

**REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 13, 2017 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Alderman Kordus called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was led by Alderman Gelting

Roll Call. Present: Aldermen Skates, Kordus, Gelting, Horne, Hedlund, Howell. Absent (excused): Mayor Kupsik, Ald. Flower and Chappell. Also Present: City Attorney Draper, City Administrator Oborn, Comptroller Slater and City Clerk Waswo.

Awards, Presentations, and Proclamations.

Ald. Kordus read a Proclamation recognizing Assistant Police Chief Michael Reuss for 31 years of service with the City of Lake Geneva Police Department.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. None.

Acknowledgement of Correspondence. None.

Approval of Minutes. Horne/Gelting motion to approve the Regular City Council Meeting minutes of February 27, 2017, as prepared and distributed. Motion carried 6 to 0.

Consent Agenda

- a. Parade and Public Assembly Permit Application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- b. Street Use Permit application filed by Lou Seal on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 24, 2017 and June 25, 2017 from 7:00am to 12:00pm contingent upon payment of a \$3,500 security deposit, a signed reimbursement agreement for fees not paid in advance, and receipt of a Certificate of Liability Insurance *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- c. Park Reservation Permit Application filed by Richard Holt on behalf of Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion for a worship service on July 2, 2017 from 7:00am to 1:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- d. Park Reservation Permit Application filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to use Library Park for the Beachside Authorfest on July 8, 2017 from 10:00am to 4:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- e. Parking Stall Bag request filed by Chris Brookes on behalf of Friends of the Lake Geneva Public Library to reserve parking stalls 123, 124, and 125 on July 8, 2017 for the Beachside Authorfest *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- f. Park Reservation Permit Application filed by David Harris Peeler to use Seminary Park for a family reunion picnic on July 22, 2017 from 4:00pm to 8:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*

- g. Park Reservation Permit Application filed by Catherine Cichon to use Seminary Park for a family reunion on August 12, 2017 from 10:00am to 5:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- h. Temporary Class “B”/Class “B” Retailer’s License Application filed by the Geneva Lakes Arts Foundation for the sale of fermented malt beverages at 223 Broad Street, Lake Geneva, for the Spring Open House Reception on March 17, 2017 from 6:00pm to 8:00pm and on March 18, 2017 from 10:00am to 5:00pm *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- i. Temporary Operator License Application filed by Sarah McConnell on behalf of the Geneva Lake Arts Foundation for the Spring Open House Reception on March 17 and 18, 2017 *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*
- j. Original 2016-2017 Operator’s (Bartender) License application filed by Carly Sertzel and Balvinder Singh *(recommended by the Finance, License and Regulation Committee on March 7, 2017)*

Gelting/Horne motion to approve. Motion carried 6 to 0.

Items removed from the Consent Agenda. None.

Discussion/Action on second reading of Ordinance 17-03 creating a City Tourism Commission

Kordus pointed out by state statute we are limited to 6 people on the commission.

Kordus/Hedlund motion to approve Ordinance 17-03 creating a City Tourism Commission with an amendment to change and remove the citizen at large to make a 6 person commission to comply with the statute.

Ald. Gelting doesn’t think removing the citizen at large is the right decision. Ald. Howell stated a 6 member commission will possibly have ties when voting. Mr. Kordus thinks there is nothing wrong with a 6 person commission, if there is a tie, it basically fails and the group can come back and do it again. He doesn’t think there should be less business people. Mr. Horne is not comfortable removing an alderman or the citizen at large. Mr. Oborn suggested keeping the hoteliers. Ald. Howell asked if the configuration should be reconsidered. Mr. Horne wants to continue so there are more alderpersons present.

Horne/Howell motion to continue Ordinance 17-03 to the next council meeting. Motion carried 6 to 0.

Discussion/Action on second reading of Ordinance 17-04 amending Chapter 78 Utilities

Gelting/Hedlund motion to approve including an amendment to change the effective date of the finance portion to January 1, 2018 and to allow the City Administrator to replace one of the citizen board members upon expiration of their term or resignation of the one of the citizen board members.

City Administrator Oborn stated they tried to change all the titles of Director of Public Works and Utilities to Director of Utilities. He also noted there is a change in the board, the way the finances are done, and places a cap on Public Works items.

City Attorney Draper said we are changing the financing as far as how money is collected and turned over to the Treasurer. Mr. Oborn’s intention would be that the treasury functions come over on January 1 with the calendar year. City Attorney Draper stated the provision should be changed to make that effective 1/1/2018.

Mr. Oborn pointed out the commission members will go from 4 to 3. Mr. Draper suggests making a provision that the City Administrator become a member as soon as one of the citizen members expire or resign.

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Finance, License and Regulation Committee Recommendations – Alderman Kordus

Kordus/Horne motion to approve an Amendment to Employee Handbook for overtime pay for Holidays

(recommended by the Finance, License and Regulation Committee on March 7, 2017)

Mr. Kordus explained this is a housekeeping item to clean up the language for the holiday pay with regard to overtime and the 40 hour work week. Mr. Oborn stated the bonus has already been approved for this year. This is just updating the Employee Handbook.

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Police & Fire Commission – Alderman Howell

Alderman Howell stated items A through F are all housekeeping items that are just moving monies into the correct designated funds from funds that are collected by the Police and Fire Departments.

Howell/Gelting motion to approve Resolution 17-R02, authorizing the 2016 transfer of monies to the Designated Fund Balance –PD State Seizures account from the Undesignated Fund Balance account in the amount of \$3,782.04

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Howell/Horne motion to approve Resolution 17-R03, authorizing the 2016 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$37.75

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Howell/Gelting motion to approve Resolution 17-R04, authorizing the 2016 transfer of monies to the Designated Fund Balance-PD Uniform Allowance account from the Undesignated Fund Balance account in the amount of \$1,887.77

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Howell/Gelting motion to approve Resolution 17-R05, authorizing the 2016 transfer of monies to the Designated Fund Balance-EMS Act 102 Program account from the Undesignated Fund Balance account in the amount of \$3,969.99

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Horne/Gelting motion to approve Resolution 17-R06, authorizing the 2016 transfer of monies to the Designated Fund Balance-Fire CPR Revenue account from the Undesignated Fund Balance account in the amount of \$781.60

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Howell/Hedlund motion to approve Resolution 17-R07, authorizing the 2016 transfer of monies to the Designated Fund Balance-Fire Donations account from the Undesignated Fund Balance account in the amount of \$122.24

(recommended by Police and Fire Commission on March 9, 2017)

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Presentation of Accounts – Alderman Kordus

Purchase Orders (none)

Kordus/Gelting motion to approve the Prepaid Bills in the amount of \$28,528.32. *(Recommended by the Finance, License and Regulation Committee on March 7, 2017)*

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kordus/Skates motion to approve the Regular Bills in the amount of \$99,235.87. *(Recommended by the Finance, License and Regulation Committee on March 7, 2017)*

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Mayoral Appointments. None.

Closed Session

Howell/Skates motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding

- a. Building & Zoning Administrator Applicants**
- b. Sergeant Sean Hinzpeter**

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Council entered into closed session at 6:24pm.

Open Session

Gelting/Skates motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Council returned to open session at 6:49pm.

- a. Skates/Gelting motion to proceed with negotiations as discussed in closed session

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

- b. Skates/Gelting motion to proceed with negotiations as discussed in closed session

Roll Call: Skates, Kordus, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Adjournment. Gelting/Horne motion to adjourn at 6:50pm. Motion carried 6 to 0.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL