



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Thursday, March 8, 2018, 8:00 a.m.
Smith Meeting Room, Lake Geneva Public Library

Call to order

Oppenlander called the meeting to order at 8:00 a.m.

Roll Call

Members present: Brookes, Dinan, Gelzer, Kersten, Kundert, Lafrenz, Oppenlander

Excused: Halverson, Lyon

Also present: Kornak

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Gelzer/Lafrenz motion to approve the minutes of the February 8, 2018, meeting. Motion carried unanimously.

Finance

Kundert reviewed February expenditures. The Finance Committee recommended approval of expenditures of \$50,443.81 from the general fund. Lafrenz seconded recommendation. Motion carried unanimously.

The Finance Committee recommended approval of expenditures of \$17,445 from impact fees. Gelzer seconded recommendation. Motion carried unanimously.

\$1500 of designated funds (youth) transferred into donated account.

President's Report

- Oppenlander suggested each committee choose a secondary chair
- Oppenlander requested staff and patron feedback on road closure

Building and Grounds

- Discussion of areas with water leaks
- Discussion of door venting. Lafrenz/Kersten motion to invest in the same heater used at city Hall, set up and approved by the fire department. Motion carried unanimously.



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Director's Report

- Kornak reported library statistics and programs, update on LED lighting bids, office door modifications, space heater policy, parking during Main Street construction, and camera and panic button installation.

Committee Reports

Personnel

- Request for meeting referred to Halverson.

Strategic Planning

- Gelzer gave progress report
- Work Group developing a scope of work for the planning session
- Preparation to retain a consultant to facilitate planning session
- Gelzer/ Brookes motion to authorize the Ad Hoc Strategic Planning Committee to secure the services of a consultant for planning session with budget not to exceed \$10,000 without approval of the full Board of Trustees.
- Working Group preparing to interview representatives from City of Lake Geneva, Visit Lake Geneva, YMCA, Lake Geneva Schools

City Liaison

Halverson excused to attend road construction meeting.

Friends of Library Report

Kundert reported the Friends fiscal year is changing to calendar year. Annual meeting, membership year, and elections will remain April to April. Brookes reported on progress of park permit for Authorfest and pending partnerships for Annual Meeting.

Adjournment

Kundert/Lafrenz motion to adjourn the meeting at 9:15 a.m. Motion carried unanimously.

Next meeting: Thursday, April 12 at 8:00 a.m., Smith Meeting Room.

Respectfully submitted,
Chris Brookes, Secretary