



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, FEBRUARY 21, 2017 – 6:00 PM

MEETING ROOM 2A, CITY HALL

AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of February 7, 2017, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Original 2016-2017 Operator's (Bartender) License applications filed by Marilyn Bellafaire, Latrese Bishop, Elizabeth Czadzeck, Maxwell Hall, Lina Kruger, Karen Kube, Laura Lopresto, Brandon Mayer, Elisabeth Michaels, Abigail Steadman, Jeremiah VanDan
6. Discussion/Recommendation on Visitors Center Restrooms Project
7. Discussion/Recommendation of Kapur Task Order #10, for plan and permitting preparation services, for the replacement of three pedestrian bridges at the White River Disc Golf Course not to exceed \$20,417.00 from Capital Fund or Equipment Replacement Fund
8. Discussion/Recommendation on 2017-2019 Capital Projects and Borrowing (*continued from 1/23/2017 Finance, License & Regulation Committee*)
9. Discussion/Recommendation on Tourism Ordinance Language
10. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$11,927.58
 - c. Regular Bills in the amount of \$130,856.78

11. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

2/17/2017 2:59pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE
TUESDAY, FEBRUARY 7, 2017 – 6:00 PM
MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Kordus, Gelting, Howell. Absent: Alderman Horne and Chappell. Also Present: City Attorney Draper, City Administrator Oborn, Comptroller Pollitt, City Clerk Waswo, Ald. Flower, Ald. Hedlund, Chief Rasmussen, and Parking Manager Mullally.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Jim Strauss, 1517 Meadow Ridge Circle, spoke against the pre-annexation agreement.

Attorney Nick Egert spoke on behalf of Care for Lake Geneva who is against the pre-annexation agreement.

Colleen Wing, N2008 S Lake Shore Drive, spoke against the pre-annexation agreement.

Sarah Hill, 1024 George Street, stated she is against fees being waived for events.

Richard Malmin, N1991 S Lake Shore Drive, spoke against the pre-annexation agreement.

Terry O'Neill, 954 George Street, spoke against the pre-annexation agreement.

Mary Jo Fesenmaier, 1085 S Lake Shore Drive, spoke against the changes to the Finance, License & Regulation Committee meetings as well as the pre-annexation agreement.

Chris Pauley, 1018 Bonnie Brae Lane, spoke against the pre-annexation agreement.

Theresa Giese, 528 Sage Street, spoke against the changes to the Finance, License & Regulation Committee meetings as well as the pre-annexation agreement.

Richard Torhorst, 500 Commercial Court, noted he is representing the two entities who are asking for the approval of the pre-annexation agreement. He would be happy to answer any questions on that agenda item.

Approval of Minutes. Howell/Gelting motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of January 23, 2017, as prepared and distributed. Motion carried 3 to 0.

LICENSES & PERMITS

Original Class "A"/"Class A" Intoxicating Liquor and Fermented Malt Beverage License application filed by QuickNSave LLC d/b/a QuickNSave, 1231 Grant Street, Lake Geneva, Jatinder S. Dhillon, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, clearance of any Department of Revenue holds by all parties, and contingent upon SA Enterprises LLC d/b/a Quick N Save surrendering their license
Gelting/ Howell motion to approve. Motion carried 3 to 0.

Original Class "A"/"Class A" Intoxicating Liquor and Fermented Malt Beverage License application filed by ALDI Inc d/b/a ALDI #56, 200 N. Edwards Blvd, Lake Geneva, Beth Gehris, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, clearance of any Department of Revenue holds by all parties
Gelting/Howell motion to approve. Motion carried 3 to 0.

Change of Agent application filed by Popeyes Galley & Grog, Ltd d/b/a Popeye's Restaurant, 811 Wrigley Drive, Lake Geneva, to Veronica Anagnos, 1001 Wisconsin Street, Lake Geneva

Gelting/Howell motion to approve. Motion carried 3 to 0.

Riviera Beach Use application filed by Troy Nottestad for the Duffy Nottestad Fishing Derby on the beach and ice held on Saturday, February 25, 2017 from 9am to 2pm with setup on Friday evening with request for waiver of \$105.00 Beach Use Fee (recommended by Piers, Harbors and Lakefront on Jan. 26, 2017)

City Clerk Waswo noted in the past the weigh station was in front of Harry's Café, which is only used if the condition of the ice is bad. She added the parking fees as she was not sure if the station would be in the stalls or on the sidewalk.

Gelting/Howell motion to approve with the same fees as paid in 2016 which includes the barricade fees if needed as well as use of the sidewalk in front of Harry's Café for a weigh station in the case of bad ice. Motion carried 3 to 0.

Park Reservation Permit application filed by Geneva Lake Arts Foundation for the annual "Art in the Park" event at Flat Iron Park including rental of the Brunk Pavilion, from 10am to 5pm on Saturday, August 12 and 10am to 4pm on Sunday, August 13, 2017 (recommended by Board of Park Commissioners on Feb. 1, 2017)

Mr. Kordus noted that when the pavilion was put in, it was for civic events such as this. City Clerk Waswo added the security deposit was not addressed at Park Board.

Gelting/Howell motion to approve including waiver of the Brunk Pavilion fee. Motion carried 3 to 0.

Parking Stall Bag Request filed by Geneva Lake Arts Foundation for "Art in the Park" to reserve Center Street parking stalls 720-793, Center Street Lot parking stalls 978-1002 including 1 handicap spot, and excluding stalls 728-730 on August 12-13, 2017 (96 stalls) with request of remaining fee of \$1,960 to be waived

Ms. Waswo stated they only paid for 1 day of 94 stalls and they are really renting 96.

Gelting/Kordus motion to approve. Motion carried 2 to 1 with Alderman Howell voting "no".

Street Use Permit application filed by Geneva Lake Arts Foundation to close Center Street from Main to Wrigley Drive on Saturday, August 12 from 6am to 9am and Sunday, August 13, 2017 from 6am to 9am and 4pm to 6pm for the annual "Art in the Park" event (recommended by Board of Park Commissioners on Feb. 1, 2017)

Gelting/Howell motion to approve. Motion carried 3 to 0.

Park Reservation Permit application submitted by Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, April 15, 2017 from 8am to 12pm with request for waiver of \$105.00 Park Use Fee (recommended by the Board of Park Commissioners on Feb. 1, 2017)

Gelting/Howell motion to approve. Motion carried 3 to 0.

Park Reservation Permit application filed by the Lake Geneva Jaycees to use Seminary and Flat Iron parks including Brunk Pavilion for the Venetian Festival on August 14 – 21, 2017 with payment of \$25.00 Application Fee and all other fees waived (recommended by the Board of Park Commissioners on Feb. 1, 2017)

Mr. Gelting questioned the parking stall fees for 2016. Mr. Kordus said they were not charged.

Gelting/Howell motion to approve. Motion carried 3 to 0.

Park Reservation Permit application filed by the Lake Geneva Jaycees to use Library Park on August 19 – 20, 2017 for the annual Arts and Crafts Fair and Jaycees Brat Stand with all fees waived (recommended by the Board of Park Commissioners on Feb. 1, 2017)

Gelting/Howell motion to approve. Motion carried 3 to 0.

Street Use Permit application filed by the Lake Geneva Jaycees for the use and closure of Wrigley Dr. from Center St. to Broad St. for Venetian Festival on August 15 – 21, 2017 with payment of \$25.00 Application Fee and all other fees waived

Gelting/Howell motion to approve. Motion carried 3 to 0.

Parking Stall Bag request filed by the Lake Geneva Jaycees for Venetian Festival to close Center Street Lot and the parking stalls on Center St. from the Alley South to Wrigley Dr. on August 14 – 21, 2017; and use of three parking spaces on either side of the East Walkway of Library Park on August 19 – 20, 2017 with payment of \$10.00 Administrative Fee and all other fees waived

Gelting/Howell motion to approve. Motion carried 3 to 0.

Fireworks Permit application filed by the Lake Geneva Jaycees to be held on Sunday, August 20, 2017

Gelting/Kordus motion to approve. Motion carried 3 to 0.

Temporary Class “B” License application submitted by the Lake Geneva Jaycees for the sale of fermented malt beverages August 15–21, 2017 in Flat Iron Park, 100 block of Center St. during the Venetian Festival

Gelting/Howell motion to approve. Motion carried 3 to 0.

Beach Reservation Permit application filed by Sean Payne to use the Lake Geneva Beach September 8 – 10, 2017 from 6:00am to 8:00pm for the 8th Annual Masters Race with payment of \$25.00 Application Fee and all other fees waived (recommended by Piers, Harbors and Lakefront on Jan. 26, 2017)

Howell/Kordus motion to approve. Motion failed 1 to 2 with Aldermen Gelting and Kordus voting “no”.

Kordus/Gelting motion to approve with no waiver of fees. Motion carried 3 to 0.

Original Massage Establishment application filed by Tiffany S. Sqaure, LMT

Gelting/Howell motion to approve. Motion carried 3 to 0.

Original 2016-2017 Operator’s (Bartender) License applications filed by Christine Anderson, Savannah Dettmann, Jessica Stola, Dana Trilla, Paul Wasyliw, and David Wingate

Gelting/Howell motion to approve. Motion carried 3 to 0.

Discussion/Recommendation on purchasing new modems for the Luke Meters (Discussed at Public Works Committee on Nov. 10 and Dec. 8, 2016)

Mr. Kordus noted these have been tested and seem to be much more efficient. Parking Manager Mullally stated more maintenance is done in house. She tries to save money but she cannot cut costs on the modems as they are needed and will improve the system. The energy drain is a problem that she cannot get around.

Gelting/Howell motion to approve the purchase of new modems not to exceed the \$33,000 in the parking fund.

Motion carried 3 to 0.

Discussion/Recommendation on setting a public hearing for adoption of the Joint Uniform Lake Law Ordinance

Kordus/Howell motion to set the recommended date for March 27, 2017’s Council meeting. Motion carried 3 to 0.

Discussion/Recommendation on pre-annexation agreement for Geneva Waterfront Inc. and Big Foot Holdings LLC (Tax Key Nos. IL 1200004, IL 1200005C2, IL 1200005C, IL 1200005D, IL 1200005E)

Mr. Kordus stated this is regarding a pre-annexation agreement. It does not state that the City will move forward with annexation. It was presented to the City by the Geneva Inn, it was not solicited. Mr. Oborn summarized the terms of the pre-annexation agreement. Alderman Howell would like an explanation of how this will benefit the City. Mr. Oborn said tax revenue. He added the Utility Commission extended services to the Geneva Inn without them being annexed. Anyone with the water and sewer became urban in the past. He would recommend not waiving the 5 years of taxes because of the issues they would have to deal with. He does recommend annexation. Mr. Gelting agrees as it has already been taken as an urban property. We need to maintain the integrity of the lake by keeping the sewer on our system.

Gelting/Howell motion to move to Council without recommendation. Motion carried 3 to 0.

Discussion/Recommendation on amending the Employee Compensation Policy Performance Rate for employees above the mid range pay scale from 50% to 75% (Recommended by the Personnel Committee on Jan. 26, 2017)

Mr. Oborn stated he received input that the disparity between those above mid and those below was too drastic. The intent was to accelerate the people below mid a little more than above mid because you want people at least at the mid. Gelting/Howell motion to approve. Motion carried 3 to 0.

Discussion/Recommendation on a onetime \$250.00 pay adjustment for employees who have been with the City for more than 2 years and are above the mid level on the pay structure but below the maximum in their pay scale (Recommended by the Personnel Committee on Jan. 26, 2017)

Howell/Gelting motion to approve for full-time employees. Motion carried 3 to 0.

Discussion/Recommendation on a \$100 per day holiday pay adjustment for Street Department employees who worked Christmas Day or New Year's Day who did not get time and a half compensation (*Recommended by the Personnel Committee on Jan. 26, 2017*)

Gelting/Howell motion to approve a \$100 prorated per 8 hour day holiday pay adjustment for Street Department employees who worked on Christmas Day and New Year's Day who did not get time and a half compensation. Motion carried 3 to 0.

Discussion/Recommendation on Resolution 17-R01, amending the employee pay scales to include the Director of Public Works, Street Dept. Superintendent, Street Dept. Arborist/Lead, Street Dept. Lead, Senior Financial Analyst, and City Hall Office Assistant (*Recommended by the Personnel Committee on Jan. 26, 2017*)

Gelting/Kordus motion to approve. Motion carried 3 to 0.

Presentation of Accounts – Alderman Kordus

Purchase Orders (none)

Prepaid bills in the amount of \$19,446.65

Gelting/Howell motion to approve. Motion carried 3 to 0.

Regular bills in the amount of \$146,872.41

Gelting/Howell motion to approve in the amount of \$121,872.41. It was decided to hold the \$25,000 first quarter payment to Visit Lake Geneva because the agreement may have changed with the new Tourism Commission. Motion carried 3 to 0.

Closed Session

Howell/Gelting motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for City Clerk Annual Performance Evaluation to include City Administrator Oborn

Motion carried 3 to 0.

Committee went into closed session at 7:29pm.

Open Session

Gelting/Howell motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Unanimously carried

Committee came into open session at 7:41pm.

Howell/Gelting motion to follow the Personnel Committee's recommendation. Motion carried 3 to 0.

Adjournment

Gelting/Howell motion to adjourn at 7:42pm.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**

City of Lake Geneva

Licenses Issued Between: 2/27/2017 and 2/27/2017

Date: 2/17/2017

Time: 10:44 AM

Page: 1

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>	
2/27/2017	2016 -312	Marilyn Bellafaire Employer: Walmart Supercenter #910	400 S Edwards Blvd #227 201 S. Edwards Blvd.	Lake Geneva, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -313	Latrese Bishop Employer: Walmart Supercenter #910	4211 N Sherman Blvd 201 S. Edwards Blvd.	Milwaukee, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -314	Elizabeth Czadzeck Employer: Walmart Supercenter #910	9416 276th Ave 201 S. Edwards Blvd.	Salem, WI 53168 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -315	Maxwell Hall Employer: Prairie State Enterprises of D	N2020 Country Road H #576 350 Edwards Blvd	Lake Geneva, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -316	Lina Kruger Employer: Walgreens #5600	3058 Theatre Raod 351 N Edwards Blvd	Delavan, WI 53115 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -317	Karen Kube Employer: The Red Geranium Restaurant /	23323 83rd PL 393 N. Edwards Blvd.	Lake Geneva, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -318	Laura Lopresto Employer: Walmart Supercenter #910	673 Bluebill Lane 201 S. Edwards Blvd.	Genoa City, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -319	Brandon Mayer Employer: Walmart Supercenter #910	134 Fox Lane 201 S. Edwards Blvd.	Walworth, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -320	Elisabeth Michaels Employer: Prairie State Enterprises of D	171 Congress St 350 Edwards Blvd	Williams Bay, WI 53147 Lake Geneva, WI 53147	50.00
2/27/2017	2016 -321	Abigail Steadman	300 S Edwards Blvd #36	Lake Geneva, WI 53147	50.00
2/27/2017	2016 -322	Jeremiah VanDan Employer: Walgreens #5600	1220 Barnes St 351 N Edwards Blvd	Delavan, WI 53115 Lake Geneva, WI 53147	50.00

Operator's Regular

Count: 11

December 28, 2016



Mr. Blaine Oborn
City Administrator
City of Lake Geneva
P.O. Box 187
Lake Geneva, WI 53147

**Re: Additions & Alterations to Existing Public Restrooms
Flat Iron Park Visitors' Center
Wrigley Drive
Lake Geneva, Wisconsin 53147
Job No. 1023**

PROPOSAL FOR ARCHITECTURAL / ENGINEERING SERVICES

Dear Blaine:

McCormack + Etten / Architects LLP are pleased to submit the following Proposal for Architectural / Engineering Services for the *Additions & Alterations to the Existing Public Restrooms* in the Visitors Center Building in Flat Iron Park in the City of Lake Geneva, Wisconsin, as requested.

McCormack + Etten / Architects LLP would propose to prepare Preliminary Plans and Working Drawings, as requested, for the design, bidding and construction of the *Additions & Alterations to the Existing Public Restrooms* as described below. The initial PRELIMINARY DESIGN PHASE would involve investigation of existing conditions and code requirements and preparation of Preliminary Floor Plans and Elevations to develop an overall design concept for local approvals and general cost estimating. Once an acceptable design concept had been agreed upon, we would proceed with the WORKING DRAWING PHASE for bidding, permits and construction, as requested. This work would be done with the understanding that the City of Lake Geneva wishes to put this project out to public bids. McCormack + Etten / Architects LLP would be responsible for preparation of Architectural, Structural, Plumbing, Mechanical and Electrical Plans and Specifications only. *We would not be responsible for Geotechnical or Civil Engineering, Landscape Design or Sprinkler Plans and Specifications, if required. These services would be provided by others contracting directly with the City of Lake Geneva. This Proposal would be done on an Hourly Basis in phases from Preliminary Design thru the Bidding Stage. Any Construction Administration Services during construction would be done as requested on an Hourly Rate as requested.*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147
Email: contact@mccormacketten.com

Ph (262) 248-8391 Fax (262) 248-8392
<http://www.mccormacketten.com>

1. *SCOPE OF THE PROJECT*

A. The **Project** would involve the design of *Additions & Alterations to the Existing Public Restrooms* located at the **Visitors' Center Building** in **Flat Iron Park** in the **City of Lake Geneva**. The **Visitors' Center Building** is a one-story, slab-on-grade masonry structure, approximately 30 feet wide X 42 feet long with a wood truss and asphalt shingle roof. In addition to **Office Space** for the **Visitors' Center**, the **Existing Building** contains **Public Restrooms** with **2 toilets, 3 urinals and 2 sinks** on the **Men's Restroom** and **4 toilets and 2 sinks** on the **Women's Restroom**. *These Existing Public Restrooms do not meet current handicapped accessibility codes and the City of Lake Geneva wishes to upgrade them to meet current ADA requirements and improve the capacity and finishes.*

B. *It is our understanding that the Existing Restrooms currently have at least minimal heat and ventilation* and that the **Exterior Walls** are **brick veneer and concrete block** with foam core insulation and painted or sealed finish on the interior face. The **floors** are **reinforced poured concrete**, minimum 4" thick and painted, and the **roof structure** is **wood trusses with asphalt shingles**. The **ceilings** in the **Restrooms** are either **gypsum board or plywood**.

C. *The design of the Remodeled Restrooms would be similar in materials, finishes and details to the Library Park Restrooms.* As noted above, the primary objective would be to upgrade the **Existing Restrooms to make them handicapped compliant**, improve the finishes and fixtures and if possible, to increase the number of fixtures. Where ever possible, the **existing plumbing fixtures, hardware and accessories** will be reused. The **toilet partitions** will be replaced with new solid slab units, the **urinals** will be replaced with wall hung units, and the sinks shall be under mount units in solid slab **vanity counters**. The **ceilings** in the **Remodeled Restrooms** will be at least ½" plywood or particle board painted with insulation in the attic space above the ceilings. **All new and existing interior partition walls** would be **painted concrete block** unless noted otherwise noted and all **concrete floor slabs** would receive new epoxy paint with a non-slip finish.

D. Should the proposed *Additions & Alterations* require **Site Plan Approval and/or Conditional Use Approval** from the **Lake Geneva Plan Commission and City Council**, *McCormack + Etten / Architects, if requested, would assist in the preparation and presentation of the necessary submittals to the City of Lake Geneva for all required local approvals as part of the Architectural / Engineering package proposed herein.*

E. The *Architectural / Engineering Services* to be provided by **McCormack + Etten / Architects LLP** would include **Architectural, Structural, Plumbing, Mechanical and Electrical Plans and Specifications for State and Local Approvals, Bidding and Construction**. *Should Soil Tests or other Site Engineering Services be required in conjunction with this project, these services would be provided under a separate contract by a Civil or Geotechnical Engineering firm working directly with the City of Lake Geneva.*

2. **PRELIMINARY DESIGN PHASE**

A. The **PRELIMINARY DESIGN PHASE** would include site visits, researching local zoning and code requirements, and developing **Preliminary Plans and Elevations** for the Owner's review. *It is our understanding that the City would want to coordinate any remodeling of the Existing Public Restrooms with any remodeling work being proposed for the Visitors' Center portion of the building by Visit Lake Geneva.*

B. The **PRELIMINARY DESIGN DRAWINGS** would include **Site Plan, Floor Plans, Elevation Studies** for the north, south, east and west sides of the **Building**, and meetings with City staff to review and modify the design concept. *Once an acceptable Preliminary Design is agreed upon, we would be available to work with you to prepare applications and presentation to any public agencies having approval authority over this project prior to proceeding with Working Drawings.*

3. **WORKING DRAWING PHASE**

A. Once the **PRELIMINARY DESIGN PHASE** is completed and an acceptable design has been agreed to and approved, we would then proceed to the **WORKING DRAWING PHASE** as directed. We would prepare **Working Drawings** for the construction of the **Project for Local and State approvals, Bidding and Construction**. These would consist of a **Site Plan, Floor Plans, Exterior Elevations, Room Finish and Door Schedules, Sections and Details, Selected Interior Elevations, Structural Plans, and Plumbing, Mechanical and Electrical Plans and Specifications**, as requested. *We would not prepare Landscaping or Civil Engineering Plans and Specifications. These services would be provided by others contracting directly with the City of Lake Geneva. We would work with these Consultants to coordinate their Plans with our Drawings. All application and approval fees would be by the Owner.*

4. **BIDDING PHASE**

A. For the **BIDDING PHASE**, we would assist in the distribution of Plans and Specifications and in obtaining Bids from qualified Contractors as requested. *The BIDDING PHASE would be as noted in the Fee Schedule below.* The Drawings and Specifications provided will be adequate for Bidding, Building Permits and Local and State approvals. *The General Contractor would be responsible for applying for all local Building Permits.*

5. **CONSTRUCTION ADMINISTRATION**

A. During construction, **McCormack + Etten / Architects LLP** would provide additional **CONSTRUCTION ADMINISTRATION SERVICES** such as **Site Visits, Job Meetings, review of Payout Requests and Shop Drawings**, and answering questions raised by the Contractors. *These CONSTRUCTION ADMINISTRATION SERVICES would be provided as a separate service, as requested by the Owner, at the same Hourly Rates as listed below.*

6. ARCHITECTURAL FEES

A. The “*Not to Exceed*” fees for the **PRELIMINARY DESIGN PHASE**, the **WORKING DRAWING PHASE**, and **BIDDING PHASE** would be as noted below. The total Architectural / Engineering Fees for the services described above would be provided on an Hourly Basis at the rates described below with an Upper Limit not to exceed \$10,000.00 and would be broken down into approximately the following phases:

- **PRELIMINARY DESIGN PHASE** **\$3,000.00**
- **WORKING DRAWING PHASE** **\$6,000.00**
- **BIDDING PHASE** **\$1,000.00**
- **CONSTRUCTION ADMINISTRATION** *HOURLY AS REQUESTED*

B. HOURLY RATES

The Hourly Rates at which McCormack + Etten / Architects LLP personnel would be billed are as described below:

Kenneth L. Etten	Registered Architect @ \$110.00/HR.
Ronald H. McCormack	Registered Architect @ \$110.00/HR.
Technical Staff	
As Required	Intern Architects @ \$65.00 to \$95.00/HR.

The Consultants used by McCormack + Etten / Architects LLP would be billed “At Cost”. These fees are to be included in Upper Limit Fee noted above.

7. CHANGE IN SCOPE OR WORK AND ADDITIONAL ARCHITECTURAL SERVICES

A. If the scope of the work changes substantially from that described herein, M + E reserves the right to renegotiate the stated fee, as mutually agreed upon.

B. McCormack + Etten / Architects LLP would be pleased to provide **ADDITIONAL ARCHITECTURAL SERVICES** as may be requested by the Owner, including renderings, models, or other services not specifically included in this proposal. These **ADDITIONAL SERVICES** would be provided on an Hourly Basis as noted above or at cost for contracted services such as renderings.

8. MISCELLANEOUS PROVISIONS

A. **Payment of Fees:** The fee will be billed on a monthly basis, payable upon receipt. Any fees more than 30 days past due shall have a 1 1/2% per month interest penalty applied.

B. Additional Services: Should the **Upper Limit** be reached and additional work is requested by the **Client** above and beyond the services described above, no additional work will be done without the written approval of the **Client**. *This additional work will be done at the same Hourly Rates as noted above.*

C. Client Responsibility: The **Client** is responsible for obtaining all site information regarding existing property lines, easements, and deed restrictions, and for the cost of all necessary surveys, permits and fees as required for approvals and to complete the work.

D. Reimbursable Expenses: Additional **Reimbursable Expenses** shall include the cost of reproduction for blueline prints, the cost of postage for the distribution of prints to the **Client** or **Client's Contractors**.

E. Lien Rights: As per Wisconsin State Statutes and Wisconsin Construction Lien Law, **McCormack + Etten / Architects LLP** hereby notify the **Client** that they may have lien rights on the **Client's** land and buildings if fees are not paid. *McCormack + Etten / Architects LLP agree to cooperate with the Client and his lender, if any, to insure that all potential lien claims are duly paid.*

F. Termination of Agreement: This agreement may be terminated at any point by the **Client** with written notice to the Architect and the payment of all fees incurred to that point.

G. Ownership of Drawings: In accordance with the standard language of the American Institute of Architects, the original drawings and specifications prepared for this project are instruments of the Architect's service and shall remain the property of the Architect. It is agreed that the Owner may retain copies, including reproducible copies of the drawings and specifications, and that these documents shall be used solely with respect to this project by both the Owner and the Architect. *The Architect shall retain all common law, copyright, and statutory rights to these documents.*

H. Risk Allocation: To the maximum extent permitted by law, the **Client** or anyone claiming by, through, or under the **Client**, agrees to limit the aggregate liability for any and all claims, losses, costs, or damages of any nature whatsoever arising out of the Project or this Agreement, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the Architect or his agents or subcontractors, to the sum of \$100,000.00 or the total of the Architect's fees, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

If you have any questions regarding this proposal, please call at your convenience at **(262)248-8391**, by fax at **(262)248-8392**, or by e-mail at ken@mccormacketten.com. If these terms are acceptable, please sign and date both copies of this proposal, keep one copy for your records and return one to our office. ***We are look forward to working with the City of Lake Geneva in its ongoing program to improve the facilities at Flat Iron Park for the use of all the citizens of Lake Geneva and the surrounding area.***

Sincerely,

Kenneth L. Etten A.I.A.
McCormack + Etten / Architects LLP

Acceptance: _____
Owner Date

Office Manager

Subject: FW: PROPOSAL FOR ARCHITECTURAL SERVICES FOR VISITORS' CENTER RESTROOM REMODELING
Attachments: SKM_C36816122914050.pdf; 1023-Prelim.Plan Options_2016-12-29.pdf

From: Ken Etten [<mailto:ken@mccormacketten.com>]
Sent: Thursday, December 29, 2016 2:32 PM
To: Blaine Oborn
Cc: Alan Kupsik; jay standish
Subject: RE: PROPOSAL FOR ARCHITECTURAL SERVICES FOR VISITORS' CENTER RESTROOM REMODELING

Hello Blaine,

Attached are a couple of Preliminary Floor Plan options for the Remodeled Public Restrooms in the Visitors' Center Building.

- *Option #1* keeps the Men's and Women's Restrooms in the locations they are now but shows an additional handicapped accessible toilet stall and sink in the Women's Restroom and an additional handicapped accessible toilet stall and sink in the Men's Restroom. The stalls and plan configuration is also slightly altered to provide for handicapped circulation.
- *Option #2* reverses the locations of the Men's and Women's Restrooms to allow for two additional toilet stalls and one additional sink in the Women's Restroom and one additional handicapped accessible toilet stall and sink in the Men's Restroom. While Option #2 provides one more toilet stall in the Women's Restroom than Option #1, it would probably be more expensive since it requires more reworking of the existing plumbing waste lines.

I spoke to Greg Odden at Glen Fern Construction and asked if he could send me a copy of the most recent plans he has been discussing with Darien Schaefer for the remodeling of the Visitors' Center portion of the building. (*See attached copy.*) These plans were obviously sketched over one of our earlier "As Built" plans and are significantly different than what we discussed so it would be helpful for the City to talk to Darien and *Visit Lake Geneva* to make sure everyone has the same expectations as to how the building will be reconfigured and is on the same page.

Let me know if you have any questions or need any additional information from us at this time.

Thanks,

Ken Etten AIA
McCormack + Etten / Architects LLP
(T) (262) 248-8391 ext. 12
E-mail: ken@mccormacketten.com

From: Blaine Oborn [<mailto:cityadmin@cityoflakegeneva.com>]
Sent: Thursday, December 29, 2016 12:43 PM
To: Ken Etten <ken@mccormacketten.com>
Cc: Alan Kupsik <akupsik@cityoflakegeneva.com>
Subject: RE: PROPOSAL FOR ARCHITECTURAL SERVICES FOR VISITORS' CENTER RESTROOM REMODELING

Ken,
I appreciate the proposal and will take the proposal to the Public Works Committee on January 12, 2016 and City Council on January 23, 2017. I will take the preliminary plans to the Park Board on January 4th, Public Works Committee on January 12th, and City Council on January 23rd. Please submit a preliminary plan that I can present to the Parks Board by the morning of January 3rd.

Thanks,

Blaine Oborn

City Administrator

City of Lake Geneva, Wisconsin

626 Geneva St.

Lake Geneva, WI 53147

Office: (262) 249-4098

Email: cityadmin@cityoflakegeneva.com

Website: www.cityoflakegeneva.com



From: Ken Etten [<mailto:ken@mccormacketten.com>]

Sent: Wednesday, December 28, 2016 2:27 PM

To: Blaine Oborn

Subject: PROPOSAL FOR ARCHITECTURAL SERVICES FOR VISITORS' CENTER RESTROOM REMODELING

Hi Blaine,

Attached is a draft copy of our Proposal for Architectural / Engineering Services for the Flat Iron Park Visitors' Center Restroom Remodeling project.

Let me know if you have any questions or comments. I should be getting a Preliminary Plan to you tomorrow to review. Also let me know if there is anything new relating to the Library Remodeling project.

Talk to you soon,

Ken Etten AIA

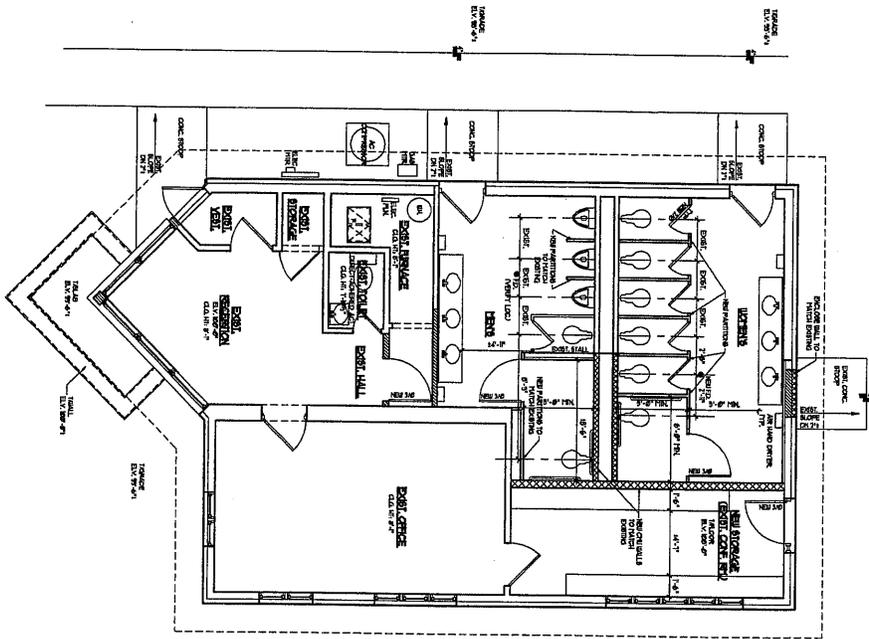
McCormack + Etten / Architects LLP

400 Broad Street

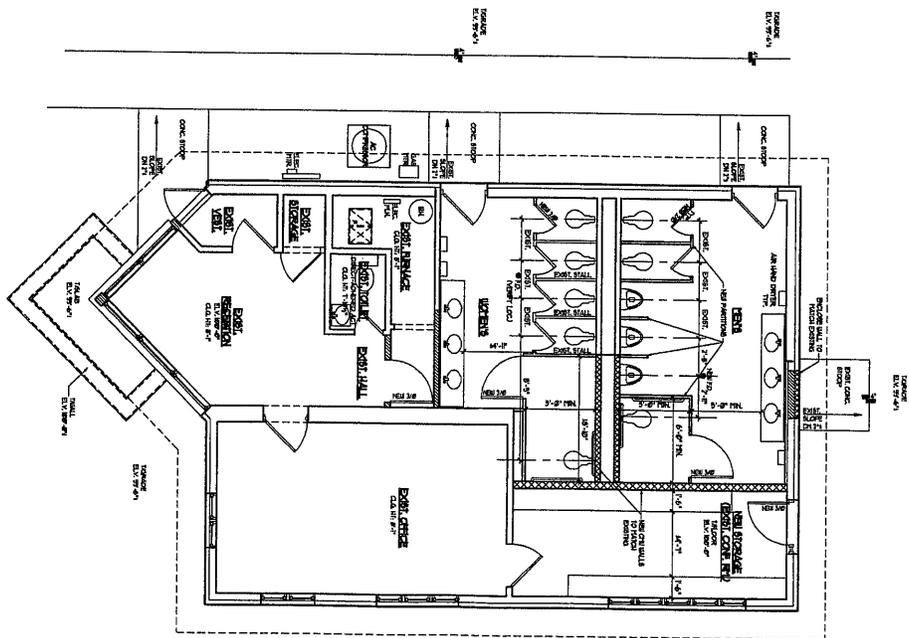
Lake Geneva, WI 53147

(T) (262) 248-8391 ext. 12

E-mail: ken@mccormacketten.com



 NORTH
 FLAN NORTH
PROPOSED FLOOR PLAN
 OPTION "12"



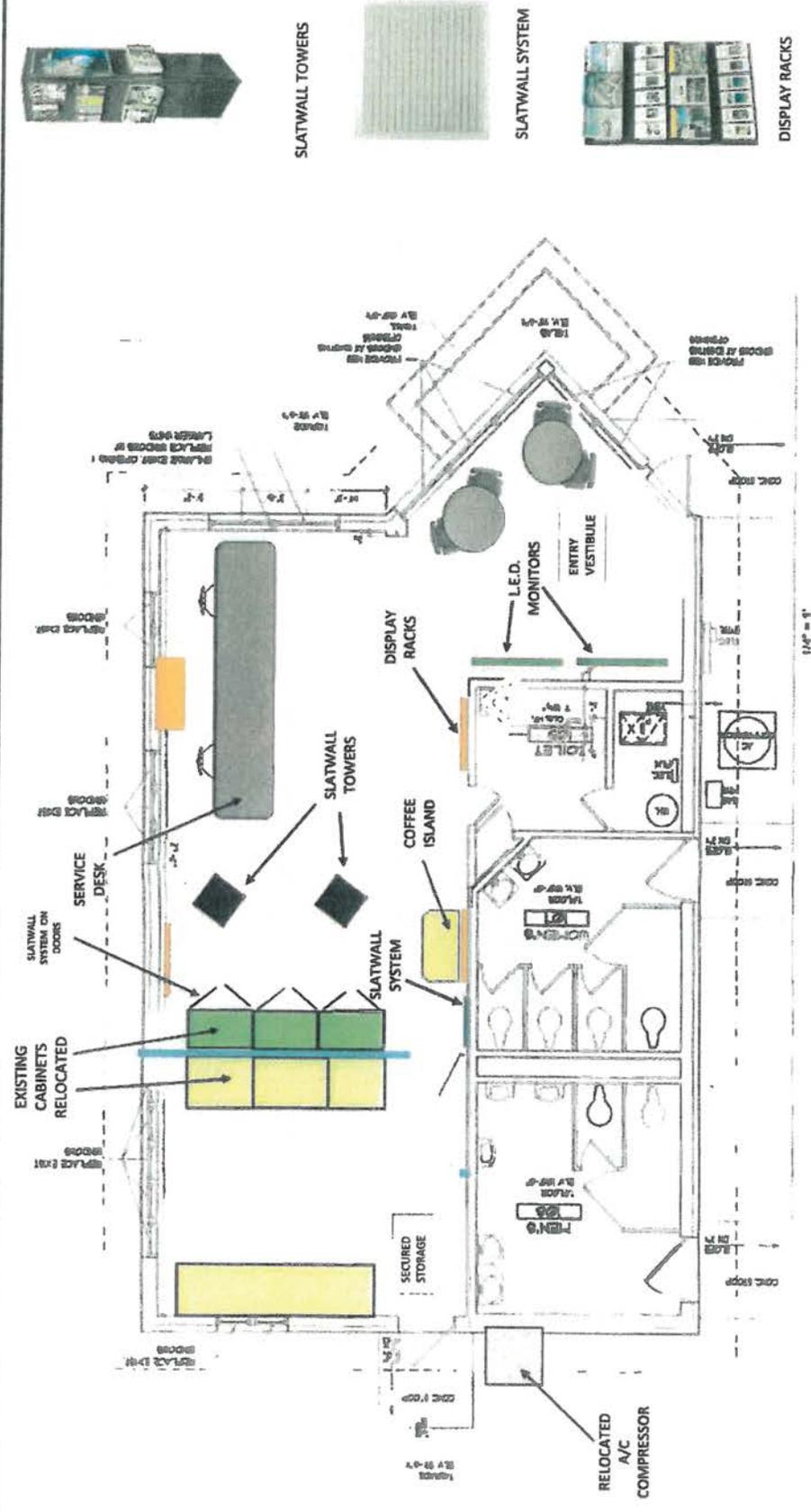
 NORTH
 FLAN NORTH
PROPOSED FLOOR PLAN
 OPTION "11"

REVISIONS	
DATE	12/23/06
DRAWN BY	A-1
CHECKED BY	
APPROVED BY	
DESIGNED BY	
PROJECT NO.	0723

ADDITIONS AND ALTERATIONS TO THE EXISTING RESTROOMS
FLAT IRON PARK VISITORS' CENTER BLDG.
 WIRGLEY DRIVE
 LAKE GENEVA, WISCONSIN 53141
 © McCormack + Elten / Architects, LLP



McCormack + Elten / Architects, LLP
 400 Broad Street
 Lake Geneva, WI 53147
 Ph (262) 246-5201 Fax (262) 246-5202
 contact@mccormackelten.com www.mccormackelten.com



SLATWALL TOWERS



SLATWALL SYSTEM



DISPLAY RACKS

SCHEMATIC PLAN C

DRAWING DATE: 5/3/2016

REVISIONS-NOTES: 6.09.2016



705 MADISON STREET, #101
 Lake Geneva, WI 53147
 262-203-7034

**VISIT LAKE GENEVA
 201 WRIGLEY DRIVE
 LAKE GENEVA, WI 53147**

TASK ORDER NUMBER #10 CIVIL ENGINEERING SERVICES

This task order is made as of January 31, 2017, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the topographic survey, design, plan preparation, permitting and construction layout for the replacement of three pedestrian bridges at the White River Disc Golf Course. The structure replacements will consist of removing the three northern most pedestrian crossings and replacing them with new prefabricated bridge structures. It is anticipated the proposed bridges will be clear span structures and require new footings. The existing foot bridges are located within the shoreland zoning district, secondary environmental corridor, and White River floodway. There are no known mapped wetlands shown, and minimal areas of wetland indicator soils, however wetlands appear present adjacent to the river. In addition, as part of the design a hydraulic analysis may be required for the White River to determine hydraulic capacity and proper drainage.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan & Permitting Preparation Activities

1. Develop and finalize erosion control and grading plans for the three pedestrian bridge replacements. The grading and erosion control plans will define the limits of any floodplain fill, wetland impacts and land disturbance areas as require by the WDNR and army corps of engineers for permitting purposes.
2. A Chapter 30 Permit (Form 3500-053) will be required by the WDNR, per Chapter 30.19 Wisconsin State Statutes, for replacement of a bridge replacements on the bank of the White River. Under the Chapter 30 statute, it is anticipated that the project may not meet the eligibility criteria for the General Permit and require an Individual Permit. Kapur will apply for the appropriate permit and provide all necessary documentation to the DNR for the attainment of the Chapter 30 Permit.
3. Collect topographic survey and mapping in the area off the bridge replacements to provide a base map for permit drawings. Topographic survey will include elevation and location of existing features, structures stream cross sections, and water elevations.

4. Provide a detailed plan set for bidding and construction purposes. Plans will include structural location layout, erosion control, demolition limits, and all other appropriate details for accurate bidding and construction by contractors. The actual bridge construction documents, footing design and structural design will be provided by others as it is anticipated a Manufactured pedestrian bridge product will be utilized.
5. Soil borings will be required for the footing designs of the manufactured bridges. Kapur will consult a geotechnical engineer and obtain two soil borings for each structure and obtain recommendations for the design of footings.
6. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract.
7. Prepare for and attend the bid opening

Possible Additional Activities

8. Wetland impacts are anticipated as part of the project, a wetland screening will be required to determine the limits of impact. It has been our experience in waterway replacements projects that a detailed wetland delineation is generally not required as the area is known to be wetlands. If a wetland delineation is determined to be required as part of this project Kapur and Associates, will provide a scope of services to complete this task as required at the time.
9. A Hydrologic and Hydraulic analysis (H&H) is not anticipated as part of the proposed project. It has been our experience when replacing small more restrictive structures with larger less restrictive structures a stream analysis has not been required. The reviewing agencies however may require a (H&H) be completed. If a H&H is required as part of the project we will provide a scope of service to complete this task.

Section B. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Twenty Thousand Four Hundred and seventeen dollars (\$20,417.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

Kapur & Associates, Inc.
Summary of Staff Hours and Labor Costs
for the City of Lake Geneva

TASK ORDER 10																				
City of Lake Geneva White River Disc Golf Bridge Replacements - Attachment A																				
CLASSIFICATION		Project Manager		SeniorProject Engineer		Staff Engineer II		Senior Technician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor		
Average Hourly Wage		\$137.00		\$110.00		\$82.00		\$77.00		\$94.00		\$80.00		\$93.00		\$108.00				
TASK DESCRIPTION		ACT. Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Meetings/ Planning																				
Meetings Initial					2	\$220.00	2	\$164.00											4	\$384.00
Conceptual Layout																				
Permitting and Plan Preparation																				
Survey/Base Mapping									4	\$308.00				2	\$186.00	8	\$864.00	14	\$1,358.00	
Field Reviews																		4	\$328.00	
Design - Impacts/Plan Preparation					8	\$880.00	86	\$7,052.00										94	\$7,932.00	
Details - Erosion Control, Restoration, etc.																		6	\$492.00	
Chapter 30 Permitting					4	\$440.00	24	\$1,968.00										28	\$2,408.00	
Project Manual/Administration																				
Administration					2	\$220.00													2	\$220.00
Advertisement/Project Manual/Specification/Estimate					4	\$440.00	16	\$1,312.00											20	\$1,752.00
Attend Bid Opening					2	\$220.00													2	\$220.00
Post Bid Opening Activities					2	\$220.00													2	\$220.00
Meetings as Required																				
Constuction Management																				
Construction Services																				
Construction Staking Services																				
TOTALS					24	2640	138	11316	4	308				2	186	8	864	176	\$15,314	
																		Expenses:		\$5,103
																		Project Total:		\$20,417

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Soil Borings (6 Each)	6	\$750.00	\$4,500.00
Chapter 30 Permit Fee	1	\$603.00	\$603.00
Totals			\$5,103.00

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Date: February 21, 2017

To: Bank

Regarding: Competitive General Obligation Promissory Note Proposal

The City of Lake Geneva is soliciting proposals from local financial institutions for the following:

Tax Exempt General Obligation Promissory Note:

- Amount: Up to \$3,500,000.00 General Obligation Promissory Note
- Purpose: Fund Road Improvements and capital expenditures for 2017, 2018, & 2019
- Collateral: Unsecured GO debt
- Closing: March 2017
- Payments: Interest only on actual principal balances for years one through three, with principal and interest payments to begin in year four following the attached Financing Schedule
- Prepayment Privileges: Pre-payable without penalty at any time

The interest rate should be quoted as a single rate with any fees or closing costs charged by the bank specified in the proposal. Please provide a fixed rate option only, with fully amortizing term of 96 months after the interest only period.

The City will only need approximately \$300,000 at funding, with subsequent quarterly draws up to the \$3,500,000 over the first three years, with full amortization over the remaining seven years with a fixed rate.

The City anticipates a note resolution to be adopted by the city council in March of 2017.

We will assume the quotes are firm until closing with bids due no later than 3/20/17.

If the above structure is not possible, please provide an alternative quote with rates, terms, and fees.

Please furnish your quote to Blaine Oborn, City Administrator of the City of Lake Geneva, Via email at cityadministrator@cityoflakegeneva.com no later than 10:00 am March 20, 2017.

If you have any questions or need additional information, please do not hesitate to Contact me at 262-249-4098.

Sincerely,

Blaine Oborn
City Administrator

**City of Lake Geneva
2017-2019 Capital Projects**

	<u>Year</u>	<u>1/7/2017 Amount</u>	<u>1/17/2017 Amount</u>
City Hall			
Parking lot landscaping	2017	5,000	5,000
City Hall Office Changes	2017	15,000	15,000
Fire Department			
Wall Hydrant Repair	2017	7,000	7,000
Bay light switches	2017	4,165	4,165
Parks			
2017 Bicycle & Pedestrian Plan	2017	25,000	25,000
White River Bridges	2017	30,000	150,000 *
Manning Way Playground	2017	40,000	40,000
White River Crossing	2017	300,000	300,000
Visitor Center Restrooms	2017	110,000	110,000
Center Street Park	2017	20,000	20,000
Police Department			
Second ALPR	2017	21,500	21,500
Carpet Replacement	2018	2,000	2,000
Garage Floor Seal	2018	6,000	6,000
Streets			
Shop Generator	2017	10,000	10,000
Capital Road Projects	2017	750,000	750,000
Street Crack-filling	2017	30,000	30,000
Storm Sewer Line Repairs	2017	25,000	25,000
Capital Road Projects	2018	750,000	750,000
Street Crack-filling	2018	30,000	30,000
Storm Sewer Line Repairs	2018	25,000	25,000
Capital Road Projects	2019	750,000	750,000
Street Crack-filling	2019	30,000	30,000
Storm Sewer Line Repairs	2019	25,000	25,000
Total		3,010,665	3,130,665

*Bridge could be charged to Equipment Replacement Fund

City of Lake Geneva
2017 Capital Proposed Financing Schedule

Borrowings:

	\$2,980,00 2011A		\$2.560,000 2014A		Proposed 2017 Promissory Note		Debt Service Budget
	Rate	Total P+I	Rate	Total P+I	Rate	Total P+I	
Prior Years	1.5%	550,311.25		139,263.06			
4/1/2017	1.8%	557,362.50	3.0%	382,725.00		75,506.00	
10/1/2017		27,637.50		27,475.00			
2017		585,000.00		410,200.00		75,506.00	1,070,706.00
4/1/2018	2.1%	567,637.50	3.0%	382,475.00	3.5%	76,476.00	
10/1/2018		21,967.50		22,150.00			
2018		589,605.00		404,625.00		76,476.00	1,070,706.00
4/1/2019	2.4%	576,967.50	3.0%	377,150.00	3.5%	84,456.00	
10/1/2019		15,307.50		16,825.00			
2019		592,275.00		393,975.00		84,456.00	1,070,706.00
4/1/2020	2.6%	585,307.50	3.0%	381,825.00	3.5%	84,326.00	
10/1/2020		7,897.50		11,350.00			
2020		593,205.00		393,175.00		84,326.00	1,070,706.00
4/1/2021	2.7%	592,897.50	2.0%	381,350.00	3.5%	88,808.50	
10/1/2021				7,650.00			
2021		592,897.50		389,000.00		88,808.50	1,070,706.00
4/1/2022			2.0%	387,650.00	3.5%	590,000.00	
10/1/2022				3,850.00			
2022				391,500.00		590,000.00	981,500.00
4/1/2023			2.0%	388,850.00	3.5%	590,000.00	
10/1/2023				-			
2023				388,850.00		590,000.00	978,850.00
4/1/2024					3.5%	590,000.00	
2024						590,000.00	590,000.00
4/1/2025					3.5%	590,000.00	
2025						590,000.00	590,000.00
4/1/2026					3.5%	590,000.00	
2026						590,000.00	590,000.00
4/1/2027					3.5%	277,777.02	
2027						277,777.02	277,777.02
Total		3,503,293.75		2,910,588.06		3,637,349.52	
Bond Proceeds		2,923,869.00		2,499,000.00	*	3,010,665.00	
Interest		523,293.75		350,588.06	*	626,684.52	
Issue Costs		56,131.00		61,000.00		-	
Maintenance		5,000.00		5,000.00		-	

*Estimate

Capital Borrowing Schedule:

2017	\$ 1,500,000.00
2018	\$ 1,000,000.00
2019	\$ 1,000,000.00

At last measurement the City only used 11% of debt capacity.

ORDINANCE NO. 17-

AN ORDINANCE AMENDING CHAPTER 70, TAXATION OF THE MUNICIPAL CODE OF THE CITY OF LAKE GENEVA ADDING SECTION 70-55 TO ARTICLE III, ROOM TAX WHICH SERVES TO ESTABLISH A TOURISM COMMISSION

1. Chapter 70, Taxation, ARTICLE III, Room Tax, of the Municipal Code of the City of Lake Geneva, Wisconsin, is hereby amended by adding a section numbered 70-55 which section reads as follows:

SEC. 70-55 TOURISM COMMISSION

- (a) **Members.** The Tourism Commission shall consist of five (5) members, ~~one (1)~~ two (2) of the members shall represent the Wisconsin hotel and motel industry, ~~one (1) of the members shall be a member of the Lake Geneva Business Improvement District (with preference given to members of the Lake Geneva Business Improvement District who are residents of)~~ two (2) of the members shall be business owners within the City of Lake Geneva; ~~the Mayor,~~ and ~~two (2)~~ one (1) of the members shall be an aldermen of the City of Lake Geneva. Members of the Commission shall be appointed by the Mayor and shall be confirmed by the Common City Council. Commissioners shall serve for a one-year term, at the pleasure of the Mayor appointing official, and may be reappointed.
- (b) **Ex-Officio Members** ~~and Staff Liaison to the Mayor,~~ the ~~Commission.~~ The City Comptroller, and the Executive Director of the organization with whom the Tourism Commission contracts with to perform tourism promotion functions shall be ex-officio, non-voting members of the Commission. ~~The City Administrator or her/his designee shall serve as the staff liaison to the Commission.~~
- (c) **Officers.** The Commission shall elect, from among its Members a chairperson, a vice chairperson and a secretary.
- (d) **Meetings.** The Commission shall hold ~~meeting~~ meetings not less than quarterly.
- (e) **Procedure.** Three (3) members shall constitute a quorum. Action shall be by majority of those present and voting. The Commission shall adopt rules of procedure for governing the conduct of its meetings.
- (f) **Powers and Duties.** The Commission shall be responsible for the coordination of tourism promotion and tourism development within the City and for ensuring that all room tax dollars it receives from the City, per State Statutes, is spent on tourism promotion and development. ~~Allocation of dollars between tourism promotion and tourism development shall be per the direction of the Common Council.~~ The Commission shall contract with a Tourism Entity as defined in 66.0615 of the Wisconsin State Statutes for tourism promotion services. ~~Services contracted through the Tourism Entity shall include, at minimum, (1) development, implementation and administration of a marketing plan approved by the~~ “Tourism promotion and tourism development” means any of the following that are significantly used by transient tourists and reasonably likely to generate paid overnight stays at more than one establishment on which a room tax may be imposed, that are owned by different persons and located within the City of Lake Geneva in which a tax under this section is in effect; or, if at any time the City of Lake Geneva has only one such establishment, reasonably likely to generate paid overnight stays in that establishment:
Commission; (2) oversight of a marketing agency, selected in conjunction with the Tourism

~~Commission, for the development of the “creative work” for the marketing program and the development and maintenance of a separate tourism related website for the City, which site shall be available, free of charge, to any business within the City who would be subject to the Premier Resort Tax if located in a Premier Resort Tax Area. Similar businesses within a commutable area (with the exception of lodging facilities) that have a potential to generate overnight stays shall also eligible to be listed on the site; (3) awards, per the direction of the Tourism Commission, of grants to third party organizations for the marketing and enhancing of events and programs that have the potential of generating overnight stays; (4) a part-time staff member that is assigned to coordinate City tourism promotion and events on average 12 hours a week with an addition 150 hours per year allocated for event coverage; (5) appointment of one of the elected representatives on the Tourism Commission to the Board of Directors of the Tourism Entity; and (6) the timely filing of all reports as required under the statute and/or by the City . The dollar amount and/or the percent of total revenues to be allocated to each program area shall be recommended by the Tourism Commission and approved by the Common Council. In no case shall more than 5% of total tourism dollars allocated to Tourism Promotion be allowed to cover administrative and overhead expenses of the Tourism Entity. The Tourism Commission, with input from the Common Council, shall develop and maintain a list of potential Tourism development projects. Prioritization of projects and the allocation of funds to ensure the timely completion of these projects shall also be the responsibility of the Commission with input from the Common Council, the authority ultimately responsible for the on-going operation and maintenance of these projects once completed. Project design and construction shall be the responsibility of the City and all contracts relating to capital improvements must be reviewed by the Finance Committee and approved by the Common Council. The Tourism Commission shall also be responsible for preparing any and all reports required by Statute or by the Common Council.~~

1. Marketing projects, including advertising media buys, creation and distribution of printed or electronic promotional tourist materials, or efforts to recruit conventions, sporting events, or motorcoach groups.

2. Transient tourist informational services.

3. Tangible municipal development, including a convention center.

- (g) **Record.** The Commission shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the City Clerk.
- (h) **Reports.** The Commission shall prepare and timely file all reports as required under the statute and/or by the City.
- (i) **Compensation.** The Commission members shall serve without compensation.
- (j) **Confidentiality of Information Provided by Lodging Facilities.** Pursuant to Wis. Stat. Sec. 66.0615(3), any information provided by City of Lake Geneva regarding room tax payment shall be confidential except for persons using the information in the discharge of their duties imposed by law or of the duties of their office or by order of a court.
2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth

County, Wisconsin, this _____th day of _____, 20__.

ALAN KUPSIK, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: _____
Second Reading: _____
Adopted: _____
Published: _____

**City of Lake Geneva
Council Meeting
February 27, 2017**

**Prepaid Checks
2/6-2/13 - 2/15-2/17**

**Total:
\$11,927.58**

Checks over \$5,000:

\$ 5,147.11 *Baker & Taylor - Library materials*

FROM 02/15/2017 TO 02/17/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BAKER	BAKER & TAYLOR								
	L336710-1/17			01/26/17		64554	02/17/17	5,147.11	2,537.18
	01	2032609701-60 ITEMS	9900005410						898.34
	02	2032608478-14 ITEMS	9900005410						215.95
	03	2032584918-19 ITEMS	9900005410						364.37
	04	2913056-CREDIT 1 ITEM	9900005410						-16.22
	05	2032560365-8 ITEMS	9900005410						116.94
	06	2032574776-60 ITEMS	9900005410						957.80
	L336751-1/17			01/30/17		64554	02/17/17	5,147.11	2,305.19
	01	2032614776-1 ITEM	9900005411						5.59
	02	2032614777-1 ITEM	9900005411						5.59
	03	2032587538-15 ITEMS	9900005411						215.60
	04	2032614775-7 ITEMS	9900005411						96.76
	05	2032565054-207 ITEMS	9900005411						1,909.06
	06	2032576061-1 ITEM	9900005411						72.59
	L401323-1/17			01/30/17		64554	02/17/17	5,147.11	304.74
	01	2032602665-3 ITEMS	9900005414						73.21
	02	2032609704-1 ITEM	9900005414						21.81
	03	2032609705-2 ITEMS	9900005414						49.17
	04	2032574754-7 ITEMS	9900005414						160.55
								VENDOR TOTAL:	5,147.11
GLASS	GLASS INSURANCE CENTER								
	2118			01/23/17		64555	02/17/17	401.00	401.00
	01	BOND RENEWAL	9900005211						401.00
								VENDOR TOTAL:	401.00
JAMESI	JAMES IMAGING SYSTEMS INC								
	20079910			01/27/17		64556	02/17/17	327.80	327.80
	01	TOSH ES2540-FEB	9900005532						327.80
								VENDOR TOTAL:	327.80
RHYMEL	RHYME BUSINESS PRODUCTS								
	20118751			02/03/17		64557	02/17/17	312.42	312.42
	01	SHARP-FEB	9900005532						312.42
								VENDOR TOTAL:	312.42
UNEMP	UNEMPLOYMENT INSURANCE								
	8188497			02/03/17		64558	02/17/17	1,634.10	1,634.10

FROM 02/15/2017 TO 02/17/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	8188497			02/03/17		64558	02/17/17	1,634.10	1,634.10
		01 UE-PARKING	1110005154						1,164.00
		02 UE-STREETS	1110005154						470.10
							VENDOR TOTAL:		1,634.10
VERIZON	VERIZON WIRELESS								
	9779294183			01/23/17		64559	02/17/17	257.86	257.86
		01 CELL CHGS-JAN	1122005221						257.86
							VENDOR TOTAL:		257.86
							TOTAL --- ALL INVOICES:		8,080.29

**City of Lake Geneva
Council Meeting
February 27, 2017**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 117,454.73
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 6,960.07
5. Capital Projects	41	\$ -
6. Parking	42	\$ 4,586.00
7. Cemetery	48	\$ 662.68
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 1,193.30
10. Impact Fees	45	\$ -
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$130,856.78</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 2/27/17

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 130,856.78**

ITEMS > \$5,000

John's Disposal - February Refuse & Recycling Service	\$ 38,020.31
Walworth County Public Works - January Salt	\$ 22,259.28
Alliant Energy - February Electric Bills	\$ 19,839.49
Tapco - Insurance Claim: Traffic Signal Repairs - Center St/Main St	\$ 9,795.95
WE Energies - January Bills	\$ 7,230.95
	\$ -
	\$ -
	\$ -

Balance of Other Items \$ 33,710.80

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AAANDER	AA	ANDERSON INC					
91894	02/08/17	01	WINDSHIELD-KUBOTA	1132105351		02/28/17	281.80
						INVOICE TOTAL:	281.80
						VENDOR TOTAL:	281.80
ALLIANT	ALLIANT ENERGY						
RE021617	02/01/17	01	ACCT #026273-HAVENWOOD FLSH	1134105222		02/28/17	10.93
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			15.80
		03	ACCT #064443-WELLS ST FLSH	1134105222			17.06
		04	ACCT #072470-MAIN ST LITES	1134105223			404.09
		07	ACCT #108571-1055 CAREY	1132105222			236.88
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			76.36
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			13.82
		12	ACCT #152472-W COOK SIREN	1129005222			19.41
		13	ACCT #161895-RIVIERA ELEC	4055305222			1,688.04
		14	ACCT #165231-BEACH HOUSE	4054105222			362.05
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			84.10
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			116.26
		17	ACCT #243254-LIBRARY PARK	1152005222			23.64
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			116.44
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			4.69
		21	ACCT #303645-MS2 STREET LTS	1134105223			303.49
		22	ACCT #327582-DUNN FIELD	1152005922			259.69
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			13.38
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			699.25
		27	ACCT #401872-WELLS ST FLSH	1134105222			13.38
		28	ACCT #414694-HOST DR WATER TWR	1122005222			279.85
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			37.96
		30	ACCT #433371-LIBRARY	9900005222			891.93
		31	ACCT #457625-LOT LITE GNVA ST	1134105223			332.48
		32	ACCT #462852-WELLS ST FLSH	1134105222			85.96
		33	ACCT #549716-FLAT IRON PARK	1152005222			194.91
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			13.38
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			229.14

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE021617	02/01/17	36	ACCT #602235-724 WILLIAMS ST	1134105223		02/28/17	38.28
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			10.96
		38	ACCT #622184-S LAKESHORE DR	1152005222			28.23
		39	ACCT #630016-COOK ST/HWY 50	1134105223			40.11
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			196.81
		41	ACCT #684954-730 MARSHALL SRN	1129005222			29.72
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			18.82
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			35.00
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			128.90
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			30.11
		48	ACCT #738154-RUSHWOOD PARK	1152005222			31.29
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			283.72
		50	ACCT #758940-1065 CAREY ST	1132105222			690.94
		51	ACCT #759513-STREET LIGHTS	1134105223			6,972.30
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			94.88
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			19.07
		54	ACCT #895526-HWY 50 TRF LT	1134105223			192.79
		55	ACCT #912610-GEORGE ST FLSHR	1134105222			11.56
		56	ACCT #923482-1070 CAREY ST	1132105222			203.83
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			16.12
		60	ACCT #932215-DODGE ST FLSHR	1134105222			11.26
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			43.75
		64	ACCT #952816-FIRE HOUSE	1122005222			994.11
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			126.27
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			19.28
		67	ACCT #969933-CITY HALL	1116105222			2,598.60
		68	ACCT #973443-VETS PARK PAVLN	1152015222			192.31
		69	ACCT #980910-DONIAN PARK	1152005222			210.10
		70	ACCT #998403-COBB PARK	1152005222			26.00
						INVOICE TOTAL:	19,839.49
						VENDOR TOTAL:	19,839.49

AT&TL AT&T LONG DISTANCE							
RE021617	02/04/17	01	LONG DIST-FEB	1100001391		02/28/17	11.77

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&TL	AT&T LONG DISTANCE						
RE021617	02/04/17	03	LONG DIST-FEB	4800005221		02/28/17	0.61
		04	LONG DIST-FEB	1132105221			4.88
		05	LONG DIST-FEB	1122005221			20.45
		06	LONG DIST-FEB	9900005221			13.37
		07	LONG DIST-FEB	1121005221			92.19
		08	LONG DIST-FEB	1116105221			0.63
		09	LONG DIST-FEB	1112005221			0.18
						INVOICE TOTAL:	144.08
						VENDOR TOTAL:	144.08
AUROM	AURORA MEDICAL GROUP						
1933861	02/05/17	01	DRUG TESTS	1132105205		02/28/17	75.00
		02	DRUG TESTS	1100001391			50.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
BEAR	BEARINGS INC SOUTH						
58723	01/27/17	01	BEARING-SWEEPER	1132105351		02/28/17	52.50
						INVOICE TOTAL:	52.50
						VENDOR TOTAL:	52.50
BESTR	BEST TRUCK REPAIR INC						
27056	02/03/17	01	SOLENOID VALVE FIX-#25	1132105351		02/28/17	116.10
						INVOICE TOTAL:	116.10
						VENDOR TOTAL:	116.10
BOTTS	BOTTS WELDING & TRK SERV INC						
612547	02/02/17	01	LEFT LEAF SPRING-TRUCK #23	1132105351		02/28/17	493.60
						INVOICE TOTAL:	493.60
612837	02/10/17	01	RIGHT LEAF SPRING-TRUCK #23	1132105351		02/28/17	629.49
						INVOICE TOTAL:	629.49
						VENDOR TOTAL:	1,123.09

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPB	BUMPER TO BUMPER AUTO PARTS						
1-320089	02/08/17	01	FITTINGS-SWEEPER	1132105351		02/28/17	124.03
						INVOICE TOTAL:	124.03
						VENDOR TOTAL:	124.03
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-359357	02/07/17	01	AIR CHAMBER PARTS-TRUCK #23	1132105351		02/28/17	6.49
						INVOICE TOTAL:	6.49
662-359771	02/14/17	01	AIRHOSE CLAMPS	1132105351		02/28/17	9.57
						INVOICE TOTAL:	9.57
662-359897	02/15/17	01	LENSES,LAMPS-TRAILER	1132105351		02/28/17	12.61
						INVOICE TOTAL:	12.61
662-360001	02/16/17	01	AIRLINE PLUGS	1132105351		02/28/17	19.16
						INVOICE TOTAL:	19.16
						VENDOR TOTAL:	47.83
CARRO	CARROT-TOP INDUSTRIES INC						
33147900	01/27/17	01	AMERICAN FLAGS-3	1116105310		02/28/17	191.45
						INVOICE TOTAL:	191.45
						VENDOR TOTAL:	191.45
CDW	CDW GOVERNMENT INC						
GSG0509	02/01/17	01	NEW COMPTROLLER COMPUTER	1115105450		02/28/17	533.61
						INVOICE TOTAL:	533.61
						VENDOR TOTAL:	533.61
CINTAS	CINTAS CORP						
5007271506	02/13/17	01	MEDS,TWEEZERS,BANDAGES	1132105390		02/28/17	46.68
						INVOICE TOTAL:	46.68
						VENDOR TOTAL:	46.68

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CITYDE	CITY OF DELAVAN						
WARRANT-MORAN	02/16/17	01	MORAN-CITY OF DELAVAN PD	1112002428		02/28/17	159.00
						INVOICE TOTAL:	159.00
						VENDOR TOTAL:	159.00
DELS	DEL'S SERVICE						
26473	02/01/17	01	TOW TRACTOR-BURL/LG	1134105290		02/28/17	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
DIAMM	DIAMOND MOWERS INC						
0121123-IN	01/27/17	01	SKID SHOES-#83A MOWER	1132105351		02/28/17	68.06
						INVOICE TOTAL:	68.06
						VENDOR TOTAL:	68.06
DUNN	DUNN LUMBER & TRUE VALUE						
674223	02/03/17	01	BATTERIES-FLUSH VALVE	1152005350		02/28/17	11.99
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.39
674224	02/03/17	01	BOLTS	1132105340		02/28/17	3.56
		02	DISCOUNT	1100004819			-0.18
						INVOICE TOTAL:	3.38
674231	02/03/17	01	NUTS,BOLTS-AUGER TRK #15	1132125250		02/28/17	7.36
		02	DISCOUNT	1100004819			-0.37
						INVOICE TOTAL:	6.99
674408	02/06/17	01	CEMENT-STORM DRAIN SEAL	1132155450		02/28/17	5.98
						INVOICE TOTAL:	5.98
674718	02/09/17	01	WOOD,DECKING,SCREWS-WATER TRK	1132135430		02/28/17	151.95

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
674718	02/09/17	02	DISCOUNT	1100004819		02/28/17	-0.95
						INVOICE TOTAL:	151.00
674800	02/10/17	01	NIPPLE,ELBOW-WATER TRUCK	1132135430		02/28/17	19.48
		02	DISCOUNT	1100004819			-0.97
						INVOICE TOTAL:	18.51
674980	02/13/17	01	KEYS-DOG BAG DISPENSER	1152005352		02/28/17	44.95
		02	DISCOUNT	1100004819			-2.25
						INVOICE TOTAL:	42.70
675043	02/13/17	01	HOSE,TUBE-KUBOTA	1132105351		02/28/17	1.28
		02	DISCOUNT	1100004819			-0.06
						INVOICE TOTAL:	1.22
675203	02/14/17	01	LIGHTBULBS	1132105350		02/28/17	19.96
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.96
						VENDOR TOTAL:	260.13
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EARLE TOM EARLE							
REIMB-2/17	02/02/17	01	74.5 MILES-WIDOT MTG	1132105330		02/28/17	40.23
						INVOICE TOTAL:	40.23
						VENDOR TOTAL:	40.23
FLOWE JIM FLOWER							

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

FLOWE	JIM FLOWER						
MILEAGE 1/17	01/31/17	01	JAN-228 MILES C/E	1124005330		02/28/17	121.98
						INVOICE TOTAL:	121.98
						VENDOR TOTAL:	121.98
GAGE	GAGE MARINE CORP						
134814	01/30/17	01	EAST SWIM PIER	4055305264		02/28/17	693.75
						INVOICE TOTAL:	693.75
134815	01/30/17	01	LAUNCH PIER	4055305264		02/28/17	205.30
						INVOICE TOTAL:	205.30
134816	01/30/17	01	FISHING PIER	4055305264		02/28/17	1,263.49
						INVOICE TOTAL:	1,263.49
134817	01/30/17	01	WEST SWIM PIER	4055305264		02/28/17	1,047.04
						INVOICE TOTAL:	1,047.04
						VENDOR TOTAL:	3,209.58
GAPPA	GAPPA SECURITY SOLUTIONS LLC						
11418	02/01/17	01	PADLOCKS, CORES-SKATE PARK	1152005340		02/28/17	130.75
						INVOICE TOTAL:	130.75
						VENDOR TOTAL:	130.75
GILLU	GILLUND ENTERPRISES						
828454	02/15/17	01	RUST PENETRANT	1132105351		02/28/17	204.00
						INVOICE TOTAL:	204.00
						VENDOR TOTAL:	204.00
GIRAF	GIRAFFE ELECTRIC						
16-932	12/30/16	01	STOP LT-CENTER/MAIN #16-16851	1110005245		02/28/17	1,148.75
						INVOICE TOTAL:	1,148.75
						VENDOR TOTAL:	1,148.75

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GRAYS	GRAYS INC						
33876	02/07/17	01	CUTTING EDGES-PLOW;CURB SHOES	1132125351		02/28/17	555.44
						INVOICE TOTAL:	555.44
						VENDOR TOTAL:	555.44
HESTA	HE STARK AGENCY INC						
6089CRTPRK-12/30/16	01/31/17	01	COLLECTION FEES-DEC	1112005214		02/28/17	2.50
						INVOICE TOTAL:	2.50
						VENDOR TOTAL:	2.50
ITU	ITU ABSORB TECH INC						
6741610	02/10/17	01	MATS,RAGS,COVERALLS	1132105360		02/28/17	82.85
						INVOICE TOTAL:	82.85
6741611	02/10/17	01	MATS	1116105360		02/28/17	93.44
						INVOICE TOTAL:	93.44
M000040568	02/01/17	01	MATS	4055205360		02/28/17	84.00
						INVOICE TOTAL:	84.00
						VENDOR TOTAL:	260.29
JOHNS	JOHNS DISPOSAL SERVICE INC						
107717	02/02/17	01	2-YD DUMPSTER	4800005360		02/28/17	144.00
						INVOICE TOTAL:	144.00
108191	02/06/17	01	FEB SVC	1136005294		02/28/17	26,881.96
		02	FEB SVC	1136005297			10,994.35
						INVOICE TOTAL:	37,876.31
						VENDOR TOTAL:	38,020.31
KAEST	KAESTNER AUTO ELECTRIC CO						
249979	02/09/17	01	SAFETY GLASSES	1132105390		02/28/17	21.89

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

KAEST	KAESTNER AUTO ELECTRIC CO						
249979	02/09/17	02	FLOOR SQUEEGEE	1132105350		02/28/17	74.97
						INVOICE TOTAL:	96.86
250033	02/10/17	01	WIRE FITTINGS	1132105340		02/28/17	58.25
						INVOICE TOTAL:	58.25
						VENDOR TOTAL:	155.11
KAPUR	KAPUR & ASSOCIATES, INC						
89948	02/02/17	01	JAN ENG	1100001391		02/28/17	4,090.00
						INVOICE TOTAL:	4,090.00
						VENDOR TOTAL:	4,090.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1196965	01/05/17	01	LN-MAYA GENEVA LIQ LIC	1110005315		02/28/17	17.12
						INVOICE TOTAL:	17.12
1196966	01/05/17	01	LN-ORD 16-20 REPEAL PKG COMM	1110005314		02/28/17	21.53
						INVOICE TOTAL:	21.53
1196968	01/05/17	01	LN-ORD 16-21 PKG COMM TO PW	1110005314		02/28/17	78.87
						INVOICE TOTAL:	78.87
1197027	01/05/17	01	LN-ORD 16-22 REPEAL COMM CMTE	1110005314		02/28/17	22.16
						INVOICE TOTAL:	22.16
1197056	01/05/17	01	LN-ORD 16-23 FLR TIME CHG	1110005314		02/28/17	76.35
						INVOICE TOTAL:	76.35
1197565	01/12/17	01	LN-12/12 COUNCIL MINUTES	1110005314		02/28/17	428.58
						INVOICE TOTAL:	428.58
1198196	01/12/17	01	HW-PARKING COUNTER CLERK	1115105399		02/28/17	55.80
						INVOICE TOTAL:	55.80

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGREG	LAKE GENEVA REGIONAL NEWS						
1198578	01/19/17	01	LN-12/27 COUNCIL MINUTES	1110005314		02/28/17	150.07
						INVOICE TOTAL:	150.07
1198909	01/19/17	01	HW-PARKING COUNTER CLERK	1115105399		02/28/17	55.80
						INVOICE TOTAL:	55.80
1198927	01/19/17	01	LN-ABSENTEE BALLOT	1100001391		02/28/17	233.40
		02	LN-ABSENTEE BALLOT	1114305311			38.85
						INVOICE TOTAL:	272.25
1198928	01/19/17	01	HW AD-B&Z ADMIN	1124005399		02/28/17	55.80
						INVOICE TOTAL:	55.80
1199475	01/26/17	01	RESORTER BRIDAL AD	4055105316		02/28/17	240.12
						INVOICE TOTAL:	240.12
1199520	01/26/17	01	LN-ALDI LIQUOR LICENSE	1110005315		02/28/17	17.75
						INVOICE TOTAL:	17.75
1199530	01/26/17	01	LN-ORD 17-01 AMEND MTG TIMES	1110005314		02/28/17	31.61
						INVOICE TOTAL:	31.61
1199855	01/26/17	01	HW-B&Z ADMIN	1124005399		02/28/17	55.80
						INVOICE TOTAL:	55.80
						VENDOR TOTAL:	1,579.61

MALLA	MALLARD RIDGE LANDFILL						
1096323	02/06/17	01	STREET SWEEPINGS	1136005296		02/28/17	150.23
						INVOICE TOTAL:	150.23
1096343	02/06/17	01	STREET SWEEPINGS	1136005296		02/28/17	141.91
						INVOICE TOTAL:	141.91
1096370	02/07/17	01	STREET SWEEPINGS	1136005296		02/28/17	138.79
						INVOICE TOTAL:	138.79

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MALLA	MALLARD RIDGE LANDFILL						
1096440	02/07/17	01	STREET SWEEPINGS	1136005296		02/28/17	143.60
						INVOICE TOTAL:	143.60
1097134	02/16/17	01	STREET SWEEPINGS	1136005296		02/28/17	106.03
						INVOICE TOTAL:	106.03
						VENDOR TOTAL:	680.56
MARC	MID AMERICAN RESEARCH CHEMICAL						
600286-IN	02/09/17	01	ANTI-SEIZE	1132105351		02/28/17	77.83
						INVOICE TOTAL:	77.83
						VENDOR TOTAL:	77.83
MIDST	MIDSTATE EQUIPMENT						
V69319	01/23/17	01	MOWER BLADES/PARTS	4800005250		02/28/17	154.70
						INVOICE TOTAL:	154.70
						VENDOR TOTAL:	154.70
MILLER	MILLER BRADFORD & RISBERG INC						
R00156	01/26/17	01	DEMO EQUIPMENT REFUEL	1132105341		02/28/17	27.00
						INVOICE TOTAL:	27.00
						VENDOR TOTAL:	27.00
MUNIC	MUNICIPAL SERVICES LLC						
201708	02/02/17	01	JAN SVCS	1124005219		02/28/17	3,234.75
						INVOICE TOTAL:	3,234.75
						VENDOR TOTAL:	3,234.75
NAPAE	ELKHORN NAPA AUTO PARTS						
64153	02/02/17	01	FRONT BRAKE CHAMBERS-#23	1132105351		02/28/17	73.82
						INVOICE TOTAL:	73.82

INVOICES DUE ON/BEFORE 02/28/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NAPAE	ELKHORN NAPA AUTO PARTS						
64625	02/08/17	01	OIL FILTER-TRUCK #23	1132105351		02/28/17	31.77
						INVOICE TOTAL:	31.77
64630	02/08/17	01	CREDIT BRAKE CHAMBERS-#23	1132105351		02/28/17	-73.82
						INVOICE TOTAL:	-73.82
65301	02/15/17	01	ANTIFRZ,BATT CABLES	1132105351		02/28/17	118.95
		02	AIR HOSES	1132105340			103.60
						INVOICE TOTAL:	222.55
65420	02/16/17	01	AIR HOSE	1132105340		02/28/17	51.80
						INVOICE TOTAL:	51.80
						VENDOR TOTAL:	306.12
NEOPO	NEOPOST USA INC						
15051440	02/01/17	01	METER INK	1116105532		02/28/17	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
NORTHL	NORTHLAND EQUIPMENT CO						
154767	02/02/17	01	AUGER MOTOR,SLEEVE-TRK #15	1132125250		02/28/17	343.90
						INVOICE TOTAL:	343.90
154820	02/08/17	01	PLOW CUTTING EDGE-TRK #18	1132125250		02/28/17	444.09
						INVOICE TOTAL:	444.09
						VENDOR TOTAL:	787.99
PAPER	PAPER ROLL PRODUCTS						
251282	02/08/17	01	RECEIPT PAPER ROLLS-300	4234505250		02/28/17	4,125.00
						INVOICE TOTAL:	4,125.00
						VENDOR TOTAL:	4,125.00

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PATS PATS SERVICES INC							
A-138276	02/06/17	01	PORT A POTTY SVC-WINTERFEST	4054105362		02/28/17	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
REIND REINDERS							
983419-00	02/01/17	01	SALT SPREADER	1132125351		02/28/17	279.99
						INVOICE TOTAL:	279.99
						VENDOR TOTAL:	279.99
RHYME RHYME BUSINESS PRODUCTS							
AR121541	01/31/17	01	SHARP-JAN B&W	1116105531		02/28/17	34.24
		02	SHARP-JAN COLOR	1116105531			46.13
						INVOICE TOTAL:	80.37
						VENDOR TOTAL:	80.37
ROBER KEN ROBERS							
MILEAGE 1/17	01/31/17	01	JAN-266 MILES	1124005330		02/28/17	142.31
						INVOICE TOTAL:	142.31
						VENDOR TOTAL:	142.31
ROTE ROTE OIL COMPANY							
1703200208	02/01/17	01	689.6 GALS CLEAR DIESEL	1132105341		02/28/17	1,488.85
						INVOICE TOTAL:	1,488.85
1703200209	02/01/17	01	237.5 GALS DYED DIESEL	1132105341		02/28/17	439.15
						INVOICE TOTAL:	439.15
1704000216	02/09/17	01	146.6 GALS CLEAR DIESEL	1132105341		02/28/17	316.51
						INVOICE TOTAL:	316.51
1704000217	02/09/17	01	57.5 GALS DYED DIESEL	1132105341		02/28/17	106.32
						INVOICE TOTAL:	106.32
						VENDOR TOTAL:	2,350.83

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SHERW SHERWIN-WILLIAMS COMPANY							
2454-0	01/30/17	01	WALL PAINT	1116105350		02/28/17	53.38
						INVOICE TOTAL:	53.38
						VENDOR TOTAL:	53.38
SIGNA SIGNATURE SIGNS LLC							
4995	02/03/17	01	"MUNICIPAL COURT" SIGNAGE	1112005399		02/28/17	100.00
		02	"MUNICIPAL COURT" SIGNAGE	1112005310			240.00
						INVOICE TOTAL:	340.00
5000	02/02/17	01	"NO VEHICLES ON LAKE" SIGNS	1134105375		02/28/17	79.80
						INVOICE TOTAL:	79.80
5001	02/02/17	01	SHUTTLE SIGNS	4234505399		02/28/17	461.00
						INVOICE TOTAL:	461.00
						VENDOR TOTAL:	880.80
SIMPLX SIMPLEXGRINNELL							
83344341	01/27/17	01	SPRINKLER INSPECTION/GAUGES	1116105240		02/28/17	2,775.00
						INVOICE TOTAL:	2,775.00
						VENDOR TOTAL:	2,775.00
T0001392 LAKE GENEVA SYMPHONY ORCHESTRA							
REFUND	02/12/17	01	LGSO-2/11/17	4055102353		02/28/17	1,000.00
		02	LGSO-SETUP, SEC GRD 2/11	4055104674			-300.25
		03	LGSO-NONPROFIT LEASE 2/11	4055104674			-400.00
						INVOICE TOTAL:	299.75
						VENDOR TOTAL:	299.75
T0001393 JEREMIAH VAN DAN							
REFUND	02/07/17	01	OVERPYMT OPERATORS LIC	1100004411		02/28/17	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00

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T0001394 CHRISTINE ANDERSON							
REFUND	02/14/17	01	DUP OP LIC PMT-ANDERSON	1100004411		02/28/17	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
T0001395 CHARLES PATRICK ROWAN							
REIMB GOVPAY	02/14/17	01	PD WRG MUNICIPALITY PLC9024	1100001391		02/28/17	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
TAPCO TAPCO							
I550169	12/20/16	01	STOP LT-CENTER/MAIN #16-16851	1110005245		02/28/17	5,050.20
		02	STOP LT-CENTER/MAIN-CABLE	1134105260			1,200.00
						INVOICE TOTAL:	6,250.20
I551647	01/11/17	01	EDW BLVD/BLMFLD #16-17090	1110005245		02/28/17	264.75
						INVOICE TOTAL:	264.75
I551914	01/13/17	01	STOP LT-CENTER/MAIN #16-16851	1110005245		02/28/17	800.00
						INVOICE TOTAL:	800.00
I552109	01/16/17	01	CAMERA CENTER/MAIN #16-16851	1110005245		02/28/17	2,481.00
						INVOICE TOTAL:	2,481.00
						VENDOR TOTAL:	9,795.95
TRUCK TRUCK COUNTRY OF WI							
X203526775:01	02/06/17	01	FRONT BRAKES-#23	1132105351		02/28/17	100.68
						INVOICE TOTAL:	100.68
						VENDOR TOTAL:	100.68
UNIONC UNION GROVE CLERK OF COURTS							
WARRANT-BAYER	02/16/17	01	BAYER-#16-3999 UNION GROVE	1112002428		02/28/17	159.00
						INVOICE TOTAL:	159.00
						VENDOR TOTAL:	159.00

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UNITE UNITED LABORATORIES							
180456	02/08/17	01	DEODORIZER,CLEANSER	1116105350		02/28/17	417.49
						INVOICE TOTAL:	417.49
						VENDOR TOTAL:	417.49
VERIT VERITIV OPERATING COMPANY							
517-67145613	01/27/17	01	COPY PAPER	1116105310		02/28/17	534.40
		02	COPY PAPER	1121005310			534.40
						INVOICE TOTAL:	1,068.80
						VENDOR TOTAL:	1,068.80
VERME VERMEER WISCONSIN INC							
20193505	01/31/17	01	KNIVES,BAR SHEAR,SCREWS	1132135430		02/28/17	246.85
						INVOICE TOTAL:	246.85
						VENDOR TOTAL:	246.85
WAHPC WI ASSOC OF HISTORIC							
DUES-2017	01/31/17	01	ANNUAL DUES-2017	1170005720		02/28/17	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
WALCOP WALWORTH COUNTY PUBLIC WORKS							
116	02/03/17	01	SALT-JAN	1132125340		02/28/17	22,259.28
						INVOICE TOTAL:	22,259.28
						VENDOR TOTAL:	22,259.28
WALCOS WALWORTH COUNTY SHERIFF							
JANUARY 2017	02/07/17	01	PRISONER CONFINES-JAN	1112005290		02/28/17	165.00
						INVOICE TOTAL:	165.00
						VENDOR TOTAL:	165.00

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WEENE	WE ENERGIES						
RE021617	02/06/17	01	7891-194-618 JAN GAS BILL	1116105224		02/28/17	1,481.08
		03	7837-744-963 JAN GAS BILL	1122005224			815.65
		04	0480-524-472 JAN GAS BILL	4055105224			956.53
		06	0847-573-906 JAN GAS BILL-ST#2	1122005224			322.99
		07	5288-664-956 JAN GAS BILL	1151105224			948.48
		08	8052-439-940 JAN GAS BILL-1055	1132105224			267.76
		09	8017-524-022 JAN GAS BILL-1065	1132105224			955.24
		10	6602-046-262 JAN GAS BILL-1070	1132105224			927.62
		11	7283-171-261 JAN GAS BILL	1152015224			136.04
		12	1885-876-489 JAN GAS BILL	4800005224			131.56
		13	3843-358-997 JAN GAS BILL	9900005222			84.00
		14	5604-510-433 JAN GAS BILL	9900005222			204.00
						INVOICE TOTAL:	7,230.95
						VENDOR TOTAL:	7,230.95
WMCCA	WI MUNICIPAL COURT CLERKS ASOC						
2017 DUES	01/01/17	01	2017 DUES	1112005332		02/28/17	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
						TOTAL ALL INVOICES:	130,856.78