

**FINANCE, LICENSE & REGULATION COMMITTEE  
TUESDAY, MARCH 7, 2017 – 6:00 PM  
MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:00pm.

**Roll Call.** Present: Aldermen Kordus, Gelting, Howell, Horne, and Chappell. Also Present: Mayor Kupsik, City Administrator Oborn, City Clerk Waswo and Comptroller Slater.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mary Jo Fesenmaier, Lake Geneva, commented on the Finance Committee process being moved to a separate location and time. She feels they should not rush to pay bills by bypassing the Finance Committee or pre-paying invoices. When she was an Alderman she would routinely call staff for clarification on bills. She encouraged them to not establish a practice of taking bills to council without FLR approval first and to do as few pre-paid bills as possible.

**Approval of Minutes.** Horne/Gelting motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of February 21, 2017, as prepared and distributed. Unanimously carried.

**LICENSES & PERMITS**

**Horne/Gelting motion to approve the Parade and Public Assembly Permit Application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm.** Unanimously carried.

**Horne/Gelting motion to approve the Street Use Permit application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm contingent upon payment of a \$3,500 security deposit, a signed reimbursement agreement for fees not paid in advance, and receipt of a Certificate of Liability Insurance.** Unanimously carried.

**Horne/Gelting motion to approve the Park Reservation Permit Application filed by Richard Holt on behalf of Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion for a worship service on July 2, 2017 from 7:00am to 1:00pm** *(recommended by the Board of Park Commissioners on March 1, 2017).* Unanimously carried.

**Horne/Gelting motion to approve the Park Reservation Permit Application filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to use Library Park for the Beachside Authorfest on July 8, 2017 from 10:00am to 4:00pm** *(recommended by the Board of Park Commissioners on March 1, 2017).* Unanimously carried.

**Horne/Gelting motion to approve the Parking Stall Bag request filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to reserve parking stalls 123, 124, and 125 on July 8, 2017 for the Beachside Authorfest** *(recommended by the Board of Park Commissioners on March 1, 2017).* Unanimously carried.

**Horne/Gelting motion to approve the Park Reservation Permit Application filed by David Harris Peeler to use Seminary Park for a family reunion picnic on July 22, 2017 from 4:00pm to 8:00pm** *(recommended by the Board of Park Commissioners on March 1, 2017).* Unanimously carried.

**Horne/Gelting motion to approve the Park Reservation Permit Application filed by Catherine Cichon to use Seminary Park for a family reunion on August 12, 2017 from 10:00am to 5:00pm** *(recommended by the Board of Park Commissioners on March 1, 2017).* Unanimously carried.

**Horne/Gelting motion to approve the Temporary Class “B”/Class “B” Retailer’s License Application filed by the Geneva Lakes Arts Foundation for the sale of fermented malt beverages at 223 Broad Street, Lake Geneva, for the Spring Open House Reception on March 17, 2017 from 6:00pm to 8:00pm and on March 18, 2017 from 10:00am to 5:00pm.** Unanimously carried.

**Horne/Gelting motion to approve the Temporary Operator License Application filed by Sarah McConnell on behalf of the Geneva Lake Arts Foundation for the Spring Open House Reception on March 17 and 18, 2017.** Unanimously carried.

**Horne/Gelting motion to approve the Original 2016-2017 Operator's (Bartender) License application filed by Carly Sertzel and Balvinder Singh.** Unanimously carried.

**Discussion/Recommendation on Amendment to Employee Handbook for overtime pay for Holidays**  
City Administrator Oborn stated they are working on language to allow an overtime provision. This would apply when an employee uses PTO and gets called in on a holiday.

Kordus/Horne motion to approve based on Attorney review. Unanimously carried.

#### **Presentation of Accounts – Alderman Kordus**

#### **Purchase Orders (none)**

**Gelting/Horne motion to approve the Prepaid bills in the amount of \$28,528.32.** Unanimously carried.

**Gelting/Horne motion to approve the Regular bills in the amount of \$99,235.87.** Unanimously carried.

#### **Closed Session**

Alderman Kordus stated items a. Police Chief Rasmussen, b. Assistant Police Chief Reuss, c. Lieutenant Gritzner, d. Lieutenant Way, e. Sergeant Hall, f. Sergeant Derrick, and g. Sergeant Hinzpeter are still being discussed at the Personnel Committee.

**Horne/Gelting motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for:**

#### **h. Building & Zoning Administrator Applicants**

**to include Mayor Kupsik, City Administrator Oborn, Comptroller Slater and City Clerk Waswo.**

Roll Call: Aldermen Kordus, Gelting, Howell, Horne, and Chappell voting “yes.” Unanimously carried.

Committee went into closed session at 6:16pm.

#### **Open Session**

Gelting/Horne motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Aldermen Kordus, Gelting, Howell, Horne, and Chappell voting “yes.” Unanimously carried.

Committee returned to open session at 6:21pm.

Horne/Howell motion to move forward as indicated by Personnel Committee. Unanimously carried.

#### **Adjournment**

Gelting/Horne motion to adjourn at 6:22pm. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
FINANCE, LICENSE & REGULATION COMMITTEE**