

**PERSONNEL COMMITTEE MINUTES
TUESDAY, APRIL 4, 2017 – 4:30 PM
CITY HALL MEETING ROOM 2A**

Meeting was called to order by Alderman Hedlund at 4:35 p.m.

Roll Call. Present: Aldermen Hedlund, Horne, Flower, Howell. Absent: Alderman Chappell. Also Present: City Administrator Oborn, City Attorney Draper, and Alderman Skates.

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approve the Personnel Committee minutes from January 26, 2017 and March 7, 2017 as prepared and distributed Horne/Howell motion to approve. Unanimously carried.

Discussion/Update on Employee Health Benefits costs

City Administrator Oborn said the 6 month average went up a little bit from last month and then went down again. He will continue to monitor the costs. He stated they are in the process of doing the renewal as most of the contracts are January 1 through June 30. He noted overall claims utilization decreased 15.5%, eligible members decreased 6.6%, and utilizing members decreased 16.3%. On the census, in July 2016 there were 19 single and 53 families on the plan. Currently, there are 22 single and 44 families on the plan. Mr. Hedlund asked how much the total insurance cost per year will change. Mr. Oborn said there will be some correlation in savings. The COBRA rate should be dropping. The wellness numbers went up about 5 points. There are not as many people in the RAS program as there were the year before.

Mayor Kupsik arrived at 4:35pm and Alderman Gelting arrived at 4:40pm.

Mr. Oborn met with the school district regarding a clinic. They did not have any capacity with their physician's assistant. They offered their facility for free. They do 20 hours per week. He has an appointment with Aurora which is who the school district contracts with. He is negotiating a proposal for a clinic. There isn't a fee charged for this service, and he suggested the City do the same as it will encourage people to go there instead of going to the doctor.

Action on future agenda items and meeting date

Mr. Oborn stated he will keep updating on the clinic and the health benefits.

Closed Session

Flower/Horne motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for:

- a. **Building & Zoning Administrator Applicants**
- b. **City Administrator Blaine Oborn**
- c. **Sr. Financial Analyst Peg Pollitt**
- d. **Treasurer Lorraine Briere**

and to include Alderman Gelting, Alderman Skates, Mayor Kupsik, City Administrator Oborn and City Attorney Draper

Roll Call: Hedlund, Horne, Flower, Howell voting "yes". Motion carried unanimously.

Committee entered into closed session at 4:51pm.

Open Session

Howell/Horne motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Hedlund, Horne, Flower, Howell voting "yes". Motion carried unanimously.

Committee returned to open session at 5:43pm.

Flower/Horne motion to proceed as discussed in closed session for all items a through d. Motion carried unanimously.

Adjourn

Howell/Horne motion to adjourn at 5:44pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE