



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JANUARY 13, 2014 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

MINUTES

1. Call to Order at 6:00

2. Roll Call

Present: Hill, Hougen, Mott, Kupsik, Lyon

Also Present: City Administrator Jordan, Director of Public Works Winkler, Comptroller Pollitt, Clerk Neubeck

3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

4. Approve the Finance, License and Regulation Committee Meeting minutes of December 23, 2013 meeting as distributed.

Motion #1: Alderman Kupsik moved to approve the Finance, License and Regulation Committee Meeting minutes of December 23, 2013 meeting as distributed, Alderman Hougen seconded, and the motion passed unanimously.

5. LICENSES & PERMITS

A. Original Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by K&B Restaurant Group LLC, d/b/a The Original Chicago Pizza Company, Inc., 150 Center St., Lake Geneva, John Regester, Agent

Motion #2: Alderman Kupsik moved to recommend the City Council approve Original Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by K&B Restaurant Group LLC, d/b/a The Original Chicago Pizza Company, Inc., 150 Center St., Lake Geneva, John Regester, Agent, Alderman Lyon seconded, and the motion passed unanimously.

Chairwoman Hill explained the Original Chicago Pizza Company has a new owner which necessitates this permit.

B. Original 2013-2014 Operator (Bartender) License application filed by Megan Kemper and Andrew Wisnowski

Motion #3: Alderman Kupsik moved to recommend the City Council approve original 2013-2014 Operator (Bartender) License applications filed by Megan Kemper and Andrew Wisnowski, Alderman Lyon seconded, and the motion passed unanimously.

C. Temporary Class “B” License application submitted by AnneMarie Janikowski on behalf of St. Francis Parish Life for the sale of fermented malt beverages at St. Francis Parish Life, 148 W. Main Street, Lake Geneva, for Annual Chili Cook-off on February 1, 2014

Motion #4: Alderman Kupsik moved to recommend the City Council approve a temporary Class “B” License application submitted by AnneMarie Janikowski on behalf of St. Francis Parish Life for the sale of fermented malt beverages at St. Francis Parish Life, 148 W. Main Street, Lake Geneva, for their Annual Chili Cook-off on February 1, 2014, Alderman Hougen seconded, and the motion passed unanimously.

6. Discussion/Recommendation of Cook & Main Streets traffic signal project bids

Director Winkler explained an alternate bid was done for a bump out island which has come in quite high. The low bid for installation for traffic is Outdoor Lighting of Milwaukee, and the island would be roughly \$130,000 which would be too much for an island and storm sewer. The cost for the equipment from TAPCO was \$53,133.

Chairwoman Hill asked why the equipment was not bid out as well.

Director Winkler explained TAPCO provided the rest of the equipment for other traffic lights. The purpose of the bump out was to shorten the walk for those crossing the street.

Chairwoman Hill asked what the all-in amount for this project

Director Winkler replied it is \$145,000 plus the cost of engineering in the following agenda item.

Alderman Mott asked if there are any other companies who can provide the equipment.

Director Winkler explained he is not aware of any locally; however, TAPCO is on the State bidding list which is why GAI selected the equipment.

Motion #5: Alderman Kupsik moved to recommend the City Council award the Cook & Main Streets traffic signal project to Outdoor Lighting in the amount of \$87,418.45 and the City's direct purchase of the signal poles, heads, and other equipment in the amount of \$53,133, Alderman Lyon seconded, and the motion passed unanimously.

Chairwoman Hill asked how this project will be funded.

Administrator Jordan replied it will be paid from TID #4.

The motion passed unanimously.

7. Discussion/ Recommendation of GAI Construction Engineering Services Proposal for Cook & Main Streets traffic signal project

Director Winkler said this is an estimated amount and may be less if no survey work is needed. Costs are calculated hourly and will do his best to keep the cost down.

Chairwoman Hill wanted to verify the cost of engineering is not to exceed \$16,200.

Alderman Kupsik asked if GAI will coordinate all traffic signals in the vicinity.

Director Winkler said he thinks so as the equipment has accurate timers.

Motion #6: Alderman Kupsik moved to recommend the City Council approve a contract for construction engineering services with GAI Consultants, Inc. for the Cook & Main Streets traffic signal project not to exceed \$16,200, and Alderman Mott seconded.

Alderman Hill asked if this was being funded from TID #4 as well.

Administrator Jordan replied it is.

The motion passed unanimously.

8. Discussion/ Recommendation of 911 equipment upgrade/replacement

Motion #7: Alderman Hougen moved to suspend the rules to allow Chief Rasmussen to discuss the project, Chairwoman Hill seconded, and the motion to suspend the rules passed unanimously.

Chief Rasmussen explained the current 911 system is at its end and has been in the budget process for the past six years. He remarked two bids were received from AT&T and Intrado.

Chairwoman Hill said part of the funding will come from the \$90,000 levy for vehicles.

Alderman Kupsik asked if additional HVAC work will have to be done to accommodate the size of the equipment.

Chief Rasmussen replied it is smaller technology than before, so no accommodating HVAC work is necessary.

Chairwoman Hill asked what the life expectancy of this system will be.

Chief Rasmussen replied it will be in operation at least ten years.

Alderman Mott asked the difference between the AT&T Lifeline and the Intrado Viper systems.

Chief Rasmussen replied AT&T will install either; however, he recommended AT&T because they provide the system now, and it will be easier to interact with one company for parts and service.

Administrator Jordan said some changes will have to be done with the sprinkler system so it does not damage the new 911 system.

Chief Rasmussen added it is recommended to have a chemical rather than water based sprinkler system.

Alderman Hougen asked if it is the same system that handles cell phone 911 calls.

Chief Rasmussen replied the signal still bounces to the County first, and he plans to meet with the County after this is approved to discuss the nuances.

Alderman Kupsik voiced his concern of refitting the sprinkler system.

Administrator Jordan replied he is looking into an alarm system as well instead of a sprinkler system.

Chief Rasmussen said Intrado is based in Chicago which has a three hour response time while AT&T is in Milwaukee which will have a far better response time in the event of equipment problems.

Chairwoman Hill asked if the system has a warranty.

Chief Rasmussen replied it does.

Motion #8: Chairwoman Hill moved to recommend the City Council award the 911 equipment upgrade/replacement project to AT&T to be funded from 2014 capital equipment replacement and vehicle replacement funds in the amount of \$130,719.02, and Alderman Hougen seconded.

Chairwoman Hill added there is a 60-90 day delivery window.

The motion carried unanimously.

9. Resolution14-R01, establishing wages, salaries and benefits for non-represented employees for the 2014 budget year

Chairwoman Hill said this is a result of the budget, and positions like Clerk, Comptroller, and Building & Zoning Administrator are not in it because they have new contracts.

Motion #9: Alderman Kupsik moved to recommend the City Council approve Resolution14-R01, establishing wages, salaries and benefits for non-represented employees for the 2014 budget year, Alderman Lyon seconded, and the motion carried unanimously.

10. Presentation of Accounts

A. Purchase Orders

None

B. Prepaid Bills in the amount of \$19,616.68

Motion #10: Alderman Kupsik moved to approve Prepaid Bills in the amount of \$19,616.68, Alderman Lyon seconded, and the motion carried unanimously.

C. Regular Bills in the amount of \$649,520.20

Comptroller Pollitt read off the items over \$5,000

Alderman Mott asked if final inspection has been done for the new bathroom facility.

Director Winkler replied it is finished and looks good.

Alderman Kupsik asked when it will open to the public.

Director Winkler replied it will be opened in the spring unless something comes up. It is heated and the water needs to be recharged in the event it needs to be opened.

Chairwoman Hill asked about the Luke bill.

Comptroller Pollitt replied it is for parts, service, and the controller for the sixty-six Luke parking machines.

Chairwoman Hill said this did not come as a separate bill and wanted to know if this should have been decided on its own agenda item.

Alderman Mott asked if the Lukes were worked on during the past year to warrant this cost.

Administrator Jordan replied they have been worked on 15-20 times, and was under the assumption this was the route the Council wanted to take until someone in house came on to take on some of this responsibility.

Alderman Kupsik asked if a Parking Supervisor was hired in the next four months would the City be paying for someone as well as the system.

Administrator Jordan replied yes, and the first year of service has already been used.

Chairwoman Hill voiced her concern of paying this amount and thought repairs should be done piecemeal.

Administrator Jordan said he wants to be sure the system has the proper maintenance because the Parking Supervisor may not at first provide the best support as the original manufacturer of the equipment.

Motion #11: Alderman Kupsik moved to recommend the City Council approve Regular Bills in the amount of \$649,520.20, Alderman Lyon seconded, and the motion passed 4-1 with Alderman Mott voting no.

11. Adjournment

Motion #12: Alderman Kupsik moved to adjourn, Alderman Lyon seconded, and the motion passed unanimously.

The meeting adjourned at 7:38pm.

Respectfully submitted by Tim Neubeck, City Clerk.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**