

**PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, FEBRUARY 21, 2017 – 5:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Chairman Kordus at 5:00 p.m.

Roll call: Present: Chairman Kordus, Alderman Gelting, Alderman Flower, and Alderman Skates. Absent: Alderman Hedlund. Also present: Mayor Kupsik, City Administrator Oborn, and Director of Public Works Earle. Public Present: Darren Schaefer of VISIT Lake Geneva.

Comments from the public limited to 3 minutes

Mr. Schaefer stated that he wanted to be available to the committee for any questions they may have about VISIT Lake Geneva. He said he is very excited to move forward with the renovation of their building, including the expansion of the restrooms. He feels that the improvements will lead to a Visitors Center that is appropriate for the community of Lake Geneva.

Approval of Public Works Committee meeting minutes from January 12, 2017 as prepared and distributed

Gelting/Skates motion to approve.

Passed 4-0

Director of Public Works Report

Mr. Earle advised that due to the good weather we are experiencing, the Streets Department have been able to get an early start on street sweeping. He also advised that we continue to have problems with non-city residents and contractors using our facility to dump their brush. In the past we have taken the brush to Compost Management without cost but Compost Management have advised us that they intend to start charging as of April 1st. New ways of ensuring that only City residents are able to use this facility need to be discussed and included in our Capital Improvement Planning, including the possibility of erecting a fence. Mr. Earle said that Payne & Dolan will be starting the work on Highway 50 in the spring and he reminded the Committee that even though the weather is good right now, it is not spring yet! Mayor Kupsik wanted to know when the overlay would be done on the new car park so that we could open it to the public. Mr. Earle replied that he thinks it would be one of the first projects of the season. Mr. Kordus asked if cutting back on the use of sand has made a difference when we sweep the streets. Mr. Earle said this has made a huge difference and that we are picking up less debris from the streets. Ms. Flower said that using more salt has an environmental impact. Mr. Kordus replied that sand is more of an environmental hazard than salt as it fills in voids. He said we had studied environmental impacts before pulling the plug on the use of sand. Mr. Skates wondered if we had extra storage for salt and Mr. Earle replied that actually we would like to add on to our storage facility to be able to take our whole quota of salt from the County in one go. This would avoid scenarios where harsh winters mean the County run low on salt and stop supplying it to the outlying towns and cities. Mayor Kupsik would like to bring this to the next meeting so the committee can discuss what the Public Works department would need to be able to expand on their storage shed. Mr. Gelting wanted to point out that although we stopped using sand we did not increase the amount of salt that we use. Mr. Earle said that salt is more effective than sand so you can use less. We are using the same amount of salt we always have but we just aren't mixing it with sand like we used to.

Discussion/Recommendation on 2017/2018 TAPCO Traffic Signal Maintenance Agreement

Mr. Earle stated that the cost for this service has remained the same as last year. This is a comprehensive service for maintaining, programming and servicing all the traffic signals.

Kordus/Skates motion to approve the 2017/2018 TAPCO Maintenance Agreement subject to attorney approval.

Passed 4-0.

Discussion/Recommendation on Visitors Center Restrooms Project

Kordus/Gelting motion to suspend the rules to allow Darren Schaefer to participate. Passed 4-0

Mr. Oborn said that it would be hard to do the renovation as a separate project but he pointed out that the complication for the City is that projects over \$25,000 must go out to bid but VISIT Lake Geneva are private and so they do not have to bid their portion. He recommends using Ken Etten for our component of the project and VISIT Lake Geneva would be free to use them also. Discussion followed. Mr. Schaeffer said that they had an old plan from Ken Etten and that plan has now been updated. Mr. Skates thinks that it makes more sense to co-ordinate the work and work together so that we don't end

up with miscommunication that could lead to more expense. Mr. Earle said that there are often problems with the plumbing and heating in the bathroom so both these areas need to be looked at. Discussion followed. Mr. Earle said that we have to approve a bathroom plan before VISIT Lake Geneva can work on their plan because they need to know how much square footage they will have to work with.

Gelting/Kordus motion to approve the architectural design by Ken Etten not to exceed \$10,000.

Passed 4-0

Discussion/Recommendation on 2017-2019 Capital Projects related to Public Works

Mr. Earle detailed the Capital Borrowing Projects for Public Works and the possible substitutions including a beach wall, fencing, a new exhaust system and lighting upgrades at 1055 Carey Street and expanding the current salt shed. Discussion followed. Mr. Oborn pointed out that the beach wall would come from the Lakefront fund. Ms. Flower wants to make sure that the listed cost for Capital Road Projects is an accurate reflection of the amount of money required for road repairs. Mr. Kordus said the \$750K for road projects is worked out on a 15 year replacement schedule based on mileage. Kordus/Gelting motion to accept the projects as presented with the addition of \$40K for the exhaust system and lighting, \$35K for the fencing and \$200K for salt storage shed.

Passed 4-0

Discussion/Recommendation of Kapur Task Order #10, for plan and permitting preparation services, for the replacement of three pedestrian bridges at the White River Disc Golf Course not to exceed \$20,417.00 from Capital Fund or Equipment Replacement Fund

Mr. Oborn explained that in the original Capital Projects proposal, Mr. Earle had given an estimated number of \$30K but that the engineering alone has been quoted at \$20,417. He proposes that the budgeted amount for this project be increased to \$150K. Mr. Skates is opposed to spending \$150K on three pedestrian bridges. He would rather shut down the Disc Golf course than have to spend that kind of money. He wonders how we went from Public Works fixing up the bridges to an engineering design from Kapur costing \$20K. Mayor Kupsik said that none of the bridges are safe and if we don't fix this then the Disc Golf course will have to be shut down. Mr. Skates does not believe that we need three bridges and stated that disc golf is all about walking so people could walk and use just one bridge. Mayor Kupsik said that as soon as you start working on the bridges we would need to involve the DNR. Mr. Skates disagreed and said all we need is a permit. He feels we are rushing through this process and that we need to go back to the drawing board. Mr. Kordus said that there is a cost involved in shutting down the golf course too because you would need to pull out all the posts. Mr. Skates said that he thinks we should just continue this item and direct staff to look into the option of putting in just one bridge.

Skates/Kordus motion to continue this item to the next meeting

Passed 4-0

Adjournment

Kordus/Skates motion to adjourn at 6:04p.m.

Passed 4-0

/s/ Jo Busch, Utility Office Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE