

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING AGENDA
THURSDAY MARCH 7, 2019 AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of February 7, 2019
7. City Council Report
8. Discussion/Action - Public Safety Recognition Area
9. Fire Department Business
 - a. Approval of bills for the month of December 2018, operating in the amount of \$4,830.15, Equipment purchases in the amount of \$5,213.42, for a total of \$10,043.57
 - b. Approval of bills for the month of February 2019, operating in the amount of \$86,399.32, Equipment purchases in the amount of \$131,038.24, for a total of \$217,437.56
 - c. Approve File number 19-R22
 - Increase Acct #11-00-00-34490 Assigned FB–EMS Act 102 Program, by \$1,475.40
 - Decrease Acct#11-00-00-34800, Unassigned Fund Balance, by \$1,475.40
 - d. Approve File number 19-R23
 - Increase Acct #11-00-00-34800, Unassigned Fund Balance, by \$2,944.62
 - Decrease Acct #11-00-00-34380, Assigned FB–Fire Department CPR Revenue, by \$2,944.62
 - e. Approve File number 19-R24
 - Increase Acct #11-00-00-34800, Unassigned Fund Balance, by \$5,362.36
 - Decrease Acct #11-00-00-34370, Assigned FB–Fire Department Donations, by \$5,362.36
 - f. Discussion - EMS medical billing/Stark Medical billing – January and February 2019
 - g. Discussion - EMS call summary report
 - h. Discussion/Action – Monthly Chief’s Update and Fire Department Report Overview
 - i Discussion/Action – Update on Vacant Fire Lieutenant Job Posting
 - Oral exam March 12 and 13, 2019 at 5:00 p.m. at Station 1

j. Discussion/Action – Approval of hiring pending background and medical:

- POP FF/PM Elizabeth Ferger Olson
- POP FF/PM James Gill
- POC FF/EMT Piper Linder-Turnage
- POC EMT Jason Hall

k. Discussion/Action – Accept Resignation of:

- EMT Jen Galek
- EMT Israel Cortes

l. Discussion/Action – Accept defibrillator donation from Lake Geneva Snowmobile Club

m. Discussion/Action–Disposal of Obsolete Equipment - Equipment approved at February FPC to be donated to the Lone Pine Indian Reservation in South Dakota

- 3 Philips monitors
- EMS reporting computers

n. Discussion - Thank you letters

- Shoveling on South Street

o. Items to be forwarded to city council

10. Police Department Business

a. Approval of the bills for the month of December 2018, operating in the amount of \$299.47, Equipment Purchases in the amount of \$0, for a total of \$299.47

b. Approval of the bills for the month of February 2019, operating in the amount of 261,944.30, Equipment Purchases in the amount of \$24,014.46, for a total of \$285,958.76

c. Approve File Number 19-R19

Increase Acct #11-00-00-34670, Assigned FB-PD Donations, by \$100.00

Decrease Acct #11-00-00-34800, Unassigned Fund Balance, by \$100.00

d. Approve File Number 19-R20

Decrease Acct #11-00-00-34680; Assigned FB-PD State Seizures, by \$1,864.52

Increase Acct #11-00-00-34800; Unassigned Fund Balance, by \$1,864.52

e. Approve File Number 19-R21

Decrease Acct #11-00-00-34390, Assigned FB-PD Uniform Allowance by \$1,168.28

Increase Acct #11-00-00-34800, Unassigned Fund Balance by \$1,168.28

f. Discussion/Action – Approval of hiring Part Time Telecommunicator Akilah Baker

g. Discussion/Action – Approval of hiring Part Time Telecommunicator Catherine Broz

h. Discussion/Action – Accept letter of retirement of Full Time Telecommunicator Patricia Holwick effective May 26, 2019

i. Discussion/Action – Approval of hiring Full Time Telecommunicator Brittany Rendant

j. Discussion/Action – Confirmation of hiring full time Police Officer Karl Springhorn

k. Discussion/Action – Accept letter of resignation of Part Time Officer Jessica Muth

l. Discussion/Action – Part Time Officer hiring update

m. Discussion/Action - Community Service Officer Job description (Booking Officer)

n. Discussion/Action – Accept bike donation from Avant Coffee Cycle Company

o. Discussion - Chief's report (briefing only - no action will be taken)

p. Discussion - Chief's top monthly incidents

q. Discussion - Monthly activity reports

2019 Dispatch activity for February 2019: Telephone calls – 2,725 911 Calls - 202 Window assists - 718

2018 Dispatch activity for February 2018: Telephone calls – 2,398 911 Calls - 168 Window assists - 797

2019 Patrol activity for January 2019: Calls for service – 1,252 Arrests - 115

2018 Patrol activity for January 2018: Calls for service – 1,223 Arrests - 135

r. Discussion - Thank you letters

- Walworth County Food Pantry-Community Outreach Committee
- Susan and Marianne Blust- Detective Ecklund and Officer Ecklund

s. Items to be forwarded to City Council

11. Agenda items for the next regular meeting April 4, 2019

12. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: 1) Part time Telecommunicator wages, 2) Police Chief Rasmussen and Fire Chief Peters Appraisals

13. Motion to return to open session per Wisconsin State Statute 19.85(2)

14. Discussion and action on closed session items if needed.

15. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.