



**I. BOARD OF PARK COMMISSIONERS**  
**II. WEDNESDAY, FEBRUARY 27, 2019 AT 6:30 PM**  
**III. CITY HALL, CONFERENCE ROOM 2AL**  
**AGENDA**

Call to order

A. Roll Call

B. Approval of Board of Park Commissioner meeting minutes from January

C. Comments from the public limited to 5 minutes

D. Report YMCA/Veterans Park activities

E. Permits/Park Donations

F. Discussion on Park Assignments/repair update/maintenance

G. New Business

1. Discussion/Recommendation: Gygax Memorial
2. Discussion/Recommendation: Never Say Never Play land
3. Discussion/Recommendation: Baker Park
4. Discussion/Recommendation: Center Street Park

H. Old Business

1. Discussion/Recommendation: Impact Fee Report Update (Continual)
2. Discussion/Recommendation: Wish List Update (Neil Waswo) (Continual)
3. Discussion/Review: Bicycle & Pedestrian Plan
4. Discussion/Review: Parks & Green Space Plan focusing on Sections IV and V
5. Discussion/Review: City of Lake Geneva Open Lots suitable for Park Use

I. Future meeting agenda items

J. Adjourn

*This is a meeting of the Board of Park Commissioners.  
No official Council action will be taken; however, a quorum of the Council may be present.*

**Park Commission Funds**

Effective Date of Ordinance= 4/22/2004

1/31/2019

Year	Revenues Collected			Expenditures		Remaining	Notes on what \$ spent on transfer of old park fund
	Impact Fees	Park Fund	Interest Earned	Park Fund \$ Spent	Impact Fee \$ Spent		
2003				46,113.26			
2004	16,560.00		3,928.00			16,718.81	
2005	15,870.00		2,552.00			33,541.25	
2006	11,250.00		1,407.00			46,772.24	
2007	6,272.00		575.00		(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00		150.00		(124.00)	30,643.51	Park Planning
2009	1,978.00		100.00		(7,589.00)	25,256.84	Molitor field
2010	1,380.00		150.00		(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00		50.00			28,713.10	
2012	3,910.00			(28,489.24)	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00		150.00	(6,455.46)	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00		1,150.00	(1,610.98)	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00		250.00		(23,245.68)	12,246.68	Dog park fencing, signs
2015				(15,000.00)		12,246.68	Transfer to Adaptive Playground Fund
2016	12,190.00		50.00		(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00				(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	15,471.00	1,033.23	(21,060.00)	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	-	20.00	141.93			38,982.86	
Totals	173,434.00	26,003.00	16,056.53	(72,615.68)	(142,479.46)	38,982.86	
	<u>15,000.00</u>			<u>7,528.90</u>		<u>38,982.86</u>	= Adaptive Playground Fund balance = Park Fund balance = Impact Fee balance

**\$ 61,511.75**

**IMPACT FEE SUMMARY:**

Year	Collected	Interest Earned	Expenditures	Must be spent by:
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54) <b>Must be spent by 12/31/2013</b>
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33) <b>Must be spent by 12/31/2014</b>
2008	20,808.00	1,053.67	(23,245.68)	(37,630.34) <b>Must be spent by 12/31/2015</b>
2009	1,978.00	224.33	(4,551.00)	(60,179.02) <b>Must be spent by 12/31/2016</b>
2010	1,380.00	93.52	(20,000.00)	(58,705.50) <b>Must be spent by 12/31/2017</b>
2011	19,248.00	51.76	(2,715.00)	(42,120.75) <b>Must be spent by 12/31/2018</b>
2012	3,910.00	68.23	-	(38,142.52) <b>Must be spent by 12/31/2019</b>
2013	6,226.00	34.92		(31,881.60) <b>Must be spent by 12/31/2020</b>
2014	8,982.00	24.48		(22,875.12) <b>Must be spent by 12/31/2021</b>
2015	7,820.00	35.80		(15,019.32) <b>Must be spent by 12/31/2022</b>
2016	12,190.00	98.70		(2,730.63) <b>Must be spent by 12/31/2023</b>
2017	20,286.00	185.90		17,741.28 <b>Must be spent by 12/31/2024</b>
2018	20,654.00	516.62		38,911.89 <b>Must be spent by 12/31/2025</b>
			(142,479.46)	

Adaptive Playground	15,000.00
Park Fund	7,528.90
Impact Fee Fund	38,982.86
Total Parks	61,511.75
Less: Adaptive Playground	(15,000.00)
Park/Impact Fees Available	<u>46,511.75</u>

**Board of Park Commissioners' Minutes**  
**Wednesday, January 23, 2019– 6:30pm**  
**City Hall, Meeting Room 2AL**

**Roll Call:** Present: Mayor Tom Hartz, Alderperson Shari Straube, Park Board President: Ann Esarco, Park Board Commissioners: John Swanson, Barbara Philipps, Dave Quickel, Peggy Schneider, Brian Olsen, Lynn Hassler

Staff Present: None

Public Present: Alderperson Dunn

**Approval of Minutes from prior meeting:**

Motion by Swanson/Esarco to accept minutes of November 28, 2018 as presented. Motion carried with acknowledgement that Public Attendee name misspelled.

**Comments from public limited to 5 minutes:**

None

**YMCA/Veterans Park Report**

Mayor Hartz provided information that the YMCA has identified a site location of interest for a new facility.

**Permits/Park Donations:**

None

**Park Assignments/Repair Update/Maintenance**

All parks in good condition.

**New Business**

*Ice Rink at Flat Iron Park* – Park Board appreciates that the Business Improvement District (BID) fully funded the ice rink for its inaugural year. There is strong interest in continuing to provide this opportunity for residents and visitors in future years.

*Soccer Goals at Vets Park* – There is some concern about the longevity of the equipment and options that may be available to extend the life of the goals.

Bicycle & Pedestrian Plan, Parks & Green Space, Open land owned by City – after some discussion, the Mayor offered to provide hard copies of the first 50 pages of the Park and Open Space Plan dated 2015-2020 and the entire report of the Bike & Pedestrian Plan to the Park

Board Commissioners. Commissioners will be informed when the copies can be picked up at City Hall. Commissioners will review both to better guide future development.

**Old Business**

*Impact Fee Report* – Updated and copy provided

*Wish List* – No Changed

*SCW permit fee* – Collected

**Carried Forward:**

Impact Fee Report (Continual)

Wish List (Continual)

Bicycle & Pedestrian Plan

Parks & Green Space Plan

City of Lake Geneva Open Lots suitable for Park Use

**Future Meeting Agenda Items New:**

None

**Next Meeting:**

February 27, 2019 at 6:30 pm

**Other Meetings:**

**Tree Board Meeting: TBD**

Motion by Hartz/Philipps to adjourn at 7:20 pm. Motion carried.

/s/ Ann Esarco, Park Board President

**These minutes are not official until approved by the Board of Park Commissioners**