

**SPECIAL PERSONNEL COMMITTEE MINUTES
TUESDAY, MARCH 7, 2017 – 4:30 PM
CITY HALL MEETING ROOM 2A**

Meeting was called to order by Alderman Hedlund at 4:30 p.m.

Roll Call. Present: Aldermen Hedlund, Chappell, Horne, Flower, Howell. Also Present: Mayor Kupsik, City Administrator Oborn, and Comptroller Slater.

Discussion/Recommendation on Amendment to Employee Handbook for overtime pay for Holidays

Mr. Hedlund stated there was a special paycheck for Christmas and New Year's. This will hopefully alleviate that. As it stands now anybody who takes PTO, time from their medical leave bank, or compensatory time and works overtime, does not get paid overtime on national holiday. Mr. Oborn said he likes the verbiage, "Working on national holiday dates will be paid as overtime at 1.5 time regardless of PTO, compensatory, or medical leave bank used during the week". Mr. Hedlund would like it to exclude leave of absence.

Horne/Flower motion to send the item to the City Attorney to review and move to FLR. Motion carried unanimously.

Discussion/Update on Employee Health Benefits costs

City Administrator Oborn said this will be an ongoing item for Personnel. Mr. Hedlund noted we are down about 40% from where we were last year. Mr. Oborn said enrollment is going down as well. Total enrollment is 22 single and 43 families. The committee discussed current wellness incentives.

Closed Session

Horne/Flower motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for:

- a. Police Chief Rasmussen
- b. Assistant Police Chief Reuss
- c. Lieutenant Gritzner
- d. Lieutenant Way
- e. Sergeant Hall
- f. Sergeant Derrick
- g. Sergeant Hinzpeter
- h. Building & Zoning Administrator Applicants

including the Mayor, City Administrator, and Comptroller.

Roll Call: Hedlund, Horne, Flower, Chappell, Howell voting "yes". Motion carried unanimously.

Committee entered into closed session at 4:46pm.

Open Session

Howell/Horne motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Hedlund, Horne, Flower, Chappell, Howell voting "yes". Motion carried unanimously.

Committee returned to open session at 5:45pm.

Horne/Flower motion to proceed as discussed in closed session. Motion carried unanimously.

Adjourn

Horne/Flower motion to adjourn at 5:46pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE