



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olsen  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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## MINUTES OF THE 6:00 PM FEBRUARY 4, 2015 MEETING

City Hall 2nd Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:02 PM. Secretary Winkler read the roll.

### Roll Call:

President Doug Skates \_\_\_X\_\_\_, Lynn Hassler \_\_\_Late\_\_\_, Barb Hartigan \_\_\_X\_\_\_, Peggy Schneider \_\_\_X\_\_\_, Dave Quickel \_\_\_X\_\_\_, John Swanson \_\_\_X\_\_\_, Ald. Al Kupsik \_\_\_X\_\_\_, Brian Olsen \_\_\_X\_\_\_, Mayor Jim Connors \_\_\_X\_\_\_ (8 to Start, 9 Total).

### Staff & Aldermen Present:

DPW Daniel Winkler, Ald. Elizabeth Chappell.

### Public Present:

Miss Yesenia Onofre, Mr. Chris Schultz, Ryan Stelzer.

### Approve the Minutes of the Prior Meeting:

It was moved by Mayor Connors to approve the minutes of the December 3, 2014 meeting, and seconded by Commissioner Quickel. The motion passed 8-0.

### Public Input:

None.

### Permits & Park Donations:

DATE 04/04/15 LOCATION Seminary Park USE Easter Egg Hunt  
PERMITTEE Jaycees

President Skates explained the permit hasn't as yet been secured but he has spoken with the Jaycees about it. It was moved by President Skates to reserve the date, and seconded by Commissioner Olsen. The motion passed 8-0.

DATE 8/17/15 to 8/24/15 (actual dates of event are 8/19-8/23) LOCATION Seminary Park, Flat Iron Park & Library Park USE Venetian Fest PERMITTEE Jaycees

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Olsen. Swanson inquired if the new pavilion would impact the layout and Mr. Stelzer said they would work around it. Mayor Connors offered an amendment to charge the \$105 park use fee but waive the security deposit, which motion was seconded by President Skates. The discussion involved being consistent this year on park use charges. The addendum passed 8-0. The original motion to approve with the addendum was approved 8-0.

DATE 04/05/15 LOCATION Library Park USE Sunrise Mass PERMITTEE First Congregational Church

President Skates read the permit. It was moved by Commissioner Swanson to approve and pay the \$30 park use fee. The motion was seconded by Commissioner Olsen. The motion passed 8-1 with Commissioner Quickel voting nay.

## **Park Assignments/Repair Update/Maintenance:**

Commissioner Swanson mentioned the milkweed replanting program and possibly getting it going at Four Seasons.

## **NEW BUSINESS**

### **Display of Temporary Art in the Parks-Ald. Chappell-**

Ald. Chappell appeared to discuss the potential for art on display in the park system on a temporary basis. She provided a handout with criteria and said the approach would be to form a committee to decide what to accept. DPW Winkler recommended concrete pads with eyebolts in them for both mowing and security. By consensus the Commission gave approval to continue to investigate the possibilities and asked DPW Winkler to get Ald. Chappell a copy of the parks map.

### **Dog Park Fundraising Efforts-Badger Leadership Dynamics**

Ms. Onofre appeared to explain the fundraising efforts to date. Badger has raised \$3,000 to \$4,000 already with a goal of \$15,000 toward amenities in the new dog park. She presented a poster board with some of the amenities. The Commission congratulated her on their efforts, liked the bone bench, and wished to approve the final list before ordering.

### **Big Foot State Park DNR Master Plan Update**

President Skates mentioned how the park has declined over time and needed a facelift. DPW Winkler provided copies of the 1996 master plan, the park use and open space plan references to Big Foot State Park from the report, and the 3 options for the road alignment provided to the City by the DNR. It was the consensus of the Park Commission that bike path connections and sidewalks were important, moving the launch ramp to the beach would be very beneficial, and the beach is not safe thus no objection to expanding it, and they didn't have any preferences on the road reconfiguration. Essentially the road was the DNR's decision and whatever worked for their park was acceptable. Commissioner Swanson thought the 20' long power boat criteria for the launch ramps in the lagoon seemed too short, and that larger longer boats than that generally use our lake.

## **Ice Skating Rink Location Discussion**

President Skates noted that he was investigating various possible locations. DPW Winkler shared aerial maps of several places in the park system. There was discussion regarding portable “Zambonis” and other ice rink preparation equipment. DPW Winkler was asked to do some pricing of materials to assist making ice rinks. The item was then continued.

## **OLD BUSINESS**

### **YMCA Baseball Tournament Details-**

President Skates and DPW Winkler discussed the updated permit form. Food and concessions and souvenir sales were struck from the application. The discussion was to try the form and YMCA hosting tournaments to see how they go and what the problems are. The form was approved 9-0 on a motion from President Skates and second by Commissioner Quickel. It wasn't known for sure if the Park Commission approval of the form was sufficient or if the application form needed to go to Council for approval.

### **Dog Park Discussion-Fencing Bid**

DPW Winkler discussed the project currently out for bids with a February 12<sup>th</sup> bid opening. He provided maps and gave one to Leadership Dynamics to share. Mr. Olsen provided the dog park rules and DPW Winkler provided a copy of the park donation form for anybody interested in giving. President Skates said next meeting the Commission needed to decide park rules and any fees/charges.

## **Future Meeting Agenda Items-March 2015**

- **Artwork in the parks discussion continued.**
- **Rules and Fees for the new dog park continued.**
- **Fees for disc golf.**
- **Fundraising update from Leadership Dynamics.**
- **Easter Egg Hunt request for Seminary Park.**

## **Adjourn:**

It was moved by President Skates and seconded by Commissioner Olsen to adjourn. The motion passed 9-0 and the meeting was adjourned at 7:35 PM.

## **Set Next Meeting Date:**

The next regular meeting is scheduled for March 4, 2015.

Respectfully Submitted,

***Daniel S. Winkler***  
***Secretary***

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)