

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, April 9, 2015 at 7:30 a.m. (Director's Office)

Present: Kundert, Lafrenz, Lyons, Oppenlander; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$67,599.96 in General Funds for the month of March 2015. There were no expenditures from Donated Funds in March 2015.

Board of Trustees Meeting

Thursday, April 9, 2015 at 8:00 a.m.

Minutes

Call to order

Oppenlander called the meeting to order at 8:48 a.m.

Roll Call

Members present: Brookes, Jones, Kersten, Kundert, Lafrenz, Lyon, Oppenlander; Also present: Peterson and Benson

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Kersten seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the meeting on March 12, 2015. Lafrenz made a motion to approve the minutes as proposed. Kundert seconded. Motion carried unanimously.

President's Report

Oppenlander reported that Springsted, the consulting firm that managed the City's Job Classification Study, will present their results at the City Council meeting on Monday, April 13.

On behalf of the Library Trustees and staff, Oppenlander expressed appreciation to Lyon for his service to the Library as City Council liaison and wished him well in his future endeavors.

Oppenlander asked the Board to review potential replacements for a Library liaison to the City Council so the Board can discuss with Mayor.

Building & Grounds

Peterson reported that two bids from vendors for new furniture and restoration of the historic furniture are forthcoming.

Peterson reported that the City has contracted for the update of the phone system and initial preparation work is underway at the Library.

Finance

Kundert made a motion to approve \$67,599.96 in General Funds for the month of March 2015. Jones seconded. Motion carried unanimously. There were no expenditures from Donated Funds in the month of March 2015.

Kundert reviewed the 2014 Year-End Financial Report and expressed satisfaction with the fiscal management provided by both the Library Board and staff.

Kundert updated the Board on the status of the maturity of the certificates of deposit.

Kundert announced the name of the account as Designated Endowment Fund as requested by City Administration.

Director's Report

Peterson reported the March service statistics. March door count was the highest month of 2015 at 13,471.

Benson presented a draft of a Loan of Artwork policy as requested by the Board at their March meeting. Discussion followed. Lafrenz made a motion to accept the policy as presented with minor changes in wording. Lyon seconded. Motion carried unanimously.

Peterson reported that the Friends will host a Staff Appreciation Tea during National Library Week on April 14, National Library Workers Day.

Benson reported on upcoming adult and staff programming with attention to the Friends' Annual Meeting on Monday, April 27, which will feature Sam Weller, biographer of Ray Bradbury.

Adjournment

Oppenlander asked for a motion to adjourn. Kundert made a motion to adjourn at 9:35 a.m. Lafrenz seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones, Secretary

Next meeting: Thursday, May 14, 2015 at 8:00 a.m.