

Board of Park Commissioners' Minutes
Wednesday, February 28, 2018 – 6:30pm
City Hall, Meeting Room – 2nd Floor

Roll Call: Present: Alderman Doug Skates (arrived 7:45pm), Park Board President Ann Esarco, Park Board Commissioners: Lynn Hassler, Brian Olsen, Barbara Philipps, Dave Quickel. Peggy Schneider, John Swanson Staff Present: Neil Waswo (arrived 7:25pm) (Street Superintendent) Public Present: Charlene Klein, Julio and Amanda Soto, Harold Johnson, Stephen Thorngate, Richard Malmin (arrived 6:50pm)

Approval of Minutes from prior meeting:

Motion by Swanson, second by Philipps to approve minutes of January 24, 2018 as presented. Motion carried unanimously.

Comments from public limited to 5 minutes:

Charlene Klein: Playground equipment needs to be inspected and repaired and replaced as necessary. Suggested change in weekend dates that snow sculptures are created & judged during Winterfest.

Julio Soto: Interest in using soccer fields at Veterans Park

YMCA/Veterans Park Report

Still in winter season. Activity limited. The YMCA is 7,000 members strong.

Permits/Park Donations:

Motion by Quickel, second by Olsen to recommend acceptance of permit application as submitted by the Universal Cheerleading Association – UCA Midwest/Great Plains Staff Training at Seminary Park May 30 thru June 2, 2018 from 8am – 9pm. Motion carried unanimously.

Motion by Olsen, second by Quickel to recommend acceptance of permit application as submitted by the Mount Zion Church for MTZN in the Park at Flat Iron Park on July 7, 2018 from 3-8:30pm. Motion carried unanimously.

Motion by Olsen, second by Hassler to recommend acceptance of permit application as submitted by the Lake Geneva Business Improvement District for the Taste of Lake Geneva at Flat Iron Park from May 31 through June 2, 2018. Motion carried unanimously.

Motion by Swanson, second by Quickel to recommend acceptance of permit application as submitted by the Friends of Lake Geneva Public Library for the 4th Annual Author Fest at Library Park on July 14, 2018 from 10-4pm. Motion carried unanimously.

Park Permit application submitted by Julio Soto Manriquez for Lake Geneva Soccer Tournament's Soccer League at Veterans Park was tabled. Application tabled, Applicant subsequently called Esarco and withdrew application.

Application for Visit Lake Geneva – Winterfest transferred to another committee.

Application for Lake Geneva Arts Festival – no action taken.

Park Assignments/Repair Update/Maintenance

General– Winter snowplowing of sidewalks was done well. Bathrooms starting to be opened, as weather permits.

Bike Path – Very good repair at area West of Curtis Street.

Dog Park – Wood chips put down, more wood chips are available and will be put down. North fence has an open gap at the bottom. Service gate can remain locked.

Veterans Park – Field 5 is being discussed between the YMCA and Public Works, maybe Field 5 will be a community diamond.

Much appreciation to City staff for the great care that is given our parks.

New Business

Pricing of Benches, Picnic Tables, Shade Shelters has been gathered by N. Waswo, further review and pricing of options will be forthcoming.

Park Donations Policy and Fee Schedule Swanson/Skates: recommend that ordinance 6.1 Memorials, Exhibits, and Donations, Fee Schedule be amended to state “current actual cost.” Motion carried.

Note: Currently, prices are listed, but not updated, this causes donor confusion.

Old Business

Wish list Development

This is a wish list that will be amended as we work forward with park interest in the City of Lake Geneva. The Wish List should be distributed to Service Organization who may want to assist with these items. Current items on the list are:

- Dog Park – Small Dog Area
- Fermano Park – Benches, U.S. Flag (No electricity)
- Skate Park – Benches, Bleachers, Shelter, Picnic Table
- General - Install large U.S. Flag at many locations

- Playground Equipment – upgrade/repair, consider creating a Park Equipment Improvement. Schneider and D. Skates will approach schools to see about demographic information that may help decision making on best park equipment for each city park. Fund to allocate dollars to for this specific use.

Three Graces Statue Maintenance/Protection

Beautification Committee working on plan for bronzing. Information will be presented when available.

Smaller Dog Park within Dog Park – Carried forward, need to gauge community interest.

Impact Fee Report

Balance not updated this month, January 2018 balance is \$47,966.59, including \$12,510.32 Park Fund, \$20,456.28 Impact Fees and \$15,000 fund balance commitment for Adaptive Playground Equipment at Veteran’s Park. Impact Fees must be spent by December 31, 2024.

Manning Way Park Dedication

Possibly on Arbor Day, combined with Tree and Park Dedication. Ald. Skates motion to carry forward, second by Quickel. Motion carried unanimously.

Large Flag Pole and Flag for City Park

No recommendation

Dog Park Usage Rules – Carried Forward, B. Olsen will gather information.

Pedestrian Path Workshop Report

Pedestrian Path discussion, Plan Commission on March 19, 2018

Future Meeting Agenda Items Old:

Impact Fee Report (Continual)

Wish List Development – New Items

Dog Park Usage Rules

Smaller Dog Park within Dog Park

Manning Way Park Dedication

Future Meeting Agenda Items New:

Next Meeting:

March 28, 2018 at 6:30 pm

Other Meetings:

Pedestrian Path discussion, Plan Commission, March 19, 2018 at 6pm

Tree Board Meeting, April 25, 2018 at 5:30pm

Adjourn

Motion to adjourn by Ald. Skates, second by Hassler at 8:25pm. Motion carried unanimously.

/s/ Ann Esarco, Park Board President

These minutes are not official until approved by the Board of Park Commissioners