



## FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, MARCH 7, 2017 – 6:00 PM

MEETING ROOM 2A, CITY HALL

### AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of February 21, 2017, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Parade and Public Assembly Permit Application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm
  - b. Street Use Permit application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm contingent upon payment of a \$3,500 security deposit, a signed reimbursement agreement for fees not paid in advance, and receipt of a Certificate of Liability Insurance
  - c. Park Reservation Permit Application filed by Richard Holt on behalf of Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion for a worship service on July 2, 2017 from 7:00am to 1:00pm  
*(recommended by the Board of Park Commissioners on March 1, 2017)*
  - d. Park Reservation Permit Application filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to use Library Park for the Beachside Authorfest on July 8, 2017 from 10:00am to 4:00pm  
*(recommended by the Board of Park Commissioners on March 1, 2017)*
  - e. Parking Stall Bag request filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to reserve parking stalls 123, 124, and 125 on July 8, 2017 for the Beachside Authorfest *(recommended by the Board of Park Commissioners on March 1, 2017)*
  - f. Park Reservation Permit Application filed by David Harris Peeler to use Seminary Park for a family reunion picnic on July 22, 2017 from 4:00pm to 8:00pm *(recommended by the Board of Park Commissioners on March 1, 2017)*
  - g. Park Reservation Permit Application filed by Catherine Cichon to use Seminary Park for a family reunion on August 12, 2017 from 10:00am to 5:00pm *(recommended by the Board of Park Commissioners on March 1, 2017)*
  - h. Temporary Class “B”/Class “B” Retailer’s License Application filed by the Geneva Lakes Arts Foundation for the sale of fermented malt beverages at 223 Broad Street, Lake Geneva, for the Spring Open House Reception on March 17, 2017 from 6:00pm to 8:00pm and on March 18, 2017 from 10:00am to 5:00pm

- i. Temporary Operator License Application filed by Sarah McConnell on behalf of the Geneva Lake Arts Foundation for the Spring Open House Reception on March 17 and 18, 2017
  - j. Original 2016-2017 Operator's (Bartender) License application filed by Carly Sertzel and Balvinder Singh
6. Discussion/Recommendation on Amendment to Employee Handbook for overtime pay for Holidays
7. **Presentation of Accounts**
- a. Purchase Orders (none)
  - b. Prepaid Bills in the amount of \$28,528.32
  - c. Regular Bills in the amount of \$99,235.87
8. **Closed Session**
- Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for:
- a. Police Chief Rasmussen
  - b. Assistant Police Chief Reuss
  - c. Lieutenant Gritzner
  - d. Lieutenant Way
  - e. Sergeant Hall
  - f. Sergeant Derrick
  - g. Sergeant Hinzpeter
  - h. Building & Zoning Administrator Applicants

9. **Open Session**

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

10. **Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

3/3/2017 6:58pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE  
TUESDAY, FEBRUARY 21, 2017 – 6:00 PM  
MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:07pm.

**Roll Call.** Present: Aldermen Kordus, Gelting, Howell, Horne, and Chappell. Also Present: City Administrator Oborn and Comptroller Slater.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Darien Schaefer, VISIT Lake Geneva located at 527 Center Street, stated VISIT Lake Geneva and the board of directors are interested in moving forward with the renovation of the visitor's center. They are in support of the plan. He also supports the re-written Tourism Commission Ordinance.

Kevin Fleming, 1032 Wisconsin Street, requested a BID board member have a voting seat on the Tourism Commission. The BID board would like to include awards of grants to third party organizations for marketing and enhancement of events and programs that have the potential of creating overnight stays. The BID board would like to have access to room tax dollars for their events.

Mary Jo Fesenmaier, 1085 S Lakeshore Drive, questioned why the visitor's center needs to be remodeled and how it will be funded. She questioned how the bridges will be funded as well. She added the Tourism Commission seems redundant.

**Approval of Minutes.** Howell/Horne motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of February 7, 2017, as prepared and distributed. Motion carried unanimously.

**LICENSES & PERMITS**

**Original 2016-2017 Operator's (Bartender) License applications filed by Marilyn Bellafaire, Latrese Bishop, Elizabeth Czadeck, Maxwell Hall, Lina Kruger, Karen Kube, Laura Lopresto, Brandon Mayer, Elisabeth Michaels, Abigail Steadman, Jeremiah VanDan**

Gelting/Horne motion to approve. Motion carried unanimously.

**Discussion/Recommendation on Visitors Center Restrooms Project**

Mr. Kordus noted the visitor's center proposal for the bathrooms was approved by Public Works. Currently they are not ADA compliant. The renovations will make them ADA compliant and will slightly expand the size. Ms. Chappell questioned what hours the restrooms will be open. Mr. Kordus said that is to be determined. Mr. Howell asked if there is any plan to add heat other than space heaters. Mr. Oborn answered that will be part of the architectural service.

Horne/Howell motion to accept the proposal for architectural and engineering services from McCormack + Etten up to \$10,000. Motion carried unanimously.

**Discussion/Recommendation of Kapur Task Order #10, for plan and permitting preparation services, for the replacement of three pedestrian bridges at the White River Disc Golf Course not to exceed \$20,417.00 from the Capital Fund or Equipment Replacement Fund**

Mr. Kordus noted Public Works continued this item to the next meeting.

Horne/Chappell motion to continue to the next meeting to allow feedback from the Public Works Committee. Motion carried unanimously.

**Discussion/Recommendation on 2017-2019 Capital Projects and Borrowing (Continued from 1/23/2017 Finance, License & Regulation Committee)**

The committee went over a number of the items on the capital projects and borrowing list. Mr. Oborn said it should be put up to \$3.5 million dollars. He is looking for authorization to solicit proposals from banks for 3 year increment borrowing. Mr. Oborn will make a recommendation on all of the proposals he receives.

Gelting/Horne motion for staff to do an RFP for up to \$3.5 million in general obligation promissory notes to fund road improvements and capital expenditures for 2017, 2018, and 2019. Motion carried unanimously.

**Discussion/Recommendation on Tourism Ordinance Language**

Mr. Kordus read section a. and b. for clarity. He suggested moving this on to Council to get it in place so the commission can get set up. The commission will be allocated funds through the budget process. Mr. Horne had a problem section 1.a. in terms of the members as there is only 1 alderman. The committee decided they liked the idea of having a 7 person commission with 2 members being aldermen, 1 citizen at large, 2 representatives of the hotel/motel industry with preference given to a BID member.

Mr. Oborn said the recommendation would be to modify section a. to include 2 alderman, 2 representatives of the hotel/motel industry with one preference given to a BID member, 2 business owners with one preference given to a BID member and 1 citizen at large. Mr. Oborn stated they want to make sure the ordinance doesn't earmark the funds to one identity. Mr. Oborn said he would like to remove the Comptroller from item b., and would like the City Administrator to be the staff liaison. It was noted they would like to have 4 be the quorum. Kordus/Horne motion to send the draft to Council with the recommendation to have the City Attorney write it up for a first reading. Motion carried unanimously.

**Presentation of Accounts – Alderman Kordus**

**Purchase Orders (none)**

**Prepaid bills in the amount of \$11,927.58**

Gelting/Horne motion to approve. Motion carried unanimously.

**Regular bills in the amount of \$130,856.78**

Horne/Gelting motion to approve. Motion carried unanimously.

**Adjournment**

Horne/Gelting motion to adjourn at 7:26pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
FINANCE, LICENSE & REGULATION COMMITTEE**

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Lou Seal Date of Application: 1/17/17
2. Organization Name: RAM Racing
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 951 Corporate Grove Dr.
5. City, State, Zip: Buffalo Grove, IL 60089
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Bigfoot Triathlon & Trail Run
2. Date(s) of Event: 6/24/17 (Trail Run) 6/25/17 (Triathlon)
3. Location(s) of Event: Bigfoot Beach State Park
4. Hours: 7 am - 12 pm

5. Event Chair/Contact Person: Brandon Presern Phone \_\_\_\_\_

6. Day of Event Contact Name: Brandon Presern Phone \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 1000 participants, 500 spectators

10. Basis for Estimate: previous year's attendance

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

Lakeshore Athletic Services - See attached diagram

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
Please see attached for route details

14. Description of plan for handling refuse collection and after-event clean-up:  
Event staff will collect all refuse from the event and place in dumpsters provided by our contracted maintenance company.

15. Description of plan for providing event security (if applicable):  
Private security will be hired to assist with crowd control and keeping the area safe.

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

Lake Shore Dr. from Bigfoot Beach State Park entrance to South Street.

2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

Directional signage will be used within the park as well as on course to assist participants and spectators

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: Police will be placed at key intersections to assist with traffic and route flow
- Fire/EMS Services Explain: EMS will be on site to assist with any medical issues
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			25
<b>Street Use Permit</b>					
Application Fee		\$25.00			25
Permit Fee - Events lasting 2 days or less		\$40.00			40
Permit Fee - Events lasting more than 2 days		\$100.00			
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			
150 or more Attendees		<i>Determined by Park Board</i>			
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00	x	_____	=	_____
Non-Resident	\$500.00	x	_____	=	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	32 +	\$50.00 =	210
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$</b> 300

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		# of Days
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ 0
		+ Subtotal from Page 4: \$ 90

**Total PAID with Application: \$ 90**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 1/17/17

For Office Use Only

Date Filed with Clerk: 2/1/17 Payment with Application: \$ 90.00 Receipt: C170201-10

Additional Fees Collected: \$ 210.00 Receipt # C170217-2

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: NO STALLS REQUESTED

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



Swim Start

Finish

Timing

Medical

Beer Garden

Boneyard

Trail Run Start

- ☒ Bike Mechanic
- ☒ Merchandise
- ☒ Info Services
- ☒ Gear Check
- ☒ Children's Oncology
- ☒ Volunteer

Body Marking

Command

TRANSITION

Bike Mechanic

Ceylon Ct. Dr.

Elm

W. South

Cedar

Wilmont Blvd

Wilmont Blvd

Big Foot Beach State Park

South Lake Shore Dr.

**START TIME: 7:00 AM**

# BIGFOOT TRI Swim Course

June 25, 2017  
Lake Geneva, WI

-  SUPER SPRINT TURN
-  OLYMPIC SWIM TURN
-  SPRINT SWIM TURN
-  TRANSITION
-  AID STATION

 RAM Racing Series



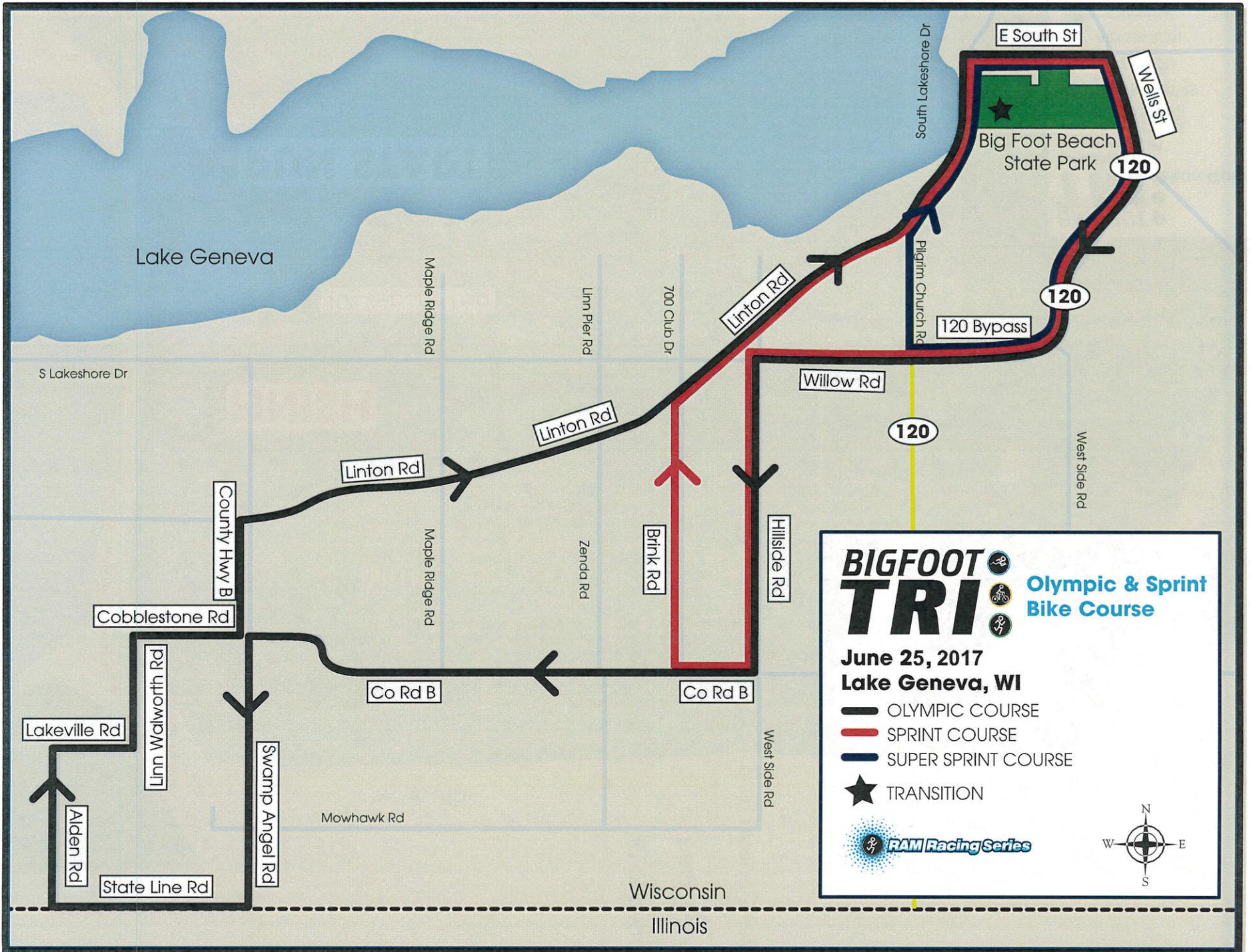
SWIM STAGING

SWIM IN

SWIM OUT

BIKE OUT







**FINISH**

**RUN START**

10k Second Lap

**BIGFOOT TRI** Run Course  
 June 25, 2017  
 Lake Geneva, WI

- RUN COURSE
- SUPER SPRINT
- MILE MARKERS
- TRANSITION
- AID STATION

RAM Racing Series



**FINISH**

**RUN START**

10k Second Lap

**BIGFOOT TRI** Trail Run  
 June 24, 2017  
 Lake Geneva, WI

- RUN COURSE
- MILE MARKERS
- TRANSITION
- AID STATION

RAM Racing Series

Lake Geneva

Ceylon Lagoon

Big Foot Beach State Park

RV Park

Badger High School

Maintenance Yard

Service Road

South Lake Shore Dr.

W. South

Cedar

Wilmont Blvd

Wilmont Blvd

Dorwood Dr.

Bonnie Brea Ln.

Lake Geneva Blvd.

Romin Rd

E. South

E. Bloomfield

Wells St. / Co Rd H

Park Entrance

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit. Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit. Required for any public gathering on public property. No fee required.
- Street Use Permit. Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request. Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit. Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion. Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit. Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Richard Holt Date of Application: 1/22/17
2. Organization Name: Lakeland Community Church
3. Organization Type:  For Profit  Non-Profit (501(c) Tax ID: \_\_\_\_\_
4. Mailing Address: N3181 Hwy 67
5. City, State, Zip: Lake Geneva, WI, 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License # \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Lakeland Community Church Worship Service
2. Date(s) of Event: July 2, 2017 (Sunday)
3. Location(s) of Event: Flat Iron Park
4. Hours: 7 AM Start Time 1 PM End Time

5. Event Chair/Contact Person: Richard Holt Phone \_\_\_\_\_

6. Day of Event Contact Name: Heather Foulkes Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 800

10. Basis for Estimate: Normal Worship Attendance

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.

- Setup for worship service begins @ 7 AM
- People begin arriving @ 9 AM
- Music begins on Pavillion @ 10 AM
- Message begins at 10:30 AM
- Service ends @ 11:00 AM
- Tear Down + cleanup begins and ends by 1 PM

14. Description of plan for handling refuse collection and after-event clean-up:

Clean up team will walk + clean area after event. Our desire is to leave area better than when we arrive.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*

*Church Banner*

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity      Explain: *Sound equipment plugged in at Pavilion*
- Water            Explain: \_\_\_\_\_
- Traffic Control    Explain: \_\_\_\_\_
- Police Services    Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other              Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			<u>25</u>
<b>Street Use Permit</b>					
Application Fee		\$25.00			
Permit Fee - Events lasting 2 days or less		\$40.00			
Permit Fee - Events lasting more than 2 days		\$100.00			
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			<u>25</u>
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			
150 or more Attendees		<i>Determined by Park Board</i>			<u>Det by PB</u>
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>1</u> =	<u>105</u>
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x		# of Days <u>1</u> =	<u>250</u>
Non-Resident	\$500.00	x		_____ =	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					
<b>Subtotal: \$</b>					<u>405</u> <u>380</u>



For Office Use Only

Date Filed with Clerk: 1/24/17 Payment with Application: \$ 380.00 Receipt: C170124-14

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: No STAB Requested

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 3.1.17  Approved  Denied

Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

**Board of Park Commissioners' Minutes**  
**Wednesday, March 1, 2017 – 6:00pm**  
**City Hall, Meeting Room 2A**

Meeting called to order at 6:03pm

**Roll Call:** Present: President Esarco, Barb Hartigan, Lynn Hassler, John Swanson, Doug Skates (Arrived at 6:25pm), Brian Olsen, Dave Quickel, Mayor Al Kupsik. Excused Absence: Peggy Schneider

Staff Present: Neil Waswo

Public Present: Chris Schultz (Lake Geneva Regional News), Greg Powers, Greg Powers, Jr., Chris Brooks

Approval of Board of Park Commissioners meeting minutes from February 1, 2017  
Hartigan/Kupsik Motion to approve minutes from February 1, 2017. Unanimously carried.

**Comments from public limited to 5 minutes:**

Greg Powers spoke regarding his interest in operating a steamer type trailer cart serving Chicago style hot dogs in Flat Iron Park. The item was referred to the next meeting.

**Permits/Park Donations:**

Kupsik/Quickel Motion to approve Lakeland Community Church request as submitted for use of Flat Iron Park and Brunk Pavilion on Sunday, July 2, 2017, between the hours of 7am to 1pm for a worship service. Unanimously carried.

Quickel/Kupsik Motion to approve Chris Brookes request as submitted for use of Library Park on Saturday, July 8, 2017, between the hours of 10am to 4pm for Beach Side Author Fest. Unanimously carried.

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Skates/Kupsik Motion to recommend acceptance of Tree Donation by M/M Vanderloop in honor of their daughter Erin. The Park Board suggests that before the donation request is presented to City Council the exact location of the tree planting be known. Donor's asked to work with Mr. Foster to arrive at best location. Unanimously carried.

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit. Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit. Required for any public gathering on public property. No fee required.
- Street Use Permit. Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request. Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit. Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion. Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit. Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: CHRIS BROOKES Date of Application: 2/20/2017
2. Organization Name: FRIENDS OF THE LAKE GENEVA PUBLIC LIBRARY
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 918 W. MAIN ST.
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phone \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: BEACHSIDE AUTHOR FEST
2. Date(s) of Event: JULY 8, 2017 SATURDAY
3. Location(s) of Event: LIBRARY PARK (around library)
4. Hours: 10 AM 4 PM  
Start Time End Time

5. Event Chair/Contact Person: HAROLD JOHNSON Phone: \_\_\_\_\_

6. Day of Event Contact Name: HAROLD JOHNSON Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 150

10. Basis for Estimate: LAST YEAR'S ATTENDANCE

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
AUTHORFEST promotes local authors and independent publishers of books. It's an opportunity for the public to meet authors, buy their books, and get their autographs. Each author supplies a table, chairs, and possibly a canopy. Organizers furnish booth spaces surrounding the Lake Geneva Public Library. See attached map.

14. Description of plan for handling refuse collection and after-event clean-up:  
Each vendor is given a trash receptacle and staff collects and disposes in library dumpster at end of show.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: Sat. July 8, 2017

Total Number of Stalls Request: 3

Stall Number(s) and Location: 123, 124, 125

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

*Event banner hung on library building.  
Sandwich board signs placed at start  
of walkpath access off the sidewalk.*

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			<u>10</u>
Parking Stall Usage/Blockage Fee - Per Stall, Per Day	# of Stalls		# of Days		
March 1 - November 14	x <u>3</u>	\$20.00	x <u>1</u>	=	<u>60</u>
November 15 - February 29	x _____	\$10.00	x _____	=	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			<u>25</u>
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			<u>100</u>
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$30.00	x _____	=	_____
50-149 Attendees		\$55.00	x _____	=	_____
150 or more Attendees		\$105.00	x <u>1</u>	=	<u>105</u>
<b>Non-Resident</b>					
49 Attendees or Less		\$75.00	x _____	=	_____
50-149 Attendees		\$125.00	x _____	=	_____
150 or more Attendees		\$225.00	x _____	=	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident		\$250.00	x _____	=	_____
Non-Resident		\$500.00	x _____	=	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee	# Requested	Sec. Dep.		Applicable Fee
Benches	\$5.00 each	x _____ +	\$50.00 =		_____
Picnic Tables	\$15.00 each	x _____ +	\$50.00 =		_____
Barricades	\$5.00 each	x _____ +	\$50.00 =		_____
Trash Receptacles	\$8.00 each	x _____ +	\$50.00 =		_____
Dumpster Delivery	\$50.00 each	x _____ +	\$0 =		_____
Dumpster Pick-up	\$50.00 plus additional landfill	_____			_____
Fencing - Snow	\$30.00 per 50 feet	_____			_____
<i>Requests for equipment are subject to availability.</i>				Subtotal: \$	<u><del>290.00</del></u> <u>300.00</u>

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		# of Days
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ <u>290</u> 300.00

Total PAID with Application: \$ 290.00 300.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Christine J Brooks DATE: 2/20/2017

For Office Use Only

Date Filed with Clerk: 2/21/17 Payment with Application: \$ 300.00 Receipt: C170721-2

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 3.1.2017  Approved  Denied  
Reasons/Conditions: Approved

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

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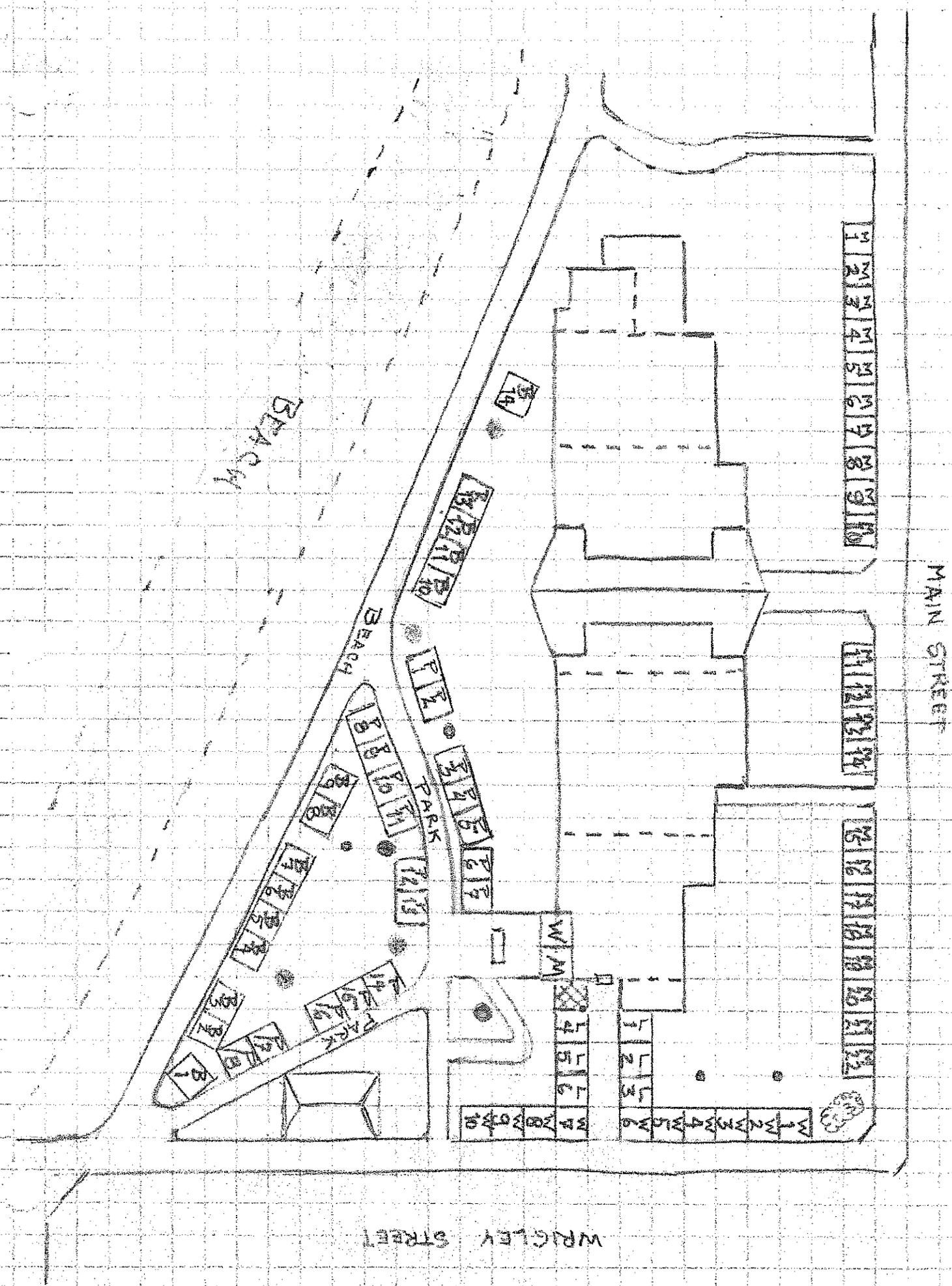
BEACH

BEACH

PARK

PARK

WRIGLEY STREET



**Breadloaf Bookshop**  
Harold Johnson – Proprietor  
727 Geneva Street  
Lake Geneva, WI 53147

City of Lake Geneva  
**Park Board**  
626 Geneva Street  
Lake Geneva, WI 53147

**Subject:** Application for Park Permit to Host the Beachside Authorfest

Dear Park Board Members:

Breadloaf Bookshop and The Friends of the Lake Geneva Public Library would like to be granted a permit to use Library Park in Lake Geneva on Saturday, July 8, 2017, to host the third annual Beachside Authorfest, an event that celebrates the many independent authors our area has to offer.

This event is open to the public to provide them with an opportunity to meet and greet local authors, discuss why they write and how they became published, and to buy their books and have them autographed. It is our goal to host an event that creates a draw to downtown Lake Geneva to discover the many businesses and opportunities our city has to offer. This event is supported through donations from local businesses, such as Breadloaf Books, and a small exhibitor fee to cover membership fees and operating costs.

Author participation in the event almost doubled for the second year of the festival; we paid all operating costs, and set aside funds for the 2017 event. We have already been contacted by several authors wishing to participate this year, and we anticipate return visits from many of our past exhibitors.

A site map of the proposed layout for Beachside Authorfest is attached for your review. The layout features the Lake Geneva Public Library behind the visiting author booths to showcase the beautiful building of our hosting organization. Our layout is flexible and can expand to accommodate the anticipated growth this year. It is our plan to assign booths and keep our event space compact, so unassigned booth will simply not be erected.

Please review our application and call me with any requests for clarification or changes necessary to meet your standards. Thank you for your support and kind consideration.

Respectfully,  
*Harold J. Johnson*

Harold J. Johnson

## Vendors List

Though the permit requests a list of participants and vendors, this remain in a state of flux. Our promotional material is not sent to invite authors to attend until the date is set and the permit approved. We can accept vendors up to the day of the event.

Included here is a list of participants from last year as well as a partial list of authors who have expressed interest in being part of this year's event. Hopefully this will suffice.

## Sponsors

Friends of the Lake Geneva Public Library

Breadloaf Books – represents only those authors unable to attend at the last minute or those who are unable to manage their own sales. Breadloaf Books does not retail its own inventory at this event.

Geneva Lake Museum (*invited*)

Black Point Estate & Gardens (*invited*)

## Authors – previous attendees and current interested parties

Pam Meyers  
Ed Crowder  
Judith Rolfs  
Donn Ziebell  
Frank Landi  
Charlene Wexler  
Art Cola  
Andra Watkins  
Lisa McLuckie  
Pat Hall  
Kathy Johns  
Gordon Ammon  
Sharon Dexter  
Jeffrey Westhoff  
Sue Myers  
Michelle May  
Jeremy Kester

Steve Vaitonis  
Sherrill Bodine  
Pat Rosemoor  
Chris Brownstein  
Sharon Angelici  
Mary McDonald  
Nora Rose  
John & Cheryl Clark  
Mitch Davis  
Jill Walsh  
Dennis Depcik  
David Ford  
Marcel Alexander  
Chris Hawver & Pat Groh  
Mary Gover Gray  
R.K. Roberts  
Mary Ellen Schulz

David Rozelle  
Greg Herriges  
Christine Verstraete  
Melene Kemmerling  
Sonette Tippens  
Cindy Walker  
Edison Blake  
LaMont Prospect  
David Pederson  
Bruce Heard  
Judy Johnson  
Jill Westbrook  
Patrick Quinn  
JaNelle Powers  
Robb Chase  
Delores Liesner  
Jerry Peterson  
Linda Frame

**Board of Park Commissioners' Minutes**  
**Wednesday, March 1, 2017 – 6:00pm**  
**City Hall, Meeting Room 2A**

Meeting called to order at 6:03pm

**Roll Call:** Present: President Esarco, Barb Hartigan, Lynn Hassler, John Swanson, Doug Skates (Arrived at 6:25pm), Brian Olsen, Dave Quickel, Mayor Al Kupsik. Excused Absence: Peggy Schneider

Staff Present: Neil Waswo

Public Present: Chris Schultz (Lake Geneva Regional News), Greg Powers, Greg Powers, Jr., Chris Brooks

Approval of Board of Park Commissioners meeting minutes from February 1, 2017  
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**Comments from public limited to 5 minutes:**

Greg Powers spoke regarding his interest in operating a steamer type trailer cart serving Chicago style hot dogs in Flat Iron Park. The item was referred to the next meeting.

**Permits/Park Donations:**

Kupsik/Quickel Motion to approve Lakeland Community Church request as submitted for use of Flat Iron Park and Brunk Pavilion on Sunday, July 2, 2017, between the hours of 7am to 1pm for a worship service. Unanimously carried.

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Skates/Kupsik Motion to recommend acceptance of Tree Donation by M/M Vanderloop in honor of their daughter Erin. The Park Board suggests that before the donation request is presented to City Council the exact location of the tree planting be known. Donor's asked to work with Mr. Foster to arrive at best location. Unanimously carried.

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: DAVID HARRIS PEELER Date of Application: 7 Feb 2016
2. Organization Name: HARRIS FAMILY REUNION
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 18842 BEATEN PATH COURT
5. City, State, Zip: TRIANGLE VA 22172
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: VA
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: HARRIS FAMILY REUNION PICNIC
2. Date(s) of Event: 22 JULY 2017
3. Location(s) of Event: SEMINARY PARK
4. Hours: 4:00 PM - 8:00 PM

Start Time

End Time

5. Event Chair/Contact Person: DAVID H PEELER Phone: \_\_\_\_\_

6. Day of Event Contact Name: DAVID H PEELER Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: LESS THAN 49

10. Basis for Estimate: NUMBER OF RELATIVES PLANNING TO ATTEND (ESTIMATE)

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
**WE WOULD LIKE TO BBQ BURGERS AND CHICKEN AND BRING SIDES AND REFRESHMENTS.**

14. Description of plan for handling refuse collection and after-event clean-up:  
**I WILL BRING TRASH BAGS AND REMOVE ALL TRASH AND ANY CLEAN UP NECESSARY.**

15. Description of plan for providing event security (if applicable):  
**NA**

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
NA *Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:  
WILL PLAN TO USE PUBLIC PARKING ADJACENT TO PARK.

3. Description of signage to be used during event:  
NONE *If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity            Explain: \_\_\_\_\_
- Water                    Explain: \_\_\_\_\_
- Traffic Control        Explain: \_\_\_\_\_
- Police Services        Explain: \_\_\_\_\_
- Fire/EMS Services    Explain: \_\_\_\_\_
- Other                    Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee		Applicable Fee	
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x	_____ = _____
November 15 - February 29	\$10.00	x	_____	x	_____ = _____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			\$25.00
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
<b>Non-Resident</b>					
49 Attendees or Less	\$100.00				100.00
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x	_____ = _____
50-149 Attendees	\$55.00	x	_____	x	_____ = _____
150 or more Attendees	\$105.00	x	_____	x	_____ = _____
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	1	x	1 = 75.00
50-149 Attendees	\$125.00	x	_____	x	_____ = _____
150 or more Attendees	\$225.00	x	_____	x	_____ = _____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
<b>Non-Profit or Resident</b>					
	\$250.00			x	_____ = _____
<b>Non-Resident</b>					
	\$500.00			x	_____ = _____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	8 +	\$50.00 =	170.00
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	3 +	\$50.00 =	74.00
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill				_____
Fencing - Snow	\$30.00 per 50 feet				_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$ 444.00</b>

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		<b>Subtotal: \$</b> _____
		<b>+ Subtotal from Page 4: \$</b> _____

**Total PAID with Application: \$** 25.00

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*David H. Cullen*

DATE: 22 DEC 2016

*2/8/2017*

For Office Use Only

Date Filed with Clerk: 2/13/17 Payment with Application: \$ 444.00 Receipt: C170213-9

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: no stalls requested

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 3.6.17  Approved  Denied  
Reasons/Conditions: Advisore

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

**Board of Park Commissioners' Minutes**  
**Wednesday, March 1, 2017 – 6:00pm**  
**City Hall, Meeting Room 2A**

Meeting called to order at 6:03pm

**Roll Call:** Present: President Esarco, Barb Hartigan, Lynn Hassler, John Swanson, Doug Skates (Arrived at 6:25pm), Brian Olsen, Dave Quickel, Mayor Al Kupsik. Excused Absence: Peggy Schneider

Staff Present: Neil Waswo

Public Present: Chris Schultz (Lake Geneva Regional News), Greg Powers, Greg Powers, Jr., Chris Brooks

Approval of Board of Park Commissioners meeting minutes from February 1, 2017  
Hartigan/Kupsik Motion to approve minutes from February 1, 2017. Unanimously carried.

**Comments from public limited to 5 minutes:**

Greg Powers spoke regarding his interest in operating a steamer type trailer cart serving Chicago style hot dogs in Flat Iron Park. The item was referred to the next meeting.

**Permits/Park Donations:**

Kupsik/Quickel Motion to approve Lakeland Community Church request as submitted for use of Flat Iron Park and Brunk Pavilion on Sunday, July 2, 2017, between the hours of 7am to 1pm for a worship service. Unanimously carried.

Quickel/Kupsik Motion to approve Chris Brookes request as submitted for use of Library Park on Saturday, July 8, 2017, between the hours of 10am to 4pm for Beach Side Author Fest. Unanimously carried.

Skates/Kupsik Motion to approve David Harris Peller's request as submitted for use of Seminary Park on Saturday, July 22, 2017, between the hours of 4pm to 8pm for Harris Family Reunion. Unanimously carried.

Kupsik/Hartigan Motion to approve Catherine Cichon's request as submitted for use of Seminary Park on Saturday, August 12, 2017, between the hours of 10am to 5pm for the Major Family Reunion. Unanimously carried.

Skates/Kupsik Motion to recommend acceptance of Tree Donation by M/M Vanderloop in honor of their daughter Erin. The Park Board suggests that before the donation request is presented to City Council the exact location of the tree planting be known. Donor's asked to work with Mr. Foster to arrive at best location. Unanimously carried.

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted AT LEAST 10 WEEKS prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Catherine Cichon Date of Application: 2-15-17
2. Organization Name: (Major Family Reunion)
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
4. Mailing Address: 806 Arcadian Ave.
5. City, State, Zip: Waukesha, WI 53186
6. Phone: \_\_\_\_\_ nail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Major Family Reunion
2. Date(s) of Event: 8/12/17
3. Location(s) of Event: Seminary Park
4. Hours: 10 A.M. to 5 p.m.  
Start Time End Time

5. Event Chair/Contact Person: Catherine Cichon Phone: \_\_\_\_\_

6. Day of Event Contact Name: Catherine Cichon Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 50

10. Basis for Estimate: COUSINS & Spouses & children

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:*

13. Detailed description of proposed event with map of exact location of the event and/or route.

We would like to have a catered meal under the Pavillion at Seminary Park. Since it is a family reunion, we would have games on the grass for adults & children. If possible, may have a small band for music (my 2<sup>nd</sup> cousin is in a band) or just CD music (patriotic, country - nothing offensive) Would like children to be able to use playground equipment.

14. Description of plan for handling refuse collection and after-event clean-up:

We will bring garbage bags & take garbage with us when we leave.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

None

2. Will any parking stalls be used or blocked during the event?  Yes

No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

MAJOR FAMILY REUNION

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity Explain: for music
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			<u>          </u>
<b>Street Use Permit</b>					
Application Fee		\$25.00			<u>          </u>
Permit Fee - Events lasting 2 days or less		\$40.00			<u>          </u>
Permit Fee - Events lasting more than 2 days		\$100.00			<u>          </u>
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			<u>          </u>
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
November 15 - February 29	\$10.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			<u>\$ 25.00</u>
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				<del>          </del>
50-149 Attendees	\$100.00				<del>          </del>
150 or more Attendees	<i>Determined by Park Board</i>				<u>          </u>
Non-Resident					
49 Attendees or Less	\$100.00				<u>\$ 150.00</u>
50-149 Attendees	\$150.00				<u>          </u>
150 or more Attendees	<i>Determined by Park Board</i>				<u>          </u>
<b>Park Reservation Fees - Per Location, Per Day</b>					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
50-149 Attendees	\$55.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
150 or more Attendees	\$105.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
Non-Resident					
49 Attendees or Less	\$75.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
50-149 Attendees	\$125.00	x	<u>  1  </u>	x <u>  1  </u>	= <u>\$ 125.00</u>
150 or more Attendees	\$225.00	x	<u>          </u>	x <u>          </u>	= <u>          </u>
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00		x	<u>          </u>	= <u>          </u>
Non-Resident	\$500.00		x	<u>          </u>	= <u>          </u>
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x <u>          </u>	+ \$50.00 =	<u>          </u>
Picnic Tables	\$15.00 each		x <u>  4  </u>	+ \$50.00 =	<u>\$ 110.00</u>
Barricades	\$5.00 each		x <u>          </u>	+ \$50.00 =	<u>          </u>
Trash Receptacles	\$8.00 each		x <u>          </u>	+ \$50.00 =	<u>          </u>
Dumpster Delivery	\$50.00 each		x <u>          </u>	+ \$0 =	<u>          </u>
Dumpster Pick-up	\$50.00 plus additional landfill		<u>          </u>		<u>          </u>
Fencing - Snow	\$30.00 per 50 feet		<u>          </u>		<u>          </u>
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ <u>  410.00  </u>

Application and Permit Fees	Unit Fee			Applicable Fee
<b>Beach Reservation Permit</b>				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				_____
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident		# of Days		
49 Attendees or Less	\$30.00	x	_____ =	_____
50-149 Attendees	\$55.00	x	_____ =	_____
150 or more Attendees	\$105.00	x	_____ =	_____
Non-Resident				
49 Attendees or Less	\$75.00	x	_____ =	_____
50-149 Attendees	\$125.00	x	_____ =	_____
150 or more Attendees	\$225.00	x	_____ =	_____
<b>Subtotal: \$</b>				_____
<b>+ Subtotal from Page 4: \$</b>				_____

**Total PAID with Application: \$** \_\_\_\_\_

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

\_\_\_\_\_ *Catherine Cichon* \_\_\_\_\_ DATE: *02/15/17*

For Office Use Only

Date Filed with Clerk: 3/15/17 Payment with Application: \$ 410.00 Receipt: C170215-4

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: no stalls requested

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 3.1.17  Approved  Denied

Reasons/Conditions: As above

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

**Board of Park Commissioners' Minutes**  
**Wednesday, March 1, 2017 – 6:00pm**  
**City Hall, Meeting Room 2A**

Meeting called to order at 6:03pm

**Roll Call:** Present: President Esarco, Barb Hartigan, Lynn Hassler, John Swanson, Doug Skates (Arrived at 6:25pm), Brian Olsen, Dave Quickel, Mayor Al Kupsik. Excused Absence: Peggy Schneider

Staff Present: Neil Waswo

Public Present: Chris Schultz (Lake Geneva Regional News), Greg Powers, Greg Powers, Jr., Chris Brooks

Approval of Board of Park Commissioners meeting minutes from February 1, 2017  
Hartigan/Kupsik Motion to approve minutes from February 1, 2017. Unanimously carried.

**Comments from public limited to 5 minutes:**

Greg Powers spoke regarding his interest in operating a steamer type trailer cart serving Chicago style hot dogs in Flat Iron Park. The item was referred to the next meeting.

**Permits/Park Donations:**

Kupsik/Quickel Motion to approve Lakeland Community Church request as submitted for use of Flat Iron Park and Brunk Pavilion on Sunday, July 2, 2017, between the hours of 7am to 1pm for a worship service. Unanimously carried.

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Skates/Kupsik Motion to recommend acceptance of Tree Donation by M/M Vanderloop in honor of their daughter Erin. The Park Board suggests that before the donation request is presented to City Council the exact location of the tree planting be known. Donor's asked to work with Mr. Foster to arrive at best location. Unanimously carried.

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: Feb 16 2017

Town  Village  City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning MARCH 17 and ending March and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Geneva Lake Arts Foundation

(b) Address 223 Broad St Lake Geneva WI 53147  
(Street)  Town  Village  City

(c) Date organized Jan 2014

(d) If corporation, give date of incorporation Jan 2014

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Nikki Marsicano 3454 City of Johnson WI

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: Sarah McConnell  
21 Lake View Lake Geneva WI 53147

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 223 Broad St

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Gallery - storefront only

## 3. Name of Event

(a) List name of the event OPEN House Reception for Art Show

(b) Dates of event March 17

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

X Officer Nikki Marsicano  
(Signature/date)

X Officer Pamela King  
(Signature/date)

Geneva Lake Arts Foundation  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 2/16/17

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: ~~LAKE~~ Geneva Lake Arts Foundation

Name of Event: Spring Open House

Date of Event: March 17, 18

Time of Event: 6:00-8:00 (Fri.) 10-5 (Sat)  
(Beginning) (Ending)

Event Contact Person: Sarah McConnell

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

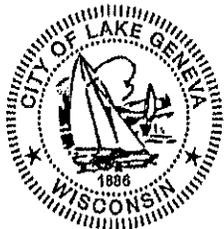
**Will a Licensed Operator be serving or supervising the service of alcohol?  
\*This includes Temporary Operator's who have completed the  
Responsible Beverage Servers class.**

Yes       No

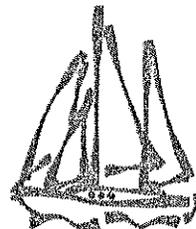
**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY RETAILER'S LICENSE APPLICATION.**

*For Office Use Only*

Date Filed: <u>2/16/17</u>	Receipt No: <u>C170216-10</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>2/16/17</u>	
Recommendation: <u>ke</u>	<input checked="" type="radio"/> Approved <input type="radio"/> Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: <input checked="" type="checkbox"/>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
MAILTO: _____	License Expires: _____
Organization: _____	



# CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

### APPLICANT INFORMATION

Name: McConnell Sarah Traut  
Last First Middle

Maiden Name: Traut Date of Birth: \_\_\_\_\_

Address (Physical): 21 Lake View Dr

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Lake Geneva, WI 53147

Phone \_\_\_\_\_ Drivers License #: \_\_\_\_\_

Email \_\_\_\_\_

Is your Certificate of Completion of a Beverage Server Training Course Attached?  YES  NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

### ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake Arts Foundation

Address: 223 Broad St Lake Geneva WI 53147

Name of Event where licensee will work: Open House

Date of Event: March 17, 18

### APPLICANT SIGNATURE

[Signature] DATE: 2/16/17

**APPROVED BEVERAGE SERVER TRAINING COURSES**

Serverlicense.com  
Servingalcohol.com  
TIPS

Learn2serve.com  
\$8 Server Training  
CARE

Wisconsin Technical Colleges  
ServSafe Alcohol (WRAEF/NRAEF)  
TEAM

*For Office Use Only*

Date Filed: 2/16/17      Receipt No: C170216-10  
Total Amount: 10.00  
Forwarded to Police Chief: 2/16/17  
Background Completed: 2-20-17 gT  
Recommendation: [Signature] Approved      Denied  
Verification that no other temporary licenses have been issued to this applicant  
in the current year: ✓  
FLR Approval: \_\_\_\_\_      License Issued: \_\_\_\_\_  
Council Approval: \_\_\_\_\_      License Number: \_\_\_\_\_  
License Expires: \_\_\_\_\_  
MAILTO:      Individual, Organization

# City of Lake Geneva

Licenses Issued Between: 3/13/2017 and 3/13/2017

Date: 3/03/2017

Time: 6:39 PM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
3/13/2017	2016 -323	Carly Sertzel	903 Badger Lane	Lake Geneva, WI 5	30.00
		Employer: Tuscan Tavern & Grill / LG Hos	430 N Broad St	Lake Geneva, WI 53147	
3/13/2017	2016 -324	Balvinder Singh	811 Sue Lane Apt 3	Clinton, WI 53525	30.00
		Employer: QuickNSave - 1231 Grant Street			



missed due to inclement weather is without regular pay for non-salaried employees. Employees may request to use paid time off or compensatory time, but in the event of severe weather or other extreme circumstance as determined by the employer, the City's need for the employee's attendance to perform his or her duties will prevail.

### **603. Overtime**

Because of the nature of work, employees may occasionally be asked to work overtime on weekends or holidays or additional hours during the regular workday and are expected to comply with such requests. Overtime compensation is paid to all non-exempt employees at one and one-half times the employee's regular rate for all hours worked in excess of forty (40) hours per week. Non-exempt City employees must receive authorization from their supervisors before working any overtime. After an employee has worked approved overtime, it must be recorded on a timesheet for the period it was worked.

Overtime pay is based on actual hours worked and holidays; therefore, any time taken for unpaid breaks or meals will not be included as time worked for the purposes of calculating overtime hours. Time off due to PTO, Medical Leave Bank, compensatory time or any leave of absence will not be factored into hours worked when calculating overtime.

### **604. Pay Schedule**

Employees will be paid on a biweekly basis, with each pay-week's timesheet reflecting all work performed from Monday through Sunday. Compensation for employee salary and wages shall be administered through direct deposit of funds to the banking account(s) specified by each employee; no individual paychecks will be issued by the City. Each employee is responsible, upon hire, for providing the City Comptroller with the banking information required to establish this direct deposit arrangement. During the course of employment with the City, each employee shall be responsible for notifying the City Comptroller of any changes to this information as soon as possible.

### **605. Timekeeping**

Each non-exempt employee is responsible for and required to accurately record his or her work times and break times for each workday, including any use of paid time off. Each employee will be held accountable for any failure to completely and accurately record his or her time. Each employee will be required to verify the completeness and accuracy of hours documented on his or her time card by signing it, and must immediately report any errors. Tampering with, falsifying or altering time cards, or

**City of Lake Geneva  
Finance, License, & Regulation Committee  
March 7, 2017**

**Prepaid Checks**

**3/1/17 - 3/3/17**

**Total:**

**\$28,528.32**

**Checks over \$5,000:**

**\$ 26,947.02 *Prophoenix - FD Support Fees & Google Map Application***



**City of Lake Geneva**  
**Finance, License, & Regulation Committee**  
**March 7, 2017**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 50,116.48
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 7,722.13
5. Capital Projects	41	\$ 12,760.00
6. Parking	42	\$ 1,873.58
7. Cemetery	48	\$ 111.71
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 26,286.97
10. Impact Fees	45	\$ 365.00
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$99,235.87</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE  
FLR Meeting Date: 3/7/2017**

**TOTAL UNPAID ACCOUNTS PAYABLE** \$ **99,235.87**

**ITEMS > \$5,000**

Lakeshores Library System - 2017 Sirsi & Share Fee (Library)	\$	18,812.70
YMCA - March/April Contribution	\$	9,000.00
Timeless Flooring - Buff & Refinish Riviera Wood Floor	\$	7,375.00
Baycom - Mobile Data Computer (Fire Department)	\$	6,390.00
Prophoenix - Licenses	\$	5,850.00

Balance of Other Items \$ 51,808.17

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
12836	01/25/17	01	BIZ CARDS, ENVELOPES	1122005310		03/14/17	110.78
						INVOICE TOTAL:	110.78
						VENDOR TOTAL:	110.78
ABDO	ABDO SPOTLIGHT MAGIC WAGON						
209896	01/31/17	01	BOOKS	9900005411		03/14/17	1,223.85
						INVOICE TOTAL:	1,223.85
						VENDOR TOTAL:	1,223.85
ADVANAU	ADVANCE AUTO PARTS						
7193705928299	02/28/17	01	AIR FILTER-AMB #1	1122005351		03/14/17	32.49
						INVOICE TOTAL:	32.49
7193705939318	02/28/17	01	AIR FILTER-AMB #1	1122005351		03/14/17	12.89
		02	HEADLIGHT-CAR #4	1122005351			9.99
						INVOICE TOTAL:	22.88
						VENDOR TOTAL:	55.37
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000008020	02/15/17	02	LANDFILL USE-BULK	1136005296		03/14/17	371.72
						INVOICE TOTAL:	371.72
						VENDOR TOTAL:	371.72
AMYS	AMY'S SHIPPING EMPORIUM						
7501	02/01/17	01	UPS-SENSIT TECHNOLOGIES	1122005312		03/14/17	10.53
						INVOICE TOTAL:	10.53
7734	02/15/17	01	UPS-SENENICH RETURN	1122005312		03/14/17	84.54
						INVOICE TOTAL:	84.54
7786	02/17/17	01	UPS-KNOX CO	1122005312		03/14/17	34.66
						INVOICE TOTAL:	34.66
						VENDOR TOTAL:	129.73

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AT&T81	AT&T						
RE030217	02/13/17	01	262 R42-8188 663 1 CITY HALL	1116105221		03/14/17	279.66
		02	262 R42-8188 663 1-POLICE	1121005221			279.66
		03	262 R42-8188 663 1-COURT	1112005221			31.08
		04	262 R42-8188 663 1-METER	4234505221			31.07
		06	262 248-2264 368 9-FIRE DEPT	1122005221			317.14
		07	262 248-4567 367 1-911 MODEM	1121005221			217.10
		08	262 248-4715 125 4-CITY HALL	1116105221			269.56
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			182.27
		12	262 249-5299 313 5-6 LIB LINES	9900005221			140.19
		13	262 249-5299 313 5-1 STR LINE	1132105221			23.36
		14	262 249-5299 313 5-COURT FAX	1112005221			23.36
		15	262 249-5299 313 5-CH ALARM	1116105221			46.72
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			23.36
		17	262 249-5299 313 5-LOWER RIV	4055205221			23.36
		18	262 249-5299 313 5-UPPER RIV	4055105221			46.72
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			46.72
		20	262 249-5299 313 5-POL 3 LINES	1121005221			70.15
		21	262 248-6837 457 9-POL 911 CON	1121005221			119.64
						INVOICE TOTAL:	2,171.12
						VENDOR TOTAL:	2,171.12
BAYCOM	BAYCOM INC						
EQUIPINV-006183	12/31/16	01	MOBILE DATA COMPUTER	4122001505		03/14/17	6,390.00
						INVOICE TOTAL:	6,390.00
						VENDOR TOTAL:	6,390.00
BEARG	BEAR GRAPHICS						
765143	02/22/17	01	ABSENTEE ENVELOPES	1114305311		03/14/17	457.17
						INVOICE TOTAL:	457.17
						VENDOR TOTAL:	457.17
BEK	BEK SPECIALTIES						

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BEK	BEK SPECIALTIES						
17786	02/09/17	01	NAME TAGS	9900005211		03/14/17	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
BESTT	BEST STAMPS						
355373	02/24/17	01	STAMP-GRITZNER	1121005310		03/14/17	17.67
						INVOICE TOTAL:	17.67
						VENDOR TOTAL:	17.67
BOTTS	BOTTS WELDING & TRK SERV INC						
613592	02/28/17	01	TRAILER EYELITE	1132135420		03/14/17	31.53
						INVOICE TOTAL:	31.53
						VENDOR TOTAL:	31.53
BUDGET	BUDGET LIBRARY SUPPLIES						
15122	02/06/17	01	DVD CASES	9900005512		03/14/17	135.00
						INVOICE TOTAL:	135.00
						VENDOR TOTAL:	135.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-359198	02/04/17	01	4 CYCLE FUEL	1122005341		03/14/17	12.98
						INVOICE TOTAL:	12.98
662-359265	02/06/17	01	BACK-UP LAMP-SQUAD #1	1122005351		03/14/17	16.26
						INVOICE TOTAL:	16.26
662-359644	02/11/17	01	BATTERY BOX, STRAPS-BOAT 1	1122005351		03/14/17	56.96
						INVOICE TOTAL:	56.96
662-359677	02/12/17	01	BACK-UP LAMP-SQUAD #1	1122005351		03/14/17	16.26
						INVOICE TOTAL:	16.26

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-359885	02/15/17	01	BATTERY BOX-BOAT #1	1122005351		03/14/17	13.49
						INVOICE TOTAL:	13.49
662-359900	02/15/17	01	2 BATTERY BOX RETURNS	1122005351		03/14/17	-26.98
						INVOICE TOTAL:	-26.98
662-360596	02/24/17	01	WIPER BLADES	1121005342		03/14/17	17.38
						INVOICE TOTAL:	17.38
662-360720	02/27/17	01	CLEANER,ERASER PAD	1122005350		03/14/17	38.37
						INVOICE TOTAL:	38.37
662-360806	02/28/17	01	AIR FILTER-AMB #1	1122005351		03/14/17	11.71
						INVOICE TOTAL:	11.71
662-360833	03/01/17	01	WIPER PARTS-#15	1132105351		03/14/17	17.96
						INVOICE TOTAL:	17.96
						VENDOR TOTAL:	174.39
CDW	CDW GOVERNMENT INC						
GSD0901	01/13/17	01	UPS-SERVERS	1121005305		03/14/17	590.91
						INVOICE TOTAL:	590.91
						VENDOR TOTAL:	590.91
CHICAGO	CHICAGO TRIBUNE						
60002868-2017	01/26/17	01	1 YR SUBSCRIPTION	9900005412		03/14/17	519.48
						INVOICE TOTAL:	519.48
						VENDOR TOTAL:	519.48
CITYLG	CITY OF LAKE GENEVA						
Z-01545	02/24/17	01	PPT Z-01545 ISSUED IN ERROR	1110005741		03/14/17	170.24
						INVOICE TOTAL:	170.24
						VENDOR TOTAL:	170.24

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CITYWA	CITY OF WAUWATOSA						
DUES-2017	02/17/17	01	ALPR DUES	1121005399		03/14/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
COMPL	COMPLETE OFFICE OF WISCONSIN						
767085	02/28/17	01	TONER-DISPATCH	1121005310		03/14/17	51.30
						INVOICE TOTAL:	51.30
						VENDOR TOTAL:	51.30
CSIM	CSI MEDIA LLC						
2171861	01/29/17	01	HW-B&Z ADMIN	1124005399		03/14/17	153.05
						INVOICE TOTAL:	153.05
						VENDOR TOTAL:	153.05
DEMCO	DEMCO						
6058147	02/02/17	01	VISTAFOIL,LABELS	9900005512		03/14/17	391.41
						INVOICE TOTAL:	391.41
						VENDOR TOTAL:	391.41
DOUSM	DOUSMAN TRANSPORT CO						
45-07,246	02/16/17	01	SHUTTLE-2/4,2/5	4234505399		03/14/17	1,749.33
						INVOICE TOTAL:	1,749.33
						VENDOR TOTAL:	1,749.33
DPI	WI DEPT OF PUBLIC INSTRUCTION						
255-0000012612	02/08/17	01	WISCAT LICENSE-2017	9900005510		03/14/17	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
DRAEG	DRAEGER, INC						

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DRAEG DRAEGER, INC							
919953172	02/23/17	01	SCBA REPAIR	1122005240		03/14/17	201.25
						INVOICE TOTAL:	201.25
						VENDOR TOTAL:	201.25
DSPS STATE OF WISCONSIN							
429848	02/02/17	01	PERMIT FEES-BOILER	1122005820		03/14/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
DUNN DUNN LUMBER & TRUE VALUE							
674433	02/06/17	01	LATCH PIN,KEY RINGS	1121005342		03/14/17	6.08
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.78
674515	02/07/17	01	TOILET SEAT	1122005350		03/14/17	25.99
		02	DISCOUNT	1100004819			-1.30
						INVOICE TOTAL:	24.69
675213	02/14/17	01	12 GAUGE WIRE	1122005350		03/14/17	4.00
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.80
675219	02/14/17	01	PADLOCK,KEYS	1121005342		03/14/17	22.45
		02	DISCOUNT	1100004819			-1.12
						INVOICE TOTAL:	21.33
675339	02/15/17	01	NUTS,BOLTS	1122005340		03/14/17	3.80
		02	DISCOUNT	1100004819			-0.19
						INVOICE TOTAL:	3.61
675924	02/22/17	01	KNOB,WIRE SUPPLIES	9900005250		03/14/17	6.97
		02	DISCOUNT	9900004819			-0.70
						INVOICE TOTAL:	6.27

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
676166	02/24/17	01	PROJECT TARP	9900005350		03/14/17	4.00
						INVOICE TOTAL:	4.00
676309	02/27/17	01	FOAM BRUSHES	4055105360		03/14/17	8.62
		02	DISCOUNT	1100004819			-0.43
						INVOICE TOTAL:	8.19
676432	02/28/17	01	GRIT DISCS,PAD	1152005352		03/14/17	50.98
		02	DISCOUNT	1100004819			-1.10
						INVOICE TOTAL:	49.88
676436	02/28/17	01	LANDSCAPE GLUE	1132105340		03/14/17	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
676438	02/28/17	01	SAW BLADES	1132105340		03/14/17	16.99
		02	DISCOUNT	1100004819			-0.85
						INVOICE TOTAL:	16.14
676593	03/01/17	01	SCREW SET,MAGNIFIER-#16	1132105351		03/14/17	15.48
		02	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	14.71
676630	03/01/17	01	PAINT-BIRD HOUSE	1152005352		03/14/17	10.98
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	10.53
676702	03/02/17	01	TACKS	1132105340		03/14/17	1.49
		02	DISCOUNT	1100004819			-0.07
						INVOICE TOTAL:	1.42
						VENDOR TOTAL:	177.94
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUO SAFETY LADDER CORPORATION							
447222	12/23/14	02	REFUND CK RECD-TOOL RETURN	1122005351		03/16/16	126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EMS MEDICAL BILLING ASSOCIATES							
1/17	01/31/17	01	COMMISSIONS-JAN	1122005214		03/14/17	1,624.84
						INVOICE TOTAL:	1,624.84
						VENDOR TOTAL:	1,624.84
FASTENAL COMPANY							
WIELK129396	02/15/17	01	SHOP SUPPLIES	1132105351		03/14/17	57.68
						INVOICE TOTAL:	57.68
						VENDOR TOTAL:	57.68
FIRST CARE TACTICAL LLC							
1050	01/16/17	01	RTF MEDICAL SUPPLIES	1122005736		03/14/17	3,877.93
						INVOICE TOTAL:	3,877.93
						VENDOR TOTAL:	3,877.93
FORD OF LAKE GENEVA							
56558	02/07/17	01	OIL,FILTER CHG-#211	1121005361		03/14/17	36.35
						INVOICE TOTAL:	36.35
56560	02/07/17	01	TESTING-GASKET LEAK-A3	1122005240		03/14/17	318.27
						INVOICE TOTAL:	318.27
56567	02/07/17	01	OIL,FILTER CHG-#203	1121005361		03/14/17	30.95
						INVOICE TOTAL:	30.95
56654	02/13/17	01	NEW BATTERY-#204	1121005361		03/14/17	150.90
						INVOICE TOTAL:	150.90

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
FORD	FORD OF LAKE GENEVA						
56693	02/16/17	01	TIRE MOUNT-CAR #1	1122005351		03/14/17	90.64
						INVOICE TOTAL:	90.64
						VENDOR TOTAL:	627.11
FRS	FIRE-RESCUE SUPPLY LLC						
6942	01/30/17	01	SCBA CLEANING PADS	1122005800		03/14/17	47.00
						INVOICE TOTAL:	47.00
						VENDOR TOTAL:	47.00
GALLS	GALLS LLC						
6977609	02/10/17	01	UNIFORM-REUSS	1121005138		03/14/17	19.99
						INVOICE TOTAL:	19.99
6998380	02/15/17	01	UNIFORM-REUSS	1121005138		03/14/17	286.36
						INVOICE TOTAL:	286.36
						VENDOR TOTAL:	306.35
GATEWAY	GATEWAY TECHNICAL COLLEGE						
22140	12/19/16	01	EMT EXAM-MILLS	1122005510		03/14/17	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	110.00
GENAU	GENEVA AUTO BODY						
24757	02/06/17	01	FORD F-150-TAILGATE	1110005245		03/14/17	1,000.00
		02	FORD F-150 TAILGATE FIX	1121005361			547.12
						INVOICE TOTAL:	1,547.12
						VENDOR TOTAL:	1,547.12
GENERC	GENERAL COMMUNICATIONS INC						
210641	12/29/16	01	VHF RADIO,SPEAKER	1122005262		03/14/17	1,433.24
						INVOICE TOTAL:	1,433.24

INVOICES DUE ON/BEFORE 03/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GENERC	GENERAL COMMUNICATIONS INC						
236692	02/17/17	01	BATTERIES-HANDHELDS	1122005262		03/14/17	577.44
						INVOICE TOTAL:	577.44
236881	02/20/17	01	RADIO-#207	1121005342		03/14/17	229.50
						INVOICE TOTAL:	229.50
						VENDOR TOTAL:	2,240.18
GENON	GENEVA ONLINE INC						
1043279	03/01/17	01	EMAIL SVC-FEB	1112005221		03/14/17	2.00
						INVOICE TOTAL:	2.00
1043348	03/01/17	01	EMAIL SVC-MAR	1121005221		03/14/17	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	41.00
GENPD	GENEVA PAINT STORE						
3639	01/30/17	01	PAINT-FITNESS RM	1121005399		03/14/17	110.43
						INVOICE TOTAL:	110.43
						VENDOR TOTAL:	110.43
GENUP	GENEVA UPHOLSTERING CORP						
702186	02/23/17	01	RECOVER SEAT-GARBAGE TRK	1132105351		03/14/17	197.74
						INVOICE TOTAL:	197.74
						VENDOR TOTAL:	197.74
GLOBAI	GLOBAL IMPORTS INC						
390923	01/30/17	01	BATTERIES	1122005340		03/14/17	313.61
						INVOICE TOTAL:	313.61
						VENDOR TOTAL:	313.61
GRANI	GRANITE RIDGE LAWN & LANDSCAPE						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GRANI	GRANITE RIDGE LAWN & LANDSCAPE						
10351	02/06/17	01	SALT SVC-JAN	9900005360		03/14/17	480.00
						INVOICE TOTAL:	480.00
						VENDOR TOTAL:	480.00
GREAT	GREAT AMERICA LEASING CORP						
20185867	02/13/17	01	BIZHUB-FEB	1122005340		03/14/17	170.31
						INVOICE TOTAL:	170.31
						VENDOR TOTAL:	170.31
HBS	HEARTLAND BUSINESS SYSTEMS LLC						
220000-H	01/27/17	01	MICROFILM READER CONTRACT	9900005532		03/14/17	815.00
						INVOICE TOTAL:	815.00
						VENDOR TOTAL:	815.00
HEIN	HEIN ELECTRIC SUPPLY CO						
324189-01	02/24/17	01	BALLAST-STREET LIGHT	1134105261		03/14/17	73.57
						INVOICE TOTAL:	73.57
						VENDOR TOTAL:	73.57
INITIAL	INITIAL DESIGNS						
5846	02/03/17	01	UNIF SHIRT-HALL	1122005138		03/14/17	21.00
						INVOICE TOTAL:	21.00
5848	02/03/17	01	T-SHIRTS-28	1122005138		03/14/17	367.00
						INVOICE TOTAL:	367.00
						VENDOR TOTAL:	388.00
ITU	ITU ABSORB TECH INC						
6741609	02/10/17	01	MATS	1122005360		03/14/17	115.95
						INVOICE TOTAL:	115.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ITU	ITU ABSORB TECH INC						
6749449	02/24/17	01	MOP, MATS, FRAGRANCE	4055105360		03/14/17	66.05
						INVOICE TOTAL:	66.05
6749450	02/24/17	01	MATS	1116105360		03/14/17	93.44
						INVOICE TOTAL:	93.44
						VENDOR TOTAL:	275.44
JAMES	JAMES IMAGING SYSTEMS INC						
731055	02/20/17	01	ES3555-FEB OVERAGE	1121005531		03/14/17	124.16
						INVOICE TOTAL:	124.16
731056	02/20/17	01	ES357-FEB OVERAGE	1121005531		03/14/17	28.82
						INVOICE TOTAL:	28.82
						VENDOR TOTAL:	152.98
JANIK	JANI-KING OF MILWAUKEE						
MIL03170395	03/01/17	01	CLEANING-MAR	9900005360		03/14/17	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JAPPL	J.APPLESEED PUBLISHERS CO-OP						
153126	02/07/17	01	YOUTH BOOKS	9900005411		03/14/17	1,303.51
						INVOICE TOTAL:	1,303.51
153199	02/20/17	01	YOUTH MATERIALS	9900005411		03/14/17	17.95
						INVOICE TOTAL:	17.95
						VENDOR TOTAL:	1,321.46
JEFFE	JEFFERSON FIRE & SAFETY INC						
230948	10/18/16	01	HELMET	1122005800		03/14/17	343.00
						INVOICE TOTAL:	343.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JEFFERSON FIRE & SAFETY INC							
233840	01/26/17	01	6 GEAR BAGS	1122005800		03/14/17	249.86
						INVOICE TOTAL:	249.86
233963	01/30/17	01	FIRE BOOTS	4522005962		03/14/17	365.00
						INVOICE TOTAL:	365.00
234542	02/15/17	01	FOAM	1122005800		03/14/17	485.00
						INVOICE TOTAL:	485.00
						VENDOR TOTAL:	1,442.86
JERRY WILLKOMM INC							
231410	02/17/17	01	1502 GALS GAS	1132105341		03/14/17	3,227.80
						INVOICE TOTAL:	3,227.80
						VENDOR TOTAL:	3,227.80
KAPUR & ASSOCIATES, INC							
89956A	02/06/17	01	JAN ENG-2017	1130005216		03/14/17	826.00
						INVOICE TOTAL:	826.00
						VENDOR TOTAL:	826.00
EMILY KORNAK							
REIMB-02/17	02/13/17	01	BOARD MTG/OPEN HOUSE FOOD	9900005211		03/14/17	142.42
						INVOICE TOTAL:	142.42
REIMB-2/17	02/07/17	01	STAFF DINNER	9900005211		03/14/17	35.27
		02	PROGRAM CANDY,CARDS	9900005211			36.25
						INVOICE TOTAL:	71.52
REIMB-2/27/17	02/27/17	01	PKNG-CONF-MADISON	9900005211		03/14/17	5.85
		02	MEAL-CONF-MADISON	9900005211			14.24
						INVOICE TOTAL:	20.09
						VENDOR TOTAL:	234.03

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LANGE	LANGE ENTERPRISES INC						
61053	02/23/17	01	TRAFFIC SIGNS	1134105375		03/14/17	785.23
						INVOICE TOTAL:	785.23
						VENDOR TOTAL:	785.23
LARK	LARK UNIFORM OUTFITTERS INC						
237848	02/04/17	01	UNIFORM-THORNBURGH	1121005138		03/14/17	163.85
						INVOICE TOTAL:	163.85
237969	02/07/17	01	UNIFORM-WAY	1121005138		03/14/17	239.85
						INVOICE TOTAL:	239.85
238297	02/10/17	01	UNIFORM-NETTESHEIM	1121005138		03/14/17	112.74
						INVOICE TOTAL:	112.74
						VENDOR TOTAL:	516.44
LASERW	LASER WORKS UNLIMITED LLC						
1224	02/13/17	01	PLAQUE-A/C	1121005190		03/14/17	26.50
		02	PLAQUE-A/C	1121005399			76.20
						INVOICE TOTAL:	102.70
						VENDOR TOTAL:	102.70
LGANIM	LAKE GENEVA ANIMAL HOSPITAL						
479860	02/02/17	01	PICKUP/BOARD DOG	1121005291		03/14/17	42.00
						INVOICE TOTAL:	42.00
						VENDOR TOTAL:	42.00
LLS	LAKESHORES LIBRARY SYSTEM						
1785	02/01/17	01	2017 SIRSI&SHARE FEE	9900005510		03/14/17	18,812.70
						INVOICE TOTAL:	18,812.70
						VENDOR TOTAL:	18,812.70

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5542	01/30/17	01	PLAN REV-CARRIAGE HOUSE	1122005750		03/14/17	420.00
						INVOICE TOTAL:	420.00
5547	02/17/17	01	PLAN REV-ALDI	1122005750		03/14/17	235.00
						INVOICE TOTAL:	235.00
5548	02/17/17	01	FA-WHITETAIL APT	1122005750		03/14/17	172.50
						INVOICE TOTAL:	172.50
						VENDOR TOTAL:	827.50
MARED	MARED MECHANICAL						
101128	01/31/17	01	INSTALL 2 THERMOSTATS	1122005241		03/14/17	1,686.00
						INVOICE TOTAL:	1,686.00
						VENDOR TOTAL:	1,686.00
MARSA	MARSARS WATER RESCUE SYS INC						
10829	01/26/17	01	RESCUE SLING,ICE AWLS	1122005800		03/14/17	197.13
						INVOICE TOTAL:	197.13
						VENDOR TOTAL:	197.13
MARTIN	MARTIN GROUP						
1212325	02/21/17	01	KONICA 20-FEB	1121005531		03/14/17	12.70
						INVOICE TOTAL:	12.70
						VENDOR TOTAL:	12.70
MENAR	MENARD CONSULTING INC						
897	02/22/17	01	OPEB STUDY	1115105212		03/14/17	1,500.00
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
MINUT	MINUTEMAN PRESS						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MINUT	MINUTEMAN PRESS						
29800	02/06/17	01	ENVELOPES	1121005310		03/14/17	508.00
						INVOICE TOTAL:	508.00
						VENDOR TOTAL:	508.00
NAPAE	ELKHORN NAPA AUTO PARTS						
66400	02/23/17	01	HEAVY DUTY OIL 30 QT	1132105341		03/14/17	31.68
		02	NON-DETER 30 QT	1132105341			-34.80
						INVOICE TOTAL:	-3.12
66460	02/24/17	01	OIL FILTERS	1132105351		03/14/17	17.92
						INVOICE TOTAL:	17.92
						VENDOR TOTAL:	14.80
PARAT	PARATECH AMBULANCE SERVICE						
1/17	01/31/17	01	INTERCEPTS-JAN	1122005218		03/14/17	397.69
						INVOICE TOTAL:	397.69
23644	01/27/17	01	13 CPR CARDS	1122005610		03/14/17	91.00
						INVOICE TOTAL:	91.00
						VENDOR TOTAL:	488.69
PATS	PATS SERVICES INC						
A-138596	02/16/17	01	PORT A POTTY SVC-FEB	4800005360		03/14/17	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PAUL	PAUL CONWAY SHIELDS INC						
397611-IN	01/20/17	01	SCBA/COMPRESSOR TESTING	1122005820		03/14/17	1,402.79
						INVOICE TOTAL:	1,402.79
						VENDOR TOTAL:	1,402.79

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PCL	PETTY CASH - LIBRARY						
FEB 2017	02/22/17	01	USPS-RHINELANDER,WI	9900005312		03/14/17	2.50
		02	USPS-OKLAHOMA CITY,OK	9900005312			2.97
		03	USPS-COLORADO SPRINGS,CO	9900005312			12.43
		04	USPS-MALIA,IL	9900005312			3.44
		05	USPS-BOLINGBROOK,IL	9900005312			2.50
						INVOICE TOTAL:	23.84
						VENDOR TOTAL:	23.84
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490022017	02/20/17	01	SHREDDING SVC-FEB 2 BINS	1121005531		03/14/17	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
PJELE	PJ ELECTRIC CO						
13503	02/03/17	01	DEDICATED AMP SERVICE	1121005262		03/14/17	1,450.00
						INVOICE TOTAL:	1,450.00
						VENDOR TOTAL:	1,450.00
PROPH	PROPHOENIX						
2017117	12/31/16	01	PROPHOENIX LICENSE	4122008063		03/14/17	1,950.00
		02	2 PROPHOENIX LICENSES	4122001505			3,900.00
						INVOICE TOTAL:	5,850.00
						VENDOR TOTAL:	5,850.00
RCELEC	RC ELECTRONICS						
641740	01/08/17	01	ANTENNA-LOADER	1132105262		03/14/17	24.95
						INVOICE TOTAL:	24.95
642856	12/28/16	01	RADIO-TRUCK #23	1132105262		03/14/17	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	99.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RED	RED THE UNIFORM TAILOR						
00W65777	02/21/17	01	UNIFORM-DERRICK	1121005138		03/14/17	169.97
						INVOICE TOTAL:	169.97
0W65206B	02/08/17	01	UNIFORM-TRACY	1121005138		03/14/17	73.80
						INVOICE TOTAL:	73.80
0W65400A	02/16/17	01	UNIFORM-DERRICK	1121005138		03/14/17	127.80
						INVOICE TOTAL:	127.80
						VENDOR TOTAL:	371.57
RYMAR	SHARYN RYMARZ						
MILEAGE-1/17	02/27/17	01	23 MILES-TRNG-ELKHORN	9900005332		03/14/17	12.31
						INVOICE TOTAL:	12.31
						VENDOR TOTAL:	12.31
SENSE	SENSENICH PROPELLER						
AB-23602	02/14/17	01	AIRBOAT PROPELLER	1122005351		03/14/17	893.30
						INVOICE TOTAL:	893.30
						VENDOR TOTAL:	893.30
SHERP	SHERPER'S						
AAA274966	01/22/17	01	UNIFORM-WAY	1121005138		03/14/17	84.99
						INVOICE TOTAL:	84.99
						VENDOR TOTAL:	84.99
SHERW	SHERWIN-WILLIAMS COMPANY						
0081-4	02/14/17	01	PAINT-GARBAGE CANS	1152005352		03/14/17	116.47
						INVOICE TOTAL:	116.47
						VENDOR TOTAL:	116.47
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
100171	02/02/17	01	UNIFORM-HINZPETER	1121005138		03/14/17	57.98
						INVOICE TOTAL:	57.98
100186	02/10/17	01	UNIFORM-WALSER	1121005138		03/14/17	210.97
						INVOICE TOTAL:	210.97
						VENDOR TOTAL:	268.95
T0001399 VERIZON WIRELESS-VSAT NORTH							
160280504	02/16/17	01	FATAL CRASH PHONE RECORDS	1121005380		03/14/17	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001400 NOTTESTAD MEMORIAL FUND							
REFUND	02/27/17	01	NOTTESTAD-SEC DEP BARR 2/25	1100002353		03/14/17	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001401 VICTORIA ANN HENNING							
REFUND	02/23/17	01	REF CIT CN80F3SSMN 10/23	1112004510		03/14/17	100.80
						INVOICE TOTAL:	100.80
						VENDOR TOTAL:	100.80
TIME TIME WARNER CABLE							
10404710897601-2/17	02/20/17	01	INTERNET SVC-FEB	1121005221		03/14/17	202.49
						INVOICE TOTAL:	202.49
						VENDOR TOTAL:	202.49
TIMEL TIMELESS FLOORING							
2017-0512	02/22/17	01	BUFF,RECOAT WOOD FLOOR	4055105360		03/14/17	7,375.00
						INVOICE TOTAL:	7,375.00
						VENDOR TOTAL:	7,375.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
TROM	MARIO TROMBETTA						
22981	12/28/16	01	MDC INSTALL	4122001505		03/14/17	520.00
						INVOICE TOTAL:	520.00
						VENDOR TOTAL:	520.00
TSC	TRACTOR SUPPLY CREDIT PLAN						
100457952	02/09/17	01	WATER TANK PARTS	1132135430		03/14/17	976.42
						INVOICE TOTAL:	976.42
100459164	02/15/17	01	TRAILER JACK	1132105351		03/14/17	31.99
		02	HITCH PINS-TRK #15 & #16	1132125250			9.98
						INVOICE TOTAL:	41.97
						VENDOR TOTAL:	1,018.39
UNIQ	UNIQUE MANAGEMENT SERVICES INC						
440547	02/01/17	01	COLLECTION FEES-JAN	9900005510		03/14/17	44.75
						INVOICE TOTAL:	44.75
						VENDOR TOTAL:	44.75
UNITE	UNITED LABORATORIES						
INV181709	02/21/17	01	WAX STRIPPER	4055105360		03/14/17	195.53
						INVOICE TOTAL:	195.53
						VENDOR TOTAL:	195.53
USCELL	US CELLULAR						
RE030217	02/12/17	01	HARBORMASTER CELL-FEB	4055105221		03/14/17	6.35
		02	MAYOR'S CELL-FEB	1116105221			34.95
		03	BLDG INSP CELL-FEB	1124005262			53.15
		05	CITY ADMIN CELL-FEB	1116105221			88.86
		07	BEACH CELL-FEB	4054105221			0.50
		08	PARKING MTR 1 CELL-FEB	4234505221			0.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL US CELLULAR							
RE030217	02/12/17	09	PARKING MTR 2 CELL-FEB	4234505221		03/14/17	0.50
		10	CITY HALL CELL-FEB	1116105221			7.85
		12	PARKING SUPERVISOR-FEB	4234505221			45.65
		13	CEMETERY CELL-FEB	4800005221			8.35
		14	ST DIRECTOR CELL-FEB	1132105221			39.90
		15	ST FOREMAN CELL-FEB	1132105221			58.90
		16	PARKING MGR CELL-FEB	4234505221			46.53
		17	CITY CLERK CELL-FEB	1116105221			36.60
						INVOICE TOTAL:	428.59
						VENDOR TOTAL:	428.59
VORPA VORPAGEL SERVICE INC							
38767	01/27/17	01	FURNACE FIX	9900005360		03/14/17	726.78
						INVOICE TOTAL:	726.78
						VENDOR TOTAL:	726.78
WALCOT WALWORTH COUNTY TREASURER							
INV 64-246 2/17	02/28/17	01	COURT FINES-FEB 2017	1112002420		03/14/17	2,053.75
						INVOICE TOTAL:	2,053.75
						VENDOR TOTAL:	2,053.75
WALLA DARCY BREWSTER-WALLACE							
MILEAGE-1/17	02/27/17	01	LAC MTG-42.8 MILES	9900005211		03/14/17	22.90
						INVOICE TOTAL:	22.90
						VENDOR TOTAL:	22.90
WIDOA WI DEPT OF ADMINISTRATION							
505-0000015867	02/08/17	01	SGT EXAM	1121005411		03/14/17	175.00
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
WISC	STATE OF WISCONSIN						
INV 64-246 2/17	02/28/17	01	COURT FINES-FEB 2017	1112002424		03/14/17	3,699.15
						INVOICE TOTAL:	3,699.15
						VENDOR TOTAL:	3,699.15
YMCA	YMCA						
RE030217	03/01/17	01	MAR/APR PAYMENT	1170005760		03/01/17	9,000.00
						INVOICE TOTAL:	9,000.00
						VENDOR TOTAL:	9,000.00
						TOTAL ALL INVOICES:	99,235.87