



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Thursday, March 14, 2019, 8:00 a.m.
Smith Meeting Room, Lake Geneva Public Library

Call to order

President Oppenlander called the meeting to order at 8:00 a.m.

Roll Call

Members present: Brookes, Dinan, Gelzer, Halverson, Henningfeld (8:25), Kundert, Lyon, Oppenlander

Excused: Kersten

Also present: Library Director Kornak, City Administrator David Nord, 1 member of the public

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Kundert/Lyon motion to approve the minutes of the meeting Thursday, February 14, 2019. Motion carried unanimously.

Financial//Building/Grounds

The Finance Committee recommended approval of expenditures of \$62,071.09 from the general fund. Oppenlander seconded the recommendation. Motion carried unanimously.

The Finance Committee recommended approval of expenditures of \$10,000 from the Swanson Endowment Fund for Playaways audio devices. Oppenlander seconded the recommendation. Motion carried unanimously.

Kundert reported for Building/Grounds that repairs for Smith Meeting Room leaks will be done next month; no other leaks are present.

President's Report

- Correspondence and feedback
- Nominating Committee appointments: Halverson and Henningfeld

Director's Report

Kornak reported on budget, staffing, circulation & operations, library consortium, usage statistics.



LAKE GENEVA PUBLIC LIBRARY

Strategic Planning Update:

- Tax Aide outreach, visit to Badger High School library, local partners, Restaurant Week ideas, serving on the Destination Lake Geneva committee.
- Digitization scanner purchased with Wallace/Guif donation has been installed.
- Ginny Hall's articles and some local history available on website.
- Kundert/Halverson motion to purchase one year trial subscription to Journal Sentinel online through Newsbank for \$1289 from Investment Pool #9. Motion carried unanimously.
- National Library Week "bookface" project; funds for prizes from Friends of the Library.
- Extend invitation to a representative of FEH architects for discussion of refreshing library interior.

Library will be closed April 12 for staff in-service day, and April 21 (Easter Sunday)

Gelzer mentioned committee meeting with Wisconsin Humanities Council representative about grant opportunities.

A patron survey will be scheduled in the fall.

Committee Reports

Personnel

- Halverson – committee met in closed session February 15.

City Liaison

- Halverson mentioned Lake Geneva hotels are all booked during the Democratic Convention in Milwaukee.
- Gas station/Dunkin' Donuts proposal was referred back to Plan Commission
- Parking meeting proposal is being reconsidered.

Friends of Library Report

- Meeting scheduled for Wed. Mar., 20 at 5:00 p.m.
 - Bylaws, Strategic Plan, and nominating committee are on the agenda
- Kundert reported a March book sale is in progress
- Annual Meeting Tuesday, April 30, 6:00 p.m. with speaker Sam Weller

Library Foundation Report

- By-laws and policies and procedures documents have been approved.



LAKE GENEVA PUBLIC LIBRARY

Adjournment

Kundert/Gelzer motion to adjourn the meeting at 8:55 a.m. Motion carried unanimously.

Next meeting: Thursday, April 11, 8:00 a.m., Smith Meeting Room, Lake Geneva Public Library.

Respectfully submitted,

Chris Brookes
Secretary