

**BOARD OF PARK COMMISSIONERS MINUTES  
WEDNESDAY, JANUARY 4, 2017 – 6:30 P.M.  
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by President Ann Esarco at 6:00 p.m.

**Roll Call:** Present: President Ann Esarco, Alderman Doug Skates, Barbara Hartigan, Peggy Schneider, Brian Olsen, Dave Quickel, John Swanson and Mayor Al Kupsik. Absent (Excused): Lynn Hassler  
Also Present: Street Superintendent Waswo and City Administrator Oborn. Public Present: Chris Schultz, Dusti Ocampo, Diane Grenus, Sean Levitt, Chelsie Koronkiewicz, Jamie Kluge, Andy Kerwin, Josh Spiegelhoff, Stacy Stelzer, Ryan Stelzer

**Approval of Board of Park Commissioners meeting minutes from December 7, 2016**

Swanson/Quickel motion to approve. Motion carried unanimously.

**Comments from the public limited to 5 minutes**

None.

Swanson/Skates motion to suspend the rules and move the Manning Way park discussion up. Motion carried unanimously.

**Old Business**

**Manning Way – Property Owners/Residents’ input**

Street Superintendent Waswo gave a brief recap of how the idea for the park came to fruition as well as current ideas and options for the park. A number of residents spoke and stated they are in favor of the park.

Kupsik/Quickel Motion to approve moving forward on design 2 for an amount not to exceed \$42,800 with additional \$7,200 for two therapeutic swings to be located in other city parks and funding to include park funds and impact fees with the balance to be determined by the City Administrator. Unanimously carried.

**Permits/Park Donations**

Skates/Swanson motion to approve the 11<sup>th</sup> Annual Walk to end Alzheimer’s application at Library Park on September 16, 2017 as presented.

Skates/Hartigan motion to suspend the rules and move to the Never Say never Play Land agenda items. Motion carried unimously.

**Old Business**

**Never Say Never Play Land, Founder – D. Ocampo: Signage**

Kupsik/Hartigan motion to approve erection of project announcement signage and works with the Street Department for installation. Unanimously carried.

**Never Say Never Play Land, Founder – D. Ocampo: Report on Port Washington & Oconomowoc Play Lands**

Esarco/Kupsik motion to approve the relocation of the existing pavilion South (behind the home plate back stop) to allow for improved play land design. Unanimously carried.

**Discussion on Park Assignments/repair update/maintenance**

Everything is in working order.

**New Business**

**Discussion/Recommendation on Additions & Alterations to Public Restrooms in the Visitors Center Building in Flat Iron Park with corresponding Preliminary Plan Design**

Swanson/Skates Recommendation to proceed with plans as presented for improved/increased bathroom facilities in the Visitors Center Building. Unanimously carried.

**Discussion/Recommendation on White River Crossing Acquisition Project (part of former Hillmoor Golf Course Property) with corresponding grant, required appraisal, and possible partnership**

Swanson/Olsen Recommendation to proceed with the White River Crossing Acquisition. Unanimously carried.

**Discussion/Recommendation on Board of Park Commissioners meeting time**

Mr. Oborn stated the recommendation is for the Park Board to meet at 5:30 or 6:00 on the 4<sup>th</sup> Wednesday of the month. Mr. Skates said he would prefer 6:00. Ms. Schneider suggested keeping the current schedule. Mr. Swanson suggested giving the committee members more time to give this some thought.

Skates/Kupsik motion to continue this to the February meeting. Motion carried 7 to 1 with Mr. Quickel voting “no”.

**Old Business**

**Dog Park – Handicapped Parking**

Ms. Hartigan stated several people have asked about handicapped parking at the dog park. Mr. Waswo said the reason the gate is closed is because people were parking on the grass in there and parking at the pump station for the Utility Department. Staff is to review this item and consider as a capital project.

**Access to Center St. Park, City Administrator’s Feedback**

Mr. Oborn stated there is a staff meeting in two weeks. He is working with Brian Pollard and the Tread Heads to work on opening up some property as it is currently land locked. Mr. Oborn will check with an adjacent property owner.

**Bike Path Center/Sage Triangle, City Administrator’s Feedback**

Mr. Oborn did not have any feedback on this item. The item will be removed from future agendas.

**Future meeting agenda items**

New business will be the baseball field. Old business will be handicapped parking report at the dog park, white river crossing, Board of Park Commissioner’s Meeting Schedule, Center Street Park Access Report, Manning Way Progress, and Vandewalle Bike Path Study.

**Adjournment**

Skates/Hartigan motion to adjourn. Motion carried unanimously at 8:53pm.

/s/ Stephanie Gunderson, Assistant City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE BOARD of PARK COMMISSIONERS**