

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 27, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kupsik, Gelting, Wall, Kordus, and Howell. Also Present: City Administrator Jordan, Comptroller Pollitt, Director of Public Works Winkler, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Penny Roehrer, 951 South Lake Shore Drive, Lake Geneva stated she was concerned with the item amending the Capital Improvement Referendum for City Capital Expenditures. She said it took a referendum to put the Capital Improvement Referendum ordinance on the books and will take another referendum to amend it, according to State Statue 9.20(8) Direct Legislation. There are no elections scheduled until April 2016 therefore, this would require a special election and an additional cost to the taxpayers unless Council waits till next year. She questioned why this ordinance was being looked at now and suggested there may be other behind the scene projects. She asked if the council was trying to find a way to increase the limit so that only the council could decide something that may affect the whole community. She believes the current amount of \$1,050,000 is a good amount for Lake Geneva's small community of 6 ½ square miles. She was also concerned with the \$30 kayak season pass to launch downtown. She believes this fee will deter people from using the launch.

Approval of Minutes

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of April 13, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Original Class "B" Fermented Malt Beverage License Application for Re-Vive LLC d/b/a Re-Vive Gallery and Studio, 721 Geneva St., Lake Geneva, Samantha Strenger, Agent

Kordus/Wall motion to recommend approval. Unanimously carried.

Original "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for New World Wine Shop Inc d/b/a New World Wine Shop, 830 West Main St., Lake Geneva, Jerry Sibbing, Agent

Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal of 2015-2016 Operator's (Bartender) License applications filed by David Stinebrink, Timothy Stinebrink, Johnathan Steltenphol, Robert Peters, Michael Fryar, Erik Nor, Bradley Wozniak, Sophia Sakellariadis

Kordus/Gelting motion to recommend approval. Unanimously carried.

Discussion/Recommendation on amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures of \$1,050,000 or more

City Administrator Jordan stated Mt. Horeb had a big controversy over a Library. The people went to getting a referendum passed that stayed in effect for two years. At the end of the two years Mt. Horeb rescinded it. Other communities have come up with many different ways. Some have restrictions on capital projects but then made a higher amount for utilities being structured in three different phases. Once an ordinance has been approved by the council, it cannot be changed by referendum. However, it can be changed by the council in the future. Alderman Kordus said the amount has not been changed since the original legislation, which has not kept pace with inflation. He suggested bumping the rate up to 3.5 million.

Kordus/Kupsik motion to recommend a 3.5 million cap for referendum to the council. Alderman Wall questioned since the original referendum was voted on by the voters, why wouldn't they go before the voters again to make a new

referendum. Alderman Kordus stated once the referendum has been on the books for 2 years, the council can change the amount based on the needs of the council. He stated 1 million dollars is not a large expenditure for a city with a budget of our size. Once the law is on the books, it cannot be put to referendum again. City Administrator Jordan clarified that it could still be sent to referendum but it would be nonbinding. Taking it to referendum would allow them to see what the public's preference is. Mr. Wall felt the just way to do it would be to take it to the voters as 3.5 million would be double the amount it currently is. Mr. Jordan stated a sample around the country would show that most of these get voted down as no one wants to raise taxes. His feeling is that the elected officials are the ones to make these types of decisions.

Alderman Howell questioned where this figure came from and did Mr. Winkler state road projects would be bogged down at the current amount. Mr. Kupsik stated he used a reasonability check as it would preclude the city from doing a parking structure, a large library project or moving the museum. He stated any major infrastructure project would still be covered by referendum. He noted other road construction projects would, and should, be something the council decides and not go to referendum.

Alderman Gelting asked Mr. Jordan if he compared the revenues and expenses with other communities. Mr. Jordan stated they really vary. Mr. Gelting felt more comfortable tying the number to something tangible, and that the council should look at this as a whole. Mr. Jordan stated to give perspective, the Edwards Boulevard extension was \$2,950,000. Mr. Kupsik felt they needed to determine whether or not to increase the dollar amount in order for it to go to referendum or appeal it all together. Kordus/Kupsik withdrew motion.

Kordus/Gelting motion to move to council without recommendation. Unanimously carried.

Discussion/Recommendation on award of bid to Humphrey's Contracting for additional street lights on the west side of Cook Street between Main Street and Geneva Street in the amount of \$4,975.00 (Recommended by Public Works Committee on 4/16/15)

Howell/Gelting motion to recommend approval. Director of Public Works Winkler stated this amount is for the installation, connection to the existing lighting system, pouring a new base, removal and replacement of sidewalk squares, trenching, piping and wiring for one street light that was being repurposed. Alderman Gelting questioned if lighting all the way down the street has been explored. Mr. Winkler stated Delaney Street Mercantile requested an additional light and Public Works decided to install the one light in front of their business. Alderman Kordus stated there was discussion on adding 3 lights which turned out to be extremely expensive. The funds for this light will be from TIF 4. Mr. Winkler stated this light is cosmetic, not necessarily a safety concern. Unanimously carried.

Discussion/Recommendation on awarding 3-year contract to Kapur & Associates of Burlington, WI for the City Engineering Services (Recommended by Public Works Committee on 4/16/15)

DPW Winkler stated the city went through a rigorous process of soliciting proposals for engineering. Normally the City Engineer Contractor severs a 5 year term. It has been longer than 5 years since the city revisited whether or not to continue with GAI Consultants. There was a committee assigned that interviewed 6 firms, that was narrowed down to Kapur and GAI. The committee made site visits, and allowed the firms to show their facility and capabilities. The recommendation from staff and the Public Works Committee was to make the switch to Kapur. GAI has made several staff changes within the last couple years, which was a red flag. Mr. Winkler stated Kapur had more of what they were looking for in an engineering firm and had a much more affordable rate than GAI. He stated Kapur is currently doing a large design project at the Wastewater Plant for piping and Geotec exploration in regards to their sludge storage tanks. He stated they are doing very well and was very impressed to say the least.

Gelting/Wall motion to recommend approval. Unanimously carried.

PIERS, HARBORS AND LAKEFRONT – Alderman Wall

Discussion/Recommendation on creating a \$30.00 non-motor, non-trailer season pass for kayaks, canoes, and paddleboards for carry on launch only (Recommended by Piers, Harbors and Lakefront committee on 3/26/15)

Wall/Kordus motion to recommend approval. Alderman Wall stated this is for the boat launch only, this does not have anything to do with the free launch at the West End pier. Alderman Gelting asking if this was designed for the commercial businesses. Alderman Wall confirmed. Unanimously carried.

Discussion/Recommendation on beach rental rates (*Recommended by Piers, Harbors and Lakefront committee on 3/26/15*)

Alderman Wall stated Piers, Harbors and Lakefront recommended setting beach usage rates for in season after hours to go along with off season that follow the same guidelines set up by the Park Board with the same application fees.

Wall/Gelting motion to recommend approval. Alderman Kupsik stated rental excludes beach operating hours from Memorial Day through Labor Day 9am to 5pm, which Mr. Wall confirmed. Unanimously carried.

Resolution 15-R24, a resolution amending the City's Schedule of Fees to include the Pavilion Fees, beach rental rates and season pass rate for kayaks, canoes and paddleboards

Wall/Kordus motion to recommend approval and amend the beach rental hours to state "Rental Excludes Beach Operating Hours Memorial Day through Labor Day 9:00am to 5:00pm." Unanimously carried.

Discussion/Recommendation on upgrading the Keyless Door Entry Software with Stanley Convergent Security Solutions, Inc. in the amount of \$2,990.00 funded by Capital Improvements

City Administrator Jordan stated the software has not been functioning correctly and this would be the first upgrade to the software that was installed over 10 years ago.

Kordus/Gelting motion to recommend approval. Unanimously carried.

Discussion/Recommendation on award of bid to Beilfuss Corporation of Muskego, WI in the amount of \$19,275.00 for the Veterans Park Ball Field Rehabilitation

DPW Winkler stated the Capital Improvement Program has \$30,000 in the budget for improvements on the fields in Veteran's Park. The city and YMCA have been working together on priorities for maintenance. This is for the rehabilitation of lighted softball fields 3 and 4, and the Molitor hardball field. Two bids were obtained with the low bidder being Beilfuss. The fields should be good for 6 to 8 years with little maintenance.

Howell/Kordus motion to recommend approval. Unanimously carried.

Presentation of Accounts

Purchase orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$9,015.44. Unanimously carried.

Kordus/Wall motion to recommend approval of Regular Bills in the amount of \$181,831.10. Unanimously carried.

Adjournment

Kordus/Wall motion to adjourn at 6:38 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE