

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, FEBRUARY 23, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:01 p.m.

Roll Call. Present: Aldermen Kordus, Kehoe, Kupsik and Wall. Absent (excused): Alderman Lyon. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Kordus/Kupsik motion to approve the Finance, License and Regulation Committee Meeting minutes of February 9, 2015, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Street Use Application filed by Rob Breidenbach on behalf of Lake Geneva YMCA for the Shamrock Shuffle 5K Run/Walk using portions of South Wells Street, Highway H, South Lake Shore Drive and West South Street on March 14, 2015 from 9:00am – 11:30am

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

Original 2014-2015 Operator's (Bartender) License applications filed by Justin Davis, Brain Kaphengst and Pamela Thompson

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Discussion/Recommendation on award of bid to Aluminum Fence Corporation of Kenosha, WI for the Dog Park Fencing project in the amount of \$19,389.00 funded by Park Impact Fees (recommended by Public Works Committee on 2/12/15)

Kordus/Wall motion to recommend approval. Alderman Kehoe asked what metal would be used for the fence. Alderman Kordus stated they are providing a chain link fence with a double entrance and noted the city has done work with them in the past. This was approved prior by council and now submitted for approval of the financing. Alderman Kupsik stated 7 contractors took out packets and 5 submitted bids with Aluminum fence being the least expensive. Motion carried 3 to 1 with Alderman Kehoe voting "no."

Discussion/Recommendation on a No Fee Permit Application for Agricultural Equipment (recommended by Public Works Committee on 2/12/15)

City Administrator Jordan stated this is part of the new statutes passed for husbandry. It requires large farm vehicles to obtain a permit for driving through town. The committee has outlined routes and created a no fee permit. Alderman Kordus stated the routes are available in the packet.

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Resolution 15-R04, a resolution amending the City's Schedule of Fees

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Discussion/Recommendation on award of bid to Affiliated Communications in the amount of \$75,987 and approval of an additional \$2,410.87 from Capital Projects to complete the Telephone project

City Administrator Jordan stated for several years we had wanted to make our phone system unified where we could transfer calls between buildings. Our current phone system is outdated and there is difficulty obtaining materials. Other departments are also in the same situation. An RFP was put out for a new system incorporating the library, city hall, street, police, fire, and utility departments. The city received 11 responses that were narrowed down to 3. The department heads participated in 3 different presentations and it was unanimous that we would like to proceed with the Shore Tel

system. Our consultant George Thompson and Jeff Miskie became the city's liaisons as they were able to ask the right questions on the proposals, which will save the city quite a bit of money in the long term.

Kordus/Kehoe motion to forward to council without recommendation. Motion carried 4 to 0.

Discussion/Recommendation on Change Order No. 1 to Glen Fern Construction Company Contract for Flat Iron Park Pavilion project, for tax savings on material purchased by the City

City Administrator Jordan stated the original bid included all the materials. The change order is taking the materials of the bid as the city will pay for those directly, thus saving \$6,000 on the sales tax.

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Presentation of Accounts

Purchase orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$43,511.78. Motion carried 4 to 0.

Kordus/Wall motion to recommend approval of Regular Bills in the amount of \$135,557.93. Motion carried 4 to 0.

Kordus/Wall motion to recommend acceptance of Monthly Treasurer's Report for October 2014. Motion carried 4 to 0.

Adjournment

Kordus/Wall motion to adjourn at 6:12 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE