

**COMMUNICATIONS COMMITTEE MINUTES  
TUESDAY, FEBRUARY 9, 2016 – 5:30 P.M.  
COUNCIL CHAMBERS**

Meeting was called to order by Chairman Milliette at 5:30 p.m.

**Roll Call.** Present: Chairman Gary Milliette, Ron Berndt, Andrew Fritz IV, Alderman Bob Kordus and Jeff Miskie (advisory). Absent: Jeffrey Kriegel. Also Present: City Administrator Oborn, City Clerk Waswo.

**Approval of Communications Committee minutes from October 20, 2015 as distributed.**

Berndt/Fritz IV motion to approve the minutes from the October 20, 2015 meeting. Motion carried 4 to 0.

**Comments from the public limited to 5 minutes.** None

**Discussion/Recommendation on mock-up website designs and content**

Clerk Waswo gave a brief overview of the website designs stating that she likes both and would like to do a hybrid of the two. She reviewed the pro's and con's of each design and there was a discussion of the options desired and available for the new website design. Clerk Waswo will come back with the 3<sup>rd</sup> design for review at the next meeting.

**Set next meeting date**

It was discussed and agreed to have City Clerk Waswo email the preliminary design so the committee can review and provide suggestions at the next meeting. The next meeting date will be based on when the preliminary design is ready.

**Adjournment**

Kordus/Milliette motion to adjourn at 6:21pm. Motion carried 4 to 0.

/s/ Jackie Gregoles, Building and Zoning Administrative Assistant