



REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 26, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderperson Skates
3. Roll Call
4. Awards, Presentations, and Proclamations
 - a. Certificate of Recognition of Lois Zingle in celebration of her 100th Birthday
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 12, 2018, as prepared and distributed
9. **CONSENT AGENDA** – *Recommended by Finance, License and Regulation on March 20, 2018*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Original 2018-2019 Operator’s (Bartender) License applications filed by Cheryl Westra, Lindsey Lohry, and Shannon Artus
 - b. Alcohol License Premise Extension Application for Lake Geneva Lanes for July 28, 2018 from 8:00 a.m. to 7:00 p.m. for the event of the Legion Classic Car Show
10. Item(s) removed from the Consent Agenda
11. **First reading of Ordinance 18-02; An ordinance amending Section 78-247, Storm Sewers of Division 2, use of Public Sewers of Article III, Sewer Service of Chapter 78 Utilities of the Municipal Code of the City of Lake Geneva, Wisconsin; Amending and adding regulations concerning Storm Water Management**
12. **Finance, License and Regulation Committee Recommendations of March 20, 2018 – Ald. Kordus**
 - a. Discussion/Action on Resolution 18-R23, authorizing the transfer of \$382,248.41 from the Lakefront Special Revenue Fund and an amount of \$883,733.98 from the Parking Special Revenue Fund to the General Fund at year end 2017 which will leave a \$75,000 required addition to the fund balance in each of these funds

- b. Discussion/Action on Resolution 18-R10, authorizing the 2017 transfer of monies from the Designated Fund Balance –PD State Seizures account to the Undesignated Fund Balance account in the amount of \$4,446.37 *(recommended by Police and Fire Commission on March 8, 2018)*
- c. Discussion/Action on Resolution 18-R11, authorizing the 2017 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$2,167.71 *(recommended by Police and Fire Commission on March 8, 2018)*
- d. Discussion/Action on Resolution 18-R12, authorizing the 2017 transfer of monies to the Designated Fund Balance-PD Uniform Allowance account from the Undesignated Fund Balance account in the amount of \$1,614.76 *(recommended by Police and Fire Commission on March 8, 2018)*
- e. Discussion/Action on Resolution 18-R13, authorizing the 2017 transfer of monies to the Designated Fund Balance-EMS Act 102 Program account from the Undesignated Fund Balance account in the amount of \$2,277.37 *(recommended by Police and Fire Commission on March 8, 2018)*
- f. Discussion/Action on Resolution 18-R14, authorizing the 2017 transfer of monies to the Designated Fund Balance-Fire CPR Revenue account from the Undesignated Fund Balance account in the amount of \$1,097.98 *(recommended by Police and Fire Commission on March 8, 2018)*
- g. Discussion/Action on Resolution 18-R15, authorizing the 2017 transfer of monies from the Designated Fund Balance-Fire Donations account to the Undesignated Fund Balance account in the amount of \$6,933.98 *(recommended by Police and Fire Commission on March 8, 2018)*
- h. Discussion/Action on Resolution 18-R16, authorizing the 2017 transfer of monies from the Designated Fund Balance-Historic Preservation account to the Undesignated Fund Balance account in the amount of \$36.00
- i. Discussion/Action on Resolution 18-R24, authorizing the 2017 transfer of monies to the Designated Fund Balance-Avian account from the Undesignated Fund Balance account in the amount of \$86.95
- j. Discussion /Action on Two Hours Free Parking during the Main Street Water Main and Reconstruction Project *(placed on the agenda as requested by Ald. Shari Straube & Ald. Elizabeth Chappell and no recommendation on March 20, 2018 by the Public Works Committee and the Finance, License & Regulation Committee)*
- k. Discussion/Action on Amendments to Park Donation Policy and Fee Schedule *(approved by Board of Park Commissioners February 28, 2018)*
- l. Discussion/Action on awarding the 2018 Street Improvement Project to Payne & Dolan Inc for the base bid amount of \$292,244.27 plus any alternates up to \$425,000 total *(Approved by the Public Works Committee on March 20, 2018)*
- m. Discussion/Action on Resolution 18-25, authorizing the 2018 Equipment Replacement Fund Budget Amendment *(Approved by the Public Works Committee on March 20, 2018)*
- n. Discussion/Action on awarding the bid for Landscaping Maintenance for the 2018, 2019 & 2020 Seasons including Addendum #1 to Breezy Hill Nursery including Alternate 1 for total of \$61,090.07 *(Approved by the Public Works Committee on March 20, 2018)*
- o. Discussion/Action on Change Order #2 from Sonrise Construction for the White River Disc Golf Bridge Replacement Project for \$3,500 *(Approved by the Public Works Committee on March 20, 2018)*

13. Planning Commission Recommendation of March 19, 2018- Ald. Skates

- a. Discussion/Action on **Resolution 18-R22** a Conditional Use Permit for the applicant Mark Larkin 500 Stone Ridge Drive, Lake Geneva, WI 53147, to divide the property zoned SR-4 that is an approximately 6 acre property into 4 individual buildable parcels, 3 at .98 acres and 1 parcel at 2.96 acres located to the north of Dodge Street, and west of Freemont Ave located in the SR-4 zoning district. Tax Key No. ZYUP00053.
- b. Discussion/Action on **Resolution 18-R20** a Conditional Use Permit for the applicant Samantha Strenger, 615 Center Street, Lake Geneva, WI 53147, to conduct a Bed and Breakfast Establishment (B&B) located in the Single Family – 4(SR-4) zoning, Tax Key No. ZGC00160.
- c. Discussion/Action on **Resolution 18-21** amending the existing Precise Implementation Plan filed by Oak Fire Properties LLC, 831 Wrigley Drive, Lake Geneva, WI 53147, to allow for the installation of a second floor Pergola. Tax Key No. ZOP00340. Located in the Central Business (CB) zoning district.
- d. Discussion/Action regarding the City of Lake Geneva Bicycle and Pedestrian Plan.

14. Presentation of Accounts – Ald. Kordus (Recommended by Finance, License and Regulation Committee on March 20, 2018)

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$280,146.85
- c. Regular Bills in the amount of \$326,710.66

15. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to: 1) Police Officers Union Labor Agreement, 2) City property at Edwards Blvd and Sheridan Springs Road, and 3) City property on N. Edward Blvd near Hwy 50

16. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

3/23/2018 10:00 AM

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media

CITY OF LAKE GENEVA
Certificate of Recognition

WHEREAS, LOIS ZINGLE has been an institution to the City of Lake Geneva and its waterfront for decades, and

WHEREAS, LOIS ZINGLE along with her husband, Elmer, have provided a service to the City of Lake Geneva that catered to all age groups and enhanced its water front, and

WHEREAS, LOIS ZINGLE should be recognized and honored for her upcoming 100th birthday on March 18, 2018.

NOW, THEREFORE, I, ALAN KUPSIK, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **LOIS ZINGLE** in honor of her 100th birthday and involvement in creating what the City of Lake Geneva is today.

Dated this 26th day of March, 2018.

ALAN KUPSIK, MAYOR

LANA KROPF, CITY CLERK

REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 12, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

8.

Mayor Kupsik called the meeting to order at 6:00 p.m.

Aldersperson Chappell led the Pledge of Allegiance.

Roll Call

Present: Mayor Kupsik, Alderspersons Kordus, Straube, Skates, Halverson, Howell, Hedlund, and Chappell

Absent: Aldersperson Flower

Guests: City Administrator Oborn, City Attorney Draper, and City Clerk Kropf

Awards, Presentations, and Proclamations

Certificate of Recognition to Lois Zingle in celebration of her 100th Birthday

Ms. Zingle could not be present for the reading. Mayor Kupsik noted that he will read it at the next Common Council meeting.

Certificate of Recognition to Police and Fire Commissioner, Rick Bittner

Mayor Kupsik read a Certificate of Recognition for Rick Bittner's service on the Police and Fire Commission.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Charlene Klein, 817 Wisconsin St; Spoke in regards to the temporary traffic control resolution. She stated that the intersection of Maxwell Street and Geneva St is becoming dangerous and would like to see that intersection added.

Jim Wilson, 1120 Park Row; Spoke in opposition to the waiver of fees for the use of the Riviera. He also stated that fees should not be waived for organizations for any event either.

Acknowledgement of Correspondence

Clerk Kropf noted that one piece of correspondence was received, regarding the issuance of the Reserve license to Barrique Wine and Brew Bar, and it was distributed to the Council.

Approve Regular City Council Meeting minutes of February 26, 2018, as prepared and distributed

Motion by Kordus to approve the February 26, 2018 minutes of the Common Council, second by Skates. Motion carried 7-0.

CONSENT AGENDA– *Recommended by Finance, License and Regulation on March 6, 2018*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- a. Event Permit Application made by VISIT Lake Geneva for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 for \$370 in fees
- b. Application for reservation of the Riviera Ballroom for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 with waiver of fees

- c. Event Permit Application made by Universal Cheerleaders Association for the event of UCA Midwest/Great Plains Staff Training to take place May 30, 2018 through June 2, 2018 at Seminary Park
- d. Event Permit Application made by Badger High School for the event of Badger High School Graduation to be held June 3, 2018 at 600 N Bloomfield Rd
- e. Event Permit Application made by RAM Racing for the event of Big Foot Triathlon and Trail Run to be held June 23, 2018 and June 24, 2018 at Bigfoot Beach State Park
- f. Event Permit Application made by Lake Geneva Business Improvement District for the event Taste of Lake Geneva to be held June 2, 2018 (May 31, 2018 & June 1, 2018 for setup) at Flat Iron Park
(Finance, License and Regulation committee approved event permit contingent upon a satisfactory Temporary Class "B"/"Class B" Retailer's application completed at a later date.)
- g. Event Permit Application made by Mount Zion Christian Church for the event of MTZN in the Park to be held July 7, 2018 at Flat Iron Park
- h. Event Permit Application made by the Lake Geneva Business Improvement District for the event of Moonlight Movies on the Beach to be held June 6, 2018, July 11, 2018 and August 8, 2018 at Riviera Beach for \$130 in fees
- i. Event Permit Application made by Lake Geneva Business Improvement District for the event of Maxwell Street Days to be held August 24, 2018 through August 26, 2018 on the sidewalks of Downtown Lake Geneva
- j. Original Application for a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license by Samson Enterprises, LLC d/b/a Northsiders, Agent, Eugene Grahler, located at 642 W Main St, Lake Geneva, WI *(Request is being made for a trade name change only)*

Motion by Kordus to approve the consent agenda, second by Chappell. Motion carried 7-0.

Item(s) removed from the Consent Agenda

Kordus requested that the Event Permit Application made by VISIT Lake Geneva for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 for \$370 in fees.

Motion by Kordus to approve Event Permit Application made by VISIT Lake Geneva for the event of Winterfest 2019 to be held January 28, 2019 through February 4, 2019 for \$370 in fees, second by Skates. Kordus noted that this is being approved based on the fact that the City may have the Riviera open for 2019. He also asked that the Piers and Harbors Committee review taking reservations for the Riviera for 2019. Motion carried 7-0.

Finance, License and Regulation Committee Recommendations of March 6, 2018 – Ald.Kordus

Discussion/Action on Resolution 18-R17 regarding Municipal Court software upgrade for \$3,126 from the contingency account

Motion by Kordus to approve, second by Skates. Kordus noted that this is WI State software and helps the Court collection outstanding fees or fines. He noted that with this software, the City can use the WI Dept of Revenue as a collection service. Motion carried 7-0.

Discussion/Action of Glen Fern Construction, LLC Pay Request No. 1 of \$25,605.02 for the Flat Iron Park Restrooms and Visitors Center Remodel Project

Motion by Kordus to approve, second by Hedlund. No discussion. Motion carried 7-0.

Discussion/Action of Sonrise Construction Change Order #1 in the amount of \$3,625 for the White River Disc Golf Course Pedestrian Bridge Replacement Project

Motion by Kordus to approve, second by Straube. Kordus noted that this item was requested by the Streets Department. This change would allow for the extension of the bridge footings. He noted that the change order was authorized by the City Administrator as well. Motion carried 7-0.

Discussion/Action of Sonrise Construction Payment Request #2 for the amount of \$3,262.50

Motion by Kordus to approve, second by Halverson. Kordus noted that this is a payment for the aforementioned change order. Motion carried 7-0.

Discussion/Action of Event Permit application made by the Friends of the Lake Geneva Public Library for the event of Beachside Authorfest to be held on July 14, 2018 at Library Park (Park Board Approved February 28, 2018 but item not considered at March 6, 2018 Finance, License, and Regulation Committee Meeting)

Motion by Kordus to approve, second by Skates. Kordus noted that this wasn't on the Finance, License, and Regulation agenda due to confusion on staff's part. Finance Committee noted that this could go right to the Council for consideration. Motion carried 7-0.

Discussion/Action on Resolution 18-R18 a preliminary resolution declaring intent to exercise assessment powers under section 66.0703, Wisconsin Statutes, for improvement in the City of Lake Geneva related to the proposed Cemetery Road-Elkhorn Road (CTH H) Water Main Extension, Sewer Main Extension, and Curb and Gutter Installation(Recommended by the Public Works Committee on February 20, 2018)

Motion by Kordus to approve, second by Skates. Kordus noted that this is the first step in the process of potentially extending City services and the special assessment process. Motion carried 7-0.

Discussion/Action on Kapur & Associates, Inc. Task Order #14 for engineering services not to exceed \$3,500 for the preparation of a special assessment report for possible Cemetery Road sanitary sewer extension, watermain extension, and curb and gutter installation

Motion by Kordus to approve, second by Halverson. Kordus noted that this item is the Kapur portion of the previously discussed preliminary resolution. Motion carried 7-0.

Discussion/Action on Resolution 18-R19 establishing temporary traffic controls when posted during the Spring 2018 Main Street Reconstruction Project for: 1) Four Way Stop on Broad Street and Geneva Street, 2) No Left turn on northbound Center Street onto Main Street, and 3) Two-way traffic on Alley, between 100 blocks of Broad Street and Cook Street (becomes Wrigley Drive).

Motion by Kordus to approve, second by Halverson. Kordus noted that this is clean up and makes this enforceable. Chappell did note that she is in favor of the four way stop sign on Broad Street and Geneva Street, but would like to see more signage to give drivers a notice of the upcoming stop. Straube noted that she agrees that the intersection of Maxwell Street and Geneva Street needs to be a four stop as well. Motion carried 7-0.

Presentation of Accounts – Ald. Kordus (Recommended by Finance, License and Regulation Committee on March 6, 2018)

Purchase Orders

None

Prepaid Bills in the amount of \$ 9,602.52

Motion by Kordus to approve, second by Skates. No discussion. Motion carried 7-0.

Regular Bills in the amount of \$247,072.75

Motion by Kordus to approve, second by Skates. No discussion. Motion carried 7-0.

Mayoral Appointments

Appointment of Department of Public Works Director, Tom Earle, to the Lake Level Committee

Mayor Kupsik asked the Council's approval of his appointment of Public Works Director, Tom Earle to the Lake Level Committee. Motion by Kordus to approve, second by Skates. Motion carried 7-0.

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement and City property located at Edwards Blvd and Sheridan Springs Road.

Motion by Kordus to convene into closed session and to allow the City Administrator, City Attorney, and City Clerk to remain, second by Skates. Motion carried on a roll call vote 7-0. The Council convened into closed session at 6:38 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Kordus to reconvene the Council into open session, second by Skates. Motion carried 7-0. The Council reconvened at 6:54 p.m.

Motion by Kordus, to continue negotiations as discussed in closed session regarding the Police Officers Union Labor Agreement, second by Skates. Motion carried 7-0.

Motion by, to continue negotiation and amending the contract as discussed in closed session regarding the property located at Edwards Blvd and Sheridan Springs Rd, second by Hedlund. Motion carried 7-0.

Adjournment

Motion by Kordus to adjourn the meeting of the Common Council, second by Chappell. Motion carried 7-0. The March 12, 2018 meeting of the Common Council adjourned at 6:57 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMON COUNCIL

Expires 2019

9.a.

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Westra Cheryl Lynn
Last First Middle

Maiden Name: Maples Date of Birth: _____

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: stop-n-go

Address: Lake Geneva, Wi.

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Cheyl Westra DATE: 3-2-18

For Office Use Only

Date Filed: March 2, 2018 Verified: Stark MSN
Receipt No: CL80302-8
Total Amount: \$50

Forwarded to Police Chief: [Signature]
Background Completed: 3-1-18 gt
Recommendation: [Signature] Approved Denied

FLR Approval: _____ License Issued On: 3-27-18
Council Approval: _____ License Number: 2017-441

MAIL TO: Individual
Establishment

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Cheryl Westra

School Name: 360training.com, Inc.

Date of Completion: 03/01/2018

Certification #: WI-74999

I, 

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

learn²
serve

Corporate Headquarters

6801 N Capital of Texas Hwy, Suite 150
Austin, TX 78731
P: 877.881.2235

COPY



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Lohry Lindsey Marie
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical) _____

Mailing Address (if different): _____

City, State, Zip _____

Phone: _____

Email: _____

Drivers License #: 1-0 _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walgreens

Address: 351 N Edwards Blvd

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Jewelley Johay

DATE: 3-12-18

For Office Use Only

Date Filed: March 12, 2018
Receipt No: 0180312-1
Total Amount: \$50

Verified: Stark MSI

Forwarded to Police Chief: 3-12-18

Background Completed: _____

Recommendation: _____ Approved Denied

FLR Approval: _____

License Issued On: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

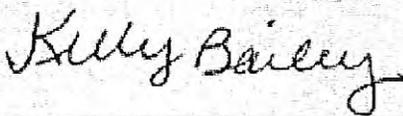
Wisconsin Responsible Beverage Seller Training

Lindsey Lohry

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL88973

Date of Completion: 03/07/2018



Authorized Signature



CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Please Check:

Original Application

Renew Current License

\$50.00 License Fee

Annual License Expires June 30th each year

Please fill in all blanks completely,
as incomplete applications will be rejected.

APPLICANT INFORMATION

Name: Artus Shannon Marie
Last First Middle

Maiden Name: Korecky Date of Birth: _ . .

Address (Physical): _____

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Email: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walgreens

Address: 351 N. Edwards Blvd. Lake Geneva, WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL

RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License?

YES

NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

S. Smith DATE: 3/14/18

For Office Use Only

Date Filed: March 14, 2018
Receipt No: C180314-10
Total Amount: \$50-

Verified: Stark MSI

Forwarded to Police Chief: 3/14/18

Background Completed: _____

Recommendation: _____ Approved Denied

FLR Approval: _____

License Issued On: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

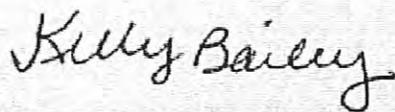
Wisconsin Responsible Beverage Seller Training

Shannon Artus

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL88618

Date of Completion: 02/19/2018



Authorized Signature



CITY OF LAKE GENEVA

ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

Please Check:

- Request for premises extension to sidewalk café
- Request for temporary (special event) premises extension
- Request for premises extension to permanent outdoor area
- Other request for premises extension

Application Checklist:

- Applicant must currently hold a valid alcohol license
- Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: Frank Guske JR.
Establishment Name: Lake Geneva Lanes dba Sandal Inc
Address: 192 Main Street L.G
Alcohol License No.: 2017-7 Phone: 262-248-4805

Describe area of premises extension:

Exterior perimeter of Lake Geneva Lanes
Parking Lot

SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

Event Title: Legion Classic Car Show

Date and Time of Event: July 28 8AM - 7PM

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes No

Event Description:

Liquor + Food Sales in enclosed area. Proceeds to go to Legion

[Signature] 3/13/18
SIGNATURE OF APPLICANT DATE

For Office Use Only

Date Filed with Clerk: 3-13-18
Total Amount: \$ 25.00 Receipt No.: C180313-7

Date Forwarded to Police Chief: _____
Police Chief Signature: _____ Approved Denied

Date Forwarded to Zoning Administrator: 3/13/18 (for non-sidewalk café applications)
Zoning Administrator Signature: _____ Approved Denied

Date of FLR/Council Approval: _____

Copies Provided to: Police Chief

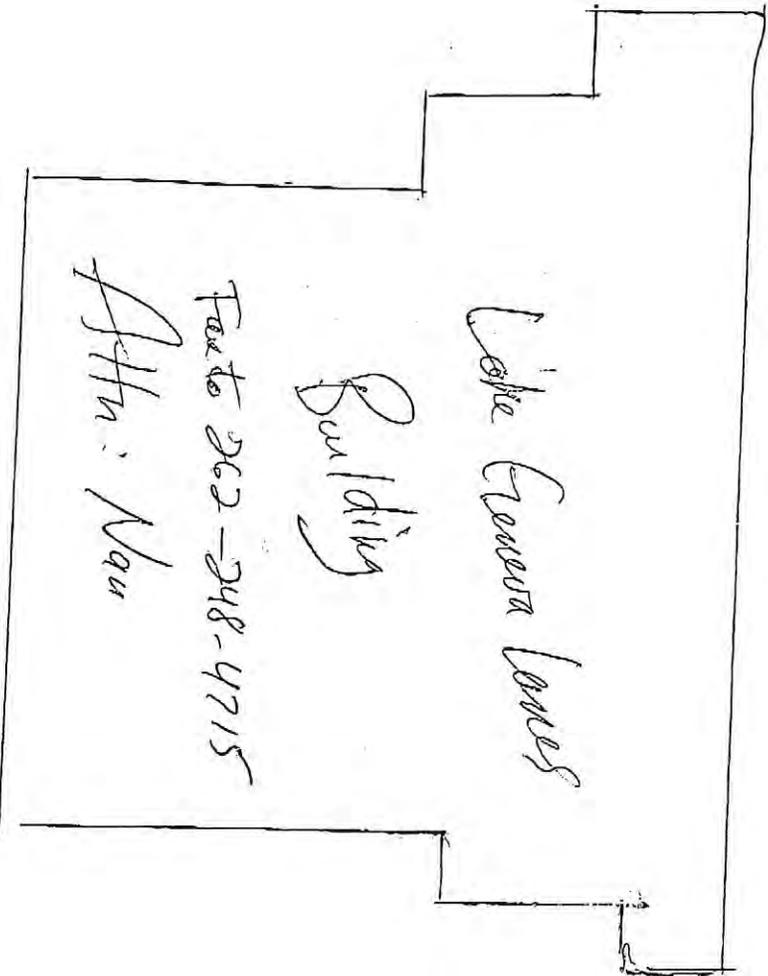
North

Highway 50

Entrance

Side

Exit



Promise
 Expansion
 to extend
 Parking
 to parking
 lot for
 Building
 Surrounding
 to north
 of
 Highway 50
 borders

ORDINANCE 18-02

AN ORDINANCE AMENDING SECTION 78-247, STORM SEWERS OF DIVISION 2, USE OF PUBLIC SEWERS OF ARTICLE III, SEWER SERVICE OF CHAPTER 78 UTILITIES OF THE MUNICIPAL CODE OF THE CITY OF LAKE GENEVA, WISCONSIN; AMENDING AND ADDING REGULATIONS CONCERNING STORM WATER MANAGEMENT

1. That Section 78-247, Storm Sewers is renamed “Storm Water Management” of DIVISION 2, USE OF PUBLIC SEWERS of ARTICLE III, SEWER SERVICE of Chapter 78 of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

Sec. 78-247. Storm sewers. Storm Water Management
[Code 1992, § 13.51(2); Ord. No. 98-9, § I, 10-12-1998]

(a) AUTHORITY

- (1) This ordinance is adopted by the Common Council under the authority granted by s. 62.234, Wis. Stats.
- (2) This ordinance supersedes all provisions of an ordinance previously enacted under s. 62.23, Wis. Stats., that relate to storm water management regulations. Except as otherwise specified in s.62.234, Wis. Stats., s. 62.23, Wis. Stats., applies to this ordinance and to any amendments to this ordinance.
- (3) The provisions of this ordinance are deemed not to limit any other lawful regulatory powers of the same governing body.
- (4) The Common Council hereby designates the Building Inspector, Zoning Administrator, and/or City Engineer to administer and enforce the provisions of this ordinance.
- (5) The requirements of this ordinance do not pre-empt more stringent storm water management requirements that may be imposed by any of the following:
 - a. Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under ss. 281.16 and 283.33, Wis. Stats. and
 - b. Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under s. NR 151.004, Wis. Adm. Code.

(b) FINDINGS OF FACT - The Common Council acknowledges that uncontrolled, post-construction runoff has a significant impact upon water resources and the health, safety and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction runoff can:

- (1) Degrade physical stream habitat by increasing stream bank erosion, increasing streambed scour, diminishing groundwater recharge, diminishing stream base flows and increasing stream temperature;
- (2) Diminish the capacity of Geneva Lake and streams to support fish, aquatic

life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants;

(3) Alter wetland communities by changing wetland hydrology and by increasing pollutant loads;

(4) Reduce the quality of groundwater by increasing pollutant loading;

(5) Threaten public health, safety, property and general welfare by overtaxing storm sewers, drainage ways, and other minor drainage facilities;

(6) Threaten public health, safety, property, and general welfare by increasing major flood peaks and volumes;

(7) Undermine floodplain management efforts by increasing the incidence and levels of flooding; and

(8) Diminish the public enjoyment of natural resources.

(c) PURPOSE AND INTENT

(1) **PURPOSE.** The general purpose of this ordinance is to establish long-term, post construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment.

Specific purposes are to:

a. Further the maintenance of safe and healthful conditions;

b. Prevent and control the adverse effects of storm water; prevent and control soil erosion; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth;

c. Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies; prevent undue channel erosion; and control increases in the scouring and transportation of particulate matter; and

d. Minimize the amount of pollutants discharged from the separate storm sewer to protect the waters of the state.

(2) **INTENT.** It is the intent of the Common Council that this ordinance regulates post-construction storm water discharges to waters of the state. This ordinance may be applied on a site-by-site basis. The Common Council recognizes, however, that the preferred method of achieving the storm water performance standards set forth in this ordinance is through the preparation and implementation of comprehensive, systems-level storm water management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe regional storm water devices, practices or systems, any of which may be designed to treat runoff from more than one site prior to discharge to waters of the state. Where such plans are in conformance with the performance standards developed under s. 281.16, Wis. Stats., for regional storm water management measures and have been approved by the Common Council, it is the intent of this ordinance that the approved storm water management plan be used to identify post-construction management measures acceptable for the community.

(d) APPLICABILITY

- (1) Except as provided under par. (2), this ordinance applies
 - a. To a post-construction site whereupon one acre or more of land disturbing construction activity occurs during construction.
 - b. Those involving the implementation of a residential development with a gross aggregate impervious area of 1.5 acres or greater.
 - c. Those involving the development plan other than residential development with a gross aggregate area of 1.5 acres or more; or any nonresidential land development which creates an impervious area of 0.5 acres or more.
- (2) A site that meets any of the criteria in this paragraph is exempt from the requirements of this ordinance:
 - a. A post-construction site with less than ten percent connected imperviousness, based on the area of land disturbance, provided the cumulative area of all impervious surfaces is less than one acre. However, the exemption of this paragraph does not include exemption from the protective area standard of this ordinance;
 - b. Agricultural facilities and practices; and
 - c. Underground utility construction, but not including the construction of any above ground structures associated with utility construction.
- (3) Notwithstanding the applicability requirements in par. (1), this ordinance applies to post- construction sites of any size that, as determined by the Building Inspector, Zoning Administrator, and/or City Engineer are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, causes undue channel erosion, or increases water pollution by scouring or the transportation of particulate matter.

(e) JURISDICTION

- (1) This chapter applies to land developing and land disturbing activities on lands situated within the corporate limits of the City of Lake Geneva. This chapter also applies to all lands located within the extraterritorial plat approval jurisdiction of the City of Lake Geneva, even if plat approval is not involved.
- (2) EXCLUSIONS. This ordinance is not applicable to activities conducted by a state agency, as defined under s.227.01 (1), Wis. Stats.

(f) DEFINITIONS

- (1) “Adequate sod, or self-sustaining vegetative cover” means maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.
- (2) “Administering authority” means a governmental employee, or a regional planning commission empowered under s. 62.234, Wis. Stats., that is designated by the Common Council to administer this ordinance.
- (3) “Agricultural facilities and practices” has the meaning given in s. 281.16 (1), Wis. Stats.

- (4) “Agricultural land use” means the use of land for planting, growing, cultivating and harvesting of crops for human or livestock consumption and pasturing or yarding of livestock.
- (5) “Applicant” means the landowner or one of the landowners and/or land user of a site subject to this section.
- (6) “Atlas 14” means the National Oceanic and Atmospheric Administration (NOAA) Atlas 14 Precipitation-Frequency Atlas of the United States, Volume 8 (Midwestern States), published in 2013.
- (7) “Average annual rainfall” means a typical calendar year of precipitation as determined by the Wisconsin Department of Natural Resources for users of models such as WinSLAMM, P8 or equivalent methodology. The average annual rainfall is chosen from a department publication for the location closest to the municipality.
- (8) “Best management practice” or “BMP” means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize sediment or pollutants carried in runoff to waters of the state.
- (9) “Business day” means a day the office of the City of Lake Geneva is routinely and customarily open for business.
- (10) “Cease and desist order” means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit or in violation of a permit issued by the City of Lake Geneva.
- (11) “Clean fill” means uncontaminated rock, stone, sand, soil, brick, building stone, concrete, reinforced concrete, broken pavement, and unpainted or untreated wood.
- (12) “Channel” means a natural or artificial constructed watercourse with a definite bed and banks to confine and conduct the normal flow of water.
- (13) “Combined sewer system” means a system for conveying both sanitary sewage and storm water runoff.
- (14) “Connected imperviousness” means an impervious surface connected to the waters of the state via a separate storm sewer, an impervious flow path, or a minimally pervious flow path.
- (15) “Control measure” means a practice or combination of practices to control erosion, storm water and attendant pollution.
- (16) “Department” means the Wisconsin Department of Natural Resources.
- (17) “Detention Basin” means a type of storm water basin which has a direct outlet and serves to reduce water velocities and peak flows by discharging at designed flow rates (to temporarily detain water flows). A detention basin is considered wet if they are greater than three feet deep from the permanent water level to the bottom of the basin.
- (18) “Design storm” means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.
- (19) “Development” means residential, commercial, industrial or institutional land uses and associated roads.
- (20) “Direct conduits to groundwater” means wells, sinkholes, swallets, fractured bedrock at the surface, mine shafts, non-metallic mines, tile inlets discharging to groundwater, quarries, or depressional groundwater recharge

areas over shallow fractured bedrock.

(21)“Disturbed area” means a site which, due to land developing or disturbing activities, has or will experience disturbance or destruction of the existing land surface and/or vegetative cover.

(22) “Effective infiltration area” means the area of the infiltration system that is used to infiltrate runoff and does not include the area used for site access, berms or pretreatment.

(23)“Erosion” means the process by which the land’s surface is worn away by the action of wind, water, ice or gravity.

(24)"Exceptional resource waters" means waters listed in s. NR 102.11, Wis. Adm. Code.

(25)“Extraterritorial” means the unincorporated area within three miles of the corporate limits of a first, second, or third class city, or within one and a half miles of a fourth class city or village.

(26)"Filtering layer" means soil that has at least a 3-foot deep layer with at least 20 percent fines; or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an equivalent level of protection as determined by the regulatory authority for the site.

(27)"Final stabilization" means that all land disturbing construction activities at the construction site have been completed and that a uniform perennial vegetative cover has been established with a density of at least 70 percent of the cover for the unpaved areas and areas not covered by permanent structures or that employ equivalent permanent stabilization measures.

(28)“Financial guarantee” means a performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the City of Lake Geneva by the responsible party to assure that requirements of the ordinance are carried out in compliance with the storm water management plan.

(29)“Governing body” means city council.

(30)“Impervious surface” means an area that releases as runoff all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, gravel or paved parking lots and streets are examples of areas that typically are impervious.

(31)“In-fill” means an undeveloped area of land located within an existing urban sewer service area, surrounded by development or development and natural or man-made features where development cannot occur.

(32)“Infiltration” means the entry of precipitation or runoff into or through the soil.

(33)“Infiltration system” means a device or practice such as a basin, trench, rain garden or swale designed specifically to encourage infiltration, but does not include natural infiltration in pervious surfaces such as lawns, redirecting of rooftop downspouts onto lawns or minimal infiltration from practices, such as swales or road side channels designed for conveyance and pollutant removal only.

(34)“Land developing activity” means the construction or erection of buildings, roads, parking lots, paved storage areas and other structures.

(35)“Land disturbing construction activity” means any man-made alteration of

the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land disturbing construction activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.

(36) "Landowner" means any person holding fee title, an easement or other interest in property, which allows the person to undertake cropping, livestock management, and/or land disturbing construction activity or maintenance of storm water BMPs on the property.

(37) "Land user" means any person operating upon, leasing, or renting land, or having made any other arrangements with the landowner by which the land user engages in uses of land which are sites subject to this section.

(38) "Maintenance agreement" means a legal document that provides for long-term maintenance of storm water management practices.

(39) "Maximum extent practicable" means the highest level of performance that is achievable but is not equivalent to a performance standard identified in this ordinance as determined in accordance with (g) of this ordinance.

(40) "New development" means development resulting from the conversion of previously undeveloped land or agricultural land uses.

(41) "NRCS MSE3 or MSE4 distribution" means a specific precipitation distribution developed by the United States Department of Agriculture, Natural Resources Conservation Service, using precipitation data from Atlas 14.

(42) "Off-site" means located outside the property boundary described in the permit application.

(43) "On-site" means located within the property boundary described in the permit application.

(44) "Ordinary high-water mark" has the meaning given in s. NR 115.03 (6), Wis. Adm. Code.

(45) "Outstanding resource waters" means waters listed in s. NR 102.10, Wis. Adm. Code.

(46) "Percent fines" means the percentage of a given sample of soil, which passes through a # 200 sieve.

(47) "Performance security" means a performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the City by the permit holder to assure that requirements of the section are carried out in compliance with the storm water management plan.

(48) "Performance standard" means a narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.

(49) "Permit" means a written authorization made by the City of Lake Geneva to the applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

(50) "Permit administration fee" means a sum of money paid to the City of Lake Geneva by the permit applicant for the purpose of recouping the expenses incurred by the authority in administering the permit.

(51) "Pervious surface" means an area that releases as runoff a small portion of the precipitation that falls on it. Lawns, gardens, parks, forests or other similar

- vegetated areas are examples of surfaces that typically are pervious.
- (52) "Pollutant" has the meaning given in s. 283.01 (13), Wis. Stats.
- (53) "Pollution" has the meaning given in s. 281.01 (10), Wis. Stats.
- (54) "Post-construction site" means a construction site following the completion of land disturbing construction activity and final site stabilization.
- (55) "Pre-development condition" means the extent and distribution of land cover types present before the initiation of land disturbing construction activity, assuming that all land uses prior to development activity are managed in an environmentally sound manner.
- (56) "Preventive action limit" has the meaning given in s. NR 140.05 (17), Wis. Adm. Code.
- (57) "Protective area" means an area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of the following widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface.
- (58) "Redevelopment" means areas where development is replacing older development.
- (59) "Responsible party" means the landowner or any other entity performing services to meet the requirements of this ordinance through a contract or other agreement.
- (60) "Retention basin" means a type of storm water basin which has no direct outlet and empties by infiltration to the natural soil surface and by evaporation (to retain all water).
- (61) "Runoff" means storm water or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.
- (62) "Sedimentation basin" means an artificially created holding pond or other catchment for the purpose of capturing and retaining any sediment flowing off of sites as a result of land developing or land disturbing activities.
- (63) "Separate storm sewer" means a conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria:
- a. Is designed or used for collecting water or conveying runoff;
 - b. Is not part of a combined sewer system;
 - c. Is not part of a publicly owned wastewater treatment works that provides secondary or more stringent treatment; and
 - d. Discharges directly or indirectly to waters of the state.
- (64) "Silviculture activity" means activities including tree nursery operations, tree harvesting operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and grubbing of an area of a construction site is not a silviculture activity.
- (65) "Site" means the entire area included in the legal description of the land on which the land disturbing or land development construction activity is proposed to take place or has occurred.
- (66) "Sheet flow runoff" means water, usually storm runoff, flowing in a thin

layer of the ground surface; also called overland flow. (By convention this distance does not exceed 300 feet).

(67)“Stop work order” means an order issued by the City of Lake Geneva which requires that all construction activity on the site be stopped.

(68)“Storm water” means precipitation runoff, snow melt runoff, surface runoff and drainage.

(69)“Storm water basin” means an artificially created holding pond or other catchment for the purposes of retaining or detaining storm water.

(70)“Storm water management plan” means a comprehensive plan designed to reduce the discharge of pollutants from storm water, after the site has undergone final stabilization, following completion of the construction activity which shall include, but is not limited to a plat of survey setting forth a written description of the number location, sizes, and other pertinent data as to control measures designed to meet the requirements of this section submitted by the applicant for review and approval by the City.

(71)“Storm water management system plan” is a comprehensive plan designed to reduce the discharge of runoff and pollutants from hydrologic units on a regional or municipal scale.

(72)"Technical standard" means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

(73)“Time of Concentration” means the time for surface runoff to travel from the farthest point in the watershed to the outlet point of the watershed.

(74)“Top of the channel” means an edge, or point on the landscape landward from the ordinary high- water mark of a surface water of the state, where the slope of the land begins to be less than 12 percent continually for at least 50 feet. If the slope of the land is 12 percent or less continually for the initial 50 feet landward from the ordinary high-water mark, the top of the channel is the ordinary high-water mark.

(75)"Total maximum daily load" or "TMDL" means the amount of pollutants specified as a function of one or more water quality parameters, that can be discharged per day into a water quality limited segment and still ensure attainment of the applicable water quality standard.

(76)“TP-40” means Technical Paper No. 40, Rainfall Frequency Atlas of the United States, published in 1961.

(77)"TR-55" means the United States department of agriculture, natural resources conservation service (previously soil conservation service), Urban Hydrology for Small Watersheds, Second Edition, Technical Release 55, June 1986, which is incorporated by reference for this chapter.

(78)“Transportation facility” means a highway, a railroad, a public mass transit facility, a public-use airport, a public trail or any other public work for transportation purposes such as harbor improvements under s. 85.095 (1)(b), Wis. Stats. “Transportation facility” does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the Department pursuant to s. 281.33, Wis. Stats.

(79)“TSS” means total suspended solids.

(80)“Type II distribution” means a rainfall type curve as established in the

“United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published in 1973”.

(81)“Waters of the state” includes those portions of Lake Michigan and Lake Superior within the boundaries of this state, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems and other surface water or groundwater, natural or artificial, public or private, within this state or its jurisdiction.

(g) APPLICABILITY OF MAXIMUM EXTENT PRACTICABLE

Maximum extent practicable applies when a person who is subject to a performance standard of this ordinance demonstrates to the City of Lake Geneva’s satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

(h) DESIGN STANDARDS

(1) The following methods shall be used in designing the water quality, peak discharge, and infiltration components of storm water practices needed to meet the water quality standards of this ordinance:

- a. Consistent with the technical standards identified, developed or disseminated by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code; and
- b. Where technical standards have not been identified or developed by the Wisconsin Department of Natural Resources, other technical standards may be used provided that the methods have been approved by the City of Lake Geneva.

(2) **STORM WATER MANAGEMENT PLAN.** A written storm water management plan in accordance with **(j)** shall be developed and implemented for each post-construction site.

(3) **MAINTENANCE OF EFFORT.** For redevelopment sites where the redevelopment will be replacing older development that was subject to post-construction performance standards of NR 151 in effect on or after October 1, 2004, the responsible party shall meet the total suspended solids reduction, peak flow control, infiltration, and protective areas standards applicable to the older development or meet the redevelopment standards of this ordinance, whichever is more stringent.

(4) **REQUIREMENTS.** The storm water management plan required under sub. (2) shall include the following:

- a. **TOTAL SUSPENDED SOLIDS.** BMPs shall be designed, installed and maintained to control total suspended solids carried in runoff from the post-construction site as follows:

- 1. BMPs shall be designed in accordance with Table 1 or to the maximum extent practicable as provided in subd.

2. The design shall be based on an average annual rainfall, as compared to no runoff management controls.

2. Maximum Extent Practicable. If the design cannot meet a total suspended solids reduction performance standard of Table 1, the storm water management plan shall include a written, site-specific explanation of why the total suspended solids reduction performance standard cannot be met and why the total suspended solids load will be reduced only to the maximum extent practicable.

Table 1 TSS Reduction Standards

Development Type	TSS Reduction
New Development	80 percent
In-fill Development	80 percent
Redevelopment and roads	40 percent of load from parking areas

3. Off-Site Drainage. When designing BMPs, runoff draining to the BMP from off-site shall be taken into account in determining the treatment efficiency of the practice. Any impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.

b. PEAK DISCHARGE. BMPs shall be designed, installed and maintained to control peak discharge from the post-construction site as follows:

1. By design, BMPs shall be employed to maintain or reduce the 1-year, 24-hour, the 2-year, 24-hour, the 10-year, 24-hour, and the 100-year, 24-hour post-construction peak runoff discharge rates to the 1-year, 24-hour, the 2-year, 24-hour, the 10-year, 24-hour, and the 100-year, 24-hour pre-development peak runoff discharge rates respectively, or to the maximum extent practicable.

2. The runoff curve numbers in Table 2 shall be used to represent the actual pre-development conditions. Peak discharges shall be calculated using TR-55 runoff curve number methodology, Atlas 14 precipitation depths, and the appropriate NRCS Wisconsin MSE3 or MSE4 precipitation distribution. On a case-by-case basis, the City of Lake Geneva may allow the use of TP-40 precipitation depths and a Type II distribution.

Table 2 Maximum Pre-Development Runoff Curve Numbers

	Hydrologic Soil Group			
	A	B	C	D
Woodland	30	55	70	77
Grassland	39	61	71	78
Cropland	55	69	78	83

3. Contribution runoff entering the project from offsite may be excluded from detention calculations if the water is routed around disturbed areas by use of stable water course(s).

4. All open channel storm water conveyance systems shall provide safe conveyance for peak flow from a 25-year frequency, 24-hour rainfall event within the defined channel banks.

5. Conveyance for the peak flow runoff from a 100-year, 24-hour event shall be provided such that no inundation of or damage to built structures shall occur.

6. Where feasible, all permanent storm sewer inlets must be stenciled by the permit holder as part of the water quality strategy for protection of surface waters and drainage to Geneva Lake.

7. Drainage systems may not result in transfer of drainage from one delineated natural drainage area to another if reasonable alternatives exist which would preserve natural drainage patterns. Drainage area delineations must be shown on the storm water plan.

8. All storm water basins shall be permanent, aesthetically pleasing, if practical, and safe. Subsurface bottoms of wet basins must provide a safety ledge consistent with required design criteria identified in **(h)(1)**.

9. This subsection of the ordinance does not apply to any of the following:

- a. A post-construction site where the discharge is directly into a lake over 5,000 acres or a stream or river segment draining more than 500 square miles.
- b. Except as provided under **(h)(3)**, a redevelopment post-construction site.
- c. An in-fill development area less than 5 acres.

c. INFILTRATION

1. Best Management Practices. BMPs shall be designed, installed, and maintained to infiltrate runoff in accordance with the following or to the maximum extent practicable:

- a. *Low imperviousness.* For development up to 40 percent connected imperviousness, such as parks, cemeteries, and low density residential development, infiltrate sufficient runoff volume so that the post- development infiltration volume shall be at least 90 percent of the pre- development infiltration volume, based on an average annual

rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than one percent of the post-construction site is required as an effective infiltration area.

b. *Moderate imperviousness.* For development with more than 40 percent and up to 80 percent connected imperviousness, such as medium and high density residential, multi-family development, industrial and institutional development, and office parks, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 75 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post- construction site is required as an effective infiltration area.

c. *High imperviousness.* For development with more than 80 percent connected imperviousness, such as commercial strip malls, shopping centers, and commercial downtowns, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 60 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post-construction site is required as an effective infiltration area.

2. Pre-development. The pre-development condition shall be the same as specified in Table 2 of the Peak Discharge section of this ordinance.

3. Source Areas.

a. *Prohibitions.* Runoff from the following areas may not be infiltrated and may not qualify as contributing to meeting the requirements of this section unless demonstrated to meet the conditions identified in (h)(4)c.6.:

1. Areas associated with a tier 1 industrial facility identified in s. NR 216.21 (2)(a), including storage, loading and parking. Rooftops may be infiltrated with the concurrence of the regulatory authority.

2. Storage and loading areas of a tier 2 industrial facility identified in s. NR

216.21 (2)(b).

3. Fueling and vehicle maintenance areas. Runoff from rooftops of fueling and vehicle maintenance areas may be infiltrated with the concurrence of the regulatory authority.

b. *Exemptions.* Runoff from the following areas may be credited toward meeting the requirement when infiltrated, but the decision to infiltrate runoff from these source areas is optional:

1. Parking areas and access roads less than 5,000 square feet for commercial development.

2. Parking areas and access roads less than 5,000 square feet for industrial development not subject to the Prohibitions under par a.

3. Except as provided under (h)(3), redevelopment post-construction sites.

4. In-fill development areas less than 5 acres.

5. Roads on commercial, industrial and institutional land uses, and arterial residential roads.

4. Location of Practices.

a. *Prohibitions.* Infiltration practices may not be located in the following areas:

1. Areas within 1000 feet upgradient or within 100 feet downgradient of direct conduits to groundwater.

2. Areas within 400 feet of a community water system well as specified in s. NR 811.16 (4) or within the separation distances listed in s. NR 812.08 for any private well or non-community well for runoff infiltrated from commercial, including multi-family residential, industrial and institutional land uses or regional devices for one- and two-family residential development.

3. Areas where contaminants of concern, as defined in s. NR 720.03 (2), are present in the soil through which infiltration will occur.

b. *Separation distances.*

1. Infiltration practices shall be located

so that the characteristics of the soil and the separation distance between the bottom of the infiltration system and the elevation of seasonal high groundwater or the top of bedrock are in accordance with Table 3:

Table 3 Separation Distances and Soil Characteristics

Source Area Characteristics	Separation Distance	Soil
Industrial, Commercial, Institutional Filtering Layer Parking Lots and Roads	5 feet or more	
Residential Arterial Roads Layer	5 feet or more	Filtering
Roofs draining to subsurface or Engineered Infiltration particles finer sand	1 foot or more	Native Soil with than course
Roofs draining to surface Applicable Infiltration practices	Not Applicable	Not
All other impervious source areas Layer	3 feet or more	Filtering

2. Notwithstanding par. b., applicable requirements for injection wells classified under ch. NR 815 shall be followed.

c. *Infiltration rate exemptions.* Infiltration practices located in the following areas may be credited toward meeting the requirements under the following conditions, but the decision to infiltrate under these conditions is optional:

1. Where the infiltration rate of the soil measured at the proposed bottom of the infiltration system is less than 0.6 inches per hour using a scientifically credible field test method.

2. Where the least permeable soil horizon to 5 feet below the proposed bottom of the infiltration system using the U.S. Department of Agriculture method of soils analysis is one of the following: sandy clay loam, clay loam, silty clay loam, sandy clay, silty clay, or clay.

5. Alternate Use. Where alternate uses of runoff are

employed, such as for toilet flushing, laundry, or irrigation or storage on green roofs where an equivalent portion of the runoff is captured permanently by rooftop vegetation, such alternate use shall be given equal credit toward the infiltration volume required by this section.

6. Groundwater Standards.

a. Infiltration systems designed in accordance with this section shall, to the extent technically and economically feasible, minimize the level of pollutants infiltrating to groundwater and shall maintain compliance with the preventive action limit at a point of standards application in accordance with ch. NR 140. However, if site specific information indicates that compliance with a preventive action limit is not achievable, the infiltration BMP may not be installed or shall be modified to prevent infiltration to the maximum extent practicable.

b. Notwithstanding par. a., the discharge from BMPs shall remain below the enforcement standard at the point of standards application.

7. Pretreatment. Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from new road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance and to protect groundwater quality in accordance with subd. 6. Pretreatment options may include, but are not limited to, oil and grease separation, sedimentation, biofiltration, filtration, swales or filter strips.

8. Maximum Extent Practicable. Where the conditions of subd. 3. and 4. limit or restrict the use of infiltration practices, the performance standard of (h)(4)c. shall be met to the maximum extent practicable.

d. PROTECTIVE AREAS.

1. Definition. In this section, “protective area” means an area of land that commences at the top of the channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of the following widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface. However, in this section, “protective area” does not include any area of land adjacent to any stream enclosed within a pipe or culvert, so that runoff cannot enter the enclosure at this location.

a. For outstanding resource waters and

exceptional resource waters, 75 feet.

b. For perennial and intermittent streams identified on a U.S. Geological Survey 7.5-minute series topographic map, or a county soil survey map, whichever is more current, 50 feet.

c. For lakes, 50 feet.

d. For wetlands not subject to par. e. or f., 50 feet.

e. For highly susceptible wetlands, 75 feet. Highly susceptible wetlands include the following types: calcareous fens, sedge meadows, open and coniferous bogs, low prairies, coniferous swamps, lowland hardwood swamps, and ephemeral ponds.

f. For less susceptible wetlands, 10 percent of the average wetland width, but no less than 10 feet nor more than 30 feet. Less susceptible wetlands include: degraded wetland dominated by invasive species such as reed canary grass; cultivated hydric soils; and any gravel pits, or dredged material or fill material disposal sites that take on the attributes of a wetland.

g. In pars. d. to f., determinations of the extent of the protective area adjacent to wetlands shall be made on the basis of the sensitivity and runoff susceptibility of the wetland in accordance with the standards and criteria in s. NR 103.03.

h. Wetland boundary delineation shall be made in accordance with s. NR 103.08 (1m). This paragraph does not apply to wetlands that have been completely filled in compliance with all applicable state and federal regulations. The protective area for wetlands that have been partially filled in compliance with all applicable state and federal regulations shall be measured from the wetland boundary delineation after a fill has been placed. Where there is a legally authorized wetland fill, the protective area standard need not be met in that location.

i. For concentrated flow channels with drainage areas greater than 130 acres, 10 feet.

j. Notwithstanding pars. a. to i., the greatest protective area width shall apply where rivers, streams, lakes and wetlands are contiguous.

2. Applicability. This section applies to post-construction sites located within a protective area, except those areas exempted pursuant to subd. 4.

3. Requirements. The following requirements shall be

met:

- a. Impervious surfaces shall be kept out of the protective area entirely or to the maximum extent practicable. If there is no practical alternative to locating an impervious surface in the protective area, the storm water management plan shall contain a written, site-specific explanation.
- b. Where land disturbing construction activity occurs within a protective area, adequate sod or self-sustaining vegetative cover of 70 percent or greater shall be established and maintained where no impervious surface is present. The adequate sod or self-sustaining vegetative cover shall be sufficient to provide for bank stability, maintenance of fish habitat, and filtering of pollutants from upslope overland flow areas under sheet flow conditions. Non-vegetative materials, such as rock riprap, may be employed on the bank as necessary to prevent erosion such as on steep slopes or where high velocity flows occur.
- c. BMPs such as filter strips, swales, or wet detention ponds, that are designed to control pollutants from non-point sources, may be located in the protective area.

4. Exemptions. This section does not apply to any of the following:

- a. Except as provided under **(h)(3)**, redevelopment post-construction sites.
- b. In-fill development areas less than 5 acres.
- c. Structures that cross or access surface water such as boat landings, bridges, and culverts.
- d. Structures constructed in accordance with s. 59.692 (1v), Stats.
- e. Areas of post-construction sites from which the runoff does not enter the surface water, including wetlands, without first being treated by a BMP to meet the local ordinance requirements for total suspended solids and peak flow reduction, except to the extent that vegetative ground cover is necessary to maintain bank stability.

e. FUELING AND MAINTENANCE AREAS - Fueling and vehicle maintenance areas shall have BMPs designed, installed, and maintained to reduce petroleum within runoff, so that the runoff that enters waters of the state contains no visible petroleum sheen, or to the maximum extent practicable.

f. SWALE TREATMENT FOR TRANSPORTATION FACILITIES

1. Requirement. Except as provided in subd. 2.,

transportation facilities that use swales for runoff conveyance and pollutant removal are exempt from the requirements of local ordinance requirements for peak flow control, total suspended solids control, and infiltration, if the swales are designed to do all of the following or to the maximum extent practicable:

a. Swales shall be vegetated. However, where appropriate, non-vegetative measures may be employed to prevent erosion or provide for runoff treatment, such as rock riprap stabilization or check dams.

b. Swales shall comply with sections V.F. (Velocity and Depth) and V.G. (Swale Geometry Criteria) with a swale treatment length as long as that specified in section V.C. (Pre-Treatment) of the Wisconsin Department of Natural Resources technical standard 1005 "Vegetated Infiltration Swales", dated May 2007, or a superseding document. Transportation facility swale treatment does not have to comply with other sections of technical standard 1005.

2. Other requirements

a. Notwithstanding subd. 1., the City of Lake Geneva may, consistent with water quality standards, require that other requirements, in addition to swale treatment, be met on a transportation facility with an average daily traffic rate greater than 2,500 and where the initial surface water of the state that the runoff directly enters is one of the following:

1. An outstanding resource water.
2. An exceptional resource water.
3. Waters listed in section 303 (d) of the Federal Clean Water Act that are identified as impaired in whole or in part, due to non-point source impacts.
4. Water where targeted performance standards are developed pursuant to s. NR 151.004, Wis. Adm. Code.

b. The transportation facility authority shall contact the City of Lake Geneva to determine if additional BMPs beyond a water quality swale are needed under this subsection.

(5) GENERAL CONSIDERATIONS FOR STORM WATER

MANAGEMENT MEASURES. The following considerations shall be observed in on-site and off-site runoff management:

- a. Natural topography and land cover features such as natural swales,

natural depressions, native soil infiltrating capacity, and natural groundwater recharge areas shall be preserved and used, to the extent possible, to meet the requirements of this section.

b. Emergency overland flow for all storm water facilities shall be provided to prevent exceeding the safe capacity of downstream drainage facilities and prevent endangerment of downstream property or public safety.

(6) BMP LOCATION

a. To comply with the performance standards required under **(h)** of this ordinance, BMPs may be located on-site or off-site as part of a regional storm water device, practice or system, but shall be installed in accordance with s. NR 151.003, Wis. Adm. Code.

b. The City of Lake Geneva may approve off-site management measures provided that all of the following conditions are met:

1. The City of Lake Geneva determines that the post-construction runoff is covered by a storm water management system plan that is approved by the City of Lake Geneva and that contains management requirements consistent with the purpose and intent of this ordinance.

2. The off-site facility meets all of the following conditions:

a. The facility is in place.

b. The facility is designed and adequately sized to provide a level of storm water control equal to or greater than that which would be afforded by on-site practices meeting the performance standards of this ordinance.

c. The facility has a legally obligated entity responsible for its long-term operation and maintenance.

c. Where a regional treatment option exists such that the City of Lake Geneva exempts the applicant from all or part of the minimum on-site storm water management requirements, the applicant shall be required to pay a fee in an amount determined in negotiation with the City of Lake Geneva. In determining the fee for post-construction runoff, the City of Lake Geneva shall consider an equitable distribution of the cost for land, engineering design, construction, and maintenance of the regional treatment option.

(7) ADDITIONAL REQUIREMENTS. The City of Lake Geneva may establish storm water management requirements more stringent than those set forth in this ordinance if the City of Lake Geneva determines that the requirements are needed to control storm water quantity or control flooding, comply with federally approved total maximum daily load requirements, or control pollutants associated with existing development or redevelopment.

(i) PERMITTING REQUIREMENTS, PROCEDURES AND FEES

(1) PERMIT REQUIRED. No responsible party may undertake a land disturbing construction activity without receiving a post-construction runoff

permit from the City of Lake Geneva prior to commencing the proposed activity.

(2) PERMIT APPLICATION AND FEES. Unless specifically excluded by this ordinance, any responsible party desiring a permit shall submit to the City of Lake Geneva a permit application on a form provided by the City of Lake Geneva for that purpose.

a. Unless otherwise excluded by this ordinance, a permit application must be accompanied by a storm water management plan, a maintenance agreement and a non-refundable permit administration fee.

b. The storm water management plan shall be prepared to meet the requirements of (h) and (j), the maintenance agreement shall be prepared to meet the requirements of (k), the financial guarantee shall meet the requirements of (l), and fees shall be those established by the Common Council as set forth in (m).

c. By submitting an application, the applicant is authorizing the City or designee to enter the site to obtain information required for the review of the control plan.

d. Submission of an application by one of several land users or land owners of particular site shall constitute an affirmation by said applicant of authority to act on behalf of the other land users or land owners to so apply and, upon issuance of a permit, to engage in land developing or disturbing activities on the site. The City shall be under no obligation to ascertain the legal authority of the applicant to so act.

(3) PERMIT APPLICATION REVIEW AND APPROVAL. The City of Lake Geneva shall review any permit application that is submitted with a storm water management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:

a. Within 45 days of the receipt of a complete permit application, including all items as required by sub. (2), the City of Lake Geneva shall inform the applicant whether the application, storm water management plan and maintenance agreement are approved or disapproved based on the requirements of this ordinance.

b. If the storm water permit application, storm water management plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of storm water management practices is made, the City of Lake Geneva shall issue the permit.

c. If the storm water permit application, storm water management plan or maintenance agreement is disapproved, the City of Lake Geneva shall detail in writing the reasons for disapproval.

d. The City of Lake Geneva may request additional information from the applicant. If additional information is submitted, the City of Lake Geneva shall have 30 days from the date the additional information is received to inform the applicant that the storm water management plan and maintenance agreement are either approved or disapproved.

(4) PERMIT REQUIREMENTS. All permits issued under this ordinance shall

be subject to the following conditions, and holders of permits issued under this ordinance shall be deemed to have accepted these conditions. The City of Lake Geneva may suspend or revoke a permit for violation of a permit condition, following written notification of the responsible party. An action by the City of Lake Geneva to suspend or revoke this permit may be appealed in accordance with **(o)**.

a. Compliance with this permit does not relieve the responsible party of the responsibility to comply with other applicable federal, state, and local laws and regulations.

b. The responsible party shall design and install all structural and non-structural storm water management measures in accordance with the approved storm water management plan and this permit.

c. The responsible party shall notify the City of Lake Geneva at least 72 hours before commencing any land developing or land disturbing activity, and within 14 days upon completion of the storm water management practices. If required as a special condition under sub. (5), the responsible party shall make additional notification according to a schedule set forth by the City of Lake Geneva so that practice installations can be inspected during construction.

d. Practice installations required as part of this ordinance shall be certified "as built" or "record" drawings by a licensed professional engineer. Completed storm water management practices must pass a final inspection by the City of Lake Geneva or its designee to determine if they are in accordance with the approved storm water management plan and ordinance. The City of Lake Geneva or its designee shall notify the responsible party in writing of any changes required in such practices to bring them into compliance with the conditions of this permit.

e. The responsible party shall notify the City of Lake Geneva of any significant modifications it intends to make to an approved storm water management plan. The City of Lake Geneva may require that the proposed modifications be submitted to it for approval prior to incorporation into the storm water management plan and execution by the responsible party.

f. The responsible party shall maintain all storm water management practices in accordance with the storm water management plan until the practices either become the responsibility of the Common Council, or are transferred to subsequent private owners as specified in the approved maintenance agreement.

g. The responsible party authorizes the City of Lake Geneva to perform any work or operations necessary to bring storm water management measures into conformance with the approved storm water management plan, and consents to a special assessment or charge against the property as authorized under subch. VII of ch. 66, Wis. Stats., or to charging such costs against the financial guarantee posted under **(l)**.

h. If so directed by the City of Lake Geneva, the responsible party

shall repair at the responsible party's own expense all damage to adjoining municipal facilities and drainage ways caused by runoff, where such damage is caused by activities that are not in compliance with the approved storm water management plan.

i. The responsible party shall permit property access to the City of Lake Geneva or its designee for the purpose of inspecting the property for compliance with the approved storm water management plan and this permit.

j. Where site development or redevelopment involves changes in direction, increases in peak rate and/or total volume of runoff from a site, the City of Lake Geneva may require the responsible party to make appropriate legal arrangements with affected property owners concerning the prevention of endangerment to property or public safety.

k. The responsible party is subject to the enforcement actions and penalties detailed in (n), if the responsible party fails to comply with the terms of this permit.

l. Keep a copy of the approved storm water management plan on the site.

(5) PERMIT CONDITIONS. Permits issued under this subsection may include conditions established by City of Lake Geneva in addition to the requirements needed to meet the performance standards in (h) or a financial guarantee as provided for in (l).

(6) PERMIT DURATION. Permits issued under this section shall be valid from the date of issuance for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer. The City of Lake Geneva may extend the period for up to an additional 180 days and may require additional control measures as a condition of the extension if they are necessary to meet the requirements. After final inspection, the City of Lake Geneva notifies the responsible party that all storm water management practices have passed the final inspection required under sub. (4)(d).

(j) STORM WATER MANAGEMENT PLAN

(1) STORM WATER MANAGEMENT PLAN REQUIREMENTS. The storm water management plan required under (h)(2) shall contain at a minimum the following information:

a. Name, address, and telephone number for the following or their designees: landowner; developer; project engineer for practice design and certification; person(s) responsible for installation of storm water management practices; and person(s) responsible for maintenance of storm water management practices prior to the transfer, if any, of maintenance responsibility to another party.

b. A proper legal description of the property proposed to be developed, referenced to the U.S. Public Land Survey system or to block and lot numbers within a recorded land subdivision plat.

c. Pre-development site conditions, including:

1. One or more site maps at a scale of not less than 1

inch equals 100 feet. The site maps shall show the following: site location and legal property description; predominant soil types and hydrologic soil groups; existing cover type and condition; topographic contours of the site at a contour interval not to exceed two feet; topography and drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; watercourses that may affect or be affected by runoff from the site; flow path and direction for all storm water conveyance sections; watershed boundaries used in hydrology determinations to show compliance with performance standards; lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site; limits of the 100 year floodplain; location of wells and wellhead protection areas covering the project area and delineated pursuant to s. NR 811.16, Wis. Adm. Code; locations and dimensions of utilities, structures, roads, highways and paving.

2. Hydrology and pollutant loading computations as needed to show compliance with performance standards. All major assumptions used in developing input parameters shall be clearly stated. The geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).

d. Post-development site conditions, including:

1. Explanation of the provisions to preserve and use natural topography and land cover features to minimize changes in peak flow runoff rates and volumes to surface waters and wetlands.

2. Explanation of any restrictions on storm water management measures in the development area imposed by wellhead protection plans and ordinances.

3. One or more site maps at a scale equal to the same scale used on the pre-development site conditions map showing the following: post-construction pervious areas including vegetative cover type and condition; impervious surfaces including all buildings, structures, and pavement; post-construction topographic contours of the site at a contour interval not to exceed two feet; post-construction drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; locations and dimensions of drainage easements; locations of maintenance easements specified in the maintenance agreement; flow path and direction for all storm water conveyance sections; location and type of all storm water management conveyance and treatment practices, including the on-site and off-site tributary

drainage area; location and type of conveyance system that will carry runoff from the drainage and treatment practices to the nearest adequate outlet such as a curbed street, storm drain, or natural drainage way; watershed boundaries used in hydrology and pollutant loading calculations and any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site.

4. Hydrology and pollutant loading computations as needed to show compliance with performance standards. The computations shall be made for each discharge point in the development, and the geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).

5. Results of investigations of soils and groundwater required for the placement and design of storm water management measures. Detailed drawings including cross-sections and profiles of all permanent storm water conveyance and treatment practices.

e. A description and installation schedule for the storm water management practices needed to meet the performance standards in **(h)**.

f. A maintenance plan developed for the life of each storm water management practice including the required maintenance activities and maintenance activity schedule.

g. Cost estimates for the construction, operation, and maintenance of each storm water management practice.

h. Other information requested in writing by the City of Lake Geneva to determine compliance of the proposed storm water management measures with the provisions of this ordinance.

i. All site investigations, plans, designs, computations, and drawings shall be certified by a licensed professional engineer to be prepared in accordance with accepted engineering practice and requirements of this ordinance.

(2) ALTERNATE REQUIREMENTS. The City of Lake Geneva may prescribe alternative submittal requirements for applicants seeking an exemption to on-site storm water management performance standards under **(h)(5)**.

(k) MAINTENANCE AGREEMENT

(1) MAINTENANCE AGREEMENT REQUIRED. The maintenance agreement required under **(i)** for storm water management practices shall be an agreement between the City of Lake Geneva and the responsible party to provide for maintenance of storm water practices beyond the duration period of this permit. The maintenance agreement shall be filed with the County Register of Deeds as a property deed restriction so that it is binding upon all subsequent owners of the land served by the storm water management practices.

(2) AGREEMENT PROVISIONS. The maintenance agreement shall contain

the following information and provisions and be consistent with the maintenance plan required by (j)(1)f.:

- a. Identification of the storm water facilities and designation of the drainage area served by the facilities.
- b. A schedule for regular maintenance of each aspect of the storm water management system consistent with the storm water management plan required under (i)(2).
- c. Identification of the responsible party(s), organization or city, county, town or village responsible for long term maintenance of the storm water management practices identified in the storm water management plan required under (i)(2).
- d. Requirement that the responsible party(s), organization, or city, county, town or village shall maintain storm water management practices in accordance with the schedule included in par. (b).
- e. Authorization for the City of Lake Geneva to access the property to conduct inspections of storm water management practices as necessary to ascertain that the practices are being maintained and operated in accordance with the agreement.
- f. A requirement on the City of Lake Geneva to maintain public records of the results of the site inspections, to inform the responsible party responsible for maintenance of the inspection results, and to specifically indicate any corrective actions required to bring the storm water management practice into proper working condition.
- g. Agreement that the party designated under par. (c), as responsible for long term maintenance of the storm water management practices, shall be notified by the City of Lake Geneva of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the City of Lake Geneva.
- h. Authorization of the City of Lake Geneva to perform the corrected actions identified in the inspection report if the responsible party designated under par. (c) does not make the required corrections in the specified time period. The City of Lake Geneva shall enter the amount due on the tax rolls and collect the money as a special charge against the property pursuant to subch. VII of ch. 66, Wis. Stats.

(i) FINANCIAL GUARANTEE

(1) ESTABLISHMENT OF THE GUARANTEE. The City of Lake Geneva may require the submittal of a financial guarantee, the form and type of which shall be acceptable to the City of Lake Geneva. The financial guarantee shall be in an amount determined by the City of Lake Geneva to be the estimated cost of construction and the estimated cost of maintenance of the storm water management practices during the period which the designated party in the maintenance agreement has maintenance responsibility. The financial guarantee shall include all phases of the plan from the clearing and stockpiling operations to final grading and landscaping including a maintenance guarantee for a period of not less than two years from the recording of the document or

commencement of construction, whichever occurs first. An agreement will be a part of the financial guarantee, which shall give the City of Lake Geneva the authorization to use the funds to complete the storm water management practices if the responsible party defaults or does not properly implement the approved storm water management plan, upon written notice to the responsible party by the City of Lake Geneva that the requirements of this ordinance have not been met. This agreement shall be received by the City prior to issuance of any permits and shall be effective for a sufficient time period to perform the activities required, make the appropriate inspections, and approve the final installation. The City may extend the agreement beyond its original expiration date if necessary due to unexpected or unforeseen circumstances beyond the control of the responsible party. A performance bond shall be replaced with a maintenance guarantee for a stated period of time and in an amount equal to a percentage of the cost of the construction of the improvements and a cost overrun of 15%.

(2) **CONDITIONS FOR RELEASE.** Conditions for the release of the financial guarantee are as follows:

a. The City of Lake Geneva shall release the portion of the financial guarantee established under this section, less any costs incurred by the City of Lake Geneva to complete installation of practices, upon submission of "as built plans" or "record" drawings by a licensed professional engineer. The City of Lake Geneva may make provisions for a partial pro-rata release of the financial guarantee based on the completion of various development stages.

b. The City of Lake Geneva shall release the portion of the financial guarantee established under this section to assure maintenance of storm water practices, less any costs incurred by the City of Lake Geneva, at such time that the responsibility for practice maintenance is passed on to another entity via an approved maintenance agreement.

(m) FEE SCHEDULE

(1) The fees referred to in other sections of this ordinance shall be established by the City of Lake Geneva and may from time to time be modified by resolution. A schedule of the fees established by the City of Lake Geneva shall be available for review in City Hall. The processing fees shall be related to costs involved in processing permit applications, conditional use petitions, appeals to the board of appeals and zoning amendments and changes.

(2) The City of Lake Geneva shall charge a double fee if work is started before a permit is applied for and issued. Such double fee shall not release the applicant from full compliance with this section nor from prosecution for violation of this section.

(n) ENFORCEMENT

(1) Any land disturbing construction activity or post-construction runoff initiated after the effective date of this ordinance by any person, firm, association, or corporation subject to the ordinance provisions shall be deemed a violation unless conducted in accordance with the requirements of this ordinance.

(2) The City of Lake Geneva shall notify the responsible party by certified mail of any non-complying land disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.

(3) Upon receipt of written notification from the City of Lake Geneva under sub. (2), the responsible party shall correct work that does not comply with the storm water management plan or other provisions of this permit. The responsible party shall make corrections as necessary to meet the specifications and schedule set forth by the City of Lake Geneva in the notice.

(4) If the violations to a permit issued pursuant to this ordinance are likely to result in damage to properties, public facilities, or waters of the state, the City of Lake Geneva may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the City of Lake Geneva plus interest and legal costs shall be billed to the responsible party.

(5) The City of Lake Geneva is authorized to post a stop work order on all land disturbing construction activity that is in violation of this ordinance, or to request the City Attorney to obtain a cease and desist order in any court with jurisdiction.

(6) The City of Lake Geneva may revoke a permit issued under this ordinance for non-compliance with ordinance provisions.

(7) Any permit revocation, stop work order, or cease and desist order shall remain in effect unless retracted by the City of Lake Geneva or by a court with jurisdiction.

(8) The City of Lake Geneva is authorized to refer any violation of this ordinance, or a stop work order or cease and desist order issued pursuant to this ordinance, to the City Attorney for the commencement of further legal proceedings in any court with jurisdiction.

(9) Any person, firm, association, or corporation who does not comply with the provisions of this ordinance shall be subject to a forfeiture in accordance with the City for each violation. Each day that the violation exists shall constitute a separate offense.

(10) Compliance with the provisions of this ordinance may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

(11) When the City of Lake Geneva determines that the holder of a permit issued pursuant to this ordinance has failed to follow practices set forth in the storm water management plan, or has failed to comply with schedules set forth in said storm water management plan, the City of Lake Geneva or a party designated by the City of Lake Geneva may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved storm water management plan. The City of Lake Geneva shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any financial security posted pursuant to (I) of this ordinance. Where such a security has not been established, or where such a

security is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.

(o) APPEALS

(1) BOARD OF APPEALS. The board of appeals, created pursuant to section 98-934 of the City of Lake Geneva ordinances pursuant to s. 62.23 (7)(e), Wis. Stats., shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the City of Lake Geneva in administering this ordinance. The board shall also use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals. Upon appeal, the board may authorize variances from the provisions of this ordinance that are not contrary to the public interest, and where owing to special conditions a literal enforcement of the ordinance will result in unnecessary hardship.

(2) WHO MAY APPEAL. Appeals to the board of appeals may be taken by any aggrieved person or by an officer, department, board, or bureau of the City of Lake Geneva affected by any decision of the City of Lake Geneva.

(p) SEVERABILITY - If any section, clause, provision or portion of this ordinance is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in force and not be affected by such judgment.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this ____th day of _____, 20__.

ALAN KUPSIK, Mayor

Attest:

LANA KROPF, City Clerk

First Reading: _____
Second Reading: _____
Adopted: _____
Published: _____

Resolution 18-R23

WHEREAS, the Common Council approved the 2017 Operating Budget for the General Fund which includes revenue from transfers from the Lakefront Fund of \$427,988 and the Parking Fund of \$565,014, and

WHEREAS, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund, and

WHEREAS, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$771,656 for the Lakefront Fund and \$975,000 for the Parking Fund and that the excess could be transferred to the General Fund by the year end 2017,

BE IT THEREFORE RESOLVED, that the Common Council adopts a resolution to transfer to the General Fund, at year end 2017, an amount of \$382,248.41 from the Lakefront Special Revenue Fund and an amount of \$883,733.98 from the Parking Special Revenue Fund which will leave a \$75,000 addition to the fund balance in each of these funds.

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R10

12.b.

WHEREAS, the Police Department received \$0 as a result of State seizures during 2017, and

WHEREAS, the Police Department had \$9,019.53 in the Designated Fund Balance-PD State Seizures account as of 1/1/17, and

WHEREAS, the Police Department spent \$4,446.37 of their State seizure monies in 2017 which left 2017 unspent seizure monies of \$4,573.16 and therefore, the balance in the Designated Fund Balance-PD State Seizures account as of 12/31/17 should be \$4,573.16, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held on March 8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment in the Designated Fund Balance-PD State Seizures account as follows:

Decrease Acct # 11 00-00 3468, Designated FB-PD State Seizures, by \$4,446.37
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$4,446.37

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R11

WHEREAS, the Police Department received \$4,928.97 in donations during 2017 of which \$1,500.00 was budgeted, and

WHEREAS, the Police Department had \$2,804.33 in the Designated Fund Balance-PD Donations account as of 1/1/17, and

WHEREAS, the Police Department spent \$7,096.68 of their donated monies in 2017, therefore the 12/31/17 balance in the Designated Fund Balance-PD Donations account should be \$636.62, and

WHEREAS, the Police & Fire Commission approved this adjustment at their meeting held on March 8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council approves an adjustment in the Designated Fund Balance-PD Donations account as follows:

Decrease Acct # 11 00-00 3467, Designated FB-PD Donations, by \$2,167.71
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$2,167.71

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R12

WHEREAS, the Police Department has a Designated Fund Balance-PD Uniform Allowance account to reserve monies equal to the unspent employee uniform allowance balances that may be carried over from year to year per Union agreement, and

WHEREAS, this Designated Fund Balance-PD Uniform Allowance Account had a balance of \$10,366.97 as of 1/1/17, and

WHEREAS, the Police employees' unspent uniform allowance balance at 12/31/17 amounts to \$11,981.73, and

WHEREAS, the Police & Fire Commission approved this resolution at their meeting held on March 8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council adopt this resolution to adjust the 2017 Fund Balance accounts as follows:

Increase Acct # 11 00-00 3439, Designated FB-PD Uniform Allowance, by \$1,614.76,
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance by \$1,614.76

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R13

WHEREAS, the Fire Department received Act 102 monies from the State of Wisconsin in the amount of \$5,627.17 in 2017, and,

WHEREAS, the Fire Department had \$7,016.15 in the Designated Fund Balance-EMS Act 102 Program account as of 1/1/17, and

WHEREAS, the Fire Department spent \$3,349.80 of their Act 102 monies in 2017, therefore, the 12/31/17 ending balance in this account should be adjusted to \$9,293.52, and

WHEREAS, the Police & Fire Commission have approved this transfer at their meeting held on March 8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council approve the adjustment of the Designated Fund Balance-EMS Act 102 Program account as follows:

Increase Acct #11 00-00 3449, Designated Fund Balance-EMS Act 102, by \$2,277.37.

Decrease Acct #11 00-003480, Undesignated Fund Balance, by \$2,277.37.

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R14

WHEREAS, the Fire Department received CPR Revenue in the amount of \$3,897.99 and incurred CPRrelated expensesin the amount of \$2,800.01 in 2017, and

WHEREAS, the Fire Department had \$5,902.96 in the Designated Fund Balance-CPR Revenue account as of 1/1/17, and the new ending balance for 12/31/17 should now be \$7,000.94, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held on March8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment in the Designated Fund Balance-Fire CPR Revenue account as follows:

Increase Acct # 11 00-00 3438, Designated Fund Balance-Fire CPR Revenue, by \$1,097.98
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance, by \$1,097.98

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

Resolution 18-R15

WHEREAS, the Fire Department received donated monies in the amount of \$6,728.97 in 2017, and,

WHEREAS, the Fire Department had \$12,296.34 in the Designated Fund Balance-Fire Donations account as of 1/1/17, and

WHEREAS, the Fire Department spent \$13,662.95 of their donated monies in 2017 and therefore, the 12/31/17 ending balance for this account should be adjusted to \$5,362.36, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held on March 8, 2018,

BE IT THEREFORE RESOLVED, that the Common Council approve the adjustment of the Designated Fund Balance-Fire Donations account as follows:

Decrease Acct # 11 00-00 3437, Designated Fund Balance-Fire Donations, by \$6,933.98

Increase Acct # 11 00-003480, Undesignated Fund Balance, by \$6,933.98

Adopted this 12th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

12.h.

Resolution 18-R16

WHEREAS, the Historic Preservation Committee received donated monies in the amount of \$399.00 in 2017, and,

WHEREAS, the Historic Preservation Committee had \$2,892.00 in the Designated Fund Balance-Historic Preservation account as of 1/1/17, and

WHEREAS, the Historic Preservation Committee spent \$435.00 of their donated monies in 2017 and therefore, the 12/31/17 ending balance for this account should be adjusted to \$2,856.00, and

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment of the Designated Fund Balance-Historic Preservation account as follows:

Decrease Acct # 11 00-00 3437, Designated Fund Balance-Historic Preservation, by \$36.00
Increase Acct # 11 00-003480, Undesignated Fund Balance, by \$36.00

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

RESOLUTION 18-R24

12.i.

WHEREAS, the Avian Committee received donated monies in the amount of \$5,086.00 in 2017, and,

WHEREAS, the Avian Committee had \$0 in the Designated Fund Balance-Avian account as of 1/1/17, and

WHEREAS, the Avian Committee spent \$4,999.05 of their donated monies in 2017 and therefore, the 12/31/17 ending balance for this account should be adjusted to \$86.95, and

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment of the Designated Fund Balance-Avian account as follows:

Increase Acct # 11 00-00-3451, Designated Fund Balance-Avian, by \$86.95

Decrease Acct # 11 00-00-3480, Undesignated Fund Balance, by \$86.95

Adopted this 26th day of March, 2018.

APPROVED:

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA AGENDA ITEM REQUEST FORM



PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

Shari Straube
Liz Chappell

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

2 hours free parking during construction

3. Committee, Board or Commission which you are asking to review this item.

Public works and council

4. Date of meeting(s).

3/20/18 3/26/18

Signature: S

Date: 3-9-18

Signature: Liz Chappell

Date: 3-9-18

For Office Use Only

Date Received by Clerk: _____
 Committee/Council and Meeting Date Scheduled: _____
 Notes: _____

 Copies Provided to: City Administrator

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Chairman Bob Kordus
Public Works Committee

FROM: Sylvia Mullally, Parking Manager

DATE: March 15, 2018

RE: Discussion/Recommendation on Two Hours Free Parking

Background:

Due to the Street and Utility construction, the 900 block-1100 block of Main Street has been closed since March 7, 2018.

Parking Records show a minimal loss of parking revenue as the Library Park area does not incur peak activity until summer months.

Financial Impact of Citywide FREE two hour parking:

The initiative would cause a loss of an estimated total of \$130K+ to City funds. During March – May months, parking records show that the majority of visitors park for an average of 2 to 2.5 hours in the City.

Board of Park Commissioners' Minutes
Wednesday, February 28, 2018 – 6:30pm
City Hall, Meeting Room – 2nd Floor

12.k.

Roll Call: Present: Alderman Doug Skates (arrived 7:45pm), Park Board President Ann Esarco, Park Board Commissioners: Lynn Hassler, Brian Olsen, Barbara Philipps, Dave Quickel. Peggy Schneider, John Swanson Staff Present: Neil Waswo (arrived 7:25pm) (Street Superintendent) Public Present: Charlene Klein, Julio and Amanda Soto, Harold Johnson, Stephen Thorngate, Richard Malmin (arrived 6:50pm)

Approval of Minutes from prior meeting:

Motion by Swanson, second by Philipps to approve minutes of January 24, 2018 as presented. Motion carried unanimously.

Comments from public limited to 5 minutes:

Charlene Klein: Playground equipment needs to be inspected and repaired and replaced as necessary. Suggested change in weekend dates that snow sculptures are created & judged during Winterfest.

Julio Soto: Interest in using soccer fields at Veterans Park

YMCA/Veterans Park Report

Still in winter season. Activity limited. The YMCA is 7,000 members strong.

Permits/Park Donations:

Motion by Quickel, second by Olsen to recommend acceptance of permit application as submitted by the Universal Cheerleading Association – UCA Midwest/Great Plains Staff Training at Seminary Park May 30 thru June 2, 2018 from 8am – 9pm. Motion carried unanimously.

Motion by Olsen, second by Quickel to recommend acceptance of permit application as submitted by the Mount Zion Church for MTZN in the Park at Flat Iron Park on July 7, 2018 from 3-8:30pm. Motion carried unanimously.

Motion by Olsen, second by Hassler to recommend acceptance of permit application as submitted by the Lake Geneva Business Improvement District for the Taste of Lake Geneva at Flat Iron Park from May 31 through June 2, 2018. Motion carried unanimously.

Motion by Swanson, second by Quickel to recommend acceptance of permit application as submitted by the Friends of Lake Geneva Public Library for the 4th Annual Author Fest at Library Park on July 14, 2018 from 10-4pm. Motion carried unanimously.

Park Permit application submitted by Julio Soto Manriquez for Lake Geneva Soccer Tournament's Soccer League at Veterans Park was tabled. Application tabled, Applicant subsequently called Esarco and withdrew application.

Application for Visit Lake Geneva – Winterfest transferred to another committee.

Application for Lake Geneva Arts Festival – no action taken.

Park Assignments/Repair Update/Maintenance

General– Winter snowplowing of sidewalks was done well. Bathrooms starting to be opened, as weather permits.

Bike Path – Very good repair at area West of Curtis Street.

Dog Park – Wood chips put down, more wood chips are available and will be put down. North fence has an open gap at the bottom. Service gate can remain locked.

Veterans Park – Field 5 is being discussed between the YMCA and Public Works, maybe Field 5 will be a community diamond.

Much appreciation to City staff for the great care that is given our parks.

New Business

Pricing of Benches, Picnic Tables, Shade Shelters has been gathered by N. Waswo, further review and pricing of options will be forthcoming.

Park Donations Policy and Fee Schedule Swanson/Skates: recommend that ordinate 6.1 Memorials, Exhibits, and Donations, Fee Schedule be amended to state "current actual cost." Motion carried.

Note: Currently, prices are listed, but not updated, this causes donor confusion.

Old Business

Wish list Development

This is a wish list that will be amended as we work forward with park interest in the City of Lake Geneva. The Wish List should be distributed to Service Organization who may want to assist with these items. Current items on the list are:

- Dog Park – Small Dog Area
- Fermano Park – Benches, U.S. Flag (No electricity)
- Skate Park – Benches, Bleachers, Shelter, Picnic Table
- General - Install large U.S. Flag at many locations

- Playground Equipment – upgrade/repair, consider creating a Park Equipment Improvement. Schneider and D. Skates will approach schools to see about demographic information that may help decision making on best park equipment for each city park. Fund to allocate dollars to for this specific use.

Three Graces Statue Maintenance/Protection

Beautification Committee working on plan for bronzing. Information will be presented when available.

Smaller Dog Park within Dog Park – Carried forward, need to gauge community interest.

Impact Fee Report

Balance not updated this month, January 2018 balance is \$47,966.59, including \$12,510.32 Park Fund, \$20,456.28 Impact Fees and \$15,000 fund balance commitment for Adaptive Playground Equipment at Veteran's Park. Impact Fees must be spent by December 31, 2024.

Manning Way Park Dedication

Possibly on Arbor Day, combined with Tree and Park Dedication. Ald. Skates motion to carry forward, second by Quickel. Motion carried unanimously.

Large Flag Pole and Flag for City Park

No recommendation

Dog Park Usage Rules – Carried Forward, B. Olsen will gather information.

Pedestrian Path Workshop Report

Pedestrian Path discussion, Plan Commission on March 19, 2018

Future Meeting Agenda Items Old:

Impact Fee Report (Continual)

Wish List Development – New Items

Dog Park Usage Rules

Smaller Dog Park within Dog Park

Manning Way Park Dedication

Future Meeting Agenda Items New:

Next Meeting:

March 28, 2018 at 6:30 pm

Other Meetings:

Pedestrian Path discussion, Plan Commission, March 19, 2018 at 6pm

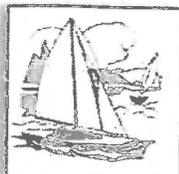
Tree Board Meeting, April 25, 2018 at 5:30pm

Adjourn

Motion to adjourn by Ald. Skates, second by Hassler at 8:25pm. Motion carried unanimously.

/s/ Ann Esarco, Park Board President

These minutes are not official until approved by the Board of Park Commissioners

**6.1 MEMORIALS, EXHIBITS AND DONATIONS**

Adopted by Common Council	1/25/2010
Amended by Common Council	11/1/2011
Amended by Common Council	4/25/2016

I. PURPOSE

The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donated park improvements, either as a result of a cash or physical property donation or temporary exhibits. These donations or exhibits may include, but are not limited to the following: park benches, trees, flagpoles, picnic tables, public art, sculptures, statuary and other appropriate parkland amenities and accessories. The City of Lake Geneva desires to encourage donations and exhibits from individuals and groups, both public and private, while at the same time managing aesthetic impacts and mitigating on-going maintenance costs.

II. DEPARTMENT RESPONSIBLE

The City Administrator will oversee park memorials and donations.

III. COMMITTEE OVERSIGHT

The Board of Park Commissioners and Common Council will oversee this policy. Guidelines established by this policy shall apply to all donations and exhibits to the City of Lake Geneva within its park system. Standards established by this policy will apply to purchased equipment, installation techniques, donation acknowledgements and long-term maintenance of all donations. The standards as set forth in this document may be applied to donations to other City of Lake Geneva departments, though other committees and commissions are not required to utilize this policy. This policy is simply a guideline for accepting donations and authorizing exhibits. Each donation or exhibit will be reviewed on its own merits and decided on a case-by-case basis. These policies do not create a precedent for the acceptance of memorials, donations, or exhibits.

IV. STANDARDS FOR DONATIONS AND EXHIBITS

Acquisition or Purchase: The City and the community have an interest in ensuring that park elements purchased or exhibited and installed are of high quality related to style, appearance, durability and ease of maintenance. The City staff will be responsible for the

purchase and installation of all park elements. Park elements, such as park benches, shall be standardized where possible.

Appearance and Aesthetics: The City and the community have an interest in ensuring the best appearance and aesthetic quality of public facilities. Park elements and/or their associated donation or exhibit acknowledgements should reflect the character of the park or facility. The parks system exists for the benefit of the general public and, to that end, donations or exhibits of statues and works of art which depict an individual are discouraged. All park elements will be installed in such a manner that will not substantially alter the character of a facility or its intended use. It is also a consideration of the City to preserve the shoreline and lake views of Geneva Lake. The City specifically designates Home Depot Park for temporary rotating sculptures.

Donation Maintenance: Donated park elements and/or their associated donation acknowledgement become City property. Accordingly, the City has the duty to maintain the donation for the expected life cycle of the donation. Life cycles are indicated on the Fee Schedule maintained by the City. The City, at its sole discretion, may choose to replace or remove the donated element. The City shall not be responsible for donations located or installed contrary to the terms of this policy.

Temporary Exhibits Maintenance:

The artist agrees to deliver the artwork(s) for installation to City of Lake Geneva, Wisconsin, at the agreed upon date, time and specific location as designated by the City. Location of Artwork(s) will be at the absolute discretion of the City. The City shall have no obligation to pay any compensation for the display of artwork on City property

The artist certifies that his/her artwork is original and of his own creation. The artist certifies that works are soundly and professionally constructed of durable and sturdy materials, have no breakable or easily damaged parts or pieces, are suitable for outdoor public display, are constructed in a way that will not cause safety or liability problems, and will require no maintenance during the exhibit period. The City shall have absolute discretion to determine the appropriateness of the Artwork(s) for public display. The artist is responsible for securely attaching 3-D works to a durable steel base or mounting plate in order for the piece to be welded or bolted to a metal pedestal or a concrete slab at the designated location.

The artist shall indemnify and hold the City harmless from any damage or injuries to the City or any third parties resulting from the display of artist's artworks in the City. Said indemnity shall include all damages including reasonable attorney's fees incurred by the City in bringing or defending any such damages or injuries. The artist agrees to maintain liability insurance in an amount not less than \$500,000.00 per incident and total insurance

in the amount of \$1,000,000.00. The artist shall provide a certificate of insurance prior to placement of his Artwork(s) in the City. Said certificate of insurance shall name the City as an additional insured and shall require that the City be notified 10 days prior to cancelation of the insurance.

The City of Lake Geneva is responsible for attaching all artwork to the designated metal pedestal or concrete slab, but will have no duty to protect, insure or maintain the Artwork(s). The City of Lake Geneva reserves the right but is not required to make emergency repairs to works when necessary with or without notice to artists.

The artist agrees to remove his artwork on a time mutually agreed to in writing by City and artist. The City will detach the Artwork(s) from the metal pedestal or concrete slab. The Artist shall be required to remove the Artwork(s) from the premises. If the artist fails to remove the Artwork(s) from the premises on the date designated, the City is authorized to remove the Artworks from the premises and dispose of the Artwork(s) as it deems fit. The artist shall pay the City the actual cost incurred by the City for removal and disposal of the Artwork(s)

Repair: The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated park elements must be of high quality to ensure a long life and be resistant to the elements, wear and tear, and to acts of vandalism. Due to factors beyond the City's control, it cannot guarantee the longevity of the donation.

Cost: The City has an interest in ensuring that the donor covers the full cost for the purchase, installation and routine maintenance (if applicable) during the expected life cycle of the donated park elements. The donation cost shall also include the cost of the donation acknowledgement/memorial plaque. A separate fee schedule is maintained in which the City will detail costs for donations, installation and maintenance.

V. PROCEDURE FOR MAKING A DONATION or Allowing and Exhibit

The City of Lake Geneva Board of Park Commissioners will administer all donations and exhibits located on City park property, with the assistance of the City Public Works Department and generally through recommendations to the Common Council.

Donor Application: The donor must contact the City Administrator or Director of Public Works to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form. Completed applications and payment will be made to the City of Lake Geneva for review and processing by the Board of Park Commissioners.

Exhibit Recommendations: Recommendations for Sculpture Exhibits for Home Depot Park will come from an informal art group as agreed upon by the City Council. Artist must complete and Exhibit Contract before installation.

Approval or Denial: The Board of Park Commissioners, upon determining that the donation or exhibit request meets the criteria provided in this policy, may approve donations up to \$2,500 and exhibits. Donation offers of trees may be referred to the City of Lake Geneva Tree Board for recommendation. If the value of a proposed donation exceeds \$2,500 or has the potential to adversely impact the shoreline or views of Geneva Lake, the Board of Park Commissioners shall review the application and make an appropriate recommendation to the Common Council and/or the Plan Commission for action on the donation. The Common Council must approve all donation requests in excess of \$2,500 and statutory donations of any kind prior to the City accepting any such donations.

VI. CRITERIA FOR ACCEPTANCE

Park Plan: To accept donations of park elements for a specific park facility, City staff will determine whether or not the donation falls within the scope of the City's most recent Park Use and Open Space Master Plan, before forwarding the offer to the Board of Park Commissioners.

If no plan exists, the City may accept the donation under certain circumstances. The donation must:

- Be consistent with the intended current or future use of the facility
- Not create an adverse impact on the varied recreational, social, wellness, enjoyment or educational needs of park users
- Not require the relocation of other equipment or infrastructure to accommodate the donation; and
- Must comply with all deed restrictions as well as local, state and federal guidelines (if applicable).
- The City specifically designates Home Depot Park for temporary rotating sculptures.
- The City of Lake Geneva reserves the right to determine, in its sole discretion, which facilities and sites are available for the placement of memorial donations.

Donation Acknowledgements/Memorial Plaques/On-line Registry: Donation acknowledgements and memorial plaques, as approved by the City, will be placed on or near the donated element at the sole discretion of the City. Such acknowledgements and plaques will be made of bronze and purchased through the City unless separate approval is granted. The cost for these items is incorporated in the cost of the donation. In cases where bronze plaques are not feasible, City staff may suggest alternative types. These types will be in character with the intent of this section and acknowledgements shall be tasteful and subtle; the Board of Park Commissioners (<\$2,500) or Common Council (>\$2,500) must approve all text for donation acknowledgements/memorial plaques. If a donation is made anonymously, a plaque may be installed which reads "Donated by Friends of Lake Geneva". If a donation is removed, the donor, if he/she can be contacted, has the option of accepting the remnant of the donation and related plaque. The donor also will be given the option of paying for the replacement of the donation upon its destruction, death of a live planting, or end of its useful life. The City will maintain a registry or record of all donations to the park system.

VII. OTHER DONATIONS

There may be donations possible other than those expressly listed or contained within this policy. The City may accept those donations subject to review of the staff, Board of Park Commissioners, Plan Commission (if necessary), and Common Council. The City also reserves the right to modify or alter certain conditions as set forth in this policy.

VIII. CONDITIONS

Location: Although suggestions will be considered for a particular location, placement of park elements will be at the discretion of the Board of Park Commissioners and/or Common Council. The location of monuments or other statuary elements may be subject to the approval of the Plan Commission, as required by law. Donations of trees may be approved subject to the final approval of the City Arborist as to species and planting location.

Installation: Installation of donated park elements, including the donor acknowledgement/memorial plaques, will be completed by City personnel or a third party chosen by the City. The installation will be scheduled at a time and date as determined by the Public Works Department so as to not unnecessarily interfere with routine park maintenance activities.

Removal and/or Relocation: The City reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgements/memorial plaques when they interfere with site safety, maintenance, construction activities or if damaged beyond repair. In accordance with previously stated procedures in this policy, the

City will send a letter to each identifiable donor notifying the donor of any action related to the disposition of the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action has been taken. In the event a donation must be permanently removed, the City will, when feasible, seek an alternate location consistent with this policy. If no alternate location can be found, the acknowledgement/memorial plaque and element (if appropriate), at the donors request, may be given to the donor.

Fee Schedule

Costs for certain park components shall be as follows:

Lakefront & Downtown Park Bench including acknowledgement plaque (\$2,200.00). Term of donation up to 10 years.

Park Bench other than Lakefront & Downtown including acknowledgement plaque (\$1,200). Term of donation up to 10 years.

Tree including acknowledgement plaque in ground with species selected from the City's approved planting list (\$400.00 unless special more expensive tree is ordered).

Bike rack including acknowledgement plaque in ground (Minimum \$800 or actual cost for material and labor depending upon the size of the rack). Term of donation up to 15 years.

Standard City Picnic Table (\$600). Term of donation up to 10 years.

Modular Play Equipment (Actual cost of components including labor to assemble and install). Requires City Council approval as cost will exceed \$2,500. Term of donation up to 20 years.

Lakefront & Downtown Trash Receptacle (\$1,400 plus cost of concrete pad if required). Term of donation up to 15 years.

Statuary & Works of Art (Actual cost of purchase and installation. A 10-year maintenance charge shall be estimated and added). Term of donation up to 25 years.

30' Anodized Aluminum Flagpole (\$2,000). Term of donation is 25 years.

Other memorial and donation requests may be accepted at the sole discretion of the City of Lake Geneva.

City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor:

Address of Donor:

Phone Number: _____

Home: _____

Other: _____

E-mail: _____

Description of Donation:

Wording on Memorial Acknowledgement:

My signature below indicates that I have received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:

(Please Print)

Signature of Donor

Date

Staff Use Only. Date Received _____ Staff Initials _____

Staff Recommendation to City's Board of Park Commissioners: Approve/Deny

Council Review Date: _____ Approved/Denied

Order Date: _____

Installation Date: _____

EXHIBIT CONTRACT

This is an agreement between The City of Lake (hereinafter "the City") and _____ (artist) concerning display of artwork(s) during the term set forth below. The following constitutes a license for the display of art and does not constitute a leasehold interest or any other interest in real estate.

The artist agrees to deliver the artwork(s) for installation to City of Lake Geneva, Wisconsin, at the agreed upon date, time and specific location as designated by the City. All works are committed to display in the City for the duration of the term as set forth below.

Artworks will be displayed for a period of ___ months commencing the ___ day of _____, 20__ and terminating the ___ day of _____, 20__. Artwork(s) will be displayed at the location designated by the City. Location of Artwork(s) will be at the absolute discretion of the City. The City shall have no obligation to pay any compensation for the display of artwork on City property.

The artist certifies that his/her artwork is original and of his own creation. The artist certifies that works are soundly and professionally constructed of durable and sturdy materials, have no breakable or easily damaged parts or pieces, are suitable for outdoor public display, are constructed in a way that will not cause safety or liability problems, and will require no maintenance during the exhibit period. The City shall have absolute discretion to determine the appropriateness of the Artwork(s) for public display. The artist is responsible for securely attaching 3-D works to a durable steel base or mounting plate in order for the piece to be welded or bolted to a metal pedestal or a concrete slab at the designated location.

The artist shall indemnify and hold the City harmless from any damage or injuries to the City or any third parties resulting from the display of artist's artworks in the City. Said indemnity shall include all damages including reasonable attorney's fees incurred by the City in bringing or defending any such damages or injuries. The artist agrees to maintain liability insurance in an amount not less than \$500,000.00 per incident and total insurance in the amount of \$1,000,000.00. The artist shall provide a certificate of insurance prior to placement of his Artwork(s) in the City. Said certificate of insurance shall name the City as an additional insured and shall require that the City be notified 10 days prior to cancelation of the insurance.

The City of Lake Geneva is responsible for attaching all artwork to the designated metal pedestal or concrete slab, but will have no duty to protect, insure or maintain the Artwork(s). The City of Lake Geneva reserves the right but is not required to make emergency repairs to works when necessary with or without notice to artists.

The artist agrees to remove his artwork on the ___ day of _____, 20__ or at a time mutually agreed to in writing by City and artist. The City will detach the Artwork(s) from the metal pedestal or concrete slab. The Artist shall be required to remove the Artwork(s) from the premises. If the artist fails to remove the Artwork(s) from the premises on the date designated above or at a time mutually agreed to in writing by the City and artist, the City is authorized to remove the Artworks from the premises and dispose of the Artwork(s) as it deems fit. The artist shall pay the City the actual cost incurred by the City for removal and disposal of the Artwork(s).

ARTIST:

Dated: _____

by of for the artist

Dated: _____

City of Lake Geneva Center for the Arts

**KAPUR & ASSOCIATES, INC.**

12.1.

Main Street Reconstruction
 City of Lane Geneva, Williamson, Wisconsin
 Bid Opening March 15, 2018 10:00 AM

BASE BID:

2018 Street Improvement Program - BASE BID:		Payne & Dolan			Pro-Seal			Stark Asphalt			Wall Paving		
Item No.	Item Description	Unit	Bid	Bid Total \$	Bid	Bid Total \$	Bid	Bid Total \$	Bid	Bid Total \$	Bid	Bid Total \$	
204.0100	Removing Asphalt Surface	SY	251	6,06	1,434.70	852	214,500.00	750	18,750.00	250	6,250.00	1,029.70	
204.0120	Removing Asphaltic Surface Milling	SY	10650	3,03	32,269.50	2,63	28,209.50	2,15	23,897.50	2,50	26,625.00	2,603.50	
204.0150	Removing Curb & Gutter	LF	90	13.50	1,215.00	8,63	776.70	7,35	661.50	8.00	720.00	9,129.00	
204.0160	Removing Concrete Slab (Undistributed)	LF	300	13.50	4,050.00	1,80	3,300.00	7,35	2,295.00	7.25	2,175.00	4,050.00	
205.0100	Excavation Common - EBS Roadway (Undistributed)	CY	100	15.37	1,537.00	26.46	2,646.00	22.50	2,250.00	20.00	2,000.00	2,000.00	
205.0110	Excavation Common-EBS Maseum Lot	CV	14	29.50	413.00	69.01	966.14	51.50	741.00	30.50	427.00	427.00	
205.0100	Excavation Common-EBS Curb & Gutter	CY	170	31.00	5,270.00	29.62	5,035.40	34.50	5,865.00	26.00	3,420.00	5,865.00	
305.0120	Base Aggregate Dense 1 1/4" Class Roadway Curb & Gutter	Ton	120	25.50	3,060.00	21.92	2,630.40	30.50	3,660.00	26.00	3,120.00	3,120.00	
305.0120	Base Aggregate Dense 1 1/4" Class (Undistributed)	Ton	160	10.86	1,737.60	24.52	3,923.20	21.50	3,440.00	47.00	7,520.00	7,520.00	
311.0110	Breaker Run (Undistributed)	Ton	200	17.14	3,428.00	19.63	3,916.00	25.25	5,050.00	28.00	5,600.00	5,600.00	
415.0900	Concrete Pavement 9" Thick	SY	5	75.00	375.00	171.35	856.75	110.00	550.00	173.00	865.00	865.00	
416.1010	Concrete Surface Drain - Flume	CY	1	550.00	550.00	900.00	900.00	850.00	850.00	1,035.00	1,035.00	1,035.00	
460.5223	HMA Pavement Type 3 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220)	Ton	140	96.83	13,556.20	89.73	12,562.20	72.50	10,150.00	73.60	10,304.00	10,304.00	
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605)	Ton	380	83.18	31,608.40	84.68	32,178.40	62.75	23,845.00	69.86	26,546.80	26,546.80	
460.6224	HMA Pavement Type 4 MT 58-28 S (460.6224) - Wrigley Dr & Broad St. Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605)	Ton	1430	56.46	80,737.80	83.17	118,933.10	70.50	100,815.00	68.22	97,544.60	97,544.60	
601.0110	Concrete Curb & Gutter 4-4 1/2-Inch Type D	LF	22	40.00	880.00	32.30	708.40	45.00	900.00	29.00	638.00	638.00	
601.0110	Concrete Curb & Gutter 30-Inch Type D	LF	88	21.00	1,848.00	19.20	1,689.60	21.50	1,892.00	21.00	1,854.00	1,854.00	
601.0411	Concrete Curb & Gutter 20-Inch Type D (Undistributed)	LF	300	40.00	12,000.00	30.80	9,240.00	45.00	13,500.00	29.50	8,850.00	8,850.00	
608.0318	Storm Sewer Pipe RCP Class IV 18-Inch	LF	378	61.64	23,445.92	65.83	24,891.30	76.00	28,728.00	74.00	27,972.00	27,972.00	
608.0415	Storm Sewer Pipe RCP Class IV 15-Inch	LF	49	69.70	3,415.30	78.40	3,841.60	100.00	4,900.00	74.00	3,626.00	3,626.00	
608.0512	Storm Sewer Pipe RCP Class V 12-Inch	LF	7	79.74	546.18	206.04	1,442.28	175.00	1,225.00	84.00	588.00	588.00	
611.0420	Reconstructing Manhole	EA	1	2,254.55	2,254.55	1,933.11	1,933.11	2,450.00	2,450.00	1,578.00	1,578.00	1,578.00	
611.0535	Manhole Covers Type J-Special R-1580	EA	1	373.74	373.74	450.40	450.40	750.00	750.00	473.00	473.00	473.00	
611.0600	Inlet Covers Type A-R-3067-L	EA	1	545.45	545.45	612.40	612.40	940.00	940.00	578.00	578.00	578.00	
611.0612	Inlet Covers Type C-R-2302-D	EA	1	395.96	395.96	472.00	472.00	840.00	840.00	473.00	473.00	473.00	
611.1003	Catch Basins 24" x 36"	EA	1	1,611.11	1,611.11	2,062.38	2,062.38	1,700.00	1,700.00	1,263.00	1,263.00	1,263.00	
611.1230	Catch Basins 24x24"	EA	1	1,616.16	1,616.16	1,982.76	1,982.76	1,700.00	1,700.00	1,736.00	1,736.00	1,736.00	
611.2004	Storm Manholes 4-Ft Diameter	EA	2	1,878.79	3,757.58	2,227.63	4,455.26	2,000.00	4,000.00	2,000.00	4,000.00	4,000.00	
611.8110	Adjusting Manhole Covers	EA	8	6.01	48.08	5,000.00	5,000.00	650.00	5,250.00	525.00	4,200.00	4,200.00	
628.7012	Inlet Protection Type C	EA	10	50.00	500.00	75.00	750.00	85.00	850.00	70.00	700.00	700.00	
646.1020	Marking Line Epoxy 4-inch	LF	5900	1.25	7,375.00	1.44	8,496.00	1.25	7,375.00	1.50	8,850.00	8,850.00	
646.5020	Marking Arrow Epoxy - Type 1	EA	1	205.00	205.00	235.25	235.25	205.00	205.00	220.00	220.00	220.00	
646.5020	Marking Arrow Epoxy - Type 2	EA	2	210.00	420.00	247.53	495.06	215.00	430.00	236.00	472.00	472.00	
646.5120	Marking Word Epoxy	EA	2	245.00	490.00	281.75	563.50	245.00	490.00	236.00	472.00	472.00	
646.6120	Marking Stop Line Epoxy 18-inch	LF	65	9.55	620.75	10.98	713.70	9.55	620.75	11.00	715.00	715.00	
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	1225	3.45	4,226.25	3.97	4,863.25	3.45	4,226.25	7.90	9,672.50	9,672.50	
690.0150	Sawing Asphalt	LF	1640	1.95	3,198.00	2.12	3,400.80	1.10	1,364.00	1.00	1,260.00	1,260.00	
SPV 0606.01	Adjusting Valve Boxes	EA	4	0.01	0.04	350.00	350.00	850.00	3,400.00	263.00	1,052.00	1,052.00	
SPV 0105.01	Traffic Control	LS	1	21,125.00	21,125.00	15,000.00	15,000.00	20,658.00	20,658.00	13,777.00	13,777.00	13,777.00	
	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).												
SPV 0180.01		SY	320	9.00	2,880.00	10.50	3,360.00	8.50	2,720.00	24.00	7,680.00	7,680.00	
TOTAL BASE BID \$			292,244.27	\$	328,954.28	\$	314,712.50	\$	311,381.90				
Pleasant Street - MANDATORY ADDITIONAL BID 1:													
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2750	1.87	5,142.50	2.63	7,232.50	2.15	5,912.50	2.50	6,875.00	6,875.00	
204.0150	Removing Curb & Gutter	LF	122	13.50	1,647.00	7.10	896.70	7.35	896.70	8.00	992.00	992.00	
204.0155	Removing Concrete Sidewalk	SY	47	15.00	705.00	18.43	866.21	22.50	1,057.50	6.00	282.00	282.00	
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605)	Ton	330	57.65	19,024.50	85.99	28,376.70	62.75	20,707.50	68.28	22,532.40	22,532.40	
601.0411	Concrete Curb & Gutter 30-inch Type D	LF	122	50.00	6,100.00	30.80	3,957.60	45.00	5,490.00	29.00	3,538.00	3,538.00	
602.0405	Concrete Sidewalk 4-inch	SF	483	7.50	3,622.50	8.54	4,122.82	9.50	4,588.50	4.25	2,029.75	2,029.75	
602.0505	Curb Ramp Detachable Warning Field Yellow	SF	63	40.00	2,520.00	31.90	1,914.00	35.00	2,100.00	30.00	1,800.00	1,800.00	
646.1020	Marking Line Epoxy 4-inch	LF	185	1.25	231.25	1.38	255.30	1.25	231.25	1.50	271.50	271.50	
646.6120	Marking Stop Line Epoxy 18-inch	LF	12	9.55	114.60	10.92	131.00	9.55	114.60	11.00	132.00	132.00	
SUB/TOTAL - PLEASANT ST ADDITIONAL BID \$			38,987.35	\$	45,587.33	\$	41,098.55	\$	38,465.65				
Clover Street - Mandatory Additional Bid 2													
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	3100	1.96	6,076.00	2.63	8,153.00	2.15	6,665.00	2.50	7,750.00	7,750.00	
204.0150	Removing Curb & Gutter	LF	17	15.00	255.00	25.29	259.93	7.35	124.95	11.00	187.00	187.00	
204.0155	Removing Concrete Sidewalk	SY	6	15.00	90.00	17.67	106.02	35.00	210.00	22.00	132.00	132.00	
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605)	Ton	375	97.45	36,543.75	89.09	33,446.25	62.75	23,521.25	65.78	24,627.00	24,627.00	
602.0405	Concrete Curb & Gutter 4-4 1/2-Inch Type D	LF	11	75.00	825.00	25.29	243.93	45.00	495.00	75.00	825.00	825.00	
602.0405	Concrete Sidewalk 4-inch	SF	63	15.00	945.00	18.43	1,161.09	9.50	598.50	10.00	630.00	630.00	
602.0505	Curb Ramp Detachable Warning Field Yellow	SF	10	50.00	500.00	31.90	319.00	35.00	350.00	30.00	300.00	300.00	
646.1020	Marking Stop Line Epoxy 18-inch	LF	20	9.55	191.00	10.92	218.40	9.55	191.00	10.50	210.00	210.00	
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	10	3.45	34.50	3.80	30.00	3.45	34.50	8.00	64.00	64.00	

SUBTOTAL - CLOVER ST ADDITIONAL BID				\$	31,151.75	\$	44,883.42	\$	32,711.70	\$	35,009.50								
Lake Geneva Blvd - Mandatory Additional Bid 3																			
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	7900	\$	1.80	\$	14,220.00	\$	2.63	\$	20,777.00	\$	2.15	\$	16,985.00	\$	2.50	\$	19,750.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	954	\$	56.75	\$	54,139.50	\$	85.61	\$	81,671.94	\$	62.75	\$	59,863.50	\$	62.87	\$	59,977.88
646.0120	Marking Line Epoxy 4-inch	LF	4450	\$	1.25	\$	5,562.50	\$	1.38	\$	6,144.00	\$	1.25	\$	5,562.50	\$	1.50	\$	6,675.00
646.5020	Marking Arrow Epoxy - Type 2	EA	2	\$	215.00	\$	430.00	\$	236.50	\$	473.00	\$	215.00	\$	430.00	\$	236.00	\$	472.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	55	\$	9.55	\$	525.25	\$	10.51	\$	578.05	\$	9.55	\$	525.25	\$	11.00	\$	605.00
646.7420	Marking Crowswalk Transverse Line 6-inch	LF	150	\$	3.45	\$	517.50	\$	3.80	\$	570.00	\$	3.45	\$	517.50	\$	8.00	\$	1,200.00
SUBTOTAL - LAKE GENEVA BLVD ADDITIONAL BID				\$	75,394.75	\$	110,210.99	\$	83,883.75	\$	88,679.98								
Curtis Street - Mandatory Additional Bid 4																			
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2200	\$	1.89	\$	4,158.00	\$	2.63	\$	5,786.00	\$	2.15	\$	4,730.00	\$	2.50	\$	5,500.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	260	\$	57.75	\$	15,015.00	\$	93.65	\$	24,349.00	\$	62.75	\$	16,315.00	\$	68.37	\$	17,736.20
646.1020	Marking Line Epoxy 4-inch	LF	1180	\$	1.25	\$	1,475.00	\$	1.38	\$	1,628.40	\$	1.25	\$	1,475.00	\$	1.50	\$	1,770.00
SUBTOTAL - CURTIS ST ADDITIONAL BID				\$	20,648.00	\$	31,763.40	\$	22,520.00	\$	25,046.20								
Havenwood - Mandatory Additional Bid 5																			
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2500	\$	1.90	\$	4,750.00	\$	2.63	\$	6,575.00	\$	2.15	\$	5,375.00	\$	2.50	\$	6,250.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224). Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering and restoration	Ton	300	\$	57.75	\$	17,325.00	\$	91.64	\$	27,492.00	\$	62.75	\$	18,825.00	\$	67.95	\$	20,385.00
611.0420	Reconstructing Manholes	E.A.	1	\$	2,254.55	\$	2,254.55	\$	1,923.81	\$	1,923.81	\$	1,780.00	\$	1,780.00	\$	1,578.00	\$	1,578.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	35	\$	9.55	\$	334.25	\$	10.51	\$	367.85	\$	9.55	\$	334.25	\$	-	\$	-
646.7420	Marking Crowswalk Transverse Line 6-inch	LF	70	\$	3.55	\$	248.50	\$	3.91	\$	273.70	\$	3.55	\$	248.50	\$	-	\$	-
SUBTOTAL - HAVENWOOD DR ADDITIONAL BID				\$	24,912.30	\$	36,632.36	\$	26,562.75	\$	28,213.00								
TOTAL BASE BID & ALL ADDITIONAL				\$	458,426.12	\$	561,399.42	\$	494,926.50	\$	498,583.23								
Night Work - Alternate Bid:																			
460.6224	Alternate to pave Wigley and Broad Street at night between the hours of 8:00 PM-6:00 AM after labor day. Item includes HMA Pavement Type 4 MT 58-28 S (460.6224) - Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605).	Ton	1430	\$	59.90	\$	85,657.00	\$	102.06	\$	145,945.80	\$	75.50	\$	107,965.00	\$	81.00	\$	115,830.00
SUBTOTAL - NIGHT WORK				\$	85,657.00	\$	145,945.80	\$	107,965.00	\$	115,830.00								

BID FORM- ADDENDUM 2

PROJECT IDENTIFICATION: *2018 Street Improvement Program*

City of Lake Geneva
Lake Geneva, WI 53147

The Base Bid work for the above contract includes a 3-inch mill and overlay of the asphalt surface from the alley between High Street to Clover Street. Curb and gutter along the south side of Townline Road. 3-inch mill and overlay of the asphalt surface on Wrigley Drive and Broad Street. In addition, installation of new storm sewer on Spring Street, and the removal of a curb and gutter island in the Museum parking lot. Major work items and approximate quantities for which bids are requested include 290 SY of Removing Asphalt Surface, 9670 SY of Milling Pavement (Partial 3-inch), 1200 tons HMA pavement, 250 tons of base aggregate dense, 433 LF of reinforced concrete storm sewer pipe, 7177 LF of pavement marking, (2) 24" X 36" Storm Catch Basins with Covers/Grates, (2) 36-inch Storm Catch Basins with Covers/Castings, 735 LF of 30-inch Type D curb and Gutter, Traffic Control and landscape restoration.

Additional work for the above contract includes 2-inch mill and overlay of portions of Pleasant Street, Clover Street, Lake Geneva Boulevard, Curtis Street and Havenwood Drive. Major work items and approximate quantities for which bids are requested include 17,600 SY of Milling Pavement (Partial 2-inch), 2024 tons HMA pavement, spot curb repairs, accessible ramps reconstruction, 1,500 LF of pavement marking

BID OPENING: Thursday, March 15th, 2018 at 10:00 AM (CDT)

Bids shall be delivered (mailed or otherwise delivered) to:

**City of Lake Geneva
Office of the Clerk
626 Geneva Street
Lake Geneva, WI 531047**

The sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "**BID ENCLOSED.**"

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ADDENDUM NO. 1
TO THE BIDDING DOCUMENTS FOR
"2018 STREET IMPROVEMENT PROGRAM"
CITY OF LAKE GENEVA, WISCONSIN

ADDENDUM DATE: March 12, 2018

BIDS CLOSE: Thursday, March 15, 2018, at 10:00 a.m., Local Time

TO ALL BIDDERS BIDDING ON THE ABOVE PROJECT:

ALL BIDDERS SUBMITTING A BID ON THE ABOVE CONTRACT SHALL CAREFULLY READ THIS ADDENDUM AND GIVE IT CONSIDERATION IN THE PREPARATION OF THEIR BID.

NOTE: THE BASE BID AND ADDITIONAL WORK ARE EXPECTED TO BE FULLY AWARDED AS PART OF THIS CONTRACT. THE COMPLETE PROJECT PROGRAM IS BUDGETED FOR THIS YEAR AND ANTICIPATED TO BE COMPLETE PER THE CONTRACT DOCUMENTS.

I. The following revisions are to the Bid Form:

A. NEW BID FORM INCLUDED: Delete "BID FORM" in its entirety and replace with the revised "BID FORM" sheets (11 pages, including pages i, ii, and 1-11) attached to this Addendum.

1. All - adjusted Bid Items into numerical order.
2. Base Bid- Item 205.0100 Excavation Common- EBS (Undistributed) to: 205.0100 Excavation Common- EBS Roadway (Undistributed), 100 CY and 205.0100 Excavation Common- EBS Museum Lot, 14 CY
3. Base Bid- Add Item 205.0100 Excavation Common- EBS Curb & Gutter (Undistributed), 170 CY
4. Base Bid- Item 647.0166 Pavement Marking Arrows, 3 EA to: Item 646.5020 Marking Arrow Epoxy - Type 1, 1 EA and Item 646.5020 Marking Arrow Epoxy - Type 2, 2 EA
5. Base Bid & Additional Work- Pavement Marking Items renumbered as follows:
646.0106 to: 646.1020
647.0356 to: 646.5120
647.0566 to: 646.6120
647.0766 to: 646.7420



- 6. Base Bid- Inlet frames - 611.0000 to: Item 611.0600 Inlet Covers Type A: R-3067-L, Item 611.0612 Inlet Covers Type C: R-2502-D, and Item 611.0535 Manhole Covers Type J-Special R-1580.**
- 7. Base Bid- Add Item- 611.0420 Reconstructing Manholes, 1 EA**
- 8. Base Bid- Item 416.1010 Concrete Surface Drain- Flume, 1 EA to: 1 CY**
- 9. Base Bid-Add Item: 690.0150 Sawing Asphalt, 740 LF. This Item is to account for the sawing along Townline Rd that does not have curb and gutter removal.**
- 10. Additional Work- Pleasant Street- Removing Curb & Gutter- LF to 122**
- 11. Additional Work- Pleasant Street- Removing Concrete Sidewalk- SY to 47**
- 12. Additional Work-Pleasant Street- Concrete Curb & Gutter 30-inch Type D- LF to 122**
- 13. Additional Work- Pleasant Street -Concrete Sidewalk 4-inch- SF to 483**
- 14. Additional Work- Pleasant Street- 204.0120 Removing Asphaltic Surface Milling (Partial Depth 2"), SY to: 2750**
- 15. Additional Work- Pleasant Street- 460.5224 HMA Pavement Type 4 LT 58-28 S, Tons to: 330**
- 16. Additional Work- Clover Street- Concrete Sidewalk 4-inch- SF to 63**
- 17. Additional Work- Clover Street- 204.0120 Removing Asphaltic Surface Milling (Partial Depth 2"), SY to: 3100**
- 18. Additional Work- Clover Street- 460.5224 HMA Pavement Type 4 LT 58-28 S, Tons to: 375**
- 19. Additional Work- Lake Geneva Blvd- Item 647.1066 Pavement Marking Arrows, 2 EA to: Item 646.5020 Marking Arrow Epoxy - Type 2, 2 EA**
- 20. Additional Work- Lake Geneva Blvd- 204.0120 Removing Asphaltic Surface Milling (Partial Depth 2"), SY to: 7900**
- 21. Additional Work- Lake Geneva Blvd- 460.5224 HMA Pavement Type 4 LT 58-28 S, Tons to: 954**
- 22. Additional Work- Curtis St- 204.0120 Removing Asphaltic Surface Milling (Partial Depth 2"), SY to: 2200**

23. Additional Work- Curtis- St 460.5224 HMA Pavement Type 4 LT 58-28 S, Tons to: 260

24. Additional Work- Havenwood Dr- 204.0120 Removing Asphaltic Surface Milling (Partial Depth 2"), SY to: 2500

25. Additional Work- Havenwood Dr- 460.5224 HMA Pavement Type 4 LT 58-28 S, Tons to: 300

26. Additional Work- Havenwood Dr- Add Item- 611.0420 Reconstructing Manholes, 1 EA

27. Patch list quantities are included in the Base Bid. Size and quantity of patches may be adjusted in the field. The following is a list of approximate sizes, locations, and quantities:

- 1. Lakewood Dr: 100' X 23' and 78' X 12' 1.5" Mill & Overlay**
- 2. N Edwards Blvd: 58' X 22', 130' X 14', and 28' X 15" Remove and Replace Base Patch**
- 3. Curtis St: 52' X 30' 1.5" Mill & Overlay**
- 4. Dodge St. 21.5' X 122' 1.5" Mill & Overlay**
- 5. Clover St: 120' X 10' 1.5" Mill & Overlay**
- 6. LaSalle St: 41' X 20' 1.5" Mill & Overlay and 40' Remove and replace Curb & Gutter**
- 7. Park Dr: 80' Additional Curb & Gutter, 8" Concrete Approach, 1 inlet Adjustment,**
- 8. Lake Geneva Blvd: 150' X 14", 44' X 13', 52' X 13' 1.5" Mill & Overlay**

II. The following revisions/clarifications are to the Special Provisions:

A. In General:

1. Kapur & Associates will provide staking as needed to pave the alley and Museum Parking lot if required.
2. Traffic Control: Use of flaggers may be required on Wrigley Dr, Broad St, and Townline Rd to maintain traffic. Lanes on Townline Road are to remain open through the duration of construction.
3. The 3" asphalt surface overlay along Wrigley Dr, Broad St, and the High-Clover alley will be performed with two 1.5" lifts.
4. Sawing Asphalt is incidental to Items 204.0150 Removing Curb & Gutter & Removing Curb & Gutter (Undistributed)

The following Revisions are to the Bid Plans:

III. The following Revisions are to the Bid Plans: New Bid Plans included slightly adjusted the Concrete Sidewalk and ADA Ramps. Delete Bid Plans sheets 2.7, 2.8, & 2.9 in their entirety and replace with the revised Sheets 2.7, 2.8, & 2.9 attached to this Addendum for ADA Ramps.

IV. Any revisions to any of the Contract Documents made by this Addendum shall be considered as the same revision to any and all related areas of the Contract Documents not specifically called out in this Addendum.

*KAPUR & ASSOCIATES, INC.
BURLINGTON, WI*

ADDENDUM NO. 2
TO THE BIDDING DOCUMENTS FOR
"2018 STREET IMPROVEMENT PROGRAM"
CITY OF LAKE GENEVA, WISCONSIN

ADDENDUM DATE: March 14, 2018

BIDS CLOSE: Thursday, March 15, 2018, at 10:00 a.m., Local Time

TO ALL BIDDERS BIDDING ON THE ABOVE PROJECT:

ALL BIDDERS SUBMITTING A BID ON THE ABOVE CONTRACT SHALL CAREFULLY READ THIS ADDENDUM AND GIVE IT CONSIDERATION IN THE PREPARATION OF THEIR BID.

NOTE: THE BASE BID AND ADDITIONAL WORK ARE EXPECTED TO BE FULLY AWARDED AS PART OF THIS CONTRACT. THE COMPLETE PROJECT PROGRAM IS BUDGETED FOR THIS YEAR AND ANTICIPATED TO BE COMPLETE PER THE CONTRACT DOCUMENTS.

I. The following revisions are to the Bid Form:

A. NEW BID FORM INCLUDED: Delete "BID FORM" in its entirety and replace with the revised "BID FORM" sheets (11 pages, including pages i, ii, and 1-11) attached to this Addendum.

1. Base Bid- Add Item 205.0110 Removing Asphaltic Surface- 245 SY. For Spring Street Utility Installation
2. Base Bid- Add item 305.0120 Base Aggregate Dense 1-1/4 Inch for Townline road curb and gutter construction, 120 TON
3. Base Bid Item 305.0120- Base Aggregate Dense 1-1/4 Inch (Undistributed) quantity revised to 160 TON
4. Base Bid- Add item 415.0900 Concrete Pavement 9-Inch, 5 SY for Spring Street Concrete replacement. Pavement tie bars to tie into existing incidental to this item.
5. Base Bid Item 690.0150- Sawing Asphalt quantity revised to 1640 LF, to include sawcut for utility installation on Spring Street.

A handwritten signature in black ink, appearing to be "Michael J. [unclear]", written over a horizontal line.

6. Added Alternate to pave Wrigley and Broad Street at night between the hours of 8:00 PM-6:00 AM, after Labor Day. Item includes HMA Pavement Type 4 MT 58-28 S (460.6224) - Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). 1430 TONS

II. The following revisions/clarifications are to the Project:

A. In General:

1. Item 601.0411 Concrete Curb & Gutter 30-Inch Type D, 880 LF includes all base bid curb and gutter. This includes the 740 LF on Townline, the museum parking lot, and curb included in the base patch list provided in addendum 1.

III. Any revisions to any of the Contract Documents made by this Addendum shall be considered as the same revision to any and all related areas of the Contract Documents not specifically called out in this Addendum.

*KAPUR & ASSOCIATES, INC.
BURLINGTON, WI*

BID RECIPIENT

This Bid is submitted to:

*City of Lake Geneva
Office of the Clerk
626 Geneva Street
Lake Geneva, WI 53147
(Herein called Owner)*

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

BIDDER’S ACKNOWLEDGEMENTS

Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds, evidence of insurance coverage, and other documents required by the Bidding Requirements within 10 days after the date of Owner’s Notice of Award.

BIDDER’S REPRESENTATIONS

In submitting this Bid, Bidder represents that:

Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>3/13/2018</u>
<u>2</u>	<u>3/14/2018</u>

Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

Bidder acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site.

Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in SC-4.06 as containing reliable "technical data."

Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.

1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

BIDDER'S CERTIFICATION

Bidder certifies that:

This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

Bidder has not solicited or induced any individual or entity to refrain from bidding; and

Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

“corrupt practice” means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

“fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

“collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

“coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BASIS OF BID

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

In evaluating Bids for lowest Bid price, Owner will consider the sum of the Base Bid Price plus the price of any Additional selected by owner for inclusion in the Project.

If the Contract is to be awarded, it will be awarded to the responsive, responsible Bidder with the lowest bid price, which is the sum of the Base Bid Price incorporating the price of any Additional, if selected by Owner, for inclusion in the Project.

2018 Street Improvement Program - BASE BID:					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
204.0110	Removing Asphaltic Surface	SY	245	6.06	1484.70
204.0120	Removing Asphaltic Surface Milling	SY	10650	3.03	32269.50
204.0150	Removing Curb & Gutter	LF	90	13.50	1,215.00
204.0150	Removing Curb & Gutter (Undistributed)	LF	300	13.50	4,050.00
205.0100	Excavation Common – EBS Roadway (Undistributed)	CY	100	15.37	1,537.00
205.0100	Excavation Common-EBS Museum Lot	CY	14	29.50	413.00
205.0100	Excavation Common-EBS Curb & Gutter	CY	170	31.00	5,270.00
305.0120	Base Aggregate Dense 1 1/4-Inch Townline Road Curb & Gutter	Ton	120	25.50	3,060.00
305.0120	Base Aggregate Dense 1 1/4-Inch (Undistributed)	Ton	160	10.86	1,737.60
311.0110	Breaker Run (Undistributed)	Ton	200	17.14	3,428.00

415.0900	Concrete Pavement 9-Inch	SY	5	75.00	375.00
416.1010	Concrete Surface Drain - Flume	CY	1	550.00	550.00
460.5223	HMA Pavement Type 3 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220).	Ton	140	96.83	13,556.20
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605).	Ton	380	83.18	31,608.40
460.6224	HMA Pavement Type 4 MT 58-28 S (460.6224) – Wrigley Dr & Broad St, Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605).	Ton	1430	56.46	80,737.80
601.0110	Concrete Curb & Gutter 24-Inch Type D	LF	22	40.00	880.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	880	21.00	18,480.00
601.0411	Concrete Curb & Gutter 30-Inch Type D (Undistributed)	LF	300	40.00	12,000.00
608.0318	Storm Sewer Pipe RCP Class III 18-inch	LF	378	63.64	24,055.92
608.0415	Storm Sewer Pipe RCP Class IV 15-inch	LF	49	69.70	3,415.30
608.0512	Storm Sewer Pipe RCP Class V 12-inch	LF	7	73.74	516.18
611.0420	Reconstructing Manholes	EA	1	2254.55	2254.55
611.0535	Manhole Covers Type J-Special R-1580	EA	1	373.74	373.74
611.0600	Inlet Covers Type A: R-3067-L	EA	1	545.45	545.45
611.0612	Inlet Covers Type C: R-2502-D	EA	1	395.96	395.96
611.1003	Catch Basins 3-FT Diameter	EA	1	1611.11	1611.11
611.1230	Catch Basins 2x3-FT	EA	1	1616.16	1616.16
611.2004	Storm Manholes 4-FT Diameter	EA	2	1878.79	3757.58
611.8110	Adjusting Manhole Covers	EA	8	.01	.08
628.7015	Inlet Protection Type C	EA	10	50.00	500.00
646.1020	Marking Line Epoxy 4-inch	LF	5900	1.25	7375.00
646.5020	Marking Arrow Epoxy – Type 1	EA	1	205.00	205.00
646.5020	Marking Arrow Epoxy – Type 2	EA	2	215.00	430.00
646.5120	Marking Word Epoxy	EA	2	245.00	490.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	65	9.55	620.55
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	1225	3.45	4226.25
690.0150	Sawing Asphalt	LF	1640	1.95	3,198.00
SPV.0060.01	Adjusting Valve Boxes	EA	4	.01	.04
SPV.0105.01	Traffic Control	LS	1	21,125.00	21,125.00
SPV.0180.01	Restore Disturbed Areas – Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	320	9.00	2880.00

620.75

204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	3100	1.96	6076.00
204.0150	Removing Curb & Gutter	LF	17	15.00	255.00
204.0155	Removing Concrete Sidewalk	SY	6	15.00	90.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering, and restoration	Ton	375	57.45	21,543.75
601.0110	Concrete Curb & Gutter 24-inch Type D	LF	17	75.00	1275.00
602.0405	Concrete Sidewalk 4-inch	SF	63	15.00	945.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	10	50.00	500.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	20	9.55	191.00
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	80	3.45	276.00
SUBTOTAL - CLOVER ST ADDITIONAL BID				31,151.75	

Total Additional Bid Clover Street:

Thirty one thousand one hundred fifty one dollars
(Words)

and seventy five cents
(Words)

\$ 31,151.75
(Figures)

Lake Geneva Blvd – MANDATORY ADDITIONAL BID 3:					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	7900	1.80	14,220.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering, and restoration	Ton	954	56.75	54,139.50
646.0120	Marking Line Epoxy 4-inch	LF	4450	1.25	5562.50
646.5020	Marking Arrow Epoxy – Type 2	EA	2	215.00	430.00
646.6120	Marking Stop Line Epoxy 18-inch	LF	55	9.55	525.25
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	150	3.45	517.50
SUBTOTAL - LAKE GENEVA BLVD ADDITIONAL BID				75,394.75	

Total Additional Bid Lake Geneva Boulevard:

Seventy five thousand three hundred ninety four dollars
(Words)

and twenty five cents
(Words)

(\$ 75,394.75)
(Figures)

Curtis Street – MANDATORY ADDITIONAL BID 4:					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2200	1.89	4,158.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering, and restoration	Ton	260	57.75	15,015.00
646.1020	Marking Line Epoxy 4-inch	LF	1180	1.25	1,475.00
SUBTOTAL - CURTIS ST ADDITIONAL BID				20,648.00	

Total Additional Bid Curtis Street:

Twenty thousand six hundred forty eight dollars
(Words)

and no cents
(Words)

(\$ 20,648.00)
(Figures)

Havenwood Drive – MANDATORY ADDITIONAL BID 5:					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2500	1.90	4,750.00
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering, and restoration	Ton	300	57.75	17,325.00
611.0420	Reconstructing Manholes	EA	1	2,254.55	2,254.55

646.6120	Marking Stop Line Epoxy 18-inch	LF	35	9.55	334.25
646.7420	Marking Crosswalk Transverse Line 6-inch	LF	70	3.55	248.50
SUBTOTAL - HAVENWOOD DR ADDITIONAL BID				24,912.30	

Total Additional Bid Havenwood Drive:

Twenty-four thousand nine hundred twelve dollars
(Words)

and thirty cents
(Words)

(\$ 24,912.30)
(Figures)

Night Work – Alternate Bid:					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
460.6224	Alternate to pave Wrigley and Broad Street at night between the hours of 8:00 PM-6:00 AM after labor day. Item includes HMA Pavement Type 4 MT 58-28 S (460.6224) – Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605).	Ton	1430	59.90	85,657.00
SUBTOTAL – NIGHT WORK				85,657.00	

Total Alternate Bid:

Eighty five thousand six hundred fifty seven thousand
(Words)

and no cents
(Words)

(\$ 85,657.00)
(Figures)

Bids shall be delivered (mailed or otherwise delivered) to:

**City of Lake Geneva
Office of the Clerk
626 Geneva Street
Lake Geneva, WI 531047**

The sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED."

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: Payne & Dolan, Inc. (SEAL)

State of Incorporation: Wisconsin
Type (General Business, Professional, Service, Limited Liability): General Business

By: _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): **Steven Higgins**

Title: **Vice President**

(CORPORATE SEAL)

Attest: _____ **Assistant Secretary**

Date of Qualification to do business in [State where Project is located] is
12 / 31 / 30.

A Joint Venture

Name of Joint Venture: _____

First Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address 1700 120th Ave., Kenosha, WI 53144

Phone No. 262-859-3081 Fax No. 262-859-3031

E-mail Mgregg@payneanddolan.com

SUBMITTED on March 15, _____, 20 18.

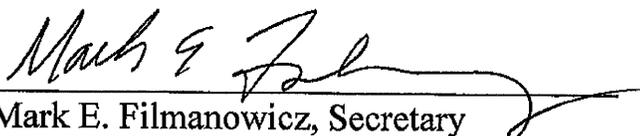
State Contractor License No. N/A. *[If applicable]*

**CERTIFICATE OF CORPORATE RESOLUTION
PART OF THE MINUTES OF MEETING OF DIRECTORS**

RESOLVED, that Kurt Bechthold, Mark E. Filmanowicz , Edward A. Reesman, Steven D. Higgins, Charles E. Bechthold, Brian Endres, John C. Bartoszek, Diane Gadzalinski, Kelly Hetherington, Michael Wickler, David L. Bechthold, Raymond A. Postotnik, Doug W. Buth, Todd B. Hughes, Anthony P. Bodway, Tyler Winter, Christopher J. Winiecki and Brian Wallace shall have the authority to sign all contracts for and within the State of Wisconsin and on behalf of Payne and Dolan, Inc.

I, Mark E. Filmanowicz, do hereby certify that I am the duly elected and qualified Secretary and the custodian of the records of Payne and Dolan, Inc., a corporation organized and existing under and by virtue of the laws of the State of Wisconsin; that the foregoing is a true and correct copy of a certain resolution duly adopted at a meeting of the Board of Directors of said corporation convened and held in accordance with the law and the bylaws of said corporation on the 13th day of December 2017, and that such resolution is now in full force and effect.

IN WITNESS WHEREOF, I have signed my name this 15th day of March, 2018.


Mark E. Filmanowicz, Secretary

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

PAYNE & DOLAN, INC.
1700 120th Avenue
Kenosha, WI 53144

SURETY (Name, and Address of Principal Place of Business):

WESTERN SURETY COMPANY
333 South Wabash Avenue Floor 22
Chicago, IL 60604

OWNER (Name and Address):

CITY OF LAKE GENEVA
626 Geneva Street
Lake Geneva, WI 53147

BID

Bid Due Date: 3/15/2018

Description (Project Name— Include Location):

2018 Street Improvement Project, Lake Geneva, WI

BOND

Bond Number: NA

Date: 3/15/2018

Penal sum Five percent of amount bid. \$ 5% of Amount Bid
(Words) (Figures)

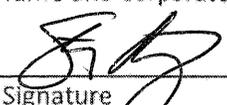
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

PAYNE & DOLAN, INC. (Seal)
Bidder's Name and Corporate Seal

SURETY

WESTERN SURETY COMPANY (Seal)
Surety's Name and Corporate Seal

By: 

Signature

Steven Higgins

Print Name

Vice President

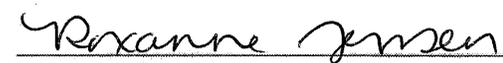
Title

Attest: 

Signature

Title

Controller CFO

By: 

Signature (Attach Power of Attorney)

Roxanne Jensen

Print Name

Attorney In Fact

Title

Attest: 

Signature Kelly Cody

Title witness

Note: Addresses are to be used for giving any required notice.

Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Kelly Cody, Roxanne Jensen, Christopher Hovden, Individually of Green Bay, Wisconsin
Trudy A. Szalewski, Christopher H. Kondrick, Brian Krause, Individually of Milwaukee, Wisconsin**

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 6th day of June, 2017.



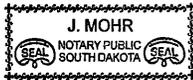
WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 6th day of June, 2017, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
June 23, 2021



J. Mohr
J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 15th day of March, 2018.



WESTERN SURETY COMPANY

L. Nelson
L. Nelson, Assistant Secretary

RESOLUTION 18-R25
2nd Amendment to 2018 Equipment Replacement Budget

WHEREAS, the Common Council approved the 2018 Equipment Replacement Fund Budget for the City of Lake Geneva for 2018 expenditures, and

WHEREAS, the Common Council, intends to pursue additional specific equipment replacements in 2018 and desires to appropriate budgetary funding for 2018 expenditures for a total of \$224,620, and

WHEREAS, the anticipated Equipment Replacement Fund balance at December, 31, 2017 will have an approximate balance of \$2,629,440 which will adequately fund the first Amendment of \$930,479 equipment purchases and this second amendment of \$224,620 along with the 2018 budgeted revenues,

BE IT FURTHER RESOLVED, that the Common Council adopt this second 2018 Equipment Replacement Fund budget amendment of 217,620 as follows:

Increase	50-21-00-5800	Police Equipment Purchases	\$33,000
Increase	50-22-00-5800	Fire Equipment Purchases	\$59,620
Increase	50-00-00-5800	City Hall Equipment Purchases	\$94,000
Increase	50-48-00-5800	Cemetery Equipment Purchases	\$ 8,000
Increase	50-29-00-5800	Emergency Mgmt Equip Purchases	\$30,000

Adopted this 26th day of March, 2018,

APPROVED: _____
 Alan R. Kupsik, Mayor

ATTEST: _____
 Lana Kropf, City Clerk

**City of Lake Geneva 2018 Budget
Equipment Replacement Fund**

3/15/2018

Department	Description	Year	Est. Life	Current 2018 Budget	Proposed 2018 Budget	Budget Change	Comments
Cemetery:							
	Box & Lights for Chevy 1-ton plow Truck	2007	12 Years	7,200	7,200		
	JD X530 lawn tractor/mower	2011	7 Years		8,000		Was 10 Year Est
	50-48-00-5800 Cemetery Total			7,200	15,200	8,000	
City Hall:							
	25 Computers	Various	5 Yrs, Replac	5,000	5,000		
	HVAC Building Automation Control System		15 Years	73,000	73,000		
	Building & Zoning Software	2009	7 Years		7,000		Revised
	Accounting Software	2009	8 Years		65,000		Revised
	2 Servers		9 Years		22,000		Updating System
	50-00-00-5800 City Hall Total			78,000	172,000	94,000	
Emergency Government							
	7 Siren	1992	25 years		30,000		Moved from 2017
	50-29-00-5800 Emergency Govt Total			0	30,000	30,000	
Fire:							
	FIRE EQUIP RESCUE LIFT BAGS (2)	90'S/07	10 years	8,000	8,000		
	VEHICLES Ambulance 2 (1997)	1997	15 Years	270,000	270,000		
	HOSE & Appliances	Multi	10 Years	5,839	5,839		
	SCBA PORTA-COUNT	2007	10 years	13,000	13,000		
	TURN OUT GEAR 10 Sets	Multi	5 years	32,600	32,600		
	COMMUNICATIONS Equipment	Multi	7 years	32,040	32,040		
	TECH RESCUE Equipment	1999	15 years	29,130	29,130		
	DIVE RESCUE ICE RESCUE Equipment	Multi	10 years	3,600	3,600		
	IT Computer & Networking	Multi	5 years	12,600	12,600		
	EMS EQUIP JUMP BAGS	Multi	10 years	2,400	2,400		
	EMS EQUIP CO MONITORS	2016	2 years	1,000	1,000		
	EMS EQUIP SPO2/RAD57	Multi	10 years	6,700	6,700		
	EMS EQUIP COT BATTERIES/CHARGER	Multi	5 years	1,000	1,000		

**City of Lake Geneva 2018 Budget
Equipment Replacement Fund**

3/15/2018

Department	Description	Year	Est. Life	Current 2018 Budget	Proposed 2018 Budget	Budget Change	Comments
	SCBA Masks	Multi		4,900	4,900		
STATION	GENERATOR	1970s	25 years		59,620		Moved from 2017
50-22-00-5800	Fire Dept Total			422,809	482,429	59,620	
Police:							
	Air conditioner - communications center		10 Years	6,000	6,000		
	Ballistic shields (\$1,400 each - 2 units)	Multi	10 Years	1,400	1,400		
	Desktop computers (\$750 each - 19 units)	Multi	5 Years	3,750	3,750		
	Digital camera equipment		7 Years	4,200	4,200		
	Digital video recording equipment - 2 units		8 Years	4,200	4,200		
	Handguns (\$734 each - 32 units)*		8 Years	23,488	23,488		
	Handheld radar (\$1,000 each - 4 units)		10 Years	2,000	2,000		
	Laptop computers (\$850 each - 7 units)		5 Years	850	850		
	Mobile radios 800 (\$2,200 each - 7 units)		10 Years	4,400	4,400		
	Mobile radios VHF (\$2,600 each - 7 units)		10 Years	5,200	5,200		
	NAS Server			1,500	1,500		
	PBTs (\$500 each - 7 units)		8 Years	1,500	1,500		
	Portable radios 800 (\$1,100 each - 25 units)		10 Years	7,700	7,700		
	Radio console upgrade (Phase 1)			9,882	9,882		
Squad 201	Ford Explorer	2008	9 Years		33,000		Moved from 2017
	Squad rifles (\$1,800 each - 7 units)*		10 Years	10,800	10,800		
	Tasers (\$1,400 each - 11 units)		6 Years	4,200	4,200		
	Toughbooks (\$4,700 each - 6 units)		5 Years	9,400	9,400		
50-21-00-5800	Police Department Total			100,470	133,470	33,000	
Street:							
Tractor #52	John Deere 850 1972	2004	20 years	16,000	16,000		
Fork Lift #60	Komatsu	1994	25 years	17,000	17,000		
Trailer #2	6 1/2 Ft X 16 Ft	1995	15 years-Used	4,000	4,000		
Fleet # 19	International 4900 Vac-All	1998	20 years	285,000	285,000		

**City of Lake Geneva 2018 Budget
Equipment Replacement Fund**

3/15/2018

Department	Description	Year	Est. Life	Current 2018 Budget	Proposed 2018 Budget	Budget Change	Comments
50-32-00-5800	Street Dept Total			322,000	322,000	0	
Combined Total				930,479	1,155,099	224,620	

**City of Lake Geneva 2018 Schedule
Equipment Replacement Fund**

3/15/2018

Equipment Funding Schedule

Department	Description	Est. Replace		Est. Life	Replace Year	Equipment Funding Schedule													
		\$	Year			2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
27	5-Ton International	195,000	2004	20 years	2024	27,857	27,857	27,857	27,857	27,857	27,857	27,857	9,750	9,750	9,750	9,750	9,750	9,750	9,750
33	IHC Garbage Truck 4900	120,000	1999	25 years	2024	17,143	17,143	17,143	17,143	17,143	17,143	17,143	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Mower-Rider #37	John Deere Turbo	65,000	2014	10 years	2024	9,286	9,286	9,286	9,286	9,286	9,286	9,286	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Welder #48	Hobart Wire Feed 210	4,000	2009	15 years	2024	571	571	571	571	571	571	571	267	267	267	267	267	267	267
16	1-Ton Ford F 550	70,000	2009	16 years	2025	8,750	8,750	8,750	8,750	8,750	8,750	8,750	8,750	4,375	4,375	4,375	4,375	4,375	4,375
21	5-Ton International 2554	195,000	1995	25 years	2025	24,375	24,375	24,375	24,375	24,375	24,375	24,375	24,375	7,800	7,800	7,800	7,800	7,800	7,800
29	Deere 544H - Loader	175,000	2000	25 years	2025	21,875	21,875	21,875	21,875	21,875	21,875	21,875	21,875	7,000	7,000	7,000	7,000	7,000	7,000
6	Graco Laser Painter	7,000	2014	12 years	2026	778	778	778	778	778	778	778	778	778	583	583	583	583	583
Blower Snow #12	SNOGO Model WK 800	90,000	2001	25 years	2026	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	3,600	3,600	3,600	3,600	3,600
31	IHC Bucket Truck 4300	150,000	2007	20 years	2027	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	7,500	7,500	7,500	7,500
RTV #58	Kubota	15,000	2007	20 years	2027	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	750	750	750	750
Mower-Rider #44	GM5900	80,000	2017	10 years	2027	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Mower-Rider #9	Scag Tiger	12,000	2017	10 years	2027	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
mowing Deck #57	Rhino	17,000	2013	15 years	2028	1,545	1,545	1,545	1,545	1,545	1,545	1,545	1,545	1,545	1,545	1,545	1,133	1,133	1,133
17	1-Ton Ford F 550 Chipper	60,000	2014	15 years	2029	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,000
18	F-350 Ford	40,000	2014	15 years	2029	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	2,667
36	Pickup Ford F150	35,000	2014	15 years	2029	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,333
Trailer #47	Load Trail 3175 KG 7000 L	6,000		14 years	2029	500	500	500	500	500	500	500	500	500	500	500	500	429	429
45	Vermeer Stumper	47,000	2008	22 years	2030	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	3,615	2,136
59	Caterpillar Mini-Excavator	40,000	2015	15 years	2030	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	2,667
23	5-Ton International	190,000	2012	20 years	2031	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571	13,571
24	Lift All GMC 6000	45,000	2016	15 years	2031	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214	3,214
61	Toro Sand Pro	16,000	2016	15 years	2031	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143
Giant Vac #41	Leaf Vac 25 Yd	65,000	2016	15 years	2031	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643
Giant Vac - #42	Leaf Vac 25 Yd	65,000	2016	15 years	2031	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643	4,643
Tractor #53	John Deere 2750	75,000	2016	20 years	2031	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357	5,357
56	Chevy 3500 Truck	55,000	2016	15 years	2031	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929	3,929
4	Vermeer	50,000	2012	20 years	2032	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
Tractor #49	Ford 3930	75,000	2014	20 years	2034	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412	4,412
26	5-Ton International	170,000	2016	20 years	2036	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947	8,947
22	5-Ton International 4900	165,000	2016	20 years	2036	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684	8,684
10	Caterpillar Backhoe HWD01	94,000	2017	20 years	2037	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700
32	Pelican Street Sweeper	200,000	2009	30 years	2039	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091
Barber #46	Beach Groomer	50,000	2010	30 years	2040	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174
Street Dept Total/Yearly		3,949,000				880,421	571,418	384,418	371,591	363,191	361,391	324,058	275,660	239,835	233,241	224,991	224,579	222,257	220,368
Combined Total/Yearly		12,029,042				2,902,165	1,963,594	1,580,203	1,465,013	1,272,714	1,110,972	1,067,732	1,004,980	952,201	942,715	893,641	884,669	876,487	874,501

City of Lake Geneva 2018 Schedule Equipment Replacement Fund		15	16	17	18	19	20	21	22	23	24	25	1	2	3	4	5	6	7
		Equipment Funding Schedule										Equipment Spending Schedule							
Department	Description	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2018	2019	2020	2021	2022	2023	2024
Cemetery:																			
	Box & Lights for Chevy 1-ton plow Truck	480	480	480	480	480	480	480	480	480	480	480	7,200						
	2011 JD X530 lawn tractor/mower	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	8,000						
	2013 JD 540 lawn tractor/mower	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143	1,143			8,000				
	2010 JD Z910a zero turn mower	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200			12,000				
	2011 JD X320 lawn tractor/mower	714	714	714	714	714	714	714	714	714	714	714				5,000			
	2006 WEN Power 13hp 5500w gen set	100	100	100	100	100	100	100	100	100	100	100				1,500			
	20hp Buffalo Turbine Leaf blower	417	417	417	417	417	417	417	417	417	417	417				5,000			
	2012 Xtreme vac leaf vac	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200					12,000		
	Chevy 4x4 1-ton dump with box and plow	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000					60,000		
	1998 Big tex 16' trailer	260	260	260	260	260	260	260	260	260	260	260						6,500	
	Cub cadet 3 stage walk behind snow thrower	440	440	440	440	440	440	440	440	440	440	440							4,400
	2005 8hp Lil Wonder leaf vac	220	220	220	220	220	220	220	220	220	220	220							
	2016 Scag 50" zero turn mower.	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100							
	2006 Karcher 5hp honda press washer	110	110	110	110	110	110	110	110	110	110	110							
	Dodge 4x4 1-ton dump with SS bx, salt&plow	5,133	5,133	5,133	5,133	5,133	5,133	5,133	5,133	5,133	5,133	5,133							
	25 ton log splitter	240	240	240	240	240	240	240	240	240	240	240							
	JD 3720 utility 4x4 with 4 in 1 bucket and cab	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800							
	2010 Billy Goat 9hp leaf blower	180	180	180	180	180	180	180	180	180	180	180							
	Cemetery Total/Yearly Amortization	19,880	19,880	19,880	19,880	19,880	19,880	19,880	19,880	19,880	19,880	19,880	15,200	0	20,000	11,500	72,000	6,500	4,400
City Hall:																			
	25 Computers	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	HVAC Building Automation Control System	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	73,000						
	Building & Zoning Software	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	7,000						
	Accounting Software	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	65,000	35,000					
	2 Servers	2,444	2,444	2,444	2,444	2,444	2,444	2,444	2,444	2,444	2,444	2,444	22,000						
	Simplex Grinnel Sprinkler/Alarm	667	667	667	667	667	667	667	667	667	667	667		10,000					
	Stanley Door Security System	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333			20,000				
	Server	778	778	778	778	778	778	778	778	778	778	778				7,000			
	Server	778	778	778	778	778	778	778	778	778	778	778							7,000
	2 Copiers (CH & Court)	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429					10,000		
	City Telephone system	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000					70,000		
	Boilers Four	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600							65,000
	City Hall Total/Yearly Amortization	43,395	43,395	43,395	43,395	43,395	43,395	43,395	43,395	43,395	43,395	43,395	172,000	50,000	25,000	12,000	85,000	5,000	77,000
Emergency Govt:																			
	7 Siren	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	30,000						
	6 Siren	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200				30,000			
	5 Siren	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200							30,000
	4 Siren	1,875	1,875	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200							
	1 Siren	1,579	1,579	1,579	1,579	1,579	1,200	1,200	1,200	1,200	1,200	1,200							
	2 Siren	1,579	1,579	1,579	1,579	1,579	1,200	1,200	1,200	1,200	1,200	1,200							
	8 Siren	1,579	1,579	1,579	1,579	1,579	1,200	1,200	1,200	1,200	1,200	1,200							
	3 Siren	1,579	1,579	1,579	1,579	1,579	1,200	1,200	1,200	1,200	1,200	1,200							
	Emergency Govt/Yearly Amortization	11,791	11,791	11,116	11,116	11,116	9,600	9,600	9,600	9,600	9,600	9,600	30,000	0	0	30,000	0	0	30,000

**City of Lake Geneva 2018 Schedule
Equipment Replacement Fund**

Equipment Funding Schedule

Equipment Spending Schedule

		15	16	17	18	19	20	21	22	23	24	25	1	2	3	4	5	6	7
Department	Description	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2018	2019	2020	2021	2022	2023	2024
Fire:																			
STATION	GENERATOR	2,385	2,385	2,385	2,385	2,385	2,385	2,385	2,385	2,385	2,385	2,385	59,620						
VEHICLES	Ambulance 2 (1997)	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	270,000						
HOSE	3" HOSE (47) 5" HOSE (45)	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	5,839	4,142	4,142	4,142	4,142	4,142	4,142
SCBA	GAS MASK (16)	640	640	640	640	640	640	640	640	640	640	640	4,900			6,400			
SCBA	PORTA-COUNT	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	13,000						
TURN OUT	GEA150 Sets	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600
COMMUNICATI	Fire Portable Radio (30)	11,143	11,143	11,143	11,143	11,143	11,143	11,143	11,143	11,143	11,143	11,143	27,400	7,800	5,200	13,000	15,600		
COMMUNICATI	Fire Batteries (30)	192	192	192	192	192	192	192	192	192	192	192	320		320		320		320
COMMUNICATI	Ems Portable Radio (30)	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
COMMUNICATI	Ems Batteries	192	192	192	192	192	192	192	192	192	192	192	320		320		320		320
COMMUNICATI	Pager (50)	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TECH RESCUE	CONF. SPACE SCBA with	410	410	410	410	410	410	410	410	410	410	410	6,150						
TECH RESCUE	Various Small Equipment	1,332	1,332	1,332	1,332	1,332	1,332	1,332	1,332	1,332	1,332	1,332	9,480				510		
TECH RESCUE	TRIPOD/SKED	530	530	530	530	530	530	530	530	530	530	530	5,300						
TECH RESCUE	CONFINED SPACE FAN	230	230	230	230	230	230	230	230	230	230	230	2,300						
TECH RESCUE	PREMAIR CART & HOSE	393	393	393	393	393	393	393	393	393	393	393	5,900						
DIVE RESCUE	ICE RESCUE SUITS (12)	200	200	200	200	200	200	200	200	200	200	200	2,000						
DIVE RESCUE	FLOATATION SUITS	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600
DIVE RESCUE	ICE ROPE (1000')	100	100	100	100	100	100	100	100	100	100	100	1,000						
IT	DESKTOPS (5)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
IT	LAPTOP (2)	800	800	800	800	800	800	800	800	800	800	800	1,200	1,200		1,200	1,200		1,200
IT	MDC'S (7)	6,580	6,580	6,580	6,580	6,580	6,580	6,580	6,580	6,580	6,580	6,580	5,400	4,700	4,700	4,700	4,700	4,700	4,700
IT	STATION MONITOR	200	200	200	200	200	200	200	200	200	200	200	1,000						1,000
IT	EMS COMPUTERS	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,001	4,002	4,000	4,000	4,000	4,000	4,000	4,000	4,000
EMS EQUIP	JUMP BAGS (40)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	2,400	1,200	1,200	1,200	1,200	1,200	1,200
EMS EQUIP	CO MONITORS (4)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		1,000		1,000		1,000
EMS EQUIP	SPO2/RAD57	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	6,700	6,700	6,700				
EMS EQUIP	COT BATTERIES/CHARG	600	600	600	600	600	600	600	600	600	600	600	1,000	1,000	1,000		1,000	1,000	1,000
FIRE EQUIP	RESCUE LIFT BAGS (2)	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	8,000						
VEHICLES	Utility 1 (2001)	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500		45,000					
VEHICLES	Car 1 (2009)	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300		33,000					
VEHICLES	Car 3 (2011)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		3,000		3,000			3,000
VEHICLES	Car 4 (2011)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		3,000			3,000		
HOSE	1 3/4" HOSE (41)	627	627	627	627	627	627	627	627	627	627	627		611	611	611	611	611	611
HOSE	2 1/2" HOSE (40)	688	688	688	688	688	688	688	688	688	688	688		688	688	688	688	688	688
COMMUNICATI	Mobile Radio (17)	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800		8,000	4,000	4,000	4,000		
COMMUNICATI	Head Set (5)	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600		36,000					
IT	IPADS (2)	300	300	300	300	300	300	300	300	300	300	300		1,500					1,500
IT	SERVER	586	586	586	586	586	586	586	586	586	586	586		1,000			2,300		
EMS EQUIP	AED'S (6)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200		12,000					
FIRE EQUIP	HOSE TESTER	300	300	300	300	300	300	300	300	300	300	300		3,000					
FIRE EQUIP	RESCUE MANIQUIN	130	130	130	130	130	130	130	130	130	130	130		1,300					
FPB	CAMERA (2)	240	240	240	240	240	240	240	240	240	240	240		1,200					1,200
FPB	FIRE EXT TRAINER	250	250	250	250	250	250	250	250	250	250	250		2,500					
STATION	OFFICE FURNITURE	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200		4,000	12,000	6,000			
STATION	OFFICE CHAIRS (6)	360	360	360	360	360	360	360	360	360	360	360		300	900	600			300

**City of Lake Geneva 2018 Schedule
Equipment Replacement Fund**

Equipment Funding Schedule

Equipment Spending Schedule

		15	16	17	18	19	20	21	22	23	24	25	1	2	3	4	5	6	7
Department	Description	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2018	2019	2020	2021	2022	2023	2024
STATION	SMOKE MACHINE	170	170	170	170	170	170	170	170	170	170	170		1,700					
VEHICLES	Boat 1 (1995)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000			225,000				
DIVE RESCUE	RESCUE SLED	500	500	500	500	500	500	500	500	500	500	500			5,000				
IT	PROJECTOR	143	143	143	143	143	143	143	143	143	143	143			1,000				
EMS EQUIP	ECG MONITOR (3)	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200			26,000				
EMS EQUIP	POWER COT (3)	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600			13,000				
EMS EQUIP	Small Equipment	350	350	350	350	350	350	350	350	350	350	350			2,600				
FIRE EQUIP	BOX LIGHTS (25)	1,675	1,675	1,675	1,675	1,675	1,675	1,675	1,675	1,675	1,675	1,675			335	1,675	1,675		
FIRE EQUIP	PORTABLE PUMP	250	250	250	250	250	250	250	250	250	250	250			5,000				
RTF	LEVEL 4 VESTS (9)	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100			2,100		4,200		
RTF	Ballistic Helmets (9)	540	540	540	540	540	540	540	540	540	540	540			900		1,800		
STATION	STATION ALERTING	333	333	333	333	333	333	333	333	333	333	333		5,000					
VEHICLES	Engine 2 (1996)	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500				750,000			
COMMUNICATIO	Center St Antenna	167	167	167	167	167	167	167	167	167	167	167				2,500			
FIRE EQUIP	PORTABLE HYDRANT (2)	600	600	600	600	600	600	600	600	600	600	600				1,500	1,500		
FIRE EQUIP	STORZ MONITOR	300	300	300	300	300	300	300	300	300	300	300				1,500			
FIRE EQUIP	STORTZ WYE	400	400	400	400	400	400	400	400	400	400	400				2,000			
FIRE EQUIP	PORTABLE MONITOR (2)	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080				2,700	2,700		
FIRE EQUIP	CHAINSAW (4)	780	780	780	780	780	780	780	780	780	780	780				1,950	1,950		
FIRE EQUIP	ROTARY SAW (4)	840	840	840	840	840	840	840	840	840	840	840				2,100	2,100		
FIRE EQUIP	SMOKE EJECTOR (4)	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440				3,600	3,600		
FIRE EQUIP	PPV FAN (4)	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560				6,400	6,400		
FIRE EQUIP	EXTRICATION PUMP (2)	1,085	1,085	1,085	1,085	1,085	1,085	1,085	1,085	1,085	1,085	1,085				5,425			
FIRE EQUIP	CUTTERS (2)	1,055	1,055	1,055	1,055	1,055	1,055	1,055	1,055	1,055	1,055	1,055				5,275			
FIRE EQUIP	SPREADERS (2)	1,139	1,139	1,139	1,139	1,139	1,139	1,139	1,139	1,139	1,139	1,139				5,695			
FIRE EQUIP	CONF SPACE CUTTERS (730	730	730	730	730	730	730	730	730	730	730				3,650			
FIRE EQUIP	RAM (2)	699	699	699	699	699	699	699	699	699	699	699				3,495			
FIRE EQUIP	HOSES	212	212	212	212	212	212	212	212	212	212	212				1,060			
FIRE EQUIP	RESCUE STRUTS (2)	3,580	3,580	3,580	3,580	3,580	3,580	3,580	3,580	3,580	3,580	3,580				17,900			
FIRE EQUIP	AIR CHISEL (2)	600	600	600	600	600	600	600	600	600	600	600				3,000			
FIRE EQUIP	TORCH (2)	410	410	410	410	410	410	410	410	410	410	410				2,050			
FIRE EQUIP	THERMAL IMAGING CAM	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800				14,000			
VEHICLES	Engine 1 (2002)	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500					750,000		
SCBA	AIR PACK (32)	7,708	7,708	7,708	7,708	7,708	7,708	7,708	7,708	7,708	7,708	7,708					115,616		
SCBA	SCBA BOTTLES (64)	2,671	2,671	2,671	2,671	2,671	2,671	2,671	2,671	2,671	2,671	2,671					40,064		
SCBA	MASK (50)	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333					35,000		
SCBA	RIT KIT	201	201	201	201	201	201	201	201	201	201	201					3,015		
SCBA	GAS MASK FILTERS (64)	885	885	885	885	885	885	885	885	885	885	885					5,312		
STATION	BEDS (5)	500	500	500	500	500	500	500	500	500	500	500					2,500		
COMMUNICATIO	Battery Conditioner	150	150	150	150	150	150	150	150	150	150	150							1,500
STATION	RECLINERS (5)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000							5,000
STATION	FRIDGE	167	167	167	167	167	167	167	167	167	167	167							2,500
STATION	STOVE	167	167	167	167	167	167	167	167	167	167	167							2,500
STATION	ENTRY SYSTEM	333	333	333	333	333	333	333	333	333	333	333							5,000
STATION	TRAINING ROOM TABLE	133	133	133	133	133	133	133	133	133	133	133							2,000
STATION	WASHER/EXTRATOR	550	550	550	550	550	550	550	550	550	550	550							11,000
VEHICLES	Ambulance 3 (2005)	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000							

**City of Lake Geneva 2018 Schedule
Equipment Replacement Fund**

Equipment Funding Schedule

Equipment Spending Schedule

Department	Description	15	16	17	18	19	20	21	22	23	24	25	1	2	3	4	5	6	7
		2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2018	2019	2020	2021	2022	2023	2024
27	5-Ton International	9,750	9,750	9,750	9,750	9,750	9,750	9,750	9,750	9,750	9,750	9,750							195,000
33	IHC Garbage Truck 4900	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800							120,000
Mower-Rider #37	John Deere Turbo	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500							65,000
Welder #48	Hobart Wire Feed 210	267	267	267	267	267	267	267	267	267	267	267							4,000
16	1-Ton Ford F 550	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375							
21	5-Ton International 2554	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800							
29	Deere 544H - Loader	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000							
6	Graco Laser Painter	583	583	583	583	583	583	583	583	583	583	583							
Blower Snow #12	SNOGO Model WK 800	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600							
31	IHC Bucket Truck 4300	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500							
RTV #58	Kubota	750	750	750	750	750	750	750	750	750	750	750							
Mower-Rider #44	GM5900	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000							
Mower-Rider #9	Scag Tiger	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200							
mowing Deck #57	Rhino	1,133	1,133	1,133	1,133	1,133	1,133	1,133	1,133	1,133	1,133	1,133							
17	1-Ton Ford F 550 Chipper	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000							
18	F-350 Ford	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667							
36	Pickup Ford F150	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333	2,333							
Trailer #47	Load Trail 3175 KG 7000 L	429	429	429	429	429	429	429	429	429	429	429							
45	Vermeer Stumper	2,136	2,136	2,136	2,136	2,136	2,136	2,136	2,136	2,136	2,136	2,136							
59	Caterpillar Mini-Excavator	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667							
23	5-Ton International	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500							
24	Lift All GMC 6000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000							
61	Toro Sand Pro	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067							
Giant Vac #41	Leaf Vac 25 Yd	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333							
Giant Vac - #42	Leaf Vac 25 Yd	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333	4,333							
Tractor #53	John Deere 2750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750							
56	Chevy 3500 Truck	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667							
4	Vermeer	3,333	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500							
Tractor #49	Ford 3930	4,412	4,412	4,412	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750							
26	5-Ton International	8,947	8,947	8,947	8,947	8,947	8,500	8,500	8,500	8,500	8,500	8,500							
22	5-Ton International 4900	8,684	8,684	8,684	8,684	8,684	8,250	8,250	8,250	8,250	8,250	8,250							
10	Caterpillar Backhoe HWD01	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700							
32	Pelican Street Sweeper	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	6,667	6,667	6,667							
Barber #46	Beach Groomer	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,083	2,083								
Street Dept Total/Yearly		213,518	212,685	212,685	212,023	212,023	211,141	211,141	211,141	208,717	208,627	208,627	322,000	275,000	47,000	40,000	12,000	320,000	579,000
Combined Total/Yearly		867,651	866,818	866,143	865,481	865,481	859,926	859,926	859,711	857,287	857,089	857,090	1,155,099	844,181	561,916	1,207,796	1,337,673	581,441	856,451

**City of Lake Geneva 2018 Schedule
Equipment Replacement Fund**

8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25
Equipment Spending Schedule

Department	Description	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>	<i>2029</i>	<i>2030</i>	<i>2031</i>	<i>2032</i>	<i>2033</i>	<i>2034</i>	<i>2035</i>	<i>2036</i>	<i>2037</i>	<i>2038</i>	<i>2039</i>	<i>2040</i>	<i>2041</i>	<i>2042</i>
Fire:																			
STATION	GENERATOR																		
VEHICLES	Ambulance 2 (1997)									270,000									
HOSE	3" HOSE (47) 5" HOSE (45)	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142	4,142
SCBA	GAS MASK (16)							6,400										6,400	
SCBA	PORTA-COUNT				13,000										13,000				
TURN OUT	GEA150 Sets	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600
COMMUNICATI	Fire Portable Radio (30)	10,400	2,600	13,000	2,600	7,800	2,600		10,400	2,600	15,600	15,600	23,400	2,600		13,000	2,600	7,800	2,600
COMMUNICATI	Fire Batteries (30)		320		320		320		320		320		320		320		320		320
COMMUNICATI	Ems Portable Radio (30)	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
COMMUNICATI	Ems Batteries		320		320		320		320		320		320		320		320		320
COMMUNICATI	Pager (50)	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TECH RESCUE	CONF. SPACE SCBA with									6,150									
TECH RESCUE	Various Small Equipment	300		3,710	8,780				510					3,710	7,990				510
TECH RESCUE	TRIPOD/SKED				5,300										5,300				
TECH RESCUE	CONFINED SPACE FAN				2,300										2,300				
TECH RESCUE	PREMAIR CART & HOSE								5,900										
DIVE RESCUE	ICE RESCUE SUITS (12)				2,000										2,000				
DIVE RESCUE	FLOATION SUITS	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600	600
DIVE RESCUE	ICE ROPE (1000')				1,000										1,000				
IT	DESKTOPS (5)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
IT	LAPTOP (2)	1,200		1,200	1,200		1,200	1,200		1,200	1,200		1,200	1,200		1,200	1,200		1,200
IT	MDC'S (7)	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700
IT	STATION MONITOR				1,000					1,000					1,000				
IT	EMS COMPUTERS	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
EMS EQUIP	JUMP BAGS (40)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
EMS EQUIP	CO MONITORS (4)		1,000		1,000		1,000		1,000		1,000		1,000		1,000		1,000		1,000
EMS EQUIP	SPO2/RAD57				6,700	6,700	6,700								6,700	6,700	6,700		
EMS EQUIP	COT BATTERIES/CHARG		1,000	1,000	1,000		1,000	1,000	1,000		1,000	1,000	1,000		1,000	1,000	1,000		1,000
FIRE EQUIP	RESCUE LIFT BAGS (2)			8,000	8,000									8,000	8,000				
VEHICLES	Utility 1 (2001)													45,000					
VEHICLES	Car 1 (2009)					33,000										33,000			
VEHICLES	Car 3 (2011)			3,000			3,000			3,000			3,000			3,000			3,000
VEHICLES	Car 4 (2011)	3,000			3,000			3,000			3,000			3,000			3,000		
HOSE	1 3/4" HOSE (41)	611	611	611	611	611	611	611	611	611	611	611	611	611	611	611	611	611	611
HOSE	2 1/2" HOSE (40)	688	688	688	688	688	688	688	688	688	688	688	688	688	688	688	688	688	688
COMMUNICATI	Mobile Radio (17)	4,000		4,000	4,000							4,000	4,000	4,000	4,000	4,000	4,000		
COMMUNICATI	Head Set (5)			36,000										36,000					
IT	IPADS (2)					1,500				1,500						1,500			
IT	SERVER		1,000			2,300				1,000			2,300				1,000		
EMS EQUIP	AED'S (6)				12,000										12,000				
FIRE EQUIP	HOSE TESTER					3,000										3,000			
FIRE EQUIP	RESCUE MANIQUIN					1,300										1,300			
FPB	CAMERA (2)					1,200				1,200						1,200			
FPB	FIRE EXT TRAINER					2,500										2,500			
STATION	OFFICE FURNITURE					4,000	12,000	8,000								4,000			
STATION	OFFICE CHAIRS (6)	900	600			300	900	600			300	900	600			300	900	600	

City of Lake Geneva 2018 Schedule Equipment Replacement Fund		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
		<i>Equipment Spending Schedule</i>																		
Department	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	
TECH RESCUE	MPD (2)	1,600										1,600								
FIRE EQUIP	4 GAS (2)	2,100										2,100								
RTF	RTF BAG (3)	1,300		7,800								1,300		7,800						
STATION	WASHER	1,000										1,000								
STATION	DRYER	1,000										1,000								
VEHICLES	Trailer		5,000																	
COMMUNICATI	Center St Repeater		18,000										18,000							
COMMUNICATI	Station Base Radio		10,000										10,000							
COMMUNICATI	Station Base Antenna		1,200										1,200							
STATION	Apparatus Bay Floor		22,000										22,000							
VEHICLES	Squad 1 (2007)			750,000																
SCBA	COMPRESSOR			55,400																
DIVE RESCUE	DIVER GEAR (6)			63,000										63,000						
FIRE EQUIP	2 1/2" SMOOTH NOZZLES			5,250										5,250						
VEHICLES	Brush 1 (2008)				100,000															
COMMUNICATI	Dodge St Repeater				18,000										18,000					
COMMUNICATI	Dodge St Antenna				2,500					2,500										
FIRE EQUIP	1 3/4" COMB. NOZZLES (2)				14,020										10,514					
FIRE EQUIP	2 1/2" COMB NOZZLE (5)				2,888										2,888					
VEHICLES	Ambulance 1 (2009)					270,000														
STATION	BAY DOORS								40,500											
VEHICLES	Tower 1 (2011)												1,200,000							
STATION	LOCKERS																			
STATION	MAGNAGRIP St 1																60,000			
Fire Dept Total/Yearly		392,676	197,381	1,037,826	278,881	426,476	93,181	154,541	138,741	357,803	86,481	124,041	1,424,691	452,046	169,073	141,888	152,681	939,816	839,641	
Police:																				
Pollice Department Total/Yearly		227,190	48,168	241,175	150,882	186,640	120,200	187,680	58,550	199,100	145,758	237,390	53,880	187,875	137,482	190,440	109,800	163,080	90,138	
Street:																				
Tractor #52	John Deere 850 1972													16,000						
Fork Lift #60	Komatsu														17,000					
Trailer #2	6 1/2 Ft X 16 Ft									4,000										
Fleet # 19	International 4900 Vac-All													285,000						
25	5-Ton International															190,000				
Giant Vac - #43	Leaf Vac 25 Yd					70,000										70,000				
Mower-Rider #8	Toro Turf Mower Stand-up					15,000										15,000				
5	Graco Laser Painter																6,000			
7	Toro Turf Mower Stand-up						15,000										15,000			
Trailer #1	Redi Haul																			
#3	Toro Turf Sweeper 4800																			
54	Chevy Van 1500																			
Snow Bully #34	For Loader - From Monroe																		12,000	
28	Pelican Vacuum St Sweeper																			
30	IHC Garbage Truck 4900																			
11	Bobcat Skidteer S 205														125,000					
15	1-Ton Ford F 550														70,000					

City of Lake Geneva 2018 Schedule Equipment Replacement Fund		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
		<i>Equipment Spending Schedule</i>																	
Department	Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
27	5-Ton International																		
33	IHC Garbage Truck 4900																		
	Mower-Rider #37 John Deere Turbo										65,000								
	Welder #48 Hobart Wire Feed 210															4,000			
16	1-Ton Ford F 550	70,000																	70,000
21	5-Ton International 2554	195,000																	
29	Deere 544H - Loader	175,000																	
6	Graco Laser Painter		7,000												7,000				
	Blower Snow #12 SNOGO Model WK 800		90,000																
31	IHC Bucket Truck 4300			150,000															
	RTV #58 Kubota			15,000															
	Mower-Rider #44 GM5900			80,000										80,000					
	Mower-Rider #9 Scag Tiger			10,000										10,000					
	mowing Deck #57 Rhino				17,000														
17	1-Ton Ford F 550 Chipper					60,000													
18	F-350 Ford					40,000													
36	Pickup Ford F150					35,000													
	Trailer #47 Load Trail 3175 KG 7000 L					6,000													
45	Vermeer Stumper						47,000												
59	Caterpillar Mini-Excavator						40,000												
23	5-Ton International							190,000											
24	Lift All GMC 6000							45,000											
61	Toro Sand Pro							16,000											
	Giant Vac #41 Leaf Vac 25 Yd							65,000											
	Giant Vac - #42 Leaf Vac 25 Yd							65,000											
	Tractor #53 John Deere 2750							75,000											
56	Chevy 3500 Truck							55,000											
4	Vermeer								50,000										
	Tractor #49 Ford 3930									75,000									
26	5-Ton International												170,000						
22	5-Ton International 4900												165,000						
10	Caterpillar Backhoe HWD01													70,000					
32	Pelican Street Sweeper															200,000			
	Barber #46 Beach Groomer																50,000		
	Street Dept Total/Yearly	440,000	97,000	255,000	17,000	226,000	102,000	511,000	50,000	4,000	140,000	0	335,000	176,000	504,000	479,000	71,000	70,000	12,000
	Combined Total/Yearly	1,084,266	460,749	1,569,001	533,763	884,916	342,981	938,221	286,491	680,903	499,639	451,431	1,973,071	820,921	815,555	838,328	430,481	1,180,896	960,779

City of Lake Geneva
2018 Equipment Replacement
Fund Balance Analysis as of 3/15/2018

Year	Equipment		Revenue			Fund Balance	
	<u>Funding Schedule</u>	<u>Spending Schedule</u>	<u>Levy</u>	<u>Sale of Equipment</u>	<u>TID Interest</u>	<u>by Savings Needed</u>	<u>by Cash</u>
2015						794,019	794,019
2016		(451,440)	130,000		2,027,265	2,499,844	2,499,844
2017		(627,589)	677,990	59,053	20,143	2,629,440	2,629,440
2018	(2,902,165)	(1,155,099)	677,990			405,265	2,152,331
2019	(1,963,594)	(844,181)	677,990			(880,339)	1,986,140
2020	(1,580,203)	(561,916)	677,990			(1,782,552)	2,102,214
2021	(1,465,013)	(1,207,796)	677,990			(2,569,574)	1,572,408
2022	(1,272,714)	(1,337,673)	677,990			(3,164,299)	912,725
2023	(1,110,972)	(581,441)	677,990			(3,597,281)	1,009,273
2024	(1,067,732)	(856,451)	677,990			(3,987,023)	830,812
2025	(1,004,980)	(1,084,266)	677,990			(4,314,013)	424,536
2026	(952,201)	(460,749)	677,990			(4,588,223)	641,777
2027	(942,715)	(1,569,001)	677,990			(4,852,949)	(249,234)
2028	(893,641)	(533,763)	677,990			(5,068,600)	(105,007)
2029	(884,669)	(884,916)	677,990			(5,275,279)	(311,933)
2030	(876,487)	(342,981)	677,990			(5,473,776)	23,076
2031	(874,501)	(938,221)	677,990			(5,670,287)	(237,156)
2032	(867,651)	(286,491)	677,990			(5,859,948)	154,343
2033	(866,818)	(680,903)	677,990			(6,048,775)	151,430
2034	(866,143)	(499,639)	677,990			(6,236,928)	329,781
2035	(865,481)	(451,431)	677,990			(6,424,419)	556,340
2036	(865,481)	(1,973,071)	677,990			(6,611,910)	(738,741)
2037	(859,926)	(820,921)	677,990			(6,793,845)	(881,672)
2038	(859,926)	(815,555)	677,990			(6,975,781)	(1,019,238)
2039	(859,711)	(838,328)	677,990			(7,157,502)	(1,179,576)
2040	(857,287)	(430,481)	677,990			(7,336,799)	(932,067)
2041	(857,089)	(1,180,896)	677,990			(7,515,898)	(1,434,973)
2042	(857,090)	(960,779)	677,990			(7,694,998)	(1,717,762)

CITY OF LAKE GENEVA
Landscaping - 2018-2019-2020 Seasons
BID OPENING DATE: February 21, 2018 10:00 AM

ITEM NO.	DESCRIPTION	YES / NO			YES / NO			YES / NO		
		QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
COMPANY Breezy Hill Nursery ADDRESS 7530 288th Ave CITY/STATE Salem, WI 53168										
BID BOND (YES/NO)										
BASE BID - Landscaping - 2018-2019-2020 Seasons										
1	East Main Street STH 50 City sign area (By BP Gas Station, Peller Road)	1	L.S.	\$ 551.69	1	L.S.		1	L.S.	
2	Sailboat Entryway (361 West Main Street)	1	L.S.	\$ 1,339.73	1	L.S.		1	L.S.	
3	Museum Wall Perennial Bed & Bushes on West Side (255 Mill Street)	1	L.S.	\$ 1,078.91	1	L.S.		1	L.S.	
4	Donian Park Entrances (Two)-Main Street (North) & Center Street (West) & Planting Strip along the Mill Race Adjacent to Walkway Street to Street	1	L.S.	\$ 3,050.61	1	L.S.		1	L.S.	
5	City Hall Front Yard Beds & Building Foundation Plantings Front & West Sides (626 Geneva Street)	1	L.S.	\$ 3,747.23	1	L.S.		1	L.S.	
6	Parking Lot A - Geneva Street and Cook Street (Islands & Entryways)	1	L.S.	\$ 996.43	1	L.S.		1	L.S.	
7	Parking Lot D - Geneva Street and Sage Street (Shrubbery & Entryways)	1	L.S.	\$ 808.07	1	L.S.		1	L.S.	
8	Parking Lot G - Geneva Street behind McCullough Drug Store (Islands & Entryways)	1	L.S.	\$ 1,183.69	1	L.S.		1	L.S.	
9	American Legion Vets Memorial on Lakefront in Library Park	1	L.S.	\$ 774.64	1	L.S.		1	L.S.	
10	Riviera on the Lakefront, Driehaus Plaza mulch beds	1	L.S.	\$ 3,315.89	1	L.S.		1	L.S.	
11	West Main Street (Library park by Maxwell Street)	1	L.S.	\$ 588.50	1	L.S.		1	L.S.	
12	Longland Park, around sign. (Williams St, north end)	1	L.S.	\$ 600.76	1	L.S.		1	L.S.	
13	Paul Molitor Park Entrance Bed (West Parking Lot Veterans Park)	1	L.S.	\$ 462.55	1	L.S.		1	L.S.	
2018 Base Bid Total				\$ 18,498.70						
% Increase/Decrease for 2019 (In addition to 2018 Rates)		1	0%	\$ 18,498.70	1	L.S.		1	L.S.	
% Increase/Decrease for 2020 (In addition to 2019 Rates)		1	2%	\$ 18,868.67	1	L.S.		1	L.S.	
Total Contract 2018-2019-2020 Seasons				\$ 55,866.07						
Add #1	Alternate Proposal for Pond/Waterfall/Landscape Area located just West of 529 W Main St									
	Monthly Charge x 8 months 2018	1	216.00	1,728.00	1			1		
	Monthly Charge x 8 months 2019	1	216.00	1,728.00	1			1		
	Monthly Charge x 8 months 2020	1	221.00	1,768.00	1			1		
				\$ 61,090.07						

Total Contract 2018-2019-2020 Seasons including Addendum #1

Bids opened at 10:02am.
 Present for Bid Opening:
 Tom Earle, DPW Director
 Blaine Oborn, City Administrator
 Neil Waswo, Superintendent
 Jo Busch, Office Manager
 Mike Patton, Breezy Hill Nursery

12.n.

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CITY OF LAKE GENEVA

LANDSCAPING MAINTAINENCE – 2018, 2019 & 2020 SEASONS

NOTICE TO BIDDER

Sealed proposals will be accepted by the City of Lake Geneva in the City Clerk's office at 626 Geneva Street, Lake Geneva, until Wednesday February 21, 2018 at 10:00 A.M. to provide maintenance, care and housekeeping of all exterior landscaped areas per the specifications, excluding paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications.

Proposals must be sealed and submitted on the attached proposal form and returned clearly marked with date and time of opening. Absolutely no late, unsealed, undated, or unsigned proposals will be considered.

The City reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to the City of Lake Geneva.

Bidders shall submit their pre-qualification packet prior to the opening of bids. The City reserves the right to open bids submitted without pre-qualification but the project shall not be awarded to any contractor until qualified by the City.

All bids shall be F.O.B. destination, prepaid and allowed to the job site with no charges for packing or cartage.

The City of Lake Geneva is exempt from Federal Excise Tax and State Sales Tax; therefore, proposals should be made exclusive of these taxes. A Tax Exemption Certificate and/or Tax Exemption Registry number will be furnished to the successful proposer.

Vendors shall complete the enclosed insurance questionnaire with proposal. Requirements are; Contractor shall furnish evidence of Workers Compensation, public liability and property damage insurance. Limits of insurance shall be as follows: Minimum amounts of \$1,000,000 bodily injury and \$1,000,000 property damage including both injury and property damage caused by vehicles and machinery. A certificate of insurance shall be filed with the City at 626 Geneva St., Lake Geneva, WI 53147.

Successful bidder shall properly hold the City of Lake Geneva harmless from all damages occurring in any way by his acts or negligence, or that of his employees, agents or workers. A current Certificate of Insurance will be required of the successful vendor. Contact Mr. Neil Waswo, DPW Superintendent at (262)248-6644 or Ms. Jo Busch, Office Manager (262)248-2311 for Bid Documents and/or questions. Documents also available by visiting www.cityoflakegeneva.com

City of Lake Geneva Clerks Office.

City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2018-2019-2020 Seasons

To provide maintenance, care and housekeeping of all exterior landscaped areas *excluding* paved areas, lights, signs, fences and irrigation systems in accordance with the City of Lake Geneva's specifications and planting list.

AGREEMENT

This agreement, made this 21st day of February 2018 by and between Breezy Hill Nursery, party of the first part, hereinafter called the Contractor, and the City of Lake Geneva WI, party of the second part, hereinafter called the City.

WITNESSETH:

THAT WHEREAS, the City under provision of Sec.66.29 WI Stats, and by virtue of authority vested in the said City Council has awarded the contractor the work.

Article 1. SCOPE OF WORK

The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of maintaining designated landscaping areas in the City.

Article 2. PERIOD OF COVERAGE

This proposal shall provide for maintenance services for the 2018, 2019 and 2020 seasons, approximately April 1st through November 30th of each year. Work shall begin within 15 days of acceptance of this contract as evidence by the contractor's signature to said contract. The City may at its

sole discretion, terminate either or both of years two and three of this agreement by providing written notice to contractor by 31 January in the years 2019 and 2020.

Article 3. DEDUCTIONS

If the contract is not fully completed according to the terms of the contract within the time limits herein stipulated, the contractor shall be notified by the City in writing. Contractor shall have 5 working days from receipt of notice to correct deficiencies in performance. Failure by the contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

ARTICLE 4. PAYMENTS.

Invoices by the contractor shall be received and paid by the City in four (4) equal bi-monthly payments on 01 May, 01 July, 01 September and 01 November of each year.

ARTICLE 5. INSURANCE and LIABILITIES.

Contractor agrees to save, defend, indemnify and hold harmless the City against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement of patents. The City in consideration for the contractor complying with the contract as provided for by the specifications, agrees to pay the contractor at the times and in the manner and in the conditions set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor. It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors, shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period, it is found that workmanship is defective, or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

The contractor shall provide the City with evidence of Workers Comp, public liability and property damage insurance. Limits of insurance shall be as follows; minimum amounts of \$1 million bodily injury and \$1 million property damage including both injury and property damage caused by vehicles and

machinery. Said certificate shall accompany this contract and be on file with the City Clerk at 626 Geneva St., Lake Geneva WI 53147 prior to approval.

ARTICLE 6. CONTRACT DOCUMENTS.

The specifications together with any plans and this agreement shall form the contract.

ARTICLE 7. SPECIFICATIONS.

SHRUB, EVERGREEN AND GROUND BEDS (MINIMUM REQUIREMENTS)

1. All beds shall be edged two times a season.
2. Fertilizer shall be applied to the beds one time a season.
3. A pre-emergent herbicide shall be applied to the beds one time a season and *as required*.
4. All beds shall receive a 2" - 3" layer of shredded bark at the beginning of the season.
5. All beds shall be weeded weekly to present a neat and weed-free appearance.
6. All shrub and evergreen beds shall be pruned a minimum of four times a season.
7. All groundcover beds shall be pruned as needed.
8. A post-emergent herbicide shall be applied to all beds three times a season.
9. All Perennials that do not have an ornamental value in winter will be cut down and cuttings removed.

ORNAMENTAL TREES

1. All tree rings in planting/landscape areas shall be edged two times a season.
2. Ornamental trees shall be spot pruned once a season to remove dead or damaged branches and to develop the natural form of the plant.

MISCELLANEOUS

1. A general spring clean up will be performed at the beginning of the season.
2. A fall clean up will be performed at the end of the season.
3. All perennials shall be deadheaded as needed to permute new flowers and keep a neat compact appearance.

4. All beds and trees shall be mulched with a 2" to 3" layer of shredded bark in the spring.
5. Work not included in this proposal shall be done when requested in writing on a time and material basis at current rates and material at retail less 10%. Equipment will be billed at current rates. Contractor shall provide his annual hourly rate sheet to the City each year.

GENERAL

1. All work shall be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Chemicals will be applied by licensed personnel.
2. Materials shall be applied in accordance with manufacturers' directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
3. Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
4. Landscape debris shall be removed from the site at the end of each day at no additional charge.
5. Certificate of Insurance will be provided to the City after execution of contract and prior to any work.
6. Contractor's pesticide license shall be current and made available to the City for inspection upon request.
7. The Contractor will be responsible for contacting the local utility location services, (Digger's Hotline), for underground line locations. The Contractor shall not be held responsible for any sub-surface lines, which are not normally located and marked by the local utility location services unless so identified by the City. These would include, but are not limited to, invisible dog fences, cable, TV, security lines, irrigation, lighting systems, gas barbecue lines and pool equipment lines.
8. Monthly progress reports of completed tasks shall be submitted to the City Superintendent of Public Works outlining current conditions. Payment shall not be made on any outstanding reports.

CONTINGENCIES

Unforeseen and unpredictable items occur and shall be responded to during the course of the year. Because of the unpredictable nature of such events, it is the Contractor's responsibility to promptly bring these concerns to the attention of the client when discovered. In these instances the City may provide written authorization to the Contractor to cure the event on a time and material basis.

The following operations are a partial list of the types of work not included in this proposal which would be reimbursed to the Contractor on a time and material basis:

1. Repairs to turf, shrubs and trees due to snow damage.
2. Repairs to turf, shrubs and trees due to damage by those other than the Contractor.
3. Watering of turf, shrubs, flowers and trees.
4. The application of any pesticide not covered within the body of this proposal.
5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

PROPOSAL.

Proposals shall be placed in a sealed envelope and returned to the City Clerk, City of Lake Geneva, 626 Geneva St, Lake Geneva WI 53147 by 10:00 A.M., on Wednesday, 21 Feb., 2018 to provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding plantings, paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list. Absolutely no late, unsealed or unlabeled proposals shall be accepted.

Planting Location	Bid Price 2018
1. East Main Street STH 50 (By BP Gas Station, Peller Road)	<u>\$551.69</u>
2. Sailboat Entryway (361 West Main Street)	<u>\$1,339.73</u>
3. Museum Wall Perennial Bed and Bushes on West Side (255 Mill Street)	<u>\$1,078.91</u>
4. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) & Planting Strip along the Mill Race Adjacent to Walkway Street to Street	<u>\$3,050.61</u>
5. City Hall Front Yard Beds & Building Foundation Plantings Front & West Side	<u>\$3,747.23</u>
6. Parking Lot D– Geneva Street and Sage Street (Shrubbery & Entryways)	<u>\$808.07</u>
7. Parking Lot G – Geneva Street behind McCullough Drug Store (Islands & Entryways)	<u>\$1,183.69</u>
8. Parking Lot A – Geneva Street and Cook Street (Islands & Entryways)	<u>\$996.43</u>
9. American Legion Vets Memorial on lakefront in Library Park	<u>\$774.64</u>
10. Riviera on the Lakefront, Driehaus Plaza mulch beds	<u>\$3,315.89</u>
11. West Main Street (Library Park by Maxwell Street)	<u>\$588.50</u>
12. Longland Park, around sign. (Willaims St., north end.)	<u>\$600.76</u>
13. Paul Molitor Park Entrance Bed (West Parking Lot Veterans Park)	<u>\$462.55</u>

2018 Base Bid Total; \$18,498.70

2ND & 3RD YEARS OF CONTRACT

% INCREASE/DECREASE FOR 2019 0% (IN ADDITION TO 2018 RATES)

% INCREASE/DECREASE FOR 2020 2% (IN ADDITION TO 2019 RATES)

I hereby certify that all statements herein are made on behalf of Breezy Hill Nursery (Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this

Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Name: Michael R. Patton, CLT

Title: Maintenance Manager

Signature

Email: mpatton@breezyhillnursery.com

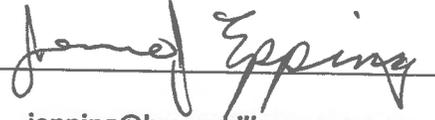


Name: Jerome Epping

Title: President

Signature

Email: jepping@breezyhillnursery.com



IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed by Jerome Epping its president or authorized officer, and countersigned by Michael R. Patton, CLT its Manager, and City of Lake Geneva has caused these present to be executed in its behalf by the Mayor and City Clerk of said City, the day and year first written.

Dated: _____

Mayor of City of Lake Geneva; _____

City Clerk _____

ADDENDUM #1 to the

City of Lake Geneva

Landscaping Maintenance Agreement Proposal

2018-2019-2020 Seasons

Alternate Proposal

1. Pond/waterfall/landscape area located just west of 529 W Main St on lot ZOP00300.

To include; Spring startup and pump (2) installation.

Monthly Checkup including mulch if needed.

Weed and trash removal/disposal.

Algae Buster Bacteria, or approved equivalent applications to keep pond algae free through each season.

Monitor and adjust water level.

Fall shut down, winterizing, pump removal (2). Pumps to be delivered to DPW office.

All supplies and manpower needed to fulfill contract.

Aquatic plant upkeep. Replanting by additional agreement.

Destructive species abatement. I.e.; turtles, muskrats, etc.

Pump maintenance/replacement shall be the responsibility of City.

Monthly charge \$	<u>216.⁰⁰</u>	x_8 months 2018
\$	<u>216.⁰⁰</u>	x_8 months 2019
\$	<u>221.⁰⁰</u>	x_8 months 2020

ADDENDUM #1 to the
City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2018-2019-2020 Seasons

I hereby certify that all statements herein are made on behalf of BREEZY HILL NURSERY (Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Name MICHAEL R. PATTON
Signature [Signature]
Title: MAINTENANCE MANAGER
Email MPATTON@breezyhillnursery.com

Name HENRY DE LA CAUZ Signature [Signature]
Title IT MANAGER Email hdc@breezyhillnursery.com

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed by Donald J. Trumbly ^{CFO} its president or authorized officer, and countersigned by Colleen P. Emery its secretary, and the City of Lake Geneva has caused these present to be executed in its behalf by the Mayor and City Clerk of said City, the day and year first written.

Dated: 02-22-18

Mayor of City of Lake Geneva; _____

City Clerk _____

#17

12.o.

Richard T. Krukowski

Sonrise Construction, Inc.
W5172 Memorial Drive
Elkhorn, Wisconsin 53121
Phone: 262-742-4639

▶ Tom Earle, Director.
City of Lake Geneva Department of Public Works
1065 Carey St. Lake Geneva WI. 53147
(262)248-6644
fax (262)248-4913



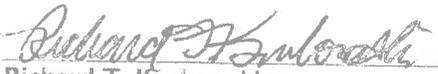
Dear Mr. Earle

The Attached Soil Engineer Report from HG Butler performed on March 2, 2018, is recommending placing the Abutments for the Disc Course Bridge on Helical Piles. To pursue a Spread Footing design a deep boring to a depth of 25' is recommended. The work of Helical Pile Installation should not be attempted without additional soil information, due to the unknown sub-surface soil conditions which could lead to an undetermined depth of pile installation. However, the soils may provide adequate bearing capacity as Mr. Butler states in the attached report.

The firm I would coordinate this work with is Giles Engineering. I have attached a scope of the Subsurface Exploration for your information.

This would be performed as an addition to the Contract for the Bridge project in the amount of 3,500.00.

Respectfully,


Richard T. Krukowski
President
Sonrise Construction, Inc.

Approved By: _____ Date _____





Butler Engineering, Inc.

Soil Testing • Engineering & Safety Consulting • Safety Training

March 11, 2018

Sonrise Construction
W5172 Memorial Dr.
Elkhorn, WI 53121

Attn: Richard Krukowski

Subject: Soil testing / Bridge Abutment
Lake Geneva Disk Golf Course Pedestrian Bridge Replacement
Lake Geneva, WI

Dear Mr. Krukowski:

On March 2, 2018, Butler Engineering Inc. tested the soils in an open pit excavation adjacent to the proposed easterly bridge abutment for the Lake Geneva Disk Golf Course Pedestrian Bridge in the City of Lake Geneva, WI.

Soils below the proposed bridge are identified as Walkkill Series Soils as identified in the USDA Soil Survey for Walworth County, Wisconsin. Soils observed in B1, immediately east of the proposed easterly bridge abutment (see the attached Soil Evaluation Report) were not consistent with Walkkill Series Soils.

The organic peat material typically found in Walkkill Soils was not observed. Water was observed and ponded at fifty (50) inches below surface grade (bsg). Gravelly sand between five (5) and seven (7) feet bsg had a blow count of seven (7) to ten (10) blows per inch (bpi) with a Dynamic Cone Penetrometer. The sandy gravel material appears to have been imported at the time of the installation of a pedestrian bridge at the location of the proposed bridge.

The USDA Soil Survey describes Walkkill Series Soils as having "Very severe limitations" due to "Low bearing capacity, shrinkage upon drying, and high water table." Although the total depth of the excavation was 100", water running into the open pit excavation made it impossible to determine the type or condition of soils underlying the sandy gravel or the lateral extent of the imported sand and gravel.

Conclusions and Recommendations:

- 1) The gravelly sand observed within the soil boring had adequate bearing capacity for a pedestrian bridge. However, the extent of the gravelly sand both horizontally and vertically is unknowable from the testing performed.
- 2) Recommend placing the bridge abutment on a helical pile and grade beam foundation.

Soil testing / Bridge Abutment
Lake Geneva Disk Golf Course Pedestrian Bridge Replacement
March 11, 2018
Page 2 of 2

- 3) If the project owners are determined to build the abutment on spread footings, Butler Engineering recommends a drilled soil boring on both sides of the river to a depth of 25' to determine underlying conditions. Butler Engineering or another qualified geotechnical engineer would need to be onsite at the time of the subgrade preparation for the footings to test actual conditions.
- 4) The recommendations contained in this report represent my professional opinions. These opinions were arrived at in accordance with accepted engineering practices.

Sincerely,

A handwritten signature in black ink, appearing to read 'H. Butler', followed by a long horizontal line extending to the right.

Harry G. Butler, P.E.
Butler Engineering Inc.



GILES

ENGINEERING ASSOCIATES, INC.

GEOTECHNICAL, ENVIRONMENTAL & CONSTRUCTION MATERIALS CONSULTANTS

- Atlanta, GA
- Baltimore, MD
- Dallas, TX
- Los Angeles, CA
- Manassas, VA
- Milwaukee, WI

March 13, 2018

Sonrise Construction, Inc.
W5172 Memorial Drive
Elkhorn, WI 53121

Attention: Mr. Richard T. Krukowski

Subject: Proposal for Geotechnical Engineering Exploration and Analysis
Proposed Pedestrian Bridge
Lake Geneva Disk Golf Course
Lake Geneva, Wisconsin
Proposal No. 1GP-1803034

Dear Mr. Krukowski:

We appreciate the opportunity to offer our services. Giles Engineering Associates, Inc. (Giles) has been performing Geotechnical Engineering Services for over 42 years on a local and national basis. Our experience in the Lake Geneva area and our dedication to quality engineering will be a benefit in the successful completion of the project. For more information about Giles, please visit us on the web at www.gilesenqr.com.

PROJECT DESCRIPTION

In accordance with your request, we are pleased to present our proposal to provide Geotechnical Engineering Services for the proposed pedestrian bridge (45'X8') to be located as shown on the site plans provided.

Please note that complete project details were not available at the time this proposal was prepared. As such, some assumptions were made regarding preparation of this proposal and the formation of our scope of services. As more information becomes available and final design criteria are determined, Giles will be pleased to revise its scope of services.

SCOPE OF SERVICES

A brief description of our understanding of the scope of services to be provided is discussed in the following paragraphs.



Geotechnical Engineering Exploration and Analysis
Proposed Pedestrian Bridge
Lake Geneva, Wisconsin
Proposal No. 1GP-1803034
Page 2

Subsurface Exploration

The subsurface exploration proposed for this project includes performing two test borings. Both borings will be strategically located within the approximate bridge abutment and will be extended to a depth of 30± feet below the existing ground surface. All borings will be extended to planned depths or prior refusal, whichever is less. The exploration program results in 60 lineal feet of test borings.

Depending upon the uniformity or non-uniformity of the subsoils, it may be desirable or necessary to extend the borings deeper to assist in providing more design and construction estimate information. The need for additional test borings will, however, be made during the performance of the planned field exploration program and only in accordance with your authorization.

Conventional field testing is planned to be performed on the materials encountered in the test borings to determine their classification, strength, compressibility and other characteristics based on subsoil conditions. Groundwater monitoring will be performed in the test borings to assist in evaluating the water table.

The field exploration will consist of performing Standard Penetration Tests (SPT) in general accordance with ASTM D-1586 specifications at 2½-foot intervals throughout the major foundation influence zone, typically the first 10 to 15 feet, and 5 feet thereafter, and/or at each major change in subsurface characteristics. Undisturbed tube samples may be obtained during the field exploration should questionable and/or soft, compressible strata be encountered for use in specialized soil mechanics laboratory testing.

We propose to perform the subsurface exploration with company-owned and operated drilling equipment. The test borings will be advanced through the soil with standard 2¼ or 3¼-inch I.D. hollow stem augers. Special access equipment such as an all-terrain vehicle or low clearance drill rig is expected to be necessary for this project. Ground surface elevations of the test borings and the location of the borings in the field will be referenced to available property lines and topographic data, using conventional approximate surveying techniques. This proposal does not include the use of special OSHA or hazardous drilling techniques or drill crew protection. Complete rights-of-entry and access to the site are expected to be provided for us as a function of this proposal as stated we will require an 8' opening through any fenced areas.

Prior to drilling, the public utility locator will be contacted to "clear" the test boring areas for public utilities. A potential exists for presence of "private" utilities, which are typically not identified by the public utility locator. If desired, a private utility locator could be hired, at an additional cost, to help locate unknown private underground utility lines. Even with the help of a private utility locator service, a potential exists for the damage to unknown private utilities. Giles will not be responsible for damage to any unknown or unmarked underground utilities.



Geotechnical Engineering Exploration and Analysis
Proposed Pedestrian Bridge
Lake Geneva, Wisconsin
Proposal No. 1GP-1803034
Page 3

Soil Laboratory Testing

Standard laboratory testing to determine the classification, strength, compressibility and other general physical characteristics will be performed on the collected soil samples. Information obtained from the laboratory testing will be used to determine the soil subgrade capability to support the proposed improvements.

Report

The results of our field exploration and laboratory testing will be utilized in a geotechnical engineering analysis, which will provide the following information presented in a written report prepared by a Registered Professional Engineer.

- ◆ Determination of generalized subsurface soil and groundwater conditions and engineering characteristics at the site test borings to depths assigned or to a depth subsequently found necessary for the proposed bridge.
- ◆ Design information for the type or types of foundations economically suitable for support of the proposed bridge, including estimated total and differential settlements and corresponding allowable soil bearing capacities.
- ◆ Recommendations regarding construction considerations, including the reuse of excavated on-site materials as structural compacted fill, surface and groundwater problems and control, and other site or area phenomena that is applicable to the proposed project.

SPECIAL CONSIDERATIONS

Please note that Giles will perform subsurface drilling activities with a reasonable standard of care. At the conclusion of drilling activities, Giles will backfill each borehole. Even with this service, however, it is important to note that some borehole backfill settlement or expansion can and will occur over time. This settlement/expansion can create a hazard and should be carefully monitored by the client and/or property owner. The settlement/expansion can lead to the formation of a "trip joint" representing a threat of injury to persons or animals utilizing or accessing the subject property. Giles has not included a cost for monitoring borehole settlement/expansion after the initial drilling activities and will not be performing this service.

CONDITIONAL USE RESOLUTION

18-R22

A resolution authorizing the issuance of a Conditional Use Permit to Mark Larkin, 500 Stone Ridge Drive, Lake Geneva, WI 53147, to allow for a 4 lot land division CSM in the Woodland Overlay District.

WHEREAS, the City Plan Commission has considered the application of Mark Larkin to create a 4 lot CSM land division on Dodge Street for Tax Key No. ZYUP00053 intended for properties located in the Woodland Overlay District;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on March 19, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Mark Larkin, 500 Stone Ridge Drive, Lake Geneva, WI 53147, to allow for a 4 lot land division CSM in the Woodland Overlay District located in the (SR- 4) zoning district,

Tax Key No. ZYUP00053 to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 26th day of March 2018.

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: March 19, 2018

Agenda Item: 7

Applicant:

Mark Larkin
500 Stone Ridge Drive
Lake Geneva, WI 53147

Request:

Conditional Use Permit 4 lot CSM land division on Dodge Street for Tax Key No. ZYUP00053 intended for properties located in the Woodland Overlay District

Description of Proposed Conditional Uses:

The applicant is submitting a Conditional Use Permit (CUP) to propose a newland division to create 4 individual buildable lots on Dodge Street. This property is located on the north side of Dodge Street, west of Pond View Ln and east of Fremont Street.

As proposed, the newly created lots will be located within the SR-4 zoning and remain single family lots. The proposed lot sizes are 3 lots at .98 acres & 1 lot that is 2.96 acres with the site restrictions for the Woodland Overlay to limit the removal of trees to 30% of the lots.

The building pads are also depicted on lots 1, 2, & 3 albeit lot has 4 is undetermined at the time of the application.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review:

The proposed conditional use is fully consistent with the requirements of the Municipal Ordinance and within the Comprehensive plan.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation:

1. Staff recommends that the Plan Commission recommend approval of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.
3. Staff recommends the following *additional condition of approval* be attached.
 - a. Conditional Use Permit approval is consistent as proposed within the Woodland Overlay protection zoning guidelines.

APPLICATION FOR CONDITIONAL USE
City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

Vacant lot - Dodge Street ZYUP00053

Part of NW 1/4 of the NE 1/4 of section 35 Town 2 North Range 17 East
See enclosed CSM with full legal description.

NAME AND ADDRESS OF CURRENT OWNER:

Mark Larkin - 500 Stone Ridge Dr. Lake Geneva, WI 53147

TELEPHONE NUMBER & EMAIL OF CURRENT OWNER: 262-853-5576 mlarkin@keeferealestate.com

NAME AND ADDRESS OF APPLICANT:

Same as owner

TELEPHONE NUMBER & EMAIL OF APPLICANT:

PROPOSED CONDITIONAL USE:

Per City Zoning map, the site is zoned SR-4 with a Woodland Overlay. The applicant is applying to place single family residence on 3 0.98ac lots and one 2.96ac lot per the proposed CSM. Per SR-4 Zoning, this is Permitted by Right use in 98-203(1). In order to construct these homes, some clear cutting is required, and per 98-507(4), this is permitted by conditional use in a Woodland Overlay. Per 98-206(1) Residential is an appropriate land use if a maximum of 30% is clear cut, by Conditional Use.

ZONING DISTRICT IN WHICH LAND IS LOCATED: SR-4 with Woodland Overlay

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Cardinal Engineering LLC 201 Broad Street Suite B Lake Geneva, WI 53147
Ryan Cardinal ryan@cardinalengineeringWI.com 262-757-8776

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Clear cut per the submitted site plan for single family residential

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

1-23-18

DATE

M. L. C.

SIGNATURE OF APPLICANT

Cost Recovery # _____

Petitioner Name _____

Project Address _____

OFFICE USE ONLY

Description of Request _____

Agreement for Services

REIMBURSABLE BY THE PETITIONER / APPLICANT. The city may retain the services of the professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposals coming before the Plan commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any financing charges that may accrue. The City applies the charges for these services to the Petitioner. The City Administrator at any time may require an applicant to submit an advance deposit of **\$500 to \$5,000 depending on the complexity and anticipated involvement of the City's consultants** or continuing advance deposits against future billings by the City for recovery of costs provide by this ordinance 98-935(4). **An advanced deposit shall be required for the application related to Extraterritorial matters.** Surplus deposits shall be returned to the Applicant at the conclusion of the project.

_____, as applicant/petitioner for

Project:

Project Address:

Name:

Mark Larkin

Address:

500 S. Stone Ridge Dr.

Lake Geneva, WI 53147

Cell Phone: (262) - 853 - 5576

Phone: () - -

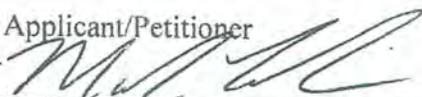
Email: mlarkin@keckrealestate.com

Dated this 23 Day of January, 2018

Printed Name of Applicant / Petitioner

Mark Larkin

Signature of Applicant/Petitioner



**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓ Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

___ ~~X~~ (a) A map of the proposed conditional use:

- ~~X~~ Showing all lands for which the conditional use is proposed;
- ~~X~~ Showing all other lands within 300 feet of the boundaries of the subject property;
- ~~X~~ City Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ~~X~~ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ~~X~~ Map and all its parts are clearly reproducible with a photocopier;
- ~~X~~ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
- ~~X~~ All lot dimensions of the subject property provided;
- ~~X~~ Graphic scale and north arrow provided.

___ ~~X~~ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

- (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- (e) Written justification for the proposed conditional use:
 - Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The property is currently zoned SR-4 with the Woodland Overlay. Single family residential is in line with the comprehensive plan of the City

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The property is zoned SR-4 along with adjacent properties. This is in line with all surrounding developed land.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

Being an isolated environmental corridor, the City has full jurisdiction over this property. Again, this proposed use is in-line with the overall City zoning and plans.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

The proposed use is relatively low density compared to surrounding areas. The proposed use will be approx. 1 home per acre.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

City water and sewer already serve the area and have sufficient capacity.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

The applicant is proposing clear cutting within limits set forth in the zoning code. No other adverse effects are known at this time.

IV. FINAL APPLICATION PACKET INFORMATION

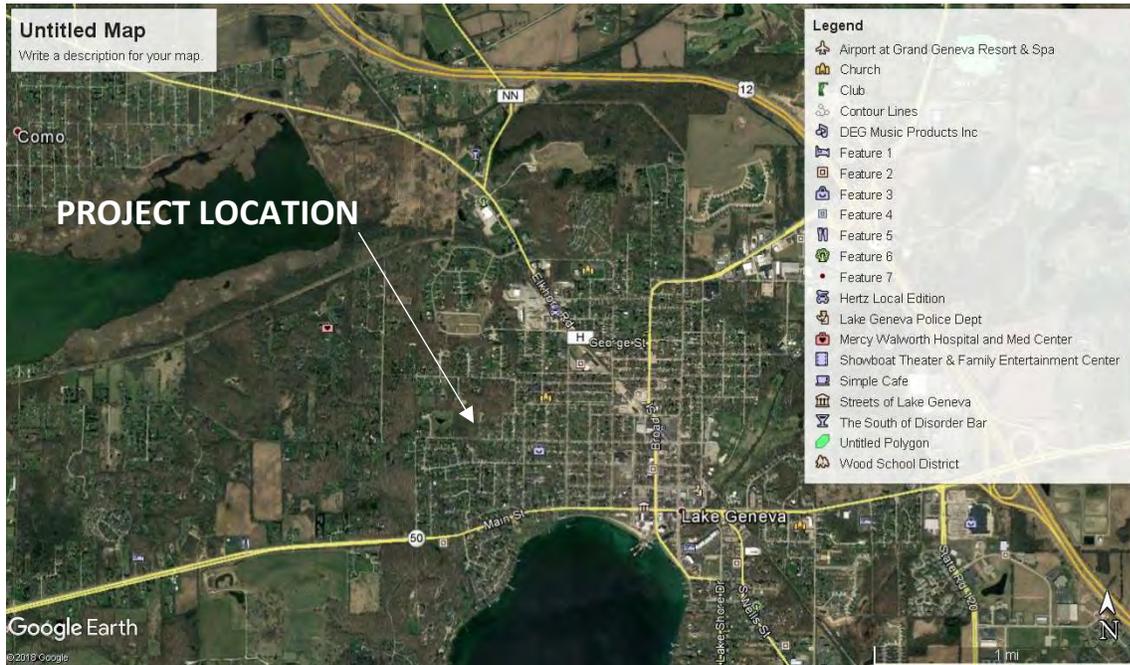
- ____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____
- ____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice published on _____ and _____ by: _____
- ____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____
-

DODGE STREET CSM AND SINGLE-FAMILY RESIDENCE
CONDITIONAL USE NARRATIVE

Location

The subject property is located as follow; Northwest ¼ of the Northeast ¼ of Section 35, Township 2 North, Range 17 East in the City of Lake Geneva, Walworth County, Wisconsin. The parcel tax ID is ZYUP00053.

Site Location Maps



Site Area Overview



Zoomed Site Area Overview

PROJECT NARRATIVE

This project is within City of Lake Geneva city limits. The parcel is currently zoned SR-4 with a Woodlands and Environmental Corridor Overlay.

The applicant is requesting to subdivide the parcel, as previously submitted and approved. In order to comply with the Environmental Corridor and Woodlands Overlay, this conditional use is submitted for clear cutting for single family home sites.

Per the existing SR-4 zoning, single family residence is permitted by right. Per 98-507, clear cutting is permitted by Conditional Use. This section refers to 98-206, which limits the amount of clear cutting in Woodland Overlay to 30% of the site. The applicant is proposing to limit the amount of clearing as shown.

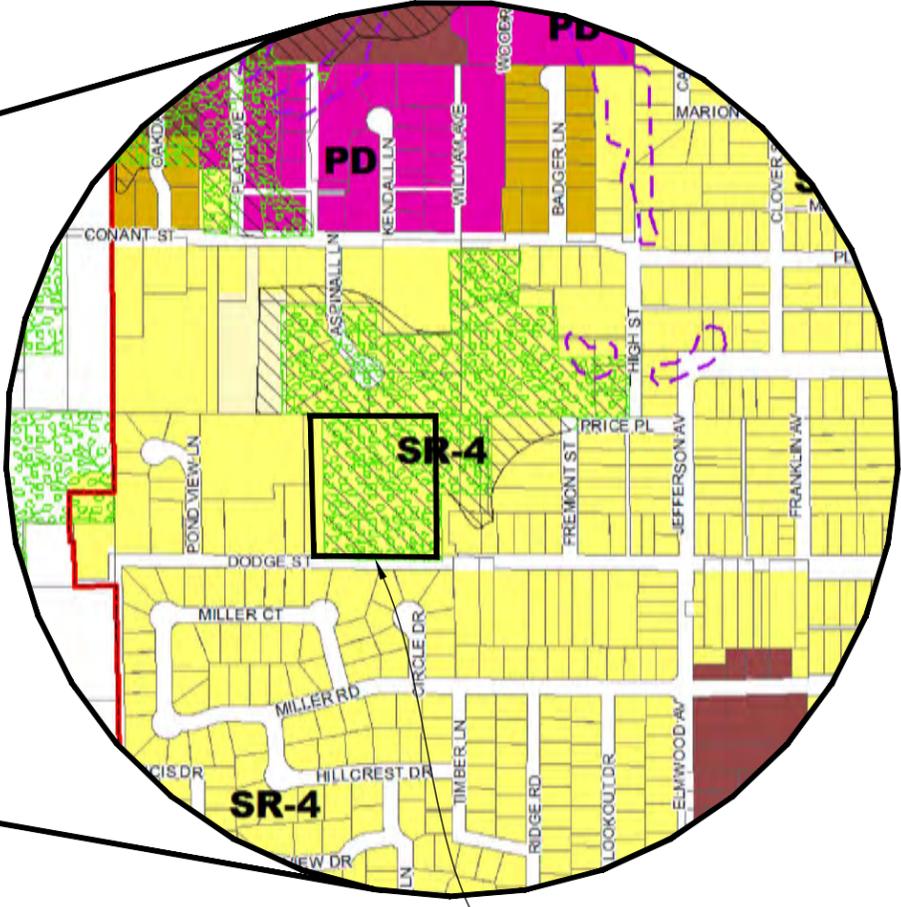
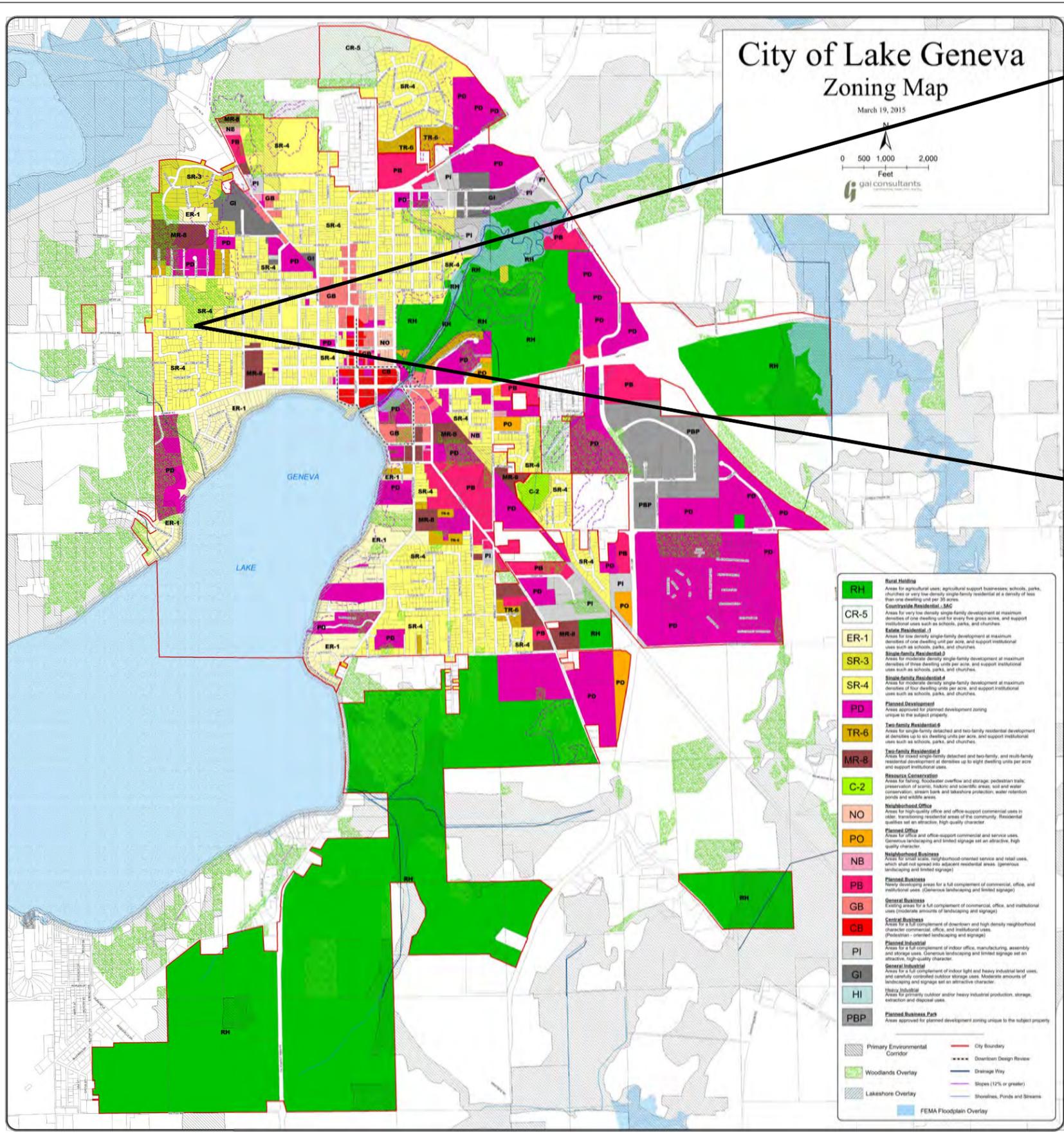
The enclosed site plan shows Lot 1 being 21% cleared, Lot 2 being 20% cleared, and Lot 3 being 18% cleared. On said site plan, a line is shown where the maximum depth for 30% clear cut would be. The applicant will be required to stay within that depth, and any Lot owners will not be allowed to clear any additional lands, per previously referenced ordinances.

The enclosed zoning and future land use maps show that this parcel is surrounded by single-family residential and is planned for future land use as single-family with the Woodland Overlay. This minimal impact, single-family residence proposed for the site meets all the City's published intentions and requirements for this portion of the City.

Being an isolated environmental corridor, the City has full jurisdiction over the overlay. With the building pads located near the Dodge Street Right-of-Way, the proposed use is within SEWRPC's guideline of minimal impact when developing in environmental corridors.

City of Lake Geneva Zoning Map

March 19, 2015



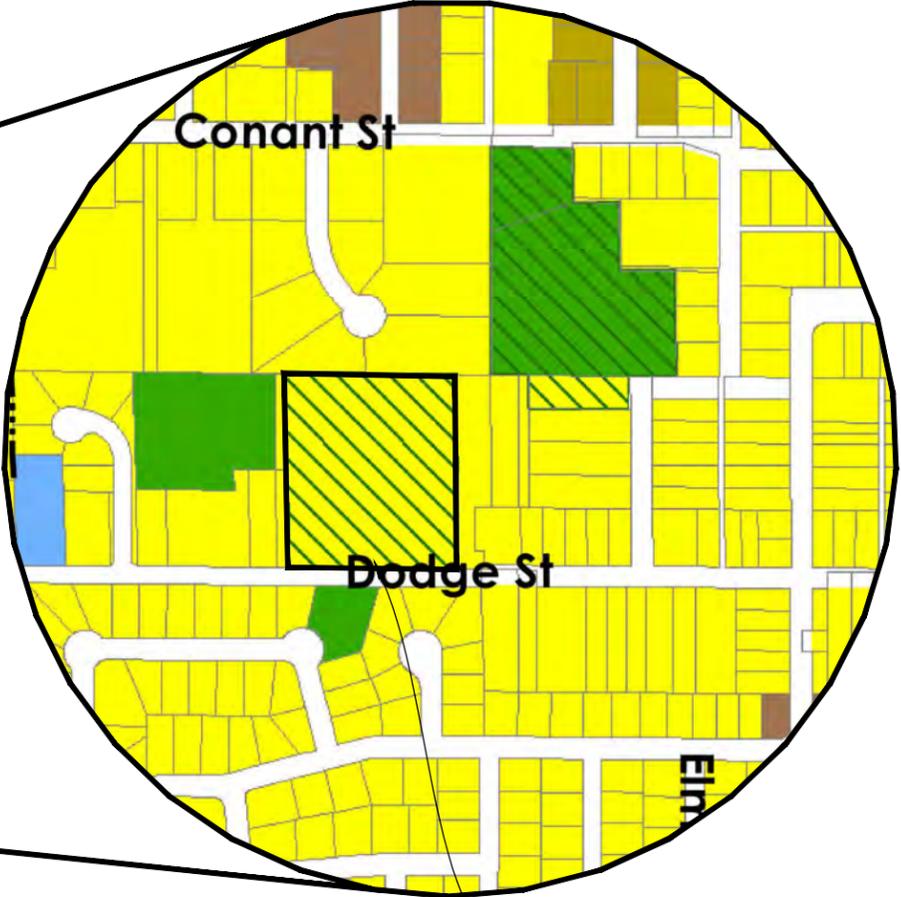
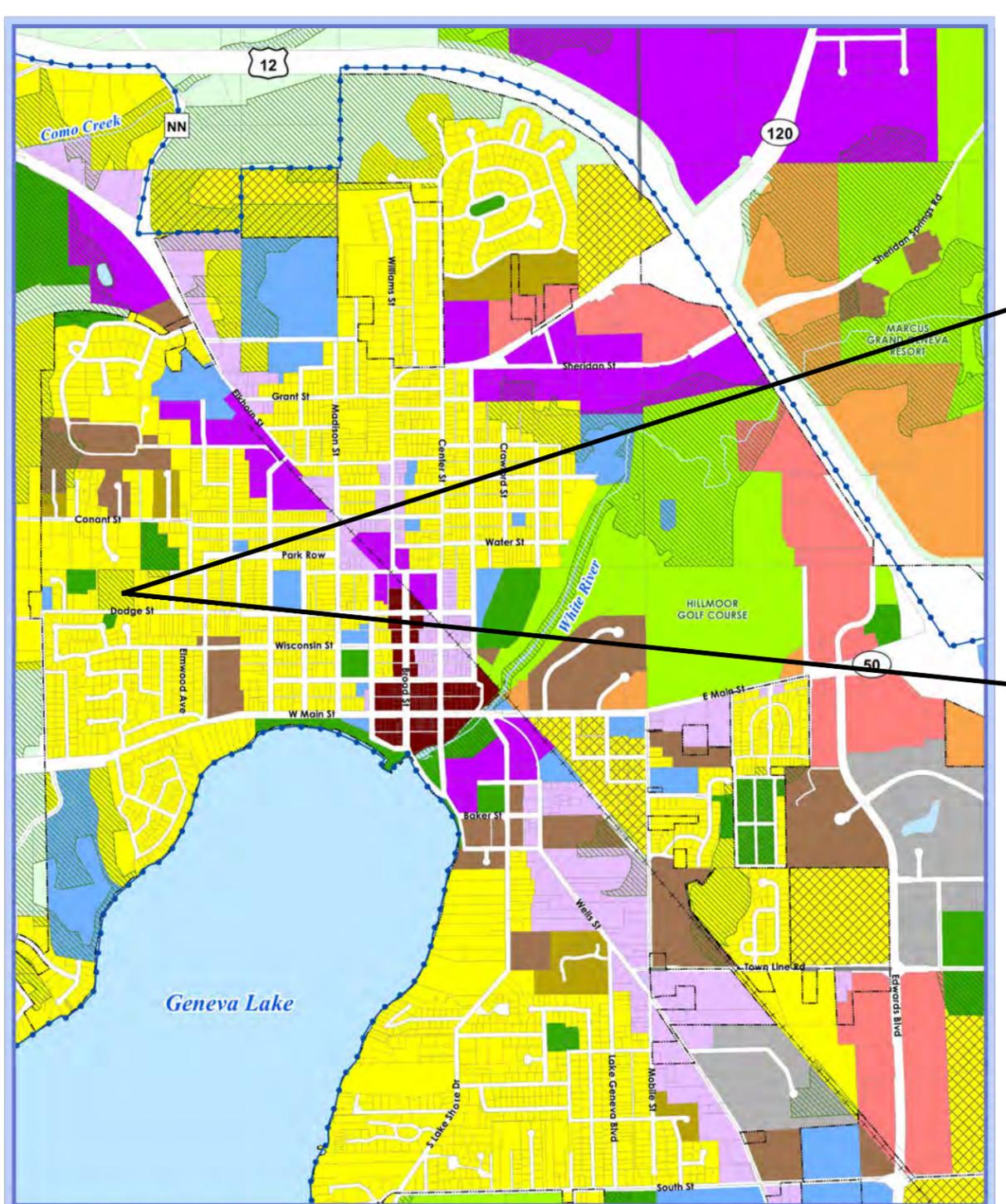
SUBJECT PROPERTY

RH	Rural Holdings Areas for agricultural uses; agricultural support businesses; schools, parks, churches or very low density single-family residential at a density of less than one dwelling unit per 35 acres.
CR-5	Countrywide Residential, MAC Areas for very low density single-family development at maximum densities of one dwelling unit for every five gross acres, and support institutional uses such as schools, parks, and churches.
ER-1	Estate Residential, I Areas for low density single-family development at maximum densities of one dwelling unit per acre, and support institutional uses such as schools, parks, and churches.
SR-3	Single-Family Residential, I Areas for moderate density single-family development at maximum densities of three dwelling units per acre, and support institutional uses such as schools, parks, and churches.
SR-4	Single-Family Residential, II Areas for moderate density single-family development at maximum densities of four dwelling units per acre, and support institutional uses such as schools, parks, and churches.
PD	Planned Development Areas approved for planned development zoning unique to the subject property.
TR-6	Two-Family Residential, I Areas for single-family detached and two-family residential development at densities up to six dwelling units per acre, and support institutional uses such as schools, parks, and churches.
MR-8	Two-Family Residential, II Areas for mixed single-family detached and two-family, and multi-family residential development at densities up to eight dwelling units per acre and support institutional uses.
C-2	Resource Conservation Areas for farming, moderate overflow and storage, pedestrian trails, preservation of scenic, historic and scientific areas, soil and water conservation, stream bank and lake/shore protection, water retention ponds and wildlife areas.
NO	Neighborhood Office Areas for high-quality office and office-support commercial uses in older, transitioning residential areas of the community. Residential qualities set an attractive, high-quality character.
PO	Planned Office Areas for office and office-support commercial and service uses. Generous landscaping and limited signage set an attractive, high-quality character.
NB	Neighborhood Business Areas for small-scale, neighborhood-oriented service and retail uses, which shall not spread into adjacent residential areas. (Generous landscaping and limited signage)
PB	Planned Business Newly developing areas for a full complement of commercial, office, and institutional uses. (Generous landscaping and limited signage)
GB	General Business Existing areas for a full complement of commercial, office, and institutional uses. (Moderate amounts of landscaping and signage)
CB	Central Business Areas for a full complement of downtown and high-density neighborhood character commercial, office, and institutional uses. (Restrictive: oriented landscaping and signage)
PI	Planned Industrial Areas for a full complement of indoor office, manufacturing, assembly and storage uses. Generous landscaping and limited signage set an attractive, high-quality character.
GI	General Industrial Areas for a full complement of indoor light and heavy industrial land uses, and carefully controlled outdoor storage uses. Moderate amounts of landscaping and signage set an attractive character.
HI	Heavy Industrial Areas for primary outdoor and/or heavy industrial production, storage, extraction and disposal uses.
PBP	Planned Business Park Areas approved for planned development zoning unique to the subject property.

	Primary Environmental Corridor		City Boundary
	Woodlands Overlay		Downtown Design Review
	Lakeshore Overlay		Drainage Way
	FEMA Floodplain Overlay		Slopes (12% or greater)
			Shorelines, Ponds and Streams



DESIGNING IN TRUE DIRECTIONS
 262-757-8776
 www.cardinalengineeringWI.com
DODGE STREET - ZYUP00053



SUBJECT PROPERTY

Map 5b: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories		
Agricultural & Rural	Central Business District	City of Lake Geneva
Single Family Residential - Exurban	Planned Mixed Use	Township Boundary
Single Family Residential - Urban	<small>*Each "Planned Mixed Use Area" may include mix of:</small>	Urban Service Area Boundary
Two-Family/Townhouse Residential	<small>1. Planned Office</small>	Extraterritorial Jurisdiction Boundary
Multi-Family Residential	<small>2. Multi-Family Residential</small>	Parcels
Planned Neighborhood	<small>3. Institutional & Community Services</small>	Surface Water
<small>*Each "Planned Neighborhood" may include a mix of:</small>	<small>4. Planned Business</small>	Abandoned Railroad
<small>1. Single-Family - Urban (predominate land use)</small>	Planned Industrial	
<small>2. Two-Family/Townhouse</small>	General Industrial	
<small>3. Multi-Family Residential</small>	Institutional & Community Services	
<small>4. Institutional & Community Services</small>	Private Recreation Facilities	
<small>5. Neighborhood Mixed Use</small>	Public Park & Recreation	
<small>6. Public Park & Recreation</small>	Environmental Corridor	
Neighborhood Mixed Use	Long Range Exurban Growth Area	
Planned Office		
Planned Business		

Adopted: December 14, 2009
 Amended: October 24, 2014
 Source: SEWRPC, WIDNR, Walworth County LIO, V&A



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DODGE STREET - ZYUP00053

CONDITIONAL USE RESOLUTION

18-R20

A resolution authorizing the issuance of a limited Conditional Use Permit to Samantha 615 Center St., Lake Geneva, WI 53147, to allow for a Bed and Breakfast Establishment (B&B).

WHEREAS, the City Plan Commission has considered the application of Samantha Strenger to create a Bed and Breakfast Establishment (B&B) at 615 Center Street for Tax Key No. ZGC00160;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on March 19, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a limited Conditional Use Permit to Samantha Strenger, 615 Center Street, Lake Geneva, WI 53147, to allow for a Bed and Breakfast Establishment (B&B) located in the (SR- 4) zoning district,

Tax Key No. ZGC00160 to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 26th day of March 2018.

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: March 19, 2018

Agenda Item:8

Applicant:

Samantha Strenger
615 Center St.
Lake Geneva, WI 53147

Request:

Tax Key No. ZGC00160
Proposed Conditional Use to conduct a
Bed & Breakfast (B&B).

Description:

The applicant is submitting a Conditional Use Permit (CUP) for a proposed Conditional Use to conduct a Bed & Breakfast (B&B) at 615 Center Street.

The application was review by staff and found in the initial request for the Conditional Use Permit (CUP) shall identify the building parking requirements and the application identifies 5 parking spaces available for this property.

The property is located in the SR-4 zoning district located at tax key no. ZGC00160.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

The proposed newly created CUP is recommended for approval.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance,

and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the Proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend *approval* of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

615 Center Street ZGC00160 B&B

NAME AND ADDRESS OF CURRENT OWNER:

Samantha Strenger - 615 center street, Lake Geneva
WI 53147

TELEPHONE NUMBER & EMAIL OF CURRENT OWNER: (262)994-8554 BRGuest721@gmail.com

NAME AND ADDRESS OF APPLICANT:

Samantha Strenger - 615 Center Street, Lake
Geneva, WI 53147

TELEPHONE NUMBER & EMAIL OF APPLICANT: (262)994-8554 BRGuest721@gmail.com

PROPOSED CONDITIONAL USE:

Bed and Breakfast Establishment

ZONING DISTRICT IN WHICH LAND IS LOCATED: SR-4

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

John J. Peacock
1156 Linden Ave.
Deerfield, IL 60015

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Lost Oak Bed + Breakfast - A small BnB
in Downtown Lake Geneva.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

2/14/18

DATE

Samantha Strenger

SIGNATURE OF APPLICANT

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) **Written justification for the proposed conditional use:**
- _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (*See below*)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The property meets all requirements of a bed
+ breakfast establishment in Lake Geneva.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Same as above.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No, it does not negatively affect any of the
above factors.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Home is located between two multi-family properties,
very close to downtown + other bed + breakfast
establishments.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

yes.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

yes, this will promote Lake Geneva's visitor population + thus stimulate its economy.

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

Lost Oak Bed & Breakfast

615 Center Street
Lake Geneva, Wisconsin

Sheet Index

T1	Title Sheet
G1	Information Sheet & Zoning
S1	Site Location Plan
S2	Site Plan
A1	Floor Plan
A2	Second Floor Plan

Location Map



T1

1-23-2018

Zoning

Classification:

City of Lake Geneva, WI Zoning

SR 4 Single-family Residential-4 Areas

Permitted Use: (I) Bed and Breakfast Establishment –
Conditional Use

Adjacent Properties Zoning:

North - SR 4 Single-family Residential-4 with Two
Homes/Duplex Conditional Use

South - SR 4 Single-family Residential-4 with Two
Homes/Duplex Conditional Use

East – Public Alley (SR 4)

West – Center Street (SR 4)

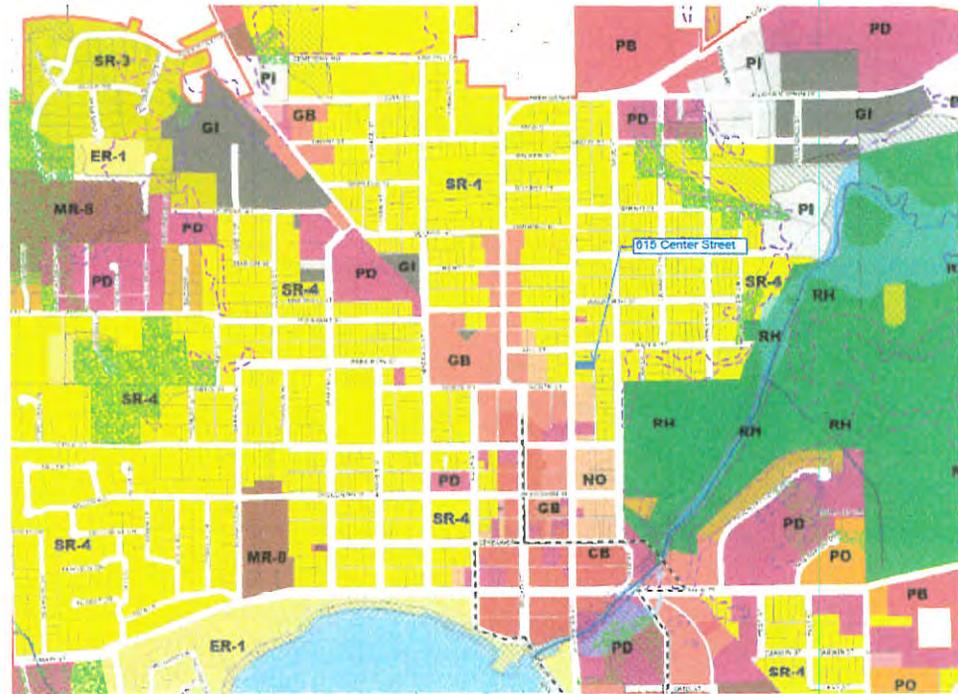
Sleeping Rooms:

Sleeping Room 1 = 321 SF (including Sitting Room)

Sleeping Room 2 = 112 SF

Parking:

2 parking spaces for guests



Zoning Map and Location

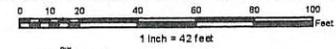
G1

1-23-2018



615 Center Street

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 1/8/2018

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD27

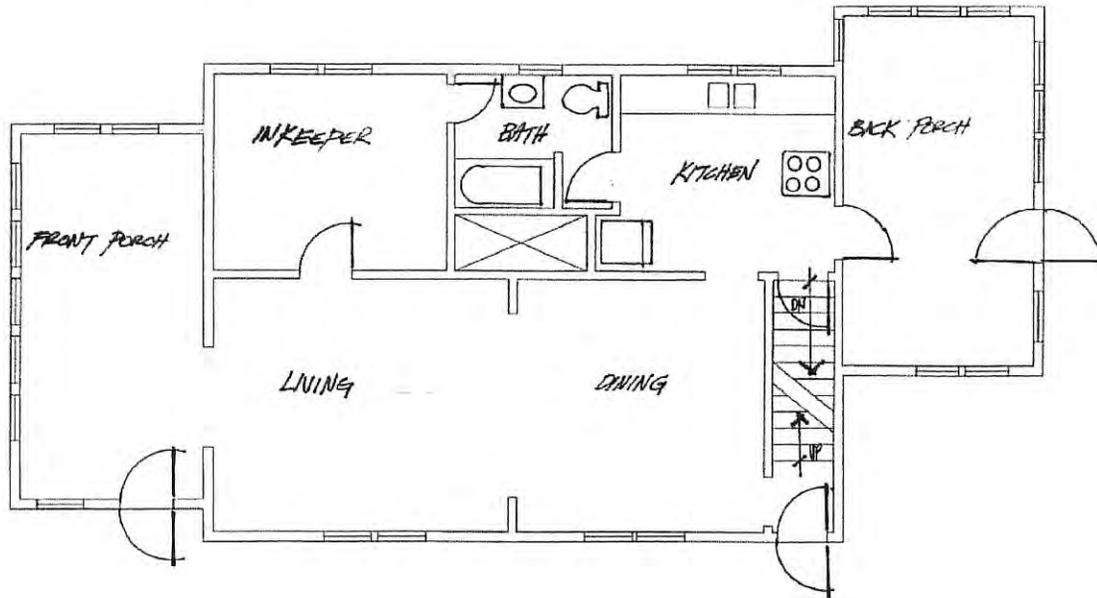
**Walworth County Information Technology Department
Land Information Division**
1920 County Trunk NW
Elkhorn, Wisconsin 53121-1001



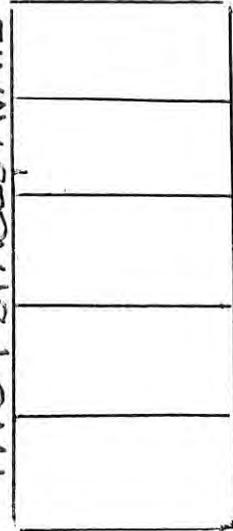
REGULATIONS, DIMENSIONS AND DATA MAP AND DATA PROVIDED ARE PROVIDED AS INFORMATION ONLY AND ARE NOT GUARANTEED. THE USER ASSUMES ALL LIABILITY FOR ANY AND ALL DAMAGES, INCLUDING ATTORNEY'S FEES, ARISING FROM THE USE OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN IS PROVIDED AS IS WITHOUT WARRANTY.



FIRST FLOOR PLAN
3/16" = 1'-0"



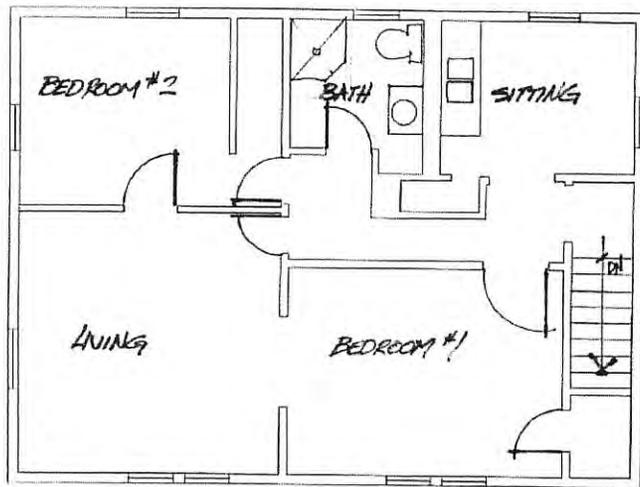
* PARKING FOR GUESTS
TWO+ SPACES AVAILABLE



A1

1-23-2018

SECOND FLOOR PLAN
3/16" = 1'-0"



A2

1-23-2018



Front



Back

AMENDING EXISTING PRECISE IMPLEMENTATION PLAN
18-R21

A resolution authorizing the issuance of an amended Precise Implementation Plan to Oak Fire Properties LLC, 831 Wrigley Drive, Lake Geneva, WI 53147, to allow for installation and alteration to an existing Precise Implementation Plan with site plan alteration in building a 2nd floor Pergola.

WHEREAS, the City Plan Commission has considered the application of Oak Fire Properties LLC to alter the existing Precise Implementation Plan;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on March 8, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Precise Implementation Plan Conditional Use Permit to Oak Fire Properties LLC, 831 Wrigley Drive, Lake Geneva, WI 53147, to allow for installation and alteration to an existing Precise Implementation Plan with site plan alteration in building a 2nd floor Pergola, in the Central Business (CB) zoning district, Tax Key No. ZOP00340 to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 26th day of March 2018.

Alan Kupsik, Mayor

ATTEST:

Lana Kropf, City Clerk

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: March 19, 2018

Agenda Item:10

Applicant:

Oak Fire Properties LLC.
831 Wrigley Dr.
Lake Geneva, WI 53147

Request:

Oak Fire to Amend Precise Implementation Plan (PIP) to allow for the 2nd floor Pergola installation

Description:

The applicant is submitting to amend the Precise Implementation Plan (PIP) to locate a second floor Pergola structure on the exterior deck area to assist with customer comfort and shading from the sun.

The change will require the recommendation for or against the amendment on a site plan review.

The proposed request does not require additional parking spaces.

Consistency with the Comprehensive Plan:

Wisconsin law requires all Zoning Map Amendments (including Precise Implementation Plan (PIP) be consistent with the Comprehensive Plan, and particularly with the Future Land Use Map. This map recommends the land use category for the subject property. This category allows for neighborhood-scale mixed use development. The proposed PIP zoning *is consistent* with the Comprehensive Plan.

Relation to Base Zoning Standards:

All Planned Developments must explicitly identify any flexibilities being requested from base zoning standards in the most comparable regular zoning district. In this instance, the Planned Development (PD), the current zoning of the property, provides that comparison zoning district. The project is requesting the following:

As no other changes are proposed to the site that would change existing conditions, no other flexibilities are requested.

Approved Land Uses:

The PIP enables the following land uses as permitted:

- Planned Development (PD)

Zoning Map Amendment / PIP - Action by the Plan Commission:

Recommendation to the Common Council on the Proposed Zoning Map Amendment / PIP

As part of the consideration of a requested Planned Development / Precise Implementation Plan (PIP) step, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Zoning Map amendment to PIP;
- Include *findings* required by the Zoning Ordinance for Zoning Map amendments; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the PIP for Recommendation to Common Council:

A proposed PIP must be reviewed by the standards for all Zoning Map Amendments, below:

A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be in agreement with Items 1 and 3, and one or more factors of Item 2, of the following.

1. The proposed PIP furthers the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA).
2. One or more of the following factors have arisen that are not properly addressed on the current Official Zoning Map:
 - a. The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan;
 - b. A mistake was made in mapping on the Official Zoning Map;
 - c. Factors have changed, making the subject property more appropriate for the proposed GDP zoning;
 - d. Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
3. The proposed PIP amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

B. If, after the public hearing, the Commission wishes to recommend *denial*, then the appropriate fact finding would be in disagreement with at least one of Items 1, 2, or 3 of the following:

1. The proposed PIP does not further the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA).
2. One or more of the following factors have not arisen that are not properly addressed on the current Official Zoning Map:

- a. The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan;
 - b. A mistake was made in mapping on the Official Zoning Map;
 - c. Factors have changed, making the subject property more appropriate for the proposed PIP zoning;
 - d. Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
3. The proposed PIP amendment to the Official Zoning Map does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

Staff Recommendation on the Precise Implementation Plan (PIP):

1. Staff recommends that the Plan Commission recommend *approval* of the Precise Implementation Plan (PIP) as submitted, all other zoning requirements have been met.

APPLICATION FOR PRECISE IMPLEMENTATION PLAN AMENDMENT

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

831 Wrigly Dr
Lake Geneva WI 53147

Name and Address of Current Owner:

DAVID SCOTTY
831 Wrigly Dr. Lake Geneva WI 53147

Telephone No. with area code & Email of Current Owner: 312-451-1494

Name and Address of Applicant:

Peter Juergens
N2689 Sunset Blvd Lake Geneva WI 53147

Telephone No. with area code & Email of Current Owner: 414-588-2909

Proposed Use:

Install Pergola on 2nd level Patio

Zoning District in which land is located: _____

Names and Addresses of architect, professional engineer and contractor of project:

Geneva Bay Const.

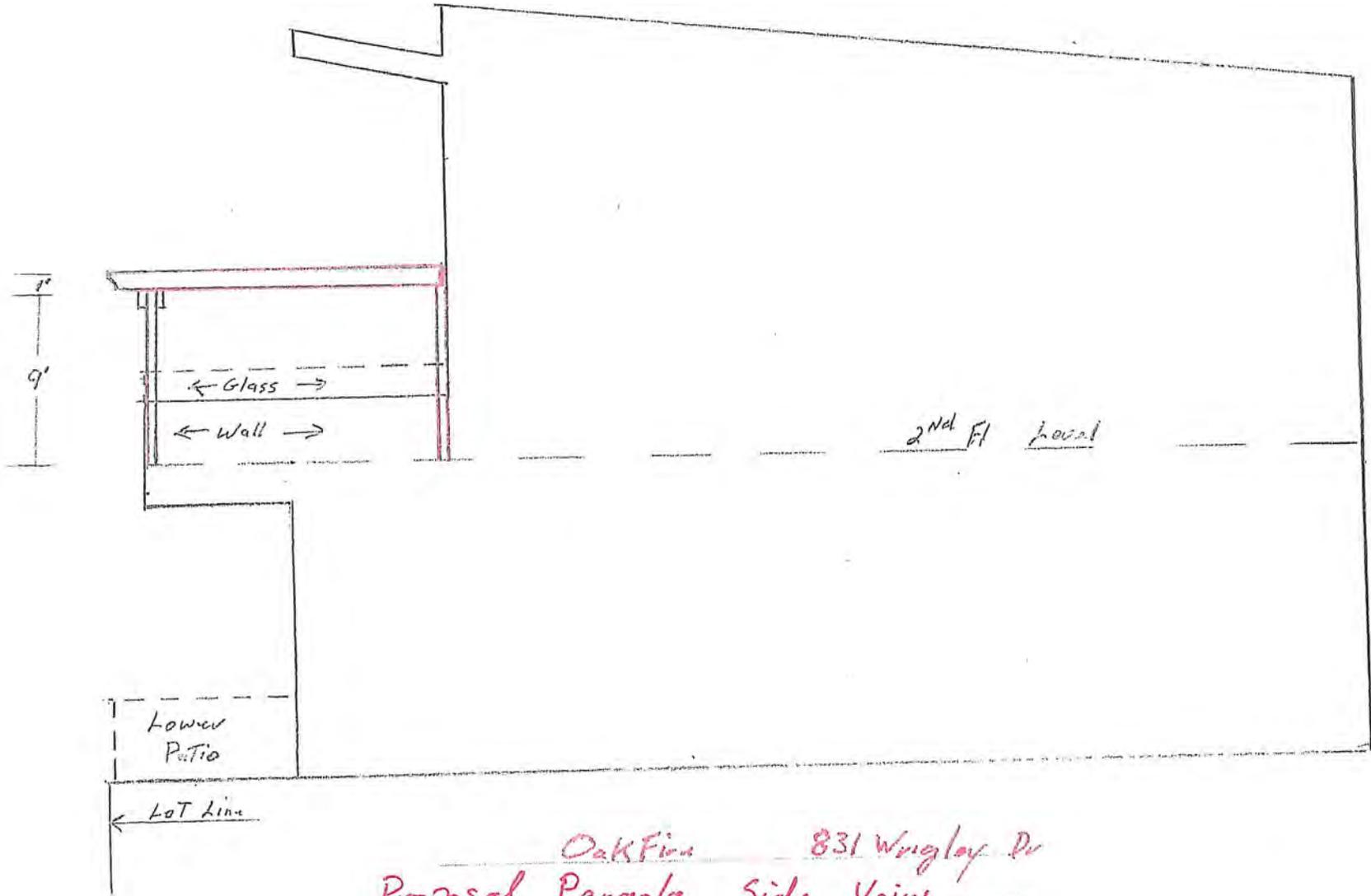
Short statement describing activities to take place on site:

Install Pergola and Attach Sun-Screen
TO Top To Create Shade

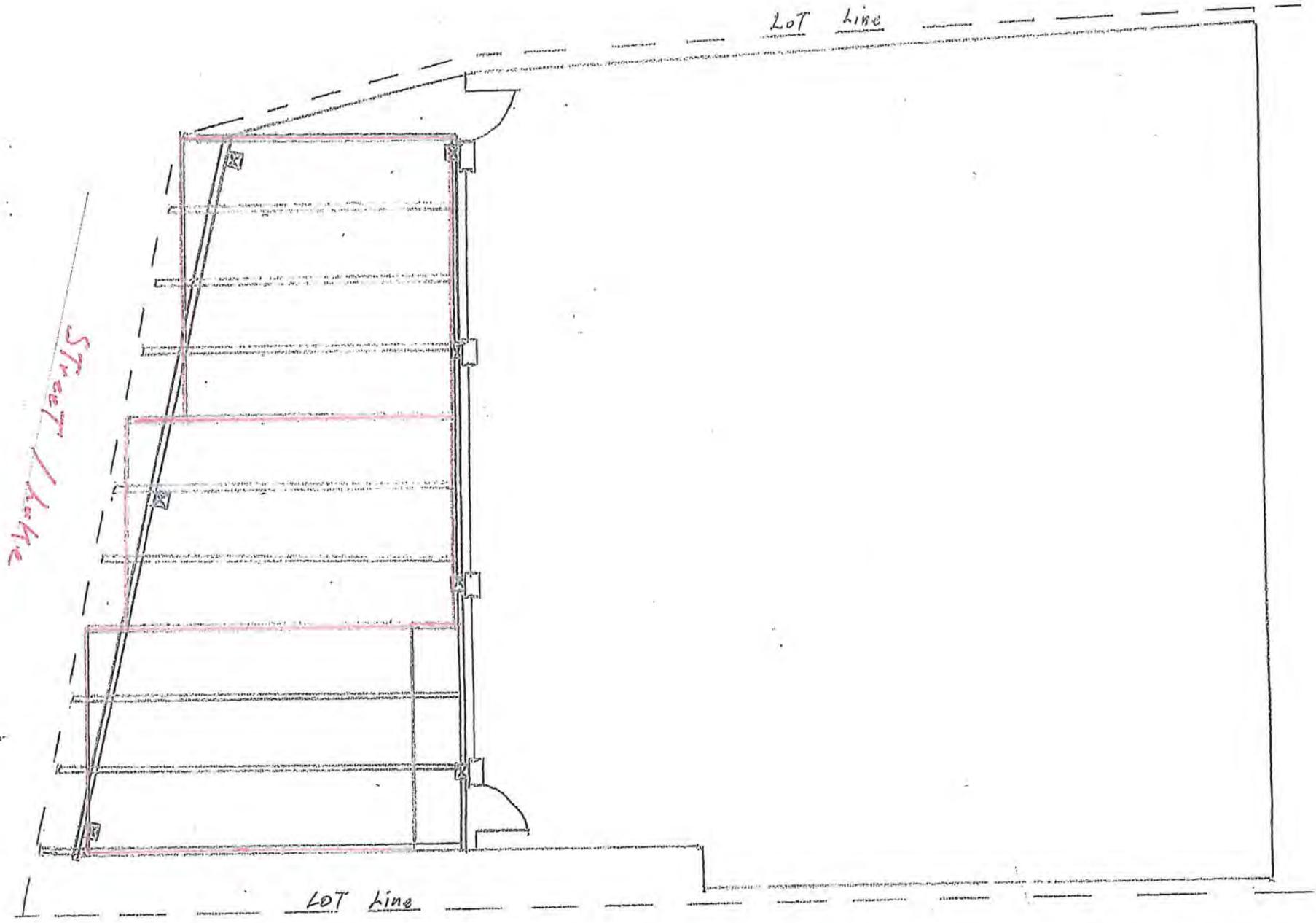
PIP Amendment fee \$400.00, payable upon filing application.

2-22-18
Date

[Signature]
Signature of Applicant



Oak Finn 831 Wrigley Dr
Proposal Pergola Side View



Oak Pine 831 Wiggley Dr.
Proposal Pergola Top View / Plan View

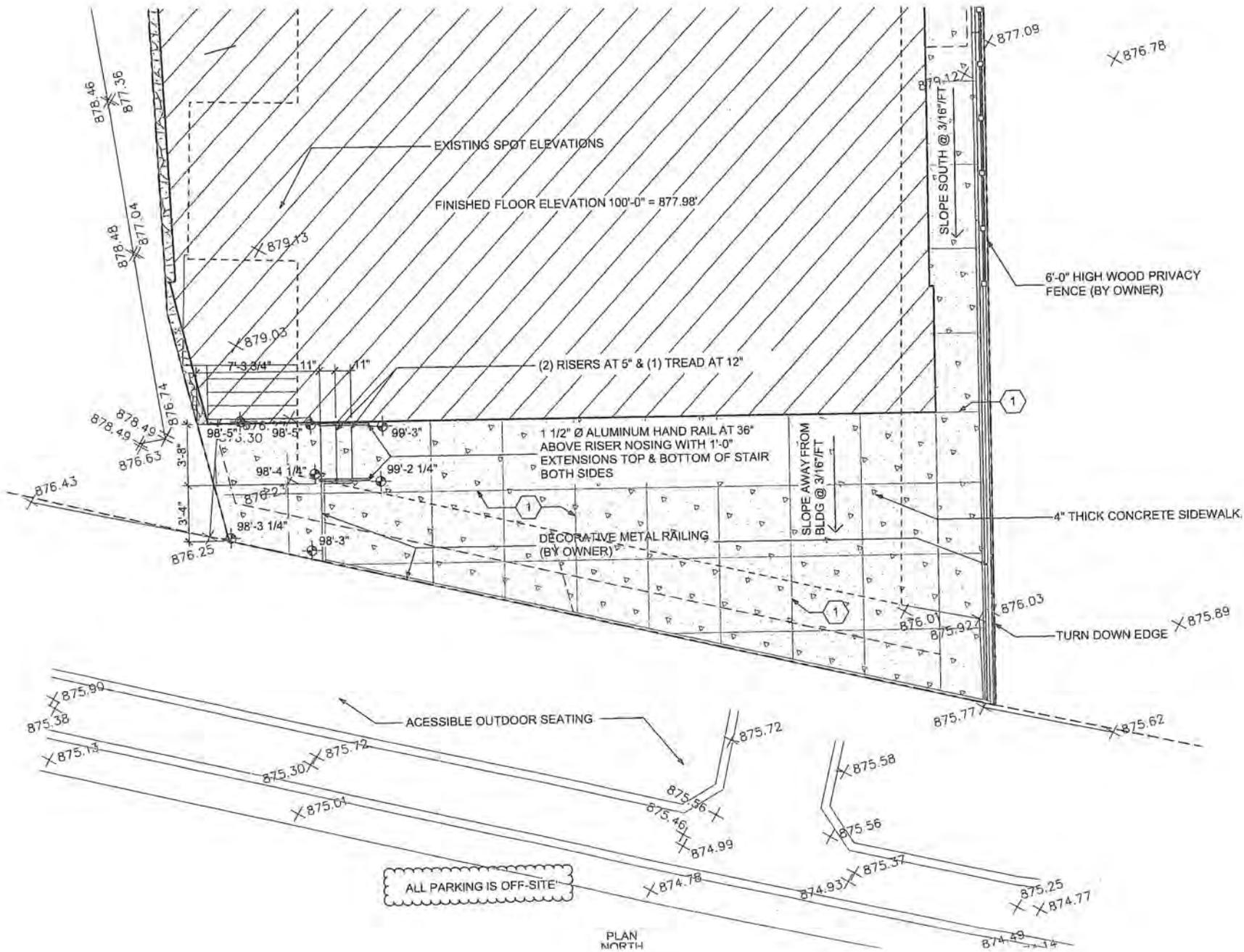
ESTD 2010

DAKFIRE

LAKE GENEVA, WI



3 feet high



SITE GENERAL NOTES

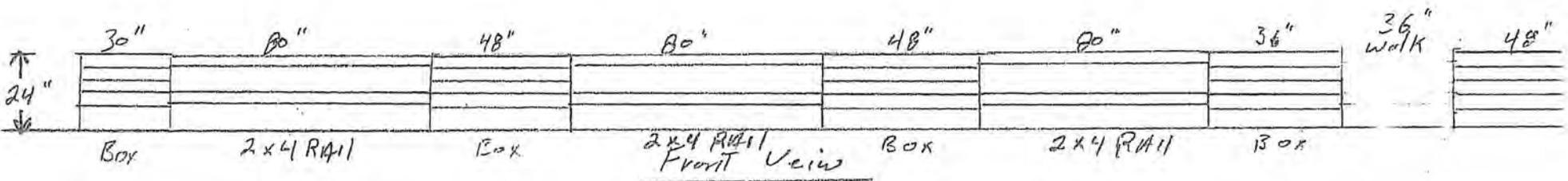
1. IN PLANTING AREAS GRADES SHOWN. C CONTRACTOR.
2. PROVIDE AND INSTA ENTIRE PERIMETER CONSTRUCTION SIT CHAPTER 3, SECTIC PER WISCONSIN CC PRACTICE HANDBO
3. IF ANY AREAS OF SI SHALL ALSO BE GR/
4. WATER SERVICE/SA AND BUILT BY PLUM
5. ELECTRICAL CONF LOCATION WITH PO LOCATION BY ELEC
6. PLUMBING CONTRA COMPANY.

SITE SYMBOL KEY

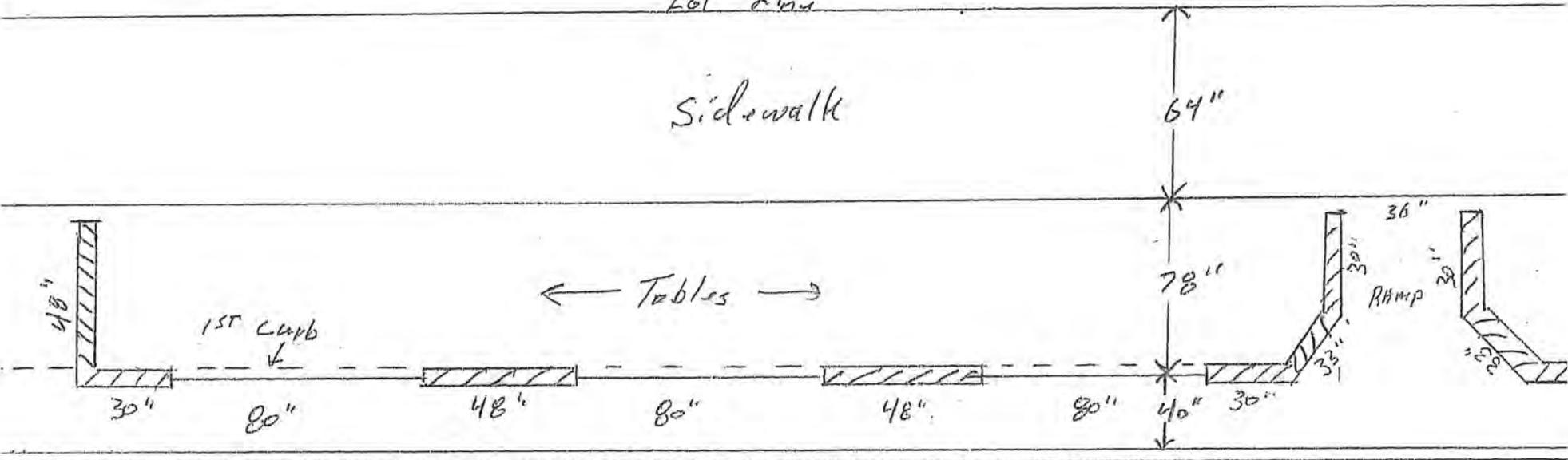
- LIGHT POI NUMBER 1
- FH FIRE HYD
- BOLLARD
- SIGN
- WHEEL S
- CATCH BA

SITE KEYNOTES

- CONTROL JOINT



← Patio →
Lot Line



← Street →

Each Box is 8" wide
24" High



City of Lake Geneva Bicycle and Pedestrian Plan

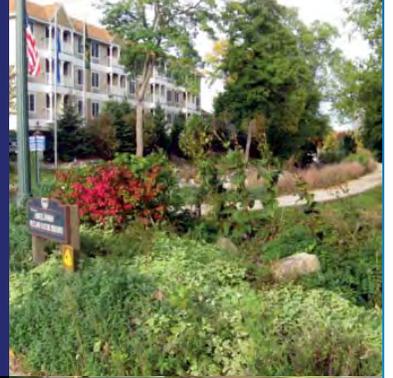


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Chapter 1. Introduction

Importance of Bicycle and Pedestrian Planning

Lake Geneva offers seasonal and year-round opportunities for outdoor recreation for visitors and residents alike. As a result, the City enjoys a high quality of life and is a celebrated destination for vacationers. However, the popularity of Lake Geneva as a destination community generates higher traffic volumes, concentrates parking congestion, and increases conflicts for bicyclists and pedestrians – especially in the busiest areas. A well-developed bicycle and pedestrian network enhances livability and safety of those navigating Lake Geneva while reducing vehicle traffic and parking demand.

Communities around the state reap big benefits from bicycle infrastructure investment, particularly as they relate to tourism. A 2010 study found that the annual economic impact of recreational bicycling and tourism is approximately \$924 million in the state of Wisconsin¹. Lake Geneva should continue to invest in bicycle and pedestrian infrastructure to grow the City’s share of this economic impact. Local businesses benefit from the presence of foot traffic and bicyclists, especially in a traditional, historic downtown like Lake Geneva’s. People who ride bikes spend money on their bikes and accessories, supporting local bicycle shops and apparel stores. Bicyclists also support local business, particularly if they are accessible by bicycle, making repeat trips to their local stores. Vacationing bicyclists spend money on food, travel, lodging and gear, generating significant economic benefits spinoff to cities that accommodate them.

This Bicycle and Pedestrian Plan is an important aspect of sustaining Lake Geneva’s economy and image as a resort and vacation destination. As Lake Geneva improves its bicycle and pedestrian facilities, more visitors will be able to easily travel around the City without the use of automobiles. Reduced automobile demand results in less traffic and parking congestion that negatively impacts community character. Implementing the recommendations of this Plan is an ideal long-term investment, because bicycle and pedestrian facilities contribute towards attracting and retaining tourism dollars; the more visitors that find Lake Geneva enjoyable to navigate, the more likely they are to return and spend money visiting local businesses.

Lake Geneva’s residents will also experience additional benefits that result from having a well-developed bicycle and pedestrian network. The benefits of physical activity lead to lower healthcare costs as a result of better overall well-being. For homes located near bicycle and pedestrian infrastructure, proximity to outdoor recreation boosts homeowner property values. Bicycle and Pedestrian infrastructure is much less expensive to maintain the roads, and users who spend less of their income on automobile travel have more money to spend at local businesses. Children, youth, and elderly people who are unable to drive also experience greater mobility throughout a community with well-designed bicycle and pedestrian infrastructure. As the proportion of the population does not drive increases —due to age, disability, or preference— providing safe, useful, and comprehensive bicycling and walking will become even more crucial.

Bicycle and Pedestrian safety is particularly important for children and seniors who are unable to drive. Expanding the bicycle and pedestrian network provides safe routes to school, encouraging students to walk. This promotes a healthy lifestyle and reduces automobile dependence. It also gives parents more freedom as their children may not have to rely on them as heavily for transportation purposes. Seniors who are unable to drive but still shop for their everyday needs will also experience greater safety and connectivity as sidewalks and pedestrian crossings are upgraded. Overall, a safe and well-connected bicycle and pedestrian network increases the quality of life for residents of all ages and ability levels.

¹ Grabow, Maggie, et al, “Valuing Bicycling’s Economic and Health Impacts in Wisconsin,” University of Wisconsin-Madison, 2010. <https://www.railstotrails.org/resourcehandler.ashx?id=4579>

While Lake Geneva has conducted several studies and upgraded existing facilities throughout the years, many gaps remain in the existing bicycle and pedestrian network. To address these deficiencies, it is important to adopt a bicycle and pedestrian plan to identify and prioritize bicycle and pedestrian needs and execute recommendations from past plans and studies. This Plan will guide future investment and prioritize funding for both short-term projects and long-term goals.

A Bicycle and Pedestrian Plan is an important tool for the community to strategically upgrade and fund its bicycle and pedestrian system. This Plan identifies several strategies to achieve the goals laid out in this Plan – whether they are site-specific, large-scale, bicycle, pedestrian, or multi-use recommendations, all enhance Lake Geneva’s status as a destination community. This Plan also identifies funding sources, strategies, and short-term priorities that will guide infrastructure investments over the next five to 10 years, thus positioning the City to apply for grant funding to implement these projects in the coming months and years.

Chapter 2. Background

Existing Bicycle Facilities

Similar to most communities of its size, Lake Geneva's layout consists of a grid system with abundant sidewalks centered on a traditional downtown, surrounded by lower-density neighborhoods that frequently lack bicycle and pedestrian infrastructure. In addition to sidewalks, several bicycle routes throughout can be found throughout the City, including the Blue, Brown, Green, Red, and Yellow Routes, which are depicted on Map 1: Existing Facilities. The Blue Route runs from Downtown Lake Geneva towards the southeast, primarily using a former railroad bed that is separate from the road network. While most of this route features off-street paths, it contains a few road crossings and short distances where users must ride on streets with low traffic. The Brown Route follows part of East South Street and East Bloomfield Road, and the Green Route follows East Townline Road. Both the Brown and Green Routes consist entirely of off-road trails, with occasional road crossings. Similarly, the Red Route is an off-street path, and it follows Edwards Boulevard from County Highway H to East Sheridan Springs Road. Finally, the Yellow Route connects neighborhoods and the business park to Hillmoor Heights and Veteran's Park.

While these routes tend to separate bicycle and pedestrian users from high-traffic, high-speed roads, many of them do not directly connect major destinations such as schools, Downtown Lake Geneva, and Big Foot Beach State Park. Some of the existing routes require users to navigate between separate trails and on-street facilities. Opportunities exist to upgrade these facilities while adding new trails and sidewalks where gaps exist. Lake Geneva currently does not have any Bikeshare programs that allow anyone to rent a bike at one location and return it to another location.

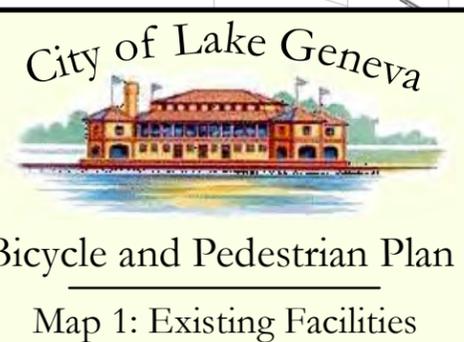
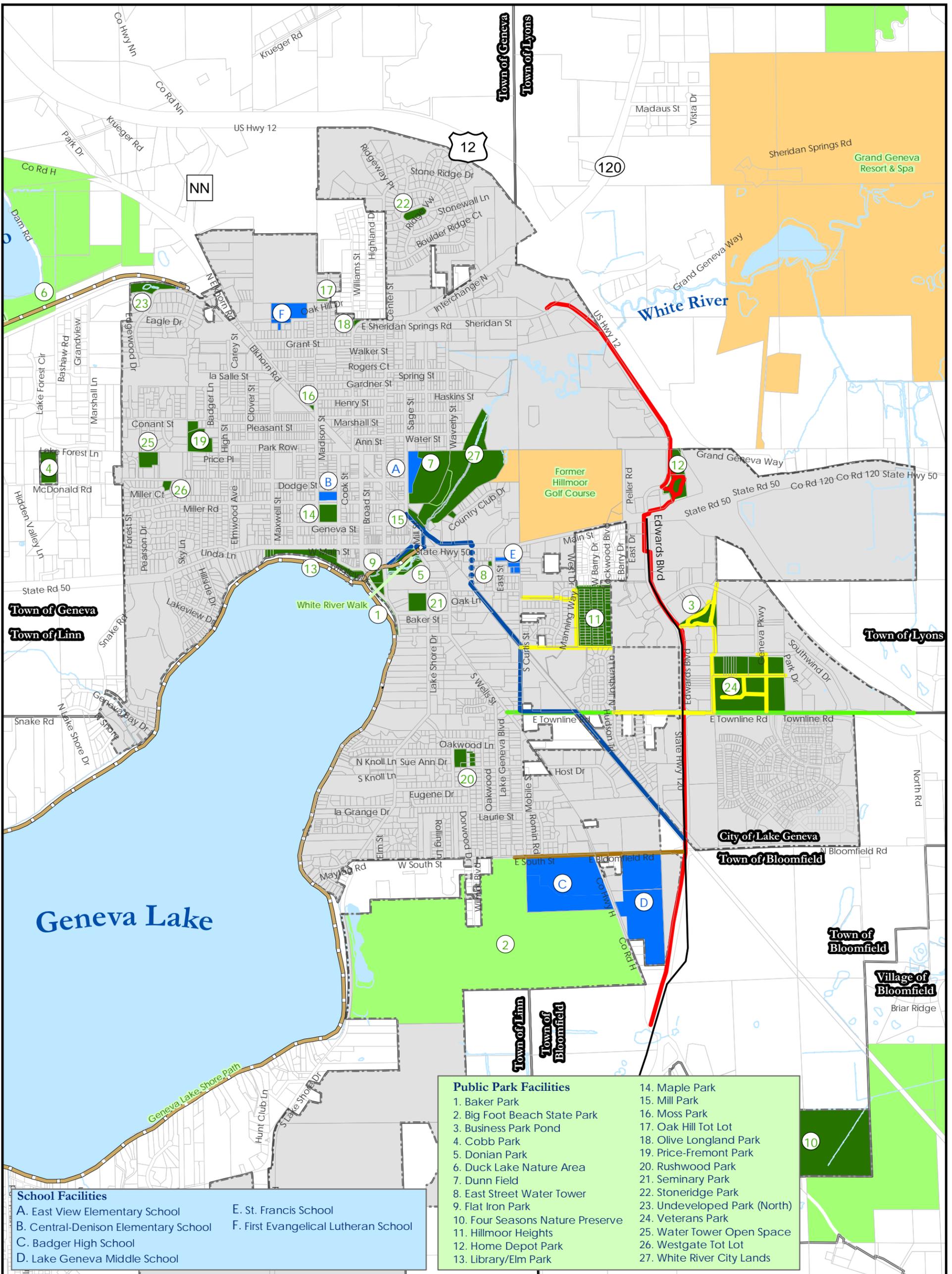
Existing Pedestrian Facilities

While some neighborhoods are well served by sidewalks, other areas have limited walkability. A 2013 Study of Sidewalk Construction Needs led to the creation of an inventory of trails and sidewalks in Lake Geneva. The study includes an inventory of existing sidewalks and paths. See Figure 1. As seen in the Figure, sidewalks are provided in many of the older neighborhoods north of Main Street but are lacking in comparatively newer subdivisions south of Campbell Street, east of Maxwell Street, and west of Wells Street. Residents of these neighborhoods lack safe walkable connections to schools, shopping, jobs, and other nearby destinations. In addition, sidewalk to connections between Central-Denison Elementary School and the neighborhoods to the west.

Challenges and Opportunities

Lake Geneva faces several challenges that impede ease of travel on foot or by bike. Many of these challenges are typical of many communities, while others are specific to Lake Geneva. Major constraints include a lack of off-street bicycling infrastructure, lack of direct east/west and north/south connections, and challenging intersections, summer congestion near the lakefront and Downtown, gaps in the existing bicycle and pedestrian network, and lack of awareness by residents and visitors of the availability of facilities. Many of these challenges and opportunities for walking and biking in Lake Geneva were echoed by the public at the public workshop and through the public survey. Refer to Chapter 3 for additional details.

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Figure 1: Inventory of Sidewalks, Lake Geneva (2013)



Existing Bicycle and Pedestrian Plans, Policies, and Recommendations

City of Lake Geneva Comprehensive Plan (2009)

The transportation chapter of the Lake Geneva Comprehensive Plan includes several general recommendations for bicycle and pedestrian facilities. In order to address existing and potential gaps in the sidewalk network, the Comprehensive Plan recommends requiring all new and infill development to install sidewalks. The Comprehensive Plan also recommends improving major intersections and street crossings to safely accommodate bicycles and pedestrians in otherwise high-speed, dangerous areas of conflict. The Comprehensive Plan also recommends adopting an official map that identifies locations where the public right-of-way will have to be widened to accommodate future bicycle and pedestrian facilities. All these strategies will help Lake Geneva close gaps in the existing network.

City of Lake Geneva Park and Open Space Plan, 2015-2020 (2015)

Park and Open Space Plans are used to obtain state and federal funding for various projects related to outdoor recreation. Lake Geneva's Parks and Open Space Plan is updated every five years, and it provides several recommendations related to bicycle and pedestrian infrastructure. These recommendations include connecting Lake Geneva's destinations and landmarks, such as parks, schools, and Downtown Lake Geneva. Regional connections to other nearby communities are also recommended. The Parks and Open Space Plan findings also include adding new trailheads, public restrooms, wayfinding signage, and bicycle parking to optimize existing bicycle and pedestrian facilities. Adding on-street bicycling facilities and a bikeshare program facilitates tourism by providing visitors with an alternative route to various destinations. The Park and Open Space Plan also recommends separating bicycles and pedestrians from busy roads using dedicated off-street paths, or by rerouting users to streets with low traffic volumes and slow speeds.

The Plan's appendix contains a 2013 Study of Sidewalk Construction Needs led to the creation of an inventory of trails and sidewalks, and a table of funding sources and requirements, which is particularly useful for applying for various grants and initiatives for outdoor recreation. Finally, the Park and Open Space Plan recommends the adoption of a Bicycle and Pedestrian Plan, to provide more specific locations of context-based recommendations.

A Multi-Jurisdictional Comprehensive Plan for Walworth County 2035 (2009)

The Multi-Jurisdictional Comprehensive Plan for Walworth County, which was produced under a collaborative effort of several nearby communities, identifies several existing regional trails. These trails are located near Lake Geneva, but do not connect to the existing City network. Opportunities exist to connect Lake Geneva with Williams Bay and Fontana by exploring bicycle routes along the north shore of Geneva Lake. The White River State Trail also provides a regional bicycle and pedestrian transportation corridor that Lake Geneva is not directly connected to, despite being located only a few miles away.

Chapter 3. Public Input

City Staff Meeting

Vandewalle & Associates met with City Staff on October 30, 2017 to identify key issues in the existing bicycle and pedestrian network and opportunities for improving it. Challenges include addressing the dangerous intersection at Main Street and Edwards Boulevard (STH 50 and STH 120) as well as connecting parts of the off-street path along the former railroad right-of-way that require users to bike on East Townline Road and South Curtis Street. A significant future project involves rerouting Lake Shore Drive to the opposite side of the pond in Big Foot Beach State Park in order to improve safety and beach access and address erosion issues that affect Lake Shore Drive. City staff also identified physical barriers that prevent students from walking to school, especially Central-Denison Elementary School.

Bicycle and Pedestrian Visioning Workshop

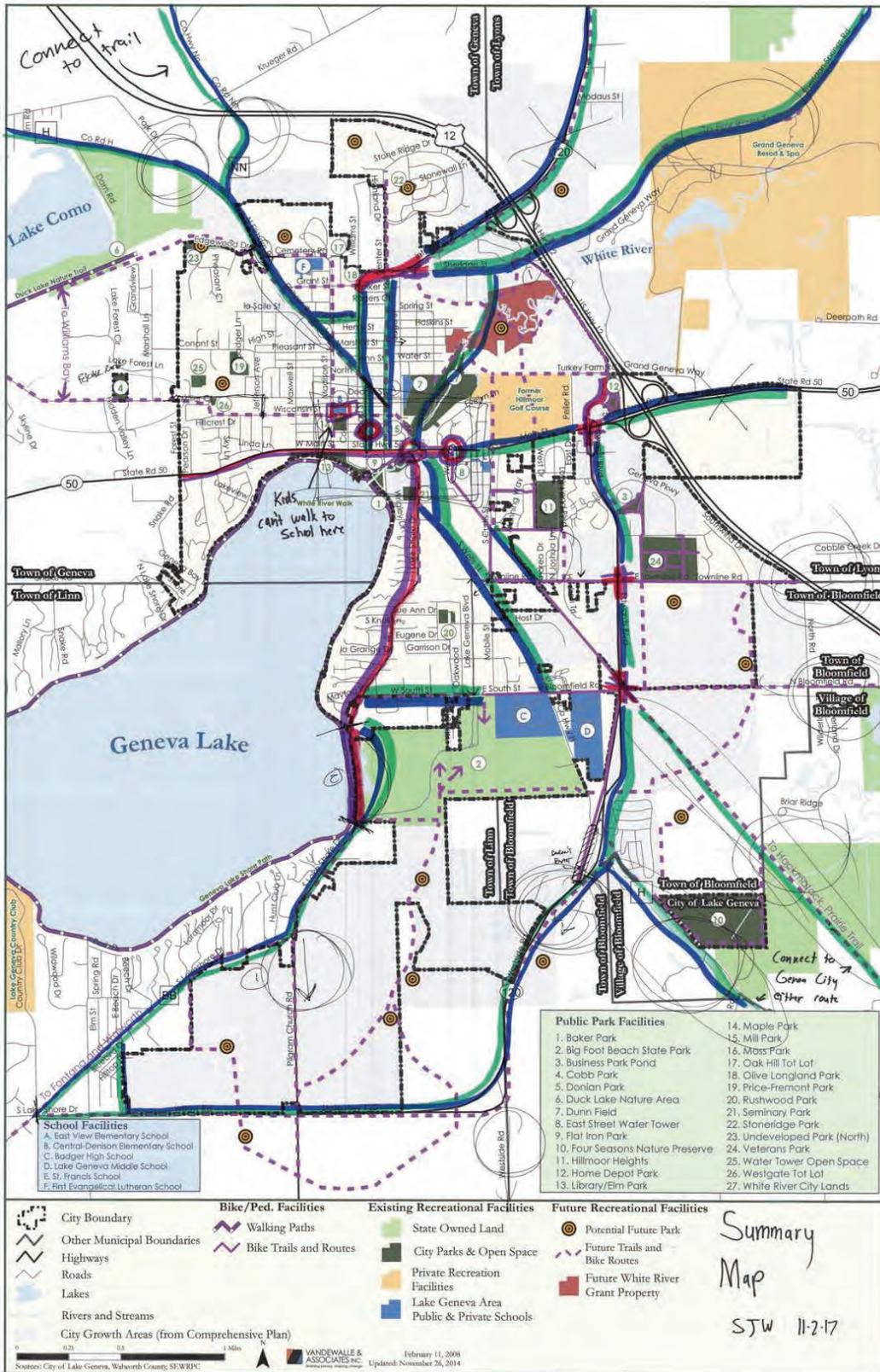
The City held a Bicycle and Pedestrian Visioning Workshop on October 30, 2017. The purpose of the workshop was to identify a future vision for the City bicycle and pedestrian network, identify gaps in existing bicycle and pedestrian infrastructure, and highlight opportunities for future infrastructure upgrades. Input from local pedestrians and bicyclists is particularly valuable, as they offer insights and identify needs that City staff and officials may not be aware of. Participants were asked to identify and draw on large maps locations where they currently walk and/or bike, as well as areas that are particularly dangerous for bicycles and pedestrians. Additionally, participants mapped locations where they would like to see new sidewalks and trails in the future, and space was provided for specific comments and concerns about existing conditions. The comments and ideas documented by the individual groups were compiled into a single summary map by Vandewalle & Associates. Refer to Figure 2 below.

The workshop identified these elements as the top priorities in need of improvement:

- Safer intersections along Edwards Boulevard and Main Street (STH 50);
- Better connectivity between Downtown Lake Geneva, Big Foot Beach State Park, several schools, and other popular destinations;
- Connections to White River State Trail and Northern Illinois;
- Adding on-street bike lanes and off-street paths in areas of high traffic;
- Maintaining existing facilities.

The workshop concluded with a short exercise to provide input on City funding prioritization for bicycle and pedestrian facilities. Participants were provided with a list of transportation needs (such as road repairs, new trail development, or new bike lanes) and they were asked to divide a fixed dollar amount among the categories based on their own priorities. Over 24 people attended the workshop. Detailed responses gathered from the workshop are included in Appendix A.

Figure 2. Summary of Public Input



Online Survey

The City of Lake Geneva conducted an online survey for the Bicycle and Pedestrian Plan from November 6 through December 1, 2017. The survey was posted on the City’s website and emailed to City Listservs. The survey was partially or completely filled out and submitted by 88 respondents. The survey focused on obtaining public opinion on barriers that prevent users from bicycling or walking, and what improvements to the existing bicycle and pedestrian network or planned facilities would address these barriers. A summary of survey responses is included below, and full survey results are found in Appendix B of this Plan. The survey included 10 questions: five related to walking and five related to biking.

When asked why they choose to walk, over 96 percent of respondents said that they walked for exercise or recreation, more than any other category. About 60 percent of all respondents indicated that they also walk to go shopping or restaurants and bars. Only about 17 percent of respondents walk to work, and 2 percent walk to school; however, it is important to note that many of the respondents may not currently be working or attending school. When asked to indicate their top choices for new pedestrian connections, the top destination was parks and trails, with 84 percent of respondents selecting this option, followed by restaurants and bars (55 percent), and shopping (50 percent). When asked what top reasons prevented respondents from walking more, the top response was “sidewalks or paths don’t connect to where I need to go,” followed by “crossing streets feels dangerous,” and “I don’t want to walk on snow and ice.” When asked for the top improvements needed to pedestrian infrastructure, respondents’ top pick was adding connections to existing sidewalks and paths, along with adding lighting and safer crossings.

Respondents were also asked why they most frequently rode their bicycles. All respondents who completed this question indicated that they ride for exercise and recreation. About 36 percent of respondents stated that they ride to other communities outside of Lake Geneva, and 33 percent said they ride to visit friends and family. Between 20 and 30 percent of respondents ride their bikes for shopping, going to bars and restaurants, and going to work, with relatively few going to school, community, or religious events. Most respondents indicated that they would like to see improved bicycle connections to parks and trails, followed by connections to bars, restaurants, libraries, churches, and community facilities. The most commonly selected obstacle to riding their bikes was a lack of bicycle connections to their desired destination, with 59 percent of respondents selecting this option. Safety was also a concern when crossing streets or riding alongside motorized traffic. The top suggested upgrade to the existing bicycle network was the addition of bike lanes, with 60 percent of respondents selecting this option, with adding new connections and separating bicycles and traffic as other desired improvements. Respondents were asked which nearby destinations outside Lake Geneva they would be most likely to bike to, and most (76 percent in both cases) indicated that they would ride to either Williams Bay or White River State Trail if a connection was provided. Fontana and Elkhorn were the second and third top choices, with 60 percent and 59 percent, respectively. Within the City of Lake Geneva, respondents indicated that Main Street (State Highway 50) needed bicycle infrastructure upgrades the most, followed by Lake Shore Drive and State Highway 120, as well as major intersections of Lake Geneva’s main roads.

Overall, the results make it clear that survey respondents strongly support bicycle and pedestrian infrastructure upgrades that will address existing gaps in the network, improve safety, and connect the City to regional destinations.

Draft Plan Open House

The City of Lake Geneva held an Open House on January 31, 2018 to provide an opportunity for public to see and comment on the Draft Bicycle and Pedestrian Plan. The Plan includes recommendations for new and existing bicycle and pedestrian infrastructure, such as bicycle lanes, sidewalks, trails, and intersection improvements.

The purpose of updating the Plan is to provide a clear vision for the future of Lake Geneva’s non-motorized transportation network and to provide the basis for obtaining state and federal grants for bicycle and

pedestrian improvements. City staff and planning consultants were on hand to answer questions and discuss ideas.

Attendees had the opportunity to look at the Draft Plan and online survey results, see maps of existing and recommended future facilities, ask questions, and provide ideas and thoughts on the Draft Plan. There were 21 participants registered in attendance at the event. A summary of questions and the comments received is included in Appendix C of this Plan.

Draft Plan Review Meetings and Public Hearing

To be completed following the Public Hearing

Chapter 4. Goals and Objectives

Goal 1. Build and maintain a robust bicycle and pedestrian network that serves Lake Geneva residents and tourists

Objectives:

- Address the needs of all users of various age and ability levels.
- Increase both walking and bicycle ridership for recreation and transportation in Lake Geneva.
- Create connections between local destinations and institutions such as libraries, community centers, schools, churches, jobs, shopping, dining, and Downtown Lake Geneva.
- Add bicycle parking to existing destinations.
- Provide pedestrian and bicycle access to all parks and recreational facilities.
- Maintain existing bicycle and pedestrian facilities.
- Enhance bicycle and pedestrian safety with upgraded intersections, signage, and paint.
- The provision of safe and convenient bike connections between park and open space facilities should be emphasized in on-going City planning and acquisition efforts and should follow State and AASHTO design standards.
- Preserve railroad corridors for future recreational trails.
- During the Certified Survey Map (CSM) review process, require right-of-way dedication for all planned trails.
- Adopt an Official Map to reserve rights-of-way for future pedestrian and bicycle facilities.
- Continue to update and implement the City's capital improvement program to help ensure funding for upgrading and expanding the bicycle and pedestrian network.

Goal 2. Connect Lake Geneva to regional destinations

Objectives:

- Pursue partnerships with neighboring jurisdictions, agencies, and organizations to develop bicycle facilities among and through multiple communities and jurisdictions.
- Explore an off-street path connection to White River State Trail and White River County Park.
- Explore a connection to destinations in Northern Illinois and the Hackmatack National Wildlife Refuge.
- Improve safety along Lake Shore Drive and explore a new route through Big Foot Beach State Park.
- Explore a connection to the Grand Geneva Resort.
- Explore a connection in the existing off-street path in the former railroad right-of-way around the End-of-the-Line Caboose Motel.
- Provision of safe opportunities for bicycling and walking as an alternative to vehicular travel and to promote a healthy lifestyle.

Goal 3. Improve and expand the existing sidewalk network

Objectives:

- Improve pedestrian crossings, particularly in areas of high traffic or where safety issues are present.
- Enhance the City's walkability by requiring sidewalks or pedestrian pathways in all new residential and commercial developments, designing neighborhoods and developments with the pedestrian in mind, and considering the needs of bicyclists and pedestrians in all road improvement projects; connect all new development to the existing sidewalk network.
- Require infill development projects to provide sidewalks where gaps in the sidewalk network are present.

Goal 4. Encourage bicycle tourism as an economic development tool

Objectives:

- Connect tourist destinations such as Downtown, Elm Park, the lakefront, and Big Foot Beach State Park.
- Establish a subcommittee of key community and tourism stakeholders to promote bike tourism in Lake Geneva and the surrounding area.
- Connect local businesses to bikeshare providers (such as B-Cycle) to encourage bicycle tourism throughout the City.
- Host and expand increasingly popular cycling, running, and walking events in the City.
- Create a user-friendly bike map for tourists.
- Encourage public awareness of the City's parks, trails, outdoor recreational facilities, and other bicycle and pedestrian facilities by promoting them through maps, signage, and other materials.

Chapter 5. Bicycle and Pedestrian Plan Recommendations

Types Bicycle and Pedestrian Facilities

The following types of facilities are recommended by this Plan and are depicted on Maps 1 and 2.

On-Street Bike Routes

On-Street Bike Routes are existing streets where biking is encouraged. Typically, there is no additional infrastructure other than signage that identifies the route. Sharrows may be painted on the pavement to indicate to motorists that bicycles may use the full travel lane, as depicted in Figure 3. These routes should primarily consist of low-speed, low-traffic streets that divert cyclists away from high-speed roads through quiet neighborhoods.

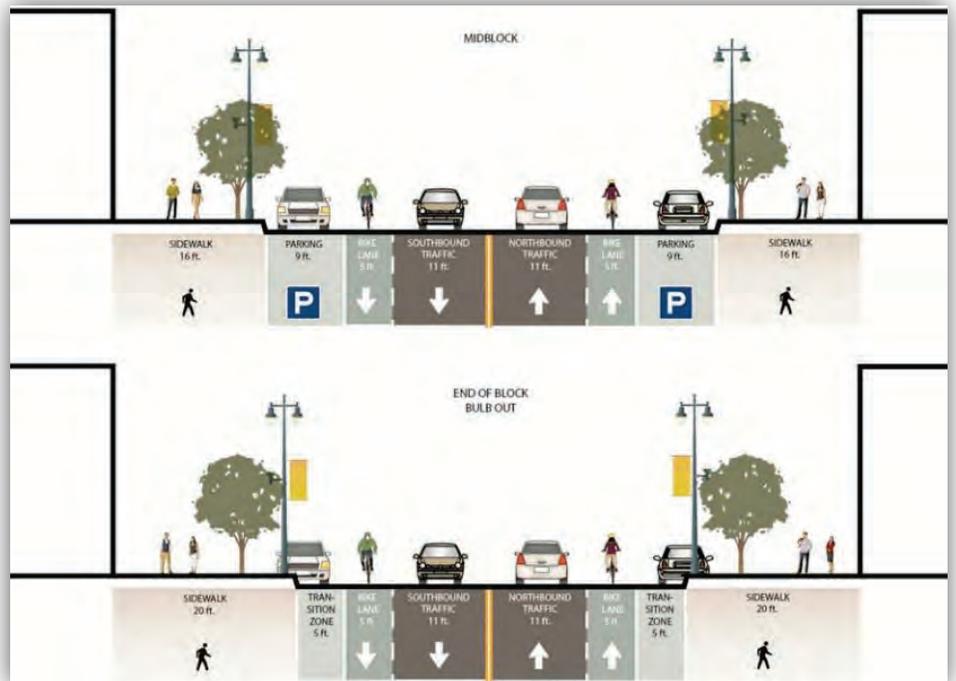
Figure 3. Sharrows



On-Street Bike Lanes

On-Street Bike Lanes are located on the right side of the road and are identified with a painted stripe and bicycle symbols on the pavement. Bike lanes must be at least five feet wide. Existing streets are often able to accommodate bike lanes without resurfacing. In cases where more width is needed, often in rural areas, pavement may be added to the shoulders of existing roads. The extra room provided by bike lanes reduces bicycle-vehicle conflicts and gives bicyclists room to stop in case of a breakdown or safely bike uphill at a slow speed without worrying about rear end collisions. Where bike lanes are

Figure 4. On-Street Bike Lanes



provided, head-on crashes, sideswipe crashes, fixed object crashes, and pedestrian crashes are all greatly reduced compared to narrow roads with no bike lanes. In some cases, pedestrians may also use bike lanes when no sidewalks are present. Additionally, adding width to existing roads extends the life of the road surface, better accommodates farm machinery, provides better drainage, and reduces shoulder maintenance needs. Bike lanes should not contain rumble strips or other obstacles.

Off-Street Multi-Use Paths

Off-Street Multi-Use Paths, (sometimes referred to as “trails”), accommodate two-way bicycle and pedestrian traffic on a paved or gravel surface. As paths are completely separated from vehicular traffic, they are among the safest facilities and tend to be the preferred choice of recreational users and users of all ages or abilities. Multi-use paths are typically 10 to 14 feet wide, may share a right-of-way with a nearby road, or may be located entirely within its own right-of-way. A center stripe may be added to the center of these paths, and careful design should minimize the number of dangerous road crossings that path users will encounter.

Figure 5. Off-Street Multi-Use Path



Regional Tourism Connections

Regional Tourism Connections are routes that are integrated into existing rural roads that connect the City of Lake Geneva to other nearby communities. They are primarily bicycle routes, although bike lanes and multi-use paths may be incorporated in some locations. These connections should not be located on state highways, where the speed and traffic volume are particularly high. As rural roads may not be wide enough for on-street bike lanes, routes may share the road with vehicular traffic in certain stretches. These connections would typically be used by confident and experienced bicyclists. Regional routes should be identified with signage so that tourists can easily follow the route and navigate between communities. Many advanced users will find these routes preferable to biking on state highways.

Intersection Improvements

Intersection improvements include a variety of design features that increase safety when crossing the street. Examples include curb bump-outs, improved crosswalk paint, and pedestrian-activated crossing signals. Curb bump-outs reduce the distance a pedestrian must walk from one end of a crosswalk to another. They reduce the perceived width of a street from a motorist's perspective, and therefore cause traffic to move more slowly than it otherwise would. Finally, pedestrian-activated crossing signals feature signs and strobing lights that warn motorists to stop for pedestrians in a crosswalk.

The specific intersection improvement selected for a given intersection will depend on the unique characteristics and needs of each intersection which will need to be evaluated on a case by case basis. Additional treatments could include paint, signage, pedestrian-activated signals, raised crosswalks, high visibility crosswalk markings, curb extensions or bump-outs, prominent pedestrian islands, sidewalk connections where missing, mid-block crossings in busy pedestrian areas, advance stop/yield lines.

Figure 6. Intersection Improvements



Park and Ride Facilities

Park and ride facilities involve providing parking in strategic locations near major bicycle and pedestrian trails and routes. These facilities are designed for those who live more than a few miles from City limits who would like to bike or walk through Lake Geneva who want to spend less time traveling to Lake Geneva and more time exploring it. Several future locations of park and ride facilities are depicted on Map 2. They are located away from the City's Downtown and near major highways that most visitors arrive from. The City is exploring shuttle service to these locations to accommodate visitors who want to visit Downtown Lake Geneva while alleviating downtown vehicle traffic and parking concerns.

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Regional Recommendations

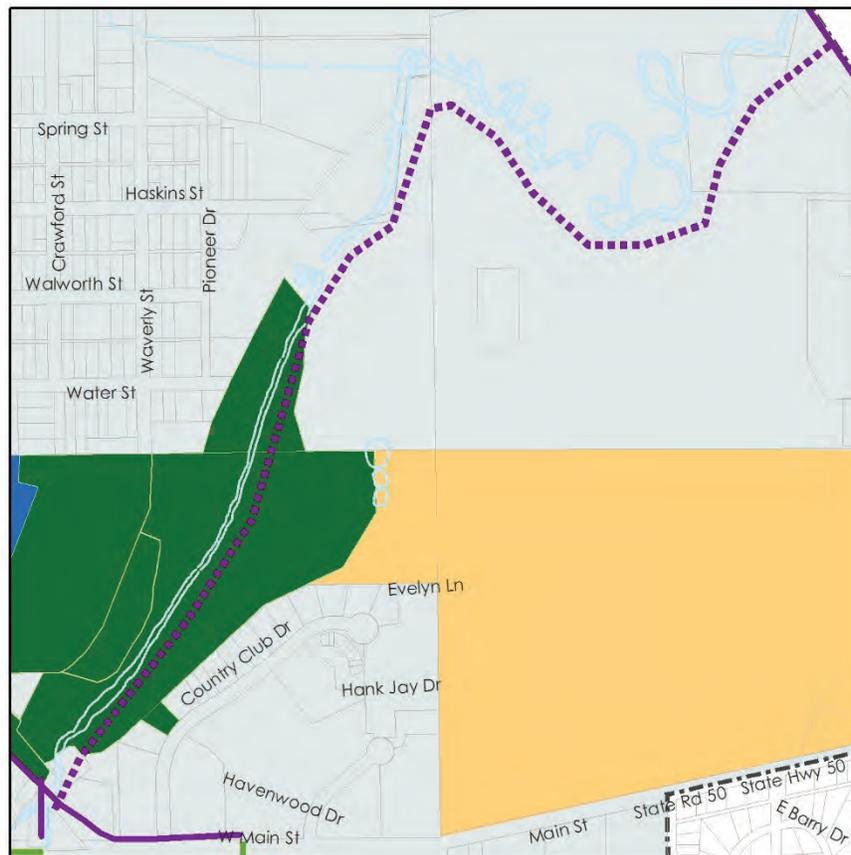
This Plan recommends several Regional Tourism Connections that connect Lake Geneva to nearby communities and other regional recreational destinations. These connections consist mainly of signed bicycle routes, incorporating bike lanes and off-street facilities where possible. As many regional destinations are currently difficult to access on foot or by bike, providing new Regional Tourism Connections will help grow the City’s tourist economy by expanding number of things that are possible to see and do while visiting Lake Geneva. Building on Lake Geneva’s status as a resort and vacation destination, these recommendations seek to link the City’s well-established attractions with recreational opportunities and destinations in the broader region such as northern Illinois, Grand Geneva, and the White River State Trail. These connections also build the region’s economy by expanding bicycling opportunities and creating a bicycling destination that stretches from southeastern Wisconsin to Chicago.

As these planned connections are located outside of the City limits, cooperation and partnerships will be necessary in order to make them a reality. The City will need to work with adjoining towns, nearby cities and villages, Walworth County, state agencies, tourism organizations, and interest groups order to coordinate and fund the needed facility upgrades to complete the Regional Tourism Connections.

White River Trail (A)

The White River Trail corridor provides a scenic connection between Downtown Lake Geneva and the off-street path along Edwards Boulevard. The existing trail is picturesque and well-used by existing residents. Completing this connection for full bikeability and walkability addresses a critical gap in the existing trail network. As the former Hillmoor Golf Course is redeveloped, the City should require land dedication along the White River to ensure sufficient space for this trail.

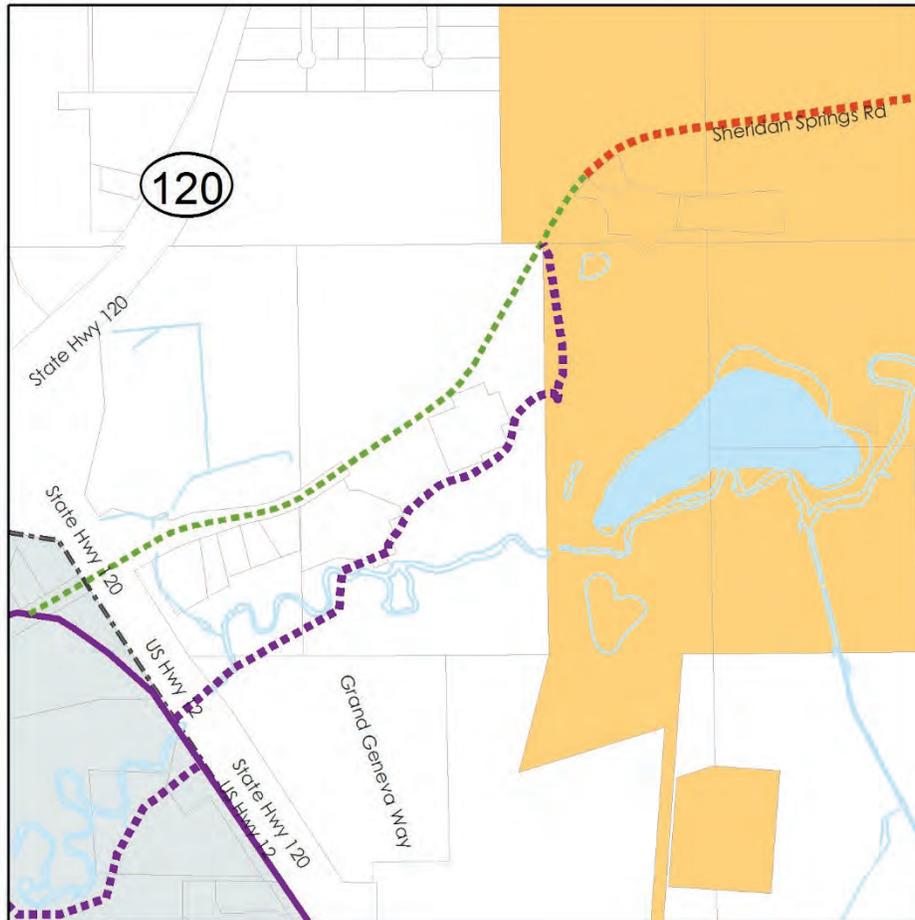
Figure 7. White River Trail



Connection to Grand Geneva and White River County Park and White River State Trail (B)

In the short term, this Plan recommends the addition of bicycle lanes to Sheridan Springs Road over State Highway 12 to connect Lake Geneva with rural areas to the east. In the long term, an off-street path connection from Edwards Boulevard to Grand Geneva Resort and Spa along the White River is more ideal connection due to its safety and scenic value. This connection is included in this Plan to indicate that in the future, when State Highway 12 is reconstructed, the bridge over the White River should be upgraded to accommodate the trail connection. Eventually, this route will lead to the new White River County Park, as well as the White River State Trail.

Figure 8. Grand Geneva and White River Connection

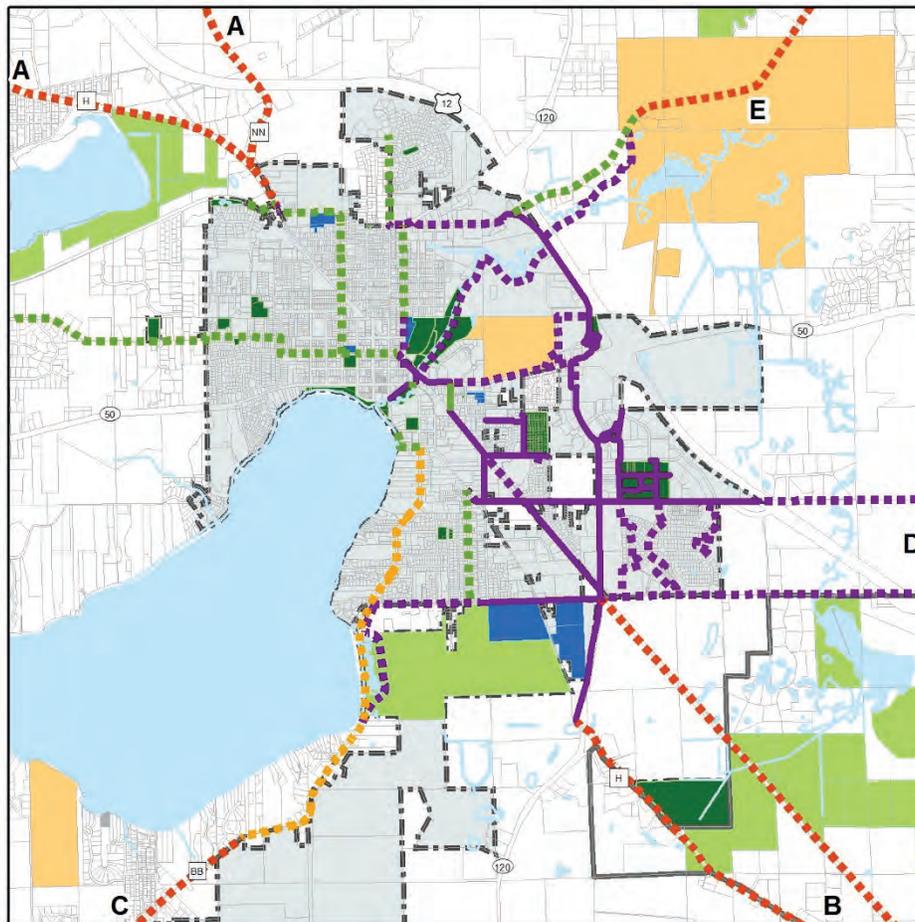


Urban Escape Routes (C)

Urban Escape Routes offer connections to regional destinations with lower vehicle conflicts than main arterials and should be maintained to preserve ease of bicycle access. Urban escape routes are characterized by lower traffic volumes and slower speeds than state highways, which prevents bicycles and pedestrians from having to bike or walk near high-speed traffic. Urban escape routes also tend to provide more scenery and less noise than routes that follow busy highways. Several proposed urban escape routes include:

- **To Elkhorn** via County Highways H and NN (northbound)
- **To Genoa City** via County Highway H (southbound)
- **To Fontana and Walworth** via South Lake Shore Drive
- **To rural subdivisions the east** via East Townline Road and North Bloomfield Road
- **To Grand Geneva, White River County Park, and White River State Trail** via Sheridan Springs Road

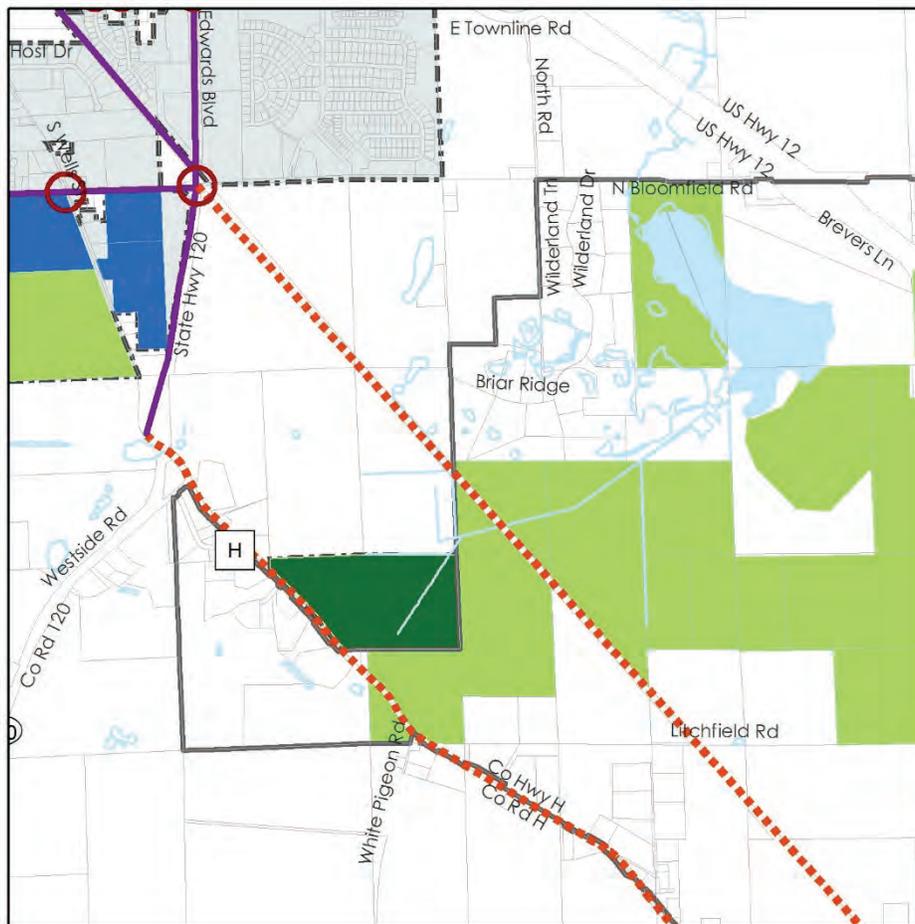
Figure 9. Urban Escape Routes



Connection to Hackmatack National Wildlife Refuge and Northern Illinois (D)

The City should explore a connection to northern Illinois and the newly-established Hackmatack National Wildlife Refuge near the Illinois-Wisconsin border. An existing former railroad bed provides a direct connection that is separate from all roads, provides scenic views, and features gentle slopes. However, the corridor is currently on private property. An easement should be explored to provide public access to this ideal trail connection. Another option for this route is to add bicycle lanes or an off-street path along County Highway H, which runs parallel to the railroad bed. This connection could become part of a corridor between Lake Geneva and Downtown Chicago that utilizes the Prairie, Fox River, and Great Western Trails, encouraging Chicago-area bicycle enthusiasts to spend tourism dollars in Lake Geneva. This connection will be further enhanced by improving the intersection of State Highway 120 and North Bloomfield Road.

Figure 10. Connection to Hackmatack N.W.R and Northern Illinois



Local Recommendations

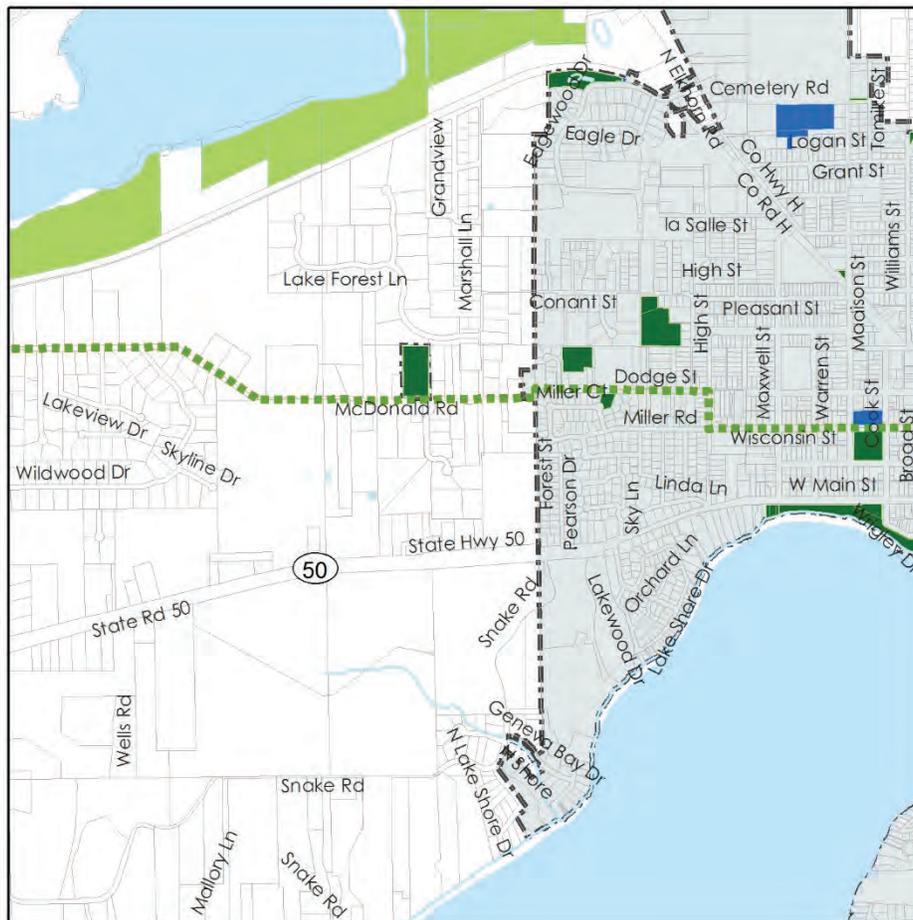
This Plan recommends connections to important local destinations that will improve the quality of life for Lake Geneva residents, encourage tourists to travel by foot or by bike, as well as enhance City's the outdoor recreation experience.

The Geneva Lake Loop (E)

Due to a lack of shoulders, bicycle lanes, and trails, it is difficult for most bicyclists other than the most experienced riders to complete a loop around Geneva Lake and to other nearby destination communities. Therefore, it is important to identify and preserve safe routes on existing roads for cyclists to be able to complete a loop around Geneva Lake. These routes must also feature safe connections to Downtown Lake Geneva.

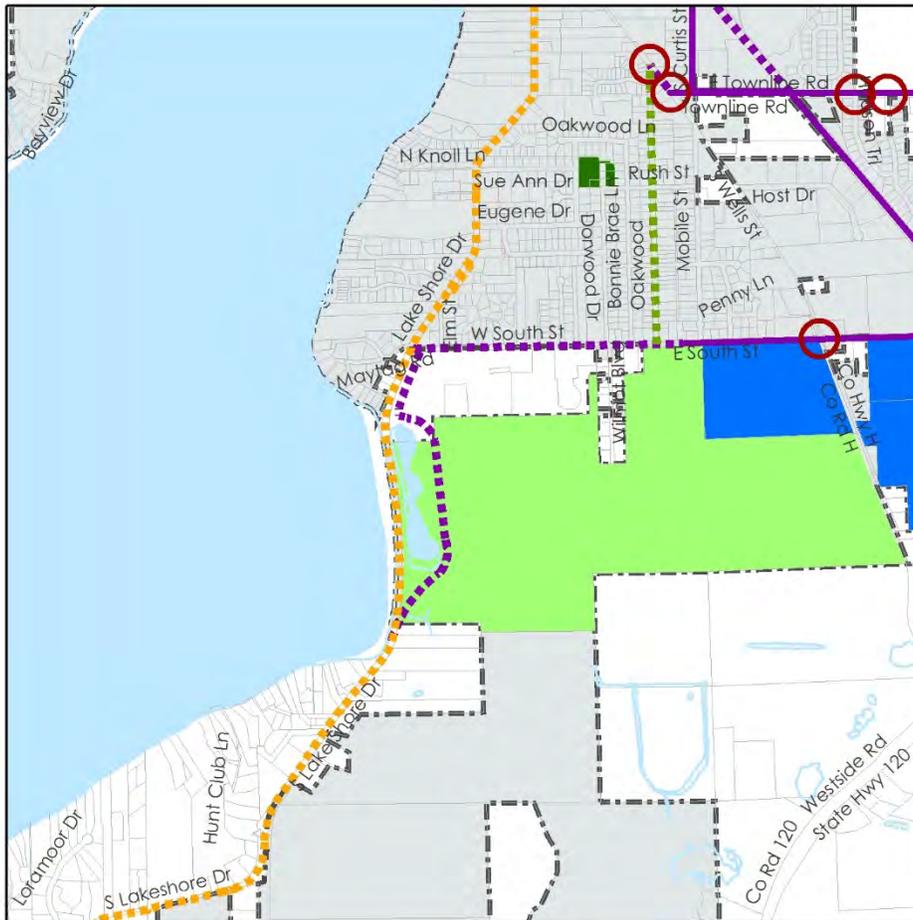
Providing a northern route around Geneva Lake along State Highway 50 would be a challenge due to high traffic volumes and speeds. An urban escape route on McDonald Road provides a safer alternative. This route connects to Downtown Lake Geneva via Dodge Street and Wisconsin Street. Following calm streets, this route connects the bicycle network to Central-Denison Elementary School.

Figure 11. McDonald Road Lake Loop



Big Foot Beach State Park has been identified as a problem area for bicycles and pedestrians due to the proximity of South Lake Shore Drive and its associated traffic. Due to safety and erosion concerns along the lakefront, the long-range recommendation for this area involves adding a separate bicycle and pedestrian trail to the east of the existing marsh away from vehicular traffic. Rerouting the trail minimizes conflicts along the beach where safety is an ongoing problem. This trail would then connect to a planned trail along South Street, eventually connecting to a planned on-street route on Lake Geneva Boulevard. Given the limited space, the new trails will require creativity in design to minimize the removal of mature trees. This is a critical connection due to its proximity to Badger High School and Lake Geneva Middle School. An on-street bicycle route along Lake Geneva Boulevard, along with a short segment of off-street path on South Wells Street with new pedestrian and bicycle-activated crossings completes this new route's connection with existing City trails.

Figure 12. South Lake Shore Drive



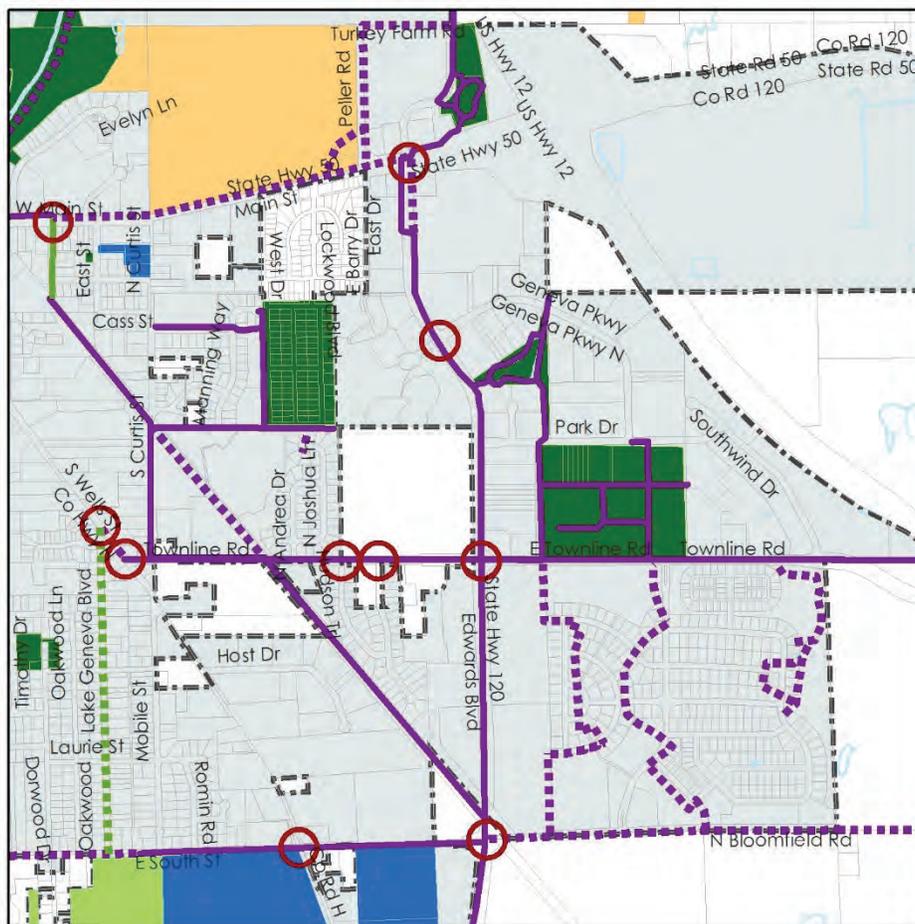
Since these trails will likely not be constructed in the near future, it is important to take measures to improve bicycle and pedestrian safety in the meantime in this high-conflict area. For example, it is possible to add on-street bicycle lanes on Lake Shore Drive to connect Big Foot Beach State Park with Downtown Lake Geneva. The City is exploring a possible South Lake Shore Drive reconstruction project that would follow the same route around the marsh that the recommended trail follows, and the new design must retain adequate separation between vehicular traffic and trail users. However, at this time, the road reconstruction project will require additional discussion and cooperation between the City of Lake Geneva, the State of Wisconsin, Walworth County, and the Town of Linn before proceeding.

Connections Along State Highways 50 and 120 (F)

The off-street path along State Highway 120, known as Edwards Boulevard within the City limits, has several intersections with roads with high traffic volumes. Crossing East Bloomfield Road and North Townline Road requires bicycles and pedestrians to cross four lanes of traffic in locations with no traffic signals. Additionally, traffic generators such as Lake Geneva Middle School result in high traffic volumes during certain times of day. In order to improve trail crossing safety, the City should explore implementing intersection improvements at these locations. This will promote walkability and bikeability for students especially.

Due to safety concerns, roads that are designed for high speeds and large traffic volumes are not ideal for local bicycle and pedestrian traffic. As development occurs along East Townline Road and North Bloomfield Road, trails should be extended to connect new neighborhoods to the existing trail network along State Highway 120. New off-street paths, bike lanes, or bike routes should be incorporated in new developments to provide additional connectivity with these main bicycle and pedestrian corridors, especially along State Highway 50 (Main Street), which links popular shopping centers with Downtown Lake Geneva.

Figure 13. State Highways 50 and 120



Improving the Downtown District (G)

As bicyclists and pedestrians approach Downtown via existing and proposed routes and trails, they may frequently encounter heavy vehicle and pedestrian traffic. Rather than encourage bicyclists to enter the fray, several bicycle parking areas should be placed around the perimeter of downtown, to give bicyclists the option to leave their bike in a secure place while enjoying the various businesses and sights that Downtown Lake Geneva has to offer. This could include bicycle racks, secure bike lockers, and supervised storage areas. At this time, this Plan does not recommend adding bicycle lanes to this section of Main Street.

Intersections improvements in the Downtown will also provide a safer street-crossing experience for pedestrians. Such improvements may include pedestrian-activated crossing signals, which are described further on page 17. Five downtown intersections are identified on the map for future intersection improvements (see Figure 14):

- A.** Broad Street and Geneva Street
- B.** Dodge Street and Broad Street
- C.** West Street and Main Street
- D.** W. Main Street and Maxwell Street
- E.** W. Main Street and Mill Street
- F.** North Street and Broad Street
- G.** W. Main Street and N. Wells Street

Other intersections within the Downtown should be evaluated for crosswalk upgrades, such as enhanced striping or curb bump-outs to enhance crosswalk visibility and encourage slower driving speeds. Finally, the City should encourage sidewalk cafés that improve the downtown atmosphere and encourage business patronage through careful design. Refer to the Sidewalk Café Guidelines provided later in this chapter.

Figure 14. Downtown Lake Geneva



Other Key Connections

Several other connections are recommended to enhance the existing bicycle and pedestrian transportation network within the City. These are depicted on Map 2 and include the following:

- Intersection improvements near Lake Geneva Middle School and Badger High School at the intersection of S Wells Street, E South Street, and E Bloomfield Road, as well as the intersection of N Bloomfield Road and Edwards Boulevard (STH 120);
- A new on-street route on Madison Street beginning at Wisconsin Street and heading north, curving to the west on Cemetery Road and ending at Elkhorn Road;
- A new on-street route on Edgewood Drive and Promontory Drive to connect to the Duck Lake Nature Trail;
- A new off-street path on Elkhorn Road to connect on-street routes on Cemetery Road and Promontory Drive;
- A new on-street route on Sage Street from East Sheridan Springs Road to North Street;
- New on-street bicycle lanes on Sage Street from North Street to Geneva Street;
- A new on-street route on Center Street north of East Sheridan Springs Road;
- A new off-street path along West South Street from Lake Geneva Boulevard to Big Foot Beach State Park;
- A new off-street path along Wells Street from Lake Geneva Boulevard to East Townline Road, with pedestrian and bicycle-activated crossings at these two intersections;

- An off-street path connection from Joshua Lane to the existing Yellow Route;
- An off-street path along an easement at the End-of-the-Line Caboose Motel that will provide a direct, off-street connection in the existing off-street path in the former railroad right-of-way;

Recommended Intersection improvements

In the locations on Map 2 where intersection improvements are recommended, a range of techniques may be considered. Each intersection should be studied to understand the most effective improvement for that intersection, based on the specific issues and conditions in that location. For example, a pedestrian-activated crossing signal may be needed at key intersections in the Downtown, while painted crosswalks may suffice in lower-traffic areas. Treatments could include paint, signage, pedestrian-activated crossing signals, raised crosswalks, curb bump-outs, and extending the crossing time of existing crosswalks. The City should also explore traffic signals that detect bicycles, since many of the lights do not change unless a vehicle is detected.

Downtown Intersections

Due to significant automobile and pedestrian traffic, particularly in the summer months, pedestrians in the downtown experience difficulty crossing the street safely. The City should pay particular attention to intersection improvements downtown due to the high density of pedestrians relative to other areas in the City and should consider a variety of improvements described in this Plan.

Pedestrian Recommendations

While shared off-street paths serve pedestrians and bicyclists alike, they do not address all gaps in the pedestrian network, since pedestrians often cannot walk safely with traffic even on roads without sidewalks that have relatively slow speed limits. Sidewalks are critical to providing safe and convenient options for walking in the City – both within neighborhoods and between neighborhoods and community destinations.

The City should require all new and infill development projects to provide sidewalks to expand and complete the City's pedestrian network. In locations where sidewalks are not currently provided, the City should consider adding sidewalks as roads are scheduled to be reconstructed. Prior to reconstruction, the City should evaluate the feasibility of incorporating sidewalks as part of the reconstruction project. The following criteria should be considered for prioritizing sidewalk investments in established neighborhoods and other developed areas:

- The sidewalk would connect to community destinations such as schools, parks, jobs, shopping, activity centers, and civic amenities
- The sidewalk would address a safety issue
- The sidewalk would close a gap in the existing sidewalk network

Key Sidewalks

Center Street

Sidewalks should be added to Center Street north of East Sheridan Springs Drive, as this street connects to an existing neighborhood to the northeast as well as newer housing developments to the north. This sidewalk will ideally connect to the recommended off-street path along East Sheridan Springs Boulevard, linking these neighborhoods with the rest of the City.

South Curtis Street

Sidewalks are recommended to connect the existing off-street path along the former railroad right-of-way where it meets South Curtis Street just south of Skyline Drive, extending north to the proposed off-street path along State Highway 50 (Main Street). This connects a significant gap in the existing network while improving pedestrian access to St. Francis de Sales Parish School.

Lake Geneva Boulevard

Adding sidewalks to Lake Geneva Boulevard creates an important connection between the recommended off-street paths along West South Street and South Wells Street. Since these streets are in an established neighborhood, providing sidewalks would require cooperation from existing homeowners. Sidewalks in these locations remain important components in a complete pedestrian network.

South Lake Shore Drive

The Plan recommends the relocation of South Lake Shore Drive and the development of a future off-street path at Big Foot Beach State Park. (Refer to Lake Geneva Loop on page 25.) Once South Lake Shore Drive is rerouted, the new off-street trail will accommodate pedestrians. Currently, nature trails connect West South Street with the camping area of Big Foot Beach State Park.

Main Street

The segment of Main Street between North Curtis Street to Edwards Boulevard is a critical connection between Downtown Lake Geneva and several large-scale shopping centers. A recommended off-street path is described in the Local Recommendations section of this Plan under “Connections Along State Highways 50 and 120.”

West Main Street

A sidewalk should be added along West Main Street from Lake View Drive to Snake Road in order to connect the surrounding neighborhoods on the western edge of Lake Geneva. This connection would also improve access to Covenant Harbor, a local camp with outdoor recreation programming.

Park Drive

The short stretch of Park Drive between Edwards Boulevard and Southwind Drive is an example of a gap in the existing sidewalk network. Nearby residents must currently walk on the street where heavy trucks often drive and park in order to get from their homes on Southwind Drive to nearby destinations along Edwards Boulevard and Veterans Park. Sidewalks should be added to Park Drive with crossings that consider conflicts with truck traffic. The City could also consider extending the dead-end bicycle trail in Veterans Park to connect to Prairie Wind Drive.

Sage Street

Sage Street’s existing sidewalk is incomplete between Eastview Elementary School and East Sheridan Springs Road. New sidewalks should be added on Sage Street to address existing gaps and connect the school with the recommended off-street path along East Sheridan Springs Road. A ten-foot-wide off-street trail is recommended on the east side of Sage Street in front of Eastview Elementary School. As the right-of-way narrows, this trail will narrow to connect to the existing and proposed sidewalks on this side of the street.

Wells Street

Existing sidewalks on Wells Street stop short of West Main Street. The City should add sidewalks near the several existing fast food restaurants along Wells Street in order to connect these two important corridors.

Geneva Lake Shore Path

This existing pedestrian-only path provides a scenic and historic walk along Geneva Lake near some of the City’s finest architecture and landscaping. There are few points of public access, and much of the path is not ideal for children or people with mobility concerns. However, this path is an important amenity in Lake Geneva’s outdoor recreation offerings, and it should be preserved and enhanced in the future.

Downtown Sidewalk Café Guidelines

A sidewalk café consists of an outdoor dining area that includes elements such as seating areas, tables, barriers, plantings, and/or umbrellas. They frequently are found in front of downtown properties and are located within the public right-of-way. While they contribute to the character, economy, and atmosphere of a downtown commercial setting, sidewalk cafés must be carefully designed to minimize conflict with nearby pedestrians. The following is a list of requirements that ensure good sidewalk café design:

- Movable, durable barriers or planters to protect tables
- Barriers should be at least three feet tall
- Base of barriers should be no more than six inches tall
- Plants in planters must be alive
- Planters should be no more than three feet tall
- Five feet of clearance for pedestrians must be maintained outside the barriers
- Three feet of circulation clearance must be maintained within the barriers
- Entry to café area should be at least 44 inches wide
- Wait staff may not serve guests outside the barriers
- Entry must be staffed if the café serves alcohol
- Trash cans required if no wait staff is present
- Optional menu or sign (subject to any sign ordinance requirements)
- Sturdy furniture in good condition
- Furniture must not be plastic, unfinished wood, or covered in fabric
- Small tables are preferred over large tables
- Furniture colors are subject to any zoning district requirements
- Umbrellas should not extend beyond barriers
- No carpets or other sidewalk coverings may be used
- Sidewalk cafés must be at least 100 feet from any residential zoning district

Figure 15. Sidewalk Café



Chapter 6. Implementation

Priority and Phasing of Investments

The recommendations presented in this Plan will be implemented over time, rather than occurring all at once. In some cases, the timing of implementation will be based on the City priorities detailed below. In other cases, phasing will be dictated by several factors, including private landowner decisions to develop or sell their property and the availability of City funding or grants to make necessary system expansions or improvements.

In general, bicycle and pedestrian investments should be prioritized as follows:

1. *Improve* the existing bicycle and pedestrian system by addressing ongoing safety issues, particularly dangerous intersections.
2. *Improve* the existing bicycle and pedestrian system by closing gaps in the network.
3. *Expand* the existing bicycle and pedestrian system by developing new connections that provide safe routes to schools.
4. *Expand* the existing bicycle and pedestrian system by developing new connections to other local destinations.
5. *Expand* the existing bicycle and pedestrian system by developing Regional Tourism Connections.

Short-term Recommendations

Short-term recommendations address immediate safety concerns or gaps in the existing bicycle and pedestrian network. High-priority short-term recommendations in Lake Geneva include:

West Street and Main Street

The intersection of West Street and Main Street is a top short-term priority for implementation. At this location, the off-street path along the former railroad right-of-way, which extends northwest and southeast through the City, is interrupted by a short on-street segment along West Street. West Street dead-ends at Main Street, creating an abrupt T-intersection. The bicycle and pedestrian crosswalk in this location is in poor condition, and there is a significant amount of traffic on Main Street (State Highway 50). Providing a safer crossing in this location will greatly improve connectivity between the northwestern and southeastern legs of the off-street path, a linkage that is crucial to linking the Downtown to other portions of the City with bicycle and pedestrian facilities. This connection will become only more important as future bike routes and lanes are implemented north of Downtown.

Other Downtown Intersections

Improvements that address bicycle and pedestrian safety concerns should be top priorities for implementation. The Downtown contains numerous hotspots where bicycles, pedestrians, and vehicles all converge, creating a busy and chaotic environment. While this level of activity is a sign of a healthy downtown and tourism economy, directed improvements to intersections are needed to improve safety, increase bicycle ridership, and comfort for residents and visitors to the Downtown. Such improvements will support continued economic activity and ensure the sustainability of the Downtown as the traffic and popularity of Lake Geneva increases. Improvements may include pedestrian-activated crossing signals, high-visibility crosswalk striping, curb bump-outs, or other enhancements. To this end, the City should prioritize improvements the other Downtown intersections, for instance, Broad Street and Geneva Street, Dodge Street and Broad Street, W. Main Street and Maxwell Street, W. Main Street and Mill Street, and W. Main Street and Wells Street.

Main Street at Edwards Boulevard

The off-street path along Edwards Boulevard (State Highway 120) intersects Main Street on the east side of the City. This is a priority intersection for improvement as the trail along Edwards Boulevard is a key north-south bicycle and pedestrian route. Providing a safer crossing in this location will greatly improve connections between businesses and homes south of Main Street and the neighborhoods to the north. It will

also support future connection to planned regional trails connecting to Grand Geneva, White River County Park, and White River State Trail to the northeast and Illinois to the south.

Long-term Recommendations

Long-term recommendations involve implementing projects as opportunities arise, which may require cooperation with surrounding jurisdictions and regional trails. State laws prohibit the City from condemning land like it historically could to improve public facilities, so it is important to take advantage of every opportunity possible to acquire land for expanding the public right-of-way to improve the bicycle and pedestrian network. High-priority long-term recommendations in Lake Geneva include:

South Street to Big Foot Beach State Park

Currently, Big Foot Beach State Park is only connected to South Street by nature trails that run through the campground. This configuration restricts accessibility since the surface is not paved or wide enough for bicycle traffic. In order to complete this connection, an off-street path is ideal, but challenging due to the topography, lack of space, and presence of mature trees. By creatively routing the off-street path in a way that deflects around existing trees, an important connection between Big Foot Beach State Park, Badger High School, and several other existing trails will address a significant gap with a relatively short connection.

White River State Trail

Connecting Lake Geneva to the White River State Trail and nearby White River County Park and the Grand Geneva expands the outdoor recreational options in the City while improving access to several nearby communities. Initially, bicycle lanes may be added to Sheridan Springs Road, since the addition of a new trail may require widening the White River bridge on USH 12. In the future, when this bridge is reconstructed, a design that allows for a trail underpass will accommodate a planned off-street trail between Edwards Boulevard and Grand Geneva. Beyond the Grand Geneva, on-street bicycle lanes will connect Lake Geneva with both the State Trail and County Park.

Network Expansions and Regional Tourism Connections

This Plan's recommended expansions to the bicycle and pedestrian network should be pursued as opportunities arise and funding becomes available. The recommendations for Regional Tourism Connections will be implemented as partnerships and funding opportunities become available. This Plan recommends that the City seek out opportunities to collaborate with other municipalities and organizations to proactively advance these connections.

Typical Costs of Bicycle and Pedestrian Facilities

Typical costs, depicted in Figure 16, were developed based on a combination of real-world examples and industry averages. These costs are provided in 2017 dollars, rounded to the nearest thousand. They include only the cost of the infrastructure investment, (including engineering, design, and contingency) and do not include costs for right-of-way acquisition, additional amenities (signs, kiosks, bike racks, etc.) or other improvements specific to a given project.

Figure 16: Typical Costs Typical Costs of Bicycle and Pedestrian Facilities

Facility	Estimated Cost per Mile (2017 Dollars) ¹
On-Street Bike Route ²	\$16,000
On-Street Bike Lane ³	\$96,000
Off-Street Multi-Use Path ⁴	\$132,000
Concrete Sidewalk ⁵	\$153,000 (\$29 per linear foot)

1. Costs include engineering (25%), design (20%), and contingency (15%) allowances.
2. Assumes signage every 400 feet in each direction.
3. Assumes lanes are five feet wide.
4. Assumes paths are eight feet wide
5. Assumes sidewalks are five feet wide and four inches thick.

On-street and off-street facilities will require regular maintenance and repair. On-street facilities are often maintained as part of a community’s regular roadway maintenance program. In some cases, additional maintenance will be needed such as plow in the winter, clear of debris from the bike lanes, or trim overgrown vegetation. In general, asphalt paths will need repaving every seven to 15 years; concrete paths will require replacement every 25 years.

Funding Sources and Strategies

There are several funding sources available to help finance implementation of improvements or expansions of the bicycle and pedestrian network, including include parkland acquisition impact fees and state and federal grant programs. It should be noted that funds from many of these programs are subject to change due to fluctuations with current federal, state, and local budgets. The City may qualify for grant funds through the Federal Land and Water Conservation Fund (LAWCON), the State Acquisition and Development of Local Parks Program (ADLP), and the State of Wisconsin the Knowles-Nelson Stewardship Program. A listing of available grant programs is found in Appendix C.

The bicycle and pedestrian infrastructure improvements recommended in this Plan should continue to be incorporated into the City’s biennial capital improvement plan and programming. The City has successfully maintained and improved its existing bicycle and pedestrian network by outlining the general schedule within which public improvements are proposed to be undertaken. Following the “if it’s not broke, don’t fix it” principle, the CIP in Lake Geneva has a proven track record in leveraging available resources through improved timing of projects, and coordinating City projects with those of other public or private entities.

The City of Lake Geneva should continue to utilize its existing planning framework and regulations to implement the recommendations in this Plan. The City’s subdivision ordinance and development review process, in particular, provide opportunities secure transportation right-of-way as development occurs.

Finally, the City should coordinate efforts with other units of government (ex. Walworth County, adjacent Townships, etc.), governmental departments and public agencies (ex. school districts, Wisconsin Department of Transportation, and Wisconsin Department of Natural Resources), and private and non-profit agencies (ex. Geneva Lake Conservancy, Land Trust of Walworth County) to help fund, leverage funds, and implement the recommendations presented in this Plan.

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Appendix A: Visioning Workshop Results Summary

The following is a compilation of questions and responses for each exercise conducted at the City of Lake Geneva Bicycle and Pedestrian Plan Visioning Workshop held on October 30th, 2017 at City Hall:

1. **DRAWING:** A large copy of the current facilities in the Lake Geneva area is being provided. Please feel free to pick up a marker and draw:
 - a. Where you currently bike and walk; (black marker)
 - b. Where you think new sidewalks, paths, or trails should be for pedestrians; (green marker)
 - c. Where you think new paths or trails should be for bicycles (blue marker)
 - d. Any particularly dangerous areas for walking. (red marker)
 - e. Any particularly dangerous areas for biking (purple marker)

Note: On your table’s “Mapping Issues” form, you may describe what you draw on the map. Place a number on the map and write your description of the issue on the form next to the same number.

2. **ALLOCATING FUNDS:** In this exercise you are the financial advisor for the City of Lake Geneva. You must decide where to allocate funds for capital improvements associated with bike and pedestrian facilities. The amount you allocate to each of the six improvements should represent the priority or importance of the improvement. You may choose to put all your money toward one improvement or spread your money around. **Make sure to really consider all your choices, as this exercise will really help us identify which recommendations to focus on.**

If you had \$100, how would you allocate the money for the following resources:

Note: 1/6 of \$100 is \$16.67

Type of Facility (average)	Amount Allocated out of \$100
1. Off-Street Facilities such as Trails (\$21.18)	\$10, \$3.32, \$20, \$16.67, \$20, \$20, \$10, \$25, \$15, \$10, \$16.5, \$50, \$50, \$30
2. On-Street Facilities, including Bike Lanes (\$19.18)	\$30, \$25, \$33.34, \$20, \$16.67, \$20, \$20, \$10, \$10, \$15, \$33.34, \$15, \$16.5, \$7, \$25, \$10
3. Repairs to Local Roads (\$18.72)	\$10, \$20, \$16.67, \$15, \$20, \$20, \$10, \$15, \$3, \$10, \$75, \$10
4. Sidewalks along Existing Roads (\$21.12)	\$40, \$35, \$10, \$20, \$16.67, \$20, \$10, \$20, \$10, \$30, \$33.34, \$15, \$30, \$34, \$15, \$10, \$10
5. Sidewalks along Streets Leading to Roads (\$12.12)	\$10, \$16.67, \$5, \$10, \$20, \$10, \$16.67, \$20, \$10, \$5, \$10
6. Safer Crossings of Roads (\$26.43)	\$20, \$40, \$33.34, \$20, \$16.67, \$15, \$20, \$30, \$50, \$30, \$16.67, \$20, \$50, \$20, \$34, \$5, \$25, \$30

3. **REMOVING BARRIERS:** What improvements would be needed to get your friends and/or family to bike or walk more?
 - Connecting paths and bikeways to safely get to major attractions and areas.
 - The pedestrian crosswalk signs were taken down too soon (beginning of October) when we still have Octoberfest pedestrian traffic and nice weather (Halloween, etc.).
 - More extensive paved trail system.
 - Safety; Connectivity; Usefulness – get to schools, shops, downtown, and parks.
 - Traffic separation; paths; protected bike lanes (convert angle parking to parallel parking); bike lane in between parking lane and sidewalk; mixing intersections along 50 downtown.

- Flat trails
 - Use Hillmoor for recreation – public and private. Remove the timed function for the crosswalks downtown! Better crosswalks – pilot different methods.
 - Designated path with map or marked signage leading to places of interest.
 - Safer routes and completed paths.
 - Longer routes without so many stops and obstacles. Safer routes with shoulders wide enough to bike. Connectivity to county or surrounding community routes.
 - Longer continuous path. Minimize road crossings. Connect public facilities (parks, schools, restaurants).
 - Diagonal parking. More riders and walkers would reduce parking demand.
 - Logical safe connections from North to South and East to West. Level vs. hilly trails where possible. Create destinations or targets to bike to or from.
 - Safer crossing.
 - Needs to be walking/bike paths around the perimeter of the city to allow for future paths. Need to allow walking paths/sidewalks to promote the opportunity for students to walk to schools.
 - Safer crossings (Edwards Blvd) and intersections (Hwy 50 & Edwards Blvd)
 - Accessibility: connections around town, wider paths for bike trailers. Stop light(s) crossing Hwy 120 at Townline and Bloomfield.
 - City roads and sidewalks meet our needs.
 - Need bike to rent if don't have. More info on where to go.
 - Fix the sledding hill – fill so that the sledding hill is extended and doesn't end in the river – redirect the hill north and remove some brush.
4. **OPPORTUNITIES:** What do you consider as the highest priority/greatest opportunity for bike and pedestrian planning in Lake Geneva?
- Connect to Illinois to allow bike enthusiasts to visit Lake Geneva via bike.
 - Highest priority should be dangerous zones – bike path to schools.
 - Making safer passage across major intersections (Hwy 50/Walmart and Walgreens).
 - Safety – Walgreens (50 & Edwards), Edwards & Townline, Lakeshore Dr & Big Foot entrance, Lakeshore Dr & South St.
 - Tourists; bike share; facilities to support bike share use; paths; separate bike lanes downtown; bike stations – pump/tools along paths.
 - Safe crossing, safe paths, safe ways for people to get to food stores and drug store.
 - Using Hillmoor for recreation – public and private. Bike lane along S. Lakeshore Drive – many marathons here.
 - Clearly marked safe bike lanes.
 - Continue to work on making routes safer.
 - Safe road crossings.
 - Safe walking and riding to schools. Federal safe routes to school program. As Jane Jacobs would say, all sidewalks and paths should go to some place.
 - To allow people to park their cars at the perimeter and come into town without cars. Having somewhere to park/leave your bike safely. Geneva National, The Ridges, Grand Geneva – to be able to safely get to.
 - Safety
 - Need to provide walking paths to schools and shopping areas. Biking paths need to be available around the perimeter of the city limits.
 - Connecting the other communities and trails in Walworth County.

- Accessibility around town – safer sidewalks and pathways to access all areas around town.
- Very high - missing opportunity to explore more areas of Lake Geneva.
- Along the White River over the existing disc park – almost all paved – quiet and safe. Seating along the hiking trails for the elderly.

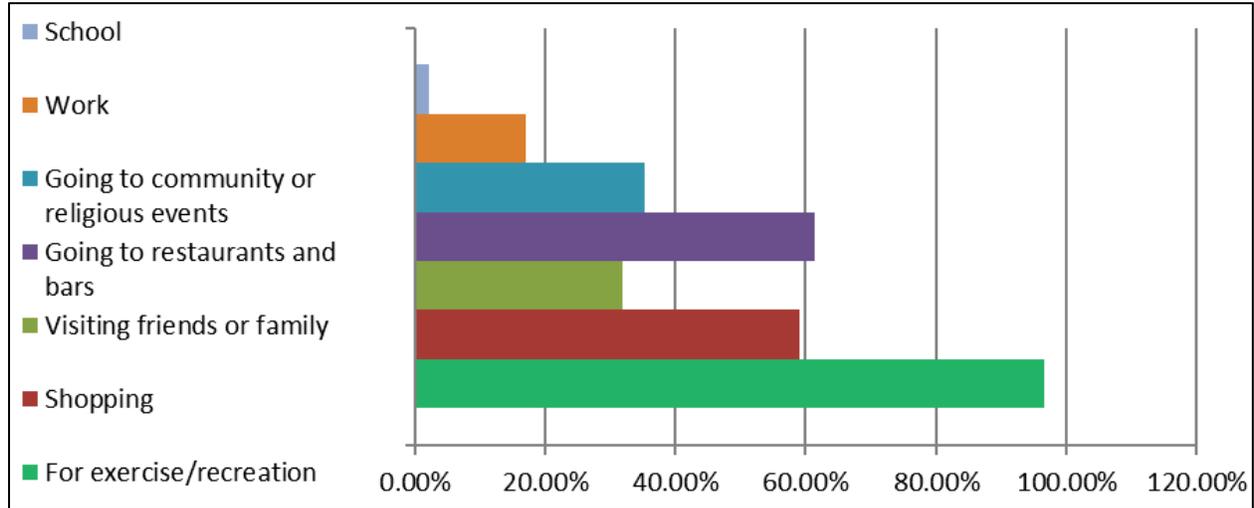
5. **OTHER SUGGESTIONS:** Please offer any comments, suggestions, or opinions you have concerning bike and pedestrian planning.

- Ensure that Lake Geneva plans create a unique experience not offered by other towns and areas in the region.
- For riders and pedestrians – safety for commuters is very important and then more extensive system for recreation riding connecting to the White River Trail.
- Keep paths that we have in good repair. City just did a great blacktop patch job in trail that runs behind Y to Curtis St. We need better maps of our current bike trails, especially showing how to get to bike trail from downtown.
- Make Google Maps data of bike paths along 120 more accurate (so tourists know they exist); better maintenance of current bike paths; both riding/walking surface as well as garbage pick-up.
- New construction: sidewalks on both sides of streets. Community/government – organized free events encouraging walking.
- Biggest tourist advantage would be connecting of Fox River Trail to Grand Geneva to Downtown to South Lakeshore Drive to BB and around to Fontana.
- Continue to work on an ultimate plan.
- I favor multi-use when applicable.
- Change zoning downtown to allow apartments above stores without requiring car parking. Instead require covered and secure bike parking.
- Please incorporate low cost, low impact projects to pursue initially to get city leaders moving on this future plan.
- The crosswalks and disability/ cut outs are poorly designed. A lot of our current w/c cutouts dump the pedestrians directly into lanes of traffic. Crosswalk at Hwy H/Bloomfield/South (between LGMS/BHS/2 apartment complexes) needs to be fixed immediately. Crosswalk dumps into traffic lanes.
- Maps/Apps of the trails in Lake Geneva and Walworth County.
- I am thrilled this opportunity has been communicated with our residents because I love Lake Geneva and want everyone to be able to get outside and be active.
- How much are you willing to pay in additional property taxes to support bike and walking trails?
- Landscaping, sculptures, and points of interest are needed to expand areas to tour. Communicating is necessary – visual maps.
- Put up “washrooms” on the concession stand at East View School parking lot.

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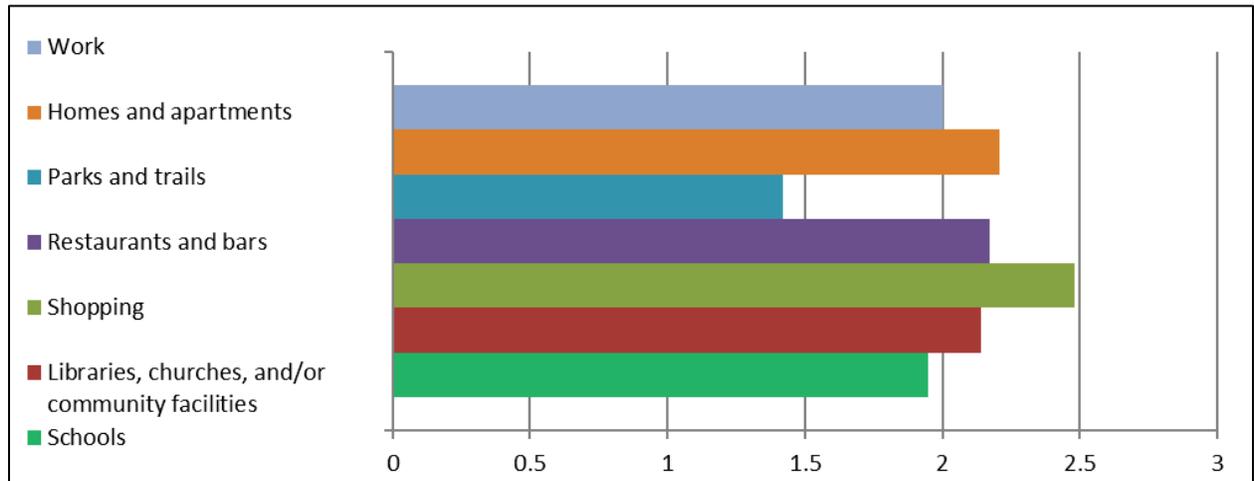
Appendix B: Online Survey Results

1. Which reasons do you walk for? Select all that apply.



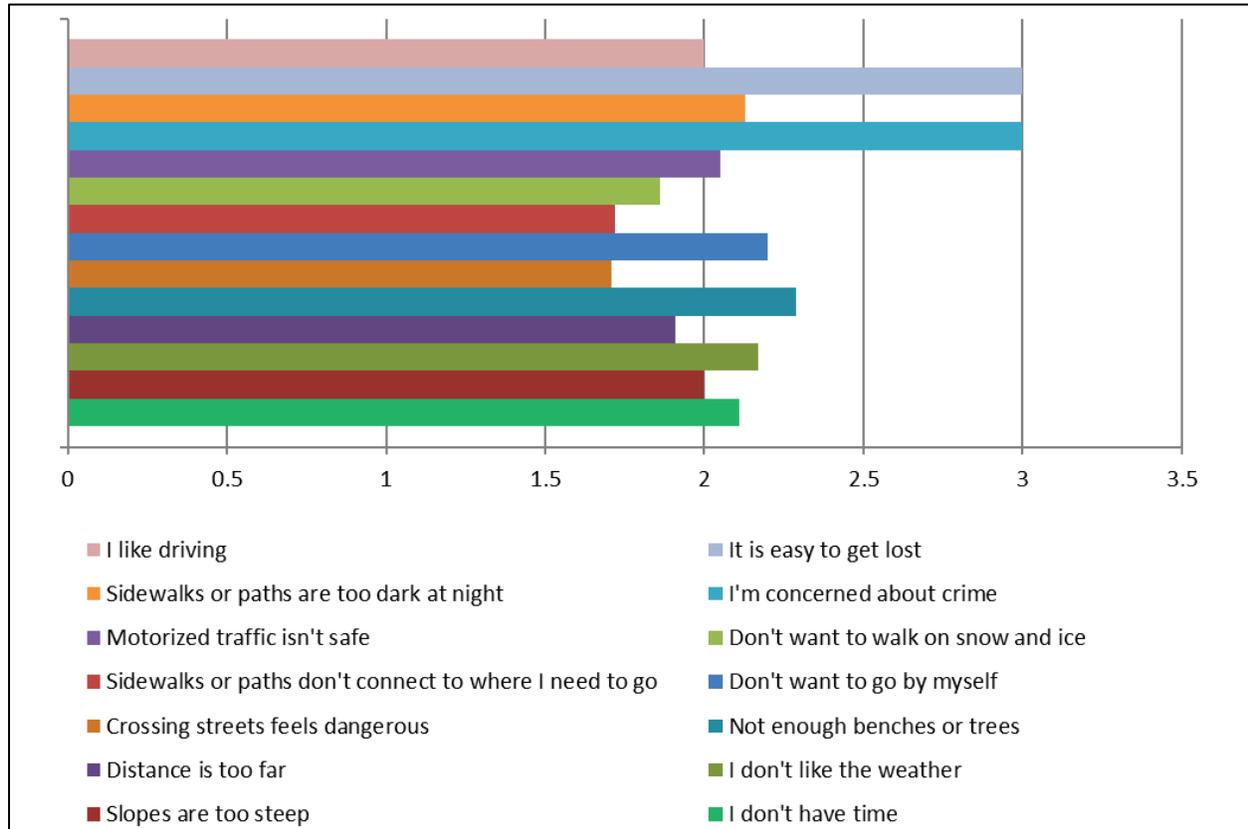
Answer Choices	Responses	
For exercise/recreation	96.59%	85
Shopping	59.09%	52
Visiting friends or family	31.82%	28
Going to restaurants and bars	61.36%	54
Going to community or religious events	35.23%	31
Work	17.05%	15
School	2.27%	2
	Answered	88
	Skipped	0

2. Choose the top 3 locations that you would like to see better pedestrian connections to:



	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Schools	36.84%	7	31.58%	6	31.58%	6	19	1.95
Libraries, churches, and/or community facilities	26.19%	11	33.33%	14	40.48%	17	42	2.14
Shopping	13.64%	6	25.00%	11	61.36%	27	44	2.48
Restaurants and bars	18.75%	9	45.83%	22	35.42%	17	48	2.17
Parks and trails	66.22%	49	25.68%	19	8.11%	6	74	1.42
Homes and apartments	20.83%	5	37.50%	9	41.67%	10	24	2.21
Work	16.67%	1	66.67%	4	16.67%	1	6	2
							Answered	88
							Skipped	0

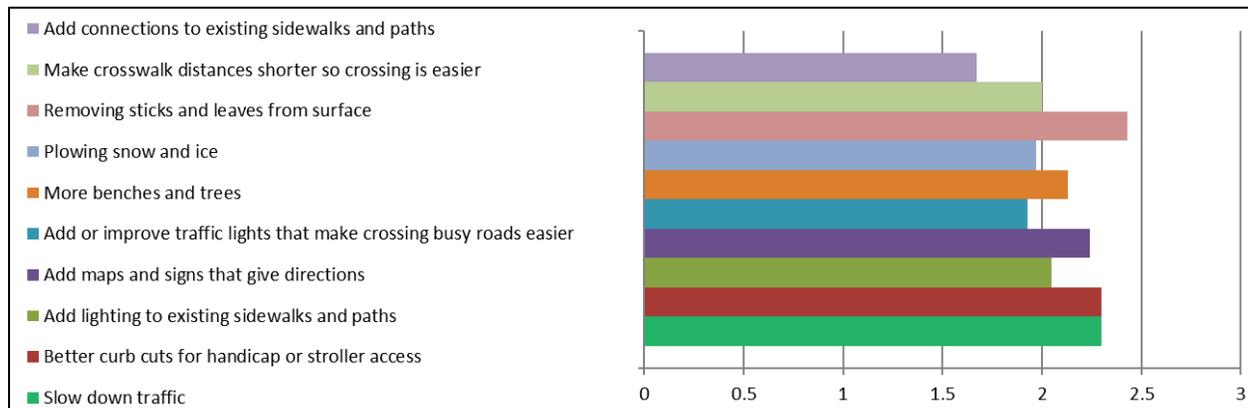
3. Choose the top 3 reasons that keep you from walking.



	Top Choice		Second Choice		Third Choice		Total	Weighted Average
I don't have time	31.58%	6	26.32%	5	42.11%	8	19	2.11
Slopes are too steep	33.33%	1	33.33%	1	33.33%	1	3	2
I don't like the weather	33.33%	4	16.67%	2	50.00%	6	12	2.17
Distance is too far	45.45%	5	18.18%	2	36.36%	4	11	1.91
Not enough benches or trees	28.57%	4	14.29%	2	57.14%	8	14	2.29

	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Crossing streets feels dangerous	45.71%	16	37.14%	13	17.14%	6	35	1.71
Don't want to go by myself	20.00%	1	40.00%	2	40.00%	2	5	2.2
Sidewalks or paths don't connect to where I need to go	48.15%	26	31.48%	17	20.37%	11	54	1.72
Don't want to walk on snow and ice	41.38%	12	31.03%	9	27.59%	8	29	1.86
Motorized traffic isn't safe	27.27%	6	40.91%	9	31.82%	7	22	2.05
I'm concerned about crime	0.00%	0	0.00%	0	100.00%	3	3	3
Sidewalks or paths are too dark at night	13.33%	4	60.00%	18	26.67%	8	30	2.13
It is easy to get lost	0.00%	0	0.00%	0	100.00%	3	3	3
I like driving	50.00%	2	0.00%	0	50.00%	2	4	2
							Answered	87
							Skipped	1

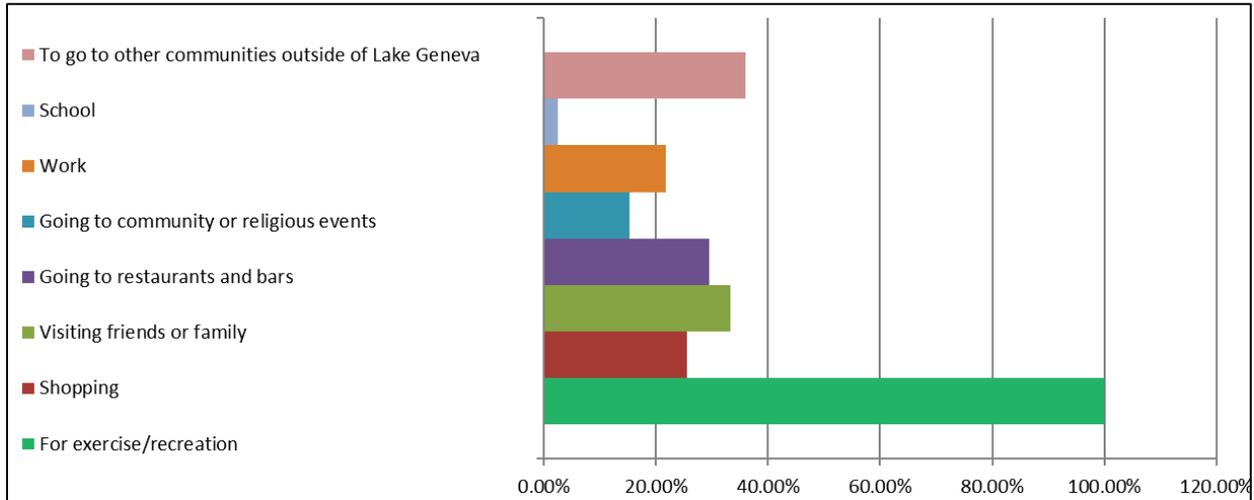
4. Choose the 3 top improvements that would improve your walking experience.



	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Slow down traffic	20.00%	2	30.00%	3	50.00%	5	10	2.3
Better curb cuts for handicap or stroller access	20.00%	2	30.00%	3	50.00%	5	10	2.3
Add lighting to existing sidewalks and paths	31.58%	12	31.58%	12	36.84%	14	38	2.05
Add maps and signs that give directions	13.79%	4	48.28%	14	37.93%	11	29	2.24
Add or improve traffic lights that make crossing busy roads easier	40.48%	17	26.19%	11	33.33%	14	42	1.93
More benches and trees	13.33%	2	60.00%	9	26.67%	4	15	2.13
Plowing snow and ice	34.48%	10	34.48%	10	31.03%	9	29	1.97
Removing sticks and leaves from surface	14.29%	1	28.57%	2	57.14%	4	7	2.43

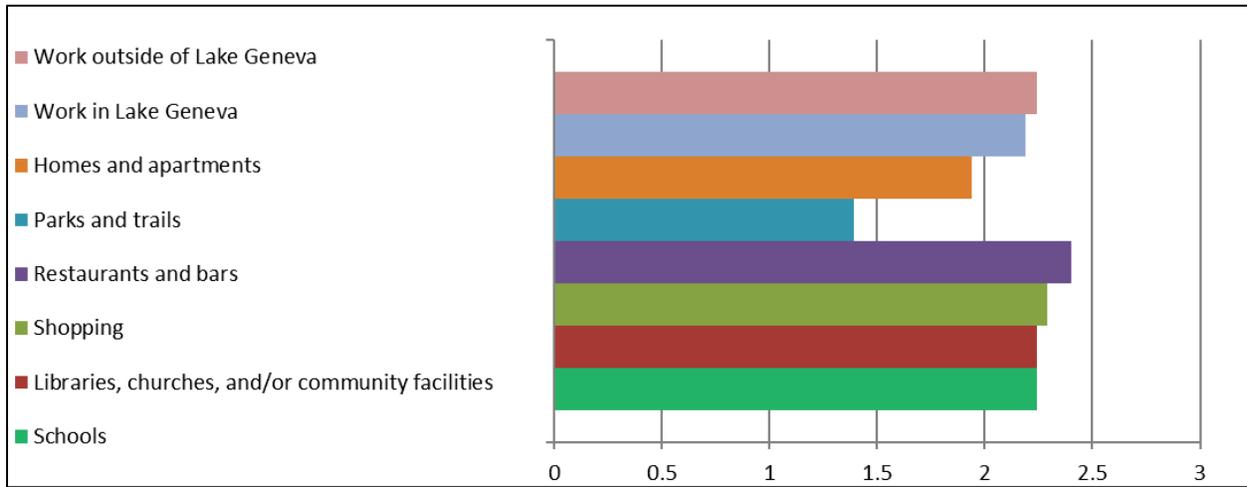
	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Make crosswalk distances shorter so crossing is easier	14.29%	1	71.43%	5	14.29%	1	7	2
Add connections to existing sidewalks and paths	54.69%	35	23.44%	15	21.88%	14	64	1.67
							Answered	86
							Skipped	2

5. Which reasons do you ride a bicycle for? Select all that apply



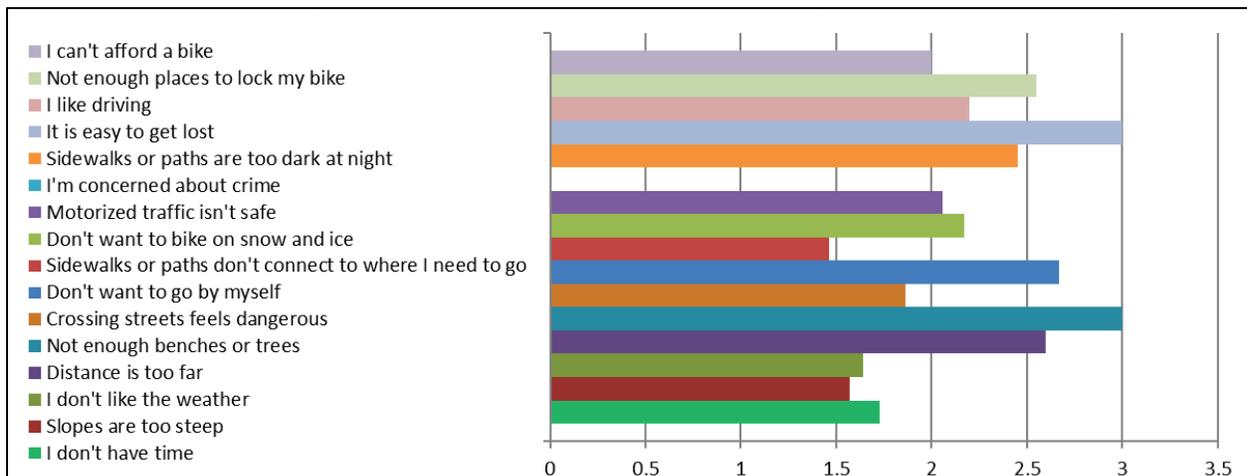
Answer Choices	Responses	
For exercise/recreation	100.00%	78
Shopping	25.64%	20
Visiting friends or family	33.33%	26
Going to restaurants and bars	29.49%	23
Going to community or religious events	15.38%	12
Work	21.79%	17
School	2.56%	2
To go to other communities outside of Lake Geneva	35.90%	28
	Answered	78
	Skipped	10

6. Choose the top 3 locations that you would like to see better bicycle connections to:



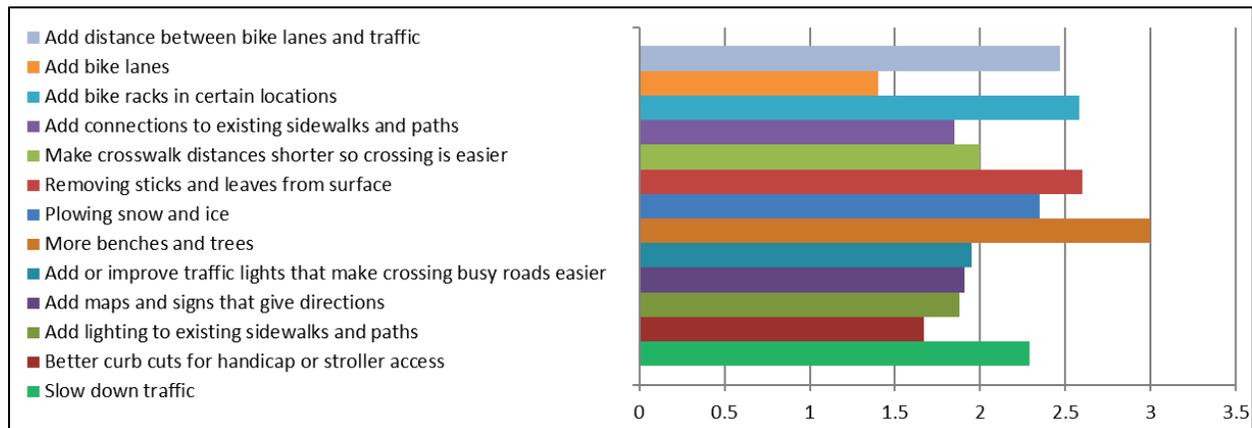
	Top Choice	Second Choice	Third Choice	Total	Weighted Average			
Schools	11.76%	2	52.94%	9	35.29%	6	17	2.24
Libraries, churches, and/or community facilities	26.47%	9	23.53%	8	50.00%	17	34	2.24
Shopping	20.83%	5	29.17%	7	50.00%	12	24	2.29
Restaurants and bars	13.33%	4	33.33%	10	53.33%	16	30	2.4
Parks and trails	69.01%	49	22.54%	16	8.45%	6	71	1.39
Homes and apartments	27.78%	5	50.00%	9	22.22%	4	18	1.94
Work in Lake Geneva	6.25%	1	68.75%	11	25.00%	4	16	2.19
Work outside of Lake Geneva	17.65%	3	41.18%	7	41.18%	7	17	2.24
							Answered	78
							Skipped	10

7. Choose the top 3 reasons that keep you from riding a bicycle.



	Top Choice		Second Choice		Third Choice		Total	Weighted Average
I don't have time	54.55%	6	18.18%	2	27.27%	3	11	1.73
Slopes are too steep	57.14%	4	28.57%	2	14.29%	1	7	1.57
I don't like the weather	54.55%	6	27.27%	3	18.18%	2	11	1.64
Distance is too far	0.00%	0	40.00%	2	60.00%	3	5	2.6
Not enough benches or trees	0.00%	0	0.00%	0	100.00%	2	2	3
Crossing streets feels dangerous	41.38%	12	31.03%	9	27.59%	8	29	1.86
Don't want to go by myself	0.00%	0	33.33%	1	66.67%	2	3	2.67
Sidewalks or paths don't connect to where I need to go	63.46%	33	26.92%	14	9.62%	5	52	1.46
Don't want to bike on snow and ice	13.04%	3	56.52%	13	30.43%	7	23	2.17
Motorized traffic isn't safe	22.22%	8	50.00%	18	27.78%	10	36	2.06
I'm concerned about crime	0.00%	0	0.00%	0	0.00%	0	0	0
Sidewalks or paths are too dark at night	18.18%	4	18.18%	4	63.64%	14	22	2.45
It is easy to get lost	0.00%	0	0.00%	0	100.00%	1	1	3
I like driving	40.00%	2	0.00%	0	60.00%	3	5	2.2
Not enough places to lock my bike	4.55%	1	36.36%	8	59.09%	13	22	2.55
I can't afford a bike	0.00%	0	100.00%	1	0.00%	0	1	2
							Answered	79
							Skipped	9

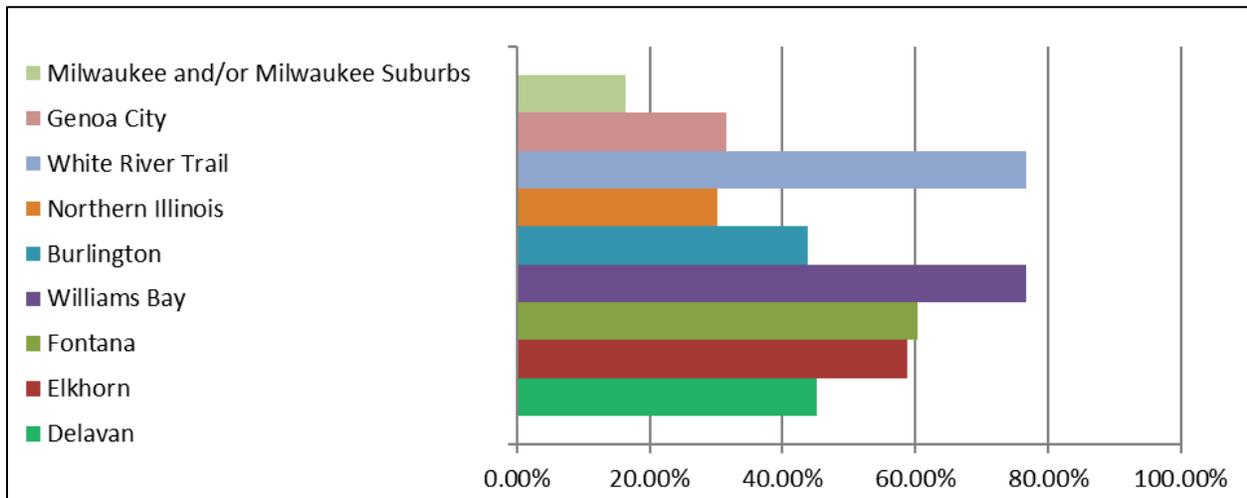
8. Choose the 3 top improvements that would improve your bicycling experience.



	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Slow down traffic	28.57%	2	14.29%	1	57.14%	4	7	2.29
Better curb cuts for handicap or stroller access	66.67%	2	0.00%	0	33.33%	1	3	1.67
Add lighting to existing sidewalks and paths	31.25%	5	50.00%	8	18.75%	3	16	1.88

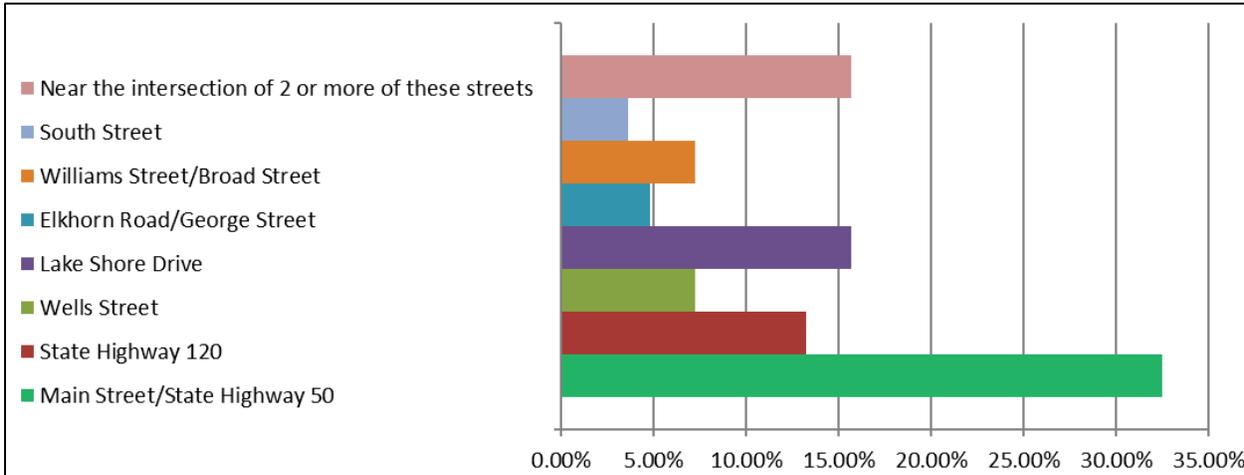
	Top Choice		Second Choice		Third Choice		Total	Weighted Average
Add maps and signs that give directions	36.36%	4	36.36%	4	27.27%	3	11	1.91
Add or improve traffic lights that make crossing busy roads easier	36.36%	8	31.82%	7	31.82%	7	22	1.95
More benches and trees	0.00%	0	0.00%	0	100.00%	1	1	3
Plowing snow and ice	17.65%	3	29.41%	5	52.94%	9	17	2.35
Removing sticks and leaves from surface	0.00%	0	40.00%	2	60.00%	3	5	2.6
Make crosswalk distances shorter so crossing is easier	0.00%	0	100.00%	1	0.00%	0	1	2
Add connections to existing sidewalks and paths	39.02%	16	36.59%	15	24.39%	10	41	1.85
Add bike racks in certain locations	10.53%	2	21.05%	4	68.42%	13	19	2.58
Add bike lanes	66.04%	35	28.30%	15	5.66%	3	53	1.4
Add distance between bike lanes and traffic	3.33%	1	46.67%	14	50.00%	15	30	2.47
							Answered	78
							Skipped	10

9. Which of the following communities do you bike to, or would you bike to if a trail connection was made? Select all that apply:



Answer Choices	Responses	
Delavan	45.21%	33
Elkhorn	58.90%	43
Fontana	60.27%	44
Williams Bay	76.71%	56
Burlington	43.84%	32
Northern Illinois	30.14%	22
White River Trail	76.71%	56
Genoa City	31.51%	23
Milwaukee and/or Milwaukee Suburbs	16.44%	12
	Answered	73
	Skipped	15

10. Which part of Lake Geneva needs pedestrian and/or bicycle upgrades the most? Choose one:



Answer Choices	Responses	
Main Street/State Highway 50	32.53%	27
State Highway 120	13.25%	11
Wells Street	7.23%	6
Lake Shore Drive	15.66%	13
Elkhorn Road/George Street	4.82%	4
Williams Street/Broad Street	7.23%	6
South Street	3.61%	3
Near the intersection of 2 or more of these streets	15.66%	13
	Answered	83
	Skipped	5

Appendix C: Summary of Questions and Comments from Open House

1. Did we miss anything? You may draw your ideas or suggestions on the Planned Facilities Map provided on the back of this page. Feel free to use the colored pencils provided to indicate different types of facilities or recreational needs. Please ask if you need additional information or assistance!
2. Did you take the Online Survey offered during Fall 2017? Yes (5) No (5)
3. Do you have any comments or suggestions on the proposed goals, objectives, or policies in the Draft Bicycle and Pedestrian Plan? (Refer to the handout of goals, objectives, and policies)
 - I think the idea to connect to Grand Geneva and other resorts is a great one. Would bring in more cyclists and would bring in more money. Also connecting larger cities (Milwaukee, Chicago).
 - Basic plan is pretty comprehensive. I like the plan for around the lake as it keeps them OFF the lakeshore path.
 - Need a sidewalk on one side of Park Street for pedestrians. This is a commercial area with a lot of truck traffic and we have to walk in the street.
 - Extend pedestrian sidewalks – circled area on map but extend all sidewalks that just stop abruptly.
 - Make the alleyway off of Broad Street one way going in.
 - Goal is to acquire Hillmoor Golf Course and put a visitor's center to filter traffic off of Route 50, in addition rent bikes and have a path behind the museum into town.
 - Could we add the Safe Route to Schools program to objectives? Could we change the stop lights to recognize bicycles?
4. Do you have any comments or suggestions on the proposed Planned Facilities Map? (Refer to the Exhibit of Map 2.)
 - The intersection at Wells and Main Street should be an intersection improvement. There is a sidewalk with a crosswalk, but nowhere to go once you get in front of KFC. Sidewalk or path – where does the crosswalk lead to?
 - There is already sidewalk down Center Street. Don't feel that sidewalk needs to be added to Sage Street – Sage makes sense for bikes though.
 - A path to the local grocery (Piggly Wiggly) – Interchange N.
 - There is a problem at the intersection of Center Street and Wisconsin (which dead-ends at embankment). I live there and observe SO MANY people taking U-turns on Center and having accidents. Also, impossible to see when turning left out of Wisconsin dead-end onto Center. Paths through Hillmoor area where possible.
 - Traffic light at intersection of Townline and Edwards Blvd.
 - Pedestrian walkway lighting. Traffic light at Townline and Edwards.
 - Address the intersection of Broad and North (south of there is a block with three restaurants and many businesses). Traffic from the north is going south at too fast a rate. Dangerous!
 - It is well conceived with seeming attention to ideas presented at the workshop.

5. Do you have any additional comments or suggestions on the Draft Bicycle and Pedestrian Plan? Where else should we plan for bicycle facilities and sidewalks?
- In front of KFC. Paths don't seem to coincide with parks/not near them.
 - Additional sidewalks – Curtis Street, so pedestrians can walk between Townline and Hwy 50 without worrying about traffic; Wells Street: extend sidewalk to Main Street. There is currently a gap. Bike paths – extend the bike path that terminates at Ridges apartments either east to 120 or south to Townline.
 - Need to have pedestrian sidewalk that runs from downtown to LGMS and BHS – we currently have intermittent sidewalks. Also, we need continuous sidewalks from downtown to Wal-Mart (on Main) and downtown to Piggly Wiggly via Broad Street. Sidewalks need to be at least four feet wide to allow for rolling carts.
 - Big Foot –mark routes inside of park that connect Lake Shore to South Street/and Lake Shore Drive to Wells
 - More paths everywhere.
 - Repair existing sidewalks! Negotiate purchase of embankment at north end to Sage, connecting to bike path across street.
 - Put bike lane onto interchange by bakery and Next Door Pub. Like to see bike lane from Lakeview to Elmwood.
 - Townline Road by Hudson and Cumberland Trail needs crosswalks. Lots of young families that bike into town and to Veterans Park.
 - Did I miss signage and maps identifying routes, etc.?

Appendix D: Funding Sources

Program		Purpose	Funding Details	Deadline	Notes	Admin. Agency	Contact
Wisconsin Stewardship Programs							
Aids for the acquisition and development of local parks (ADLIP)	To acquire or develop public nature-based outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. \$4M available each year. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required. Priority for land acquisition. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 263-8704	
Urban Greenspace Program (UGS)	To acquire land to provide natural space within or near urban areas, or to protect scenic or ecological features.	<ul style="list-style-type: none"> 50% local match per project. \$1.6M available each year. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 263-8704	
Acquisition of Development Rights	To acquire development rights for nature-based outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. \$1.6M available each year. 	May 1	<ul style="list-style-type: none"> Funds are available to acquire development rights (easements) in areas where restrictions on residential, industrial, or commercial development are in place. May include enhancements of nature-based outdoor recreation. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 263-8704	
Urban Rivers Grant Program (URGP)	To acquire lands, or rights in lands, adjacent to urban rivers for the purpose of preserving or restoring them for economic revitalization or nature-based outdoor recreation activities.	<ul style="list-style-type: none"> 50% local match per project. \$800,000 available each year. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required to participate. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 263-8704	
Federal Programs							
Land and Water Conservation Fund (LAWCON)	To acquire or develop public outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. Land acquisition. Development of recreational facilities. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required to participate. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 263-8704	

City of Lake Geneva Bicycle and Pedestrian Plan

Program		Purpose	Funding Details	Deadline	Notes	Admin. Agency	Contact
Recreational Trails Program	To provide funds for maintenance, development, rehabilitation, and acquisition of land for motorized, non-motorized, and diversified trails.	<ul style="list-style-type: none"> 50% local match per project. Maintenance and restoration of existing trails. Development and rehabilitation of trailside and trailhead facilities and trail linkages. Construction of new trails (with certain restrictions on federal lands). Acquisition of easement or property for trails purchase. 	May 1	<ul style="list-style-type: none"> Funds may only be used on trails which have been identified in or which further a specific goal of a local, county or state trail plan Funds may be used on trails which are referenced in a statewide comprehensive outdoor recreation plan. 	Wisconsin DNR	Sara deBrujin Southeast Region (414) 263-8704	
Statewide Transportation Improvement Program (STIP)							
Transportation Alternatives Program (TAP)	Providing facilities for pedestrians and bicyclists. This program includes construction, planning, and design of on-road and off-road trail facilities and infrastructure for safe use by for pedestrians, bicyclists, and other non-motorized forms of transportation.	<ul style="list-style-type: none"> Funded through FAST Act. 80%/20%. 20% required match (funds are not awarded upfront but are reimbursed). 	October - January	<ul style="list-style-type: none"> Infrastructure projects between \$300,00 and \$1 million Non-infrastructure projects over \$50,000 	WisDOT Regional Transportation Management Area Authority (MPO)	Bob Schmidt Southeast Region (262)548-8789	
Surface Transportation Program (STP)	Road improvement funds, which can be spent on a wide variety of projects, including roadway projects, bridges, transit facilities, and bicycle and pedestrian facilities.	<ul style="list-style-type: none"> Funded through FAST Act 80%/20%. 20% required match (funds are not awarded upfront but are reimbursed). 	July – 6-year project cycle	<ul style="list-style-type: none"> Facilities for pedestrians and bicycles. System-wide bicycle planning. Three sub-programs: Urban; Rural; Bridges 	WisDOT	Bob Schmidt Southeast Region (262)548-8789	

City of Lake Geneva Bicycle and Pedestrian Plan

Program	Purpose	Funding Details	Deadline	Notes	Admin. Agency	Contact
Federal Transit Administration Funds						
Capital Investment Grants	Transit capital projects; includes intermodal facilities such as bicycle racks on buses and bicycle parking at transit stations; most funds are to be directed toward transit itself.	<ul style="list-style-type: none"> Discretionary local match 	Early spring	<ul style="list-style-type: none"> Funding for this program is allocated on a discretionary basis and requires a multi-year process. 	WisDOT Division of Transportation Investment Management	Aileen Switzer (608)266-5791
Congestion Mitigation and Air Quality (CMAQ) Improvement Program	Funds projects which will reduce vehicle trips and miles; reduce emissions due to traffic congestion; or reduce the per mile rate of vehicle emissions.	<ul style="list-style-type: none"> 20% local match per project (funds are not awarded upfront but are reimbursed). 	April - June	<ul style="list-style-type: none"> Limited to Milwaukee, Kenosha, Racine, Ozaukee, Waukesha, Washington, Sheboygan, Kewaunee, Manitowoc, Walworth, and Door Counties 	Federal Transit Authority WisDOT SEWRPC	Bob Schmidt Southeast Region (262)548-8789
Federal Highway Administration Safety Funds						
Highway Safety Improvement Program	Funds safety projects at sites that have experienced a high crash history. Emphasis is on low-cost options that can be implemented quickly, including intersection improvements.	<ul style="list-style-type: none"> 10% local match per project. 	August	<ul style="list-style-type: none"> Communities must include 5 years of crash data. 	WisDOT Division of Transportation Investment Management	District 1 Office (608) 246-3800
Other Programs						
Wisconsin Main Street Community Program	Comprehensive downtown revitalization program, which includes streetscape improvements.	<ul style="list-style-type: none"> Technical assistance in the planning, management and implementation of downtown development projects 	Spring	<ul style="list-style-type: none"> May benefit trail enhancements through streetscaping. 	WEEDC	Jason Scott (608) 210-6790
Bicycle Infrastructure & Advocacy Grant	Grants to build infrastructure that makes it easier for all people to ride bikes in their communities, including bike paths, bike lanes, trails, bridges, parking, and storage. Can also fund programs and initiatives that advocate for bikes and transform streets for bikes.	<ul style="list-style-type: none"> Up to \$10,000 or up to 50% of project cost No specific match amount, but leverage required 	April and October	<ul style="list-style-type: none"> Applications should include performance metrics for measuring project success 	People for Bikes	Zoe Kircos (303) 449-4893 x106

**City of Lake Geneva
Finance, License, & Regulation Committee
March 20, 2018**

**Prepaid Checks
3/5/18 - 3/16/18**

**Total:
\$280,146.85**

Checks over \$5,000:

\$	247,911.00	<i>Foster Coach Sales - New Ambulance</i>
\$	25,380.00	<i>Sonrise Construction - White River Pedestrian Bridge</i>
\$	-	
\$	-	
\$	-	

FROM 03/05/2018 TO 03/12/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMYS	AMY'S SHIPPING EMPORIUM								
	14026			02/01/18		67020	03/08/18	53.03	53.03
		01 SHIPPING-MARCH	1122005312						53.03
								VENDOR TOTAL:	53.03
CDW	CDW GOVERNMENT INC								
	LQL4510			02/06/18		67021	03/08/18	70.16	70.16
		01 WIRELESS MOUSE (2)	1121005305						50.76
		02 ETHERNET ADAPTER	1121005342						19.40
								VENDOR TOTAL:	70.16
CHASE	CHASE CARD SERVICES								
	7531-2/18			02/21/18		67022	03/08/18	1,013.29	1,013.29
		01 WM-CABLES,NOTEPADS,WINDEX	4234505310						105.49
		02 POTBELLY-PIERS MTG LUNCH	1114205331						121.57
		03 WAUK CTY-STORM SEWER WRKSH	1132105332						100.00
		04 CMPLYRT-ACA 1095C FILING	1115105310						288.35
		05 ATHOMEPREP-NFPA13 BK-JFLOWER	1124005310						56.19
		06 ALIBRIS-NEC 2011-JFLOWER	1124005310						63.99
		07 ZENWORKTAX-1099 FILING	1115105310						40.40
		08 CHASE MEMBERSHIP FEE	1116105310						95.00
		09 DUNN-KEYS	1114305311						7.35
		10 WM-PLATES,COFFEE,SNACKS	1114305311						58.45
		11 BW-BEHRENS ICE DIVER TRNG	1122005144						76.50
								VENDOR TOTAL:	1,013.29
EQUAL	EQUAL RIGHTS DIVISION								
	250-2/18			02/28/18		700057	03/06/18	30.00	30.00
		01 WORK PERMITS-FEB	1100002422						30.00
								VENDOR TOTAL:	30.00
FOSTE	FOSTER COACH SALES INC								
	SF00606			02/05/18		67023	03/08/18	247,911.00	247,911.00
		01 AMBULANCE-2018 FORD F550	5022005800						247,911.00
								VENDOR TOTAL:	247,911.00
MUTUA	MUTUAL OF OMAHA								
	RE030518			03/01/18		67015	03/05/18	1,289.66	1,289.66
		01 CEM DISABILITY-MAR	4800005137						29.16
		02 PKG DISABILITY-MAR	4234505137						16.81

FROM 03/05/2018 TO 03/12/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	RE030518			03/01/18		67015	03/05/18	1,289.66	1,289.66
		03 CH DISABILITY-MAR	1110205134						179.95
		04 LIB DISABILITY-MAR	9900005137						56.63
		05 PD DISABILITY-MAR	1110205134						568.95
		11 STR DISABILITY-MAR	1110205134						210.41
		12 UTIL DISABILITY-MAR	1100001634						154.50
		13 WWTF DISABILITY-MAR	1100001634						73.25
								VENDOR TOTAL:	1,289.66
PCP		PETTY CASH - POLICE DEPT							
		PETTY CASH 3/18		03/08/18		67024	03/08/18	93.65	93.65
		01 USPS	1121005312						93.65
								VENDOR TOTAL:	93.65
SONRI		SONRISE CONSTRUCTION INC							
	012200			02/14/18		67016	03/05/18	25,380.00	25,380.00
		01 WHITE RIVER PED BRIDGE	4352005300						25,380.00
								VENDOR TOTAL:	25,380.00
UNEMP		UNEMPLOYMENT INSURANCE							
	8857029			02/28/18		700058	03/08/18	1,002.37	1,002.37
		01 UE-PARKING	1110005154						589.00
		02 UE-CH	1110005154						403.32
		03 UE-FIRE	1110005154						10.05
								VENDOR TOTAL:	1,002.37
USBANK		US BANK							
	3341-02/18			02/12/18		67017	03/05/18	2,317.18	2,317.18
		01 GATEWAY REF-ECKLUND	1121005410						-223.30
		02 GATEWAY REF-KELLER	1121005410						-223.30
		03 GATEWAY REF-SPOTZ	1121005410						-223.30
		04 BESTBUY RETN-LENS CAP	5021005800						-7.99
		05 FXR FACTORY-NETHERY	1121005138						-225.00
		06 MORGANS-MISSION STMT FRMNG	1121005738						250.00
		07 HAMPTON INN-HANSEN TRNG	1121005331						328.00
		08 WI DFI-NOTARY-PAPENFUS	1121005399						20.00
		09 WEST BEND INS-BONDING-PAPENFUS	1121005399						20.00
		10 MILLERS MPIX-DEPT PHOTOS	1121005399						11.58
		11 MIDWAY USA-HANDGUNS	5021005800						94.94
		12 WALMART-RAGS,TWLS,BLADES	1121005342						31.07
		13 SAFARILAND-SH/LH TRAINING	1121005410						550.00
		14 BEST BUY-LENS CAPS	5021005800						15.98

FROM 03/05/2018 TO 03/12/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3341-02/18			02/12/18		67017	03/05/18	2,317.18	2,317.18
	15	BEST BUY-NIKON BATTERIES	5021005800						79.98
	16	ITUNES-RASMUSSEN	1121005399						0.99
	17	OSTHOFF-KELLER TRAINING	1121005331						246.00
	18	AMAZON-LABELS,PENS	1121005310						39.20
	19	RICHTERS-FROGGATT FLOWERS	1121005399						52.04
	20	FBI LEEDA-HINZPETER MEMBERSHIP	1121005410						50.00
	21	FBI LEEDA-HINZPETER TRAINING	1121005410						650.00
	22	FIRSTNET-PAPENFUS TRAINING	1121005410						100.00
	23	MIDWAY USA-REAR SIGHT GLOCK	1121005342						36.48
	24	FXR FACTORY-NETHERY	1121005138						225.00
	25	AMAZON-HOLSTER-GRITZNER	1121005138						42.47
	26	LA POL GEAR-TACTICAL RESP GEAR	1121005342						219.85
	27	WALMART-HISTORICAL PIC FRAMES	1121005738						75.84
	28	LA POLICE GEAR-GRITZNER	1121005138						53.53
	29	LA POLICE GEAR-KELLER	1121005138						53.52
	30	FXR FACTORY-NETHERY	1121005138						4.50
	31	US BANK-REIMB FEES	1121005399						-30.90
								VENDOR TOTAL:	2,317.18
VERIZON	VERIZON WIRELESS								
	9802338963			02/23/18		67025	03/08/18	337.00	337.00
	01	CELL CHGS-FEB	1122005221						337.00
								VENDOR TOTAL:	337.00
WALGRC	WALGREEN CO								
	500029370			12/04/17		67018	03/05/18	325.00	325.00
	01	EMPLOYEE FLU SHOTS	1110205133						325.00
								VENDOR TOTAL:	325.00
WIDOTS	WI DEPT OF TRANSPORTATION								
	2/22/18			02/22/18		67019	03/05/18	30.00	30.00
	01	REG SUSPENSIONS-6	4234505310						30.00
								VENDOR TOTAL:	30.00
								TOTAL --- ALL INVOICES:	279,852.34

**City of Lake Geneva
Finance, License, & Regulation Committee
March 20, 2018**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 245,246.57
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 55,934.71
5. Capital Projects	43	\$ 7,620.21
6. Parking	42	\$ 1,033.41
7. Cemetery	48	\$ 501.63
8. Equipment Replacement	50	\$ 7,000.00
9. Library Fund	99	\$ 5,819.13
10. Impact Fees	45	\$ 3,555.00
11. Tourism Commission	47	\$ -
Total All Funds		<u><u>\$326,710.66</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
3/20/2018**

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 326,710.66**

ITEMS > \$5,000

R&R Insurance - Liability, Workers Comp Insurance	\$ 138,496.00
Geneva Lake Law Enforcement Agency - 2018 Contribution	\$ 46,000.00
Johns Disposal Service - March Refuse & Recycling Service	\$ 38,830.26
Alliant Energy - March Electric Bills	\$ 20,398.47
Lake Geneva Utility Commission - Diggers Hotline Share; Impact Fees	\$ 19,063.45
Vandewalle & Associates - February Planning	\$ 12,540.86
Beachside Hospitality Inc - Refund Reserve License & License Fee	\$ 10,625.00
Iworq systems - Building & Zoning Software	\$ 7,000.00
WE Energies - February Gas Bills	\$ 6,010.01

Balance of Other Items \$ 27,746.61

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
18045	03/09/18	01	MAIN ST CONST SIGNS	4332101701		03/27/18	84.00
						INVOICE TOTAL:	84.00
						VENDOR TOTAL:	84.00

ALLIANT	ALLIANT ENERGY						
RE030718	03/18/18	01	ACCT #026273-HAVENWOOD FLSH	1134105222		03/27/18	10.94
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			15.80
		03	ACCT #064442-WELLS ST FLSH	1134105222			17.06
		04	ACCT #072470-MAIN ST LITES	1134105223			339.17
		07	ACCT #108571-1055 CAREY	1132105222			236.93
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			58.48
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			14.15
		12	ACCT #152472-W COOK SIREN	1129005222			18.14
		13	ACCT #161895-RIVIERA ELEC	4055305222			2,631.90
		14	ACCT #165231-BEACH HOUSE	4054105222			298.35
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			78.28
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			96.48
		17	ACCT #243254-LIBRARY PARK	1152005222			22.15
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			78.04
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			4.69
		21	ACCT #303645-MS2 STREET LTS	1134105223			303.67
		22	ACCT #327582-DUNN FIELD	1152005922			218.68
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			14.75
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			118.73
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			666.42
		27	ACCT #401872-WELLS ST FLSH	1134105222			13.71
		28	ACCT #414694-HOST DR WATER TWR	1122005222			247.16
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			34.82
		30	ACCT #433371-LIBRARY	9900005222			895.89
		31	ACCT #457625-LOT LITE GNVA ST	1134105223			335.96
		32	ACCT #462852-WELLS ST FLSH	1134105222			71.08
		33	ACCT #549716-FLAT IRON PARK	1152005222			254.13
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			14.75

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE030718	03/18/18	35	ACCT #595515-LIB PARK RESTROOM	1152005222		03/27/18	230.09
		36	ACCT #602235-724 WILLIAMS ST	1134105223			29.20
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			11.27
		38	ACCT #622184-S LAKESHORE DR	1152005222			27.35
		39	ACCT #630016-COOK ST/HWY 50	1134105223			36.33
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			230.01
		41	ACCT #684954-730 MARSHALL SRN	1129005222			26.78
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			16.12
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			31.59
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			127.44
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			29.24
		48	ACCT #738154-RUSHWOOD PARK	1152005222			26.29
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			254.61
		50	ACCT #758940-1065 CAREY ST	1132105222			628.47
		51	ACCT #759513-STREET LIGHTS	1134105223			6,784.09
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			189.63
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			18.95
		54	ACCT #895526-HWY 50 TRF LT	1134105223			140.91
		55	ACCT #912610-GEORGE ST FLSHR	1134105222			11.27
		56	ACCT #923482-1070 CAREY ST	1132105222			245.08
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			20.02
		60	ACCT #932215-DODGE ST FLSHR	1134105222			12.47
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			24.80
		64	ACCT #952816-FIRE HOUSE	1122005222			877.54
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			88.56
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			18.72
		67	ACCT #969933-CITY HALL	1116105222			2,623.33
		68	ACCT #973443-VETS PARK PAVLN	1152015222			213.27
		69	ACCT #980910-DONIAN PARK	1152005222			213.10
		70	ACCT #998403-COBB PARK	1152005222			25.90
		71	ACCT #2626179751-HVNWD/MAIN	1134105223			75.73
						INVOICE TOTAL:	20,398.47
						VENDOR TOTAL:	20,398.47

ARROW ARROW PEST CONTROL INC

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ARROW	ARROW PEST CONTROL INC						
75371	02/28/18	01	PEST CONTROL-MAR	1116105360		03/27/18	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AT&TL	AT&T LONG DISTANCE						
RE030718	03/04/18	01	LONG DIST-MAR	1100001391		03/27/18	30.77
		03	LONG DIST-MAR	4800005221			0.25
		04	LONG DIST-MAR	1132105221			6.10
		05	LONG DIST-MAR	1122005221			12.39
		06	LONG DIST-MAR	9900005221			7.88
		07	LONG DIST-MAR	1121005221			132.37
		08	LONG DIST-MAR	1116105221			0.19
		09	LONG DIST-MAR	1112005221			0.10
						INVOICE TOTAL:	190.05
						VENDOR TOTAL:	190.05
AUROM	AURORA MEDICAL GROUP						
1598872	02/11/18	01	DRUG TEST	1132105205		03/27/18	50.00
		02	DOT CONSORTIUM FEE	1132105205			60.00
		03	DRUG TEST	1100001391			75.00
						INVOICE TOTAL:	185.00
IN163	02/28/18	01	EMP CLINIC-FEB	1110205133		03/27/18	1,350.00
						INVOICE TOTAL:	1,350.00
						VENDOR TOTAL:	1,535.00
BAKER	BAKER & TAYLOR						
L3367102-2/18	02/28/18	01	2033473925-9 ITEMS	9900005410		03/27/18	246.87
		02	2033476803-9 ITEMS	9900005410			642.80
		03	2033480036-70 ITEMS	9900005410			1,193.06
		04	2033485881-18 ITEMS	9900005410			282.86

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER BAKER & TAYLOR							
L3367102-2/18	02/28/18	05	2033505684-20 ITEMS	9900005410		03/27/18	340.92
		06	2033524132-20 ITEMS	9900005410			359.02
						INVOICE TOTAL:	3,065.53
L3367362-2/18	02/28/18	01	2033529342-6 ITEMS	9900005411		03/27/18	69.07
						INVOICE TOTAL:	69.07
L3367512-2/18	02/28/18	01	2033477131-5 ITEMS	9900005411		03/27/18	43.93
		02	2033485671-2 ITEMS	9900005411			23.78
		03	2033517123-2/18	9900005411			40.90
		04	2033517124-1 ITEM	9900005411			5.50
		05	2033524052-9 ITEMS	9900005411			84.62
		06	2033524053-20 ITEMS	9900005411			295.97
		07	2033524054-6 ITEMS	9900005411			66.86
		08	2033524055-9 ITEMS	9900005411			535.18
		09	2033524056-5 ITEMS	9900005411			28.40
		10	2033524057-8 ITEMS	9900005411			95.68
						INVOICE TOTAL:	1,220.82
L4013232-2/18	02/28/18	01	2033479776-4 ITEMS	9900005414		03/27/18	104.52
		02	2033479777-2 ITEMS	9900005414			25.95
		03	2033505628-1 ITEM	9900005414			28.10
		04	2033505629-2 ITEMS	9900005414			28.71
						INVOICE TOTAL:	187.28
						VENDOR TOTAL:	4,542.70
BATZNER PEST CONTROL							
2420867	02/26/18	01	PEST CONTROL-RIV	4055205360		03/27/18	108.00
						INVOICE TOTAL:	108.00
						VENDOR TOTAL:	108.00
BILLER PRESS							
18-18425	02/27/18	01	HANG TAGS	4052115352		03/27/18	452.00
						INVOICE TOTAL:	452.00

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BILLER BILLER PRESS							
BP-7450	02/27/18	01	LAUNCH ENVELOPES	4052115399		03/27/18	218.00
						INVOICE TOTAL:	218.00
						VENDOR TOTAL:	670.00
BREEZY BREEZY HILL NURSERY							
I-212387	03/13/18	01	TOP SOIL-8 YDS	1132135430		03/27/18	168.00
						INVOICE TOTAL:	168.00
I-212388	03/13/18	01	TOP SOIL-8 YDS	1132135430		03/27/18	168.00
						INVOICE TOTAL:	168.00
I-212391	03/14/18	01	TOP SOIL-8 YDS	1132135430		03/27/18	168.00
						INVOICE TOTAL:	168.00
						VENDOR TOTAL:	504.00
CES CES							
LKG/045233	03/02/18	01	CONNECTOR,WIRE-ST LTS	1134105261		03/27/18	112.56
						INVOICE TOTAL:	112.56
						VENDOR TOTAL:	112.56
CHASE CHASE CARD SERVICES							
8486-3/18	03/08/18	01	VIMEO-ANNUAL FEE	1115105450		03/27/18	199.00
		02	GODADDY-DOMAIN RENEWAL	1115105450			30.34
						INVOICE TOTAL:	229.34
						VENDOR TOTAL:	229.34
CINTAS CINTAS CORP							
5010284721	03/09/18	01	FIRST AID KIT-1065	1132105390		03/27/18	68.78
						INVOICE TOTAL:	68.78
5010284722	03/09/18	01	FIRST AID KIT-1055	1132105390		03/27/18	85.14
						INVOICE TOTAL:	85.14
						VENDOR TOTAL:	153.92

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DES	DATA EQUIPMENT SERVICES						
896	03/13/18	01	MODEM SVC-MAR	4234505221		03/27/18	990.00
		02	MODEM SVC-MAR	4054105340			45.00
						INVOICE TOTAL:	1,035.00
						VENDOR TOTAL:	1,035.00
DUNN	DUNN LUMBER & TRUE VALUE						
683618	05/08/17	01	PLUMBING-WEST END	1152005350		03/27/18	1.78
						INVOICE TOTAL:	1.78
683868	05/10/17	01	"DOG PARK CLOSED" SIGN	1152005399		03/27/18	6.64
						INVOICE TOTAL:	6.64
686944	06/05/17	01	WOOD,SCREWS-KAYAK RACKS	4052105351		03/27/18	39.72
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	38.72
688927	06/20/17	01	BUSHING,TAPE,KEYS	1132135430		03/27/18	9.81
		02	DISCOUNT	1100004819			-0.49
						INVOICE TOTAL:	9.32
698362	09/11/17	01	PUMP-GRAVE SITES	4800005420		03/27/18	75.50
						INVOICE TOTAL:	75.50
700434	09/28/17	01	ROLLERS,BRUSH-BENCHES	1152005352		03/27/18	8.86
		02	DISCOUNT	1100004819			-0.44
						INVOICE TOTAL:	8.42
715232	03/02/18	01	TILE GLOSS,FILTERS,CAULK-RIV	4055105360		03/27/18	142.99
		02	DISCOUNT	1100004819			-7.15
						INVOICE TOTAL:	135.84
715380	03/05/18	01	NUTS,BOLTS-TRK #25	1132105351		03/27/18	32.37
		02	DISCOUNT	1100004819			-1.62
						INVOICE TOTAL:	30.75

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
715485	03/06/18	01	HOSE NOZZLE	1132105350		03/27/18	8.29
		02	DISCOUNT	1100004819			-0.41
						INVOICE TOTAL:	7.88
715518	03/06/18	01	FASTENERS,ROLLERS,LINERS	1152005352		03/27/18	27.34
		02	DISCOUNT	1100004819			-0.69
						INVOICE TOTAL:	26.65
715589	03/07/18	01	HOSE NOZZLE	1132105350		03/27/18	16.58
		02	DISCOUNT	1100004819			-0.83
						INVOICE TOTAL:	15.75
716185	03/13/18	01	FASTENERS,DRILL BITS	1152005352		03/27/18	22.97
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	22.67
716280	03/14/18	01	GRINDING WHEELS	1132105340		03/14/18	12.96
		02	DISCOUNT	1100004819			-0.65
						INVOICE TOTAL:	12.31
716318	03/14/18	01	FURNACE FILTERS	1151105240		03/27/18	32.75
		02	DISCOUNT	1100004819			-1.64
						INVOICE TOTAL:	31.11
						VENDOR TOTAL:	423.34
ELKHO	ELKHORN CHEMICAL CO INC						
597527	02/28/18	01	CABLE-FLOOR MACH	4055105360		03/27/18	15.60
						INVOICE TOTAL:	15.60
						VENDOR TOTAL:	15.60
EVERG	EVERGREEN SEPTIC SERVICE LLC						
3765	02/28/18	01	CLEAN GREASE TRAP	4055205360		03/27/18	250.00
						INVOICE TOTAL:	250.00

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EVERG	EVERGREEN SEPTIC SERVICE LLC						
3766	02/28/18	01	CLEAN GREASE TRAP	1132105360		03/27/18	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	500.00
FLOWE	JIM FLOWER						
FEBRUARY 2018	03/05/18	01	120 MILES-C/E	1124005330		03/27/18	65.40
						INVOICE TOTAL:	65.40
						VENDOR TOTAL:	65.40
GAGE	GAGE MARINE CORP						
148832	02/15/18	01	FISHING PIER REPAIR	4052105264		03/27/18	2,776.53
						INVOICE TOTAL:	2,776.53
148833	02/15/18	01	WEST PIER REPAIR	4052105264		03/27/18	1,164.28
						INVOICE TOTAL:	1,164.28
						VENDOR TOTAL:	3,940.81
GENCODE	GENERAL CODE LLC						
GC00103861	03/01/18	01	ANNUAL CODE MAINT FEE	1114305218		03/27/18	495.00
						INVOICE TOTAL:	495.00
						VENDOR TOTAL:	495.00
GLLEA	GENEVA LAKE LAW ENFORCEMENT						
51	03/14/18	01	2018 CONTRIBUTION	4054105721		03/27/18	46,000.00
						INVOICE TOTAL:	46,000.00
						VENDOR TOTAL:	46,000.00
HEALT	HEALTHCHECK 360						
HC4552	12/18/17	01	OCT MAKEUP SCRNGS	1110205132		03/27/18	2,199.00
						INVOICE TOTAL:	2,199.00
						VENDOR TOTAL:	2,199.00

INVOICES DUE ON/BEFORE 03/27/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ITU	ITU ABSORB TECH INC						
6964725	03/09/18	01	MATS,RAGS	1132105360		03/27/18	80.70
						INVOICE TOTAL:	80.70
6964726	03/09/18	01	MATS	1116105360		03/27/18	95.93
						INVOICE TOTAL:	95.93
						VENDOR TOTAL:	176.63
IWORQ	IWORQ SYSTEMS						
9888	02/06/18	01	B&Z SOFTWARE	5000005800		03/27/18	7,000.00
						INVOICE TOTAL:	7,000.00
						VENDOR TOTAL:	7,000.00
JOHNS	JOHNS DISPOSAL SERVICE INC						
168409	03/05/18	01	MAR SVC	1136005294		03/27/18	27,547.86
		02	MAR SVC	1136005297			11,282.40
						INVOICE TOTAL:	38,830.26
						VENDOR TOTAL:	38,830.26
LGREG	LAKE GENEVA REGIONAL NEWS						
1245963	02/08/18	01	LN-2018/2020 LANDSCAPE BID	1110005314		03/27/18	90.57
						INVOICE TOTAL:	90.57
1247228	02/01/18	01	LN-ORD 18-01 TOBACCO	1110005314		03/27/18	59.39
						INVOICE TOTAL:	59.39
1247230	02/01/18	01	LN-JAN 8 COUNCIL MINUTES	1110005314		03/27/18	89.54
						INVOICE TOTAL:	89.54
1247232	02/01/18	01	LN-BARRIQUE LIC PUB	1110005315		03/27/18	21.53
						INVOICE TOTAL:	21.53
1247233	02/01/18	01	LN-SABAI SABAI LIC PUB	1110005315		03/27/18	20.25
						INVOICE TOTAL:	20.25

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LGREG	LAKE GENEVA REGIONAL NEWS						
1247657	02/08/18	01	LN-ZONING AMEND MARK LARKIN	1110005315		03/27/18	51.53
						INVOICE TOTAL:	51.53
1247672	02/08/18	01	LN-LARKIN ANNEX	1110005315		03/27/18	42.34
						INVOICE TOTAL:	42.34
1247691	02/08/18	01	LN-SOUTHWIND CUP	1110005315		03/27/18	45.79
						INVOICE TOTAL:	45.79
1247692	02/08/18	01	LN-WI ILET CUP	1110005315		03/27/18	44.64
						INVOICE TOTAL:	44.64
1248439	02/08/18	01	LN-VOTING	1114305311		03/27/18	7.45
		02	LN-VOTING	1100001391			7.42
		03	LN-VOTING	1100001391			7.42
		04	LN-VOTING	1100001391			7.42
		05	LN-VOTING	1100001391			7.42
		06	LN-VOTING	1100001391			7.42
		07	LN-VOTING	1100001391			7.42
		08	LN-VOTING	1100001391			7.42
						INVOICE TOTAL:	59.39
1249686	02/22/18	01	LN-1/22 COUNCIL MTG	1110005314		03/27/18	193.76
						INVOICE TOTAL:	193.76
						VENDOR TOTAL:	718.73
LGUTI	LAKE GENEVA UTILITY						
201 WRIGLEY	03/01/18	01	TERM BILLING-CHAMBER	1152005226		03/27/18	30.48
						INVOICE TOTAL:	30.48
355 STONE RIDGE DR	02/27/18	01	355 STONE RIDGE DR	4500002452		03/27/18	1,690.00
		02	355 STONE RIDGE DR	4500002452			1,865.00
						INVOICE TOTAL:	3,555.00

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LGUTI LAKE GENEVA UTILITY							
6110	09/13/17	01	2016/17 DIGGERS HOTLINE SHARE	1132155460		03/27/18	15,452.97
						INVOICE TOTAL:	15,452.97
6326	02/28/18	01	RECNECT WATER-201 WRIGLEY DR	1152005226		03/27/18	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	19,063.45
MARED MARED MECHANICAL							
107027	02/28/18	01	BOILER FAN REPAIR	1116105360		03/27/18	175.00
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00
MCCOR MCCORMACK & ETEN ARCHITECTS							
1023-3/18	03/01/18	01	VISITORS CENTER REMD	4352005300		03/27/18	986.25
						INVOICE TOTAL:	986.25
						VENDOR TOTAL:	986.25
METAL METALMASTER ROOFMASTER							
25547	02/22/18	01	ROOF REPAIR	1151105240		03/27/18	482.00
						INVOICE TOTAL:	482.00
						VENDOR TOTAL:	482.00
MILLER MILLER BRADFORD & RISBERG INC							
P11015	02/22/18	01	HYDRAULIC FILTER-#35	1132105351		03/27/18	142.86
						INVOICE TOTAL:	142.86
						VENDOR TOTAL:	142.86
MLIC SECURIAN FINANCIAL GROUP							
RE030718	03/03/18	01	INV 099002-APR LIFE INS	1112005134		03/20/18	10.55

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MLIC	SECURIAN FINANCIAL GROUP						
RE030718	03/03/18	02	INV 099002-APR LIFE INS	1113005134		03/20/18	34.58
		03	INV 099002-APR LIFE INS	1114305134			12.39
		04	INV 099002-APR LIFE INS	4234505134			43.41
		05	INV 099002-APR LIFE INS	1115105134			37.50
		07	INV 099002-APR LIFE INS	1124005134			27.48
		12	INV 099009-APR LIFE INS	1121005134			223.82
		15	INV 099010-APR LIFE INS	1122005133			65.17
		17	INV 099019-APR LIFE INS	9900005134			63.66
		23	INV 099052-APR LIFE INS	4055105134			4.09
		24	INV 099052-APR LIFE INS	1132105134			134.41
		25	INV 099052-APR LIFE INS	1116105134			25.76
		26	INV 099016-APR LIFE INS	4800005134			30.28
		27	APR LIFE INS	1110005133			130.50
		28	APR LIFE INS	1100002134			853.66
		29	INV 099002-APR LIFE INS	1114205134			42.70
						INVOICE TOTAL:	1,739.96
						VENDOR TOTAL:	1,739.96
NAPAE	ELKHORN NAPA AUTO PARTS						
109109	03/05/18	01	BATTERIES-TRK #27	1132105351		03/27/18	229.72
						INVOICE TOTAL:	229.72
109822	03/12/18	01	OIL FILTERS-TRK #22,25	1132105351		03/27/18	34.82
						INVOICE TOTAL:	34.82
109833	03/12/18	01	OIL FILTERS	1132105351		03/27/18	25.99
						INVOICE TOTAL:	25.99
109880	03/13/18	01	OIL,AIR,FUEL FILTERS	1132105351		03/27/18	142.43
						INVOICE TOTAL:	142.43
109884	03/13/18	01	AIR FILTER-LEAF VAC	1132105250		03/27/18	60.89
						INVOICE TOTAL:	60.89

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NAPAE ELKHORN NAPA AUTO PARTS							
109890	03/13/18	01	BULB	1132105340		03/27/18	3.68
						INVOICE TOTAL:	3.68
109961	03/13/18	01	MUFFLER-GIANT VAC	1132145430		03/27/18	102.27
						INVOICE TOTAL:	102.27
109965	03/13/18	01	AIR FILTERS	1132105351		03/27/18	48.22
						INVOICE TOTAL:	48.22
						VENDOR TOTAL:	648.02
PAL PAL STEEL COMPANY INC							
65344	03/05/18	01	STEEL REPAIR-TRK #25	1132105351		03/27/18	24.80
						INVOICE TOTAL:	24.80
						VENDOR TOTAL:	24.80
POWERTECH POWER TECH, LLC							
8638	03/09/18	01	COMM ELEC INSP-JAN/FEB	1124005219		03/27/18	1,305.00
						INVOICE TOTAL:	1,305.00
						VENDOR TOTAL:	1,305.00
R&R R&R INSURANCE SERVICES INC							
1845811	03/02/18	01	LIABILITY INS	1110105512		03/27/18	61,832.00
						INVOICE TOTAL:	61,832.00
1845812	03/02/18	01	W/C INS	1110105516		03/27/18	76,664.00
						INVOICE TOTAL:	76,664.00
						VENDOR TOTAL:	138,496.00
REIND REINDERS							
1723645-00	02/26/18	01	MOWER BLADES	1152005250		03/27/18	58.28
						INVOICE TOTAL:	58.28
						VENDOR TOTAL:	58.28

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RHYME RHYME BUSINESS PRODUCTS							
22228236	03/22/18	01	TASKALFA 3011-MAR	1124005310		03/27/18	118.74
						INVOICE TOTAL:	118.74
AR204980	02/27/18	01	SHARP-FEB B&W	1116105531		03/27/18	51.02
		02	SHARP-FEB COLOR	1116105531			139.63
						INVOICE TOTAL:	190.65
						VENDOR TOTAL:	309.39
ROTE ROTE OIL COMPANY							
1806700404	03/08/18	01	287.6 GALS CLEAR DIESEL	1132105341		03/27/18	721.59
						INVOICE TOTAL:	721.59
1806700405	03/08/18	01	255.5 GALS DYED DIESEL	1132105341		03/27/18	561.85
						INVOICE TOTAL:	561.85
						VENDOR TOTAL:	1,283.44
SHERR SHERRILL INC							
INV-403928	02/22/18	01	SAW,CHAIN,FILES	1132135420		03/27/18	540.96
						INVOICE TOTAL:	540.96
						VENDOR TOTAL:	540.96
SHERW SHERWIN-WILLIAMS COMPANY							
54571	02/20/18	01	PAINT-GARBAGE CANS	1152005352		03/27/18	55.63
						INVOICE TOTAL:	55.63
						VENDOR TOTAL:	55.63
SHERWI SHERWIN INDUSTRIES INC							
5920-8	03/07/18	01	PAINT-GARBAGE CANS	1152005352		03/27/18	73.44
						INVOICE TOTAL:	73.44
						VENDOR TOTAL:	73.44

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T0001632 SAM SPAIR							
REFUND	03/05/18	01	SPAIR-SECDEP-03/03/18	4055102353		03/27/18	1,000.00
		02	SPAIR-SETUP, SECGRD-03/03/18	4055104674			-364.00
						INVOICE TOTAL:	636.00
						VENDOR TOTAL:	636.00
T0001633 BEACHSIDE HOSPITALITY INC							
REFUND	03/06/18	01	REFUND RSRV LIC AND FEE	1100004410		03/27/18	10,625.00
						INVOICE TOTAL:	10,625.00
						VENDOR TOTAL:	10,625.00
T0001634 JULIO SOTO MANRIQUEZ							
REFUND	03/13/18	01	REFUND-PARK RESERVE FEE	1152004674		03/27/18	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001635 BRIAN BRUNER							
REFUND	03/13/18	01	BRUNER-SECDEP-03/10/18	4055102353		03/27/18	1,000.00
		02	BRUNER-SETUP, SECGRD-03/12/18	4055104674			-607.50
						INVOICE TOTAL:	392.50
						VENDOR TOTAL:	392.50
UWM UNIVERSITY OF WI-EXTENSION							
455827	03/12/18	01	EARLE-ENGINEERING COURSE	1132105331		03/27/18	995.00
						INVOICE TOTAL:	995.00
						VENDOR TOTAL:	995.00
VANDE VANDEWALLE & ASSOCIATES INC							
201802032	02/20/18	01	PLANNING-BIKE/PED-FEB	4352005300		03/27/18	6,549.96
						INVOICE TOTAL:	6,549.96

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VANDE VANDEWALLE & ASSOCIATES INC							
201802033	02/20/18	01	PLANNING-FEB	1100001391		03/27/18	3,670.15
		02	PLANNING-FEB	1169305212			2,320.75
						INVOICE TOTAL:	5,990.90
						VENDOR TOTAL:	12,540.86
VILLSU VILLAGE OF SUMMIT PD							
WARRANT-SOMMERFELD	03/08/18	01	#OCA/H427918-SOMMERFELD	1112002428		03/27/18	119.00
						INVOICE TOTAL:	119.00
						VENDOR TOTAL:	119.00
WEENE WE ENERGIES							
RE030718	03/15/18	01	7891-194-618 FEB GAS	1116105224		03/27/18	1,299.28
		03	7837-744-963 FEB GAS	1122005224			516.99
		04	0480-524-472 FEB GAS	4055105224			759.75
		06	0847-573-906 FEB GAS	1122005224			385.21
		07	5288-664-956 FEB GAS	1151105224			720.23
		08	8052-439-940 FEB GAS-1055	1132105224			290.12
		09	8017-524-022 FEB GAS-1065	1132105224			785.60
		10	6602-046-262 FEB GAS-1070	1132105224			698.14
		11	7283-171-261 FEB GAS	1152015224			111.69
		12	1885-876-489 FEB GAS	4800005224			134.00
		13	3843-358-997 FEB GAS	9900005222			83.00
		14	5604-510-433 FEB GAS	9900005222			226.00
						INVOICE TOTAL:	6,010.01
						VENDOR TOTAL:	6,010.01
						TOTAL ALL INVOICES:	326,710.66