

**FINANCE, LICENSING & REGULATION COMMITTEE MINUTES**  
**TUESDAY, JUNE 18, 2019 – 6:00 PM**  
**CITY HALL, CONFERENCE ROOM 2A**

**Committee Members:** Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 6:00 p.m.

**Roll Call**

Clerk Kropf called the roll and noted that Howell, Proksa, Halverson, and Hedlund were present with Skates being absent and excused.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes**

Mary Jo Fesenmaier; 1085 S Lakeshore Dr; Would like to see the Comprehensive Plan Feasibility Study expense sent to this body for consideration.

**Approve the Regular Finance, Licensing and Regulation Committee Meeting minutes of June 4, 2019, as prepared and distributed**

Motion by Proksa to approve the minutes of June 4, 2019, second by Hedlund. No discussion. Motion carried 4-0.

**Licenses & Permits**

**2019-2020 Original & Renewal Operator License applications filed by various applicants as listed in packet**

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

**Discussion/Recommendation regarding a Temporary Operator License Application filed by Robert McCormick to be used at the St Francis De Sales Fall Festival**

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 4-0.

**Discussion/Recommendation regarding awarding the 2019 Street Improvement Project Bid (including Engineer costs) to Payne & Dolan in an amount not to exceed \$750,000**

Motion by Halverson to approve, second by Proksa. Finance Director Hall noted that the budget amount for the project was only \$750,000. The bid amount came in higher than the budget amount however the Director of Public Works would review the streets to be repaired and chose the ones in the most disrepair. Motion carried 4-0.

**Discussion/Recommendation regarding the purchase and installation of fence for the Department of Public Works from Century Fence in an amount not to exceed \$26,955 to be paid from the Capital Projects fund**

Motion by Hedlund to approve, second by Proksa. Hall noted that this is under budget. Motion carried 4-0.

**Discussion/Recommendation regarding amending the City of Lake Geneva Fee Schedule to include a Paramedic Intercept Response fee with a flat rate or with a rate agreed upon through a shared revenue**

Motion by Howell to suspend the rules to allow Captain Detkowski to speak, second by Hedlund. Motion carried 4-0.

Captain Detkowski stated that the committee has reviewed this before. The flat fee for the paramedic intercept fee of \$400, but that for Medicare or Medicaid patients the municipality that bills/collects the fee based on a shared revenue agreement. He noted that the current amount is \$600, but that tracking of the calls has shown that the department receives approximately \$400. He noted that this does not include the use of a City ambulance, it is simply a paramedic intercept. He added that if this change is made municipalities will utilize this service more however there will not be a disruption to City residents.

Motion by Proksa to approve, second by Howell. Motion carried 4-0.

Discussion regarding May 2019 Treasurer's Report and Budget vs. Actual

Finance Director Hall reviewed the May 2019 Treasurer's Report along with the budget to actual report. No action taken.

**Presentation of Accounts**

Prepaid Bills in the amount of \$24,355.38

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Regular Bills in the amount of \$165,305.37

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 4-0.

**Adjournment**

Motion by Hedlund to adjourn the meeting, second by Proksa. Motion carried 4-0. The meeting adjourned at 6:23 p.m.