



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE**  
**MONDAY, SEPTEMBER 28, 2020 4:00 P.M.**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)**

**Members:** Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

**THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON TO HELP PROTECT OUR COMMUNITY FROM THE CORONAVIRUS (COVID-19) PANDEMIC. IN-PERSON ATTENDANCE WILL BE LIMITED TO NO MORE THAN 13 PEOPLE, ON A FIRST COME FIRST SERVED BASIS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:**

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2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
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4. You can provide public comment on agenda items by appearing in person or by emailing your comments to the Clerk at [cityclerk@cityoflakegeneva.com](mailto:cityclerk@cityoflakegeneva.com) or you may deliver your written comments to the City of Lake Geneva City Hall, 626 Geneva Street, Lake Geneva, WI 53147. All written comments must be provided to the Clerk by 3:00 P.M. on the date of the meeting. All written comments will be read aloud during the agenda item when public comments are allowed during the meeting.

**AGENDA**

1. Meeting called to order by Chairperson Flower
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
4. Approve the regular Public Works Committee meeting minutes from August 24, 2020 as prepared and distributed
5. Director of Public Works Report
6. Parking Manager Report
7. Discussion/Update regarding the 2021 Street Improvement Project
8. Discussion/Recommendation regarding possible repairs to Snake Road related to pavement and drainage issues
9. Discussion/Recommendation regarding 2021 Operating Budget related to road patching and sidewalks
10. Discussion/Recommendation regarding possible implementation of year-round parking enforcement
11. Discussion/Recommendation awarding Bid for Landscaping Services to Breezy Hill Nursery for the years 2021-2023
12. Discussion/Recommendation regarding purchase of loader tires from the 2020 Operating Budget (Originally slated to be purchased in 2021)

13. Discussion/Recommendation regarding agreement between the Wisconsin Dept of Transportation and the City of Lake Geneva for the resurfacing of Highway 50/Main Street
14. Discussion regarding parking issues on Conant Street
15. Future Agenda Items
16. Adjourn

*This is a meeting of the Public Works Committee.  
No official Council action will be taken; however, a quorum of the Council may be present.*

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES**

**MONDAY, AUGUST 24, 2020 4:00 P.M.**

**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)**

**Members:** Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:02 p.m.

**Roll Call**

Present: Flower, Fesenmaier, Hedlund, Halverson

Absent: Dunn

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

None

Approve the regular Public Works Committee meeting minutes from July 14, 2020 as prepared and distributed  
Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

**Director of Public Works Report**

Director of Public Works Earle stated that the City had minimal damage from the storm that came through a couple weeks ago. He added that all equipment is working well and he is using his new ventrac purchase to aid in the storm clean up. He added that the brush pickup will start up in early October and they are working on an electronic device drop off. He stated that he has been working on his Capital Improvement plan which will include improvements at the tennis courts in Dunn Field and a new roof for the main shop of the Public Works. No action taken.

**Parking Manager Report**

Parking Manager Elder noted that there was some storm related damage within the parking department, but that all equipment was working well. Elder then reviewed the parking department's budget and revenue thus far. No action taken.

**Discussion/Update regarding the 2020 Street Improvement Project**

Earle stated that the preconstruction meeting will be occurring soon. City Engineer Greg Governatori explained that the project is slated to start September 9. Flower inquired about how the public was to be notified regarding any utility work. Flower further directed staff to work on developing a policy regarding public notification of road/utility work. Governatori added that there are several alleys on the 2020 program that require only partial repair, but that there still on there. No action taken.

**Discussion/Recommendation regarding 2021 Street Improvement Project; including Plans, Schedule, and possible Special Assessments for Sidewalks**

Governatori stated that survey is done and the plans are coming along well. He added that there will be grant possibility for the work to be completed in 2021. Earle stated that the WI DOT had approached him about using Edwards Blvd use a Highway 12 detour for resurfacing. Earle stated that he will not let them reroute through the City but will continue to work with them moving forward. Governatori also reviewed the possible special assessment process and Flower expressed the desire to send this concept for discussion to the Council.

Motion by Flower to refer the discussion topic of a Special Assessment related to the 2021 Street Improvement Program, second by Halverson. Motion carried 4-0.

**Discussion/Recommendation regarding a Center Street crosswalk**

Flower stated that there had been concerns with the accessibility of this crosswalk. These crosswalk was put in temporarily due to the 2019 Venetian Fest, but it still remains. Now there are questions about its legal validity due to parking stalls blocking portions of the crosswalk. Chief Rasmussen has concerns with the crosswalk being there as far as signaling and congestion. Flower would like this continued until next month and would ask that the Parking Manager determine how many spaces would be lost be permanent installation. She would also like to explore the pros and cons of a permanent installation versus a temporary installation.

Motion by Flower to continue, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding replacement of the south White River Bridge Crossing in the Disc Golf Course  
Flower noted that this replacement was approved by the Park Board at their last meeting. This would be the southernmost bridge to be replaced and that the last time one was replaced it cost about \$60,000 with design and construction. The replacement of this bridge would maybe cost more if it is determined that the bridge needs to accommodate a vehicle. Earle stated that this bridge may not need as much work as it is not located within a wetland.

Motion by Flower to move forward with the design and construction to replace bridge #5 along with removing bridge #2 & #4, second by Hedlund. Motion carried 4-0.

Discussion/Recommendation regarding 2021 Department of Public Works Budgets

Earle reviewed his proposed budget and certain things that he has added for 2021. The biggest request that he has for his 2021 budget is addition of staff. Fesenmaier stated that she would like to see budgeted items related to Townline Road. Flower stated that she would like to see an additional \$20,000 in the capital for patching. Earle reiterated that with the requests of increased programs he will need to seriously evaluate adding more staff to facilitate. No action taken.

Discussion/Recommendation regarding possible placement of a traffic signal at Edwards Blvd and Bloomfield Road

Flower noted that there is an emergency services agreement that was approved in March 2020. She said that the agreement is vague and that there are lingering questions that need to be answered. She would like input from the departments and where the remaining funds would come from to pay for the signal. Flower would like the City Administrator to explore if the City would need to annex that property to that the Police Department could issue tickets and she asked the Administrator to identify some possible funding options. Fesenmaier asked that Edwards Blvd and Townline be explored too.

Future Agenda Items

Center Street Crosswalk  
2021 Budget- Street Patching  
Edwards Blvd Detour  
Special Assessments for the 2021 Street Improvement Project  
Edwards Blvd/Bloomfield Rd Signal  
Edwards Blvd/Townline Rd Signal  
Policy regarding Utilities within Street Improvement project

Adjourn

Motion by Halverson to adjourn, second by Fesenmaier. Motion carried 4-0. The meeting adjourned at 5:36 p.m.

# Memorandum



To: Council Members & Mayor

From: Dave Nord

Re: Notification of public for construction projects

Date: September 11, 2020

At the last August Public Works Committee meeting I was asked to contact various communities to see what, if anything, is done to notify residents / business owners of upcoming projects near their property. While several communities provide no notification; here is a summary of what is done by communities that do choose to provide notice (Beloit, Elkhorn, Delevan, Darien, Burlington):

## **For construction undertaken by a city department (one of these methods – not all of them):**

General door hanger with a contact phone number left at the property

Door hanger (with detailed letter stapled to it) left at the property

Non-certified letter mailed to the addresses of impacted properties

City staff goes door to door to speak property owners, if no answer... door hanger left at building

## **For contractors conducting work on behalf of the city (required by some cities; not all):**

The contractor is required to notify impacted property owners by letter or door to door contact.

## **For private contractors doing work on behalf of itself or another companies:**

Once the city receives notification from the private contractor of work to be done; contractors are strongly encouraged by the city to notify property owners by one of the methods listed above.

Contractor is also strongly encouraged to provide a “point person” with phone number so property owners can contact the contractor directly instead of contacting the city.

None of the cities contacted required (by ordinance) private contractors to contact the impacted property owners.

## **Two additional points:**

These efforts / steps do not apply to emergency repair work.

It was interesting to note that all communities made the same observation; it doesn't matter how people are notified, there is a percentage who will still claim they didn't receive the notice or that a different TYPE of notice should have been provided.

**CITY OF LAKE GENEVA  
PARKING SALES BY DAY - AUG**

	CASH	CREDIT CARD	TOTAL
1-Aug	234.95	12,336.30	12,571.25
2-Aug	243.05	9,727.13	9,970.18
3-Aug	227.70	4,626.28	4,853.98
4-Aug	196.45	5,595.20	5,791.65
5-Aug	232.70	5,656.77	5,889.47
6-Aug	352.65	6,923.90	7,276.55
7-Aug	245.60	8,618.98	8,864.58
8-Aug	242.70	13,346.90	13,589.60
9-Aug	274.80	13,238.42	13,513.22
10-Aug	179.40	3,739.23	3,918.63
11-Aug	268.10	6,689.36	6,957.46
12-Aug	241.05	6,862.04	7,103.09
13-Aug	234.05	7,463.84	7,697.89
14-Aug	249.75	8,522.66	8,772.41
15-Aug	260.25	11,724.83	11,985.08
16-Aug	327.75	14,845.98	15,173.73
17-Aug	230.50	6,139.48	6,369.98
18-Aug	220.70	5,927.93	6,148.63
19-Aug	256.60	6,296.67	6,553.27
20-Aug	298.40	7,020.83	7,319.23
21-Aug	244.45	9,291.14	9,535.59
22-Aug	277.00	15,935.23	16,212.23
23-Aug	271.25	13,707.70	13,978.95
24-Aug	189.05	5,878.49	6,067.54
25-Aug	192.30	5,102.52	5,294.82
26-Aug	206.35	5,743.17	5,949.52
27-Aug	226.20	5,508.02	5,734.22
28-Aug	238.00	7,079.48	7,317.48
29-Aug	305.70	15,271.96	15,577.66
30-Aug	259.05	14,073.11	14,332.16
31-Aug	175.65	4,105.33	4,280.98
	<u>7,602.15</u>	<u>266,998.88</u>	<u>274,601.03</u>

Coin	7,602.15	2.5%
CC	266,998.88	88.9%
Parkmobile	25,657.82	8.5%
	<u>300,258.85</u>	100%

Net of Tax 260,285.34

2019	237,644.55	net of tax
2018	233,504.03	net of tax
2017	207,745.26	net of tax

AVG 2019/2018 235,574.29

OVER (UNDER)

24,711.05

PARKMOBILE

2020	25,657.82
2019	12,650.71
2018	8,610.19
2017	4,200.95

Account Number	Account Title	2020-20 Period Actual	2020-20 Current year Actual	Current year Budget	Variance Current year	% of Budget
<b>PARKING</b>						
<b>PARKING</b>						
<b>PARKING</b>						
42-34-50-46100	PARKING MISC REVENUE	111.75	1,147.98	1,500.00	352.02	76.53
42-34-50-46320	PARKING TICKET PENALTIES	11,150.00	36,605.00	40,000.00	3,395.00	91.51
42-34-50-46330	PARKING STALL COLLECTIONS	265,116.47	959,993.82	1,375,000.00	415,006.18	69.82
42-34-50-46340	PARKING STALL TICKETS	29,977.50	130,802.50	125,000.00	5,802.50-	104.64
42-34-50-46350	PARKING TICKETS-COLL AGENCY	1,404.50	25,999.78	30,000.00	4,000.22	86.67
42-34-50-46360	PARKING STICKERS-WALCO,OVER 4	.00	7,406.52	10,000.00	2,593.48	74.07
42-34-50-46370	PARKING LOT PERMITS	.00	7,677.76	6,000.00	1,677.76-	127.96
42-34-50-46380	BUSINESS PARKING PASSES	331.73	4,228.15	1,500.00	2,728.15-	281.88
42-34-50-46390	ONLINE CONVENIENCE FEES	.00	.00	.00	.00	.00
42-34-50-46400	RESERVED PARKING PERMITS/BAGS	606.63	1,658.77	2,000.00	341.23	82.94
42-34-50-46410	PARKING APP NET COLLECTIONS	27,502.84	86,591.94	75,000.00	11,591.94-	115.46
42-34-50-46900	MISC SALES	.00	2,796.22	500.00	2,296.22-	559.24
42-34-50-48110	INTEREST INCOME	119.70	3,801.70	10,000.00	6,198.30	38.02
42-34-50-49100	APPL OF PRIOR YR APPROPRIATION	.00	.00	380,350.00	380,350.00	.00
Total PARKING:		336,321.12	1,268,710.14	2,056,850.00	788,139.86	61.68
<b>PARKING</b>						
42-34-50-51100	PARKING MANAGER SALARY	6,923.10	31,792.53	59,875.00	28,082.47	53.10
42-34-50-51160	PARKING WAGES-CLERK/DISPATCH	8,671.58	53,023.16	85,085.00	32,061.84	62.32
42-34-50-51200	PARKING PT WAGES	17,463.38	81,205.51	110,550.00	29,344.49	73.46
42-34-50-51340	PARKING & OTH LIFE INSURANCE	35.30	305.78	700.00	394.22	43.68
42-34-50-51345	PARKING & OTH HEALTH INSURANCE	3,160.62	29,176.18	78,780.00	49,603.82	37.04
42-34-50-51350	PARKING & OTH DENTAL INSURANCE	176.50	1,540.89	3,828.00	2,287.11	40.25
42-34-50-51355	PARKING & OTH VISION INSURANCE	14.11	122.46	305.00	182.54	40.15
42-34-50-51360	PARKING & OTH RETIREMENT FUND	1,411.27	7,411.20	11,410.00	3,998.80	64.95
42-34-50-51370	PARKING & OTH DISABILITY INS	42.55	282.19	475.00	192.81	59.41
42-34-50-51380	PARKING UNIFORMS	150.00	871.68	1,100.00	228.32	79.24
42-34-50-51520	PARKING & OTH SOCIAL SECURITY	2,508.04	12,529.09	19,550.00	7,020.91	64.09
42-34-50-52160	LUKE/CALE CC AND COLLEC FEES	16,836.78	48,242.07	57,000.00	8,757.93	84.64
42-34-50-52200	PARKING LOT PLANTING/MAINT	221.00	15,317.44	21,000.00	5,682.56	72.94
42-34-50-52210	TELEPHONE EXPENSE	149.33	4,771.33	14,000.00	9,228.67	34.08
42-34-50-52500	KIOSK REPAIRS/SUPPLIES	7.49	12,228.05	15,000.00	2,771.95	81.52
42-34-50-52650	POLICE DEPT SERVICES	.00	.00	.00	.00	.00
42-34-50-53100	OFFICE SUPPLIES	64.12	1,217.82	1,500.00	282.18	81.19
42-34-50-53120	POSTAGE EXPENSE	.00	49.37	2,500.00	2,450.63	1.97
42-34-50-53130	WORKERS COMPENSATION INSURAN	.00	1,420.06	3,500.00	2,079.94	40.57
42-34-50-53140	LIABILITY & PROPERTY INSURANCE	.00	1,600.52	3,250.00	1,649.48	49.25
42-34-50-53320	CONFERENCES/TRAINING	.00	.00	1,200.00	1,200.00	.00
42-34-50-53400	OPERATING SUPPLIES-ENFORCEME	.00	9,043.94	10,000.00	956.06	90.44
42-34-50-53410	VEHICLE SUPPLIES-FUEL	111.87	526.09	1,000.00	473.91	52.61
42-34-50-53510	VEHICLE/EQUIPMENT MAINT	.00	1,298.92	2,000.00	701.08	64.95
42-34-50-53990	PARKING MISC EXPENSES	1,196.67	7,465.29	20,000.00	12,534.71	37.33
42-34-50-54500	SUPPORT CONTRACTS	3,952.50	98,628.25	115,000.00	16,371.75	85.76
42-34-50-58500	PARKING LOT REV SHARE	.00	.00	16,000.00	16,000.00	.00
42-34-50-58700	OUTLAY-PARKING	.00	343,613.83	380,350.00	36,736.17	90.34
42-34-50-59300	TRANSFER TO TIF	.00	.00	.00	.00	.00
42-34-50-59400	TRANSFER TO CAPITAL PROJECTS	.00	15,000.00	15,000.00	.00	100.00
42-34-50-59500	TRANSFER TO GENERAL FUND	.00	.00	931,892.00	931,892.00	.00
42-34-50-59550	TRANSFER FROM RESERVE TO GF	.00	.00	.00	.00	.00

Account Number	Account Title	2020-20 Period Actual	2020-20 Current year Actual	Current year Budget	Variance Current year	% of Budget
	Total PARKING:	63,096.21	778,683.65	1,981,850.00	1,203,166.35	39.29
	Total PARKING:	399,417.33	2,047,393.79	4,038,700.00	1,991,306.21	50.69
	PARKING Revenue Total:	336,321.12	1,268,710.14	2,056,850.00	788,139.86	61.68
	PARKING Expenditure Total:	63,096.21	778,683.65	1,981,850.00	1,203,166.35	39.29
	Net Total PARKING:	273,224.91	490,026.49	75,000.00	415,026.49-	653.37
	Net Grand Totals:	273,224.91	490,026.49	75,000.00	415,026.49-	653.37

**Amendment No. 1 to TASK ORDER NUMBER #21  
 CIVIL ENGINEERING SERVICES**

This task order Amendment is made as of September 28, 2020 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva** (Owner) and **Kapur & Associates, Inc.** (Engineer). This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the 2021 Lake Geneva Street Program.

The City is proposing a resurfacing of Edwards Boulevard from Main Street to Sheridan Springs Road. The street is approximately 1.0-miles long and was last repaired in 2010. The roadway currently has an asphalt pedestrian path on the east side, and portions of sidewalk on the west, the pavement is in fair condition (pavement rating 6) and has a daily traffic of over 7000 vehicles. The city would like to resurface the roadway and pedestrian path, as well as improve safety at the intersection to Main street with median improvements. In addition to this work the Home Depot park pedestrian path will be resurfaced, a sidewalk program (and assessment) will be implemented to place sidewalk on Edwards Boulevard from Aldi’s South to the Ridges Condominiums

**In additional to the above scope of service Amendment No. 1 is provided to complete additional survey and engineering services for the inclusion of Snake Road in the 2021 Lake Geneva Street Program. Snake Road consists of survey, engineering, permitting and construction oversight for the repair of ongoing erosion and road failures due to steep grades and heavy rain events.**

**Amendment No.1 Includes the asphalt resurfacing and drainage repair of:**

<b>Snake Road</b>	<b>Main Street to City Limits.</b>
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This project includes the asphalt resurfacing of:

Streets:	Edwards Boulevard	Main Street to Sheridan Springs
Alleys:	Alley Reconstruction Alley Reconstruction	Sage to Crawford/Haskins to Walworth Crawford to Waverly/ Haskins to Walworth
Pedestrian Paths:	Home Depot Path Edwards Boulevard Path	Within Home Depot Park Main Street to Sheridan Springs





In addition to the above paving work the proposed task order includes

- Survey and Design for accessible ramps throughout the project limits to meet Federal Requirements for handicap accessibility.
- Storm sewer investigation will be completed on all streets and alleys within the project limits with repairs being completed as necessary.
- Sidewalk repairs, curb & gutter repairs, asphalt patches and additional utility improvements will be coordinated within the roadway improvement limits.
- Median improvements to the Edwards Boulevard north intersection with Main Street. As part of the Improvements to Edwards Boulevard a traffic analysis and pedestrian improvement study will be provided to assess and recommend possible modifications to the signage and pedestrian network at the intersection.
- Prepare plans for Pedestrian accommodations (Sharrows) on Madison Street.

#### **Section A. – Scope of Services**

Engineer shall perform the following Services:

1. Provide topographic survey and mapping, field reviews and plan preparation for the reconstruction of two alleys.
2. Provide topographic survey and mapping, field reviews and plan preparation for the resurfacing of the pedestrian path on Edwards Boulevards as well as the Home Depot Park.
3. Provide topographic survey and mapping, field reviews and plan preparation for the reconstruction of all accessible ramps within the project limits. All ramps will be designed to meet Federal Accessible standards to the maximum extent practicable. Specific engineering detail for accessible ramp replacements will be provided.
4. Plans will include location and detail of pavement and base removals, new asphaltic paving, sidewalk repairs and curb and gutter replacement. Utility improvement plans will be prepared for storm sewer replacement as needed. It is anticipated that a traffic control plan will be prepared for this work. As required by federal law accessible ramps will be review and replaced as needed to meet minimum standards for access.
5. Provide an engineering drawing to present the streets to be improved, limits of the resurfacing and type of resurfacing to be completed. Streets as listed above will be provided on the plans.





6. At the request of the City we have included traffic engineering services to complete new traffic counts and a traffic analysis of Main Street and Edwards Boulevard within the City of Lake Geneva. This work will be completed by a sub-consultant to Kapur for design improvements and recommendations. The work will consist of collecting summer traffic counts at the intersection Main Street and Edwards boulevard. The summer traffic pattern would be determined from these counts and the signal timings possibly adjusted for the summer tourist season. As part of the traffic study, pedestrian safety improvements will be provided, designed and constructed for the intersection. (This task is on hold until PWC approves moving forward subject to HSIP Grant).
7. PWC Approved on May 12<sup>th</sup> a cost not to exceed \$5000.00 for the preparation and submittal of a “Highway Safety Improvement Program” HSIP application for the intersection of Main Street (HWY 50) and Edwards Boulevard. Kapur will coordinate with city staff, the DOT and departments to collect and submit all information required for submittal of the HSIP application and grant opportunity. The HSIP program is a 90% federally funded program with a 10% local match. Applications are typically due August 15<sup>th</sup>.
8. Provide construction cost estimate for all streets, sidewalk and utility improvements.
9. Provide utility coordination of all private utilities for all streets including utility location for survey of street improvements requiring grading or utility improvements/repairs.
10. Provide a summary table to present a breakdown of quantities by street segment as information to bidder. Information may include but not limited to the length, width, square yardage of repair, number of manholes, number of inlets, type of asphalt and length of curb replacement (if necessary).
11. Provide details as needed to complete work.
12. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder’s Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
13. Prepare for and attend the bid opening
14. Review project bids make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
15. Attend meetings as required and provide update memos to the Department of Public Works.





### **Construction Management Activities**

16. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
17. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
18. Coordinate and complete necessary material testing services for work completed.
19. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
20. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
21. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
22. Attend meetings as needed and coordinate with adjacent property owners and business as needed.
23. Upon project completion, all utility data and as-built information will be transferred to the City GIS system for permanent records. In addition, as-builts, and AutoCAD information will be provided for City record.

### **Section B. – Schedule**

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

It is anticipated the design work under the 2021 City of Lake Geneva – Paving program will begin in summer of 2020 and be completed late fall 2020. This schedule has been provided for estimating purposes only. Engineer and construction services are estimated on the engineering and survey staff being on site as needed and completing project paperwork for a construction period of up to 16 weeks





1. Provide "Preliminary Plans" to the Department of Public Works for review and comment on or before November 27, 2020.
2. Provide "Draft" Final Plans and Specification to the Department of Public Works for review on or before December 30, 2020.
3. Final plans and project manual complete for bid on or before January 19, 2021.
4. Anticipated Bid Opening of February 4, 2021
5. Anticipated Construction to begin in April of 2021 or as asphalt plants open.

**Section C. – Compensation**

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Thirty Five Thousand Dollars (\$35,000.00). payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the **Amendment No. 1** to Task Order 21.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: \_\_\_\_\_

By: Gregory L Governatori

Signature: \_\_\_\_\_

Signature: Gregory L Governatori

Title: \_\_\_\_\_

Title: Associate

Date: \_\_\_\_\_

Date: 9-28-2020

Note: Public Works Committee on May 12th, 2020 approved task order #21 with notice to not



Proceed with the Traffic and Pedestrian Study at Edwards and Main street until HSIP/SISP Grant application awards are released. Task Order #21 was approved for One Hundred Twelve Thousand dollars (\$112,000.00). until such time PWC approves the Traffic and Pedestrian Analysis portion of task order #21 consisting of an additional not to exceed amount of Twenty-Five Thousand Five Hundred Dollars (\$25,500).



**Kapur Associates, Inc.**  
**Summary of Staff Hours and Labor Costs**  
**for the**  
**City of Lake Geneva**

<b>Amendment No.1 TASK ORDER 21</b>																				
<b>City of Lake Geneva 2021 Street Improvement Program - Attachment A</b>																				
CLASSIFICATION	ACT. Code	Project Manager		Senior Project Engineer		Staff Engineer II		Senior Technician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor		
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	
Average Hourly Wage		\$153.00		\$121.00		\$87.00		\$85.00		\$105.00		\$88.00		\$105.00		\$105.00				
<b>Resurfacing Edwards</b>																				
Edwards pavement replacement, curb repairs, ADA ramp, sidewalks and pedestrian path						120	\$10,440.00	30	\$2,550.00					12	\$1,260.00	40	\$4,200.00	202	\$18,450.00	
Plan Preparation						40	\$3,480.00	24	\$2,040.00									64	\$5,520.00	
Quantities/Cost estimates				4	\$484.00	32	\$2,784.00											36	\$3,268.00	
Detail Preparation								16	\$1,360.00									16	\$1,360.00	
Traffic Control Plan						24	\$2,088.00											24	\$2,088.00	
Edwards Median Improvements and Design				8	\$968.00	34	\$2,958.00							8	\$840.00			50	\$4,766.00	
																		Subtotal	\$35,452.00	
<b>Alley Design (Two Alleys)</b>																				
Design/Plan Preparation				8	\$968.00	80	\$6,960.00	4	\$340.00									92	\$8,268.00	
Quantities and Details				8	\$968.00	28	\$2,436.00											36	\$3,404.00	
Survey and Mapping								12	\$1,020.00					16	\$1,680.00			28	\$2,700.00	
																		Subtotal	\$14,372.00	
<b>Pedestrian Path (Home Depot Basin)</b>																				
Design/Plan Preparation				8	\$968.00	24	\$2,088.00	4	\$340.00									36	\$3,396.00	
Quantities and Details				4	\$484.00	8	\$696.00											12	\$1,180.00	
Survey and Mapping								8	\$680.00					8	\$840.00			16	\$1,520.00	
																		Subtotal	\$6,096.00	
<b>Snake Road Drainage and Resurfacing</b>																				
Survey/Mapping						10	\$870.00							8	\$840.00	16	\$1,680.00	34	\$3,390.00	
Plan Preparation		2	\$306.00			40	\$3,480.00	24	\$2,040.00									66	\$5,826.00	
Quantities/Cost estimates		2	\$306.00	4	\$484.00	24	\$2,088.00											30	\$2,878.00	
Detail Preparation								16	\$1,360.00									16	\$1,360.00	
Drainage Analysis		2		40	\$4,840.00	8	\$696.00											50	\$5,536.00	
Construction Administration				8	\$968.00	40	\$3,480.00			120	\$10,560.00					8	\$840.00	176	\$15,848.00	
																		Subtotal	\$34,838.00	
<b>Traffic and Pedestrian Analysis (Edwards &amp; Main)</b>																				
Traffic Counts (Summer Season)				12	\$1,452.00	32	\$2,784.00	4	\$340.00									48	\$4,576.00	
Traffic Signal Timing and Optimization				35	\$4,235.00													35	\$4,235.00	
Pedestrian Improvements/recommendations/technical memo				4	\$484.00	8	\$696.00											12	\$1,180.00	
Survey and Mapping								4	\$340.00					8	\$840.00			12	\$1,180.00	
Design/Plan Preparation						64	\$5,568.00											64	\$5,568.00	
Implementation of Signal Timing Modifications				12	\$1,452.00													12	\$1,452.00	
Construction Management										80	\$7,040.00							80	\$7,040.00	
																		Subtotal	\$25,231.00	
<b>HSIP Grant Application (Main St/Edwards BLVD)</b>																				
ect Data and Submit to DOT Highway Safety Improvement Application		4	\$612.00			50	\$4,350.00											54	\$4,962.00	
																		Subtotal	\$4,962.00	
<b>Sidewalk Program (Edwards Boulevard)</b>																				
Design/Plan Preparation				8	\$968.00	80	\$6,960.00	4	\$340.00									92	\$8,268.00	
Quantities and Details				4	\$484.00	16	\$1,392.00											20	\$1,876.00	
Survey and Mapping								8	\$680.00					8	\$840.00			16	\$1,520.00	
																		Subtotal	\$11,664.00	
<b>Project Manual/Administration</b>																				
Administration		8	\$1,224.00															8	\$1,224.00	
Advertisement/Project Manual				16	\$1,936.00	16	\$1,392.00											32	\$3,328.00	
Attend Bid Opening		2	\$306.00	4	\$484.00													6	\$790.00	
Post Bid Opening Activities				6	\$726.00	4	\$348.00											10	\$1,074.00	
Meetings as Required		8	\$1,224.00	4	\$484.00	4	\$348.00											16	\$2,056.00	
																		Subtotal	\$8,472.00	
<b>Construction Administration</b>																				
Resurfacing Edwards, Pedestrian Path, ADA Ramps, curb repairs				4	\$484.00					40	\$3,520.00	120	\$10,560.00					164	\$14,564.00	
Sidewalk Program				4	\$484.00							80	\$6,960.00					84	\$7,444.00	
Alley				8	\$968.00					16	\$1,408.00	54	\$4,752.00					78	\$7,128.00	
Construction Administration		8	\$1,224.00							8	\$704.00							16	\$1,928.00	
																		Subtotal	\$31,064.00	
<b>TOTALS</b>		<b>36</b>	<b>\$ 5,202.00</b>	<b>213</b>	<b>\$ 25,773.00</b>	<b>786</b>	<b>\$ 68,382.00</b>	<b>158</b>	<b>\$13,430.00</b>	<b>264</b>	<b>\$ 23,232.00</b>	<b>254</b>	<b>\$ 22,272.00</b>	<b>20</b>	<b>\$2,100.00</b>	<b>112</b>	<b>\$ 11,760.00</b>	<b>1843</b>	<b>\$172,151</b>	
																		<b>Expenses:</b>		
																		<b>Approved Task Order #21</b>		<b>\$112,082</b>
																		<b>Traffic and Ped. Study</b>		<b>\$25,231</b>
																		<b>Amendment #1</b>		<b>\$34,838</b>
																		<b>Project Total:</b>		<b>\$172,151</b>

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Traffic Analysis Update (50 and Main)		\$12,000.00	\$12,000.00
Utility Permit			
<b>Totals</b>			<b>\$12,000.00</b>

**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021
										BUDGET
11-22-00-43540	STATE GRANTS & REIMBURSEMENTS	-	-	-	-	-	-	-	-	-
11-22-00-43542	FEDERAL GRANTS & REIMBURSE	-	-	-	-	29,421	-	29,421	-	-
11-22-00-44710	FIRE DEPT BURNING PERMIT	1,000	1,295	130%	1,000	1,165	117%	1,215	1,000	-
11-22-00-46100	MISCELLANEOUS REVENUE	5,000	7,483	150%	5,000	10,286	206%	10,286	5,000	-
11-22-00-46200	FIRE WAGE INCOME	-	-	-	-	-	-	-	-	-
11-22-00-46210	VEHICLE/CHARGES	-	-	-	-	-	-	-	-	-
11-22-00-46220	EMS WAGE INCOME	-	-	-	-	-	-	-	-	-
11-22-00-46230	INSPECTION FEES	81,500	67,255	83%	61,500	36,373	59%	61,500	61,500	-
11-22-00-46240	FIRE/EMS BILLING REVENUE	465,600	558,498	120%	520,000	388,420	75%	520,000	535,000	-
11-22-00-46245	ALS INTERCEPT FEE	-	10,900	-	10,000	4,200	42%	5,500	5,500	-
11-22-00-46250	PLAN REVIEW/SPRINKLER SYSTEMS	7,500	21,885	292%	9,000	4,290	48%	7,000	17,000	-
11-22-00-47300	TOWNSHIPS FIRE SERVICES	55,000	69,379	126%	55,000	32,504	59%	55,000	60,000	-
11-22-00-47400	EMS TRANSPORT/VEHICLE CHARGES	-	-	-	-	-	-	-	-	-
11-22-00-47500	VIOLATION FEES	-	-	-	-	-	-	-	-	-
11-22-00-48110	INTEREST	1,000	1,736	174%	1,000	1,556	156%	1,600	1,000	-
11-22-00-48300	SALE OF FIRE DEPT EQUIPMENT	-	500	-	-	-	-	-	-	-
11-22-00-48510	FIRE DEPT DONATIONS	2,000	3,707	185%	2,000	3,887	194%	3,887	2,000	-
11-22-00-48550	DONATIONS-CPR CLASSES	2,200	1,511	69%	2,200	535	24%	535	2,200	-
11-22-00-49100	APPROP FROM DESIGNATED FB A/C	5,000	-	0%	5,000	-	0%	-	-	-
		676,722	813,696	120%	740,748	567,085	77%	756,021	750,276	-

Karen Hall:  
CARES ACT-COVID-19 and  
FEMA grants

**BUILDING & ZONING**

11-24-00-44300	BUILDING PERMITS	180,000	162,851	90%	221,000	130,004	59%	200,000	221,000	-
11-24-00-44310	ELECTRICAL PERMITS	67,500	62,521	93%	77,000	47,033	61%	69,000	79,000	-
11-24-00-44320	PLUMBING PERMITS	31,500	42,585	135%	51,500	30,485	59%	40,000	51,000	-
11-24-00-44330	OTHER PERMITS	36,000	43,823	122%	41,000	29,808	73%	33,000	45,000	-
11-24-00-44340	UTILITY PERMITS	-	-	-	-	-	-	-	-	-
11-24-00-44360	MISCELLANEOUS FEES	-	-	-	-	-	-	-	-	-
11-24-00-44400	ZONING PERMITS & FEES	45,000	38,120	85%	46,500	24,342	52%	35,000	45,000	-
11-24-00-46300	TRASH PICK-UP REVENUE	-	-	-	-	-	-	-	-	-
		360,000	349,900	97%	437,000	261,673	60%	377,000	441,000	-

**EMERGENCY MANAGEMENT**

11-29-00-43530	FEDERAL GRANTS	-	-	-	-	-	-	-	-	-
11-29-00-43540	STATE GRANTS	5,000	-	0%	5,000	-	0%	-	-	-
		5,000	-	0%	5,000	-	0%	-	-	-

**STREET DEPARTMENT**

11-32-10-43550	MISC STREET DEPT GRANTS	-	-	-	-	-	-	-	-	-
11-32-10-43695	OTHER FEDERAL AIDS	-	-	-	-	11,197	-	11,197	-	-
11-32-10-44350	PUBLIC WORKS CONST PERMIT	1,400	2,225	159%	2,000	2,625	131%	2,700	2,000	-
11-32-10-45220	RESTITUTION-STREET DEPT PROP	-	-	-	-	-	-	-	-	-
11-32-10-46300	MISC STREET DEPT REVENUE	1,500	501	33%	1,500	244	16%	275	1,500	-
11-32-10-46440	WEED CUTTING	2,000	600	30%	2,000	55	3%	55	2,000	-
11-32-10-47300	STREET DEPT DONATIONS	-	-	-	-	-	-	-	-	-
11-32-12-46310	SNOW & ICE CONTROL	1,500	-	0%	2,000	13,405	670%	13,405	5,000	-
11-32-13-46440	BRUSH PICKUP CHARGES	500	-	0%	500	420	84%	420	500	-
11-32-13-46810	SALE OF TREES	-	-	-	-	-	-	-	-	-
11-32-13-48510	DONATIONS TO TREE PROGRAM	-	2,090	-	-	1,371	-	1,371	1,000	-
		6,900	5,416	78%	8,000	29,316	366%	29,423	12,000	-

Karen Hall:  
CARES ACT-COVID-19

**TRAFFIC CONTROL**

11-34-10-46390	CAR TOWING REIMBURSEMENTS	2,000	1,095	55%	2,000	2,370	119%	2,400	2,000	-
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**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021
										BUDGET
11-24-00-52180	CONTRACTS-WEIGHTS & MEASURES	4,800	4,800	100%	4,800	4,800	100%	4,800	4,800	
11-24-00-52190	CONTRACT BUILDING INSPECTOR	7,000	10,246	146%	11,000	5,400	49%	7,500	11,000	
11-24-00-52620	TELEPHONE EXPENSE	600	1,774	296%	600	616	103%	900	1,200	
11-24-00-53100	BLDG INSPEC FOR OFFICE SUPPLIES	3,500	5,287	151%	5,000	4,049	81%	5,000	5,000	
11-24-00-53200	MEMBERSHIP DUES & FEES	600	80	13%	600	162	27%	200	600	
11-24-00-53300	BLDG INSPEC FOR TRAVEL-MILEAGE	6,000	5,666	94%	6,000	3,000	50%	3,500	6,000	
11-24-00-53310	BLDG INSP-MEALS & LODGING	1,000	1,184	118%	2,000	82	4%	1,000	2,000	
11-24-00-53320	CONFERENCES & SCHOOL	800	900	113%	2,300	205	9%	1,500	2,300	
11-24-00-53350	OTHER PROFESSIONAL FEES	-	-	-	30,000	20,757	69%	30,000	12,400	
11-24-00-53990	BLDG INSPEC FOR MISC EXPENSES	100	-	0%	100	-	0%	-	100	
11-24-00-54500	COMPUTER IT SVC & EQUIPMENT	-	4,000	-	4,000	4,000	100%	4,000	4,000	
11-24-00-58100	EQUIPMENT OUTLAY	5,000	-	0%	5,000	-	0%	5,000	-	
		232,886	231,709	99%	278,393	191,398	69%	270,260	321,233	-

**Karen Hall:**  
Scanning project-reduction in fees for year 2

**Karen Hall:**  
Scanner possible purchase before year end

**EMERGENCY MANAGEMENT**

11-29-00-51200	EMER MGMT PART TIME WAGES	4,000	-	0%	-	-	-	-	2,000	
11-29-00-51360	EMER MGMT RETIREMENT	690	-	0%	-	-	-	-	345	
11-29-00-51520	EMER MGMT SOCIAL SEC	306	-	0%	-	-	-	-	153	
11-29-00-52100	SIREN REPAIRS	4,000	370	9%	3,600	1,034	29%	3,600	6,600	
11-29-00-52210	EMER MGMT TELEPHONE EXP	700	478	68%	700	304	43%	570	600	
11-29-00-52220	SIRENS ELECTRICTY	775	908	117%	825	421	51%	620	650	
11-29-00-52500	FIRE SIREN REPAIRS	-	-	-	-	-	-	-	-	
11-29-00-53100	EMER MGMT OFFICE SUPPLIES	500	-	0%	500	-	0%	400	500	
11-29-00-53310	EMER MGMT MEALS, LODGING, ETC	500	-	0%	500	-	0%	-	500	
11-29-00-53400	EMER MGMT SUPPLIES	2,900	1,875	65%	2,900	743	26%	2,900	3,000	
11-29-00-53600	ONE CALL NCW PROGRAM	550	543	99%	600	543	91%	543	600	
11-29-00-53610	EMER MGMT VEHICLE MAINT/SVC	2,000	1,841	92%	2,000	170	8%	1,500	2,000	
11-29-00-53990	EMER MGMT MISC EXP	500	102	20%	500	-	0%	500	500	
11-29-00-54100	EMER MGMT TRAINING EXP	500	25	5%	500	-	0%	-	500	
11-29-00-54130	PUBLIC EDUCATION	800	357	45%	800	-	0%	400	800	
11-29-00-54140	MEDICAL RESERVE CORPS	700	1,261	180%	700	170	24%	700	700	
11-29-00-55310	EMER MGMT COPYING COSTS	250	-	0%	250	-	0%	-	250	
11-29-00-57350	GRANT PURCHASES	-	-	-	-	-	-	-	-	
11-29-00-58000	FIRE SIRENS	-	-	-	-	-	-	-	-	
11-29-00-58100	EQUIPMENT OUTLAY	8,400	7,269	87%	2,040	-	0%	-	7,941	
		28,071	15,029	54%	16,415	3,384	21%	11,733	27,639	-

**Karen Hall:**  
Includes removal of (2) poles

**Karen Hall:**  
Computer and software to run sirens

**DPW & ENGINEERING**

11-30-00-52160	CITY ENGINEERING FEES	10,000	10,093	101%	10,000	5,992	60%	10,000	10,000	
11-30-00-52170	SURVEYING	800	-	0%	800	-	0%	-	800	
		10,800	10,093	93%	10,800	5,992	55%	10,000	10,800	-

**STREETS**

11-32-10-51000	DIRECTOR OF PUBLIC WORKS	86,330	86,291	100%	88,500	64,563	73%	88,350	90,117	
11-32-10-51100	ASST PW DIRECTOR SALARY	-	-	-	-	-	-	-	-	
11-32-10-51110	REDISTRIBUTABLE ST DEPT LABOR	-	-	-	-	-	-	-	-	
11-32-10-51200	ST DEPT WAGES	296,983	296,162	100%	329,345	212,312	64%	305,000	311,100	
11-32-10-51250	ST DEPT OVERTIME WAGES	24,500	24,238	99%	14,070	11,044	78%	14,070	16,080	
11-32-10-51260	ST DEPT SEASONAL LABOR	29,590	25,845	87%	27,755	32,117	116%	32,500	45,000	
11-32-10-51330	INS DEDUCTIBLE REIMBURSEMENT	-	-	-	-	-	-	-	-	
11-32-10-51340	ST DEPT LIFE INSURANCE	2,235	2,029	91%	1,205	791	66%	1,095	1,186	
11-32-10-51345	ST DEPT HEALTH INSURANCE	170,939	171,157	100%	171,330	106,957	62%	161,615	160,870	
11-32-10-51350	ST DEPT DENTAL INSURANCE	-	-	-	8,443	6,633	79%	7,965	8,160	
11-32-10-51355	ST DEPT VISION INSURANCE	-	-	-	435	285	65%	400	356	

**Karen Hall:**  
Decrease due to reallocation of labor

**Karen Hall:**  
Increase seasonal for additional duties; see related decrease in parks

**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED	
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021	
										BUDGET	
11-32-10-51360	ST DEPT RETIREMENT FUND	28,415	27,218	96%	29,155	20,024	69%	27,505	28,170		
11-32-10-51370	ST DEPT DISABILITY INS	-	-	-	1,395	1,449	104%	1,980	1,975		Karen Hall: Decrease due to reallocation of labor
11-32-10-51380	ST DEPT UNIFORM ALLOW	9,000	8,400	93%	8,400	8,400	100%	8,400	8,400		
11-32-10-51520	ST DEPT SOCIAL SECURITY	35,450	32,719	92%	35,165	24,168	69%	33,655	35,370		
11-32-10-52050	DRUG AND MEDICAL TESTING	1,300	1,484	114%	1,000	853	85%	1,000	1,000		
11-32-10-52210	ST DEPT TELEPHONE EXPENSE	3,800	4,365	115%	3,800	3,137	83%	4,500	4,500		
11-32-10-52220	ST DEPT BLDG ELECTRICITY	11,000	10,360	94%	11,000	6,569	60%	11,000	11,000		
11-32-10-52240	ST DEPT BLDG GAS HEAT	12,000	10,460	87%	10,000	4,852	49%	10,000	11,000		
11-32-10-52260	ST DEPT BLDG-WATER & SEWER	1,600	1,032	65%	1,500	534	36%	1,200	1,500		
11-32-10-52400	ST DEPT BUILDING REPAIRS	2,000	2,100	105%	2,500	781	31%	2,500	2,500		
11-32-10-52500	ST DEPT EQUIPMENT REPAIRS	36,000	39,070	109%	38,000	7,530	20%	36,000	38,000		
11-32-10-52620	ST DEPT COMM SYSTEM MAINT FEES	2,500	1,418	57%	2,500	-	0%	2,500	2,500		
11-32-10-52700	SIDEWALK REPAIRS	2,000	-	0%	2,000	2,919	146%	2,919	2,500		
11-32-10-53300	MILEAGE/TRAVEL	200	391	196%	500	51	10%	150	500		
11-32-10-53310	MEALS/LODGING	100	556	556%	100	-	0%	-	750		
11-32-10-53320	CONFERENCE S/DUES	550	200	36%	1,500	470	31%	1,000	1,500		
11-32-10-53400	OPERATING SUPPLIES-STREET DEPT	8,000	4,660	58%	7,000	1,605	23%	6,700	7,000		Karen Hall: (35) new tires needed for trucks
11-32-10-53410	VEHICLE-FUEL & OIL	56,800	56,734	100%	55,000	29,648	54%	55,000	55,000		
11-32-10-53420	MOSQUITO CONTROL	3,500	4,488	128%	5,250	4,578	87%	4,578	5,500		
11-32-10-53440	WEED CUTTING	2,500	750	30%	2,500	110	4%	500	2,000		Karen Hall: Extra \$30,000 for road patching
11-32-10-53450	SAFETY GRANT EXPENDITURES	-	-	-	-	-	-	-	-		
11-32-10-53500	BLDG MAINT SUPPLIES-STR DEPT	2,300	1,888	82%	2,300	1,824	79%	2,200	2,300		
11-32-10-53510	VEHICLE/EQUIPMENT MAINTENANCE	12,000	10,481	87%	13,000	10,714	82%	13,000	28,000		
11-32-10-53600	ST DEPT BLDG MAINT SERV COSTS	3,000	4,993	166%	4,500	2,502	56%	4,400	4,500		
11-32-10-53700	ROAD MAINTENANCE SUPPLIES	6,500	6,517	100%	19,438	14,325	74%	19,000	49,500		
11-32-10-53750	STREET CRACK FILLING	-	-	-	-	-	-	-	-		
11-32-10-53900	FIRST AID AND SAFETY SUPPLIES	2,500	2,443	98%	2,500	1,454	58%	2,500	2,500		Karen Hall: New printer
11-32-10-53990	ST DEPT MISCELLANEOUS EXP	3,000	1,566	52%	3,000	1,045	35%	3,000	9,500		
11-32-10-55000	COVID-19 EXPENDITURES	-	-	-	-	12,541	-	12,541	-		Karen Hall: CARES ACT-COVID-19 expenditures
11-32-10-57360	DONATION PURCHASES	-	-	-	-	-	-	-	-		
		856,592	840,017	98%	904,086	596,784	66%	878,723	949,834	-	

**SNOW & ICE**

11-32-12-51200	SNOW & ICE CONTROL WAGES	40,795	40,427	99%	35,170	14,203	40%	35,170	38,330		
11-32-12-51250	SNOW & ICE CONTROL OVERTIME	23,600	23,560	100%	26,130	19,037	73%	26,130	27,771		
11-32-12-51340	SNOW & ICE LIFE INSURANCE	-	-	-	100	56	56%	100	113		
11-32-12-51345	SNOW & ICE HEALTH INSURANCE	27,543	17,995	65%	14,725	7,395	50%	14,725	15,863		
11-32-12-51350	SNOW & ICE DENTAL INSURANCE	-	-	-	862	526	61%	862	864		
11-32-12-51355	SNOW & ICE VISION INSURANCE	-	-	-	35	16	45%	35	33		
11-32-12-51360	SNOW & ICE RETIREMENT FUND	3,950	4,214	107%	4,145	2,247	54%	4,145	4,465		
11-32-12-51370	SNOW & ICE DISABILITY INS	-	-	-	120	27	22%	120	127		
11-32-12-51520	SNOW & ICE SOCIAL SECURITY	4,615	4,801	104%	4,695	2,486	53%	4,695	5,060		
11-32-12-52200	CONTRACT HAULING SERVICES	8,000	12,496	156%	16,000	2,430	15%	7,500	16,000		
11-32-12-52500	SNOW & ICE CONTROL-REPAIRS	4,000	2,587	65%	4,500	2,099	47%	4,500	4,500		
11-32-12-53100	SNOW & ICE OFFICE SUPPLIES	-	-	-	-	-	-	-	-		
11-32-12-53400	OPERATING SUPPLIES-SNOW & ICE	76,000	75,086	99%	62,500	40,326	65%	62,500	65,000		
11-32-12-53440	SNOW REMOVAL EXPENSES	1,000	795	80%	1,000	12,785	1279%	12,785	5,000		
11-32-12-53510	EQUIP MAINT SUPPL-SNOW & ICE	8,400	8,396	100%	4,500	1,471	33%	4,000	4,500		
		197,903	190,356	96%	174,482	105,105	60%	177,267	187,626	-	

**TREE & BRUSH**

11-32-13-51200	TREE & BRUSH WAGES	93,612	92,295	99%	71,145	87,400	123%	92,000	92,800		
11-32-13-51250	TREE & BRUSH OVERTIME	1,000	1,351	135%	1,005	1,103	110%	2,000	1,000		
11-32-13-51340	TREE & BRUSH LIFE INSURANCE	-	-	-	310	221	71%	400	327		

**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021
										BUDGET
11-32-13-51345	TREE & BRUSH HEALTH INSURANCE	35,060	34,422	98%	24,255	29,634	122%	31,365	31,381	
11-32-13-51350	TREE & BRUSH DENTAL INSURANCE	-	-	-	1,320	1,820	138%	1,900	1,635	
11-32-13-51355	TREE & BRUSH VISION INSURANCE	-	-	-	70	80	114%	90	95	
11-32-13-51360	TREE & BRUSH RETIREMENT FUND	6,130	6,132	100%	4,875	5,977	123%	6,345	6,335	
11-32-13-51370	TREE & BRUSH DISABILITY INS	-	-	-	230	168	73%	300	329	
11-32-13-51520	TREE & BRUSH SOC SEC	6,872	6,971	101%	5,525	6,582	119%	7,195	7,180	
11-32-13-52200	FORESTRY SERVICES	3,000	2,283	76%	3,000	67	2%	3,000	3,000	
11-32-13-53440	BRUSH PICKU P EXPENSES	500	358	72%	-	300	-	300	300	
11-32-13-53460	PURCHASE OF TREES	11,900	11,845	100%	10,000	90	1%	10,000	10,000	
11-32-13-54100	TRAINING & SEMINARS	1,200	2,446	204%	1,750	1,339	77%	1,339	1,750	
11-32-13-54200	TREE & BRUSH-REPAIR	2,000	1,348	67%	2,000	70	4%	1,750	2,000	
11-32-13-54300	TREE & BRUSH OPER SUPPLIES	8,000	7,813	98%	8,000	5,041	63%	8,000	8,000	
11-32-13-56810	MEMORIAL TREE PURCHASES	-	-	-	-	-	-	-	-	
		169,274	167,263	99%	133,485	139,892	105%	165,984	166,132	-

**COMPOST OPERATIONS**

11-32-14-51200	COMPOSTING ST DEPT WAGES	42,855	36,221	85%	45,170	13,045	29%	39,000	40,382	
11-32-14-51250	COMPOSTING OVERTIME	500	375	75%	505	-	0%	-	440	
11-32-14-51340	COMPOSTING LIFE INS	-	-	-	130	44	34%	115	150	
11-32-14-51345	COMPOSTING HEALTH INSURANCE	11,605	10,999	95%	18,885	5,140	27%	16,305	16,619	
11-32-14-51350	COMPOSTING DENTAL INSURANCE	-	-	-	1,106	403	36%	955	1,149	
11-32-14-51355	COMPOSTING VISION INSURANCE	-	-	-	45	13	28%	40	44	
11-32-14-51360	COMPOSTING RETIREMENT FUND	2,840	2,397	84%	3,085	881	29%	2,635	2,755	
11-32-14-51370	COMPOSTING DISABILITY INS	-	-	-	155	2	1%	135	169	
11-32-14-51520	COMPOSTING SOCIAL SECURITY	3,320	2,686	81%	3,495	960	27%	2,985	3,125	
11-32-14-52200	COMPOSTING SERVICES	7,000	6,673	95%	7,000	-	0%	5,000	7,000	
11-32-14-54300	COMPOSTING OPERATING SUPPLIES	2,300	6,365	277%	2,300	1,538	67%	2,200	2,300	
		70,420	65,716	93%	81,876	22,026	27%	69,370	74,133	-

**STORM SEWER**

11-32-15-51200	STORM SEWER WAGES	2,550	2,410	94%	2,690	3,770	140%	3,900	2,941	
11-32-15-51230	STORM SEWER WAGES DIG HOT	-	-	-	-	-	-	-	5,000	
11-32-15-51250	STORM SEWER OVERTIME	-	-	-	-	-	-	-	10	
11-32-15-51340	STORM SEWER LIFE INS	-	-	-	10	5	52%	15	11	
11-32-15-51345	STORM SEWER HEALTH INSURANCE	2,013	1,157	57%	1,120	1,570	140%	1,570	3,645	
11-32-15-51350	STORM SEWER DENTAL INSURANCE	-	-	-	65	90	138%	90	84	
11-32-15-51355	STORM SEWER VISION INSURANCE	-	-	-	5	2	44%	7	3	
11-32-15-51360	STORM SEWER RETIREMENT	170	158	93%	185	255	138%	265	540	
11-32-15-51370	STORM SEWER DISABILITY INS	-	-	-	10	15	150%	15	12	
11-32-15-51520	STORM SEWER SOC SEC	195	173	89%	205	278	136%	300	610	
11-32-15-54500	STORM SEWER MAINTENANCE	11,200	12,382	111%	11,200	11,248	100%	11,248	11,200	
11-32-15-54600	STORM SEWER DIGGERS HOTLINE	5,500	1,322	24%	4,400	527	12%	2,000	2,250	
11-32-15-54700	REPAVING MAINTENANCE COSTS	-	-	-	-	-	-	-	-	
		21,628	17,602	81%	19,890	17,759	89%	19,410	26,306	-

**Karen Hall:**  
New account for asst. public works director time spent on Diggers Hotline

**TRAFFIC CONTROL**

11-34-10-51200	TRAFFIC CONTROL WAGES	2,270	1,664	73%	2,010	1,701	85%	2,010	2,050	
11-34-10-51250	TRAFFIC CONTROL OVERTIME	250	497	199%	250	413	165%	450	380	
11-34-10-51340	TRAFFIC CONTROL LIFE INS	-	-	-	10	3	26%	10	12	
11-34-10-51345	TRAFFIC CONTROL HEALTH INSUR	503	745	148%	840	754	90%	840	840	
11-34-10-51350	TRAFFIC CONTROL DENTAL INSUR	-	-	-	49	37	75%	49	58	
11-34-10-51355	TRAFFIC CONTROL VISION INS	-	-	-	5	-	0%	5	2	
11-34-10-51360	TRAFFIC CONTROL RETIREMENT	165	142	86%	155	143	92%	170	165	
11-34-10-51370	TRAFFIC CONTROL DISABILITY INS	-	-	-	10	1	13%	10	9	

**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021
										BUDGET
11-34-10-51520	TRAFFIC CONTROL SOCIAL SEC	195	159	82%	175	156	89%	190	190	
11-34-10-52220	ELECTRICITY-FLASHERS	3,500	5,406	154%	4,500	3,066	68%	4,500	5,000	
11-34-10-52230	STREET LIGHTS ELECTRICITY	104,000	105,026	101%	104,000	67,322	65%	100,000	105,000	
11-34-10-52600	REPAIRS-TRAFFIC SIGNALS,ETC	5,500	2,883	52%	5,500	4,607	84%	5,500	5,500	
11-34-10-52610	STREET LIGHTS REPAIRS	5,000	3,016	60%	5,000	1,879	38%	3,700	5,000	
11-34-10-52900	CAR TOWING	3,300	1,910	58%	3,000	2,245	75%	3,000	3,000	
11-34-10-53700	MARKING PA NT	15,000	5,940	40%	13,000	12,223	94%	13,000	13,000	
11-34-10-53740	STREET IDENTIFICATION SIGNS	2,000	201	10%	2,000	900	45%	2,000	2,000	
11-34-10-53750	TRAFFIC CONTROL STREET SIGNS	2,000	5,176	259%	5,000	5,851	117%	5,851	5,000	
11-34-10-53940	STREET DECORATIONS	2,000	1,606	80%	2,500	910	36%	2,500	2,500	
		145,683	134,371	92%	148,004	102,210	69%	143,785	149,706	-

**SANITATION & RECYCLING**

11-36-00-52940	SOLID WASTE-RESIDENTIAL	347,520	345,918	100%	365,374	270,193	74%	365,374	376,656	
11-36-00-52950	SOLID WASTE-CONDOMINIUMS	-	-	-	-	-	-	-	-	
11-36-00-52960	SOLID WASTE-STREET DEPT	9,800	13,535	138%	12,500	11,010	88%	12,500	12,500	
11-36-00-52970	SOLID WASTE-RECYCLING	157,440	156,714	100%	199,818	148,170	74%	199,818	206,682	
		514,760	516,168	100%	577,692	429,373	74%	577,692	595,838	-

**Karen Hall:**  
Based on 70 new homes

**Karen Hall:**  
Based on 70 new homes

**MUSEUM**

11-51-10-52220	MUSEUM-ELECTRICITY	13,000	9,621	74%	13,000	5,740	44%	9,700	11,000	
11-51-10-52240	MUSEUM-GAS HEAT	4,000	5,126	128%	4,000	2,196	55%	4,000	4,000	
11-51-10-52260	MUSEUM-WATER & SEWER EXP	1,450	2,107	145%	2,000	732	37%	2,000	2,000	
11-51-10-52400	MUSEUM-MAINTENANCE & REPAIRS	5,000	5,507	110%	5,000	2,611	52%	5,000	5,000	
11-51-10-57350	MUSEUM-OPERATIONS SUBSIDY	13,000	13,000	100%	13,000	6,500	50%	13,000	13,000	
		36,450	35,361	97%	37,000	17,780	48%	33,700	35,000	-

**PARKS**

11-52-00-51100	PARKS/REC DIRECTOR	-	-	-	-	-	-	-	80,000	
11-52-00-51200	PARKS WAGES	62,650	62,613	100%	82,470	51,301	62%	72,000	74,523	
11-52-00-51250	PARKS OVERTIME WAGES	4,500	9,696	215%	6,535	8,004	122%	8,500	6,850	
11-52-00-51340	PARKS LIFE INSURANCE	-	-	-	235	182	77%	235	276	
11-52-00-51345	PARKS HEALTH INSURANCE	20,385	19,134	94%	34,490	16,945	49%	30,115	30,676	
11-52-00-51350	PARKS DENTAL INSURANCE	-	-	-	2,020	1,433	71%	1,765	1,825	
11-52-00-51355	PARKS VISION INSURANCE	-	-	-	80	39	49%	70	75	
11-52-00-51360	PARKS RETIREMENT FUND	5,645	4,736	84%	6,010	4,003	67%	5,435	5,495	
11-52-00-51370	PARKS DISABILITY INS	-	-	-	280	4	1%	245	255	
11-52-00-51520	PARKS SOCIAL SECURITY	6,590	5,328	81%	6,810	4,385	64%	6,160	6,225	
11-52-00-52220	PARKS ELECTRICITY	7,500	8,865	118%	10,000	5,021	50%	9,000	10,000	
11-52-00-52260	PARKS WATER & SEWER EXP	10,000	4,627	46%	8,000	2,190	27%	8,000	8,000	
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	3,000	457	15%	3,000	333	11%	1,000	1,000	
11-52-00-52410	BLDG MAINT.&REPAIR-PARKS	2,700	800	30%	2,000	664	33%	2,000	2,000	
11-52-00-52500	EQUIPMENT REPAIR SERVICES	6,100	5,173	85%	6,100	1,860	30%	5,200	6,000	
11-52-00-53400	PARKS OPERATING SUPPLIES	2,000	2,915	146%	2,000	1,671	84%	2,000	2,200	
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	12,000	11,223	94%	23,000	15,686	68%	23,000	23,000	
11-52-00-53520	GROUNDS MAINT SUPPLIES	10,000	13,653	137%	12,000	11,441	95%	12,000	12,500	
11-52-00-53620	GROUNDS FERTILIZER/WEED CONTRL	7,000	3,983	57%	7,000	2,485	35%	5,000	7,000	
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	3,000	2,033	68%	3,000	25	1%	2,500	3,000	
11-52-00-57360	PARK DONATION PURCHASES	-	4,659	-	-	2,850	-	2,850	-	
11-52-00-58400	4 SEASON NA TURE PRESERVE	500	263	53%	500	1,029	206%	1,029	500	
11-52-00-59220	DUNN FIELD ELECTRIC	2,100	2,643	126%	2,000	1,200	60%	1,300	2,000	
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	-	26	-	-	151	-	151	-	
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	500	-	0%	-	1,169	-	1,169	4,000	
		166,170	162,826	98%	217,530	134,071	62%	200,724	287,400	-

**Karen Hall:**  
Includes all benefits

**Karen Hall:**  
Decrease in park wages;  
see related increase in  
seasonal wages

**Karen Hall:**  
Playground equip repairs &  
maint \$4,000

**GENERAL FUND**

		12/31/2019	12/31/2019	%	12/31/2020	9/30/2020	%	2020	DEPT	APPROVED
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	REQUESTED	2021
										BUDGET
<b>VETERAN'S PARK</b>										
11-52-01-51200	VETS PARKS WAGES	37,100	36,380	98%	38,515	31,486	82%	37,000	37,416	
11-52-01-51250	VETS PARKS OVERTIME	3,450	3,439	100%	3,320	2,813	85%	2,850	2,080	
11-52-01-51340	VETS PARK LIFE INSURANCE	-	-	-	110	132	120%	140	139	
11-52-01-51345	VETS PARK HEALTH INSURANCE	14,330	14,863	104%	16,120	13,586	84%	15,485	15,401	
11-52-01-51350	VETS PARK DENTAL INSURANCE	-	-	-	944	886	94%	905	920	
11-52-01-51355	VETS PARK VISION INSURANCE	-	-	-	40	44	111%	46	50	
11-52-01-51360	VETS PARKS RETIREMENT FUND	2,450	2,607	106%	2,825	2,317	82%	2,690	2,670	
11-52-01-51370	VETS PARKS DISABILITY INS	-	-	-	130	123	95%	125	155	
11-52-01-51520	VETS PARKS SOCIAL SECURITY	2,860	2,939	103%	3,200	2,520	79%	3,050	3,025	
11-52-01-52220	VETS PARKS ELECTRICITY	8,500	7,390	87%	8,500	4,203	49%	8,000	8,500	
11-52-01-52240	VETS PARK GAS HEAT	1,000	721	72%	1,000	377	38%	750	1,000	
11-52-01-52260	VETS PARK WATER & SEWER	1,300	2,106	162%	2,000	930	46%	1,900	2,000	
11-52-01-53400	VETS PARK OPERATING SUPPLIES	1,500	963	64%	1,500	948	63%	1,500	6,500	
11-52-01-53500	BLDG MAINT & REPAIR	1,500	1,884	126%	1,500	237	16%	1,500	1,500	
11-52-01-59520	GROUNDS MAINTENANCE SUPPLIES	2,500	2,566	103%	2,500	1,445	58%	2,500	6,000	
		76,490	75,858	99%	82,204	62,049	75%	78,441	87,356	-
<b>PLAN COMMISSION</b>										
11-69-30-51100	PLAN COMMISSION SALARIES	-	-	-	-	-	-	-	-	
11-69-30-51900	PLAN COMMISSION MEETINGS	-	-	-	-	-	-	-	-	
11-69-30-52120	OUTSIDE PROFESSIONAL PLANNING	13,000	12,926	99%	10,000	10,987	110%	15,000	15,000	
11-69-30-52150	SMART GROWTH SERVICES	-	-	-	-	-	-	-	-	
11-69-30-52160	COMPREHENSIVE PLAN	98,020	97,968	100%	-	5,854	-	5,854	-	
11-69-30-52170	ECONOMIC DEVELOPMENT	-	-	-	3,826	3,826	100%	3,826	-	
11-69-30-52180	ZONING CODES	13,250	-	0%	-	366	-	366	12,000	
11-69-30-53100	PLAN COMMISSION OFFICE SUPPL	-	-	-	-	-	-	-	-	
11-69-30-53140	OFFICAL PUBLICATION & NOTICES	-	-	-	-	-	-	-	-	
11-69-30-53320	PLAN COMMISSION CONF & SCHOOLS	-	-	-	1,000	-	0%	-	7,350	
11-69-30-53990	PLAN COMMISSION MISC EXP	-	-	-	-	-	-	-	-	
		124,270	110,895	89%	14,826	21,032	142%	25,046	34,350	-
<b>CONSERVATION/DEVELOPMENT</b>										
11-70-00-55300	RECREATION PROGRAMS AND EVENTS	20,121	20,121	100%	-	-	-	-	-	
11-70-00-57100	HOTEL/MOTEL ASSN-CHAM OF COMM	-	-	-	-	-	-	-	-	
11-70-00-57200	HISTORIC PRESERVATION	3,500	5,181	148%	4,500	715	16%	4,500	4,500	
11-70-00-57210	EXP FROM HIST PRES DONATIONS	-	-	-	-	-	-	-	-	
11-70-00-57230	HISTORIC PLAQUE PURCHASES	1,500	-	0%	2,000	-	0%	2,000	2,000	
11-70-00-57500	CEMETERY-OPERATING CONTRIB	-	-	-	-	-	-	-	-	
11-70-00-57600	YMCA-YOUTH ATHLETIC PROGRAM	55,080	55,080	100%	55,080	45,900	83%	55,080	55,080	
11-70-00-57700	LAKE GENEVA CVB ASSISTANCE	-	-	-	-	-	-	-	-	
11-70-00-57800	AVIAN COMMITTEE EXPENSES	5,000	4,949	99%	4,950	1,208	24%	3,000	3,025	
		85,201	85,331	100%	66,530	47,823	72%	64,580	64,605	-
<b>TOTAL EXPENDITURES</b>		10,080,735	9,722,095	96%	10,168,610	6,914,047	68%	9,612,387	10,744,413	-
<b>FUND SURPLUS (DEFICIT)</b>		(38,636)	290,981		-	993,806		794,701	(290,524)	-

Karen Hall:  
Completed in 2020

Karen Hall:  
WCEC membership;  
remove per Dave

Karen Hall:  
Carryforward from 2020

Karen Hall:  
Training for new planning  
commission members

November 16 - February 28 Paid Parking

9AM-7PM

10 hours a day      Seven Days a Week      105 Days      \$2/hour

Revenue

% of Capacity	PER STALL	1172 STALLS
100%	\$ 2,100.00	\$ 2,461,200.00
75%	\$ 1,575.00	\$ 1,845,900.00
50%	\$ 1,050.00	\$ 1,230,600.00
25%	\$ 525.00	\$ 615,300.00
10%	\$ 210.00	\$ 246,120.00
5%	\$ 105.00	\$ 123,060.00

22.5% would be \$553,770

Additional Variable Expenses

	2020 BUDGET	0.29	
PARKING PT WAGES	\$ 110,550.00	\$ 32,060.00	
BENEFITS/INSURANCE	\$ -	\$ 75,000.00	for 2 employees*
PARKING UNIFORMS	\$ 1,200.00	\$ 348.00	
CC COLLECTION FEES	\$ 57,000.00	\$ 16,530.00	Depends on revenue
KIOSK REPAIRS/SERVICE	\$ 15,000.00	\$ 4,350.00	
OFFICE SUPPLIES	\$ 1,500.00	\$ 435.00	
POSTAGE	\$ 2,500.00	\$ 725.00	
WORKERS COMP	\$ 3,500.00	\$ 1,015.00	
LIABILITY AND PROPERTY INSURANCE	\$ 3,250.00	\$ -	
OPERATING EXPENSES - ENFORCEMENT	\$ 10,000.00	\$ 2,900.00	
VEHICLE SUPPLIES - FUEL	\$ 1,000.00	\$ 290.00	
VEHICLE/EQUIPMENT MAINTENANCE	\$ 2,000.00	\$ 580.00	
MISC EXPENSES	\$ 10,000.00	\$ 2,900.00	
REV SHARE	\$ 16,000.00	\$ 4,640.00	Depends on revenue
		\$ 141,773.00	

\*Adding year-round parking would bump two of my part-time PEO's over the 1200 hours threshold, entitling them to be essentially laid-off November 15 through March 1 at this point.



Monthly %'s

1172 Stalls	10 Hours a day	\$2/hour from July forward	\$ 23,440.00
2020 March	\$ 36,649.00	\$ 233,740.00	16%
2020 April	\$ 71.00	\$ 71.00	20%
2020 May	\$ 92,783.00	\$ 467,480.00	20%
2020 June	\$ 241,949.00	\$ 452,400.00	53%
2020 July	\$ 319,249.60	\$ 726,640.00	44%
2020 August	\$ 265,000.00	\$ 726,640.00	36%
2020 September	\$ 182,000.00	\$ 703,200.00	26%
2020 October	\$ 150,000.00	\$ 726,640.00	21%
2020 November	\$ 75,000.00	\$ 351,600.00	21%
	\$ 1,362,701.60	\$ 4,388,411.00	31%

1172 Stalls	10 Hours a day	Variable (336 stalls at \$2, 836 at \$1)	\$ 15,080.00
2019 March	\$ 74,952.00	\$ 467,480.00	16%
2019 April	\$ 90,750.00	\$ 452,400.00	20%
2019 May	\$ 111,171.00	\$ 467,480.00	24%
2019 June	\$ 221,595.00	\$ 452,400.00	49%
2019 July	\$ 405,098.00	\$ 467,480.00	87%
2019 August	\$ 323,576.00	\$ 467,480.00	69%
2019 September	\$ (117,000.00)	\$ 452,400.00	-26%
2019 October	\$ 123,562.00	\$ 467,480.00	26%
2019 November	\$ 60,948.00	\$ 226,200.00	27%
	\$ 1,294,652.00	\$ 3,920,800.00	33%

2018 March	\$ 62,981.00	\$ 467,480.00	13%
2018 April	\$ 83,431.00	\$ 452,400.00	18%
2018 May	\$ 164,675.00	\$ 467,480.00	35%
2018 June	\$ 235,169.00	\$ 452,400.00	52%
2018 July	\$ 408,675.00	\$ 467,480.00	87%
2018 August	\$ 332,153.00	\$ 467,480.00	71%
2018 September	\$ (116,816.00)	\$ 452,400.00	-26%
2018 October	\$ 127,116.00	\$ 467,480.00	27%
2018 November	\$ 58,937.00	\$ 226,200.00	26%
	\$ 1,356,321.00	\$ 3,920,800.00	35%

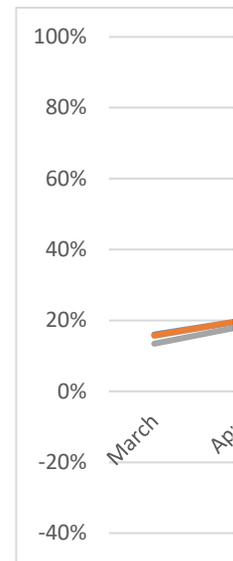
March  
 April  
 May  
 June  
 July  
 August  
 September

October  
November

?? Parking really wasn't open

had a few days of all \$2/hour - percentage is inflated a bit

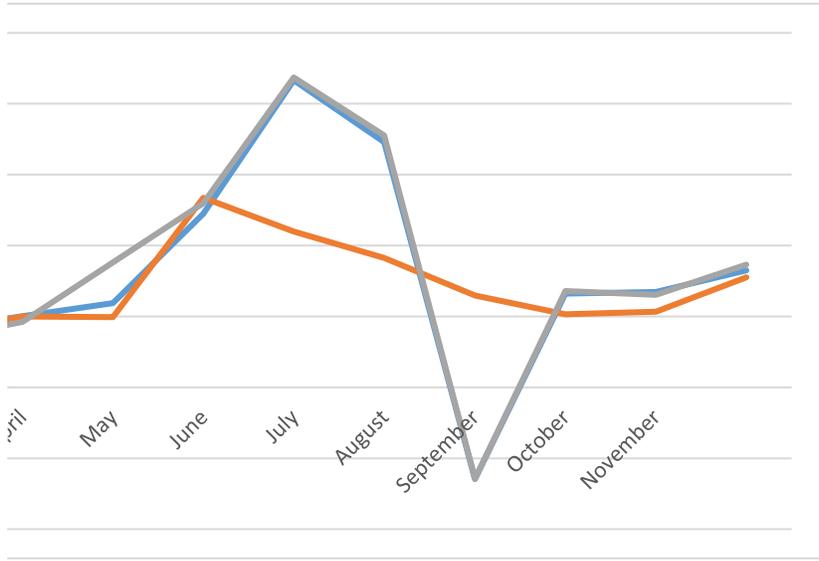
- Projection
- Projection
- Projection
- Projection
- Projection



July and August include beach monies. September dump is GL entry to account for beach monies.

July and August include beach monies. September dump is GL entry to account for beach monies.





# City of Lake Geneva

## Landscaping Maintenance Agreement Proposal

2021-2022-2023 Seasons

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To provide maintenance, care and housekeeping of all exterior landscaped areas *excluding* paved areas, lights, signs, fences and irrigation systems in accordance with the City of Lake Geneva's specifications and planting list. To include Addendum #1.

### AGREEMENT

This agreement, made this 9<sup>th</sup> day of September 2020 by and between Breezy Hill Nursery, Inc. party of the first part, hereinafter called the Contractor, and the City of Lake Geneva WI, party of the second part, hereinafter called the City

#### Article 1. SCOPE OF WORK

The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of maintaining designated landscaping areas in the City.

#### Article 2. PERIOD OF COVERAGE

This proposal shall provide for maintenance services for the 2021, 2022 and 2023 seasons, approximately April 1st through November 30th of each year. Work shall begin within 15 days of acceptance of this contract as evidenced by the contractor's signature to said contract. The City may at its

sole discretion, terminate either or both of years two and three of this agreement by providing written notice to contractor by 31 January in the years 2022 and 2023.

Article 3. DEDUCTIONS

If the contract is not fully completed according to the terms of the contract within the time limits herein stipulated, the contractor shall be notified by the City in writing. Contractor shall have 5 working days from receipt of notice to correct deficiencies in performance. Failure by the contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

ARTICLE 4. PAYMENTS.

Invoices by the contractor shall be received and paid by the City in four (4) equal bi-monthly payments on 01 May, 01 July, 01 September and 01 December of each year.

ARTICLE 5. INSURANCE and LIABILITIES.

Contractor agrees to save, defend, indemnify and hold harmless the City against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement of patents. The City in consideration for the contractor complying with the contract as provided for by the specifications, agrees to pay the contractor at the times and in the manner and in the conditions set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor. It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors, shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period, it is found that workmanship is defective, or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

The contractor shall provide the City with a Pre-Approval packet available from the City Clerk's Office with evidence of Workers Comp, public liability and property damage insurance. Limits of insurance shall be as follows; minimum amounts of \$1 million bodily injury and \$1 million property damage including both injury and property damage caused by vehicles and machinery. Said packet shall accompany this

contract and/or be on file with the City Clerk at 626 Geneva St., Lake Geneva WI 53147 prior to award of contract.

ARTICLE 6. CONTRACT DOCUMENTS.

The specifications together with any plans, advertisement, Addendum #1 and this agreement shall form the contract.

ARTICLE 7. SPECIFICATIONS.

SHRUB, EVERGREEN AND GROUND BEDS (MINIMUM REQUIREMENTS)

1. All beds shall be edged two times per season at least 2 months apart.
2. Fertilizer shall be applied to the beds one time a season.
3. A pre-emergent herbicide shall be applied to the beds one time a season and *as required*.
4. All beds shall receive a 2" - 3" layer of shredded bark at the beginning of the season.
5. All beds shall be weeded weekly to present a neat and weed-free appearance.
6. All shrub and evergreen beds shall be pruned a minimum of four times a season in staggered intervals.
7. All groundcover beds shall be pruned as needed.
8. A post-emergent herbicide shall be applied to all beds three times a season at staggered intervals.
9. All Perennials that do not have an ornamental value in winter will be cut down in fall and cuttings removed.

ORNAMENTAL TREES

1. All tree rings in planting/landscape areas shall be edged two times a season at staggered intervals.
2. Ornamental trees shall be spot pruned once a season to remove dead or damaged branches and to develop the natural form of the plant.

MISCELLANEOUS

1. A general spring clean-up will be performed at the beginning of the season.
2. A fall clean-up will be performed at the end of the season.

3. All perennials shall be deadheaded as needed to permute new flowers and keep a neat compact appearance.
4. All beds and trees shall be mulched with a 2" to 3" layer of shredded bark in the spring.
5. Work not included in this proposal shall be done when requested in writing on a time and material basis at current rates and material at retail less 10%. Equipment will be billed at current rates. Contractor shall provide his annual hourly rate sheet to the City each year prior to 01 May.

#### GENERAL

1. All work shall be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Chemicals will be applied by licensed personnel.
2. Materials shall be applied in accordance with manufacturers' directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
3. Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
4. Landscape debris shall be removed from the site at the end of each day at no additional charge.
5. Certificate of Insurance will be provided to the City after execution of contract and prior to any work.
6. Contractor's pesticide license shall be current and made available to the City for inspection upon request.
7. The Contractor will be responsible for contacting the local utility location services, (Digger's Hotline), for underground line locations. The Contractor shall not be held responsible for any sub-surface lines, which are not normally located and marked by the local utility location services unless so identified by the City. These would include, but are not limited to, invisible dog fences, cable, TV, security lines, irrigation, lighting systems, gas barbecue lines and pool equipment lines.
8. Monthly progress reports of completed tasks shall be submitted to the City Superintendent of Public Works outlining current conditions. Payment shall not be made on any outstanding reports.
9. Prior to work being performed the Contractor shall supply a monthly schedule to the Superintendent.

## CONTINGENCIES

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Unforeseen and unpredictable items occur and shall be responded to during the course of the year. Because of the unpredictable nature of such events, it is the Contractor's responsibility to promptly bring these concerns to the attention of the City when discovered. In these instances the City may provide written and/or verbal authorization to the Contractor to cure the event on a time and material basis.

The following operations are a partial list of the types of work not included in this proposal which would be reimbursed to the Contractor on a time and material basis:

1. Repairs/replacement of turf, shrubs and trees due to snow damage.
2. Repairs to turf, shrubs and trees due to damage by those other than the Contractor.
3. Watering of turf, shrubs, flowers and trees.
4. The application of any pesticide not covered within the body of this proposal.
5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

Rates for labor, material and equipment costs per/hr shall be given to the Street Superintendent prior to 01 May of each contract year. To include but not limited to; Topsoil delivered and placed, grass seeding, mulch delivered and placed, skid-steer loader, removal per cu/yd of spoil. Any other vegetation/shrubs/trees shall be at current market rates.

## **PROPOSAL.**

Proposals shall be placed in a sealed envelope clearly marked 'City of Lake Geneva 2021 Landscape Maintenance Proposal' labeled with name of submitter on the outside of envelope and returned to the City Clerk, City of Lake Geneva, 626 Geneva St, Lake Geneva WI 53147 by 10:00 A.M., on Wednesday, 09 September 2020 to provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding plantings, paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list. Absolutely no late, unsealed, unsigned or unlabeled proposals shall be accepted. The City shall not be responsible for late and/or misdirected mail or cartage therefor hand delivery is encouraged.

Bid Price ~~2018~~ <sup>2021</sup>

Planting Location

1. East Main Street STH 50 City sign area (By BP Gas Station, Peller Road)

\$ 585.23

2. Sailboat Entryway (361 West Main Street)

\$ 1421.18

3. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) &  
Planting Strip along the Mill Race Adjacent to walkway, Street to Street

\$ 32310.10

4. City Hall Front Yard Beds & Building Foundation Plantings Front & West Side

\$ 3975.06

5. Parking Lot A – Geneva Street and Cook Street (Islands & Entryways)

\$ 1057.01

6. Parking Lot D– Geneva Street and Sage Street (Shrubbery & Entryways)

\$ 857.20

7. Parking Lot G – Geneva Street (Islands & Entryways)

\$ 1255.65

8. American Legion Vets Memorial on lakefront in Library Park

\$ 821.74

9. Riviera on the Lakefront, Driehaus Plaza mulch beds/shrubs

\$ 3517.50

10. West Main Street (Library Park by Maxwell Street)

\$ 624.28

11. Longland Park, around sign. (Williams St., north end.)

\$ 637.29

12. Paul Molitor Field Entrance Bed (West Parking Lot Veterans Park)

\$ 490.67

13. Mulch beds surrounding Andy Gump statue in Flat Iron Park

\$ 572.25

14. Landscape areas around Brunk Pavilion in Flat Iron Park.

\$ 572.24

2021 Base Bid Total; \$ 19,623.42

2021 Base Bid Total in words; nineteen thousand six hundred  
twenty three dollars and forty two cents

2ND & 3RD YEARS OF CONTRACT

% INCREASE/DECREASE FOR 2022 0 % (IN ADDITION TO 2021 RATES)

% INCREASE/DECREASE FOR 2023 2 % (IN ADDITION TO 2022 RATES)

I hereby certify that all statements herein are made on behalf of Breezy Hill Nursery (Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Name Mark Bodle Signature Mark Bodle  
Title; Account Manager - Landscape Maintenance Email mbodle@breezyhillnursery.com  
Phone; (262) 945-7187

Name Bradd Epping Signature Bradd Epping  
Title General Manager Email Bradd Epping@breezyhillnursery.com

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed by

James Epping its president or authorized officer, and countersigned by Colleen Epping its secretary, and the City of Lake Geneva has caused these present to be executed in its behalf by the Mayor and City Clerk of the City of Lake Geneva, the day and year first written.

Dated: 9/9/20

Mayor of City of Lake Geneva; \_\_\_\_\_

City Clerk \_\_\_\_\_

City of Lake Geneva  
Landscaping Maintenance Agreement Proposal  
2021-2022-2023 Seasons  
Addendum #1  
**REQUIRED**

1. Pond/waterfall/landscape area located just west of 529 W Main St on lot ZOP00300.

To include; Spring startup and pump (2) installation.

Monthly Checkup including mulch if needed.

Weed and trash removal/disposal.

Algae Buster Bacteria, or approved equivalent applications to keep pond algae free through each season.

Monitor and adjust water level.

Fall shut down, winterizing, pump removal (2). Pumps to be delivered to DPW office.

All supplies and manpower needed to fulfill contract.

Aquatic plant upkeep. Replanting by additional agreement.

Destructive species abatement. I.e.; turtles, muskrats, etc.

Pump maintenance/replacement shall be the responsibility of City.

Monthly charge \$	<u>230.00</u>	x	8 months	2021
	\$ <u>230.00</u>	x	8 months	2022
	\$ <u>235.00</u>	x	8 months	2023

ADDENDUM #1 to the  
City of Lake Geneva  
Landscaping Maintenance Agreement Proposal  
2021-2022-2023 Seasons

I hereby certify that all statements herein are made on behalf of Breezy Hill Nursery, Inc. (Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Name Mark Bodle  
Signature Mark Bodle  
Title: Account Manager - Landscape Maintenance  
Email mbodle@breezyhillnursery.com Phone: (262)945-7187

Name Bradd Epping Signature Bradd Epping  
Title General Manager Email bepping@breezyhillnursery.com

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed by James Epping its president or authorized officer, and countersigned by Chad Epping its secretary, and the City of Lake Geneva has caused these present to be executed in its behalf by the Mayor and City Clerk of said City, the day and year first written.

Dated: \_\_\_\_\_

Mayor of City of Lake Geneva; \_\_\_\_\_

City Clerk \_\_\_\_\_



**POMP'S TIRE SERVICE, INC.**

2315 South Calhoun  
New Berlin, Wisconsin 53151  
(262) 782-7757 • FAX (262) 782-3566

**MEMO**  
**LETTER**

Date: 9-11-20

To: City of Lake Geneva

Subject: 20.5R25

Loader tire prices

Michelin X Snowplus M+S	\$	<del>2496<sup>00</sup></del>
-150 <sup>00</sup> michelin Rebate =		2346 <sup>00</sup>
Nokian Hakkapeliitta Loader		1675 <sup>00</sup>
dismount & mount	\$	120 <sup>00</sup>
O ring		23 <sup>00</sup>
Service Call		175 <sup>00</sup>

Please Reply     No Reply Necessary

Signed \_\_\_\_\_



**STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET HIGHWAY  
PROJECT**

Date: September 16, 2020

I.D.: 3170-09-00/20/70

Road Name: STH 50

Limits: FOREST ST TO GRAND GEVEVA WAY

County: Walworth

Roadway Length: 2.53 Miles

The signatory City of Lake Geneva, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** Improvement of Connecting Highway

**Proposed Improvement - Nature of work:** As determined by project scoping.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%*
Preliminary Engineering: Plan Development	\$ 472,000	\$ 354,000	75%	\$ 118,000	25%
Real Estate Acquisition: Acquisition		\$ -	100%	\$ -	0%
Compensable Utilities	\$ -	\$ -	0%	\$ -	100%
Construction: Participating	1	\$ -	100%	\$ -	0%
Parking (angled)	\$ -	\$ -	0%	\$ -	100%
Non-Participating		\$ -	0%	\$ -	100%

**Total Cost Distribution                    \$                    472,000    \$                    354,000                    \$                    118,000**

\* See Item 9 Basis for local participation in Terms and Conditions plans are complete.

1 This agreement is an active agreement that will need to be amended as the project is designed as some issues have not fully been evaluated.

A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way or participate in construction of a project that merits local involvement

This request is subject to the terms and conditions that follow (pages 2 – 4) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or

terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the <b>City of Lake Geneva</b> (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title <b>SE Region Planning Chief</b>	Date

**TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that show Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality. The costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted. The Municipality will be responsible for actual costs incurred.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
  - (d) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (e) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
  - (f) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (g) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
  - (h) Replacement of existing driveways, in kind, necessitated by the project.
  - (i) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:

- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) Roadway and Bridge width in excess of standards.
  - (e) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
  - (f) Parking lane costs.
  - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
  - (h) Damages to abutting property due to change in street or sidewalk widths, grades or drainage.
  - (i) Conditioning, if required and maintenance of detour routes.
  - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
  6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
  7. The work will be administered by the State and may include items not eligible for Federal/State participation.
  8. The Municipality shall at its own cost and expense:
    - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
    - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions(CSS).
    - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
    - (d) Regulate parking along the highway. The municipality will file a parking declaration with the state.
    - (e) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
    - (f) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system construction.
    - (g) Maintain all Community Sensitive Solutions(CSS) and/or enhancement funded items.
    - (h) Coordinate with the state on changes to highway access within the project limits.
    - (i) Assume general responsibility for all public information and public relations for the project and to make

fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.

9. Basis for local participation: Participation is based on actual costs incurred, all costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted.

(a) Funding for preliminary engineering for a connecting highway 75% State 25% Municipal

[END]

**ORDINANCE OF THE COMMON COUNCIL**

An ordinance amending subsection (a)(1), No parking, standing or stopping zones, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to parking regulations on Conant Street

Committee	N/A		
Fiscal Impact:	N/A		
<b>File Number:</b>	<b>20-13</b>	<b>First Reading :</b>	August 24, 2020
		<b>Second Reading :</b>	September 14, 2020

**The City of Lake Geneva Common Council does ordain as follows:**

(a) No parking, standing or stopping zones.

(1) No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

- Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department
- Baker Street, south side, easterly from east curblin e of Wrigley Drive to west curblin e of South Lake Shore Drive from hours of 10:00 p.m. to 6:00 a.m.
- Broad Street, west side, from Dodge Street 50 feet north
- Broad Street, west side, from north curb of alley between Main Street and Geneva Street to a point 74 feet north
- Broad Street, west side, 65 feet south of North Street
- Campbell Street, south side, from South Lake Shore Drive to Wells Street
- Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive
- Center Street, east side, from the north curblin e of Wisconsin Street to the south curblin e of Sheridan Street
- Clover Street, east side, from Park Row to LaSalle Street
- Conant Street, both sides, from Badger Lane 1,600 feet west to City limit**
- Cook Street, west side, from the north curblin e of Wisconsin Street to the south curblin e of North Street
- Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street
- Dodge Street, north side, from Broad Street to Forrest Street
- Dodge Street, north side, from Sage Street to Center Street
- Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east
- Edwards Boulevard, in its entirety
- Elm Street, west side, from South Street to South Lake Shore Drive
- Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north
- Elmwood Avenue, east side, from Dodge Street, 60 feet south
- Elmwood Avenue, west side, from Linda Lane to Dodge Street
- Fremont Street, east side
- Hillside Drive, east side

Interchange North, both sides, north of Center Street to the City limits  
 Lake Shore Drive, south side  
 Madison Street, east side, from Wisconsin Street to Dodge Street  
 Maxwell Street, west side, from Geneva Street to Dodge Street  
 Mill Street, both sides, from south curblin of Geneva Street to north curblin of Main Street  
 North Street, both sides, from the west curblin of Center Street to the east curblin of Cook Street except for the south side of the 700 block of North Street  
 Pleasant Street, south side  
 Rogers Court, north side, from Center to William Street  
 Sage Street, east side, from easterly extension of the south curblin of Dodge Street to the north curblin of Mill Street  
 Sage Street, east side, north of the fire hydrant at Sage and Grove Streets, a distance of 121 feet  
 Sage Street, east side, from the south curblin of Water Street to a point 155 feet north to the easterly extension of the north curblin of Dodge Street  
 Sage Street, west side, from south curblin of Highway 120 to north curblin of Grove Street, distance of 389 feet  
 Sheridan Road, both sides, from Minahan Road east to City limits  
 South Lake Shore Drive, east side, from the south curblin of Baker Street to the north curblin of Cass Street  
 South Lake Shore Drive, east side, from the south curblin of Main Street 154 feet south  
 South Lake Shore Drive, west side, from the north curblin of Cass Street to Main Street  
 South Lake Shore Drive, west side, from the south curblin of Main Street 220 feet south  
 Tolman Street, west side, from George Street to Wheeler Street  
 Townline Road, north side of the road, in the indented area that is painted yellow and posted "no parking" at Veterans Park  
 Townline Road, south side of the road eastbound from Veterans Parkway, to area across from service driveway to Veterans Park  
 Walker Street, north side, from Center Street to William Street  
 Warren Street, east side, from Geneva Street to Main Street  
 Water Street, south side, from Center Street to Sage Street  
 Williams Street, east side, from the north curblin of Henry Street to the south curblin of Gardner Avenue  
 Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curblin of Broad Street  
 Wisconsin Street, south side, from the east curblin of Broad Street to 75 feet east  
 Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwesternmost point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

- 1. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Common Council and publication/posting as required by law.**

**Approved by the City of Lake Geneva Common Council on this 14<sup>th</sup> day of September, 2020.**

**Council Action:**     **Adopted**         **Failed**        **Vote** \_\_\_\_\_

**Mayoral Action:**  **Accept**       **Veto**

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Charlene Klein, Mayor

Date

Attest:

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Lana Kropf, City Clerk

Date