

FINANCE, LICENSE & REGULATION COMMITTEE
TUESDAY, APRIL 4, 2017 – 6:00 PM
MEETING ROOM 2A, CITY HALL

Alderman Kordus called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Gelting, Howell, Kordus, and Horne. Absent: Ald. Chappell. Also Present: Mayor Kupsik, City Administrator Oborn, Comptroller Slater, City Attorney Draper, Parking Manager Mullally, Alderman Skates and Alderman Flower.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Mike Kramp, 460 Oakwood Lane, CEO of the YMCA, clarified the YMCA is working close with the Park Board to make sure permits are taken care of for use of the fields at Veterans Park. They have rearranged the City recreation programs this year to accommodate the Junior Badger Baseball league on Mondays, Wednesdays, and Fridays. He noted the tournament schedule requested will work. He encouraged the group to still work with the YMCA to make sure there is enough staff, dumpsters, port-a-potties, etc. when they are using the fields.

Approval of Minutes. Howell/Horne motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of March 21, 2017, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Field 5 at Veterans Park Monday through Friday evenings starting April 24, 2017 through July 21, 2017 from 5:00pm to 9:00pm for the Junior Badger 12U Season.

Kordus/Horne motion to send back to the Park Board. Motion carried 4 to 0.

Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Fields 1, 2, 3, and 4 at Veterans Park May 27-28, 2017 and June 17-18, 2017 from 9:00am to 6:00pm for the Junior Badger Baseball Tournament. Kordus motion to send back to the Park Board. Motion carried 4 to 0.

Gelting/Horne motion to approve the Original 2016-2017 Operator's (Bartender) License applications filed by Crystal Bauman, Stephanie Copsey, Amanda Dahl, Julianna Goza, Edward Muisenga, Klaus Nitsch, Danielle Quale, Kelsie Rammel, Noelle Warntjes, & Denita Wichman. Motion carried unanimously.

Discussion/Update on Employee Health Benefit costs

Mr. Kordus stated this was on the Personnel Committee agenda, but wanted to make sure FLR knows where the City is tracking on this item.

Discussion/Recommendation on the City Administrator registering and completing the Apple Developer Agreement Account for the Lake Geneva Historic Preservation Commission Historic Walking Tour I-Phone app. Mr. Oborn explained they do not want to be the identity, they want the City to be the identity on it. This is just a designation that the City is the owner of the app. If there is anything that needs to be done with it, they have someone to come to. They will develop the app, and then will present it. Mr. Draper is apprehensive about it as he doesn't know what the agreement is.

Kordus/Horne motion to authorize the Administrator to complete the Apple Developer Agreement for the Historic Preservation Commission. Motion carried 4 to 0.

Discussion/Recommendation on Tourism Commission fund creation and appropriation

Mr. Kordus stated this came out of the Council meeting. There is a general agreement, but it needs to be made official now that the ordinance has passed. Mr. Oborn said they should advance the commission the first \$100,000 on a quarterly basis. Mayor Kupsik thought the commission would establish an agreement with VISIT Lake Geneva. Mr. Kordus said this would set up a line item on the budget. The other option would be to wait until the City reaches the total until they go over. This year the City has kind of committed to VISIT Lake Geneva. He is ok funding it provided there is the restriction on it that the \$100,000 is given to VISIT Lake Geneva.

Horne/Gelting motion to continue this item until the commission is formed. Motion carried 4 to 0.

Update/Discussion/Recommendation on Capital Borrowing with corresponding tentative award of General Obligation Promissory Note for up to \$3,500,000.00 from local financial institutions

Comptroller Slater received responses from 6 banks. Four responded with the exact specifications requested as well as other bids with either variable rates or with a deposit requirement. Ms. Slater recommended PNC Bank as it has the lowest interest rate for the fixed rate.

Howell/Horne motion to accept PNC with a second choice of Town Bank subject to Attorney review. Motion carried 3 to 0 with Alderman Gelting “abstaining.”

Discussion/Recommendation on amending Section 74-221(d), Parking Station Zones, to include a Ten-hour parking station zone at the 227 South Lake Shore Drive – Lot I (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on amending Section 74-221(h), Authorized City Parking Stickers, to include free parking from 9:00am to 7:00pm for any vehicle with a valid parking sticker at the 227 South Lake Shore Drive-Lot I, excluding overnight parking (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on amendment to Ordinance section 90-123(c), Boat Launching Facility, Rules for use and maintenance by City, to define non-boat trailer parking as a violation during on-season with a fee of \$25.00 (*Recommended by the Public Works Committee on March 21, 2017*)

Horne/Gelting motion to approve. Motion carried 4 to 0. Attorney Draper noted signage needs to be posted.

Discussion/Recommendation on amending Section 74-210(e), No parking, snow removal, to add restrictions on boat trailers or stand alone trailers parking in the Sage Parking Lot D with a fee of \$25.00 (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Mr. Draper added to make sure signage is present. Motion carried 4 to 0.

Discussion/Recommendation on amending Section 74-210(d) overnight parking (*Recommended by the Public Works Committee on March 21, 2017*). Parking Manager Mullally stated the only change will be removing the boat launch parking. This will also be adding the Sage Lot.

Gelting/Horne motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on amending Section 74-210(e) No parking, snow removal, to include a violation for more than one vehicle parked in one stall with the exception of three motorcycles per stall (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on amending Section 74-210(f) Backing into parking stalls, to include motorcycle exception (*Recommended by the Public Works Committee on March 21, 2017*).

Gelting/Horne motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on amending Section 74-221(k) Parking Meters, Penalties, to include no parking ticket for a handicap placard violation may be contested after 30 days and corresponding penalty (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. There is a state statute that allows for a certain number of days to present the placard after they receive the violation. Mr. Draper will look into the statute. Motion carried 4 to 0.

Presentation of Accounts – Alderman Kordus

Purchase Orders (none)

Horne/Gelting motion to approve the Prepaid bills in the amount of \$1,865.69. Motion carried 4 to 0.

Howell/Gelting motion to approve the Regular bills in the amount of \$135,834.27 pending review of the Miller Motors item. Motion carried 4 to 0.

Adjournment – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE