

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING MINUTES
THURSDAY APRIL 9, 2015, AT 7:00 P.M.**

This meeting was held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

Meeting was called to order at 7:00 p.m. by Commissioner Pienkos.

2. Pledge of Allegiance

The pledge was lead by Commissioner Hartz

3. Roll call

Commissioners Gramm, Bittner, Pollard, Hartz and Pienkos were present.

4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes.

Tom Pinkl, an owner of a small art gallery across the street spoke. Mr. Pinkl wished to file a complaint against the City of Lake Geneva Police Department and the City of Lake Geneva. Mr. Pinkl stated he has talked to state officials and United States Senator Ron Johnson and the FBI regarding his complaints. He has requested a Federal investigation against the City of Lake Geneva Police Department for conspiracy between the Police Department, the City of Lake Geneva and his neighbor regarding parking lot issues because he feels his constitutional rights have been violated. This situation has been going on since January 2014. He cannot use his parking lot and is sitting with a \$6,000.00 vandalism bill by his neighbor's snowplow company. Mr. Pinkl would like the Police and Fire Commission to look seriously into this matter and Mr. Pinkl asked for a private meeting with the Commission.

Mayor James Connors acknowledged Doctor Pienkos' years of service to the Police and Fire Commission. Mayor James Connors also thanked Alderman Lyon for acting as Police and Fire Commission Liaison. April was the last meeting for both Commissioner Pienkos and Alderman Lyon.

5. Acknowledge correspondence

The Commission received correspondence reference UBER taxis and the article was enclosed in the monthly packets.

6. Approval of regular meeting minutes from March 5, 2015

Bittner motioned to approve the minutes from March 5, 2015, Pollard seconded. Motion carried 5-0.

7. Commissioner Pienkos' letter to Mayor Connors re: Police and Fire Commission Appointment.

Commissioner Pienkos acknowledged his letter stating that his term with the Police and Fire Commission was over and he will not be asking for reappointment. He thanked the Police and Fire Commission members, the Chief of Police, the Fire Chief, the liaisons, the former members of the Commission, Donna Wisniewski, Cindy Papenfus and everyone else involved with the Police and Fire Commission for their service and dedication to the City of Lake Geneva. He also thanked the Police Department members and Fire Department members for their service.

8. Fire Department Business

a. Approval of bills for the Month of March, operating in the amount of \$59,147.91, Capital in the amount of \$775.63 for 2015, for a total of \$59,923.54.

Hartz motioned to approve the bills for the month of March 2015, Gramm seconded the motion. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

Bittner wondered what Miscellaneous Revenue included. Chief Connelly stated this is revenue placed in the account for coverage of the triathlon. Hartz asked if the amount for the 11-22-00-5460 Phoenix Support Contract is paid at the beginning of the year. Chief Connelly said the Phoenix Support Contract is paid at the beginning of the year.

b. Budget-2014 Update.

Chief Connelly said that 94% of the budget is complete and he anticipates it being close to other years.

c. Fire Protection Ordinance Information.

A brief explanation was attached regarding the Fire Protection Ordinance codes. These codes have been in effect since 1995 and are strict because the City of Lake Geneva does not have a full time fire department. Act 270 has been challenged so it is still in limbo. Hartz asked Chief Connelly about future plans for the department regarding staffing. Chief Connelly stated there were no current plans to go to a full time fire department, but staffing changes may be established in the next year regarding 24 hour coverage. Hartz appreciates the information that Chief Connelly is handing out but would like some type of trends and an idea of the department's future plans so it is easier for the Police and Fire Commission to make decisions later. Pienkos agreed that a draft of a plan or ideas for the need of 24 hour service would be a good idea for the Police and Fire Commission as well as the City Council. Gramm felt that education was a good idea and that a gradual plan was enough. The information is teaching how and when the City of Lake Geneva will need to go to a different point. Alderman Lyon stated that capacity planning based on forecasts by the Fire Department and reviewing statistics should objectively frame ideas and that the Fire Department should create their own objectives on the future.

d. EMS Steering Committee.

The EMS Steering Committee is working on setting up a Power Point presentation for a workshop to establish EMS and Fire Department staffing issues.

e. Request for Leave of Absence for POP Kevin Tietz.

Gramm motioned to accept with regret Leave of Absence for POP Kevin Tietz, Pollard seconded. Motion carried 5-0.

f. Donation from Badger Youth Wrestling Club.

Badger Youth Wrestling Club sent a \$200.00 donation to the Fire Department for their help with their recent event. Bittner motioned to accept the \$200.00 donation, Hartz seconded. Motion carried 5-0.

g. Monthly EMS Medical Billing and Stark Report

Hartz noted the aging report from EMS. The over 90 days amount is creeping up to 9%. Chief Connelly check will talk to EMS about this.

h. Monthly Fire Department Activity Report. NO DISCUSSION.

i. Monthly Paratech Report. NO DISCUSSION.

j. Educational Information-Fire Department Staffing Requirements.

Chief Connelly is handing out educational information simply for educational purposes. He wants the Police and Fire Commission to have a good picture of what the Fire Department has to do. Commission members are welcome any time to come and observe controlled burns or other calls.

k. Thank you cards and letters

Chief Connelly sent a thank you letter to Central-Denison Elementary School for offering the school to firefighters as they were fighting a fire near the school. The Fire Department also received thank you notes from Lutheran Social Services and Woods School students.

1. Items to be forwarded to city council.
Monthly reports and educational material.

9. Police Department Business:

a. Approval of bills for the Month of March 2015, operating in the amount of \$184,859.66, Capital in the amount of \$10,151.55; for a total of \$195,011.21.

Pollard motioned to approve the bills for the month of March 2015, Hartz seconded the motion. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

Hartz asked why ProPhoenix Contract account #11-21-00-50 was over budget. Chief Rasmussen explained that it was over budget because of Citizen Services.

b. Hiring confirmation of Reserve Officers.

Chief Rasmussen stated there were five returning reserve officers, one returning reserve officer from LOA and three booking officers were promoted to reserve officer positions. The department tendered seven conditional offers. Four applicants failed either the background check or the screening process and three applicants passed. Chief Rasmussen said it is difficult to find qualified part time officers.

Gramm motioned to approve three reserve officer positions—Nathan Soeth, Donald Tyler and Joseph Wisniewski; Bittner seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

c. Hiring confirmation of Booking Officers.

Chief Rasmussen stated ten applicants were interviewed and three offers were extended. In the meantime, one of these applicants accepted a full time job elsewhere.

Pollard motioned to approve hiring two booking officers-Bryce Davis and Justin Samuel. Bittner seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

d. Squad Car Update.

All three cars are in service and have been switched over. City Hall requested that the old cars be sold on eBay if possible so the Police Department is going to try and sell the vehicles that way.

e. Tom Pinkl Correspondence/Indochine

Pienkos stated information sent to them was the first time they received information regarding this. Pienkos feels Mr. Pinkl has serious accusations against the Police Department and he has requested a private meeting with the Police and Fire Commission. He feels the Police and Fire Commission would have to take this under advisement and figure out the next path to take. City Attorney Draper talked to the Commission about how to proceed. Hartz motioned to continue this item in closed session at the next meeting with City Attorney Draper present; Bittner seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

f. Resignation for Reserve Officer Kevin McNutt.

Gramm motioned to accept with regret Reserve Officer Kevin McNutt's resignation; Pollard seconded. Motion carried 5-0.

g. Leave of Absence for Reserve Officer Aaron Greetham.

Gramm motioned to accept Leave of Absence for Reserve Officer Aaron Greetham; Pollard seconded. Motion carried 5-0.

h. Approval of Lexipol policies.

Lieutenant Gritzner presented the Lexipol policy changes.

Approve Policies:

208 - Training.

Hartz motioned to approve Policy 208; Gramm seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

300 - Use of Force.

Bittner motioned to approve Policy 300; Hartz seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

308 - Control Devices and Techniques -

Gramm motioned to approve Policy 308; Hartz seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

309 – Conducted Energy Device.

Bittner motioned to approve Policy 309; Pollard seconded; Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

310 – Officer Involved Shootings and Deaths (Formerly Officer Involved Shooting)

Pollard motioned to approve Policy 310; Hartz seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

312 – Firearms (Formerly Firearms and Qualification)

Bittner motioned to approve Policy 312; Hartz seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

Approve Policies:

320, 322, 332, 338, 340, 418, 428, 450, 465, 500, 606, 613, 806, 1044, 1046 and 1058.

Bittner motioned to approve the above listed policies; Pollard seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0.

Pienkos asked for explanation of the Drones policy. Lieutenant Gritzner explained use of Drones has been addressed recently with regard to people’s guidelines and rights. This policy outlines the procedures to be used regarding drones and that a search warrant would be needed. Chief Rasmussen asked in the future if the Commission still wanted to see the changes to the policies if they are minor changes or only the important changes. Hartz said that only change of content or new ones were needed and Pollard agreed. Gramm stated that content changes do include commas and semi colons. Policy shift is changing with Police Use of Force, Body Cameras and People recording Police Activity and those will be the new policies that will be set before the Commission at the next meeting.

i. Thank you letter – Officer Giovannoni from Bloomfield Police Department for “Kids Day Out.” Officer Giovannoni has participated in “Kids Day Out” sponsored by Bloomfield Police Department since it started.

j. May meeting reminders.

May 7, 2015 will be the regular Police and Fire Commission meeting and it will include the election of officers. Chief Rasmussen will not be at the May 7, 2015 meeting. May 14, 2015 at 6:00 p.m. will be the Police Department Awards Ceremony.

k. Monthly Reports.

2015 Dispatch activity for March: Telephone calls– 3,183	911 Calls–180	Window assists–798
2014 Dispatch activity for March : Telephone calls–3,246	911 Calls–183	Window assists–710
2015 Patrol activity for March: Calls for service- 1,178	Arrests- 158	
2014 Patrol activity for March: Calls for service- 1,446	Arrests- 114	

No comments or discussion.

10. Items to forward to City Council.

Monthly reports.

11. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific

public business, whenever competitive or bargaining reasons require a closed session: specifically pertaining to union contract and negotiations.

Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: Specifically Police Department Personnel.

Motion to go into closed session under Wisconsin State Statute 19.85(1)(d) Considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention: specifically staffing needs.

Gramm motioned to go into closed session; Pollard seconded. Roll call: Gramm – Y, Bittner - Y, Hartz – Y, Pollard – Y, Pienkos – Y. Motioned carried 5-0 at 8:41 p.m.

12. Motion to return to open session per Wisconsin State Statute 19.85(2)

Hartz motioned to return to open session; Bittner seconded. Motion carried 5-0 at 9:14 p.m.

13. Discussion and action on closed session items if needed.

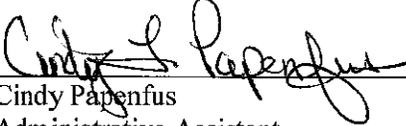
No action.

Commissioner Pienkos thanked the commission and employees for their service. The Commission appreciates and efforts of all the men and women of the Police and Fire Departments. Commissioner Gramm thanked Commissioner Pienkos for his years of service on the Police and Fire Commission.

14. Adjourn

Bittner motioned to adjourn the meeting; Pollard seconded. Motion carried 5-0 at 9:15 p.m.

Respectfully submitted,


Cindy Papenfus
Administrative Assistant

c: Police Chief
Fire Chief
Commissioners-file
Commission Liaisons
City Administrator
City Clerk
City Comptroller
Council Members – Mayor

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING.