



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting  
Alderman Ken Howell

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.  
Assistant Director of Public Works Tom Earle

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## January 14, 2016 Meeting Minutes

**DATE:** January 11, 2015

### MEMORANDUM

**TO:** Chairman Bob Kordus & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

**SUBJECT:** January 14, 2016 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **5:05 PM** at City Hall.

**Members in attendance:**

Chairman Bob Kordus   X    
Alderman Chris Gelting   X    
Alderman Sarah Hill         
Alderman Al Kupsik   X    
Alderman Ken Howell   X  

**Staff Present:**

City Administrator Blaine Oborn   X    
Director Daniel Winkler (DPW)   X    
Mayor Jim Connors   X    
Assistant DPW Tom Earle   X    
Street Foreman Neil Waswo       

Other:        Ms. Sylvia Mullally, Parking Enforcement \_\_\_\_\_

Public in attendance: \_\_\_\_\_

**Approval of the Minutes of the Prior (December) Meeting:**

Motion to approve the minutes of the prior meeting by Chair Kordus and seconded by Ald. Gelting. The motion passed 4-0.

**Public Comments:**

None.

**Communications:**

**Agenda Items:**

1. 2015 Street Maintenance Contract Bids (2016 Construction) Continued.
2. Downtown Signage Proposal from Kapur.
3. Electrical Underground & Related Projects on Main Street – Curtis to Wells Streets.
4. Driehaus Plaza Project Plan for Review.
5. 1065 Carey Street Building Roof Repair Proposals.
6. Removal of two (2) Parking Spaces on Main Street.

## **Public Works Projects Update**

DPW Winkler went through the status of all the present projects.

### **1. 2015 Street Maintenance Contract Bids (2016 Construction) Continued.**

DPW Winkler explained that bids were opened last month for the 2015 Street Maintenance contract and the item was continued to evaluate the schedule of supplementary prices. The recommendation was to award to Payne & Dolan based upon the fact that unit price work was expected to be minimal. It was also discussed that the street budget was pared down to the \$400,000 to \$425,000 funding level range for award. It is recommended by staff on that basis to award the low bid to Payne & Dolan.

It was moved by Ald. Howell and seconded by Ald. Gelting to award the project to Payne & Dolan in the amount of \$361,967.47. The motion passed 4-0.

**(This item needs to go to FLJ & Council for consideration. Please include the staff memo in the packet).**

### **2. Downtown Signage Proposal from Kapur.**

Kapur's proposal was provided to the PWC for review and discussion. Mayor Connors noted the task completion dates do not work for sufficient time to obtain bids for the new signage and have them approved in time for TIF funding. The consensus was that the agreement needed to include an acceptance date of the study of the March PWC meeting March 17th.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve the Kapur proposal with a completion date of March 17<sup>th</sup> which gives the City ample time to bid out the street sign list in time for Council approval on April 25<sup>th</sup> Council meeting. The motion passed 4-0.

**(This item needs to go to FLJ & Council for consideration. Please include the Kapur proposal in the packet).**

### **3. Electrical Underground & Related Projects on Main Street – Curtis to Wells Streets.**

DPW Winkler provided a status report on negotiations for the undergrounding of the overhead power, cable TV and telephone using TIF #4 funds. All impacted utilities have been contacted and are in the process of developing plans and cost estimates. Other work discussed included how to address the existing 8 street Alliant mast arm lights on the Alliant poles to be removed, widening the road to provide left hand turning in both directions, some sidewalk replacement and the existing trees on the north side of Main Street. By consensus the Committee's direction was to pursue the burying of existing lines, widening of the roadway on the north side of Main Street to facilitate a continuous left hand turn lane in the center of the road both directions, removal and replanting of the flowering crabapple trees with another species of taller growing tree, replacing the mast arm light poles with ornamental poles the same type as used on the recent North Broad Street lighting project, removal of a short section of bike path between Country Club Drive and West Street and widening of the existing concrete sidewalk as needed for a shared bike path along that segment, installation of a short section of public sidewalk in front of the Chateau Motel, and City hook-up of underground electrical to the customers on the south side of Main Street presently serviced by the overhead drops.

The DPW was asked to secure all needed utility easements on private property for utility boxes and an agreement with our City Engineer to design and build the widening project. Costs were discussed and Administrator Oborn said he will shift around the necessary funding to achieve the work the PWC wishes to have done.

**(This item needs to go to FLJ & Council for consideration).**

**4. Driehaus Plaza Project Plan for Review.**

The DPW reported he had met with the Beautification Committee and its landscape designer, and he provided construction plans and perspective views to the PWC for review and consideration. He described the project consisting of removal of the existing overgrown plantings and replacing them with low hedges and ornamental trees, more benches, additional lighting, and some additional brick pavement closer to Wrigley Drive.

Cost was discussed and Administrator Oborn and Mayor Connors indicated there was \$100,000 of TIF #4 funding available with the rest guaranteed by the Beautification Committee. It was discussed that the project may cost \$175,000 to \$200,000.

It was moved by Ald. Gelting to recommend approval of the plan to City Plan Commission and seconded by Ald. Kupsik. Chair Kordus said he would attend the Plan Commission meeting and speak in favor of the proposal. The motion passed 4-0.

**(This item needs to go to the February Plan Commission meeting with a recommendation to Council for consideration)**

**5. 1065 Carey Street Building Roof Repair Proposals.**

DPW Winkler and Assistant DPW Earle discussed the need to repair roof leaks at the 1065 Carey Street building roof, mostly in the building corners. The Humphreys price in the amount of \$4,875 was recommended for approval with funding from account #41-32-10-1418. Administrator Oborn said there were sufficient funds remaining in the budget from Street Department capital projects to cover the cost.

It was moved by Ald. Gelting and seconded by Ald. Kupsik to approve the Humphreys Contracting bid quote in the amount of \$4,875 for repairs to the roof at 1065 Carey Street. The motion passed 4-0.

**(This item needs to go to FLJ & Council for consideration. Please include the staff memo).**

**6. Removal of Two (2) Parking Stalls on Main Street.**

Ms. Mullally was present to discuss the Parking Commission's recommendation to remove the two remaining parking spaces on Main Street by Subway. She said it would provide more stacking of cars attempting to make a right turn onto Center Street. Mayor Connors said it would also free up a pay station.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to recommend approval of the request to Council. The motion passed 4-0.

**(This item needs to go to Council for consideration. Please include the staff memo).**

**Motion to Adjourn:**

Motion to adjourn by Ald. Gelting and seconded by Ald. Kupsik. The motion passed 4-0 and the meeting was adjourned at 6:06.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File