

**LAKE GENEVA POLICE AND FIRE COMMISSION  
MEETING AGENDA  
THURSDAY, FEBRUARY 9, 2017, AT 7:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of regular meeting minutes January 5, 2017
7. Approval of the appraisal workshop minutes February 2, 2017
8. City Council Report
9. Discussion/Action regarding Police and Fire Commission meeting time change
10. Fire Department Business
  - a. Approval of bills for the month of December 2016, operating in the amount of \$15,225.40, Capital in the amount of \$0.00, for a total of \$15,225.40
  - b. Approval of bills for the month of January 2017 operating in the amount of \$69,550.59, Capital in the amount of \$0.00, for a total of \$69,550.59
  - c. Discussion Monthly EMS Medical Billing/Stark Report
  - d. Discussion Monthly Fire Department report
  - e. Discussion Monthly Paratech Report
  - f. Discussion Lexipol Policy workgroup
  - g. Discussion Thank you letters
    - Town of Geneva Police Department
    - Frame Family Thank You
  - h. Discussion Captains Job Description

- i. Discussion/Action Fire Prevention Bureau Plan Review Process
- j. Discussion/Action Donation acceptance
  - a. Annie Frame Memorial
    - i. Ames Family- \$25.00
    - ii. Schmidt- \$25.00
    - iii. Lothian & Creed- \$20.00
    - iv. Frame Family- \$430.00
- k. Discussion/Action Items to be forwarded to city council

11. Police Department Business

- a. Approval of bills for the month of December 2016 operating in the amount of \$44,194.13, Capital in the amount of \$0.00, for a total of \$44,194.13
- b. Approval of bills for the month of January 2017 operating in the amount of \$236,381.99, Capital in the amount of \$0, for a total of \$236.381.99
- c. Discussion/Presentation from Professor Jenny Pagone regarding Impact of Stress on Department Member's Health
- d. Discussion/Action on Chief and Command Staff Appraisals
- e. Discussion/Action confirming promotion of Sergeant Sean Hinzpeter
- f. Discussion/Action recommendation of contracts for non-union supervisors
- g. Discussion/Action on Police Department Chaplain Program Policy
- h. Discussion/Action on Drone Policy
- i. Discussion hiring update Part time officers
- j. Discussion hiring update Booking officers
- k. Discussion/Action on terminating current full time officer eligibility list
- l. Discussion/Action on starting a new full time officer eligibility list
- m. Discussion 2016 Police Department annual report
- n. Discussion/Explanation regarding the 2016 budget deficit
- o. Discussion/Action on letter of resignation of Reserve Officer Benjamin Nitsch
- p. Discussion/Action on donation of \$30.00 from Hollis Herbison in memory of Annie Frame

q. Discussion/Action to purchase fitness equipment using Seizure and Donations monies

r. Discussion on Chief's top monthly incidents

s. Discussion regarding Monthly activity reports

2017	Dispatch activity for January 2017: Telephone calls-2,661	911 Calls- 159	Window assists- 866
2016	Dispatch activity for January 2016: Telephone calls-2,839	911 Calls- 166	Window assists- 760

2017	Patrol activity for January 2017:	Calls for service – 1,080	Arrests – 94
2016	Patrol activity for January 2016:	Calls for service – 1,157	Arrests – 132

t. Discussion regarding Thank you letters—

- Town of Geneva Police Department
- The De La Sancha family

u. Items to be forwarded to City Council

12. Agenda items for the next regular meeting March 9, 2017

13. Closed session

a. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee. Specifically Sergeant Hinzpeter Contract

b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(d) Considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention: Specifically Drug Prevention

14. Motion to return to open session per Wisconsin State Statute 19.85(2)

15. Discussion/action on closed session items if needed.

16. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.