



# LAKE GENEVA PUBLIC LIBRARY

## MINUTES

Lake Geneva Public Library Finance/Building/Grounds Committee Meeting  
Thursday, February 14, 2019 7:30 am  
Smith Meeting Room, Lake Geneva Public Library

Chair Larry Kundert called the meeting to order at 7:30 am.

Present: Kundert, Oppenlander, Lyon, Gelzer. Also present: Library Director Kornak.

Kundert reviewed the financial reports for December 2018 and January 2019. Motion by Lyon/Oppenlander to recommend board approval for December expenses of \$59,611.92. Passed unanimously. Motion by Gelzer/Lyon to recommend board approval for January expenses of \$38,440.94. Passed unanimously. Oppenlander request to consider spending down any unspent 2019 operating budget funds in October-November 2019.

Kundert updated the committee about new capital needs forms requested by the City of Lake Geneva, to be submitted to the City Administrator before March 12, 2019. Kundert & Kornak will be completing these forms based on the library's capital needs list submitted with the 2018 budget and providing them to the City.

Kornak requested the purchase of new hand dryers (\$760 + \$270 for installation) for the public restrooms and automatic door openers to make them ADA compliant (\$3900). Oppenlander/Lyon moved to recommend purchase to full board. Passed unanimously.

Kornak updated the committee on a \$12,000 designated donation for local history digitization equipment and a plan to begin work on the project. Gelzer/Oppenlander motion to recommend accepting donation and implementation parameters to full board. Passed unanimously.

Kornak updated committee on the winter weather effects on building/grounds and patron feedback.

Lyon/Oppenlander motion to send investment policy to full board for approval. Gelzer to request amendment at board. Passed unanimously.

Meeting adjourned at 7:58 am.

**Next meeting: Thursday, March 14, 2019 at 7:30 am, Smith Meeting Room, Lake Geneva Public Library**