

**JOINT MEETING OF THE PUBLIC WORKS COMMITTEE  
AND THE BOARD OF PARK COMMISSIONERS  
MONDAY, MARCH 18, 2012 AT 5:00 P.M.  
CITY HALL, SENIOR CENTER**

The meeting was called to order by Alderman Mott at 5:14 p.m.

Roll Call. Present: Mayor Connors, Alderman Mott, Alderman Hougen, Alderman Krohn, Alderman Kupsik, Alderman Hill, President Skates, Commissioner Steinberg and Commissioner Swanson. Absent (excused): Commissioner Phillips, Commissioner Schneider, Commissioner Quickel and Commissioner Hassler. Others in attendance: Alderman Kehoe, City Administrator Jordan and City Clerk Hawes.

**Election of joint committee chairperson**

Mott/Hill motion to nominate President Skates as the joint committee chairperson. Motion carried by a vote of 9 to 0.

**Comments from the public, limited to 5 minutes per person.** None.

**Consideration of the Design Elements of the Replacement Dunn Field Restroom/Concession Building**

Ken Etten, architect from McCormack and Etten, gave a presentation on a conceptual proposal for the replacement Dunn Field restrooms/concessions building. Mr. Etten explained that the concept would be similar to the design of the Veteran's Park building and that he hoped to save design costs by using as many of the Veteran's Park drawings as possible. Overall, the replacement Dunn Field building would be about 30% larger than the existing building. He said the building would include restrooms, a concessions area, storage, a small office/break room and mechanical space. The building would accommodate up to 320 park users.

Mr. Etten said his initial sketches have a similar feel to the skate park with an attractive, curved roof. Mayor Connors suggested that Mr. Etten include a couple different roof options in case the budget does not allow for a more intricate roof. Mr. Etten said the building would be made of brick and other sturdy materials to minimize vandalism.

The Committee asked that Mr. Etten include heating elements, such as in-floor /radiant heating, so the building could be used during the colder months.

Rod Brenner, leasee of the Veteran's Park concessions building, asked if the new building would include air conditioning. Mr. Etten said air conditioning had not been discussed as part of the initial plans. Mayor Connors suggested the door to the concession room be a Dutch style door so that the top half could be opened up to help circulate air. Mr. Etten said he would also explore if a ceiling fan would work.

The Committee discussed what type of door would be used for storage room. There was mixed support for a garage style door. The Committee also discussed what direction the concessions window would face. They concluded that the concessions should face the skate park so the concessionaires could monitor the skate park.

Alderman Krohn asked how much the building would cost. Mr. Etten said he would design it to fit the City's budget. Administrator Jordan said he believed the budget was between \$144,000 and \$200,000; he said he would double-check the budget and discuss it with Mr. Etten. Alderman Kupsik asked Mr. Etten how much he would charge for construction administration services. Mr. Etten said about \$2,500 to \$3,500 depending on the scope of the work.

The Committee discussed the project schedule. It was agreed that the design would be considered by the Public Works Committee and Board of Park Commissioners in April, if possible. The design would also be presented to the Plan Commission, if required.

**Adjournment**

Hougen/Krohn motion to adjourn at 6:19 p.m. Motion carried by a vote of 9 to 0.

---

/s/ Michael Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PUBLIC WORKS COMMITTEE AND THE BOARD OF PARK COMMISSIONERS**