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**AVIAN COMMITTEE  
TUESDAY, SEPTEMBER 1, 2020- 6:00 P.M.  
CITY HALL, COUNCIL CHAMBERS**

**THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY WITH LIMITED CAPACITY IN COUNCIL CHAMBERS TO COMPLY WITH SOCIAL DISTANCING DUE TO THE CORONAVIRUS (COVID-19) PANDEMIC. HERE'S HOW YOU CAN PARTICIPATE:**

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**AGENDA**

**Committee Members:** Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Flower- Alderperson

- 1) Call to Order
- 2) Roll Call
- 3) Approval of meeting minutes from July 27, 2020
- 4) Purple Martin Colony (Bev, Sarah, Kelley, Karen)
  - a. Updates, Reporting
  - b. Maintenance
  - c. Sign Purchase
- 5) Learning to Soar update (5th Grade Curriculum) (Carol)
- 6) Swift Night Out planning update (Sarah)
  - a. Event Overview

- b.** Event Hosts
  - c.** Promotion & Partners
  - d.** Special Curriculum
- 7) Grants/Fund Raising Updates
  - a.** Environmental Education Foundation (Support the Learning to Soar)
  - b.** Cookies for a cause
- 8) Budget (Cindy)
- 9) Museum, Christmas Tree Walk
- 10) Future Agenda items.
- 11) Next Meeting Date
- 12) Adjourn

*This is a meeting of the Avian Committee.  
No official City Council action will be taken; however, a quorum of the Council may be present.*

8/31/2020

cc: Tourism Commissioners, Mayor, Administrator

## **Avian Committee**

Monday, July 27, 2020

5 to 6 pm

Council Chambers (Aldersperson Flowers in chamber, all others virtual)

### **Minutes:**

**1. Call to order: 5:04 p.m. by Aldersperson Flower**

**2. Roll Call. The following members were present:** Cindy Flower - Aldersperson, Carol Zimmermann, Sarah McConnell, Beverly Leonard, Jill Rodriguez, Karen Gallo, Kelley Happ

**3. Election of Avian Committee Officers:**

**Chair:** Cindy Flower was nominated for the position of Chair by Sarah McConnell, seconded by Carol Zimmerman. Vote was unanimous in favor of Flower.

**Secretary:** Kelley Happ was nominated as Secretary by Sarah McConnell, seconded by Carol Zimmerman. Vote was unanimous.

**4. Comments from the public** – No members of the public were physically present or present online

**5. Approval of the Avian Committee Minutes from January 27, 2020**

Carol Zimmerman moved to approve the minutes; Jill Rodriguez seconded. Passed unanimously.

**6. Updates** - Virtual World Migratory Bird Celebration and Facebook presentations:

Because the school was shut down due to Covid-19, the planned Migratory Bird Fair went viral instead of the in-person displays and presentations that had been planned for last spring.

Rodriguez put the winning students' presentations on the Lake Geneva Bird City Facebook page. Parents and students were thrilled to have the presentations online, and we encouraged some of the parents to become avid birders as well. Due to ongoing school shutdowns, many lessons were unstructured for online use and plans are being made to convert more lesson plans and activities for online use.

**7. Purple Martin Colony Update:** McConnell reported that she had no birds in the houses she tended by the beach this year. She also reported that the old house had been taken down over the winter. This may have been a mistake - the birds seemed to like the old house. The cold snap this spring might also have discouraged the birds by the beach. Gallo reported that there were quite a few Martins in the houses she tended by the library. She took photos of the young birds for our Facebook page. Leonard reported that the Martin house by Pond View has been relocated to the fishing and boating pier, which she thinks will be a better location. She also reported one nest with five babies in the new gourd location on Wrigley Drive. Happ's house by the Museum had so Martins this year.

Zimmermann asked that the house tenders record how many nests, how many birds hatched and fledged and e-mail the results to her. Also, it was requested that nest tenders clean out the houses by mid-August. McConnell will check in with volunteer Nancy Wolff to get her report.

**8. Learning to Soar Update:** Zimmermann reported that she was been working on virtual lessons for the Learn to Soar program. Again, it will be part of the fifth-grade curriculum at St. Francis school, and (if changes in public school structures will allow) part of an afterschool sessions at Eastview School and, potentially, other public elementary schools. The Learn to Soar incorporates STEM, art and cross curricular goals matched to 5th grade standards for Wisconsin schools and will be used for afterschool curriculum for the public school.

McConnell complimented Zimmermann and the teachers for converting the program to virtual so quickly.

**9. Budget:** To date \$627.37 has been spent - about 12 % of our budgeted amount of \$4,950. Since so many of our activities have been shut down, we probably will not spend it all this year. The Committee will review the planned expenditures at the next meeting and will then be prepared to notify the City Comptroller (Hall) of the amount that will go unspent. McConnell brought up that another Purple Martin sign was approved in committee last year, but had been tabled. Rodriguez recommended that we purchase it now- that way we won't tie up money for next year. The committee agreed. McConnell will make sure the estimated cost is still valid and will work with Public Works for placement and will follow up with the city on procedure; invoice will be sent to Alderperson Flowers.

**10. Swift Night Out:** The Committee reviewed the planning proposal in the packet. Again because of the Covid pandemic, the annual Swift Night Out evening at the Geneva Lake Museum will be changed to accommodate social distancing. Swift Night Out will now take place from September 6 through September 12 at the Geneva Lake Museum. Participants will be encouraged to come during the week and watch these amazing birds circle and dive into the Museum's chimney. Directional signs and information about the birds will be placed at the Museum. Information about the Chimney Swifts will also be given to the schools and the library.

It was brought to our attention that swifts have also been sighted at the City's water treatment facility and the VFW hall. If so, these could be alternate viewing spots. Zimmermann will look into this.

Food vendors have been cancelled, as was the speaker from the Schlitz Audubon Raptor Center. She has been rebooked for next year's Swift Night Out.

**11. Grants:** Zimmermann discussed an opportunity for a modest grant from the Environmental Education Foundation to help support the Learn to Soar program. Some of the money will go towards the purchase of tri-fold poster boards and art materials for the students' presentations. We would also like for students to participate once again with our partners at the Geneva Lake Conservancy in a bird walk and educational luncheon, and would make money available to both the Conservancy and Lakeland Audubon Society to help defray expenses. Any additional funds could be used for materials for the World Migratory Bird Day Bird Fair – student presentations. Zimmermann has written a draft proposal and will complete the application.

She mentioned that we might want to write a grant proposal to WE Energies for funds to purchase field guides and bird books for children.

Thanks to **lots** of hard work by Zimmermann and team, the City of Lake Geneva was awarded the Wisconsin Bird City high flyer status 2020 for implementing sound practices and fostering public education on important bird conservation issues.

**12. Regrouping** - plans for the rest of the year will appear as items on next month's agenda.

**13. Cookies for a Cause:** Simple Bakery will again provide cookies and donate the proceeds from their sale during the month of August to the Avian Committee. Last year we made almost \$400. Rodriguez reported that she submitted the application to participate, delivered the informational rack cards developed by the Committee, and will work with Simple on this project. Money will be used to supplement our backyard birding kits.

**14. Future meeting agenda ideas:** In future meetings we will discuss Martin house maintenance and the Christmas tree walk at the Geneva Lake Museum. Participation is on a first come/first serve basis, and Rodriguez will call at the appropriate time to get us included. Other topics will include updates on Learn to Soar, grants, events, the 2021 budget and the success of our Martin colonies.

**15. Next meeting date:** Alderperson Flower has requested a change in the monthly meeting dates to the first Tuesday of each month at 6 pm to aid in efficiency of Covid-cleaning at City Hall. Our next meeting will be September 1st.

**16. Adjourn:** Zimmermann moved to adjourn the meeting at 5:54 pm. The motion was seconded by McConnell and passed unanimously.

Respectfully submitted  
Kelley Happ  
8/2/2020



Chimney Swifts – Learning to Soar –  
Special Curriculum in conjunction with  
Swift Nights Out - 2020



## Learning to Soar: Chimney Swifts

### Face-to-face or virtual?

These materials were developed to be used in either format.

### What does the unit cover?

The materials lead the student through the basics of

- Bird identification and basic research materials
- Homes, habitats, and the impact of human actions on habitat
- Bird migration

### What grade levels can use this curriculum?

- The main assessment (for the Word Search) is mapped to fifth grade standards.
- However, educators should free feel to use any pieces and parts of the unit.
- For example, any segments (except the wrap-up) of the Google Slides/PowerPoint presentation can be used as a stand-alone piece.
- For any grade, showing the video (and/or part 1) and doing the short bird word scramble should be accessible.<sup>1</sup>
- Having students go to the event or watch the video and asking for a reflection could be tailored to any grade level. (Prompts could be simple – such as - *If you were a Chimney Swift, what would you like about it and what would you not like?* or more complex, such as asking students to frame and research/test hypotheses about cause of this behavior.
- Any segment (such as the habitat portion or migration) could be used as part of your assignments for geography or Wisconsin history. Other segments (such as the habitat and migration sections) could be integrated into your curriculum for science and social studies.

The Avian Committee for the City of Lake Geneva has as one of its strategic objectives to equip young people to become the citizen-scientists and bird lovers who will assure that the wonderful birds in our area continue to live and thrive.

One of our main events each year is the “Swift Night Out” celebration at the Geneva Lake Museum. Everyone is invited to gather for a formal program and then go outside to watch thousands of Chimney Swifts gather, create a vortex, and swirl down the chimney. This is part of the grouping behavior that Swifts engage in as they prepare to migrate south for the winter.

In 2020, due to the Covid pandemic, we are not holding a formal program, but we are expanding viewing days for **Swift Nights Out** from Sunday, September 6 to Saturday, September 12 6:30 to 9:30 pm At the Geneva Lake Museum We invite everyone to come, observe safe distancing, and enjoy this amazing natural event. This year, we have also developed a special curriculum that we hope may benefit educators and students.

<sup>1</sup> The video is posted on the City of Lake Geneva Avian Committee Facebook page: Lake Geneva Bird City.



### What are the elements of the unit?

- 1) Information sheet for the Swift Nights Out Event
- 2) Presentation: A Google Slides presentation
- 3) Minor Assessment: Word Scramble
- 4) Reading and research materials (listed on the Word Search puzzle)
- 5) Major Assessment: Word Search puzzle (rubric provided)
  - The puzzle has links to the electronic articles.
  - The puzzle is built as a Google Sheet, so the students can fill in the answers.
  - The rubric is also built as a Google Sheet. You can use any numeric scale you choose. The sheet will self-calculate totals and core competency totals.

### Suggested lesson plan if using all the materials in the unit

Time 1. Present the Google Slides material and assign the Word Scramble

This presentation gives a general overview of all the material in the unit. This can be given as an in-class presentation, presented in a virtual class, and/or uploaded to your Google (or other virtual) classroom so the students can run through it themselves.

Invite the students to go to the event and/or show the video.

The Word Scramble is a very simple assessment, mainly to assess the student's engagement with, attention to, and general understanding of the material.

Time 2. Review the reading list for the Word Search puzzle with the students. Check to make sure that students can assess the electronic readings and generally understand the basics of the puzzle. Assign a due date. You may want a check-in prior to the due date to answer questions and address any confusions.

Time 3. Review the submissions. Grade using the rubric and add any helpful comments.

### What attachments are with this overview?

- Pdf of the invitation to Swift Night Out
- Pdf of the Word Scramble
- Pdf of the Word Search puzzle
- Pdf of a sample student grading rubric for the puzzle (This example uses a 4-point scale. Since, generally, the answers will be correct or incorrect most scores will be 1 or 3.)

### What standards does this unit cover?

The assessment is specifically mapped to 5<sup>th</sup> grade standards.

Social Studies

*Content Area: Geography (Geog)*

Standard SS.Geog5: Wisconsin students will evaluate the relationship between humans and the environment.

SS.Geog5.a.3-4 Compare the positive and negative effects of human actions on our physical environment over time.

SS.Geog5.b.5. Examine how human actions modify the physical environment when using natural resources.

*Content Area: History (Hist)*



Standard SS.Hist3: Wisconsin students will connect past events, people, and ideas to the present; use different perspectives to draw conclusions; and suggest current implications.

SS.Hist3.c.i Explain how historical events have possible implications on the present

Science

*Disciplinary Core Ideas (DCI) – Life Science 1 (LS1) – Structures and Processes*

SCI.LS2.C.3 When the environment changes, some organisms survive and reproduce, some move to new locations, some move into transformed environments, and some die.

English Language Arts

*Reading Informational Texts*

*Anchor Standard R1: Read closely to determine what the text says explicitly/implicitly and to make logical inferences from it; cite specific textual evidence when writing or speaking to support conclusions drawn from the text.*

R.5.1 Locate and refer to relevant details and evidence when explaining what a text says explicitly/implicitly and make logical inferences. (RI)

*Anchor Standard R2: Summarize key ideas and details in order to identify central ideas or themes of a text and analyze their development.*

*Anchor Standard R3: Analyze how and why individuals, events, and ideas develop and interact over the course of a text.*

R.5.3 Explain the relationships or interactions between two or more individuals, events, ideas, or concepts based on specific evidence from the text. (RI)

**Who should you contact to get access to the Google Classroom materials, with questions, for additional materials, or if you could use some modification to rubric or the like?**

Please do not hesitate to email me. My contact information is

Dr. Carol Zimmermann (City of Lake Geneva Avian Committee Member)

Email: czlakeg@gmail.com

## Bibliography

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Chimney Swifts – Learning to Soar –  
Special Curriculum in conjunction with  
Swift Nights Out - 2020



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# Swift Nights Out



## Free – Outdoor Experience

*An amazing natural show!*

**Sunday, Sept. 6 through  
Saturday, Sept. 12**

**6:30 to 9:30 pm**

**Geneva Lake Museum**

255 Mill Street  
(back parking lot)

CITY OF  
**LAKE GENEVA** *Wisconsin* AVIAN COMMITTEE

Come to the Museum any of these evenings to see thousands of Chimney Swifts gather and swoop down the chimney – as they prepare for migration. Please make sure everyone is safe and comfortable.

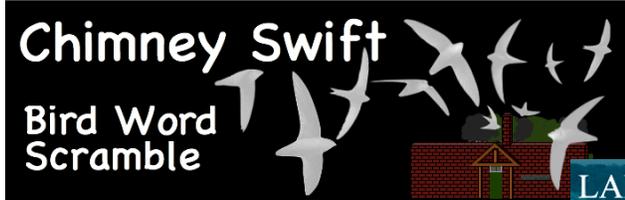
Practice social distancing.  
Lawn chairs, cameras, and binoculars are good ideas!

No formal program this year, but find more information by visiting <http://www.genevalakemuseum.org> & Facebook:  Lake Geneva Bird City





Chimney Swifts – Learning to Soar –  
Special Curriculum in conjunction with  
Swift Nights Out - 2020



Unscramble the words highlighted in yellow and write your answers in the blanks. Good Luck!

CITY OF LAKE GENEVA Wisconsin AVIAN COMMITTEE

Chimney Swifts' feathers are light gray at the throat and gray-brown on the body and

inwgs

\_\_\_\_\_

Chimney Swifts migrate to North America during our summer months, but go to what continent during our winter months?

thouS Aaicmer

\_\_\_\_\_

Birds generally migrate to find food. Chimney Swifts cannot find food here in Wisconsin in the winter because they eat...

tescnis

\_\_\_\_\_

Chimney Swifts are called "aerial foragers" because they catch their food and even drink water while they are...

gfiny!

\_\_\_\_\_

From **September 6 to 12**, if you go to the parking lot of the **Geneva Lake Museum** you can be part of **Swift Nights Out** and watch thousands of Chimney Swifts go...

nodw eht nmeychi

\_\_\_\_\_

You can find information on Chimney Swifts on the Cornell Lab of Ornithology website, "All About Birds" website. <https://www.allaboutbirds.org/>





Chimney Swifts – Learning to Soar –  
Special Curriculum in conjunction with  
Swift Nights Out - 2020



Chimney Swift Word Search Puzzle			
Grading Sheet (Rubric)			
Name:	Sample Student	Answer	Score
	<i>Example: Highlighted in blue - The bird you are researching is the Chimney _____.</i>	Swift	0
1	The bird you are learning about is the _____ Swift.	Chimney	3
2	Chimney Swifts spend our winter months in South America, in Ecuador, Chile, Brazil, and _____.	Peru	3
3	In spring, Chimney Swifts migrate thousands of miles. We will see them here in our state of _____.	Wisconsin	3
4	The habitat for Chimney Swifts is around towns, but they spend most of their time flying through the ____.	air	3
5	Chimney Swifts need open water, like _____, because they drink by dipping down as they fly.	lakes	3
6	What kind of arthropods are the Chimney Swift's main diet?	insects	3
7	Chimney Swifts eat thousands of bugs, like termites and _____.	flies	3
8	If we do not have Chimney Swifts, we will be swatting more of what blood-sucking insect?	mosquito	3
9	Nesting areas and food for the Chimney Swifts are decreasing because of _____ actions.	human	3
10	Before there were lots of houses, a Chimney Swifts would build a nest in a tall, hollow ____.	tree	3
11	In Wisconsin the 1800's, logging was a major industry, cutting down trees to produce _____.	lumber	1
12	When so many trees were cut down, Chimney Swifts lost places to build their ____.	nests	3
13	When they could not find trees, Chimney Swifts _____ and built nests in chimneys.	adapted	3
14	Now, Chimney Swifts are losing other this nesting place when we tear down chimneys or ____ them.	cap	3
15	Since Chimney Swifts eat flying insects, humans using _____ means fewer insects for Swifts to eat.	pesticides	3
16	Spraying insecticides and pesticides to kill bugs means Chimney Swifts lose their ____ source.	food	3
17	Hundreds of Chimney Swifts die during migration because they run into what?	windows	3
18	Humans can help Chimney Swifts migrate safely by turning off the ____ in their buildings.	lights	1
19	At the Swift _____ Out event in Lake Geneva, you can see Swifts go down a chimney to roost.	Night (Nights)	3
20	The City of Lake Geneva has preserved a critical nesting chimney at the Geneva Lake ____.	Museum	3
<b>Total Score</b>			<b>56</b>
<b>Average (over 20 questions)</b>			<b>2.8</b>
Competency Scores (scores on relevant questions are added and averaged)			
English Language Arts			
	R.5.1 Locate and refer to relevant details & evidence... (RI) (all questions )		2.8
	R.5.3 Explain the relationships or interactions...based on specific evidence... (RI) (Q 9-14)		2.7
Social Studies			
	SS.Geog5.a.3-4 ...positive & negative effects of human actions on physical environment...(8,9,13,15,17)		3.0
	SS.Geog5.b.5. ...how human actions modify physical environment..using nat resources.(11,12,14,16,18)		2.6
	SS.Hist3.c.i Explain how historical events have possible implications on the present (11,12)		2.0
Science			
	SCI.LS2.C.3 When the environment changes, [how organisms react - survive, move, die...] (10-13)		2.5
<i>Teacher Comments</i>			
You did a very good job reading through most of the articles and finding the required information. There were only a couple of areas where you did not find the key idea. Look back at the articles from the Wisconsin Historical Society and the one from the North Carolina Audubon Society.			

Here are the updates for both Swift Nights Out 2020 and Learning to Soar 2020 - 2021. Updates are just noted to inform the Committee of task team activities. However, there are two action items for the Committee for Swift Nights Out.

## Swift Nights Out 2020

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### Event:

Swift Nights Out  
Sept. 6 to Sept. 12  
6:30 to 9:30 pm  
Geneva Lake Museum

**Task Team:** Janet Ewing, Geneva Lake Museum & Committee members Happ, McConnell, & Zimmermann

Here is a listing of updates from the team and a few notes for committee engagement.

### Updates:

**Promotional materials developed** (Need copies? Check the Google Folder/email CZ)

- Promotional thumbnails (various pixel sizes)
- Info sheet (can be emailed or printed)
- Rack cards (printed)
- Media releases
- Video (posted on Facebook)
- Article on Swifts
- Indoor signs
- Outdoor sign

**Educational materials developed** (Need copies? Email CZ)

- Educator overview – including curriculum mapped to science, social studies (geography & history, English (reading informational texts)
- Presentation (PowerPoint or Google Slides)
- Reference list of articles and websites
- Word Scramble (minor assessment)
- Word Search (major assessment including rubric and map back to curriculum)



Figure 1. Rack Card



Figure 2. Sample slides from presentation

**Promotional targets and activities (including education outreach)**

- **Traditional media** – (release, article, thumbnail, educator overview)
- Lakeland Audubon Society – request to share info on event (thumbnail, info sheet) request to share curriculum (educator overview)
- **Public Library of Lake Geneva** – request to post event information on outdoor sign & request to share event info (thumbnail, info sheet), request to share curriculum (educator overview)
- **Geneva Lake Conservancy** – request to share info on event (thumbnail, article, info sheet), request to share curriculum (educator overview)
- **Visit Lake Geneva** – request to share info on event (thumbnail & rack cards)
- Environmental Education Foundation - request to share info on event (thumbnail, info sheet) request to share curriculum (educator overview)
- **Wisconsin Bird City** - request to share info on event (thumbnail, info sheet) request to share curriculum (educator overview) – NOTE: information is already posted on the front page of their website, linked to the event calendar - and they have forwarded the curriculum overview to the Chimney Swift Conservancy.

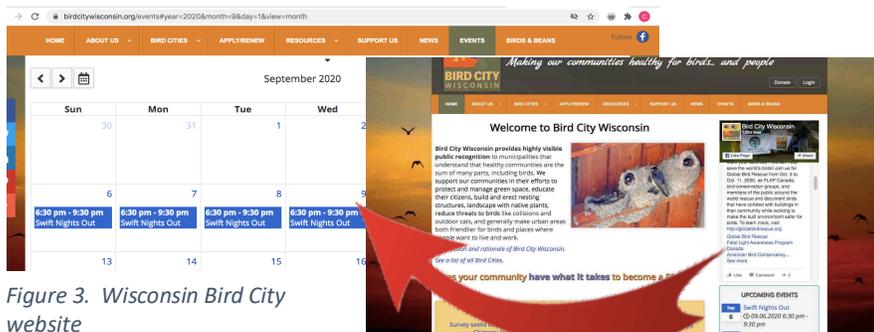


Figure 3. Wisconsin Bird City website

- **Geneva Lake Museum** – (see notes on staffing instructions) working as a partner to promote and host the event (article, thumbnails, rack cards, indoor and outdoor signs)
- **City of Lake Geneva** – sharing inform on the event (thumbnail, materials package in process). NOTE: information is already posted on the website (THANK YOU CINDY!!!)
- **Schools** (Lake Geneva Public School, Curriculum Director, Board Rep, principals from Eastview and Star Elementary Schools & St. Francis de Sales, Principal and Teacher Lorenzi – offer of the curriculum and request to share the curriculum (thumbnail, info sheets, educator overview and links to the Google Classroom materials) NOTE: in communication with both public and Catholic

**Committee Engagement  
 Swift Nights Out - Staffing**

Sunday, September 6 - Carol Z  
 Monday, September 7 - Karen  
 Tuesday, September 8 - Kelley  
 Wednesday, September 9 -  
 Thursday, September 10 - Bev  
 Friday, September 11 - \_\_\_\_\_  
 Saturday, September 12 - Sarah

**Action item #1: Fill the final slot**

### Info/instructions

Come to the parking lot around 6:15 pm.  
Museum will block off the lot and provide a table.  
Museum will provide signage to direct people to the parking lot.  
Parking is suggested at the city hall lot or street parking.  
Get the box from Museum staff.  
(Read the article ahead of time to refresh your Chimney Swift knowledge)  
Pass out article and answer questions.  
Try to keep a general count of how many folks come.  
Help Museum folks request social distancing.  
Stay as long as needed. This is your call (based on crowd and weather).  
If article supply runs low, email or text/call CZ and she will get more printed.

### Swift Nights Out – Staffing info & materials

CZ will put together a box with materials for each member to use when they staff. Box will contain

- copies of articles,
- clipboard and pen,
- masks (thank Sarah),
- flashlight,
- bug spray (CZ will check her supply – bring if you have)
- counter thingee (if Kelley can find one),
- other....suggestions?

### Action item #2: Questions and suggestions about staffing protocols and materials?

## Learning to Soar 2020 - 2021

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For the fall of this school year (2020-2021), we have developed a new unit: Chimney Swifts. As this curriculum is designed to be used in conjunction with Swift Night Out, the updates are noted in that update.

Given the current issues with the Covid pandemic, schools are faced with offering both traditional and virtual classes and are attempting to stay nimble to react to changes in public health. We are working to re-frame lessons, assessments, and experiences to work in both types of course delivery. Along with reworking the general coursework, we are working to translate the following focal class experiences into both formats.

- Backyard Bird Count (February)
  - Event timing is February 12 to 15
- Bird Migration Game (March)
- World Migratory Bird Celebration – Bird Fair (March to May)
  - Event is targeted around May 8. (communities can pick the actual date)
- Bird Walk <sup>1</sup>
  - Event is targeted got mid-May

We are hoping to engage our partners and inspire community members around these three events. Committee members will be welcomed as coaches, game helpers, and mentors! (Electronically pencil the dates in on our calendar, please.)

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<sup>1</sup> Environmental Education Foundation grant submitted to support the Bird Walk and minor support for the Bird Fair.



# City of Lake Geneva - Swift Nights Out 2020

The City of Lake Geneva Avian Committee and the Geneva Lake Museum welcome you to this **avian migratory wonder** right here in Lake Geneva. Here is some basic information about Chimney Swifts!

Swifts are small, dark birds with curved wings, often called “flying cigars” due to their little rounded bodies and stubby tails. They are around 6 inches long and only weigh about an ounce (the weight of only five US quarters). They emit high-pitched chatter as they dive and swoop for insects and are often mistaken for similarly-sized bats (Cornell Lab of Ornithology, 2019).



Thousands will gather to rest and roost in communal spots (like the Museum chimney) before beginning their long **migration** to South America. Swifts are one of the fastest flying animals on earth, averaging 18-30 mph, but have been known to reach speeds of 100 mph (National Audubon Society, 2019). Chimney Swifts spend most of their lives in the air, eating and drinking on the wing, and are unable to stand or perch on branches.

Only one pair of swifts will nest in a particular chimney, with a few non-breeding swifts helping the parents care for the young during the day. During the breeding season, swifts break off tiny twigs with their claws while flying through tree tops, amassing on average 265 twigs to build tiny 4”x 1” nests they stick onto the interior walls of chimneys, caves, and hollow trees. When settlers began to come to Wisconsin, they cleared the land for farms and buildings and cleared forests for lumber. When hollow trees became hard to find, swifts adapted and found new homes in the settlers’ chimneys (Chimney Swift Conservation Association, 2015; Cornell Lab of Ornithology, 2020).

Unfortunately, the population of Chimney Swifts has been steadily declining for decades due to loss of habitat, the capping of many chimneys, window-strikes, and the widespread use of pesticides (The National Wildlife Federation, 2019). If your home or business chimney is currently being used by swifts for nesting or during migration, the Wisconsin Chimney Swift Working Group is asking you to take an online survey. Go to Wisconsin Bird City’s website to find the link. Their goal is to create a pilot program to help maintain and repair these vital brick chimneys (Wisconsin Bird City, 2020).



Source: Wyncote Audubon Society. 2019

To view a video from last year’s Swift Night Out go to the [Lake Geneva Bird City Facebook](#) page. For more information of swifts, see the references below.

## Works Cited

Bird City Wisconsin. (2020, January). *City of Lake Geneva*. Retrieved August 2020, from <https://birdcitywisconsin.org/bird-city/lakegeneva>

Chimney Swift Conservation Association. (2015, January). Retrieved August 2020, from Information sheet on Chimney Swifts: <http://www.chimneyswifts.org/Information%20Handout%202014.pdf>

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Wisconsin Bird City. (2020). *Making communities healthy for bird and people*. Retrieved August 2020, from <https://birdcitywisconsin.org/>



# City of Lake Geneva

## 2021 Budget Process Schedule

Tuesday, August 4, 2020	<u>Regular Finance, License, and Regulation Committee (FLR) Meeting - Review Timeline</u>
Monday, August 10, 2020 6:00 PM	<u>Regular City Council Meeting – Approve Timeline</u>
Tuesday, August 11, 2020	Administrator’s staff meeting to notify Department Heads of Budget due dates and guidelines
Tuesday, August 25, 2020	Department Capital Improvements and Equipment Replacement Budgets due to City Finance Director
Friday, September 11, 2020	Department 2021 Operating Budget Requests due to City Finance Director
Thursday, September 24, 2020 9:00 am – 11:00 am	<u>Special FLR Meeting (Council Chambers):</u> Department Budget Request Presentations 9:00 Library 9:20 Parking 9:40 Court 9:50 Clerk 10:00 PW/Streets/Parks/Cemetery 10:15 Lakefront
Thursday, September 24, 2020 1:00 pm – 3:00 pm	<u>Special FLR Meeting (Council Chambers):</u> Department Budget Request Presentations 1:00 Fire 1:30 Police/ Emergency Mgmt 2:15 Bldg & Zoning 2:30 Administrator 2:45 Finance/Attorney
Thursday, September 24, 2020 4:00 pm – 6:00 pm	<u>Special FLR Meeting (Council Chambers):</u> Budget Request Presentations (if necessary) 4:00 Historic Preservation 4:15 Geneva Lake Level 4:30 GLEA 4:45 Tourism 5:00 YMCA 5:15 Museum 5:30 BID 5:45 Geneva Lake Use 6:00 Avian 6:15 GLLEA
Tuesday, September 29, 2020	Compile/review all Budget requests by Administrator, Finance Director, Mayor, and FLR Chair
Wednesday, October 7, 2020 4:30 pm	<u>Special FLR Meeting – Presentation of Budget Summary/Budget Workshop - Review and Recommendations</u>
Wednesday, October 14, 2020 4:30pm	<u>Special FLR Meeting – Budget Workshop - Review and Recommendation</u>
Wednesday, October 21, 2020 4:30 pm	<u>Special FLR Meeting – Budget Workshop – Review and Recommendation (if needed)</u>
Monday, October 26, 2020 6:00pm	<u>Regular City Council – approve Budget Summary to publish</u> (preliminary budget on website)
Friday, October 30, 2020	Deadline to newspaper for publishing Budget Summary
Thursday, November 5, 2020	Publication Date for the Budget Summary
Monday, November 23, 2020 6:00pm	<u>Regular Council Meeting with a Public Hearing</u> for the 2021 City Budget

City of Lake Geneva - Avian Committee  
2020 Budget Request

DESCRIPTION	EXPENSES	INCOME	GOAL AREAS	NOTES
<b>Purple Martin Colony</b> maintenance for Purple Martin houses Purple Martin house volunteer supplies Additional sign near new gourd install	\$700.00 \$300.00 \$850.00		<b>Birds Thrive, Community Awareness</b>	cables, winches, repair (annual) nesting materials, insect repellent, traps explaining Purple Martin colony project
<b>Education and Outreach</b> Swift Night Out "Bird Friendly Yards" project World Migratory Day & Education Program Simple Cookies for a Cause	\$150.00 \$500.00 \$500.00	TBD	<b>Birds Thrive, Community Engagement, Community Awareness, Strategic Action/Partnerships, Educate the Next Generation</b>	speaker, refreshments strategic partnerships - includes Tuesdays @ 2, recognition of properties continue and expand elementary education program sale of cookies as fundraiser
<b>Collaborative Activities/Grant Proposals</b> Bird City Application Purple Martin Conservation Associations Participation in National Banding project Create process for ordinance review Other Grant opportunities	\$125.00 \$75.00 \$0.00 \$0.00		<b>Tourism, Research, Community Awareness, Strategic Action/Partnerships</b>	prepare and submit Bird City application dues to access resources and materials this gives us access to research data and assistance review/recommend areas to protect habitats we will continue to pursue outside funding
<b>Public Relations and Marketing Materials</b> Printing Advertising and Social Media	\$1,000.00 \$750.00 <b>\$4,950.00</b>		<b>Birds Thrive, Community Engagement, Community Awareness, Strategic Action/Partnerships, Tourism</b>	filers, rack cards with Visit Lake Geneva and Facebook posts

Account Number	Account Title	2019-20 Period Actual	2020-20 Current year Actual	Current year Budget	Variance Current year	% of Budget
<b>GENERAL FUND</b>						
<b>CONSERVATION AND DEVELOPMENT</b>						
<b>CONSERVATION AND DEVELOPMENT</b>						
11-70-00-47300	AVIAN DONATIONS	15.00	15.00	1,000.00	985.00	1.50
Total CONSERVATION AND DEVELOPMENT:		15.00	15.00	1,000.00	985.00	1.50
<b>CONSERVATION AND DEVELOPMENT</b>						
11-70-00-57800	AVIAN COMMITTEE EXPENSES	1,183.43	1,183.43	4,950.00	3,766.57	23.91
Total CONSERVATION AND DEVELOPMENT:		1,183.43	1,183.43	4,950.00	3,766.57	23.91
Net Total GENERAL FUND:		1,168.43-	1,168.43-	3,950.00-	2,781.57-	29.58
Net Grand Totals:		1,168.43-	1,168.43-	3,950.00-	2,781.57-	29.58

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
AVIAN DONATIONS			01/01/2020 (00/20) Balance	11-70-00-47300			.00
01/29/2020	CR	10006836	LAUER-1 - LAUER-1 Description: LAUER-1 - LAUER-1			1.00-	
			01/31/2020 (01/20) Period Totals and Balance		.00 *	1.00- *	1.00-
02/04/2020	CR	10006890	DEIBEL-1 - DEIBEL-1 Description: DEIBEL-1 - DEIBEL-1			1.00-	
02/04/2020	CR	10006894	DICMAS-1 - DICMAS-1 Description: DICMAS-1 - DICMAS-1			1.00-	
02/11/2020	CR	10006930	BYRNE-1 - BYRNE-1 Description: BYRNE-1 - BYRNE-1			1.00-	
02/21/2020	CR	10007012	HILT-1 - HILT-1 Description: HILT-1 - HILT-1			1.00-	
			02/29/2020 (02/20) Period Totals and Balance		.00 *	4.00- *	5.00-
03/05/2020	CR	10007202	HAKES-1 - HAKES-1 Description: HAKES-1 - HAKES-1			1.00-	
03/06/2020	CR	10007224	BUTTON-1 - BUTTON-1 Description: BUTTON-1 - BUTTON-1			1.00-	
03/06/2020	CR	10007231	OBRIEN-1 - OBRIEN-1 Description: OBRIEN-1 - OBRIEN-1			1.00-	
03/09/2020	CR	10007234	JUNG-1 - JUNG-1 Description: JUNG-1 - JUNG-1			1.00-	
03/09/2020	CR	10007262	HAPP-1 - HAPP-1 Description: HAPP-1 - HAPP-1			1.00-	
03/10/2020	CR	10007276	HEIDAL-1 - HEIDAL-1 Description: HEIDAL-1 - HEIDAL-1			1.00-	
03/12/2020	CR	10007301	LOTTEG-1 - LOTTEG-1 Description: LOTTEG-1 - LOTTEG-1			1.00-	
03/13/2020	CR	10007335	KITZMAN-1 - KITZMAN-1 Description: KITZMAN-1 - KITZMAN-1			1.00-	
			03/31/2020 (03/20) Period Totals and Balance		.00 *	8.00- *	13.00-
05/21/2020	CR	10007969	FAIRBANKS-2 - FAIRBANKS-2 Description: FAIRBANKS-2 - FAIRBANKS-2			2.00-	
			05/31/2020 (05/20) Period Totals and Balance		.00 *	2.00- *	15.00-
			08/31/2020 (08/20) Period Totals and Balance		.00 *	.00 *	15.00-
YTD Encumbrance		.00 YTD Actual	-15.00 Total	-15.00 YTD Budget	-1,000.00 Unearned	985.00	
AVIAN COMMITTEE EXPENSES			01/01/2020 (00/20) Balance	11-70-00-57800			.00
02/04/2020	AP	10	LEONARD, BEVERLY **Desc: BIRD HOUSE O RINGS		19.62		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/06/2020	AP	25	COPIES & PRINTS PLUS LLC **Desc: POSTERS-COMMON FEEDER BIRDS		16.80		
02/10/2020	AP	359	ZIMMERMANN, CAROL **Desc: POCKET FOLDERS-EDU PROJECT		19.14		
02/29/2020 (02/20) Period Totals and Balance					55.56 *	.00 *	55.56
02/21/2020	AP	44	CHASE CARD SERVICES **Desc: BIRD CITY ANNUAL MEMBERSHIP		125.00		
03/05/2020	AP	414	ZIMMERMANN, CAROL **Desc: MIGRATORY BIRD DAY MATERIALS		26.38		
03/13/2020	AP	591	COPIES & PRINTS PLUS LLC **Desc: PROJECT OUTLINE WORKSHEETS		48.36		
03/31/2020 (03/20) Period Totals and Balance					199.74 *	.00 *	255.30
04/13/2020	AP	177	LEONARD, BEVERLY **Desc: PERCHING RODS,MAGNETS		213.07		
04/30/2020 (04/20) Period Totals and Balance					213.07 *	.00 *	468.37
06/01/2020	AP	72	COPIES & PRINTS PLUS LLC **Desc: COLOR COPIES-AVIAN		9.00		
06/16/2020	AP	648	MARSICANO, NICHOLETTE **Desc: STUDENT AWARDS-AVIAN		150.00		
06/30/2020 (06/20) Period Totals and Balance					159.00 *	.00 *	627.37
07/22/2020	AP	398	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-COOKIE CAUSE		24.50		
07/27/2020	AP	621	BEVERLY LEONARD TRUST **Desc: MARTIN HOUSES-PERCHING RODS		41.56		
07/31/2020 (07/20) Period Totals and Balance					66.06 *	.00 *	693.43
07/29/2020	AP	143	PULSE DESIGN INC **Desc: PURPLE MARTIN TR PANEL-DESIGN		490.00		
08/31/2020 (08/20) Period Totals and Balance					490.00 *	.00 *	1,183.43
YTD Encumbrance		.00 YTD Actual	1,183.43 Total	1,183.43 YTD Budget	4,950.00 Unexpended	3,766.57	

AVIAN COMMITTEE DONATION EXP	01/01/2020 (00/20) Balance	11-70-00-57810					.00
	08/31/2020 (08/20) Period Totals and Balance				.00 *	.00 *	.00
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		

Number of Transactions: 26	Number of Accounts: 3	Debit	Credit	Proof
Total GENERAL FUND:		1,183.43	15.00-	1,168.43
Number of Transactions: 26	Number of Accounts: 3	Debit	Credit	Proof
Grand Totals:		1,183.43	15.00-	1,168.43

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
  - All Accounts
  - Summarize Payroll Detail
  - Print Period Totals
  - Print Grand Totals
  - Include Only Description Comments
  - Page and Total by FUND
  - All Segments Tested for Total Breaks
  - [Report].Account Number = "11700047300","11700057800","11700057810"
-

Copies & Prints Plus LLC

906 S Wells Street  
 Lake Geneva, WI 53147

262-248-2545    orders@copiesandprintsplus.com

Date	Invoice #
8/31/2020	325970

Bill To
City of Lake Geneva Avian Committee 626 Geneva St. Lake Geneva, WI 53147

P.O. Number	Job Name
	Swift Nights Out

Quantity	Item Code	Description	Price Each	Amount
150	8x11	Single Sided	0.39	58.50
3	11x17	Single Sided	1.20	3.60
2	18x24	18x24 Coraplas Signs	21.00	42.00
2	Stakes	Stakes	1.50	3.00

Thank you for your business.

<b>Subtotal</b>	\$107.10
<b>Sales Tax (5.5%)</b>	\$0.00
<b>Total</b>	\$107.10