



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Board of Trustees Meeting

Thursday, April 18, 2019, 8:00 am

Smith Meeting Room, Lake Geneva Public Library

Board president Oppenlander called the meeting to order at 7:59 am. In attendance: Oppenlander, Kundert, Lyon, Gelzer, Henningfeld, Dinan, Halverson. Excused: Kersten, Brookes. Also in attendance: Library Director Kornak.

No public comments.

Lyon/Kundert motion to approve the previous meeting minutes. Motion passed unanimously.

Kornak introduced architect Greg Baum of FEH Architects. Baum reviewed his firm's experience working with public libraries on renovation projects and gave an overview of the processes involved in the pre-design phase leading up to a capital campaign and answered questions about scope and costs.

Finance committee chair Kundert reviewed the committee recommendation to approve March invoices. Lyon/Kundert motion to approved. Passed unanimously. Kundert updated the board on the status of the Camosy quote (update and additional information requested; landscaping quote from Northwind Perennial Farm requested) and Kornak will provide updated information at the next meeting. Voyager meeting on investments will be scheduled for April 30 at 1pm at the Voyager offices.

President's report: no written correspondence received. Oppenlander informed the board that he attended a Williams Bay library board meeting recently.

Kornak reviewed library usage statistics and strategic plan initiatives in March. Circulation and door count were both higher than usual, indicating a successful month of programs and patron visits. Door count was at summer month level, higher than March each of the previous 2 years. Visitors continue to sign up for new library cards. A Restaurant Week tie-in event is being planned for Saturday, June 8.

Oppenlander/Lyon motion to request the City of Lake Geneva amend the downtown sign ordinance as it applies to the library to reduce the display delay from 60 seconds to 15 seconds. Motion passed unanimously.

Future board meetings starting in May will shift to late afternoon/evenings to accommodate the schedules of incoming trustees. May 2019's finance committee will take place at 4:30 pm and the board's annual meeting at 5:00 pm, with the May regular board meeting at 5:30 pm.

Halverson updated the library board on City of Lake Geneva initiatives to streamline internal procedures for staff at City Hall and update public policies/procedures.



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Kundert reported on the upcoming Beachside Authorfest for the Friends of the Library and the annual meeting featuring speaker Sam Weller on April 30 at 6:30pm.

Oppenlander updated the board on the library Foundation's work and by-laws.

The library board thanked Scott Gelzer for his work and contributions to the board over the past two years.

Gelzer/Lyon motion to adjourn at 9:22 am. Motion passed unanimously.

Next meeting: Thursday, May 9, 5:00 pm in the Smith Meeting Room, Lake Geneva Public Library - Annual Meeting

Thursday, May 9, 5:30 pm in the Smith Meeting Room - regular board of trustees meeting.