

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Wednesday January 22, 2020 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street**

Call Meeting to Order- President Lyon called the meeting to order at 4:03pm.

Roll Call - Members present: President Lyon, Ald Hedlund, Mayor Hartz, Dave Nord & Bill Binn. Ann Esarco arrived at 4:21pm. **Members absent:** Ald Flower

Staff in attendance: Josh Gajewski & Jo Busch

Public in attendance: 3 Members of the Public.

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None

Approve Utility Commission Minutes from December 16, 2019 as prepared and distributed
Hartz/Hedlund motion to approve. Passed 5-0.

Acknowledgement of Correspondence
None

Financials Update

Gajewski reviewed the financials through December 2019. Final numbers for 2019 will be presented once the end of year process is complete. Gajewski expects them to be ready for the February meeting. The format for the financials will change slightly for 2020 to accommodate requests made by the Commission. The new format will begin with January's financials.
Hedlund/Binn motion to approve the financials as presented. Passed 5-0.

Approval of the December 2019 Bills
Hedlund/Hartz motion to approve. Passed 5-0.

Directors Report

Gajewski reviewed the submitted Directors report and advised that well #4 has now been put back online. Discussion was had regarding the west clarifier rehabilitation costs and Gajewski said the final invoice has yet to be received.

Update on proposed Warren Street Water Main Project

Gajewski reported that this project is still in the works and he is working with Kapur to revise the project plans and estimates. He is also communicating with the Public Works Department regarding some trees in the terrace and if there is a need to work around them. This project is expected to be on the agenda for action in February.

Discussion on rehabilitation of Plant B Iron Filter

Gajewski reported that the rehabilitation of the Plant B Iron Filter is part of the 2020 budget and will be much the same as the Plant A Iron Filter project. He is currently exploring options for alternate media and expects this to be on the February agenda for formal review.

Discussion/Action on award of Dodge Water Tower Raising and Coating Project

Gajewski reviewed the bid summary from the January 10, 2020 bid opening for this project. There are two bid portions; bid #1 for raising the tower with five alternates and bid #2 for painting the tower with five alternates. Contractors had the choice to bid either portion or both.

Ann Esarco arrived at 4:21pm.

Gajewski presented the recommendations from MSA including which of the listed bid alternates for each bid, should be included in the award. Gajewski explained that the lowest bid for bid #1 and alternates was deemed incomplete as it would not comply with current AWWA standards as bid. The recommendation from MSA is to award bid#1 to the second lowest bidder, Pittsburg Tank & Tower Co Inc. Discussion followed regarding base bid #1 and the recommended alternates 1.A2 through 1.A5 and base bid #2 and the recommended alternates 2.A2 through 2.A5. Gajewski went over the possible funding sources for this project including the possibility of using impact fees.

Hartz/Hedlund motion to accept the Pittsburg Tank & Tower bid for base bid #1 plus alternates 1.A2 through 1.A5 in the amount of \$364,260.00. Passed 6-0.

Hartz/Hedlund motion to accept the L.C. United base bid #2 and to include alternates 2.A2 through 2.A5 minus the base bid item 2.5 for a total of \$363,925.00. Passed 6-0.

Discussion/Action on Water Tower Improvement Agreement and Developers Agreement with Omega Homes-Vistas LLC

Gajewski went over the relevant sections of the Development Agreement from Omega Homes LLC. There are some changes required and then final legal review. Discussion was had regarding the impact fee schedule under exhibit F and the opinion that section 12 and exhibit H were duplicates. Gajewski will revisit the agreement with the Developer and the appropriate staff members.

No action taken.

Adjourn

Esarco/Hedlund motion to adjourn at 5:20pm. Passed 6-0.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**