



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 11, 2016 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of March 28, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for the Beachside Authorfest on July 9, 2016 from 10:00am to 4:00pm at Library Park including approval of vendors selling food and merchandise (*recommended by the Board of Park Commissioners on April 6, 2016*)
  - b. Park Reservation Permit application filed by Central Denison/Eastview PTO to use portions of the disc golf course for a My School Color Run on May 14, 2016 from 7:30am to 1:30pm including approval of vendors selling food and merchandise (*Board of Park Commissioners recommended approval on April 6, 2016 with a \$100.00 fee for use of the concession stand*)
  - c. Park Reservation Permit application filed by Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion on July 3, 2016 from 8:00am to 1:00pm for the Lakeland Community Church Outdoor Worship Service (*recommended by the Board of Park Commissioners on April 6, 2016*)
  - d. Park Reservation Permit application filed by Scott Bedow to use Flat Iron Park and the Brunk Pavilion on May 29, 2016 from 11:00am to 7:00pm for a 1<sup>st</sup> birthday party (*recommended by the Board of Park Commissioners on April 6, 2016*)
  - e. Park Reservation Permit application filed by VISIT Lake Geneva for Concerts in the Park at the Flat Iron Park gazebo and Brunk Pavilion every Thursday from July 7, 2016 through August 25, 2016 (excluding August 18) from 6:00pm to 8:00pm with request for waiver of fees (*Board of Park Commissioners recommended approval on April 6, 2016 including a \$25.00 application fee and concessions sold only by VISIT Lake Geneva*)
  - f. Street Banner Display application filed by VISIT Lake Geneva to display the 100<sup>th</sup> Anniversary of the U.S. Mailboat starting after June 15, 2016 when no other banners are on display including waiver of fees
  - g. Original 2015-2016 Operator's (Bartender) License application filed by Mary Buczkowski, Lisa Cates, BethAnne Grace, Caitlin Grogan, Todd Henricksen, and Barbara Nish

6. First reading of **Ordinance 16-03**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-210, Parking Regulations and Section 74-211, Parking Meters to establish parking lot names
7. First reading of **Ordinance 16-04**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-221, Parking Meters to create a parking sticker violation

**8. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$1,535.42
- c. Regular Bills in the amount of \$1,199,595.01

**9. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/9/2016 11:43am

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, MARCH 28, 2016 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:03 p.m.

**Roll Call.** Present: Aldermen Gelting, Kupsik, Kordus and Wall. Absent: Alderman Howell. Also Present: City Administrator Oborn, Comptroller Pollitt and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Sean Payne, 127 Sumner Genoa City, spoke on behalf of the Farmer's Market and requested free parking in front of Horticultural Hall.

**Approval of Minutes.** Wall/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of March 14, 2016, as prepared and distributed. Motion carried 4 to 0.

**LICENSES & PERMITS**

**Wall/Gelting motion to recommend approval of Street Use Permit application filed by Horticultural Hall Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursday's from May 5<sup>th</sup> to October 27<sup>th</sup> 7:30am to 1:30pm.** Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval of Parking Stall Bag request filed by Horticultural Hall Farmers Market to use 13 stalls on the west side of Broad Street on Thursday's from May 5<sup>th</sup> to October 27<sup>th</sup> (26 days) 9:00am to 2:00pm with waiver of all parking stall bag fees.** It was noted waiver of fees has been done in the past. Motion carried 4 to 0.

**First reading of Ordinance 16-02, amending Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, adding Section 90-61, careless, reckless, or negligent operators**

**Kordus/Wall motion to recommend approval of a draft ordinance for Parking Lot Naming** (*Public Works Committee approved on March 17, 2016*). As part of the sign project Public Works wanted uniform signs and naming for the parking lots. While they still carry the parking lot names, the signs will say lot A, B, C, D to make them easier to find. City Administrator Oborn noted parking lot C was skipped as it is street parking in front of the library. Since it was already designated they left it open so there was no confusion. Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval of Resolution 16-R13, amending the Schedule of Fees to include an over the line fee and a business sticker increase.** Motion carried 4 to 0.

**Discussion/Recommendation on Resolution 16-R15, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Grants account in the amount of \$3,500**  
Ms. Pollitt noted the item was listed incorrect on the agenda. It should state 2015 transfer moving from the designated fund account back to the undesignated fund account.

Kordus/Gelting motion to recommend approval of Resolution 16-R15, authorizing the 2015 transfer of monies from the Designated Fund Balance account to the Undesignated Fund Balance-Grants account in the amount of \$3,500. Motion carried 4 to 0.

**Wall/Kordus motion to recommend approval of Resolution 16-R17, authorizing the transfer of \$528,452.63 from the Lakefront Special Revenue Fund and an amount of \$705,100.21 from the Parking Special Revenue Fund to the General Fund at year end 2015 which will leave a \$75,000 addition to the fund balance in each of these funds.** Per resolution \$75,000 is always left in these funds per year. These are the actual amounts based upon the audit. Motion carried 4 to 0.

**Kordus/Wall motion to recommend approval of Resolution 16-R18, authorizing the transfer from the Unreserved Fund Balance to the Designated Fund Balance-OPEB in the amount of \$200,000**

Comptroller Pollitt said as we are transferring a large amount of money from the parking and lakefront fund, it is recommended to add \$200,000 to the OPEB liability for post employment benefits.

Alderman Gelting asked how much the OPEB is underfunded and is it something that should be budgeted annually. Mr. Oborn thought the city was underfunded by millions. Ms. Pollitt stated this is an actuarial figure and it is not unusual for cities to be underfunded. It was noted staff could talk to the auditors for any GASB recommendations. Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval on award of contract to Humphreys Contracting for the Main Street Sidewalk Replacement project in the amount of \$44,826.96; and if the contractor is agreeable, to accept his unit pricing for additional work which may take place in 2016 funded by TIF4** (*Public Works Committee recommended on March 17, 2016*). It was noted Mr. Humphrey stated he will carry over the unit price for other sidewalk work that may need to be done. Motion carried 4 to 0.

**Gelting/Kordus motion to recommend approval on award of contract to Payne & Dolan for the Main Street Widening project in the amount of \$183,218.17 funded by TIF4** (*Public Works Committee recommended on March 17, 2016*). Motion carried 4 to 0.

**Gelting/Kordus motion to recommend approval on Wisconsin Power and Light Company (Alliant Energy) agreement for the undergrounding of the overhead wires on Main Street in the estimated amount of \$630,000 funded by TIF4** (*Public Works Committee recommended on March 17, 2016*). There was no bid as WI Power and Light is the only company that provides this service. They will be pulling and burying the lines, along with running conduit under the street to the houses on the other side with an estimated completion date of August 31<sup>st</sup>. They agreed to do this very timely and may be done by the end of July. Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval on award of contract to Wil-Surge Electric for the Driehaus Plaza Electrical Installation in the amount of \$7,650 funded by TIF4** (*Public Works Committee recommended on March 17, 2016*). This is the electrical work around the Driehaus Plaza and was the low bid. The city has done work with Wil-Surge in the past. Mr. Gelting noted this did not go through Public Works Committee as it came in after the meeting. Mr. Kordus explained it's coming directly to FLR to expedite the process. Mr. Wall does not have a problem that it did not go through Public Works; but felt they should not rush something through and it is not the right way of doing business. Mayor Connors explained this company added on the unit cost as this was the same outfit that won the bid to put the decorative lights up for the Main Street project. It is being done at the same rate. Mr. Kordus said they did talk about doing a change order to the original contract but thought they should bid it out. Motion carried 4 to 0.

**Kordus/Gelting motion to recommend acceptance of the Lake Geneva Jaycees Tool donation to the Street Department** (*Public Works Committee recommended on March 17, 2016*). Motion carried 4 to 0.

**Discussion/Recommendation on employee compensation policy and employee performance evaluation form** (*Personnel Committee recommended on March 24, 2016*). Kordus/Gelting motion to move to council without recommendation. Motion carried 4 to 0.

**Resolution 16-R19, creating Street Department Seasonal Lead position and corresponding organizational chart change** (*Personnel Committee recommended on March 24, 2016*). Kupsik/Wall motion to send to council without recommendation. Mr. Oborn stated they are not asking for additional funding; they plan to do this within the budget. Motion carried 4 to 0.

**Discussion/Recommendation on Home Depot park sculpture agreements**

Kordus/Gelting motion to move to council without recommendation. Motion carried 4 to 0.

**Presentation of Accounts – Alderman Kupsik**

**Purchase Orders.** None.

**Kordus/Gelting motion to recommend approval of Prepaid Bills in the amount of \$122,786.85.** Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval of Regular Bills in the amount of \$3,462,061.89.** Alderman Kordus questioned if only \$5,000 was approved for the museum furnace and air conditioning unit. Mr. Oborn replied they approved up to \$9,000 but the museum did not end up doing the duct work as it would cost more. Mr. Oborn confirmed all three TIF advance agreements have been executed. Motion carried 4 to 0.

**Kordus/Gelting motion to recommend approval of Treasurer's Report for January and February 2016.** Motion carried 4 to 0.

**Adjournment**

Kordus/Wall motion to adjourn at 6:36 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, APRIL 11, 2016 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Chappell
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Proclamation designating April as National Volunteer Appreciation Month
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 28, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for the Beachside Authorfest on July 9, 2016 from 10:00am to 4:00pm at Library Park including approval of vendors selling food and merchandise (*recommended by the Board of Park Commissioners on April 6, 2016*)
  - b. Park Reservation Permit application filed by Central Denison/Eastview PTO to use portions of the disc golf course for a My School Color Run on May 14, 2016 from 7:30am to 1:30pm including approval of vendors selling food and merchandise (*Board of Park Commissioners recommended approval on April 6, 2016 with a \$100.00 fee for use of the concession stand*)
  - c. Park Reservation Permit application filed by Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion on July 3, 2016 from 8:00am to 1:00pm for the Lakeland Community Church Outdoor Worship Service (*recommended by the Board of Park Commissioners on April 6, 2016*)
  - d. Park Reservation Permit application filed by Scott Bedow to use Flat Iron Park and the Brunk Pavilion on May 29, 2016 from 11:00am to 7:00pm for a 1<sup>st</sup> birthday party (*recommended by the Board of Park Commissioners on April 6, 2016*)

- e. Park Reservation Permit application filed by VISIT Lake Geneva for Concerts in the Park at the Flat Iron Park gazebo and Brunk Pavilion every Thursday from July 7, 2016 through August 25, 2016 (excluding August 18) from 6:00pm to 8:00pm with request for waiver of fees (*Board of Park Commissioners recommended approval on April 6, 2016 including a \$25.00 application fee and concessions sold only by VISIT Lake Geneva*)
- f. Street Banner Display application filed by VISIT Lake Geneva to display the 100<sup>th</sup> Anniversary of the U.S. Mailboat starting after June 15, 2016 when no other banners are on display including waiver of fees
- g. Original 2015-2016 Operator's (Bartender) License application filed by Mary Buczkowski, Lisa Cates, BethAnne Grace, Caitlin Grogan, Todd Henricksen, and Barbara Nish

10. Item removed from the Consent Agenda

**11. Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

- a. First reading of **Ordinance 16-03**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-210, Parking Regulations and Section 74-211, Parking Meters to establish parking lot names
- b. First reading of **Ordinance 16-04**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-221, Parking Meters to create a parking sticker violation

**12. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$1,535.42
- c. Regular Bills in the amount of \$1,199,595.01

13. **Mayoral Appointments.** None.

**14. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session regarding agreement between the City of Lake Geneva and Jewel Yakes

**15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**

**16. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/9/2016 11:43am

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

## CITY OF LAKE GENEVA

# Proclamation

### *April is Volunteer Appreciation Month*

*WHEREAS, everyday in Wisconsin, mentors help youth in communities across the State-in schools and in homes, on the field and in the library-face the challenges of growing into adulthood; and,*

*WHEREAS, there are few investments more important than those we make in the health and well-being of young people; and,*

*WHEREAS, research shows that young people matched with a caring adult through a quality mentoring program are 27% less likely to start drinking, 46% less likely to use illegal drugs, 52% less likely to skip school, and are more likely to have positive relationships with adults and to make positive plans for their future; and,*

*WHEREAS, youth mentoring programs currently operate in Wisconsin, and thousands of children in our state already have the benefit of caring supportive volunteer mentors; and,*

*WHEREAS, 96% of existing mentors would recommend mentoring to others; and,*

*WHEREAS, mentors can commit as little as one hour a week and still have a significant positive impact on the outcome of a child's life.*

*THEREFORE, I, James Connors, Mayor of the City of Lake Geneva, do hereby proclaim April 2016 as MENTORING MONTH in Lake Geneva, and urge citizens throughout our area to find your place in the powerful movement to foster the growth of the next generation of citizens by becoming a mentor.*

**Proclaimed and adopted this 11<sup>th</sup> Day of April, 2016**

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**James R. Connors, Mayor**

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**Sabrina Waswo, City Clerk**



**REGULAR CITY COUNCIL MEETING  
MONDAY, MARCH 28, 2016 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00p.m.

The Pledge of Allegiance was led by City Administrator Oborn.

**Roll Call.** Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund. Absent: Alderman Howell. Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

**Awards, Presentations, and Proclamations.** None.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.**

James Wilson, 1120 Park Row, Lake Geneva spoke about the appointment and believes it should wait until the new mayor steps in. He commented that he does not believe the current company doing the Hillmoor study is a good choice.

Sean Payne, 127 Sumner Genoa City, spoke on behalf of Horticultural Hall. He requested the council waive the parking stall fees during Thursday mornings of the Farmers Market.

Maureen Marks, 834 Dodge Street, was against the over the line violation as if one person parks over the line, multiple cars couple potentially park over the line as well. She commented the Farmers Market is a great asset to Lake Geneva and is in favor of their request for free parking. She encouraged a positive response to the feasibility study.

Chris Geasie, 520 Sage Street, thanked the Lake Geneva Police Dept., Fire Dept., Walworth Co. Sheriff's Dept. and DEA for taking out the meth lab across the street from the school.

**Acknowledgement of Correspondence.**

City Clerk Waswo stated the City received an email from Luke Staplemann on March 25, 2016 in support of Ms. Patzfahl of Treasurer Cove. The City received an email on March 25, 2016 from Thomas Anthony recommending the Council approve the funding for the proposed Hillmoor property feasibility analysis.

**Approval of Minutes.** Wall/Kordus motion to approve the Regular City Council Meeting minutes of March 14, 2016, as prepared and distributed. Motion carried 7 to 0.

**Consent Agenda**

Alderman Hill recused herself from the consent agenda.

**Street Use Permit application filed by Horticultural Hall Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursday's from May 5<sup>th</sup> to October 27<sup>th</sup> 7:30am to 1:30pm**

**Parking Stall Bag request filed by Horticultural Hall Farmers Market to use 13 stalls on the west side of Broad Street on Thursday's from May 5<sup>th</sup> to October 27<sup>th</sup> (26 days) 9:00am to 2:00pm with waiver of all parking stall bag fees**

Kordus/Wall motion to approve.

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund voting "yes." Motion carried 6 to 0 with Alderman Hill "abstaining."

**Items removed from the Consent Agenda.** None.

**Kordus/Gelting motion to approve Ordinance 16-1 amending Chapter 74, Section 74-210, Parking Regulations, Section 74-226, Loading and Unloading Zones, and Section 74-234, Limited Time Parking Zones (*second reading*)**

Gelting/Kupsik motion an amendment to adjust the 5 parking stalls on the east side of Madison Street from south curblin of Wisconsin Street towards Geneva Street with a limit of one hour from Monday through Friday on school days from 8:00am to 4:00pm, and on the 5 parking stalls on the west side of Cook Street from the south curblin of Wisconsin Street towards Geneva Street to have a limit of one hour from Monday through Friday on school days from 8:00am to 4:00pm, and return the 6 stalls in front of the Theatre back to no parking.

Mayor Connors noted the parking stalls in front of the theatre had previously been a fire lane requested by the Fire Department. Discussion followed on removing the stalls but not until occupancy has been granted.

Kupsik/Hill motion an amendment to the amendment to remove the parking spaces created in front of the theatre after occupancy. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Roll Call on Amendment with Second Amendment: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Roll Call on Main Motion with Amendments: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

**First reading of Ordinance 16-02, amending Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, adding Section 90-61, careless, reckless, or negligent operators**

Kupsik/Kordus motion to suspend the rules and go to second reading.

Mayor Connors noted this is identical to the State Statute with the exception of the words of Geneva Lake rather than of the State. This allows a local citation to be written rather on the State Statute.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Kordus/Kupsik motion to approve Ordinance 16-02, amending Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, adding Section 90-61, careless, reckless, or negligent operators

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Discussion/Action on a draft ordinance for Parking Lot Naming (*Public Works Committee approved on March 17, 2016*)**

Kupsik/Gelting motion to instruct City Attorney to draft an ordinance and bring back as a first reading.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Wall motion to approve Resolution 16-R13, amending the Schedule of Fees to include an over the line fee and a business sticker increase.** Alderman Gelting said they discussed this at Parking Commission at length. People were intentionally taking up two spaces and there was no ability for Parking Enforcement to do anything about it. It was really implemented for that situation. There is nothing saying you have to park crooked when someone else does, you can choose to park somewhere else. Alderman Chappell questioned if this will be posted so people know they will received a ticket. Ms. Hill feels the lines denote themselves. City Attorney Draper explained there is already a state statute that describes parallel parking but this is a refinement of that statute.

Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Chappell voting “no.”

**Resolution 16-R15, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Grants account in the amount of \$3,500**

Kupsik/Gelting motion to approve 2015 transfer of monies from the Designated Fund Balance-Grants account to the Undesignated Fund Balance account in the amount of \$3,500

Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Chappell voting “no.”

**Kupsik/Wall motion to approve Resolution 16-R17, authorizing the transfer of \$528,452.63 from the Lakefront Special Revenue Fund and an amount of \$705,100.21 from the Parking Special Revenue Fund to the General Fund at year end 2015 which will leave a \$75,000 addition to the fund balance in each of these funds**

It was noted these are the audited numbers. Per resolution this leaves an additional \$75,000 in the funds. Ms. Hill pointed out these monies are redirected to the general fund for all the things necessary to keep the city running and directly offsets the tax levy. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Hill motion to approve Resolution 16-R18, authorizing the transfer from the Unreserved Fund Balance to the Designated Fund Balance-OPEB in the amount of \$200,000.** This is a closing entry for the 2015 financial statements and is for post retirement health benefits. Staff will check with the auditors to see if this should be a budget item in 2017. The idea is to have the money to meet the obligation if the city were to shutdown. It is reported in our financial statements and clearly underfunded; however, the city is not mandated to be fully funded. It makes sense, when money is available, to move in the direction of funding it.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Discussion/Action on award of contract to Humphreys Contracting for the Main Street Sidewalk Replacement project in the amount of \$44,826.96; and if the contractor is agreeable, to accept his unit pricing for additional work which may take place in 2016 funded by the TIF4 (*Public Works Committee recommended on March 17, 2016*)**

Kupsik/Kordus motion to approve including the unit price for work for anywhere in the city, not just in the TIF.

Ms. Hill appreciates asking to extend the unit price; but by default they are contracting this company for all of 2016 when they bid for this specific project. She questioned if the RFP was written as such. Mr. Kordus explained it was discussed at Public Works and they are not contracting them for 2016. If there is another large project, it can go out for bid. It was not included in the bid but as they were the low bid, we asked if we had additional funds if they would do additional work and they agreed. There is sidewalk work within and outside the TIF district that could be done if there is extra funding. The unit price would extend to these items. Mayor Connors noted this has been done in the past.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Kordus motion to approve award of contract to Payne & Dolan for the Main Street Widening project in the amount of \$183,218.17 funded by TIF4 (*Public Works Committee recommended on March 17, 2016*)**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Discussion/Action on Wisconsin Power and Light Company (Alliant Energy) agreement for the undergrounding of the overhead wires on Main Street in the estimated amount of \$630,000 funded by TIF4 (*Public Works Committee recommended on March 17, 2016*).**

Kupsik/Kordus motion to approve contingent upon the Attorney reviewing the contract.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Kordus motion to approve award of contract to Wil-Surge Electric for the Driehaus Plaza Electrical Installation in the amount of \$7,650 funded by TIF4 (*Public Works Committee recommended on March 17, 2016*)**

Alderman Wall questioned at FLR why it did not go through public works. Mr. Kordus stated as chair of Public Works he agreed to push it through to the agenda as the bid was opened after the last Public Works meeting. This is the same contractor that did the lights on Main Street.

Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Chappell voting “no.”

**Kupsik/Wall motion to approve acceptance of the Lake Geneva Jaycees Tool donation to the Street Department (*Public Works Committee recommended on March 17, 2016*).** Alderman Wall appreciates all the donations this year and in the past the Jaycees have given to the city. Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Chappell voting “no.”

**Discussion/Action on employee compensation policy and employee performance evaluation form (*Personnel Committee recommended on March 24, 2016*).** This was sent to the council without recommendation from FLR. Mr. Oborn explained the policy. This goes along with the implementation of the compensation study. Pay adjustments would be correlated with performance evaluations. The goal is to implement the evaluations by March 31<sup>st</sup> and again annually in November. There

will be two different types of pay rate adjustments, annually with a cost of living adjustment and a performance based adjustment.

Alderman Kordus questioned the step advancement section. If an employee is at their minimum rate, as they perform better, over time they will move toward the midpoint. There should be no rush to move anyone to midpoint. You are hired at the rate you come in based on experience. If the anticipation is giving an across the board 1% COLA increase, and then on top of that give a merit increase, the goal should be to move to a strictly performance based pay scale. The step advancement and COLA does not belong in there except to adjust the pay rates not the employee pay scale.

Alderman Hill is not a fan of the process and does not want to refer to it as a bible for all employees. It appears we are in fact moving that direction by using some very specific terms. She stated they now have fully incorporated the exact recommendations of the compensation study. If she had full confidence in the study, she would have full confidence in the recommendation, but she does not. This is the way they should be moving but is not comfortable with adopting this exact language. She would like to hear from other department heads on how this will be incorporated.

Mr. Oborn noted for implementation purposes the goal would be to get it done before November, earlier would be better as structurally you have to know what the COLA is by July. Management needs to know how to implement the performance based increases. The County does not do the raises in November, but they estimate the raises for the budget.

Mr. Kordus is assuming the COLA adjustments are going to the pay ranges, not necessarily the employees. Pay study ranges are usually good for up to 5 years; there should not be an assumption that every year the pay scale will be adjusted to cost of living. Those scales are based on market conditions as opposed to economic. He feels COLA does not belong in the discussion as it is union language.

Mr. Oborn presented the performance based increase split between management and technical employees to the Personnel Committee. Technical employees would get the full amount if they were satisfactory and was prorated if they were above grade. Management would be performance based regardless of where they are in the rate scale. The recommendation from Personnel was to modify those two and put them into one, which was done here.

Hill/Wall motion to refer item back to Personnel's next regular scheduled meeting. Ms. Hill would like this policy distributed to other department heads with feedback to the Personnel Committee. Ms. Chappell does not think it needs to be sent back to Personnel.

Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 6 to 1 with Alderman Chappell voting "no."

**Kordus/Kupsik motion to approve Resolution 16-R19, creating Street Department Seasonal Lead position and corresponding organizational chart change (Personnel Committee recommended on March 24, 2016)**

This was sent to the council without recommendation from FLR.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 7 to 0.

**Discussion/Action on Home Depot park sculpture agreements**

This was sent to the council without recommendation from FLR. City Attorney Draper needs some parameters on how to write up the policy. Mr. Kupsik asked if this could fall under the current policy for monuments and donated items. Ms. Chappell pointed out it is not donated art. They are temporary sculptures rotated in and out on an annual basis. She noted they need a contract with the artist regarding their responsibility on maintenance. Mr. Draper said the monument policy really is a guidance to determine if the city wants to accept it, whether it is donated or not.

Mr. Kordus questioned if the citizens sculpture park committee should be appointed by the Mayor and asked what Ms. Chappell was recommending. The Hopkins agreement had a citizens committee including a representative from Public Works and the Zoning Commission. He feels the committee should have City Council, Beautification Committee and Park Board Committee representation. Ms. Chappell had problems with the Park Board not fully understanding art. Ms. Hill is in favor of the arts. She feels Park Board should be the lead and does not want to create another committee.

Kordus/Chappell motion to instruct City Attorney to incorporate the existing monument policy with the Hopkins contract, along with a citizens art committee making an annual recommendation of 3 temporarily displayed statues to the Park

Board. It was discussed people could park wherever they wanted, walk or bike as the bike path does go to that location. They are looking at potentially putting the park and ride in that location as well.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

#### **Plan Commission Recommendations – Alderman Kupsik**

**Kupsik/Kordus motion to approve an application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005 including staff recommendations and any recorded easements to be identified on the survey (*Plan Commission recommended on March 21, 2016*)**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Kordus motion to approve an application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211 (*Plan Commission recommended on March 21, 2016*). Both applicants came up with this agreement to correct conflicting information.**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Kordus motion to approve an application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A (*Plan Commission recommended on March 21, 2016*)**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Kordus motion to approve an application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155 contingent on approval of the Planned Development (*Plan Commission recommended on March 21, 2016*). This makes the parcel larger to facilitate development of the old Traver Hotel site.**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Hill motion to approve a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 000154 including staff recommendations, finding of facts and the 3 flexibilities (*Plan Commission recommended on March 21, 2016*)**

This allows them to become consistent in the current zoning code. The flexibilities are side yard setback on the existing house of .81 feet on the front, rear setback 25 feet to 10 feet and the front setback 25 feet to 14.7 feet, which is the existing house. The property on Wisconsin Street would continue with the zoning as general business and the property on Broad Street remains central business.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Alderman Hill recused herself from the next two items related to the Lake Geneva Tennis Club.

**Kupsik/Kordus motion to approve Resolution 16-R16, authorizing the issuance of a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate an Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No’s ZLGBP 200029 including staff recommendations and findings of fact (*Plan Commission recommended on March 21, 2016*). This project would require a PIP to come back to council.**

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Hill “abstaining.”

**Kupsik/Kordus motion to approve a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No’s ZLGBP 200029 including all staff recommendations and identification of the bike rack and path (*Plan Commission recommended on March 21, 2016*)**

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Hill “abstaining.”

**Discussion/Action on a \$20.00 sticker violation fine** (*Finance, License & Regulation recommended on March 14, 2016*)

Kordus/Kupsik motion to instruct City Attorney to draft an ordinance and update the fee schedule. In discussion with the Parking Manager there have been issues with people transferring vehicle stickers. It is clear when distributing the stickers they are registered to a specific vehicle and specific VIN number. This will add a \$20 fine if the sticker is transferred to another vehicle or improperly displayed.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Discussion/Action on feasibility study proposal from Vandewalle and Associates regarding the former Hillmoor Golf Course property.** Mr. Oborn stated the council requested this came back with a formal proposal, which is what is in the packet. Vandewalle has a long history with the city; they are the current city planner and have done the zoning ordinance. It makes sense for them to do the study. Typically this is a property analysis study that property owners would normally do.

Kordus/Wall motion not to proceed on the study proposal from Vandewalle and Associates regarding the former Hillmoor Golf Course property. Mr. Kordus does not feel there is any point to move forward on the item. Ms. Chappell asked if there are any other grouping of things they could provide for \$15,000 or do they provide ala carte items. Mr. Oborn stated Vandewalle wanted to do a comprehensive study which they are proposed here. They do not want to do ala carte. Mr. Kupsik said the problem he has is that the city does not own this property. This proposal and type of study would be geared towards someone who is actually buying the property, looking to buy the property or owns the property. He does not feel right spending \$15,000 on a study on land the city does not own.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Presentation of Accounts – Alderman Kupsik**

**Purchase Orders.** None.

**Kupsik/Gelting motion to approve Prepaid Bills in the amount of \$122,786.85**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Gelting motion to approve Regular Bills in the amount of \$3,462,061.89**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Kupsik/Gelting motion to approve Treasurer’s Report for January and February 2016**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Mayoral Appointments.**

**Kupsik/Hill motion to accept resignation of Sarah Adams from the Plan Commission**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

**Wall/Kordus motion to approve appointment of Tom Hartz to the Plan Commission for the balance of Sara Adams’ term expiring May 1, 2017.** Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Chappell voting “no.”

**Closed Session**

**Hill/Kordus motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Attorney Draper and Mr. Gulya)**

- a. **Information of the investigations conducted by James M. Lewis LLC and Racine County Sheriff's Department involving complaints filed involving police department personnel;**
- b. **Grievances filed by Officer Dennis Dyon regarding Holiday Pay and Scheduled Vacation**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 7 to 0.

Council entered into closed session at 9:00pm

**Hill/Kordus motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 7 to 0.

Council entered into open session at 11:18pm

Hill/Kordus motion to take no action on item 18a.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 7 to 0.

Hill/Wall motion to instruct staff to take the negotiations as recommended in closed session to the Police and Fire Commission. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting "yes." Motion carried 7 to 0.

**Adjournment.** Kordus/Gelting motion to adjourn at 11:20p.m. Motion carried 7 to 0.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Harold Johnson Date of Application: 7 March 2016
2. Organization Name: Friends of the Lake Geneva Public Library
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
4. Mailing Address: 918 W. MAIN STREET
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phone: \_\_\_\_\_ E-mail: Breadloafbooks@outlook.com
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: BEACHSIDE AUTHORFEST
2. Date(s) of Event: 9 JULY 2016 - SATURDAY
3. Location(s) of Event: LIBRARY PARK (around the library)
4. Hours: 10 AM - 4 PM

Start Time

End Time

5. Event Chair/Contact Person: HAROLD JOHNSON Phone: \_\_\_\_\_

6. Day of Event Contact Name: HAROLD JOHNSON Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 150

10. Basis for Estimate: Last Year's Attendance

11. Will you be setting up a tent?  Yes  No  
If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
This is our second year. This festival promotes local authors and independent publishers of books. It is an opportunity for the public to meet authors, buy their books and get their autographs - similar to the artist festival. Set in library park this event features the Lake Geneva Library and the diversity of books. Each author has a table + chairs and perhaps a canopy. Readings + music presented. (see attached map)

14. Description of plan for handling refuse collection and after-event clean-up:  
Each vendor is given a trash receptacle and staff collects and disposes in library dumpster - at end of show

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?  Yes  No  
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

Event banner hung on library  
Sandwich board signs placed at start of walkpath  
access off the sidewalk

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

Electricity Explain: \_\_\_\_\_

Water Explain: \_\_\_\_\_

Traffic Control Explain: \_\_\_\_\_

Police Services Explain: \_\_\_\_\_

Fire/EMS Services Explain: \_\_\_\_\_

Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			<u>25.00</u>
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				<u>100.00</u>
150 or more Attendees	<i>Determined by Park Board</i>				<u>Det by PB</u>
<b>Non-Resident</b>					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	# of Parks	# of Days	
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>1</u> =	<u>105.00</u>
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
Non-Resident	\$500.00			x _____ =	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$</b> <u>230.00</u>

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ <u>230.00</u>

**Total PAID with Application: \$ 230.00**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

check # 5263

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*Harold John*

DATE: 1 MARCH 2016

For Office Use Only

Date Filed with Clerk: 3/7/16 Payment with Application: \$ 230.00 Receipt: C160307-29

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connelly  
Additional services needed: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 4-6-16  Approved  Denied  
Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): 4-11-16  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): 4-11-16  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

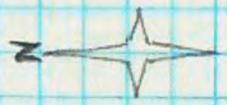
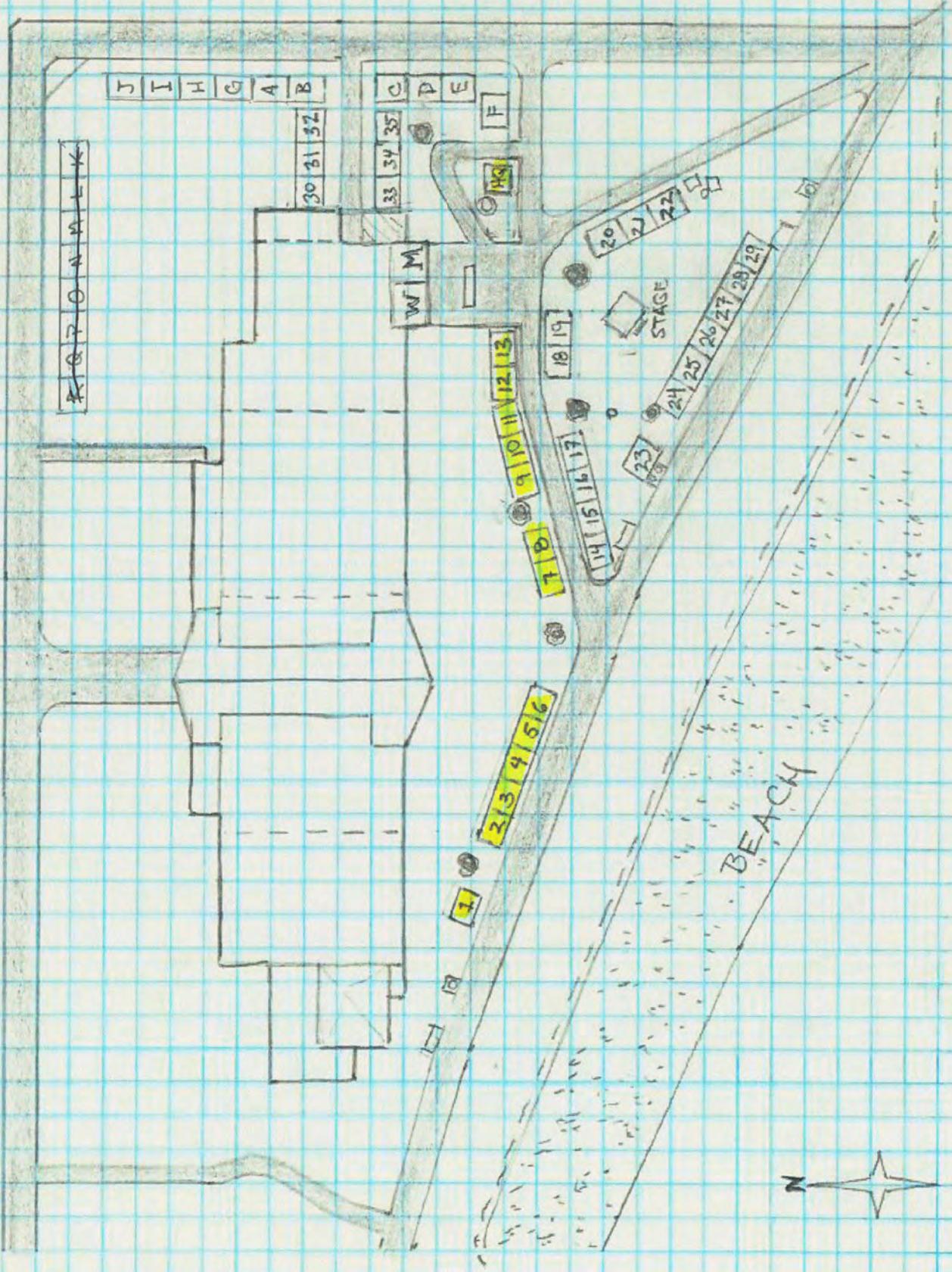
Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

WRIGLEY ST

MAIN STREET

MAIN STREET



**BREADLOAF BOOKSHOP**  
Harold Johnson – Proprietor  
727 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-9446

City of Lake Geneva  
**PARK BOARD**  
626 Geneva Street  
Lake Geneva, WI 53147

**Subject:** Application for Park Permit to Host the Beachside Authorfest

Dear Park Board Members;

Breadloaf Bookshop and The Friends of the Lake Geneva Public Library would like to be granted a permit to use Library Park in Lake Geneva on Saturday, July 9<sup>th</sup>, 2016 to host the second year of Beachside Authorfest – an event that celebrates the many independent authors our region has to offer.

This event is open to the public to provide them with an opportunity to meet and greet local authors, discuss why they write and how they became published and to buy their books and have them autographed. It is our goal to host an event that creates a draw to downtown Lake Geneva to discover the many businesses and opportunities our fair city has to offer. This event is supported through donations from local businesses, such as Breadloaf Books, and a small exhibitor fee to cover membership fees and operating costs.

We attracted 29 local authors to our first event, we paid all of our expenses, quite a feat for the first year of an event. This year, we already have received interest from nearly four dozen authors, including return visits from our first year exhibitors.

A site map of the proposed layout for the Beachside Authorfest has been attached for review. The Event Site is planned to feature the Lake Geneva Library behind the visiting Author booths to showcase the beautiful building of our hosting organization. Our layout is flexible and can expand from a handful of booths to several dozen. It is our plan to assign booths and keep our event space compact – thus unassigned booths will simply not be erected.

Please review our application and call me with any requests for clarifications or changes necessary to meet your standards. Thank you for your support and kind consideration.

Respectfully,

*Harold J Johnson*

Harold J. Johnson

## Vendors List

Though the permit requests a list of participants and vendors, this remains in a state of flux. Our promotion material does not mail to invite authors to attend until the date is set and the permit approved. Our first year we accepted vendors up until the day of the event.

What we can provide is a list of participants from last year as well as a partial list of authors who have expressed an interest in being a part of this year's event. Hopefully this will suffice.

### **Sponsors –**

Friends of the Lake Geneva Public Library

Breadloaf Books – represents only those authors unable to attend at the last minute or who are unable to manage their own sales. Breadloaf Books does not retail its own inventory at this event.

Lake Geneva Museum (*invited*)

Black Point Conservancy (*invited*)

**Authors—** (first year and those interested in this year, so far – we have 2 dozen more authors to invite)

Marcel Alexander	Edison Blake	Brooks J.D. Brown
Chris Brownstein	Janet Burroway	Tom Cavenagh
Robb Chase	Ruth Chatlien	John & Carol Clark
Arthur Cola	Martha Cucco	Carol DeMarco
Roy Diblik	Tom Dorsch	Michael Ferenz
Hart Fisher	Mary Gover Gray	Dennis Lee Hague
Dr. Scot Hodkiewicz	Christian A. Larson	Martin Lessem
John Mak	Michele May	Mary McDonald
Carol McLernon	Pamela Meyers	Sue Myers
Sue Mydliak	Catherine Nolan	Janelle Powers
John Reda	Judith Rolfs	
Eleanor Nowak Serwanski	Pam Smelgren	Katie Sullivan
Penny Bibbs Tent	Sonnette Tippens	Steve Vaitonos
Christine Verstrante	Lillian Walsh	Andra Watkins
Jeffrey Westhoff	Charlene Wexler	Charlene Wilson
John Wright	Donn Ziebell	

# CITY OF LAKE GENEVA

626 GENEVA STREET  
LAKE GENEVA, WISCONSIN 53147  
(262) 248-3673 • Fax (262) 248-4715  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



**TO:** Whom it may concern

**FROM:** Assistant City Clerk Stephanie Gunderson

**DATE:** MARCH 16, 2016

**RE:** Beachside Authorfest 2016 Event Permit Application

Harold Johnson, Applicant for the 2016 Friends of the Lake Geneva Public Library's Beachside Authorfest, paid \$100.00 toward the security deposit on 3/7/16. Their application notes that they are expecting around 150 attendees, which would make the deposit determined by the Park Board. Mr. Johnson was not sure if they will actually have that many people attend, but wanted to pay something toward that fee. I just wanted to make the Board aware in case you wanted to charge anything further or just leave it at \$100.



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olsen  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

## MINUTES OF THE 6:00 PM APRIL 6, 2016 MEETING

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

### Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider ,  
Dave Quickel , John Swanson , Ald. Al Kupsik , Brian Olsen ,  
Mayor Jim Connors . ( 8  Total).

### Staff & Aldermen Present:

DPW Daniel Winkler ,  Ald. Elizabeth Chappell, Street Foreman Neil Waswo ,  
Administrator Blaine Oborn .

### Public Present:

Miss Chloe Chappell and her grandparents, Mr. Harold Johnson and his wife, Mr. Chris Schultz.

### Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the prior meeting, and seconded by Mayor Connors. The motion passed 8-0.

### Public Input:

None.

### Permits & Park Donations:

#### John Nish Tree Donation

It was moved by Mayor Connors to approve, and seconded by Alderman Kupsik. The motion passed 8-0.

DATE 07/09/16 LOCATION Library Park USE Beachside Author Fest

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Swanson. The motion passed 8-0.

Mr. Harold Johnson appeared and spoke to the event which took place for the first time last year and he expects 42 authors this year.

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Joseph Mandli Date of Application: 3-23-16
2. Organization Name: Central Denison/Eastview PTO (CDEPTO)
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 900 Wisconsin St
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: joe@shurpac.com or Becky Wngst
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: My School Color Run
2. Date(s) of Event: May 14, 2016
3. Location(s) of Event: Eastview Elementary
4. Hours: 7:30 am 1:30 pm  
Start Time End Time

5. Event Chair/Contact Person: Joe Mandli Phone: \_\_\_\_\_

6. Day of Event Contact Name: Becky Wright Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 500

10. Basis for Estimate: Past PTO annual events

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route. CDEPTO would like to hold the run behind Eastview including portions of the Disc Golf course (which the city could advertise at the event). The run would mostly be contained to the cart paths and will be well supervised by parents and staff. Both the skate park and dog park will not be used or impeded upon during this event. Also any color used for the run is water soluble.

14. Description of plan for handling refuse collection and after-event clean-up:  
CDEPTO will clean all and any refuse using Eastview's receptacles for disposal

15. Description of plan for providing event security (if applicable):  
Security will not be needed; however, we do plan to have medics on site

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

Only Eastview's parking lot for patrons of the event, we would not block them off though.  
First come first serve.

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

NA

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity Explain: For DJ and concessions (Brats/Dogs) #
- Water Explain: Limited water would be used to fill garden sprayers
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees	Unit Fee			Applicable Fee
<b>Parade Permit</b>				
Application Fee	\$25.00			_____
<b>Street Use Permit</b>				
Application Fee	\$25.00			_____
Permit Fee - Events lasting 2 days or less	\$40.00			_____
Permit Fee - Events lasting more than 2 days	\$100.00			_____
<b>Parking Stall Bag Request</b>				
Administrative Fee	\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day		# of Stalls	# of Days	
March 1 - November 14	\$20.00	x _____	x _____ =	_____
November 15 - February 29	\$10.00	x _____	x _____ =	_____
<b>Park Reservation Permit</b>				
Application Fee	\$25.00			25.00 _____
<b>Security Deposit</b>				
<b>Non-Profit or Resident</b>				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Park Board</i>			_____
<b>Non-Resident</b>				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Park Board</i>			_____
<b>Park Reservation Fees - Per Location, Per Day</b>				
<b>Non-Profit or Resident</b>				
49 Attendees or Less	\$30.00	x _____	x _____ =	_____
50-149 Attendees	\$55.00	x _____	x _____ =	_____
150 or more Attendees	\$105.00	x <u>1</u>	x <u>1</u> =	105.00 _____
<b>Non-Resident</b>				
49 Attendees or Less	\$75.00	x _____	x _____ =	_____
50-149 Attendees	\$125.00	x _____	x _____ =	_____
150 or more Attendees	\$225.00	x _____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>				
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>			# of Days	
Non-Profit or Resident	\$250.00	x _____	=	_____
Non-Resident	\$500.00	x _____	=	_____
<b>Additional Park Amenities</b>				
Equipment (with delivery)	Rental Fee	# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x _____ +	\$50.00 =	_____
Barricades	\$5.00 each	x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill	_____		_____
Fencing - Snow	\$30.00 per 50 feet	_____		_____
<i>Requests for equipment are subject to availability.</i>				<b>Subtotal: \$</b> _____

Application and Permit Fees	Unit Fee		Applicable Fee
<b>Beach Reservation Permit</b>			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		_____
Security Deposit			_____
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident			
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x _____ =	_____
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
			Subtotal: \$ _____
			+ Subtotal from Page 4: \$ _____

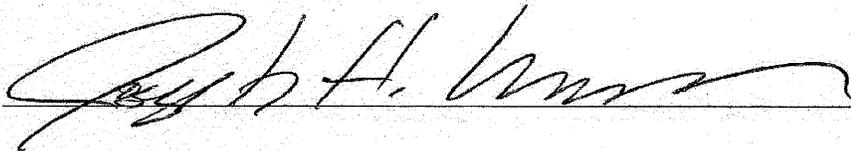
**Total PAID with Application: \$ 130.00**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 3-23-16

For Office Use Only

Date Filed with Clerk: 3/30/16 Payment with Application: \$ 130.00 Receipt: C 160330-2

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: Color runs are messy, All refuse

Additional fees or deposit: and staining must be removed.

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: NO park services required

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 4-6-16  Approved  Denied Concession

Reasons/Conditions: [Signature] add'l \$100

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

DATE Various Summer Thursdays LOCATION Flat Iron Park & Brunk Pavilion  
USE Concert in the Park, Convention and Visitors Bureau.

President Skates read the permit. It was moved by Ald. Kupsik to approve the request but with the Bureau selling concessions as they are non-profit and only charging the \$25 application fee. The motion was seconded by Mayor Connors. Discussion was that if a for-profit business was to sell concessions, the City Attorney would have to check the ordinances and the issue dealt with separately. The motion passed 8-0.

DATE 05/14/16 LOCATION Dunn Field USE My School Color Run

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Mayor Connors to approve. The motion passed 8-0 with the stipulation that if the event wished use of the concession building the City would charge \$100 for the day.

DATE 09/18/16 LOCATION Riviera Beach USE Mt. Zion Beach Baptism Picnic

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Alderman Kupsik. Alderman Swanson expressed concern for maybe needing a lifeguard. The motion passed 8-0.

DATE 07/03/16 LOCATION Flat Iron Park Brunk Pavilion USE Lakeland Community Church Mass

President Skates read the permit. It was moved by Commissioner Olson to approve, and seconded by Ald. Kupsik. There was discussion regarding how busy it would be on Fourth of July weekend, but the church certainly had to be aware of that. The motion passed 8-0.

DATE 05/29/16 LOCATION Flat Iron Park Brunk Pavilion USE Bedow, 1<sup>st</sup> birthday party

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Olsen. The motion passed 8-0.

### **Park Assignments/Repair Update/Maintenance:**

Commissioner Swanson commented on the great condition of the park system.

### **NEW BUSINESS**

#### **New Playground Equipment Presentation, Elizabeth Chappell/Chloe.**

Miss Chappell made a presentation on a playground game called Ga-Ga Ball and asked if the Park Commission would consider purchasing and installing an Octagon 30H in Dunn Field by Eastview School. The discussion was that it may be perhaps more appropriate for the schools to take the lead and perhaps be a Leadership Dynamics fundraising project. The cost appeared to be around \$1,500 for the side board plus installation plus special flooring which could be pricey. President Skates was going to contact the elementary school principals to discuss it further. The Commission thanked Miss Chappell for her presentation.

#### **Announcement – Arbor Day April 30<sup>th</sup> (Location & Recipient TBD)**

DPW Winkler shared that Arbor Day was April 30<sup>th</sup> at 9:00 AM. Mayor Connors recommended honoring former Mayor Shelly Shepstone with a planting in Donian Park. The recommendation was approved unanimously by consensus.

# CITY OF LAKE GENEVA

## EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

### Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

### Section II - Applicant Information

1. Applicant Name: Richard Holt Date of Application: 3/22/16
2. Organization Name: Lakeland Community Church
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: N3181 Hwy.67
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: richard@lakeland.church
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

### Section III - Event Information

1. Title of Event: Lakeland Community Church Outdoor Worship Service
2. Date(s) of Event: July 3, 2016
3. Location(s) of Event: Flat Iron Park
4. Hours: 8am - 1pm

5. Event Chair/Contact Person: Heather Foulkes Phone:                     

6. Day of Event Contact Name: Heather Foulkes Phone:                     

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 600

10. Basis for Estimate: Current Attendance numbers and previous outdoor service attendance

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

\_\_\_\_\_

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
The event would be a church outdoor worship service. The rental would be for Flat Iron Park also utilizing the Brunk Pavilion. Lakeland would setup its own sound system and band equipment on the Pavilion. Anyone is welcome to attend and may bring chairs, blankets or simply sit on the ground around the Pavilion. The setup would begin approximately at 8am with sound check around 9am. The actual service would begin at 10am and conclude by noon. Cleanup would begin as soon as the service is over finishing no later than 1pm.

14. Description of plan for handling refuse collection and after-event clean-up:  
Lakeland has established a team who would walk through and clean-up Flat Iron Park and the Brunk Pavilion upon completion of the event. The intent is to leave the area better than when we arrive. All refuse would be disposed of appropriately.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?  Yes  No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Sound System Hookup
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			25 _____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	1	x 1 =	105 _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
		x	1	x 1 =	250 _____
Non-Resident	\$500.00				_____
		x			_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$ 380</b> _____

Application and Permit Fees	Unit Fee			Applicable Fee
<b>Beach Reservation Permit</b>				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				_____
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident		# of Days		
49 Attendees or Less	\$30.00	x	_____ =	_____
50-149 Attendees	\$55.00	x	_____ =	_____
150 or more Attendees	\$105.00	x	_____ =	_____
Non-Resident				
49 Attendees or Less	\$75.00	x	_____ =	_____
50-149 Attendees	\$125.00	x	_____ =	_____
150 or more Attendees	\$225.00	x	_____ =	_____
<b>Subtotal: \$</b>				_____
<b>+ Subtotal from Page 4: \$</b>				<b>380</b>

**Total PAID with Application: \$ 380**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

DATE: 3/22/16

For Office Use Only

Date Filed with Clerk: 3/23/16 Payment with Application: \$ 380.<sup>00</sup> Receipt: C160323-29

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connealy

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: NO STALLS INDICATED

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 4-6-16  Approved  Denied

Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): 4-11-16  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): 4-11-16  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

DATE Various Summer Thursdays LOCATION Flat Iron Park & Brunk Pavilion  
USE Concert in the Park, Convention and Visitors Bureau.

President Skates read the permit. It was moved by Ald. Kupsik to approve the request but with the Bureau selling concessions as they are non-profit and only charging the \$25 application fee. The motion was seconded by Mayor Connors. Discussion was that if a for-profit business was to sell concessions, the City Attorney would have to check the ordinances and the issue dealt with separately. The motion passed 8-0.

DATE 05/14/16 LOCATION Dunn Field USE My School Color Run

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Mayor Connors to approve. The motion passed 8-0 with the stipulation that if the event wished use of the concession building the City would charge \$100 for the day.

DATE 09/18/16 LOCATION Riviera Beach USE Mt. Zion Beach Baptism Picnic

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Alderman Kupsik. Alderman Swanson expressed concern for maybe needing a lifeguard. The motion passed 8-0.

DATE 07/03/16 LOCATION Flat Iron Park Brunk Pavilion USE Lakeland Community Church Mass

President Skates read the permit. It was moved by Commissioner Olson to approve, and seconded by Ald. Kupsik. There was discussion regarding how busy it would be on Fourth of July weekend, but the church certainly had to be aware of that. The motion passed 8-0.

DATE 05/29/16 LOCATION Flat Iron Park Brunk Pavilion USE Bedow, 1<sup>st</sup> birthday party

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Olsen. The motion passed 8-0.

## **Park Assignments/Repair Update/Maintenance:**

Commissioner Swanson commented on the great condition of the park system.

## **NEW BUSINESS**

### **New Playground Equipment Presentation, Elizabeth Chappell/Chloe.**

Miss Chappell made a presentation on a playground game called Ga-Ga Ball and asked if the Park Commission would consider purchasing and installing an Octagon 30H in Dunn Field by Eastview School. The discussion was that it may be perhaps more appropriate for the schools to take the lead and perhaps be a Leadership Dynamics fundraising project. The cost appeared to be around \$1,500 for the side board plus installation plus special flooring which could be pricey. President Skates was going to contact the elementary school principals to discuss it further. The Commission thanked Miss Chappell for her presentation.

### **Announcement – Arbor Day April 30<sup>th</sup> (Location & Recipient TBD)**

DPW Winkler shared that Arbor Day was April 30<sup>th</sup> at 9:00 AM. Mayor Connors recommended honoring former Mayor Shelly Shepstone with a planting in Donian Park. The recommendation was approved unanimously by consensus.



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Scott Bedow Date of Application: 2/24/16
2. Organization Name: N/A
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
4. Mailing Address: 500 S. Edwards Blvd. #11
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Scarlett Bedow's 1<sup>st</sup> birthday party
2. Date(s) of Event: Sunday May 29<sup>th</sup> 2016 (if date is unavailable, our date
3. Location(s) of Event: Brunk Pavilion / Flat Iron Park (can be flexible)
4. Hours: ~~10:00am~~ 11-6pm  
Start Time End Time

5. Event Chair/Contact Person: Liz Bedow Phone: \_\_\_\_\_

6. Day of Event Contact Name: Liz Bedow (or Scott) Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: Approx. 75-100 people

10. Basis for Estimate: Invitation List

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.

We will be celebrating our daughter's 1st birthday with family and friends. We plan to serve lunch, cake, open gifts and play games. Location will be Brunck Pavilion / Flat Iron Park.

14. Description of plan for handling refuse collection and after-event clean-up:

We will be sure to bring garbage bags and clean up after the event.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity                      Explain: \_\_\_\_\_
- Water                              Explain: \_\_\_\_\_
- Traffic Control                  Explain: \_\_\_\_\_
- Police Services                  Explain: \_\_\_\_\_
- Fire/EMS Services              Explain: \_\_\_\_\_
- Other                                Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			\$25.00
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				\$100.00
150 or more Attendees	Determined by Park Board				_____
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	Determined by Park Board				_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	1	x 1 =	\$55.00
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x		# of Days 1 =	\$250.00
Non-Resident	\$500.00	x		x _____ =	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x 6 +	\$50.00 =	140.00
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ _____

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ _____

Total PAID with Application: \$ 570.00

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 2/24/16

For Office Use Only

Date Filed with Clerk: 2/24/16 Payment with Application: \$ 570.00 Receipt: C160224-14

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connelly  
Additional services needed: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 4-6-16  Approved  Denied  
Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): 4-11-16  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): 4-11-16  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

## Stephanie Gunderson

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**From:** Scott Bedow [SBedow@brunk.com]  
**Sent:** Friday, February 26, 2016 3:14 PM  
**To:** Stephanie Gunderson  
**Cc:** Lizzie  
**Subject:** RE: Scott & Liz Bedow Flat Iron Park Permit Modification

Good morning Stephanie and thank you for getting back to me today.

 Liz and I would like to extend the hours of the application from 6PM to 7PM now.

 We would also like to bring (4) of our own 6ft tables to stage food on which was not listed on the original application.

Thank you!

**Scott Bedow** | Stamping Production Manager | Brunk Industries, Inc. | Office: (262) 249-2468 | Extension: 2468

PO Box 310, Lake Geneva, WI 53147  
[sbedow@brunk.com](mailto:sbedow@brunk.com)



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The content of this E-mail and any attached files is confidential, and may be subject to certain privilege. This email is intended for the designated recipient(s) only. If you have received this E-mail in error, please immediately contact the sender.

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Sent from my Sprint Samsung Galaxy S® 6.

----- Original message -----

**From:** Stephanie Gunderson <[sgunderson@cityoflakegeneva.com](mailto:sgunderson@cityoflakegeneva.com)>  
**Date:** 2/26/2016 11:05 AM (GMT-06:00)  
**To:** Scott Bedow <[SBedow@brunk.com](mailto:SBedow@brunk.com)>  
**Cc:** Lizzie <[lbedow@hotmail.com](mailto:lbedow@hotmail.com)>

DATE Various Summer Thursdays LOCATION Flat Iron Park & Brunk Pavilion  
USE Concert in the Park, Convention and Visitors Bureau.

President Skates read the permit. It was moved by Ald. Kupsik to approve the request but with the Bureau selling concessions as they are non-profit and only charging the \$25 application fee. The motion was seconded by Mayor Connors. Discussion was that if a for-profit business was to sell concessions, the City Attorney would have to check the ordinances and the issue dealt with separately. The motion passed 8-0.

DATE 05/14/16 LOCATION Dunn Field USE My School Color Run

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Mayor Connors to approve. The motion passed 8-0 with the stipulation that if the event wished use of the concession building the City would charge \$100 for the day.

DATE 09/18/16 LOCATION Riviera Beach USE Mt. Zion Beach Baptism Picnic

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Alderman Kupsik. Alderman Swanson expressed concern for maybe needing a lifeguard. The motion passed 8-0.

DATE 07/03/16 LOCATION Flat Iron Park Brunk Pavilion USE Lakeland Community Church Mass

President Skates read the permit. It was moved by Commissioner Olson to approve, and seconded by Ald. Kupsik. There was discussion regarding how busy it would be on Fourth of July weekend, but the church certainly had to be aware of that. The motion passed 8-0.

DATE 05/29/16 LOCATION Flat Iron Park Brunk Pavilion USE Bedow, 1<sup>st</sup> birthday party

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Olsen. The motion passed 8-0.

### **Park Assignments/Repair Update/Maintenance:**

Commissioner Swanson commented on the great condition of the park system.

### **NEW BUSINESS**

#### **New Playground Equipment Presentation, Elizabeth Chappell/Chloe.**

Miss Chappell made a presentation on a playground game called Ga-Ga Ball and asked if the Park Commission would consider purchasing and installing an Octagon 30H in Dunn Field by Eastview School. The discussion was that it may be perhaps more appropriate for the schools to take the lead and perhaps be a Leadership Dynamics fundraising project. The cost appeared to be around \$1,500 for the side board plus installation plus special flooring which could be pricey. President Skates was going to contact the elementary school principals to discuss it further. The Commission thanked Miss Chappell for her presentation.

#### **Announcement – Arbor Day April 30<sup>th</sup> (Location & Recipient TBD)**

DPW Winkler shared that Arbor Day was April 30<sup>th</sup> at 9:00 AM. Mayor Connors recommended honoring former Mayor Shelly Shepstone with a planting in Donian Park. The recommendation was approved unanimously by consensus.

# CITY OF LAKE GENEVA

## EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

### Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

### Section II - Applicant Information

1. Applicant Name: Nancy Elder Date of Application: March 30, 2016
2. Organization Name: VISIT Lake Geneva
3. Organization Type:  For Profit  Non-Profit (501(c)<sup>6</sup>) Tax ID: \_\_\_\_\_
4. Mailing Address: 527 Center Street
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: Nancy@VisitLakeGeneva.com
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

### Section III - Event Information

1. Title of Event: Concerts in the Park
2. Date(s) of Event: July 7, 14, 21, 28 & August 4, 11, (NOT 18 Venetian), 25
3. Location(s) of Event: Flat Iron Park, Gazebo & Brunk Pavillion
4. Hours: 6:00 to 8:00 pm

5. Event Chair/Contact Person: Nancy Elder Phone: \_\_\_\_\_

6. Day of Event Contact Name: Nancy Elder Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 500 per concert series

10. Basis for Estimate: Previous Year's Attendance

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.

A 23 year tradition of entertainment every Thursday evening from 6:00 to 8:00 pm in July and August (except August 18th, which is Venetian Festival) at Flat Iron Park. The concerts are open to the public free of charge. The event is supported solely through corporate sponsorships which include the opportunity for VISIT Lake Geneva and/or a sponsoring business to have a branded pop-up tent with table and chairs, a branded food truck, or sponsored activities i.e. dance or art instruction in the gazebo area.

14. Description of plan for handling refuse collection and after-event clean-up:

Clean-up will be handled by the staff and recruited volunteers.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*  
N/A

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*  
Staked banners, 3' x 8' near the performance area and signicades as needed.

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity      Explain: Use of electrical outlets in pavilion.
- Water            Explain: \_\_\_\_\_
- Traffic Control    Explain: \_\_\_\_\_
- Police Services    Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other              Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			\$25.00 _____
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	1	x 7 =	\$735.00 - Waive
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x		7 =	\$1,750.00
Non-Resident	\$500.00	x		_____ =	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill				_____
Fencing - Snow	\$30.00 per 50 feet				_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$ 2,510.00</b>

Application and Permit Fees	Unit Fee		Applicable Fee
<b>Beach Reservation Permit</b>			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		_____
Security Deposit			_____
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
<b>Beach Reservation Fees - Per Day</b>			
Non-Profit or Resident			
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x _____ =	_____
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
<b>Subtotal: \$</b>			_____
+ Subtotal from Page 4: \$			<b>\$2510.00</b>

**Total PAID with Application: \$ \_\_\_\_\_**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*[Handwritten Signature: Gary Elder]*

DATE: 4/1/16

For Office Use Only

Date Filed with Clerk: 4/11/2016 Payment with Application: \$ \_\_\_\_\_ Receipt: \_\_\_\_\_

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Burt Connelly  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Street Dept:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: Stakes for banners?

Parking Dept:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: we have many electrical wires around pavilion  
Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 4-6-16  Approved  Denied  
Reasons/Conditions: Visit Lake Geneva must sell the concessions

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Wait  
all fees  
excluding the  
\$25.00 application  
fee

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

**From:** [Nancy Elder](#)  
**To:** [City Clerk](#)  
**Subject:** Event Permit Application: Concerts In the Park 2016  
**Date:** Friday, April 01, 2016 12:50:45 PM  
**Attachments:** [image001.png](#)  
[ConcertsInThePark\\_2016\\_EventPermitApplication.pdf](#)

---

Hi Sabrina,

Happy Friday! I wasn't able to get over by you yesterday, and so I attached our 2016 Concerts in the Park which we would kindly ask and hope to have the fees waived on this legacy event as it's offered FREE of Charge and solely dependent on sponsorships to operate.

Please let me know which Monday I would need to attend the Council meeting to ask for the fees to be waived.

Thanks,

**Nan Elder**

Events Manager

**VISIT LAKE GENEVA**

527 Center Street, Lake Geneva, WI 53147

262-248-1000 Office | 262-812-0023 Direct

[Nancy@VisitLakeGeneva.com](mailto:Nancy@VisitLakeGeneva.com) | [www.VisitLakeGeneva.com](http://www.VisitLakeGeneva.com)

*Lake Geneva*

DATE Various Summer Thursdays LOCATION Flat Iron Park & Brunk Pavilion  
USE Concert in the Park, Convention and Visitors Bureau.

President Skates read the permit. It was moved by Ald. Kupsik to approve the request but with the Bureau selling concessions as they are non-profit and only charging the \$25 application fee. The motion was seconded by Mayor Connors. Discussion was that if a for-profit business was to sell concessions, the City Attorney would have to check the ordinances and the issue dealt with separately. The motion passed 8-0.

DATE 05/14/16 LOCATION Dunn Field USE My School Color Run

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Mayor Connors to approve. The motion passed 8-0 with the stipulation that if the event wished use of the concession building the City would charge \$100 for the day.

DATE 09/18/16 LOCATION Riviera Beach USE Mt. Zion Beach Baptism Picnic

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Alderman Kupsik. Alderman Swanson expressed concern for maybe needing a lifeguard. The motion passed 8-0.

DATE 07/03/16 LOCATION Flat Iron Park Brunk Pavilion USE Lakeland Community Church Mass

President Skates read the permit. It was moved by Commissioner Olson to approve, and seconded by Ald. Kupsik. There was discussion regarding how busy it would be on Fourth of July weekend, but the church certainly had to be aware of that. The motion passed 8-0.

DATE 05/29/16 LOCATION Flat Iron Park Brunk Pavilion USE Bedow, 1<sup>st</sup> birthday party

President Skates read the permit. It was moved by Ald. Kupsik to approve, and seconded by Commissioner Olsen. The motion passed 8-0.

### **Park Assignments/Repair Update/Maintenance:**

Commissioner Swanson commented on the great condition of the park system.

### **NEW BUSINESS**

#### **New Playground Equipment Presentation, Elizabeth Chappell/Chloe.**

Miss Chappell made a presentation on a playground game called Ga-Ga Ball and asked if the Park Commission would consider purchasing and installing an Octagon 30H in Dunn Field by Eastview School. The discussion was that it may be perhaps more appropriate for the schools to take the lead and perhaps be a Leadership Dynamics fundraising project. The cost appeared to be around \$1,500 for the side board plus installation plus special flooring which could be pricey. President Skates was going to contact the elementary school principals to discuss it further. The Commission thanked Miss Chappell for her presentation.

#### **Announcement – Arbor Day April 30<sup>th</sup> (Location & Recipient TBD)**

DPW Winkler shared that Arbor Day was April 30<sup>th</sup> at 9:00 AM. Mayor Connors recommended honoring former Mayor Shelly Shepstone with a planting in Donian Park. The recommendation was approved unanimously by consensus.

# CITY OF LAKE GENEVA STREET BANNER DISPLAY APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY.  
A FEE OF \$20.00 PER BANNER SHALL BE PAID, IN ADVANCE, FOR THE  
HANGING AND REMOVAL OF BANNERS BY CITY PERSONNEL.

## BANNER INFORMATION

Contact Name: DARIEN SCHAEFER

Contact Phone: 262.248.1000

Organization Name: VISIT LAKE GENEVA (LAKE GENEVA CHAMBER OF COMMERCE)

Mailing Address: 527 CENTER STREET

City, State, Zip: LAKE GENEVA, WI 53147

Phone: 262.248.1000 Fax: 262.661.7455

Number of Banners to be displayed: 11

Dates for Banners to be displayed: AFTER JUNE 15, 2016 AS AVAILABLE

Preferred Location (if available): \_\_\_\_\_

Special Notes or Requests: THIS IS THE 100<sup>TH</sup> YEAR OF THE MAILBOAT  
AND WE WOULD LIKE TO SUPPORT THIS HISTORIC ACCOMPLISHMENT BY  
HAVING THESE BANNERS ON DISPLAY WHEN THERE IS NO  
OTHER PAID ADVERTISER.

Are the Banners to be displayed new or have they been previously displayed?



NEW



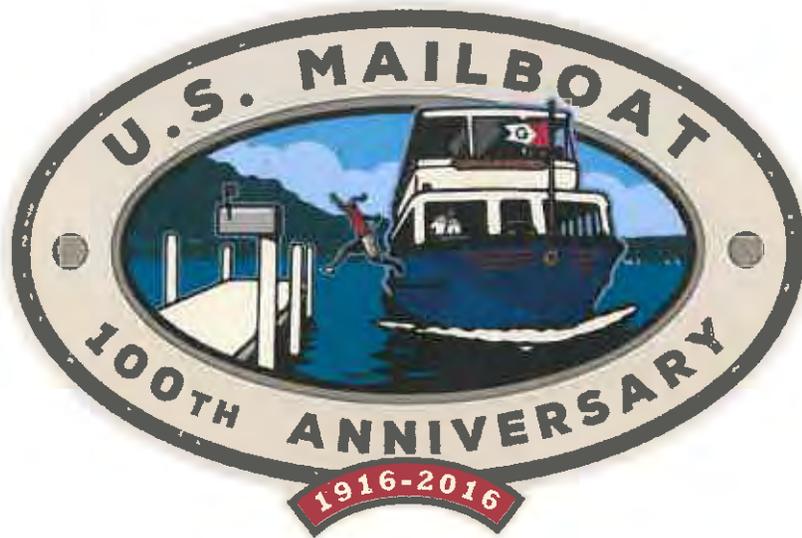
PREVIOUSLY DISPLAYED

If the Banners to be displayed are new, a sketch must be submitted prior to production.  
One copy of the Banner should be submitted for approval.

THE UNDERSIGNED HEREBY CERTIFIES THAT I HAVE READ AND UNDERSTAND  
THE CITY OF LAKE GENEVA ORDINANCE REGARDING THE DISPLAY OF BANNERS.  
THE UNDERSIGNED FURTHER CERTIFIES THAT I HAVE PAID ANY FEES  
ASSOCIATED WITH THIS DISPLAY TO THE CITY UPON APPLICATION.

DARIEN SCHAEFER  
SIGNATURE OF APPLICANT

DATE: APRIL 4, 2017



# LAKE GENEVA CELEBRATES

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THE 100<sup>TH</sup>  
ANNIVERSARY  
OF THE  
U.S. MAILBOAT

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# City of Lake Geneva

Licenses Issued Between: 4/11/2016 and 4/11/2016

Date: 4/09/2016

Time: 11:16 AM

Page: 1

## Operator's Regular - Original

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>	
4/11/2016	2015 -313	BethAnne Marie Grace Employer: Carvetti's - Samson Enterprise	320 S Main St 642 W Main St	Delavan, WI 53115 Lake Geneva, WI 53147	30.00
4/11/2016	2015 -314	Todd Henricksen	250 S Edwards Blvd Apt 14	Lake Geneva, WI 5	30.00
4/11/2016	2015 -315	Barbara V. Nish Employer: The Cove of Lake Geneva	808 1/2 Maxwell St 111 Center St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	30.00
4/11/2016	2015 -316	Lisa Dawn Cates Employer: The Red Geranium Restaurant	N1298 Maple Ridge Road 393 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	30.00
4/11/2016	2015 -317	Caitlin A. Grogan Employer: Walgreens #5600	1849 Sunset Dr 351 N. Edwards Blvd.	Twin Lakes, WI 53 Lake Geneva, WI 53147	30.00
4/11/2016	2015 -318	Mary Buczkowski Employer: Walgreens #5600	W2690 Krueger Rd 351 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	30.00

## Operator's Regular - Original

Count: 6

**ORDINANCE 16-03**

**AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, SECTION 74-210, PARKING REGULATIONS AND SECTION 74-221, PARKING METERS**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-210(d)(1) and (2) Night parking, Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 74-210 Parking regulations.**

[Ord. No. 07-08, § 1, 11-12-2007; amended 12-8-2008 by Ord. No. 08-15; 1-12-2009 by Ord. No. 08-14; 6-8-2009 by Ord. No. 09-07; 5-29-2012 by Ord. No. 12-09; 2-11-2013 by Ord. No. 13-02; 2-23-2015 by Ord. No. 15-02]

...

(d) Night parking.

(1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

(2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. to 6:00 a.m. all year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

...

2. That Section 74-221, Parking meters, subsection(d)(2) Five-hour parking station zones, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 74-221 Parking meters.**

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(d) Parking station zones are ordained for the following areas and shall be limited to the time designated as follows:

...

(2) Five-hour parking station zones.  
Alley south of Main Street parking lot (five meters), north side  
Baker Street, 500 Block, north side

Baker Street, 500 Block, south side from alley west  
Broad Street, 100, 200, 400 and 500 Blocks, both sides  
Broad Street, 300 Block, both sides  
Center Street, both sides, from Wisconsin Street to Wrigley Drive

**Center Street Municipal Parking Lot B**

Geneva Street Municipal Parking Lot G located in the north one-half of Block 27, original plat of the City (700 Block Geneva Street, south side)

Cook Street, both sides, from Geneva Street south to Wrigley Drive

**Cook Street Municipal Parking Lot A**

Geneva Street, both sides, from Cook Street east to Sage Street  
Main Street, both sides, from the Mill Race Bridge west to Cook Street  
Main Street, south side, from Cook Street, west to Maxwell Street

**Newport West LLC Parking Lot A**

Northshore LLC Parking Lot H located at 647 Main Street (back lot), east side, 16 stalls

South Lake Shore Drive, 200 Block, west side  
South Lake Shore Drive, 300 Block, west side

Wisconsin Street, both sides, from Broad Street to Center Street

Wrigley Drive, both sides, from Main Street easterly to Broad Street

Wrigley Drive, southeasterly side, next to boat launch ramp (10 parking spaces numbered 74 through 83 inclusive of the Center Street parking lot)

3. That Section 74-221, Parking meters, subsection(e)(1) Exceptions, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 74-221 Parking meters.**

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m., Monday through Sunday.

(1) Exceptions. Each year from November 15 until the end of February of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long:

- a. **Sage Street Municipal Parking Lot D**
- b. **Dunn Field Parking Lot E**

4. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,  
Walworth County, Wisconsin, this \_\_\_ day of April, 2016.

---

JAMES R. CONNORS, Mayor

Attest:

---

SABRINA WASWO, City Clerk

First Reading: 4/11/16

Second Reading:

Adopted:

Published:

## ORDINANCE 16-04

### AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, SECTION 74-221, PARKING METERS

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-221, Parking meters, subsection(h) Authorized City parking stickers, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 74-221 Parking meters.**

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(h) Authorized City parking stickers. Parking sticker fees may be modified by the Common Council from time to time. Parking stickers are nontransferable and may become invalid if the holder loses his or her resident status by moving out of the City of Lake Geneva or Walworth County. The free parking provisions of parking stickers issued by the City shall not be applicable at any stall located in a twenty-five minute parking station zone. Any person parking a vehicle in a stall designated as a twenty-five minute space shall be responsible for depositing proper remittance in a parking station regardless of its proximity to the space and shall be subject to the time limits, notwithstanding any City parking sticker that may be authorized to such vehicle. **It shall be a violation of this subsection to park in an unpaid metered stall with an expired parking sticker, park in an unpaid meter stall with a parking sticker not registered to the designated vehicle, park in an unpaid meter stall with an altered parking sticker, or park in an unpaid meter stall with the parking sticker not properly displayed, i.e. displayed on the wrong side of the windshield, taped to the windshield, or otherwise not displayed as noted on any disclaimers provided when the sticker is issued. Forfeiture for violations of this section shall be determined by resolution by the City Council from time to time.**

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,  
Walworth County, Wisconsin, this \_\_\_ day of April, 2016.

---

JAMES R. CONNORS, Mayor

Attest:

---

SABRINA WASWO, City Clerk

First Reading: 4/11/16

Second Reading:

Adopted:

Published:

**City of Lake Geneva  
Council Meeting  
April 11, 2016**

**Prepaid Checks  
3/30/16 - 4/08/16**

**Total:  
\$1,535.42**

**Checks over \$5,000:        \$        -**

FROM 03/30/2016 TO 04/08/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EQUAL	EQUAL RIGHTS DIVISION								
	250-3/16			03/31/16		700027	04/05/16	67.50	67.50
		01 WORK PERMITS-MAR	1100002422						67.50
								VENDOR TOTAL:	67.50
PNC	PNC BANK								
	1831-3/16			03/09/16		61963	04/04/16	272.75	272.75
		01 USPS-ALARM PLANS GEN RIDGE	1122005312						6.80
		02 WIX-YRLY WEB PAGE FEE	1122005340						155.00
		03 EXTREME TACT-LIGHT BAR #4	1122005351						110.95
								VENDOR TOTAL:	272.75
USBANK	US BANK								
	3341-3/16			03/11/16		61964	04/04/16	1,195.17	1,195.17
		01 GREAT WOLF-ECKLUND REFUND	1121005331						-99.17
		02 KALAHARI-CREDIT SALES TAX	1121005331						-32.70
		03 KALAHARI-CREDIT SALES TAX	1121005331						-29.01
		04 BOBBERS-WI DELLS DINNER	1121005331						35.25
		05 MONKS-WI DELLS LUNCH	1121005331						30.53
		06 CROWNE PLAZA-WALSER	1121005331						410.00
		07 CHIEF SUPPLY-RESUSC EQUIP	1121005410						18.99
		08 CHIEF SUPPLY-RESUSC EQUIP	1121005410						94.95
		09 WISC DFI-FORM 5 CORP REPORT	1121005399						10.00
		10 HOME DEPOT-DRILL,CORDS,HOOKS	1121005342						245.82
		11 OFFICEMAX-INK,CLOTH	1121005310						30.98
		12 WALMART-CAR KITS	1121005361						39.19
		13 WALMART-PAPER TOWELS	1121005380						8.98
		14 HOME DEPOT-ORANGE SPRAY PAINT	1121005361						39.96
		15 TUNDRA LODGE-KELLER	1121005331						328.00
		16 SUBWAY-KELLER	1121005331						10.13
		17 PIGGLYWIGGLY-FLOWERS	1121005399						36.65
		18 APPLEBEES-KELLER	1121005331						16.62
								VENDOR TOTAL:	1,195.17
								TOTAL --- ALL INVOICES:	1,535.42

**City of Lake Geneva  
Council Meeting  
April 11, 2016**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 138,460.73
2. Debt Service	20	\$ -
3. TID #4	34	\$ 650,045.10
4. Lakefront	40	\$ 2,655.50
5. Capital Projects	41	\$ 383,004.66
6. Parking	42	\$ 1,176.44
7. Cemetery	48	\$ 3,258.16
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 10,329.42
10. Impact Fees	45	\$ 10,665.00
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$1,199,595.01</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE: 4/11/16**

**TOTAL UNPAID ACCOUNTS PAYABLE \$ 1,199,595.01**

**ITEMS > \$5,000**

Alliant Energy - Bury Electric Lines Main Street to Curtis Street	\$ 630,000.00
Stark Pavement Corporation - Final Payment 2014 Street Improvement Program	\$ 374,989.57
Johns Disposal Service - April Refuse & Recycling Service	\$ 37,643.94
Provident Agency Inc - 2016 Fire Department Death & Disability Insurance	\$ 24,469.00
Kapur & Associates - February Engineering	\$ 18,229.50
Lake Geneva Utility Commission - 1st Quarter Water; Impact Fees	\$ 13,115.02
Walworth County Public Works - March Salt	\$ 11,777.94
Tromcom - New Squad Changeovers	\$ 6,838.57
Geneva Lake Museum - 2016 Payment 1 of 2	\$ 6,500.00
The Supply Corporation - Soap, Towels, & Trash Bags (Parks)	\$ 6,101.83
Emergency Apparatus Maintenance - Preventive Maintenance/Service Fire Engines	\$ 5,588.11
Jerry Willkomm Inc - March Gasoline	\$ 5,094.30

Balance of Other Items \$ 59,247.23

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
9696	03/21/16	01	MAPS-BALLFIELDS	1152005399		04/12/16	72.00
						INVOICE TOTAL:	72.00
						VENDOR TOTAL:	72.00
ADVANAU	ADVANCE AUTO PARTS						
7193608120800	03/21/16	01	BATTERY-LAWN MOWER	4800005250		04/12/16	53.99
						INVOICE TOTAL:	53.99
7193609141041	03/31/16	01	MINI BULBS-TAIL LITES	4800005351		04/12/16	10.98
						INVOICE TOTAL:	10.98
						VENDOR TOTAL:	64.97
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000007063	03/15/16	01	LANDFILL USEAGE-BULK	1136005296		04/12/16	1,786.77
						INVOICE TOTAL:	1,786.77
						VENDOR TOTAL:	1,786.77
ALLIANTE	ALLIANT ENERGY						
4035324	04/06/16	01	BURY ELEC LINES-MAIN TO CURTIS	3430009118		04/12/16	630,000.00
						INVOICE TOTAL:	630,000.00
						VENDOR TOTAL:	630,000.00
AMAZO	AMAZON						
8932-3/16	03/10/16	01	MOVIES	9900005411		04/12/16	127.35
		02	FOLDERS,TAPE,DYMO CLNG CARD	9900005310			86.40
		03	2 MONITORS,USB PORT,DYMO	9900005514			307.06
		04	TV SERIES DVDS	9900005414			275.04
		05	FLUORESCENT BULBS	9900005350			60.86
		06	PAPERBACK	9900005410			19.78
		07	DYMO LABELS	9900005512			20.95
						INVOICE TOTAL:	897.44
						VENDOR TOTAL:	897.44

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AMYS	AMY'S SHIPPING EMPORIUM						
154561	02/19/16	01	STANARD-RETURN TEST	1121005312		04/12/16	11.50
						INVOICE TOTAL:	11.50
						VENDOR TOTAL:	11.50
ARROW	ARROW PEST CONTROL INC						
67923	04/01/16	01	PEST CONTROL-MAR	1116105360		04/12/16	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
ARROWI	ARROW INTERNATIONAL INC						
93751552	03/02/16	01	EZ-IO NEEDLES	1122005810		04/12/16	355.03
						INVOICE TOTAL:	355.03
93754993	03/03/16	01	EZ-IO NEEDLE	1122005810		04/12/16	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	470.03
AT&T81	AT&T						
RE040716	03/16/16	01	262 R42-8188 663 1 CITY HALL	1116105221		04/12/16	282.08
		02	262 R42-8188 663 1-POLICE	1121005221			282.08
		03	262 R42-8188 663 1-COURT	1112005221			31.34
		04	262 R42-8188 663 1-METER	4234505221			31.15
		06	262 248-2264 368 9-FIRE DEPT	1122005221			298.55
		07	262 248-4567 367 1-911 MODEM	1121005221			195.12
		08	262 248-4715 125 4-CITY HALL	1116105221			248.16
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			167.75
		12	262 249-5299 313 5-6 LIB LINES	9900005221			128.64
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.44
		14	262 249-5299 313 5-COURT FAX	1112005221			21.45
		15	262 249-5299 313 5-CH ALARM	1116105221			42.88
		16	262 249-5299 313 5-CEM 2 LINES	4800005221			21.45

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AT&T81	AT&T						
RE040716	03/16/16	17	262 249-5299 313 5-LOWER RIV	4055205221		04/12/16	21.45
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.88
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.88
		20	262 249-5299 313 5-POL 3 LINES	1121005221			64.32
		21	262 248-6837 457 9-POL 911 CON	1121005221			102.73
						INVOICE TOTAL:	2,046.35
						VENDOR TOTAL:	2,046.35
AT&TL	AT&T LONG DISTANCE						
RE040716	03/04/16	01	LONG DIST-FEB	1100001391		04/12/16	16.02
		02	LONG DIST-FEB	4055105221			0.09
		03	LONG DIST-FEB	4800005221			0.63
		04	LONG DIST-FEB	1132105221			3.95
		05	LONG DIST-FEB	1122005221			7.13
		06	LONG DIST-FEB	9900005221			6.88
		07	LONG DIST-FEB	1121005221			91.78
		08	LONG DIST-FEB	1116105221			0.75
		09	LONG DIST-FEB	1112005221			0.32
						INVOICE TOTAL:	127.55
						VENDOR TOTAL:	127.55
AUROH	AURORA HEALTH CARE						
125440	03/20/16	01	TETANUS SHOT-TOM D	1116105399		04/12/16	59.00
		02	CONSORTIUM FEE	1132105205			50.00
						INVOICE TOTAL:	109.00
						VENDOR TOTAL:	109.00
AUTOW	AUTOWORKS PLUS						
24647	03/11/16	01	TIRES-AIRBOAT TRAILER	1122005351		04/12/16	387.28
						INVOICE TOTAL:	387.28
						VENDOR TOTAL:	387.28

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BAKER	BAKER & TAYLOR						
L3367102-2/16	02/29/16	01	2031674363-68 ITEMS	9900005410		04/12/16	1,047.38
		02	2031701841-21 ITEMS	9900005410			338.49
		03	2031736445-22 ITEMS	9900005410			446.70
		04	2031748987-65 ITEMS	9900005410			1,055.37
						INVOICE TOTAL:	2,887.94
L3367442-2/16	02/29/16	01	2031748957-1 ITEM	9900005413		04/12/16	9.42
						INVOICE TOTAL:	9.42
L3367512-2/16	02/29/16	01	2031666111-7 ITEMS	9900005411		04/12/16	95.25
		02	2031673691-51 ITEMS	9900005411			633.14
		03	2031678114-1 ITEM	9900005411			15.66
		04	2031678115-1 ITEM	9900005411			7.80
		05	2031719710-5 ITEMS	9900005411			103.46
		06	2031719711-6 ITEMS	9900005411			83.38
		07	2031719712-1 ITEM	9900005411			13.98
		08	2031748632-2 ITEMS	9900005411			26.28
		09	2031748633-65 ITEMS	9900005411			712.28
						INVOICE TOTAL:	1,691.23
L4013232-2/16	02/29/16	01	2031666031-1 ITEM	9900005414		04/12/16	19.25
		02	2031701857-1 ITEM	9900005414			21.99
		03	2031748954-9 ITEMS	9900005414			193.22
		04	2031788035-1 ITEM	9900005414			24.58
						INVOICE TOTAL:	259.04
						VENDOR TOTAL:	4,847.63
BARRI	BARRICADE FLASHER SERVICE INC						
S122979	03/07/16	01	LITES-TRAINING SIGNS	1121005410		04/12/16	62.00
						INVOICE TOTAL:	62.00
						VENDOR TOTAL:	62.00
BATT+	BATTERIES PLUS LLC						

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BATT+	BATTERIES PLUS LLC						
575-196737-01	04/04/16	01	12V BATTERY-LUKES	4234505250		04/12/16	114.95
						INVOICE TOTAL:	114.95
						VENDOR TOTAL:	114.95
BAYCOM	BAYCOM INC						
EQUIPINV_001675	03/01/16	01	SHIPPING-RADIO MIC CRADLE	1121005310		04/12/16	18.00
						INVOICE TOTAL:	18.00
						VENDOR TOTAL:	18.00
BEARG	BEAR GRAPHICS						
738858	03/14/16	01	ABSENTEE BALLOT ENVELOPES	1114305311		04/12/16	135.82
						INVOICE TOTAL:	135.82
739639	03/23/16	01	SECURITY VOTING SEALS	1114305311		04/12/16	37.29
						INVOICE TOTAL:	37.29
						VENDOR TOTAL:	173.11
BOUND	BOUND TREE MEDICAL LLC						
82066862	02/25/16	01	SUCTION UNIT BATTERIES	1122005810		04/12/16	228.70
						INVOICE TOTAL:	228.70
82073911	03/02/16	01	EMS SUPPLIES	1122005810		04/12/16	478.68
						INVOICE TOTAL:	478.68
						VENDOR TOTAL:	707.38
BRUCE	BRUCE MUNICIPAL EQUIPMENT INC						
SB16088	03/09/16	01	SWEEPER FIX	1132105250		04/12/16	3,126.01
						INVOICE TOTAL:	3,126.01
						VENDOR TOTAL:	3,126.01
BRUG	BARNEY BRUGGER						

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BRUG	BARNEY BRUGGER						
PATIENT CARE	04/01/16	01	PATIENT CARE REWARD	1110205133		04/12/16	71.01
						INVOICE TOTAL:	71.01
						VENDOR TOTAL:	71.01
BSL	BADGER STATE INDUSTRIES						
302914	03/24/16	01	PAPER TOWELS, TP, TRASH BAGS	1152005350		04/12/16	3,903.39
						INVOICE TOTAL:	3,903.39
302917	03/24/16	01	TOILET TISSUE	9900005350		04/12/16	66.76
						INVOICE TOTAL:	66.76
						VENDOR TOTAL:	3,970.15
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-335782	03/04/16	01	BATTERY-SEIZED VEH	1121005361		04/12/16	36.99
						INVOICE TOTAL:	36.99
662-336991	03/23/16	01	WATER PUMP, FAN CLUTCH	1132105351		04/12/16	166.94
						INVOICE TOTAL:	166.94
662-337004	03/23/16	01	FAN CLUTCH RETURN	1132105351		04/12/16	-129.95
						INVOICE TOTAL:	-129.95
662-337006	03/23/16	01	ANTIFREEZE	1132105351		04/12/16	75.54
						INVOICE TOTAL:	75.54
662-337488	03/31/16	01	TAIL LITE CONNECTOR-TRAILER	1132135420		04/12/16	9.29
						INVOICE TOTAL:	9.29
662-337505	03/31/16	01	BATTERY-#50	1132105351		04/12/16	99.99
						INVOICE TOTAL:	99.99
662-337537	03/31/16	02	POWER BELTS-GAS PUMP FIX	1132105341		04/12/16	25.58
						INVOICE TOTAL:	25.58

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-337543	03/31/16	01	POWER BELT RETURN	1132105341		04/12/16	-12.89
						INVOICE TOTAL:	-12.89
						VENDOR TOTAL:	271.49
BURTO	ALAN BURTON						
REIMB	03/23/16	01	PESTICIDE APPLICATION CLASS	1132135410		04/12/16	81.24
						INVOICE TOTAL:	81.24
						VENDOR TOTAL:	81.24
CDW	CDW GOVERNMENT INC						
CGG9473	02/29/16	01	COMPTR WIRING-NEW SQUADS	4121009078		04/12/16	155.17
						INVOICE TOTAL:	155.17
CGZ7463	03/03/16	01	PRINTER-EVIDENCE	1121005380		04/12/16	71.32
						INVOICE TOTAL:	71.32
CLK2991	03/18/16	01	ADMIN HARDDRIVE,UPS BATTERIES	1115105450		04/12/16	103.83
						INVOICE TOTAL:	103.83
						VENDOR TOTAL:	330.32
CITYDE	CITY OF DELAVAN						
WARRANT-HILGER	04/02/16	01	HILGER-#Y036845-4	1112002428		04/12/16	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
CITYE	CITY OF ELKHORN						
WARRANT-PACZKOWSKI	04/02/16	01	PACZKOWSKI-OCA/06130237	1112002428		04/12/16	303.00
						INVOICE TOTAL:	303.00
						VENDOR TOTAL:	303.00
COCRO	COCROFT AUTO						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
COCRO	COCROFT AUTO						
121459	03/28/16	01	WIPER MOTOR-#56	1132105250		04/12/16	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
COMPL	COMPLETE OFFICE OF WISCONSIN						
534959	03/16/16	01	MARKERS, STAPLE REMOVER	1121005310		04/12/16	35.10
						INVOICE TOTAL:	35.10
						VENDOR TOTAL:	35.10
COMPOST	COMPOST MANAGEMENT INC						
333	03/29/16	01	TOPSOIL-20 YDS	1132135430		04/12/16	450.00
						INVOICE TOTAL:	450.00
347	03/30/16	01	TOPSOIL-5 YDS	1132135430		04/12/16	112.50
						INVOICE TOTAL:	112.50
358	03/30/16	01	TOPSOIL-5 YDS	1132135430		04/12/16	112.50
						INVOICE TOTAL:	112.50
						VENDOR TOTAL:	675.00
CSIM	CSI MEDIA LLC						
3165277	03/30/16	01	HW AD-LIB ASSISTANT	9900005211		04/12/16	288.86
						INVOICE TOTAL:	288.86
						VENDOR TOTAL:	288.86
DUNN	DUNN LUMBER & TRUE VALUE						
636743	03/03/16	01	EXT LITE BULBS	1122005350		04/12/16	18.99
		02	DISCOUNT	1100004819			-0.95
						INVOICE TOTAL:	18.04
636808	03/03/16	01	LITE BULBS-KITCHEN	1122005350		04/12/16	29.97

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
636808	03/03/16	02	DISCOUNT	1100004819		04/12/16	-1.50
						INVOICE TOTAL:	28.47
636978	03/06/16	01	CARPET CLEANER-SEIZED VEH	1121005361		04/12/16	14.97
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.22
637204	03/08/16	01	BRASS VALVES-TWR 1	1122005351		04/12/16	35.78
		02	DISCOUNT	1100004819			-1.79
						INVOICE TOTAL:	33.99
637277	03/08/16	01	RETURN BRASS VALVE-TWR 1	1122005351		04/12/16	-18.79
						INVOICE TOTAL:	-18.79
637280	03/08/16	01	RETURN BRASS VALVE-TWR 1	1122005351		04/12/16	-16.99
						INVOICE TOTAL:	-16.99
637686	03/12/16	01	EXTRA KEY-SEIZED VEHICLE	1121005361		04/12/16	49.95
		02	DISCOUNT	1100004819			-2.50
						INVOICE TOTAL:	47.45
638249	03/18/16	01	KEYS, ADHESIVE, LETTERS	4800005340		04/12/16	22.94
						INVOICE TOTAL:	22.94
638378	03/19/16	01	BOLTS, HITCH PINS	1122005351		04/12/16	16.77
		02	DISCOUNT	1100004819			-0.84
						INVOICE TOTAL:	15.93
638380	03/19/16	01	DUCT TAPE-EVIDENCE RM	1121005380		04/12/16	11.98
		02	DUCT TAPE-FIREARMS	1121005410			11.98
		03	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.76
638548	03/22/16	01	LIGHT BULBS	9900005350		04/12/16	18.45

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
638548	03/22/16	02	DISCOUNT	9900004819		04/12/16	-1.85
						INVOICE TOTAL:	16.60
638686	03/23/16	01	WINDSHIELD FLUID	4234505351		04/12/16	1.99
						INVOICE TOTAL:	1.99
638724	03/23/16	01	BULB-EDW BLVD LITE	1110005245		04/12/16	19.99
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.99
638725	03/23/16	01	BLADES-TORO MOWER	1152005250		04/12/16	94.58
						INVOICE TOTAL:	94.58
638744	03/23/16	01	WORK LITE	1132105340		04/12/16	11.99
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.39
638792	03/24/16	01	SANDING DISCS	1132105340		04/12/16	23.97
		02	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.77
638808	03/24/16	01	SANDING DISCS	1132105340		04/12/16	9.98
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.48
638950	03/25/16	01	SAW FILTER	1132135430		04/12/16	76.95
						INVOICE TOTAL:	76.95
639110	03/28/16	01	WIRE CONNECTORS	1132105340		04/12/16	24.97
		02	DISCOUNT	1100004819			-1.25
						INVOICE TOTAL:	23.72
639161	03/28/16	01	TOILET PART	1151105240		04/12/16	2.99
		02	DISCOUNT	1100004819			-0.15
						INVOICE TOTAL:	2.84

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
639235	03/29/16	01	DRILL HAMMER, MALLET	1152015350		04/12/16	23.98
		02	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.78
639460	03/30/16	01	PLUMB SOLDER, COPR TBG	1152015350		04/12/16	18.26
		02	DISCOUNT	1100004819			-0.91
						INVOICE TOTAL:	17.35
639524	03/31/16	01	LIGHT BULBS	9900005350		04/12/16	23.97
		02	DISCOUNT	9900004819			-2.40
						INVOICE TOTAL:	21.57
639617	03/31/16	01	VENT FOR TANK-#43	1132155450		04/12/16	4.07
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.87
639726	04/01/16	01	FLAME LIGHTER	4234505250		04/12/16	3.79
		02	DISCOUNT	1100004819			-0.19
						INVOICE TOTAL:	3.60
639859	04/04/16	01	STAKES, MARKING PAINT	1132135430		04/12/16	59.43
		02	DISCOUNT	1100004819			-0.58
						INVOICE TOTAL:	58.85
639964	04/05/16	01	PLUG, COUPLING-#29	1132105250		04/12/16	2.28
		02	DISCOUNT	1100004819			-0.11
						INVOICE TOTAL:	2.17
640066	04/06/16	01	TEE, NIPPLES, ELBOW-#29	1132105250		04/12/16	5.76
		02	DISCOUNT	1100004819			-0.29
						INVOICE TOTAL:	5.47
640078	04/06/16	01	NUTS, BOLTS, HOSE CLAMP	1152015952		04/12/16	11.06
		02	DISCOUNT	1100004819			-0.55
						INVOICE TOTAL:	10.51
						VENDOR TOTAL:	593.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EMERGENCY APPARATUS MAINT							
84945	03/08/16	01	PM, FIX PUMP SHIFT/INTAKE-2861	1122005240		04/12/16	2,045.57
						INVOICE TOTAL:	2,045.57
84946	03/08/16	01	PM, SERVICE PUMP-ENG 2	1122005240		04/12/16	1,047.45
						INVOICE TOTAL:	1,047.45
84947	03/08/16	01	PM, SERVICE PUMP-ENG 1	1122005240		04/12/16	1,253.95
						INVOICE TOTAL:	1,253.95
84948	03/08/16	01	PM, SERVICE PUMP-TWR 1	1122005240		04/12/16	1,241.14
						INVOICE TOTAL:	1,241.14
						VENDOR TOTAL:	5,588.11
EDC EDUCATIONAL SERVICES							
3868284	03/23/16	01	BOOKS-27 ITEMS	9900005411		04/12/16	294.73
						INVOICE TOTAL:	294.73
						VENDOR TOTAL:	294.73
ELKHORN CHEMICAL CO INC							
572669	03/28/16	01	SPRING	4055105350		04/12/16	48.43
						INVOICE TOTAL:	48.43
572787	03/24/16	01	TRASH LINERS, CLEANERS	1152005350		04/12/16	326.19
						INVOICE TOTAL:	326.19
						VENDOR TOTAL:	374.62

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
EMS	EMS MEDICAL BILLING ASSOCIATES						
2/16	02/29/16	01	COMMISSIONS-FEB	1122005214		04/12/16	1,391.24
						INVOICE TOTAL:	1,391.24
						VENDOR TOTAL:	1,391.24
FORD	FORD OF LAKE GENEVA						
46229	01/02/15	01	OIL CHG,TIRE FIX-2013 TAURUS	1121005361		04/12/16	49.14
						INVOICE TOTAL:	49.14
51456	02/10/16	01	REVERSE LIGHTS FIX-#200	1121005361		04/12/16	106.09
						INVOICE TOTAL:	106.09
51767	03/03/16	01	FILTER, OIL CHG-#203	1121005361		04/12/16	30.80
						INVOICE TOTAL:	30.80
51992	03/22/16	01	OIL CHG,BALL JOINTS,TIRES-AMB1	1122005240		04/12/16	1,008.40
						INVOICE TOTAL:	1,008.40
						VENDOR TOTAL:	1,194.43
FRS	FIRE-RESCUE SUPPLY LLC						
6414	03/15/16	01	GAS DETECTOR-SQ #1	1122005800		04/12/16	414.50
						INVOICE TOTAL:	414.50
						VENDOR TOTAL:	414.50
GAGE	GAGE MARINE CORP						
122152	03/14/16	01	GAS PIER DECKING FIX	4055305264		04/12/16	84.93
						INVOICE TOTAL:	84.93
						VENDOR TOTAL:	84.93
GAPPA	GAPPA SECURITY SOLUTIONS LLC						
9284	03/05/16	01	NEW BLDG LOCKS/KEYS	4800005240		04/12/16	1,254.75
						INVOICE TOTAL:	1,254.75
						VENDOR TOTAL:	1,254.75

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GATEWAY GATEWAY TECHNICAL COLLEGE							
20992	03/02/16	01	EMT EXAM-BAUMANN	1122005412		04/12/16	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
GENERC GENERAL COMMUNICATIONS INC							
222392	03/09/16	01	RADIO CHARGER	1121005361		04/12/16	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
GENON GENEVA ONLINE INC							
1026979	04/01/16	01	EMAIL SVC-APR	1121005221		04/12/16	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	39.00
GLCHA LAKE GENEVA CHAMBER OF							
63715	04/06/16	01	WALCO BUSINESS EXPO	1114205332		04/12/16	295.00
						INVOICE TOTAL:	295.00
						VENDOR TOTAL:	295.00
GLMUS GENEVA LAKE MUSEUM							
RE040716	04/07/16	01	2016 PMT 1 OF 2	1151105735		04/12/16	6,500.00
						INVOICE TOTAL:	6,500.00
						VENDOR TOTAL:	6,500.00
GLP GLP AUTOMOTIVE LLC							
9234	03/07/16	01	TUNEUP,BRAKES-SEIZED VEH	1121005361		04/12/16	1,344.41
						INVOICE TOTAL:	1,344.41
						VENDOR TOTAL:	1,344.41
GRANI GRANITE RIDGE LAWN & LANDSCAPE							

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GRANI	GRANITE RIDGE LAWN & LANDSCAPE						
10064	03/01/16	01	SNOW REMOVAL,SALT-FEB	9900005360		04/12/16	307.50
						INVOICE TOTAL:	307.50
						VENDOR TOTAL:	307.50
HALVE	HALVERSON OVERHEAD DOOR CO						
91461-IN	03/18/16	01	GARAGE DOOR FIX	1122005241		04/12/16	186.50
						INVOICE TOTAL:	186.50
						VENDOR TOTAL:	186.50
HEIN	HEIN ELECTRIC SUPPLY CO						
225326-00	03/24/16	01	ANCHOR BOLTS	3430001605		04/12/16	1,423.10
						INVOICE TOTAL:	1,423.10
						VENDOR TOTAL:	1,423.10
HENRYS	HENRY SCHEIN INC						
17863584	03/04/16	01	SUCTION BATTERY RETURN	1122005810		04/12/16	-102.65
						INVOICE TOTAL:	-102.65
28346668	03/01/16	01	GLOVES,COLLARS,PADS	1122005810		04/12/16	391.19
						INVOICE TOTAL:	391.19
						VENDOR TOTAL:	288.54
HESTA	HE STARK AGENCY INC						
6089COURT-2/16	03/28/16	01	COLLECTION FEES-FEB	1112005214		04/12/16	35.73
						INVOICE TOTAL:	35.73
6089CRTPARK-2/16	03/28/16	01	COLLECTION FEES-FEB	1112005214		04/12/16	18.75
						INVOICE TOTAL:	18.75
6089PARK-3/16	03/31/16	01	MAR COLLECTION FEES	4234505216		04/12/16	745.18
						INVOICE TOTAL:	745.18
						VENDOR TOTAL:	799.66

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HOME DEPOT CREDIT SERVICES							
5297-3/16	02/24/16	01	EMERG EXIT SIGN/LIGHT	1132105240		04/12/16	98.77
						INVOICE TOTAL:	98.77
						VENDOR TOTAL:	98.77
ITU ABSORB TECH INC							
6533349	02/12/16	01	MATS	1122005360		04/12/16	112.87
						INVOICE TOTAL:	112.87
6549472	03/11/16	01	MATS	1122005360		04/12/16	112.87
						INVOICE TOTAL:	112.87
6557417	03/24/16	01	MATS,MOPS,FRAGRANCE	4055105360		04/12/16	64.43
						INVOICE TOTAL:	64.43
6557418	03/24/16	01	MATS	1116105360		04/12/16	91.01
						INVOICE TOTAL:	91.01
A000056471	03/17/16	01	COVERALLS	1132105360		04/12/16	252.00
						INVOICE TOTAL:	252.00
						VENDOR TOTAL:	633.18
JAMES IMAGING SYSTEMS INC							
664962	03/16/16	01	TOSH ES3555-MAR OVERAGE	1121005531		04/12/16	88.91
						INVOICE TOTAL:	88.91
664963	03/16/16	01	TOSH ES357-MAR OVERAGE	1121005531		04/12/16	30.79
						INVOICE TOTAL:	30.79
						VENDOR TOTAL:	119.70
JANI-KING OF MILWAUKEE							
MIL04160446	04/01/16	01	CLEANING-APR	9900005360		04/12/16	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JERRY	JERRY WILLKOMM INC						
221653	03/03/16	01	1500 GALS GAS	1132105341		04/12/16	2,695.50
						INVOICE TOTAL:	2,695.50
221688	03/24/16	01	1200 GALS GAS	1132105341		04/12/16	2,398.80
						INVOICE TOTAL:	2,398.80
						VENDOR TOTAL:	5,094.30
JOHNS	JOHNS DISPOSAL SERVICE INC						
65241	04/05/16	01	APR SVC	1136005294		04/12/16	26,717.04
		02	APR SVC	1136005297			10,926.90
						INVOICE TOTAL:	37,643.94
						VENDOR TOTAL:	37,643.94
JUNIO	JUNIOR LIBRARY GUILD						
312247	04/01/16	01	SCIENCE BOOK SUBSCRIPTION	9900005411		04/12/16	201.00
						INVOICE TOTAL:	201.00
						VENDOR TOTAL:	201.00
KAEST	KAESTNER AUTO ELECTRIC CO						
240258	04/04/16	01	SAFETY GLASSES	1132105390		04/12/16	21.89
		02	POLE CONNECTORS-LUKES	4234505250			100.00
						INVOICE TOTAL:	121.89
						VENDOR TOTAL:	121.89
KAPUR	KAPUR & ASSOCIATES, INC						
87226	03/22/16	01	FEB ENG	1100001391		04/12/16	405.00
						INVOICE TOTAL:	405.00
87235	03/22/16	01	FEB ENG	3430001208		04/12/16	10,346.50
						INVOICE TOTAL:	10,346.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
KAPUR KAPUR & ASSOCIATES, INC							
87249	03/22/16	01	FEB ENG	3430001604		04/12/16	5,758.00
						INVOICE TOTAL:	5,758.00
87361	03/24/16	01	GIS PROJECT-FEB	4800005810		04/12/16	1,720.00
						INVOICE TOTAL:	1,720.00
						VENDOR TOTAL:	18,229.50
KENOSC KENOSHA CIRCUIT COURT							
WARRANT-HOSELTON	03/30/16	01	HOSELTON-DOC #560819	1112002428		04/12/16	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
LABYR LABYRINTH HEALTHCARE GROUP							
27902	03/25/16	01	PATIENT CARE-APR	1110205132		04/12/16	315.00
						INVOICE TOTAL:	315.00
						VENDOR TOTAL:	315.00
LANGE LANGE ENTERPRISES INC							
57115	03/09/16	01	SIGNS-TRAINING BARRICADES	1121005410		04/12/16	232.72
						INVOICE TOTAL:	232.72
						VENDOR TOTAL:	232.72
LARK LARK UNIFORM OUTFITTERS INC							
217049	03/17/16	01	UNIFORM-NETTESHEIM	1121005138		04/12/16	107.90
						INVOICE TOTAL:	107.90
						VENDOR TOTAL:	107.90
LASERE LASER ELECTRIC SUPPLY							
1442943-01	03/11/16	01	LITE BULBS	4055105350		04/12/16	288.84

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LASERE LASER ELECTRIC SUPPLY							
1442943-01	03/11/16	02	DISCOUNT	1100004819		04/12/16	-5.48
						INVOICE TOTAL:	283.36
1443009-00	03/16/16	01	FLOURESCENT BULBS	4055205350		04/12/16	178.70
		02	DISCOUNT	1100004819			-3.57
						INVOICE TOTAL:	175.13
1443326-00	03/29/16	01	LIGHT BULBS	1151105240		04/12/16	53.52
		02	LIGHT BULBS	1116105350			122.65
		03	DISCOUNT	1100004819			-3.52
						INVOICE TOTAL:	172.65
						VENDOR TOTAL:	631.14
LEE LEE PLUMBING SERVICE INC							
225333	03/17/16	01	WATER HEATER CK/FIX-STA #1	1122005241		04/12/16	256.50
						INVOICE TOTAL:	256.50
						VENDOR TOTAL:	256.50
LGUTI LAKE GENEVA UTILITY							
1042 CUMBERLAND TR	03/30/16	01	1042 CUMBERLAND TR	4500002452		04/12/16	1,690.00
		02	1042 CUMBERLAND TR	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
1050 CUMBERLAND TR	03/30/16	01	1050 CUMBERLAND TR	4500002452		04/12/16	1,690.00
		02	1050 CUMBERLAND TR	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
5351	01/28/16	01	2016 SEASONAL METERS	1152005226		04/12/16	29.43
						INVOICE TOTAL:	29.43
687 MAPLE ST	03/30/16	01	687 MAPLE ST	4500002452		04/12/16	1,690.00
		02	687 MAPLE ST	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGUTI	LAKE GENEVA UTILITY						
RE040716	04/01/16	02	11.1999.00 VETS PK STORAGE BLD	1152015226		04/12/16	74.32
		03	11.2000.00 VETS PARK	1152015226			42.00
		04	11.2001.00 VETS CONCESSION	1152015226			70.84
		05	3.0420.00 1070 CAREY	1132105226			21.89
		06	3.0424.00 1065 CAREY	1132105226			84.53
		07	3.0425.00 1055 CAREY	1132105226			53.21
		09	4.0307.00 818 GENEVA	4234505220			12.60
		11	4.0402.00 918 MAIN ST LIB	9900005222			160.20
		12	4.0404.00 COOK & MAIN	1152005226			27.90
		13	4.0466.00 BEACH HOUSE	4054105399			70.84
		14	4.0468.00 WRIGLEY DR/TOP	4055105226			264.08
		15	4.0469.00 LOWER RIVIERA	4055205226			128.36
		17	4.0472.00 W END LIB PK FOUNT	1152005227			12.60
		18	4.0474.00 LIB PK RESTROOM	1152005226			70.84
		19	5.0100.00 626 GENEVA	1116105226			240.32
		20	5.0101.00 626 GENEVA ST PF	1116105226			47.40
		21	5.0114.00 255 MILL/MUSEUM	1151105226			109.12
		22	5.0138.00 720 GENEVA	1152005227			12.60
		24	5.0253.00 FLAT IRON PK RESTRM	1152005226			131.84
		25	5.0255.00 CHAMBER OF COMMERCE	1152005226			251.57
		26	5.0257.00 WRIGLEY DR STATUE	1152005227			12.60
		27	5.0280.00 BAKER/WILLOW SMN PK	1152005226			41.88
		28	5.0300.00 255 MILL ST FP	1151105226			180.63
		29	6.0034.00 CEMETERY RD	4800005226			51.30
		30	6.0550.00 WILLIAMS ST PK	1152005227			12.60
		31	7.0415.00 730 MARSHALL	1122005226			192.64
		33	8.0452.00 SAGE ST/DUNN FLD	1152005226			41.88
						INVOICE TOTAL:	2,420.59
						VENDOR TOTAL:	13,115.02
LLS	LAKESHORES LIBRARY SYSTEM						
1688	03/18/16	01	SECURITY RENEWAL	9900005510		04/12/16	237.50
						INVOICE TOTAL:	237.50
						VENDOR TOTAL:	237.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LSS	LIBRARY SUPPLY SOLUTIONS LLC						
20149-6	03/03/16	01	LOCKED DVD CASES	9900005512		04/12/16	119.00
						INVOICE TOTAL:	119.00
20166-6	03/22/16	01	SECURITY TAGS	9900005512		04/12/16	672.00
						INVOICE TOTAL:	672.00
						VENDOR TOTAL:	791.00
MARTIN	MARTIN GROUP						
1193754	03/21/16	01	KONICA 20-MAR	1121005531		04/12/16	12.65
						INVOICE TOTAL:	12.65
						VENDOR TOTAL:	12.65
MERCYH	MERCY HEALTH SYSTEM						
900010588-3/16	03/09/16	01	BLOOD DRAWS	1121005380		04/12/16	65.84
						INVOICE TOTAL:	65.84
						VENDOR TOTAL:	65.84
MILLEN	KYLE ENTERPRISES LLC						
16-43357-1	03/29/16	01	CONDUIT-3500 FT	3430009118		04/12/16	2,517.50
						INVOICE TOTAL:	2,517.50
						VENDOR TOTAL:	2,517.50
MINUT	MINUTEMAN PRESS						
26640	03/28/16	01	CODE-DOOR HANGERS	1124005310		04/12/16	193.35
		02	TRAILER PARKING PERMITS	4052115352			125.67
						INVOICE TOTAL:	319.02
						VENDOR TOTAL:	319.02
MLIC	MINNESOTA LIFE INSURANCE CO						
RE040716	04/01/16	01	INV 099002-MAY LIFE INS	1112005134		04/12/16	9.67

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MLIC	MINNESOTA LIFE INSURANCE CO						
RE040716	04/01/16	02	INV 099002-MAY LIFE INS	1113005134		04/12/16	33.60
		03	INV 099002-MAY LIFE INS	1114305134			8.71
		04	INV 099002-MAY LIFE INS	4234505134			3.72
		05	INV 099002-MAY LIFE INS	1115105134			43.05
		07	INV 099002-MAY LIFE INS	1124005134			30.67
		12	INV 099009-MAY LIFE INS	1121005134			192.06
		15	INV 099010-MAY LIFE INS	1122005133			77.28
		17	INV 099019-MAY LIFE INS	9900005134			96.51
		20	INV 099044-MAY LIFE INS	4234505134			22.94
		23	INV 099052-MAY LIFE INS	4055105134			28.70
		24	INV 099052-MAY LIFE INS	1132105134			161.22
		25	INV 099052-MAY LIFE INS	1116105134			20.47
		26	INV 099016-MAY LIFE INS	4800005134			29.06
		27	MAY LIFE INS	1110005133			143.12
		28	MAY LIFE INS	1100002134			924.14
		29	INV 099002-MAY LIFE INS	1114205134			24.41
						INVOICE TOTAL:	1,849.33
						VENDOR TOTAL:	1,849.33
NAPAE	ELKHORN NAPA AUTO PARTS						
26982	03/29/16	01	FILTERS-AIR,OIL	1132105250		04/12/16	102.63
						INVOICE TOTAL:	102.63
						VENDOR TOTAL:	102.63
NEOPO	NEOPOST USA INC						
14831345	03/22/16	01	POSTAGE INK & TAPES	1116105532		04/12/16	187.00
						INVOICE TOTAL:	187.00
						VENDOR TOTAL:	187.00
OFFICP	OFFICE PRO INC						
219212-001	03/30/16	01	STORAGE BOXES	1113005310		04/12/16	39.99
						INVOICE TOTAL:	39.99
						VENDOR TOTAL:	39.99

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PARAT	PARATECH AMBULANCE SERVICE						
2/16	02/29/16	01	INTERCEPTS-FEB	1122005218		04/12/16	80.46
						INVOICE TOTAL:	80.46
						VENDOR TOTAL:	80.46
PATS	PATS SERVICES INC						
A-124018	03/16/16	01	PORT A POTTY SVC-MAR	4800005360		04/12/16	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PCL	PETTY CASH - LIBRARY						
MAR 2016	03/31/16	01	USPS-MANTENO, IL LIB	9900005312		04/12/16	2.59
		02	USPS-ST JAMES, MN/COMMERCE, GA	9900005312			8.04
		03	PICK N SAVE-TRASH BAGS, NAPKINS	9900005350			13.34
		04	USPS-FRESNO, MADISON, VLY FORGE	9900005312			4.92
						INVOICE TOTAL:	28.89
						VENDOR TOTAL:	28.89
PETER	ANDREA PETERSON						
MILEAGE 4/5/16	04/05/16	01	LAC MTG-33.7 MILES	9900005211		04/12/16	18.20
						INVOICE TOTAL:	18.20
						VENDOR TOTAL:	18.20
PFI	PFI FASHIONS INC						
227058	03/07/16	01	UNIFORM-TRACY	1121005138		04/12/16	5.30
		02	UNIFORM-KELLER	1121005138			8.80
		03	UNIFORM-GRITZNER	1121005138			8.80
		04	UNIFORM-ECKLUND	1121005138			8.80
						INVOICE TOTAL:	31.70
						VENDOR TOTAL:	31.70
PIRAN	PIRANHA PAPER SHREDDING LLC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490032116	03/21/16	01	SHREDDING SVC-MAR	1121005531		04/12/16	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
POLLI	PEG POLLITT						
REIMB 4/16	04/03/16	01	PENS, POST-ITS, FORKS, BATTERIES	1116105310		04/12/16	68.63
						INVOICE TOTAL:	68.63
						VENDOR TOTAL:	68.63
PROVI	PROVIDENT AGENCY INC						
2378	03/14/16	01	2016 DEATH/DISABILITY INS	1122005134		04/12/16	24,469.00
						INVOICE TOTAL:	24,469.00
						VENDOR TOTAL:	24,469.00
QUILL	QUILL CORPORATION						
3706345	02/29/16	01	COPY PAPER, PENS	1121005310		04/12/16	314.87
						INVOICE TOTAL:	314.87
4502275	03/28/16	01	COPY PAPER	9900005310		04/12/16	114.95
						INVOICE TOTAL:	114.95
						VENDOR TOTAL:	429.82
RECORD	RECORDED BOOKS LLC						
75286872	02/22/16	01	CDS	9900005414		04/12/16	15.90
						INVOICE TOTAL:	15.90
						VENDOR TOTAL:	15.90
RED	RED THE UNIFORM TAILOR						
W61761	03/25/16	01	UNIFORM-WARD	1121005138		04/12/16	314.90
						INVOICE TOTAL:	314.90

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RED	RED THE UNIFORM TAILOR						
W62157A	03/30/16	01	UNIFORM-DERRICK	1121005138		04/12/16	159.95
						INVOICE TOTAL:	159.95
						VENDOR TOTAL:	474.85
RELIANT	RELIANT FIRE APPARATUS INC						
I16-15152	03/01/16	01	SOCKETS-ENG 1	1122005351		04/12/16	92.69
						INVOICE TOTAL:	92.69
I16-15175	03/10/16	01	LITE SWITCHES-ENG 2	1122005351		04/12/16	36.74
						INVOICE TOTAL:	36.74
						VENDOR TOTAL:	129.43
RHYME	RHYME BUSINESS PRODUCTS						
AR57813	03/28/16	01	SHARP-MAR B&W	1116105531		04/12/16	63.48
		02	SHARP-MAR COLOR	1116105531			71.44
						INVOICE TOTAL:	134.92
						VENDOR TOTAL:	134.92
ROBER	KEN ROBERS						
3/31/2016	03/31/16	01	MAR-365 MILES	1124005330		04/12/16	197.10
						INVOICE TOTAL:	197.10
						VENDOR TOTAL:	197.10
ROTE	ROTE OIL COMPANY						
1608300014	03/23/16	01	19.5GALS DYED DIESEL	1132105341		04/12/16	30.21
						INVOICE TOTAL:	30.21
1608300015	03/23/16	01	406.6GALS CLEAR DIESEL	1132105341		04/12/16	755.87
						INVOICE TOTAL:	755.87
						VENDOR TOTAL:	786.08

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
SHERP	SHERPER'S						
AAA236886	03/14/16	01	UNIFORM-WAY	1121005138		04/12/16	227.94
						INVOICE TOTAL:	227.94
						VENDOR TOTAL:	227.94
SIGNA	SIGNATURE SIGNS LLC						
4826	03/21/16	01	RATE SIGN CHANGE&PAINT	4052115352		04/12/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
99595	03/04/16	01	UNIFORM-GRITZNER	1121005138		04/12/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
STARK	STARK PAVEMENT CORPORATION						
DRAW 3-FINAL	03/24/16	01	FINAL PYMNT	4132101413		04/12/16	374,989.57
						INVOICE TOTAL:	374,989.57
						VENDOR TOTAL:	374,989.57
STELTJ	JOHNATHON STELTENPOHL						
REIMB	03/07/16	01	REPLACED JEANS	1122005415		04/12/16	21.06
						INVOICE TOTAL:	21.06
						VENDOR TOTAL:	21.06
STREI	STREICHERS MILWAUKEE						
I1198049	03/03/16	01	SOFT VESTS-CHIEF, TIETZ, WALSER	1121005737		04/12/16	2,355.00
						INVOICE TOTAL:	2,355.00
						VENDOR TOTAL:	2,355.00
SUPER	SUPER SHARP						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
SUPER	SUPER SHARP						
760000	03/29/16	01	SHARPEN CUTTER BAR	1132135430		04/12/16	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
SUPPLY	THE SUPPLY CORPORATION						
63912-IN	03/21/16	01	SOAP,TOWELS	1152005350		04/12/16	637.83
						INVOICE TOTAL:	637.83
63959-IN	03/24/16	01	TRASH BAGS	1152005350		04/12/16	5,464.00
						INVOICE TOTAL:	5,464.00
						VENDOR TOTAL:	6,101.83
SWITS	SWITS LTD						
35251	02/29/16	01	SPANISH INTERPRETER	1121005140		04/12/16	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
T0001186	JONATHAN KATZ						
REFUND	03/29/16	01	TIC REFUND-190362	4234504634		04/12/16	46.00
						INVOICE TOTAL:	46.00
						VENDOR TOTAL:	46.00
T0001189	SHERRY SCHOOLEY						
REFUND	03/24/16	01	OVERPYMT CIT#33310	1112004513		04/12/16	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001190	ASHLEY PFISTER						
REFUND	04/04/16	01	PFISTER-SEC DEP 4/2/16	4055102353		04/12/16	1,000.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
T0001190 ASHLEY PFISTER							
REFUND	04/04/16	02	PFISTER-SETUP,SEC GRD 4/2/16	4055104674		04/12/16	-389.50
						INVOICE TOTAL:	610.50
						VENDOR TOTAL:	610.50
T0001191 MORGAN MASON							
REFUND	03/28/16	01	MASON-SEC DEP 3/26/16	4055102353		04/12/16	1,000.00
		02	MASON-SETUP,SEC GRD 3/26/16	4055104674			-363.00
						INVOICE TOTAL:	637.00
						VENDOR TOTAL:	637.00
TARTA TARTAN SUPPLY CO INC							
350066	03/30/16	01	SOAP,CLEANER	1116105350		04/12/16	171.61
						INVOICE TOTAL:	171.61
						VENDOR TOTAL:	171.61
THENNES ALLEN THENNES							
OCG0500	03/16/16	01	EQUIPMENT ID STICKERS	1122005399		04/12/16	82.80
						INVOICE TOTAL:	82.80
						VENDOR TOTAL:	82.80
TIME TIME WARNER CABLE							
10404710897601-3/16	03/20/16	01	INTERNET SVC-MAR	1121005221		04/12/16	217.49
						INVOICE TOTAL:	217.49
						VENDOR TOTAL:	217.49
TLINE TLINE AUDIO							
60216	03/23/16	01	PHONE SYSTEM CONSULT	1115105450		04/12/16	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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TRANS	TRANS UNION LLC						
2622462	02/25/16	01	BACKGROUND CHECKS	1121005411		04/12/16	165.37
						INVOICE TOTAL:	165.37
						VENDOR TOTAL:	165.37
TROM	TROMCOM						
22894	02/25/16	01	EQUIPMENT-NEW SQUADS	4121009078		04/12/16	2,874.97
						INVOICE TOTAL:	2,874.97
22897	03/27/16	01	CHANGEOVER-NEW SQ#205	4121009078		04/12/16	3,963.60
						INVOICE TOTAL:	3,963.60
						VENDOR TOTAL:	6,838.57
UNEMP	UNEMPLOYMENT INSURANCE						
7585001	03/31/16	01	MAR UE-PARKING	1110005154		04/12/16	3.83
		02	MAR UE-STREETS	1110005154			464.00
		03	MAR UE-FIRE DEPT	1110005154			78.88
						INVOICE TOTAL:	546.71
						VENDOR TOTAL:	546.71
UNIQ	UNIQUE MANAGEMENT SERVICES INC						
422124	03/01/16	01	COLLECTION FEES-FEB	9900005510		04/12/16	134.25
						INVOICE TOTAL:	134.25
						VENDOR TOTAL:	134.25
USCELL	US CELLULAR						
RE040716	03/12/16	01	HARBORMASTER CELL-MAR	4055105221		04/12/16	10.10
		02	MAYOR'S CELL-MAR	1116105221			0.50
		03	BLDG INSP CELL-MAR	1124005262			53.79
		05	CITY ADMIN CELL-MAR	1116105221			55.11
		07	BEACH CELL-MAR	4054105221			0.50

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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USCELL US CELLULAR							
RE040716	03/12/16	08	PARKING MTR 1 CELL-MAR	4234505221		04/12/16	0.60
		09	PARKING MTR 2 CELL-MAR	4234505221			0.50
		10	CITY HALL CELL-MAR	1116105221			7.20
		12	PARKING SUPERVISOR-MAR	4234505221			46.29
		13	CEMETERY CELL-MAR	4800005221			13.06
		14	ST DIRECTOR CELL-MAR	1132105221			45.19
		15	ST FOREMAN CELL-MAR	1132105221			45.48
		16	PARKING MGR CELL-MAR	4234505221			46.73
						INVOICE TOTAL:	325.05
						VENDOR TOTAL:	325.05
VANDE VANDEWALLE & ASSOCIATES INC							
201603015	03/21/16	01	MAR PLANNING	1100001391		04/12/16	283.50
						INVOICE TOTAL:	283.50
						VENDOR TOTAL:	283.50
VERME VERMEER WISCONSIN INC							
20183669	03/17/16	01	CUTTER TOOTH, SCREWS	1132135430		04/12/16	179.08
						INVOICE TOTAL:	179.08
						VENDOR TOTAL:	179.08
VORPA VORPAGEL SERVICE INC							
38691	02/24/16	01	NEW THERMOSTAT	9900005360		04/12/16	525.19
						INVOICE TOTAL:	525.19
						VENDOR TOTAL:	525.19
WALCOD WALWORTH CO DRUG ENFORCEMENT							
122	03/04/16	01	DRUG TEST KITS	1121005380		04/12/16	44.00
						INVOICE TOTAL:	44.00
						VENDOR TOTAL:	44.00

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WALCOP WALWORTH COUNTY PUBLIC WORKS							
317-3/16	03/23/16	01	SALT-MAR	1132125340		04/12/16	11,777.94
						INVOICE TOTAL:	11,777.94
						VENDOR TOTAL:	11,777.94
WALCOS WALWORTH COUNTY SHERIFF							
RANGE-2016	03/21/16	01	RANGE USE FEE-2016	1121005410		04/12/16	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
WALCOT WALWORTH COUNTY TREASURER							
64-246 3/16	03/31/16	01	COURT FINES-MAR	1112002420		04/12/16	1,499.65
						INVOICE TOTAL:	1,499.65
						VENDOR TOTAL:	1,499.65
WALLA DARCY BREWSTER-WALLACE							
REIMB MILEAGE	02/02/16	01	LAC MTG 2/2/16-42.8 MILES	9900005211		04/12/16	23.11
		02	LAC MTG 4/5/16-42.8 MILES	9900005211			23.11
						INVOICE TOTAL:	46.22
						VENDOR TOTAL:	46.22
WCTC WAUKESHA CNTY TECH COLLEGE							
S0613734	02/29/16	01	TIETZ-FIELD TRAINING CLASS	1121005410		04/12/16	415.00
						INVOICE TOTAL:	415.00
						VENDOR TOTAL:	415.00
WILAB WI STATE LABORATORY OF HYGIENE							
450851	02/29/16	01	BLOOD DRAW	1121005380		04/12/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

INVOICES DUE ON/BEFORE 04/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WISC	STATE OF WISCONSIN						
64-246 3/16	03/31/16	01	COURT FINES-MAR	1112002424		04/12/16	4,168.67
						INVOICE TOTAL:	4,168.67
						VENDOR TOTAL:	4,168.67
WSDAR	WS DARLEY & CO						
17234063	03/07/16	01	6"INTAKE STORZ VALVE-TWR 1	4122001503		04/12/16	1,021.35
						INVOICE TOTAL:	1,021.35
						VENDOR TOTAL:	1,021.35
						TOTAL ALL INVOICES:	1,199,595.01