



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Thursday, January 11, 2018 8:00 a.m.
Smith Meeting Room, Lake Geneva Public Library

Call to order

Oppenlander called the meeting to order at 8:00 a.m.

Roll Call

Members present: Brookes, Dinan, Halverson, Lafrenz, Lyon, Oppenlander

Excused: Gelzer, Kersten, Kundert

Also present: Kornak, 1 member of the public

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Lyon/Dinan motion to approve the minutes of the December 14, 2017, meeting. Motion carried unanimously.

Public Comments:

One comment addressed furniture in reading area.

Finance

Oppenlander reviewed December expenditures. The Finance Committee recommended approval of expenditures of \$111,503.21 from the general fund. Dinan seconded recommendation. Motion carried unanimously.

President's Report

- Oppenlander recognized the recent positive publicity in the Lake Geneva Regional News.
- LGPL serving as a site for AARP Tax Aid Program
- For next meeting: discussion of committee assignments and alternate chairs

Building and Grounds

- Oppenlander reported the front door has been repaired, the need for cold air return in east wing office, and future projects: outdoor furnace and east door repairs.



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Director's Report

- Kornak reported circulation has held steady; computer use is down and wireless usage is up; increased attendance at adult programs; youth programs steady; new library cards up
- Discussion of volunteer appreciation. Oppenlander/Halverson motion to refer arrangements to Director and Friends of LGPL (Brookes). Motion carried unanimously.

Discussion:

Possibility of library Sunday hours referred to Strategic Plan committee.

Committee Reports

Strategic Planning

- Oppenlander reviewed latest committee actions: contract with Wisconsin Innovation Service Center and addition of Lynelle Gramm as Friends' representative
- The local history catalog has been completed and will be presented for Board review

Personnel

- Halverson reported the committee approved the merit recognitions for staff and Director.

Public Relations

Dinan/Lyon motion to approve design submitted by Bauer Sign and Lighting Company for the exterior sign, pending review of location and City approvals. Motion carried unanimously.

City Liaison

Halverson reported the mayoral candidate forum will be held at LGPL, live streamed by the Lake Geneva Regional News. The Main Street repair project is in the bid process.

Friends of Library Report

Brookes reported on the success of the December book sale. No meeting will be held in January.

Adjournment

Halverson/Lyon motion to adjourn the meeting at 9:18 a.m. Motion carried unanimously.

Respectfully submitted,
Chris Brookes, Secretary

Next meeting: Thursday, February 8 at 8:00 a.m., Smith Meeting Room.