



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Finance, Building, and Grounds Committee Meeting
Thursday, April 16, 2020 - 4:30 pm

1. Call to order - Meeting called to order by D. Lyon at 4:30 pm.
2. Roll call and introduction of guests - Lyon, Kundert, Henningfeld present. Also present Kornak.
3. Approval of previous meeting minutes - Lyon/Henningfeld motion to approve previous meeting minutes passed unanimously.
4. Financial report
 - a. Audit and approval of monthly invoices and expenses - Lyon/Henningfeld motion to recommend March invoice approval in the amount of \$71,272.45 to the library board passed unanimously.
 - b. Voyager meeting update - Voyager meeting in person postponed until further notice; a virtual meeting might be possible - to be determined by L. Kundert and B. Anderson from Voyager.
5. Building status
 - a. Kornak reported that the building was being monitored daily by library managers (on rotation), mail and deliveries are still being received, cleaning and sanitizing was performed, and physical distancing will continue to be in place as staff prepare for curbside pickup service and upcoming library reopening (at a TBD date).
6. Adjournment - Lyon/Henningfeld motion to adjourn at 4:55pm passed unanimously