

**LAKE GENEVA POLICE AND FIRE COMMISSION
CHIEF AND COMMAND STAFF
APPRAISAL WORKSHOP MINUTES
THURSDAY FEBRUARY 2, 2017, AT 6:00 P.M.**

This appraisal workshop was held in the Police Department Training Room, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

The meeting was called to order by Commissioner Hartz at 6:00 p.m.

2. Roll call

Commissioners Bittner, Gramm, Jordan and Hartz were present. Commissioner Pollard was absent.

3. Discussion and Recommendation on Chief and Command Staff Appraisals

The appraisals handed out at the previous Chief and Command Staff Appraisal workshop were reviewed and discussed at length. The Commission members and Police Department staff each gave their input and recommendations about the appraisals. Several issues were discussed regarding who appraises the Chief and those issues will be addressed at another workshop. Edits agreed upon thus far will be made to the appraisals for the next Police and Fire Commission meeting. The next Chief and Command Staff Appraisal Workshop was scheduled for March 6, 2016 at 6:00 p.m.

4. Adjourn

Jordan motioned to adjourn the workshop. Bittner seconded. Workshop adjourned at 8:55 p.m.

Respectfully submitted,



Cindy Papenfus
Administrative Assistant

c: Police Chief

Fire Chief

Commissioners-file

Commission Liaisons

City Administrator

City Clerk

City Comptroller

Council Members - Mayor

**MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE
COMMISSION MEETING**