

5. Salt/Sand Application Ratio Changes - Discussion.
6. Disposal of Surplus Street Department Equipment – Discussion.
7. 2013 Tentative Street Maintenance Contract Priority Listing.
8. STH 120 & USH 12 Interchange Sidewalks.
9. Dunn Field Restroom Architectural Proposals.
10. Adjustments to Downtown Traffic Signals Operations – Discussion.
11. Possible Additional Downtown Sidewalk Repairs – North Broad Street.

Agenda Item No. 1– Trostel Alley Possible Dedication – Continued Discussion.

DPW Winkler explained that Trostels would provide us a letter expressing a desire to donate the triangular piece of property to the City so we could extend the alley to Madison Street. It was moved by Ald. Hougen and seconded by Ald. Hill to recommend Council pursue the land dedication with Trostel pending receipt of the letter from them outlining the offer. The motion passed 5-0.

(This item would go to Council pending City Administration receipt of the letter).

Agenda Item No. 2- Consideration of the Sale of Part of the City Property at the Street Department-Continued Discussion.

City Administrator Jordan provided an approximate cost basis for land requested by the adjacent property owner on CTH H. It would be worth \$90,000 to \$100,000. After discussion of the pros and cons of a conditional sale and possible swap of part of the land, it was suggested by Chair Mott we develop a memorandum of understanding outlining terms of a sale or future sale. Mayor Connors noted that staff should meet with the property owner and discuss any conditions to determine if she was agreeable. It was moved by Chair Mott and seconded by Ald. Hill to meet with the property owner and bring the information back to the Committee for a final recommendation. The motion passed 4-1 with Ald. Krohn voting nay.

Agenda Item No. 3– North Broad Street Lighting Replacement – Lighting Cost Alternatives.

The DPW provided cost differentials on light pole alternatives and locations. Administrator Jordan noted the Council may be able to use TIF funds to finance it. Former alderman Hartz acknowledged that the possibility was still being explored to form a B.I.D. to help pay for the poles. The PWC by consensus asked DPW Winkler to develop a more detailed estimate to include both the less expensive poles and ornamentals used in the downtown. The limits of the improvement would stretch to George Street per the second map in the agenda packet.

Agenda Item No. 4– Consideration of Striping and Parking Space Changes – Westbound Main Street East of Center Street.

DPW Winkler provided two options for restriping Main Street and noted Option #2 was similar to that approved by the Parking Commission. Chair Mott spoke in favor of removing some of the parking on the north side of Main Street. Superintendent Carstensen suggested we try the lane division per Parking Commission recommendation and if that doesn't work, consider removing parking at that point. By consensus, staff was asked to arrange to restripe Main Street to reflect Option #2.

(This may need to go to Council for approval).

Agenda Item No. 5– Salt/Sand Application Ratio Changes - Discussion.

Mr. Schroeder and Ms. Fesenmaier spoke in favor of leaving the salt/sand ratio the same. Superintendent Carstensen provided a maintenance cost analysis for discussion. Chair Mott noted that other communities use much more salt than we do. Ald. Hougen spoke in favor of leaving the ratio the same and stated the sand gives good traction on ice. Ald. Kupsik was in favor of upping the salt percentage as it would leave less mess to clean up. Ald. Hill felt the sand created a mess and was poor traction under ice conditions when salt would be more effective. She was in favor of an increase in the ratio and/or giving the Street Superintendent flexibility to deal with extreme conditions.

Ald. Krohn thought the ratio was fine as-is. DPW Winkler noted that an increase in ratio would not result in much more salt application, but would reduce the sand clean up and related maintenance costs. The ordinance was discussed and Mayor Connors noted there was a provision to give the Street Superintendent flexibility to apply salt. He suggested adding a sentence to the ordinance something along the lines of **“Under extreme weather conditions and in the interest of public safety, the Street Department may opt to apply 100% salt on arterial streets and hills.”** The language was approved by consensus with the direction to ask the City Attorney to review and tidy up the wording. **(This item needs to go to the City Attorney for an ordinance change and then to Council at a future meeting).**

Agenda Item No. 6– Disposal of Surplus Street Department Equipment - Discussion.

Street Superintendent Carstensen provided a listing of equipment that he proposed to send to auction. It was his hope to use the proceeds to purchase replacement truck #20 which was bumped off the funded list on the current borrowing and into 2014 unfunded. Ald. Hill and Ald. Hougen inquired if this was consistent with past practice. There was also clarification by Administrator Jordan to Ald. Krohn as to how the Police Department has cars funded in its operating budget due to annual replacements. It was moved by Ald. Kupsik and seconded by Ald. Hougen to recommend sale of the listed surplus equipment. The discussion was not clear as to how to handle directing the proceeds to buy the next replacement pickup truck identified at a \$25,000 cost in the five year Capital plan. *(Footnote: It may require a Council resolution to amend the present 2013 CIP).* The motion to sell surplus equipment passed 5-0 and discussion of using the proceeds to be taken up by FLJ and Council. **(This item needs to go to FLJ and Council).**

Agenda Item No. 7– 2013 Tentative Street Maintenance Contract Priority Listing.

The tentative street listing for this year was presented by DPW Winkler for Consideration. After discussion of the streets and how the priorities were arrived at, it was moved by Ald. Hill and seconded by Ald. Hougen to approve the list and ask Crispell-Snyder to develop a design proposal for the 2013 Street Maintenance Contract based upon the list for PWC consideration. The motion passed 5-0.

Agenda Item No. 8– STH 120 & USH 12 Interchange Sidewalks.

DPW Winkler introduced the new proposal from the DOT regarding sidewalks from Geneva Square to the Showboat theaters. Mayor Connors noted they were going to build the sidewalks and require us and Lyons to take them for maintenance. Chair Mott noted the DOT will pay for the sidewalks, our portion is very small compared to Lyons, and the sidewalks will all be constructed at once in 2017. DPW Winkler noted we can probably require the adjacent property owners to maintain the sidewalks and they will be 8’ wide for ease of maintenance even if the City steps in and does them. It was moved by Ald. Hougen and seconded by Chair Mott to recommend accepting the sidewalk maintenance agreement from the DOT. The motion passed 5-0. (The final agreement with revised language is forthcoming by the WDOT for City Attorney review and consideration by Council at its March 11, 2013 meeting).

Agenda Item No. 9– Dunn Field Restroom Architectural Proposals.

DPW Winkler reviewed Administrator Jordan’s memorandum on the advertisement for proposals for this project. Ald. Hill questioned why other architects didn’t submit sample sketches of what their vision for the restroom would look like, and only Etten did so. Mayor Connors indicated that the City didn’t offer to pay extra to do that and in addition at least one architect noted that if he submitted a great design the City liked and didn’t get the work, that the selected architect could utilize the concept. Chair Mott noted time was running short to begin the project design. After discussion of the cost comparisons, including construction costs, it was moved by Ald. Kupsik and seconded by Ald. Mott to recommend approval of the Etten proposal for the design of the restroom building. The motion was approved 5-0. **(This item needs to go to FLJ and Council).**

Agenda Item No. 10– Adjustments to Downtown Traffic Signals Operations - Discussion.

DPW Winkler provided an explanation of modification to signal operations to date. Mr. Hartz and Ald. Hill expressed that pedestrians should be given priority over cars. Mr. Hartz also noted that the walk/don't walk was automatically green across Main Street, not Broad and Center with Main Street. DPW Winkler replied if that is the case, it is not correctly adjusted and said he would investigate. Direction was given by consensus to default to green walk in both directions under normal operations at Center/Main and Broad/Main. *(Side note: The signals were observed under normal operation at 7:55 AM today, and the walk did come on as properly set in the east-west Main Street direction under the adjusted setting as described in the DPW memorandum. It was also observed to be properly set on don't walk automatically when the signal came on green in the north-south direction, requiring a pedestrian to push the button to get the green walk to cross Main Street).*

(As the direction was unanimous from PWC, the DPW will arrange to change the setting to add the green walk in the north-south direction at both Center Street and Broad Street. This item need not go to Council unless Administration decides to move it forward).

Agenda Item No. 11– Possible Additional Downtown Sidewalk Repairs – North Broad Street.

DPW Winkler provided a listing of additional needed sidewalk repairs, most of which proceed up Broad Street. After discussion of whether or not to perform this work under the present contract and its unit pricing with Humphreys versus bidding out this small volume of work, it was moved by Ald. Kupsik and seconded by Ald. Hougen to recommend approval of the list with Humphreys under present City contract. DPW Winkler noted he needed to contact the property owners regarding the cost-share areas if the added work is approved in the present contract. The motion was approved 5-0.

(This item needs to go to FLJ and Council).

Motion to Adjourn:

It was moved to adjourn by Ald. Kupsik and seconded by Ald. Hougen. The motion passed 5-0 and the meeting adjourned at 9:09 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File