELECTRIC SUPPLY							

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LASERE LASER ELECTRIC SUPPLY							
1459683-00	02/16/18	01	LIGHT BULBS	1116105350		03/13/18	28.20
		02	DISCOUNT	1100004819			-0.56
						INVOICE TOTAL:	27.64
						VENDOR TOTAL:	27.64
LEVEQ LEVEQUE TRUCKING & SERVICES							
1027	02/18/18	01	SNOW HAULING-2/7,2/10,2/12	1132125220		03/13/18	1,572.50
						INVOICE TOTAL:	1,572.50
						VENDOR TOTAL:	1,572.50
LGARE LAKE GENEVA CONVENTION							
FINAL PAYMENT-2017	02/21/18	01	FINAL PAYMENT-2017	4700005710		03/13/18	54,455.00
						INVOICE TOTAL:	54,455.00
						VENDOR TOTAL:	54,455.00
LGBID LAKE GENEVA BUSINESS							
REFUND-1/18	02/22/18	01	REF-SD,BAR-OKT,TASTE	1100002353		03/13/18	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
LGUTI LAKE GENEVA UTILITY							
640 W MAIN ST	02/28/18	01	640 W MAIN ST	4500002452		03/13/18	1,014.00
		02	640 W MAIN ST	4500002453			1,119.00
						INVOICE TOTAL:	2,133.00
						VENDOR TOTAL:	2,133.00
LOIS LOIS TIRE SHOP INC							
416300	01/15/18	01	TIRE REPAIR-SQD #1	1122005240		03/13/18	217.40
						INVOICE TOTAL:	217.40
						VENDOR TOTAL:	217.40

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MALEK	MALEK & ASSOCIATES CONSULTANTS						
5712	01/30/18	01	PLAN REVIEW-WALMART	1122005750		03/13/18	200.00
						INVOICE TOTAL:	200.00
5713	02/07/18	01	FA REV-WHITETAIL PRESERVE	1122005750		03/13/18	172.50
						INVOICE TOTAL:	172.50
5714	02/07/18	01	FA REV-WHITETAIL PRESERVE	1122005750		03/13/18	172.50
						INVOICE TOTAL:	172.50
5715	02/07/18	01	PLAN REVIEW-GOLDEN YEARS	1122005750		03/13/18	225.00
						INVOICE TOTAL:	225.00
5719	02/09/18	01	FA REVIEW-GOLDEN YEARS	1122005750		03/13/18	1,185.00
						INVOICE TOTAL:	1,185.00
5720	02/15/18	01	FA REV-SOUTHWIND #501	1122005750		03/13/18	187.50
						INVOICE TOTAL:	187.50
5721	02/15/18	01	FA REV-SOUTHWIND #517	1122005750		03/13/18	187.50
						INVOICE TOTAL:	187.50
5722	02/15/18	01	FA REV-SOUTHWIND #551	1122005750		03/13/18	187.50
						INVOICE TOTAL:	187.50
						VENDOR TOTAL:	2,517.50
MALLA	MALLARD RIDGE LANDFILL						
8788	11/15/17	01	LANDFILL USE-2.28 TNS	1136005296		03/13/18	127.37
						INVOICE TOTAL:	127.37
						VENDOR TOTAL:	127.37
MARTIN	MARTIN GROUP						
1229914	02/23/18	01	KONICA 20-FEB	1121005531		03/13/18	14.55
						INVOICE TOTAL:	14.55
						VENDOR TOTAL:	14.55

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MIDST	MIDSTATE EQUIPMENT						
87295	03/01/18	01	LAWN MOWER FILTERS	4800005351		03/13/18	15.96
						INVOICE TOTAL:	15.96
						VENDOR TOTAL:	15.96
MIDWETA	MIDWEST TAPE						
95779863	01/30/18	01	DVDS	9900005414		03/13/18	80.96
						INVOICE TOTAL:	80.96
95816171	02/12/18	01	DVDS	9900005414		03/13/18	118.95
						INVOICE TOTAL:	118.95
95831462	02/14/18	01	DVD	9900005414		03/13/18	-16.99
						INVOICE TOTAL:	-16.99
95844105	02/20/18	01	DVDS	9900005414		03/13/18	45.98
						INVOICE TOTAL:	45.98
						VENDOR TOTAL:	228.90
MORGA	MORGANS & CO						
2950	01/31/18	01	HISTORICAL PICTURE FRAMING	1121005738		03/13/18	326.00
		02	EMPLOYEE PICTURE FRAMES	1121005399			302.00
						INVOICE TOTAL:	628.00
						VENDOR TOTAL:	628.00
MUNIC	MUNICIPAL SERVICES LLC						
201777	12/14/17	01	DEC SVCS	1124005219		03/13/18	399.00
						INVOICE TOTAL:	399.00
201809	01/17/18	01	JAN SVCS	1124005219		03/13/18	114.00
						INVOICE TOTAL:	114.00
201813	02/18/18	01	IWORQS SOFTWARE SETUP	1124005219		03/13/18	1,068.75
						INVOICE TOTAL:	1,068.75
						VENDOR TOTAL:	1,581.75

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NAPAE	ELKHORN NAPA AUTO PARTS						
107343	02/15/18	01	OIL FILTERS-LOADER 35	1132105351		03/13/18	121.85
						INVOICE TOTAL:	121.85
107875	02/20/18	01	PLOW RAM-TRK #15	1132125250		03/13/18	112.35
						INVOICE TOTAL:	112.35
107952	02/21/18	01	HYD FLUID-TRK #15	1132125250		03/13/18	16.44
						INVOICE TOTAL:	16.44
108085	02/22/18	01	AIR,OIL FILTERS-#35	1132105351		03/13/18	51.64
						INVOICE TOTAL:	51.64
108720	03/01/18	01	AIR,OIL FILTERS	1132105351		03/13/18	213.71
						INVOICE TOTAL:	213.71
						VENDOR TOTAL:	515.99
OFFIC	OFFICE DEPOT						
100514926001	01/23/18	01	WIRELESS MOUSE	1122005310		03/13/18	25.49
						INVOICE TOTAL:	25.49
104008699001	02/02/18	01	LABELS	1114305310		03/13/18	153.80
						INVOICE TOTAL:	153.80
107655532001	02/14/18	01	CALC TAPE	1115105310		03/13/18	13.59
		02	PAPER	1116105310			167.94
		03	ADDRESS LABELS	1114305310			20.80
		04	TONER	1114205310			64.17
						INVOICE TOTAL:	266.50
108356747001	02/16/18	01	BUDGET BOOK DIVIDERS	1115105310		03/13/18	203.94
						INVOICE TOTAL:	203.94
108528079001	02/16/18	01	RETURN REFILLS	1112005310		03/13/18	-12.58
						INVOICE TOTAL:	-12.58
						VENDOR TOTAL:	637.15

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PARAT	PARATECH AMBULANCE SERVICE						
23780	02/19/18	01	CPR CARDS-8	1122005610		03/13/18	56.00
						INVOICE TOTAL:	56.00
JANUARY 2018	02/01/18	01	INTERCEPTS-JAN	1122005218		03/13/18	1,063.57
						INVOICE TOTAL:	1,063.57
						VENDOR TOTAL:	1,119.57

PARTS	PARTSTREE.COM						
6642512	02/19/18	01	CLUTCH SPRING-CHAINSAW	1132135420		03/13/18	18.21
						INVOICE TOTAL:	18.21
						VENDOR TOTAL:	18.21

PATS	PATS SERVICES INC						
A-155519	02/14/18	01	PORT A POTTY SVC-JAN	4800005226		03/13/18	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00

PCL	PETTY CASH - LIBRARY						
2/18	02/26/18	01	PIGGLY WIGGLY-PROGRAM MTG	9900005332		03/13/18	9.98
		02	LAC LUNCH-2	9900005211			20.00
		03	SNOWY DAY BKLT	9900005312			20.00
		04	USPS-ST LOUIS MO	9900005312			2.50
		05	USPS-GREELEY CO	9900005312			2.50
		06	USPS-INDEPENDENCE MO	9900005312			2.50
		07	USPS-NEWPORT KY	9900005312			5.47
		08	SNOWY DAY BKLT	9900005312			20.00
		09	USPS-WEST PALM BEACH FL	9900005312			5.54
		10	USPS-ESCANABA MI	9900005312			12.53
		11	SNOWY DAY BKLT	9900005312			10.00
		12	USPS-WEST BEND WI	9900005312			2.53
		13	USPS-DEFOREST WI	9900005312			15.55
						INVOICE TOTAL:	129.10
						VENDOR TOTAL:	129.10

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PETES	PETE'S TIRE ELKHORN LLC						
82493	02/19/18	01	TIRE REPLACE-LOADER	1132105250		03/13/18	355.00
						INVOICE TOTAL:	355.00
						VENDOR TOTAL:	355.00
PFI	PFI FASHIONS INC						
239276	02/19/18	01	BASEBALL CAP EMBROIDER	1121005139		03/13/18	31.25
		02	TIETZ-KNIT CAP EMBROIDER	1121005138			6.25
		03	BOWLAND-HAT,TNECK EMBROIDER	1121005138			18.75
		04	DERRICK-TNECK EMBROIDER	1121005138			12.50
						INVOICE TOTAL:	68.75
						VENDOR TOTAL:	68.75
QUILL	QUILL CORPORATION						
4976389	02/20/18	01	PAPER,POST-ITS,HI-LITERS	1121005310		03/13/18	199.70
						INVOICE TOTAL:	199.70
5013725	02/21/18	01	PAPER,POST-ITS,TAPE	1121005310		03/13/18	179.06
						INVOICE TOTAL:	179.06
						VENDOR TOTAL:	378.76
R&R	R&R INSURANCE SERVICES INC						
1838275	02/16/18	01	W/C AUDIT-2017	1110105516		03/13/18	385.00
						INVOICE TOTAL:	385.00
						VENDOR TOTAL:	385.00
RAY	RAY O'HERRON CO INC						
1807265-IN	02/06/18	01	CROWD CONTROL GEAR	1121005342		03/13/18	1,051.00
						INVOICE TOTAL:	1,051.00
1808837	02/15/18	01	UPPER BODY PRCTV GEAR	1121005342		03/13/18	91.52
						INVOICE TOTAL:	91.52
						VENDOR TOTAL:	1,142.52

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RED	RED THE UNIFORM TAILOR						
00W68190	02/27/18	01	BADGE	1122005138		03/13/18	98.00
						INVOICE TOTAL:	98.00
00W68440	02/02/18	01	UNIFORM-TEITZ	1121005138		03/13/18	81.19
						INVOICE TOTAL:	81.19
00W68531	02/27/18	01	COMMENDATION BAR	1121005138		03/13/18	18.55
						INVOICE TOTAL:	18.55
00W68649	02/06/18	01	UNIFORM-SPOTZ	1121005138		03/13/18	609.37
						INVOICE TOTAL:	609.37
00W68756	02/27/18	01	UNIF-LOFY-PANTS	1122005138		03/13/18	43.50
						INVOICE TOTAL:	43.50
0D103593	02/27/18	01	UNIF-DETKOWSKI-SHIRTS	1122005138		03/13/18	91.90
						INVOICE TOTAL:	91.90
0D103819	02/28/18	01	UNIF-BLAUSER-PANTS, SHIRT	1122005138		03/13/18	132.95
						INVOICE TOTAL:	132.95
0D103883	02/27/18	01	UNIF-TERHARK, T-PANTS	1122005138		03/13/18	87.00
						INVOICE TOTAL:	87.00
0D103912	02/27/18	01	UNIF-MILLS-PANTS, SHIRTS	1122005138		03/13/18	153.95
						INVOICE TOTAL:	153.95
0D104400	02/27/18	01	UNIF-GOORSKEY-PANTS, SHIRTS	1122005138		03/13/18	220.43
						INVOICE TOTAL:	220.43
0D104407	02/27/18	01	UNIF-GUSTAFSON-SHIRT	1122005138		03/13/18	78.45
						INVOICE TOTAL:	78.45
0D1046987	02/27/18	01	UNIF-BLAUSER-TIE	1122005138		03/13/18	8.00
						INVOICE TOTAL:	8.00

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RED	RED THE UNIFORM TAILOR						
0W68329A	02/23/18	01	UNIFORM-DERRICK	1121005138		03/13/18	164.79
						INVOICE TOTAL:	164.79
0W68440A	02/02/18	01	UNIFORM-TEITZ	1121005138		03/13/18	451.75
						INVOICE TOTAL:	451.75
0W68649A	02/14/18	01	UNIFORM-SPOTZ	1121005138		03/13/18	206.55
						INVOICE TOTAL:	206.55
D103595A	02/27/18	01	UNIF-FRANZ-PANTS	1122005138		03/13/18	43.50
						INVOICE TOTAL:	43.50
						VENDOR TOTAL:	2,489.88
RHYMEL	RHYME BUSINESS PRODUCTS						
22149234	02/13/18	01	SHARP-MX-3070N-FEB	9900005532		03/13/18	336.35
						INVOICE TOTAL:	336.35
						VENDOR TOTAL:	336.35
ROTE	ROTE OIL COMPANY						
1804400207	02/13/18	01	637.1 GALS CLEAR DIESEL	1132105341		03/13/18	1,662.19
						INVOICE TOTAL:	1,662.19
1805100205	02/20/18	01	191.4 GALS CLEAR DIESEL	1132105341		03/13/18	480.22
						INVOICE TOTAL:	480.22
1805100206	02/20/18	01	23.8 GALS DYED DIESEL	1132105341		03/13/18	52.34
						INVOICE TOTAL:	52.34
						VENDOR TOTAL:	2,194.75
SCHIL	SCHILLER LLC						
13901	01/31/18	01	SALT,PLOWING-JAN	9900005360		03/13/18	359.90
						INVOICE TOTAL:	359.90
						VENDOR TOTAL:	359.90

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SES	SECURITY EQUIPMENT SUPPLY						
B67777	01/22/18	01	SECURITY CAMERA	9900005360		03/13/18	930.24
						INVOICE TOTAL:	930.24
						VENDOR TOTAL:	930.24
SHERW	SHERWIN-WILLIAMS COMPANY						
5233-5	02/19/18	01	PAINT-CANS,LIDS	1152005352		03/13/18	73.44
						INVOICE TOTAL:	73.44
						VENDOR TOTAL:	73.44
SHRED	SHRED-IT						
8124220819	02/22/18	01	SHREDDING SVC-FEB	1116105360		03/13/18	15.00
						INVOICE TOTAL:	15.00
8124221600	02/22/18	01	SHREDDING SVC-FEB	1121005531		03/13/18	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	50.00
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
100735	01/03/18	01	UNIFORM-DERRICK	1121005138		03/13/18	49.58
						INVOICE TOTAL:	49.58
100763	01/23/18	01	AMMUNITION-DERRICK	1121005410		03/13/18	2,643.92
						INVOICE TOTAL:	2,643.92
100790	02/05/18	01	UNIFORM-WALSER	1121005138		03/13/18	24.40
						INVOICE TOTAL:	24.40
100795	02/08/18	01	HANDGUN CLNG SUPPLIES	5021005800		03/13/18	145.78
						INVOICE TOTAL:	145.78
100807	02/15/18	01	UNIFORM-KELLER	1121005138		03/13/18	81.18

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SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
100807	02/15/18	02	UNIFORM-GRITZNER	1121005138		03/13/18	52.58
						INVOICE TOTAL:	133.76
100831	02/27/18	01	UNIFORM-GREETHAM	1121005138		03/13/18	91.97
						INVOICE TOTAL:	91.97
						VENDOR TOTAL:	3,089.41
STREI STREICHERS							
I1300070	02/06/18	01	UNIFORMS-HALL	1121005138		03/13/18	70.97
						INVOICE TOTAL:	70.97
I1300919	02/12/18	01	UNIFORM-HALL	1121005138		03/13/18	19.99
						INVOICE TOTAL:	19.99
						VENDOR TOTAL:	90.96
T0001628 NANCY JOHNSTON							
17-50450	05/11/17	01	OVERPMT-NANCY JOHNSTON	1122004624		03/13/18	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	225.00
T0001629 SONIA NANGIRIL							
17-68242	04/15/17	01	OVERPMT-SONIA NANGIRIL	1122004624		03/13/18	95.30
						INVOICE TOTAL:	95.30
						VENDOR TOTAL:	95.30
T0001630 SUE CHILDRESS							
REFUND	02/19/18	01	CHILDRESS-SECDEP-2/10/18	4055102353		03/13/18	1,000.00
		02	CHILDRESS-SETUP, SECGRD-2/10/18	4055104674			-660.13
						INVOICE TOTAL:	339.87
						VENDOR TOTAL:	339.87

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T0001631 LAKE GENEVA TARGET-RETAIL							
REFUND	02/23/18	01	REF SEC DEP-BARR BLK FRI	1100002353		03/13/18	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
TIME TIME WARNER CABLE							
710897601021418	02/14/18	01	INTERNET SVC-FEB	1121005221		03/13/18	213.19
						INVOICE TOTAL:	213.19
						VENDOR TOTAL:	213.19
TRANS TRANS UNION LLC							
1819488	01/27/18	01	BACKGROUND CHECKS	1121005411		03/13/18	125.04
						INVOICE TOTAL:	125.04
						VENDOR TOTAL:	125.04
TREDR TREDROC TIRE							
7020010989	02/21/18	01	TIRES-LAWN MOWER	1152005250		03/13/18	256.25
						INVOICE TOTAL:	256.25
						VENDOR TOTAL:	256.25
TROM TROMCOM							
23081	02/02/18	01	IGNITION POWER-#202	1121005361		03/13/18	320.00
						INVOICE TOTAL:	320.00
23083	02/08/18	01	SQUAD CHANGEOVER-#205-18	5021005800		03/13/18	3,710.00
						INVOICE TOTAL:	3,710.00
23087	02/19/18	01	SQUAD CHANGEOVERS	5021005800		03/13/18	1,440.80
						INVOICE TOTAL:	1,440.80
23088	02/20/18	01	SQUAD CHANGEOVERS	5021005800		03/13/18	2,317.01
						INVOICE TOTAL:	2,317.01

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TROM	TROMCOM						
23091	02/27/18	01	SQUAD CHANGEOVER-#201	5021005800		03/13/18	3,020.00
						INVOICE TOTAL:	3,020.00
						VENDOR TOTAL:	10,807.81
TSC	TRACTOR SUPPLY CREDIT PLAN						
4033-2/18	02/18/18	01	PRESSURE SWITCH-AC	1132105351		03/13/18	49.98
						INVOICE TOTAL:	49.98
						VENDOR TOTAL:	49.98
UNIQUE	UNIQUE MANAGEMENT SERVICES INC						
457906	02/01/18	01	COLLECTION FEES-FEB	9900005510		03/13/18	35.80
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80
UNITE	UNITED LABORATORIES						
INV215078	02/15/18	01	URINAL TREATMENTS	4055205350		03/13/18	321.60
						INVOICE TOTAL:	321.60
						VENDOR TOTAL:	321.60
UNITED	UNITED PUBLIC SAFETY INC						
43727	10/12/17	01	DATA PLAN	4234505450		03/13/18	149.00
						INVOICE TOTAL:	149.00
						VENDOR TOTAL:	149.00
UNITOCC	UNITED OCC MEDICAL SVC LLC						
190-13	02/23/18	01	PRE-EMP PHY EXAM	1121005411		03/13/18	48.00
						INVOICE TOTAL:	48.00
						VENDOR TOTAL:	48.00
USATTY	UNITED STATES ATTY'S OFFICE						

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USATTY UNITED STATES ATTY'S OFFICE							
TRAINING 2/21	02/28/18	01	ACTV SHOOTER CONF-JP,RB	1122005332		03/13/18	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
USCELL US CELLULAR							
RE030218	02/12/18	01	HARBORMASTER CELL-FEB	4055105221		03/13/18	18.90
		02	MAYOR'S CELL-FEB	1116105221			18.90
		03	BLDG INSP CELL-FEB	1124005262			18.90
		05	CITY ADMIN CELL-FEB	1116105221			41.98
		07	BEACH CELL-FEB	4054105221			18.90
		08	PARKING MTR 1 CELL-FEB	4234505221			18.90
		09	PARKING MTR 2 CELL-FEB	4234505221			18.90
		10	CITY HALL CELL-FEB	1116105221			17.19
		12	PARKING SUPERVISOR-FEB	4234505221			17.19
		13	CEMETERY CELL-FEB	4800005221			18.90
		14	ST DIRECTOR CELL-FEB	1132105221			18.90
		15	ST FOREMAN CELL-FEB	1132105221			18.90
		16	PARKING MGR CELL-FEB	4234505221			7.76
		17	CITY CLERK CELL-FEB	1116105221			99.83
		18	ST FOREMAN CELL-FEB	1132105221			74.69
						INVOICE TOTAL:	428.74
						VENDOR TOTAL:	428.74
VERIZON VERIZON WIRELESS							
9801051278	02/03/18	01	AIR CARDS-JAN	1121005221		03/13/18	982.43
						INVOICE TOTAL:	982.43
						VENDOR TOTAL:	982.43
WALCOC WALWORTH COUNTY CLERK							
ELECTION 2/18	02/27/18	01	BALLOTS,PROG-SPRING ELEC	1114305311		03/13/18	596.67
						INVOICE TOTAL:	596.67
						VENDOR TOTAL:	596.67

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WALCOP WALWORTH COUNTY PUBLIC WORKS							
115	02/13/18	01	SALT-JANUARY	1132125340		03/13/18	10,916.19
						INVOICE TOTAL:	10,916.19
						VENDOR TOTAL:	10,916.19
WALCOT WALWORTH COUNTY TREASURER							
64-246 2/18	02/28/18	01	COURT FINES-FEBRUARY	1112002420		03/13/18	1,556.69
						INVOICE TOTAL:	1,556.69
						VENDOR TOTAL:	1,556.69
WALMA WALMART COMMUNITY							
6368-2/18	02/16/18	01	PWR STRIPS,ZIP TIES	1122005351		03/13/18	25.79
		02	BLEACH,CLNG SUPPLIES	1122005350			55.30
						INVOICE TOTAL:	81.09
						VENDOR TOTAL:	81.09
WELDE WELDERS SUPPLY CO							
498133	02/15/18	01	YRLY TANK RENTAL-O2	1132105351		03/13/18	98.00
						INVOICE TOTAL:	98.00
						VENDOR TOTAL:	98.00
WIHIST WI HISTORICAL SOCIETY							
MFO180112.01	01/12/18	01	MICROFILM REEL CONVERSIONS	9900005413		03/13/18	364.00
						INVOICE TOTAL:	364.00
						VENDOR TOTAL:	364.00
WIPRE WI PRECISION CONCEALMENT							
2018-1002	03/28/18	01	HOLSTERS-DETECTIVES	5021005800		03/13/18	775.40
						INVOICE TOTAL:	775.40
						VENDOR TOTAL:	775.40

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WISC	STATE OF WISCONSIN						
64-246 2/18	02/28/18	01	COURT FINES-FEBRUARY	1112002424		03/13/18	3,249.91
						INVOICE TOTAL:	3,249.91
						VENDOR TOTAL:	3,249.91
YMCA	YMCA						
RE030218	03/01/18	01	MAR/APR PAYMENT	1170005760		03/13/18	9,000.00
						INVOICE TOTAL:	9,000.00
						VENDOR TOTAL:	9,000.00
						TOTAL ALL INVOICES:	247,072.75