

**Board of Park Commissioners' Minutes**  
**Wednesday, March 1, 2017 – 6:00pm**  
**City Hall, Meeting Room 2A**

Meeting called to order at 6:03pm

**Roll Call:** Present: President Esarco, Barb Hartigan, Lynn Hassler, John Swanson, Doug Skates (Arrived at 6:25pm), Brian Olsen, Dave Quickel, Mayor Al Kupsik. Excused Absence: Peggy Schneider

Staff Present: Neil Waswo

Public Present: Chris Schultz (Lake Geneva Regional News), Greg Powers, Greg Powers, Jr., Chris Brooks

Approval of Board of Park Commissioners meeting minutes from February 1, 2017  
Hartigan/Kupsik Motion to approve minutes from February 1, 2017. Unanimously carried.

**Comments from public limited to 5 minutes:**

Greg Powers spoke regarding his interest in operating a steamer type trailer cart serving Chicago style hot dogs in Flat Iron Park. The item was referred to the next meeting.

**Permits/Park Donations:**

Kupsik/Quickel Motion to approve Lakeland Community Church request as submitted for use of Flat Iron Park and Brunk Pavilion on Sunday, July 2, 2017, between the hours of 7am to 1pm for a worship service. Unanimously carried.

Quickel/Kupsik Motion to approve Chris Brookes request as submitted for use of Library Park on Saturday, July 8, 2017, between the hours of 10am to 4pm for Beach Side Author Fest. Unanimously carried.

Skates/Kupsik Motion to approve David Harris Peller's request as submitted for use of Seminary Park on Saturday, July 22, 2017, between the hours of 4pm to 8pm for Harris Family Reunion. Unanimously carried.

Kupsik/Hartigan Motion to approve Catherine Cichon's request as submitted for use of Seminary Park on Saturday, August 12, 2017, between the hours of 10am to 5pm for the Major Family Reunion. Unanimously carried.

Skates/Kupsik Motion to recommend acceptance of Tree Donation by M/M Vanderloop in honor of their daughter Erin. The Park Board suggests that before the donation request is presented to City Council the exact location of the tree planting be known. Donor's asked to work with Mr. Foster to arrive at best location. Unanimously carried.

### **Discussions on Park Assignments/repair update/maintenance**

All in good working order. Park benches and garbage cans need to be touch-up painted when weather permits. Construction rubbish seems to be left to drift into undesirable areas. It is suggested that the City Code Enforcer be made aware of this when it occurs. Veterans' Park is using inside basketball nets on its outside hoops. Perhaps outside nets can be obtained. City employees do a very good job maintaining the parks and green spaces.

### **New Business:**

**Skate Park** – one new bench will be located at the Skate Park.

**Fermano Park** – one new bench will be located at Fermano Park.

**Benches at Walking and Bike Trails** – to be revisited at a future date.

**Flag Installation at Home Depot, Flat Iron Park, and Veteran's Park.** Swanson/Skates motion to recommend placement of flags at three locations if cost is provided by donations. Unanimously carried.

**Veteran's Park Permits and Fees** – Skates/Swanson motion to discuss with the YMCA the use of the park between the City and the YMCA. Unanimously carried.

### **Old Business:**

**White River Crossing** – Conservancy and City of Lake Geneva working together on this property.

**Dog Park** – Mr. Swanson surveyed surrounding dog parks and found that they do not provide handicap parking spaces. Lake Geneva's parking area is approximately 200-250 feet away from the Dog park entrance. This distance and the ground surface is as good as or better than surrounding area dog parks. Ms. Hartigan reminded the Park Board that the Dog Park is a social gathering spot for people as well as the dogs. Ms. Hartigan would like to see a garbage can in the center area of the park, and a bench at the further end of the park.

**Center Street Park Access** – Project will come back to Park Board after agreement has been reached between the real estate developer, the City, and the bike club that will be taking on the responsibility of the Center Street Park.

**Manning Way** – When project went to Public Works, it was discovered that the land is not level, and will need to have some excavation work completed before a play lot can be developed on the land. That can account for an additional cost of \$10,000. It may take time to build this play lot.

**Vandewalle Bike Study Proposal** – Meeting will be planned with all interested parties, including inviting of the Park Board.

**Board of Park Commissioners' Meeting Schedule** – The Park Board agreed to adjust its meeting schedule to the last Wednesday of the month, beginning with the June 28, 2017 meeting. All meetings beginning with the April 5, 2017 meeting will begin at 6:30pm.

**Future meeting agenda items old:**

Veterans' Park and YMCA, Accounting and Cost of operating and maintaining Veteran's Park.

Meeting dates to be reviewed for remainder of year especially for the holiday months of November and December.

**Next Meetings:**

April 5, 2017 at 6:30 pm

May 3, 2017 at 6:30 pm

June 28, 2017 at 6:30 pm

**Adjourn**

Olsen/Hassler Motion to adjourn at 8:15 pm. Unanimously carried.

/s/ Ann Esarco, Park Board President

**These minutes are not official until approved by the Board of Park Commissioners**