



REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 27, 2017 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Horne
3. Roll Call
4. Awards, Presentations, and Proclamations
 - a. Presentation of Arbor Day Proclamation
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 13, 2017, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Street Use Permit application filed by Lake Geneva Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursdays from May 4 to Oct. 26, 2017 from 8:00am to 1:00pm (recommended by Finance, License & Regulation Committee on March 21, 2017)
 - b. Parking Stall Bag request filed by Lake Geneva Farmers Market to use 13 stalls on the west side of Broad Street on Thursdays from May 4 to Oct. 26, 2017 (26 days) from 7:00am to 2:00pm with waiver of all parking stall bag fees (recommended by Finance, License & Regulation Committee on March 21, 2017)
 - c. Parade permit application filed by Len Jegerski on behalf of the American Legion Post for the annual Memorial Day Parade on May 29, 2017 from 10:00am to 11:30am with request for waiver of all fees (recommended by Finance, License & Regulation Committee on March 21, 2017 to waive all fees except the \$25.00 application fee)
 - d. Street Use Permit application filed by Len Jegerski on behalf of the American Legion Post 24 for the Annual Memorial Day Parade on May 29, 2017 using Wisconsin and Broad Street to the Riviera with staging at 10:00 am and parade from 11:00 am to 11:30 am with request for waiver of fees (recommended by Finance, License & Regulation Committee on March 21, 2017)
 - e. Public Assembly Permit application filed by Lake Geneva Business Improvement District for the Lake Geneva Paint-In June 10 – June 11, 2017, 10:00am to 5:00pm requesting use of downtown sidewalks to place tables, chairs and umbrellas for display and sale of artists' drawings and paintings (recommended by Finance, License & Regulation Committee on March 21, 2017)

- f. Public Assembly Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Maxwell Street Days Aug. 25 – Aug. 27, 2017, 8:00am to 7:00pm requesting use of downtown sidewalks for business sales *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- g. Street Banner Display application filed by Kevin Fleming on behalf of the Lake Geneva Business Improvement District to use 11 banner poles for Taste of Lake Geneva starting Aug. 28, 2017 through Sept. 11, 2017 with request for waiver of fees *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- h. Street Banner Display application filed by Kevin Fleming on behalf of the Lake Geneva Business Improvement District to use 11 banner poles for Oktoberfest starting Sept. 25, 2017 through Oct. 9, 2017 with request for waiver of fees *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- i. Original 2016-2017 Operator's (Bartender) License application filed by Emily Wise *(recommended by Finance, License & Regulation Committee on March 21, 2017)*

10. Item(s) removed from the Consent Agenda.

11. Discussion/Action on second reading of **Ordinance 17-03** creating a City Tourism Commission *(continued from March 13, 2017 Council)*

12. Finance, License and Regulation Committee Recommendations – Alderman Kordus

- a. Discussion/Action on **Resolution 17-R08**, authorizing the transfer of \$419,304.34 from the Lakefront Special Revenue Fund and an amount of \$637,485.29 from the Parking Special Revenue Fund to the General Fund at year end 2016 which will leave a \$75,000 required addition to the fund balance in each of these funds *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*
- b. Discussion/Action on Payne and Dolan, Inc. change order #1 in the amount of \$5,129.84 for the Main Street Widening Project *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*
- c. Discussion/Action on Shad Branen - WIN Properties, LLC TIF Escrow Draw Request No. 5 for final payment of \$40,000.00 contingent upon final occupancy, required lien waivers, and signing of any necessary security documents *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*
- d. Discussion/Action on Dan Larsen Landscaping TIF Escrow Draw Request No. 5 in excess of \$2,230.00 funded from the General Fund Tree Planting Account *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*

13. Plan Commission – Alderman Skates

- a. Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Bill Henry, Kehoe-Henry & Associates, Inc. on behalf of Lake Geneva Middle School for building an accessory storage building for the existing Middle School, 600 North Bloomfield Road, Tax Key No. ZA297500001 including all staff recommendations and the affirmative findings of fact items number 1 through 6 *(recommended by Plan Commission on March 20, 2017)*
- b. Discussion/Action on **Resolution 17-R09**, a Conditional Use application filed by Andrew Goodman, Lake Geneva 50120, LLC, GMX Real Estate Group, LLC, 3000 Dundee Road, Suite 408, Northbrook, IL 60062 to propose a Starbucks Restaurant with a drive-up window in the approved multi-tenant building located at 281 N Edwards Blvd, Tax Key No. ZA297300001 pursuant to the specifications contained in the application as submitted and findings of fact *(recommended by Plan Commission on March 20, 2017)*
- c. Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Andrew Goodman, Lake Geneva 50120, LLC, GMX Real Estate Group, LLC, 300 Dundee Road, Suite 408, Northbrook, IL 60062 to amend the engineered design of the retaining wall in the northwest corner of the site located at 281 N

Edwards Blvd, Tax Key No. ZA297300001 to include all staff recommendations, findings of fact, and the ornamental fence previously approved *(recommended by Plan Commission on March 20, 2017)*

- d. Discussion/Action on a Proposed Certified Survey Map (CSM) Application filed by Ryan Wilgreen, Excel Engineering, Inc., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries for a Lot Combination to create a single parcel for the Brunk Industries campus on 8.28 acres located at 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations *(recommended by Plan Commission on March 20, 2017)*
- e. Discussion/Action on a General Development Plan (GDP) Application filed by Eric Drazkowski, P.E., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries to amend an existing Planned Development on the Brunk Industries campus to accommodate a Second Manufacturing Building on approximately 8.28 acres located east of the current building on the south side of Sheridan Springs Road, just east of 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations, findings of fact, changes made by the applicant, the six areas of flexibility, and contingent upon DNR approval *(recommended by Plan Commission on March 20, 2017)*
- f. Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Eric Drazkowski, P.E., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries to amend an existing Precise Implementation Plan on the Brunk Industries campus to accommodate a Second Manufacturing Building on approximately 8.28 acres located east of the current building on the south side of Sheridan Springs Road, just east of 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations, all flexibility, fact finding in the affirmative, and contingent upon the City Engineer's final review of the drawings *(recommended by Plan Commission on March 20, 2017)*

14. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$35,575.01
(Recommended by Finance, License & Regulation Committee on March 21, 2017)
- c. Regular Bills in the amount of \$257,633.82
(Recommended by Finance, License & Regulation Committee on March 21, 2017)
- d. Approval of Treasurer's reports from June through December 2016
(Recommended by Finance, License & Regulation Committee on March 21, 2017)
- e. Approval of Treasurer's report for January 2017
(Recommended by Finance, License & Regulation Committee on March 21, 2017)

15. Mayoral Appointments. (none)

16. Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session for negotiations on various Riviera concourse leases

17. Open Session

Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

18. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

3/24/2017 4:58pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media