



**BOARD OF PARK COMMISSIONERS**  
**WEDNESDAY, MARCH 27, 2019 AT 6:30 PM**  
**CITY HALL, CONFERENCE ROOM 2AL**  
**AGENDA**

Call to order

A. Roll Call

B. Approval of Board of Park Commissioner meeting minutes from February 27, 2019

C. Comments from the public limited to 5 minutes

D. Report YMCA/Veterans Park activities

E. Permits/Park Donations

F. Discussion on Park Assignments/repair update/maintenance

G. New Business

1. Discussion/Recommendation: Grant Information
2. Discussion/Recommendation: Procedures for Park Permit Applications/Approvals
3. Discussion/Recommendation: Avian Committee

H. Old Business

1. Discussion/Recommendation: Impact Fee Report Update (Continual)
2. Discussion/Recommendation: Wish List Update (Neil Waswo) (Continual)
3. Discussion/Recommendation: NeverSayNever Playland
4. Discussion/Review: Center Street Park
5. Discussion/Review: Parks & Green Space Plan focusing on Sections IV and V
6. Discussion/Review: City of Lake Geneva Open Lots suitable for Park Use

I. Future meeting agenda items

J. Adjourn

*This is a meeting of the Board of Park Commissioners.  
No official Council action will be taken; however, a quorum of the Council may be present.*

**Board of Park Commissioners' Minutes**  
**Wednesday, February 27, 2019– 6:30pm**  
**City Hall, Meeting Room 2AL**

**Roll Call:** Present: Mayor Tom Hartz, Park Board President: Ann Esarco, Park Board Commissioners: John Swanson, Barbara Philipps, Dave Quickel, Peggy Schneider, Brian Olsen, Lynn Hassler

Excused Absence: Alderperson Shari Straube

Staff Present: Neil Waswo (DPW)

Public Present: None

**Approval of Minutes from prior meeting:** Motion by Swanson, Second by Olsen: Accept minutes of January 23, 2019 as presented. Motion carried.

**Comments from public limited to 5 minutes:**  
None

**YMCA/Veterans Park Report**

No YMCA activities at Veterans Park during winter months.

**Permits/Park Donations:**

None presented to Park Board.

**Park Assignments/Repair Update/Maintenance**

All parks in good condition. Appreciation for winter activities including Winterfest, Ice Castles, and ice rink at Flat Iron Park was expressed by Park Board Commissioners.

N. Waswo reported that he is working with both Burke and Miracle for pricing on playground equipment at Vets Park and Tot Lot. The bench for Tot Lot and bleachers for Skate Park are ready for installation when weather permits. Turf care program renewed with Turf Green for upcoming season. West End restrooms kept open through Winterfest. Visitor Center restrooms remain open. Capital borrowing request and list needs to be presented for Park Board needs.

**New Business**

*Gygax Memorial* – in the past, city approved a 10x10 foot area in Donian Park for a memorial to be erected. At this time, plans have not been submitted to Park Board for further review of design and and/or installation.

**Park Commission Funds**

Effective Date of Ordinance= 4/22/2004

2/28/2019

Revenues Collected				Expenditures		Remaining	
Year	Impact Fees	Park Fund	Interest Earned	Park Fund \$ Spent	Impact Fee \$ Spent	Impact Fee Balance	Notes on what \$ spent on
2003				46,113.26			transfer of old park fund
2004	16,560.00	3,928.00	317.62			16,718.81	
2005	15,870.00	2,552.00	1,904.88			33,541.25	
2006	11,250.00	1,407.00	3,961.98			46,772.24	
2007	6,272.00	575.00	4,954.43		(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00	150.00	2,107.33		(124.00)	30,643.51	Park Planning
2009	1,978.00	100.00	448.65		(7,589.00)	25,256.84	Molitor field
2010	1,380.00	150.00	187.03		(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00	50.00	103.51			26,713.10	
2012	3,910.00		136.46	(28,489.24)	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00	150.00	69.84	(6,455.46)	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00	1,150.00	48.96	(1,610.98)	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00	250.00	71.59		(23,245.68)	12,246.68	Dog park fencing, signs
2015				(15,000.00)		12,246.68	Transfer to Adaptive Playground Fund
2016	12,190.00	50.00	197.39		(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00		371.80		(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	15,471.00	1,033.23	(21,060.00)	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	230.00	20.00	266.26			39,275.02	
<b>Totals</b>	<b>173,664.00</b>	<b>26,003.00</b>	<b>16,180.96</b>	<b>(72,615.68)</b>	<b>(142,479.46)</b>	<b>39,275.02</b>	

15,000.00 = Adaptive Playground Fund balance

7,591.06 = Park Fund balance

39,275.02 = Impact Fee balance

\$ 61,866.08

**IMPACT FEE SUMMARY:**

Year	Collected	Interest Earned	Expenditures	Must be spent by:
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)
2009	1,978.00	224.33	(4,551.00)	(40,179.02)
2010	1,380.00	93.52	(20,000.00)	(58,705.50)
2011	19,248.00	51.76	(2,715.00)	(42,120.75)
2012	3,910.00	68.23	-	(38,142.52)
2013	6,226.00	34.92		(31,881.60)
2014	8,982.00	24.48		(22,875.12)
2015	7,820.00	35.80		(15,019.32)
2016	12,190.00	98.70		(2,730.63)
2017	20,286.00	185.90		17,741.28
2018	20,654.00	516.62		38,911.89
2019	230.00	133.13		39,275.02
			(142,479.46)	

Adaptive Playground	15,000.00
Park Fund	7,591.06
Impact Fee Fund	39,275.02
Total Parks	61,866.08
Less: Adaptive Playground	(15,000.00)
Park/Impact Fees Available	<u>46,866.08</u>