

**FINANCE, LICENSE & REGULATION COMMITTEE MINUTES**  
**MONDAY, NOVEMBER 5, 2018 – 6:00 PM**  
**CITY HALL, CONFERENCE ROOM 2A**

**Committee Members:** Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

The November 5, 2018 meeting of the Finance, License, and Regulation Committee was called to order at 6:00 p.m. by Chairperson Howell.

**Roll Call:**

**Present:** Howell, Proksa, Skates, and Hedlund

**Absent:** Halverson

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes**

Terry O'Neill; 954 George St; Spoke in opposition of the ordinance amending the composition of the Utility Commission.

Carol Zimmerman; Spoke in favor of the ordinance amending the composition of the Avian Committee.

Mary Jo Fesenmaier; 1085 S Lakeshore Dr; Spoke in opposition of the ordinance amending the composition of the Utility Commission. She added that she would like to see the Finance, License, and Regulation Committee televised once again.

Charlene Klein; 817 Wisconsin St; Spoke in opposition of the ordinance amending the composition of the Utility Commission.

Karen Gallow; 222 Warren St; Spoke in favor of the ordinance amending the composition of the Avian Committee.

Dick Malmin; N1991 S Lakeshore Dr; Spoke in opposition of the ordinance amending the composition of the Utility Commission.

**Approve the Regular Finance, License and Regulation Committee Meeting minutes of October 16, 2018, as prepared and distributed**

Motion by Proksa to approve, second by Skates. No discussion. Motion carried 4-0.

**Licenses & Permits**

**2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet**

Motion by Skates to approve, second by Proksa. No discussion. Motion carried 4-0.

**Discussion/Recommendation regarding a Temporary Class "B"/ "Class B" Retailer's License Application filed by Fellow Mortals for the event of Legacy of Hope- Dinner/Auction to take place on December 1, 2018 at the Riviera Ballroom**

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 4-0.

**Discussion/Recommendation regarding an Original Class "A" Intoxicating Liquor License Application and an Original "Class A" Fermented Malt Beverage License Application filed by Quick and Save LLC d/b/a Quick and Save, Agent, Jatinder Dhillon, located at 1231 Grant St, Lake Geneva, Wisconsin**

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an Original Class "A" Intoxicating Liquor License Application and an Original "Class A" Fermented Malt Beverage License Application filed by Gurushabad LLC d/b/a Geneva Liquors, Agent, Singh Kanwal, located at 797 S Wells St, Lake Geneva, Wisconsin

Motion by Proksa to approve, second by Skates. Interim City Administrator Berner identified that the Clerk's memo noted that this is simply a business owner change. The memo also outlined that this will not go to the Common Council until a notice has been published. Motion carried 4-0.

Discussion/Recommendation regarding an Agent Change Request Application filed by Wal-Mart Stores East, LP d/b/a Wal-Mart Store #910 located at 201 S Edwards Blvd, Lake Geneva, Wisconsin

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding a Street Banner Display Application filed by the Historic Preservation Committee

Motion by Proksa to approve, second by Hedlund. Flower noted that the Historic Preservation Commission had asked that their banners be displayed when do others are being displayed, with a request of waiver of fees. Motion carried 4-0.

Discussion/Recommendation regarding possibly increasing the costs of the dog licenses fees per Walworth County recommendation

Finance Director Hall noted that the County has raised their dog tag rate by a dollar and that the City will follow by also raising their prices. Flower asked that the schedule of fees be updated to reflect this change.

Motion by Hedlund to approve, second by Skates. Motion carried 4-0.

Discussion/Recommendation regarding **Resolution 18-R71** the City of Lake Geneva Fee Schedule to include a fee for the Ambulance Intercept (*Police and Fire Commission recommended approval on October 4, 2018*)

Interim City Administrator Berner explained that this change has come from the Police and Fire Commission. Captain Detkowski addressed the committee and noted that this is changed to the transporting ambulance as they can bill Medicare. This would apply when a Lake Geneva paramedic aids on a call with another municipality.

Motion by Hedlund to approve, second by Skates.

Hedlund felt that this was a way for tax payers to gain some of the tax money spent on this service and would agree with this fee. Motion carried 4-0.

Discussion/Recommendation regarding updating the Audio Visual Technology in the City Administrator Conference Room and Conference Room 2A located in City Hall

Jeff Miskie, the City's IT Engineer, addressed the committee regarding the potential technological updates that could be done to the City Administrator Conference Room and Conference Room 2A. He cited that an LCD screen would not be appropriate for the size of the rooms. He noted that the projector that he would recommend would be one that would hang over an interactive white board. Skates noted that this would be beneficial as people continue to use technology for their presentations. Berner noted that there was room in the equipment replacement fund to pay for this upgrade.

Motion by Hedlund to approve, second by Skates. Motion carried 4-0.

Discussion/Recommendation of possibly changing the day and meeting times of the Finance, License, and Regulation Committee (*Request made by Alderperson Flower*)

Motion by Proksa to allow Alderperson Flower to speak, second by Skates. Motion carried 4-0.

Flower addressed the Committee and discussed moving the Finance meeting along with the Council meeting to that the payables wouldn't get held up. The proposed schedule would have the Finance meetings on the second and fourth Monday's with Council being on the second and fourth Tuesdays. Howell noted that he isn't comfortable with having the meetings the same day, but would be comfortable with this alternative.

Motion by Hedlund to approve, second by Proksa. Hedlund noted that this would need to go to the Council to authorize the drafting of the ordinance. Motion carried 4-0.

Discussion/Recommendation regarding approval of purchase of Fire Department turn out gear to be purchased in 2018; item in 2019 budget

Interim City Administrator Berner noted that Chief Peters had asked for this item to be placed on the agenda to save the City money, but the Police and Fire Commission haven't approved it yet. He recommended that this be tabled and deferred to the Police and Fire Commission.

Motion by Hedlund to table, second by Skates. Motion carried 4-0.

Discussion/Recommendation regarding Ordinance 18-09 an Ordinance Amending Subsection (a), Composition, of Section 2-234, Composition; Appointment; Term Vacancy; Salary, of Division 1.1, Avian (Bird) Committee, of Article V, Boards and Commissions of Chapter 2, Administration of the Municipal Code for the City of Lake Geneva, Wisconsin Increasing the number of members of the Commission from five to seven and changing the composition of the of the Committee from four citizens and one Alderman to six citizens and one Alderman

Mayor Hartz addressed the committee and noted that the Avian Committee had requested this change. The Avian Committee sited that they are an active group and they require more people.

Motion by Howell to approve, second by Skates. Motion carried 4-0.

Discussion/Recommendation regarding Ordinance 18-10 an ordinance Amending Section 78-1, Composition and Powers, of Article I, in General, of Chapter 78, Utilities, of the Municipal Code of the City of Lake Geneva, Wisconsin Elimination the City Administrator as a Member of the Utility Commission and Increasing the Number of Citizen Members from three to four

Mayor Hartz addressed the committee and noted that this request had come from the Utility Director as he was concerned with the current composition. He noted that this wasn't an effort to change the balance of powers. Howell noted that he remembers a time when there was a power struggle and wondered why that would be changed. Hedlund noted that there have been a lot of changes to the Utility Commission, including a new Director, that are very efficient and conscious of the methods of government. He added that the City Administrator has a lot to already and that the new Administrator would attend the meetings, but wouldn't just have a vote. Flower would like that the Administrator be involved to be involved as the beacon of the City.

Mayor Hartz stated that there have been a lot of organizational changes to the commission that he feels wouldn't require the City Administrator to sit on the Commission.

Motion by Hedlund to approve, second by Skates. Motion tied 2-2, with Howell and Proksa voting no.

## **Presentation of Accounts**

### Purchase Orders

None

### Prepaid Bills in the amount of \$190,999.40

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 4-0.

### Regular Bills in the amount of \$213,945.77

Motion by Skates to approve, second by Proksa. Skates wondered in the YMCA payment had been changed and Finance Director Hall noted that there was a 2% increase. Motion carried 4-0.

## **Adjournment**

Motion by Skates to adjourn the meeting, second by Hedlund. Motion carried 4-0. The meeting of the Finance, License and Regulation adjourned at 6:51 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE, AND  
REGULATION COMMITTEE