

**LAKE GENEVA POLICE AND FIRE COMMISSION  
MEETING AGENDA  
THURSDAY APRIL 4, 2019 AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of March 7, 2019
7. City Council Report
8. Police Department Business
  - a. Approval of bills for the month of March 2019, operating in the amount of \$256,913.28, Equipment purchases in the amount of \$17,185.00, for a total of \$274,098.28
  - b. Discussion/Action – Approval to sell vehicle #209 (Green ambulance)
  - c. Discussion – Joint command vehicle
  - d. Discussion/Action – Accept letter of retirement of Telecommunicator Brenda Barton effective May 31, 2019
  - e. Discussion/Action – Accept letter of withdrawal from full/part time Telecommunicator position from Catherine Broz
  - f. Discussion/Action – Update Part Time Telecommunicator pay grade
  - g. Discussion/Action – Vacate and reestablish eligibility list for Telecommunicator position
  - h. Discussion/Action – Accept letter of resignation for:
    - Part Time Officer Chad Murphey
    - Part Time Officer Sarah Benkowski
  - i. Discussion – Update on Community Service Officer pay grade
  - j. Discussion/Action – Summer Staffing update (Lieutenant Way)
  - k. Discussion/Action – 2018 Annual report
  - l. Discussion- Social Media and Public Relations Presentation (Lieutenant Gritzner)

- m. Discussion - Chief's report (briefing only - no action will be taken)
- n. Discussion - Chief's top monthly incidents
- o. Discussion - Implement safety plan if Wrigley Drive is closed for an event (Commissioner Condos)

p. Discussion - Monthly activity reports

2019 Dispatch activity for March 2019: Telephone calls - 2,440 911 Calls - 230 Window assists - 849  
2018 Dispatch activity for March 2018: Telephone calls - 2,503 911 Calls - 179 Window assists - 950

2019 Patrol activity for March 2019: Calls for service – 1,259 Arrests - 82  
2018 Patrol activity for March 2018: Calls for service – 1,484 Arrests - 129

q. Discussion - Thank you letters

- Thank you - Sergeant Hall and Officer Hansen
- Thank you Christmas for the Kids- Community Outreach Program
- Thank you Lake Geneva Food Pantry – Community Outreach Program

r. Items to be forwarded to City Council

9. Fire Department Business

a. Approval of bills for the month of March 2019, operating in the amount of \$140,667.28, Equipment purchases in the amount of \$25,507.49, for a total of \$166,174.77

b. Discussion - EMS medical billing/Stark Medical billing

c. Discussion - EMS call summary report

d. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview

e. Discussion/Action – Update on Vacant Fire Lieutenant Job Posting

f. Discussion – Update on Walworth County Fire/EMS Committee

g. Discussion/Action – Station 1 air compressor replacement (from Equipment Replacement Fund)

h. Discussion – Update on disposal of cardiac monitors

i. Discussion/Action – Acceptance of resignation from FF/Paramedic Brent Schambow

j. Discussion - Thank you letters

- FFT/EMT Krepelan
- Tom Earle, Director Public Works

k. Items to be forwarded to city council

10. Agenda items for the next regular meeting May 9, 2019

11. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.